

**SANTA CRUZ CITY SCHOOLS DISTRICT
 REGULAR MEETING FOR THE ELEMENTARY
 AND SECONDARY DISTRICTS
 WEDNESDAY, August 16, 2023
 OPEN SESSION BEGINS AT 6:30 P.M.
 ZOOM REMOTE BOARD MEETING**

**COMMUNITY MEMBERS CAN PARTICIPATE REMOTELY VIA ZOOM OR
 IN PERSON AT THE COUNTY OFFICE OF EDUCATION, BOARD ROOM
 400 ENCINAL STREET, SANTA CRUZ, CA.
 MASKS ARE STRONGLY ENGOURAGED
[Click on this link to join meeting.](#)**

Meeting ID: 852 1086 8980
 Meeting Password: SCCS

**POSTED
 DATE:
 TIME:
 LOCATION:
 EMPLOYEE:**

*If a member of the community would like to make public comment on a closed session item, please join Zoom. Public comment will begin promptly at 5:30 p.m.
[Click on this link to make public comment on a closed session item.](#)*

AGENDA

Item	Purpose / Support
Agenda	
1. Convene Closed Session	5:45 p.m.
1.1 Roll Call	
1.2 AB 2449 Remote Attendance	
1.3 Public Comments prior to Closed Session	<i>Members of the public may comment on items that are listed on the Closed Session Agenda.</i>
2. Closed Session Items	
2.1 Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments	<i>Information for possible action.</i>
2.2 Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)	<i>Information for possible action.</i>
2.3 Settlement Agreement: Special Education	
3. Convene Open Session	6:30 p.m.
3.1 Welcome	
3.2 Pledge of Allegiance	
3.3 Agenda Changes, Additions or Deletions & Announcements	
4. Public Comments	<i>For presentations of matters not on the Agenda. 3 minutes for individuals; 15 minutes per subject. Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.</i>

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	Item	<i>Purpose / Support</i>
5.	Superintendent's Report	
5.1	Superintendent's Report	
5.2	Student Trustees' Reports	
6.	Board Members' Reports	
6.1	Board Members' Reports	
6.2	Board President's Report	
7.	Approval of Minutes	
7.1	Meeting May 31, 2023	
7.2	Meeting June 14, 2023	
8.	General Public Business	
8.1	Report of Closed Session Actions	
8.1.1	Report of Actions Taken in Closed Session	
8.1.2	Acknowledgement of Gifts	
8.2	Items to Be Transacted and/or Discussed	
8.2.1	Educational Services	
8.2.1.1	Staff Report: Summer School Report	<i>Staff will present a report on Summer School.</i>
8.2.1.2	New Business: Secondary English Language Arts Curriculum Map Adoption	<i>Recommendation: Adopt recommended curriculum map.</i>
8.2.1.3	Staff Report: Annual Update on Suspensions & Expulsions	<i>Staff will present an annual report on Suspensions & Expulsions.</i>
8.2.2	Business Services	
8.2.2.1	Staff Report: Bond Project Update	<i>Staff will present an update on Bond Projects</i>
8.2.2.2	Staff Report: 2023-24 SCCS 45-Budget Revision	<i>Staff will present a report on the 2023-24 SCCS 45-Budget Revision</i>
8.2.3	Human Resources	<i>None.</i>

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	Item	Purpose / Support
8.2.4	Governance/Superintendent	
8.2.4.1	New Business: Resolution 01-23-24: Proclaiming 2023-24 Heritage Months	<i>Recommendation: Approve Resolution 01-23-24 Proclaiming 2023-24 Heritage Months</i>
8.2.4.2	New Business: Resolution 02-23-24: Raising the Rainbow Flag	<i>Recommendation: Approve Resolution 02-23-24 Raising the Rainbow Flag</i>
8.3	Consent Agenda Non-Contract Items and Items to be Received: These matters may be passed by one roll call motion.	
8.3.1	Educational Services	
8.3.1.1	Fourth Quarter Williams Report	
8.3.1.2	Single Plan for Student Achievement – Ark and Costanoa	
8.3.2	Business Services	
8.3.2.1	Purchase Orders, Bids & Quotes	
8.3.2.2	Warrant Register	
8.3.2.3	Budget Transfers	
8.3.2.4	Disposition of Surplus	
8.3.2.5	Bond Oversight Committee Resignations	
8.3.2.6	Bond Oversight Committee Appointments	
8.3.3	Human Resources	
8.3.3.1	Certificated Personnel Actions	
8.3.3.2	Classified Personnel Actions	
8.3.3.3	Revised Job Description: Campus Safety Supervisor	
8.3.3.4	Revised Job Description and Salary Placement: School Bus Driver	
8.3.4	Governance/Superintendent	
8.3.4.1	Gifts	

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	Item	<i>Purpose / Support</i>
8.4	Consent Agenda: General Contracts & Agreements	
8.4.1	Educational Services	
8.4.1.1	<u>Consultant Services Agreement: Safe Schools</u>	
8.4.1.2	<u>College and Career Access Pathway Dual Enrollment Agreement (CCAP) Appendix A Revisions</u>	
8.4.1.3	<u>Annual Application for Title I, Title II, Title III and Title IV Funding - Elementary</u>	
8.4.1.4	<u>Annual Application for Title I, Title II, Title III and Title IV Funding - Secondary</u>	
8.4.1.5	<u>Community Advisory Committee Representative</u>	
8.4.1.6	<u>Independent Consultant Agreement: Youth Evaluation & Therapy</u>	
8.4.1.7	<u>Telos Residential Treatment Center Master Contract</u>	
8.4.1.8	<u>Memorandum of Understanding with Neighbouring Districts: SAIL</u>	
8.4.1.9	<u>Independent Consultant Agreement: John Chu, MPT</u>	
8.4.1.10	<u>Independent Consultant Agreement: Deborah Bell</u>	
8.4.1.11	<u>Independent Consultant Agreement: OT Kids Can</u>	
8.4.1.12	<u>Nonpublic Agency: Kyo Autism Therapy, LLC Addendum to Master Contract</u>	
8.4.1.13	<u>Nonpublic School: Chartwell Master Contract</u>	
8.4.1.14	<u>Nonpublic School: The Bay School Master Contract</u>	
8.4.1.15	<u>Nonpublic School: SpeechRighter NPA Master Contract</u>	
8.4.1.16	<u>Nonpublic School: Tucci Master Contract</u>	

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Item	Purpose / Support
8.4.1.17	Medical Billing Technologies Contract
8.4.1.18	Consultant Services Agreement: Gateway School
8.4.2	Business Services
8.4.2.1	School Services of California Annual Renewal
8.4.2.2	2023-24 Pajaro Valley Unified School District Memorandum of Understanding for 313 Swift Street
8.4.2.3	Softchoice Contract Annual Renewal
8.4.2.4	ACCO Engineered Systems: Proposal: Annual HVAC Preventative Maintenance
8.4.2.5	Atlantis Paving & Grading: Change Order 1: DeLaveaga Elementary School Sustainability Path of Travel Upgrades
8.4.2.6	Bosco Construction Services, Inc.: Proposal: Natural Bridges Childrens Center Parking Lot and Walkway Repair
8.4.2.7	Communication Service Corporation: Proposal: Bay View Elementary School Clocks and Speakers
8.4.2.8	Notice of Completion
8.4.2.9	SC Systems Proposal Bay View Elementary School Fire Alarm Tie-In
8.4.2.10	Google Education Annual License Renewal
8.4.2.11	Powerschool Annual Renewal
8.4.3	Human Resources
8.4.3.1	University Memorandum of Understandings
8.4.4	Governance/Superintendent <i>None.</i>
8.5	Consent Agenda: Bond Projects, Contracts, Agreements, Proposals, Bids & Change Orders
8.5.1	Anixter, Inc.: Proposal: Door Hardware

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	Item	Purpose / Support
8.5.2	Bosco Construction Services, Inc.: Change Order 1: Santa Cruz High School Touch Panel Installations	
8.5.3	BSN Sports: Proposal: Soquel High School Fitness Room Modernization Increment 2 Flooring	
8.5.4	Dilbeck & Son's: Proposal: Mission Hill Middle School and Soquel high School Door Hardware Replacement	
8.5.5	Elite Interactive: Proposal: Soquel High School External Security Cameras	
8.5.6	Future Flooring Group: Proposal: Mission Hill Middle School Flooring Replacement	
8.5.7	Kleinfelder: Proposal: Special Inspections and Materials Testing Services Soquel High School Fitness Room Modernization	
8.5.8	M3 Environmental: Proposal: Soquel High School Fitness Room Modernization Increment 2 Abatement Oversight	
8.5.9	Moore Twining: Proposal: Bay View Ball Wall Special Inspections and Materials Testing Services	
8.5.10	Peartree+Belli Architects: Amendment Agreement: Multi Project Overhead	
8.5.11	Procure: Proposal: Annual Project Management Software	
8.5.12	SC Systems: Proposal: Mission Hill Middle School Duct Detectors	
8.5.13	Sierra School Equipment: Proposal: Classroom Chairs	
9.6	Possible Items for Future Meeting Agendas	
10.	Adjournment	
11.	Return to Closed Session (if necessary)	

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	Item	Purpose / Support
12.	Closed Session Action Report (if necessary)	
13.	Adjournment	

The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: http://sccs.net/board_of_education or may be viewed at the District Office, 133 Mission St. Ste. 100, Santa Cruz, CA 95060.

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Wednesday Manners by telephone at (831) 429-3410 extension 48220.

Las Solicitudes de Traducción:

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Wednesday Manners por teléfono al número (831) 429-3410 x48220.

Board Meeting Information

1. The Regular Board Meeting on August 16, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on September 6, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on September 20, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Study Session on September 27, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on October 11, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Regular Board Meeting on October 25, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Board Meeting on November 8, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Study Session on November 15, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Board Meeting on December 13, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Regular Board Meeting on January 17, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
11. The Study Session on January 31, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

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12. The Regular Board Meeting on February 14, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
13. The Regular Board Meeting on February 28, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
14. The Regular Board Meeting on March 13, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
15. The Regular Board Meeting on March 27, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
16. The Regular Board Meeting on April 10, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
17. The Study Session Meeting on April 24, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
18. The Regular Board Meeting on May 15, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
19. The Study Session on May 22, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
20. The Regular Board Meeting on May 29, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
21. The Regular Board Meeting on June 12, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
May 31, 2023**

Convene Closed Session

Board President Owen called this Closed Session Meeting to order at 5:34 p.m.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Owen called this Regular Meeting Open Session to order at 6:30p.m.

Attendance at Meeting

John Owen	Patricia Threet	Kevin Grossman	Angela Meeker
Kyle Kelley	Sheila Coonerty		

Absent: Claudia Vestal

Remote: Student Board Representative, Lynda Otero

Remote: Student Board Representative, Eva Diop

Absent: Student Board Representative, Neveah Karraker

Kris Munro, Superintendent

Dorothy Coito, Assistant Superintendent, Educational Services

Jim Monreal, Assistant Superintendent, Business Services

Absent: Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Owen welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

3.3 Agenda Changes, Additions, or Deletions

Superintendent Munro motioned to move Agenda Item 8.2.2.1 to earlier in the agenda to follow item 8.2.1.1.

PUBLIC COMMENTS

Helayne Ballaban, Kathy Chaput, Karen Fitzsimmons, Laura Moore, April Porterfield, Chad Smith, Jessica Smith Jennifer Sparver and Cecilia Shin from Bay View Elementary and Krista Holt and Sarah Hapner from Westlake Elementary voiced their concerns regarding the potential creation of combination classes at the Elementary schools. They expressed concern about maxing out class sizes to reduce costs instead of making reductions elsewhere in the district, which creates additional work and stressors to already maxed out teachers.

Jessica Serna Castaneda the President of the Santa Cruz Council of Classified Employees (SCCCE) read aloud a letter from Vice President of SCCCE Jon Wells regarding proposed contract changes. The letter discussed the

rising cost of health benefits stating that under the current contract agreement employees' portion of health benefit costs will quickly rise to unreasonable levels. Mr. Wells and Ms. Castaneda expressed their hope to come to an amicable agreement with the district.

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro began her report by recounting the various music concerts, graduations, senior awards nights, proms and celebrations that have happened across the district as the school year wraps up. Ms. Munro shared that at the Queer Youth Leadership awards, two SCCS students, Laetitia Vivan Chen Gladney and Aiden Parten, were recognized. Superintendent Munro stated that Black Graduation was a success and congratulated all who participated. The HR team also set up a successful Retirement Celebration for all moving on from SCCS. Ms. Munro discussed attending the School Services May Revise Workshop with bargaining unit presidents, which provided an update on the unclear budget from the state. Superintendent Munro concluded her report by sharing that the first Mental Health First Aid Training for high school staff will be held in August.

Student's Report

Student Board Representative Lynda Otero had technical difficulties and will defer her report until next time.

Student Board Representative Eva Diop stated that she did not have much to report other than that Black Graduation went well. She shared that this was the last meeting she would be able to attend in person as she will be graduating and moving away to college. Ms. Diop thanked the board for being welcoming and making being a student trustee fun.

BOARD MEMBERS' REPORTS

Board Members' Reports

Trustee Threet stated that to respect the time of those who have come to make public comment on agenda item 8.2.2.1 she wished to roll her report from this week to next week.

Trustee Grossman stated that he will follow suit with Trustee Threet.

Trustee Meeker stated that she appreciated the action taken by Trustee Threet and Trustee Grossman and that she will also roll her report over to next week.

Trustee Kelley stated that he would also roll his report over to next week.

Trustee Coonerty stated that she would also roll her report over to next week, but wanted to note how delightful and fun the graduations at Bay View and Monarch were.

Board President's Report

Board President Owen stated that he would also roll over his report to next week.

APPROVAL OF MINUTES

1. MSP (Threet/Kelley) 6-0, the Board of Education approved the Minutes of April 12, 2023 Meeting.
2. MSP (Threet/Kelley) 5-1-0, the Board of Education approved the Minutes of April 26, 2023 Special Meeting.
3. MSP (Threet/Grossman) 5-1-0, the Board of Education approved the Minutes of April 26, 2023 Study Session Meeting.

GENERAL PUBLIC BUSINESS

Closed Session Items

Report of Actions Taken in Closed Session

1. Mr. Monreal shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments. Vote 6-0
2. Mr. Monreal did not have information to share regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Ms. Monreal did not provide an update to and did not receive direction from Trustees regarding negotiations with the GSCFT.
4. Mr. Monreal did not provide an update to and did not receive direction from Trustees regarding negotiations with the SCCCE.
5. The Board president represented SCCS in negotiations regarding the Superintendent's Annual Contract Review.

Acknowledgement of Gifts

None

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

8.2.1.1 Staff Report: Santa Cruz High School Carnegie Hall Trip

Superintendent Munro introduced Christy Latham and students Reynoldo Olivas, Emma Rieger, Reese Darby and Zoe Miller from Santa Cruz High School to present on the Santa Cruz High School Carnegie Hall Trip. During Spring Break, the Santa Cruz High School Band traveled to Carnegie Hall in New York, New York to perform in the Instrumental Spring Festival. The students participated in team building activities, attended a Broadway musical, visited the Statue of Liberty and received an evaluation of their performance from world class conductors and educators. Christy Latham shared that it was a tremendous lift to bring 101 people to New York and thanked the booster club and parents that helped to make the trip possible. Ms. Latham also shared that her brother flew their plane to New York and helped pick flight staff to make sure their journey to New York was delightful and smooth! Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

8.2.2.1 Staff Report: Elementary 2023-24 Enrollment and Facilities Needs

Superintendent Munro presented on Elementary 2023-24 Enrollment and Facilities Needs. Fall 2023-24 enrollments for elementary school sites are all over projections. In particular, Transitional Kindergarten (TK) and Kindergarten enrollment has far exceeded projections, creating a need for additional classes. Increased enrollment has impacted facilities on our sites, particularly facilities needed to serve our youngest students. As a result of this uptick in enrollment, Santa Cruz City Schools can no longer host the WPENS program on the Bay View Elementary campus as the space is needed for Special Day Class (SDC) TK students. The District has vacant classroom space at 3131 Swift Street, the location of our future Educator/Workforce Housing, that could be made available to the WPENS program for a year as they search for a more permanent site. Trustees asked questions and had discussion.

During public comment, Emily Gomez, Sarah Camp, Jess Reeves, Madeline Stout, Mary Schnieder, Emma Trollman, Stephanie Boyd, Sarah, Darcy Valby, and others spoke in support of WPENS and voiced concerns about their move from the Bay View campus. WPENS parents and board members requested more time before their required move out date.

Ryan Meckel spoke in support of our public schools stating that it sounded like this move would be a tough decision, but he hoped that the board would prioritize our public schools and educational programs with no barriers to entry such as cost or free time.

President John Owen stated that it was not customary for board members to comment on public comment, but asked if it was the will of the board to have a brief discussion on the comments. The board agreed to a brief discussion. Trustees asked questions and had discussion. The Board discussed the importance of WPENS to our community and understood the need to make space for District students. There was discussion about gratitude for the increase in TK/K enrollment and that the Board needs to be the voice for the TK/K families. The Board also discussed that the timeline was unfortunate and that they understood that the WPENS community is disappointed. The Board President indicated that he hoped we could move forward collaboratively.

8.2.1.2 New Business: Elementary History/Social Science Curriculum Adoption

Assistant Superintendent Coito introduced Director Shannon Calden to present the Elementary History/Social Science Curriculum Adoption. Santa Cruz City Elementary Schools have not had a History/Social Science Adoption since 2005. In the 22-23 school year, a group of elementary teachers participated in an adoption process to make a recommendation for new materials. There were teacher representatives from all four comprehensive elementary schools, and all teachers were invited to participate. After piloting the materials and reviewing the materials against the adoption rubric, the pilot team unanimously recommended that the district adopt Social Science Alive! from the Teacher Curriculum Institute (TCI). Trustees asked questions and had discussion.

MSP (Grossman/Meecker) 6-0, the Board of Education approved the Elementary History/Social Science Curriculum.

Student Trustee Diop recommended a yes vote on this matter.
Student Trustee Otero recommended a yes vote on this matter.

8.2.1.3 Staff Report: Local Control Accountability Plan

Assistant Superintendent Coito presented the Local Control Accountability Plan. The Local Control Accountability Plan provides details regarding Local Educational Agencies' actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. For 23-24, the Local Control Funding Formula has not yet been published. Therefore, the LCFF Supplemental Funds listed are an estimate. The District has a statutory deadline to complete the plan even if funding is not certain. The fiscal portion of the plan will be adjusted based on actuals as the budget is updated. A Public Hearing on the 2023-24 Local Control Accountability Plan will follow to allow public input prior to being submitted for adoption at the June 14th Board meeting. This report was informational in nature and no action was taken by the Board at this time.

8.2.1.4 PUBLIC HEARING: Local Control Accountability Plan

Assistant Superintendent Coito reported the Local Control Accountability Plan provides details regarding Local Educational Agencies' actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. The public hearing on the 2023-24 Local Control Accountability Plan allows public input prior to being submitted for adoption at the June 14 Board meeting. After Board

adoption, the Local Control Accountability Plan will be submitted to the County Office of Education for final approval.

Open: Board President Owen opened this public hearing at 8:40 p.m.

Comments: Matt Bruner, a teacher at Soquel High School, spoke in response to the Local Control Accountability Plan stating that he hoped there would be supports for students with the most needs and for teachers who are transitioning grade levels as a result of this plan.

Closed: Board President Owen closed this public hearing at 8:45 p.m.

8.2.2.2 Staff Report: 2023-24 Preliminary Budget

Assistant Superintendent Monreal presented the 2023-24 Preliminary Budget Report. Assistant Superintendent Monreal provided an overview of the Santa Cruz City Schools 2023-24 Budget assumptions and highlights that included information through the Governor's May Revise of the State Budget. The revenue and expenditure summary included Local Control Funding Formula (LCFF), Federal, State and local revenue, as well as expenditure projections that include employee salaries and benefits, books and supplies, and services and other operating expenses. Multi-year projections were provided, along with Federal and State funding descriptions and other fund highlights. The 2023-24 Budget will return to the Board for final approval on June 14. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

8.2.2.3 PUBLIC HEARING: 2023-24 Budget

The Board is required by AB1200 to conduct a public hearing on the 2023-24 Budget to allow for public comment prior to the Board approving the budget. Approval of the Adopted Budget will take place in Open Session at the Regular Meeting on June 14, 2023.

Open: Board President Owen opened this public hearing at 9:09 p.m.

Comments: GSCFT President Casey Carlson stated that the union was concerned with the one-time positions and funds included in the budget, noting specifically whether or not the 750k in funding for mental health supports can be funded from other sources. Ms. Carlson noted that schools seem to be providing every service needed nowadays and that the burden of care is being put onto the districts as opposed to the state. Ms. Carlson also requested that the slide deck be amended to include a cut slide that included an example recommendation to reduce certificated staffing by at least three full-time employees annually to correspond with declining enrollment.

Jody Kropholler, a teacher with SCCS, spoke and stated that he felt that throughout his time at the district class sizes seem to be getting bigger not smaller and hoped that the board would consider ways to reprioritize the budget so that teachers are not stretched thin, noting that behaviors in students increase when teachers have less to give. Mr. Kropholler stated that funding for PBIS, mental health programs and intervention teachers are wonderful and important but hoped that the Board would not lose sight of the importance in not increasing class sizes by reducing certificated staff because he believes that is the best way to support the students.

Closed: Board President Owen closed this public hearing at 9:14 p.m.

Student Trustee Eva Diop left the meeting at 9:17pm.

8.2.2.4 New Business: Resolution 43-22-23: Authorize the Superintendent and the Assistant Superintendent of Business Services to Accept Construction Bids and Time Sensitive Contracts

Assistant Superintendent Monreal brought forward Resolution 43-22-23: Authorize the Superintendent and the Assistant Superintendent of Business Services to Accept Construction Bids and Time Sensitive Contracts. The Governing Board normally accepts and awards construction bids and approves all contracts. However, the last Board meeting in 2022-23 is on June 14, 2023, and the first regular Board meeting in 2023-2024 is scheduled for August 16, 2023. Annually, the Board passes a resolution to ensure effective operations. Should unforeseen conditions or an emergency arise causing delay of projects or impacting the start of school, this resolution authorizes the Superintendent and the Assistant Superintendent of Business Services to award bids from June 14, 2023 through August 16, 2023. Superintendent Monreal recommended approval of the resolution. Trustees asked questions and had discussion.

Trustee Coonerty motioned to approve the Resolution 43-22-23: Authorize the Superintendent and the Assistant Superintendent of Business Services to Accept Construction Bids and Time Sensitive Contracts. Trustee Kelley seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote: Threet – Yes	Grossman – Yes	Meeker – Yes	
Vestal – Absent	Kelley – Yes	Coonerty – Yes	Owen – Yes

Student Trustee Otero recommended a yes vote on this matter.

8.2.4.1 New Business: CSBA Board Policies for First and/or Final Reading

Superintendent Munro introduced the CSBA Board Policies for First and/or Final Reading. Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. In addition, there is a change to BB9250 to meet IRS requirements for Trustee benefits. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. Trustees asked questions and had discussion.

MSP (Grossman/Kelley) 6-0, the Board of Education approved the First and Final Reading of the CSBA Board Policies.

Student Trustee Otero recommended a yes vote on this matter.

Consent Agenda

8.3.2.1 Purchase Orders, Bids & Quotes, 8.3.2.2 Warrant Register, 8.3.2.3 Disposition of Surplus, 8.3.2. Budget Transfer, 8.3.2.4 Information Technology Inventory Software Asset Management, 8.3.2.5 District Laptop Refresh Strategy & Purchase, 8.3.2.6 Governmental Accounting Standards Board (GASB) 75: Actuarial Variation & Supplemental Schedules, 8.3.2.7 Parcel Tax Committee Annual Report, 8.3.2.8 Resolution 44-22-23: PG&E Easement, 8.3.3.1 Certificated Personnel Actions, 8.3.3.2 Classified Personnel Actions, 8.3.3.3 New Job Description: School Psychologist Intern, 8.3.3.4 Revised Job Description: Behavior Specialist Special Education, 8.4.1 Gifts, 8.4.1.1 Code High School Annual Contract Renewal, 8.4.1.2 iStation Annual License Agreement, 8.4.1.3 Document Tracking Services Contract Renewal, 8.4.1.4 Memorandum of Understanding: Riverside County Office of Education – Soquel High School, 8.4.1.5 Newsela Annual Contract Renewal – Secondary, 8.4.1.6 iReady Annual Contract Renewal – Secondary, 8.4.1.7 HealthSmart Digital License Agreement, 8.4.1.8 Lexia Annual Contract Renewal – Elementary, 8.4.1.9 Consultant Services Agreement: WestEd Professional Development, 8.4.1.10 Educational Software for Guiding Instruction Annual Contract Renewal – Elementary,

8.4.1.11 CTE Computer Lab Replacement, 8.4.2.1 Sprouts Summer Intersession Contract Amendment, 8.4.2.2 Campus Kids Connection DeLaveaga 2023-24 Contract Agreements, 8.4.2.3 Campus Kids Connection Westlake 2023-24 Contract Agreements, 8.4.2.4 Sprouts 2023-24 Contract Agreement, 8.4.2.5 Career Catalyst Program Agreement between the Chef Ann Foundation and Santa Cruz City Schools Food Service Department, 8.4.2.6 101 Builders, Inc.: Contract: DeLaveaga Elementary School Relocatable Classroom Building Grading, 8.4.2.7 Atlantis Paving & Grading: Contract: DeLaveaga Elementary School Sustainability ADA Path of Travel, 8.4.2.8 Bosco Construction Services Inc.: Quote: Bay View Elementary School Hazmat Removal, 8.4.2.9 M3 Environmental: Proposal: Bay View Elementary School Sustainability HVAC Abatement Oversight Services, 8.4.2.10 Moore Twining: Proposal: DeLaveaga Elementary School Relocatable Classroom Special Inspections and Testing, 8.4.2.11 Premier Inspection Services: Proposal: DeLaveaga Elementary School Relocatable Classroom Inspector, 8.4.2.12 PSR Electric: Quote: DeLaveaga Elementary School Relocatable Classroom Building Electrical, 8.4.2.13 SC Systems: Quote: DeLaveaga Elementary School Relocatable Classroom Building Low Voltage Installation, 8.4.4.1 Legal Services Agreement 2023-24: Lozano Smith, 8.5.1 Applied Materials & Engineering, Inc.: Change Order 1: Branciforte Small Schools Foundation Survey, 8.5.2 CDW-G: Quote: Santa Cruz High School Interactive Flat Panels, 8.5.3 CenCon Inc.: Proposal: Mission Hill Middle School Administration Office Ceiling Replacement, 8.5.4 Fiber Optic Telecom International: Proposal: Electronic Key Card System Access Control Implementation, 8.5.5 Geo H Wilson: Quote: Mission Hill Middle School HVAC Upgrade, 8.5.6 Kent Construction: Contract: Soquel High School Athletic Field Scoreboard Installation, 8.5.7 Machado Brothers Painting: Contract: Harbor High School Interior Gym Repainting, 8.5.8 MantelMount: Quote: Interactive Flat Panel Hardware, 8.5.9 Moore Twining: Change Order 1: Mission Hill Middle School New Switchgear Inspection and Material Testing, 8.5.10 Moore Twining: Proposal: Soquel High School Athletic Scoreboard Special Inspections and Testing, 8.5.11 Phoenix Modular Elevator: Quote: Branciforte Small Schools Elevator Engineering, 8.5.12 Premier Inspection Services: Proposal: Soquel High School Athletic Scoreboard Inspector, 8.5.13 Secureall Corporation: Quote: Auxillary Power Supply, 8.5.14 Secureall Corporation: Quote: Auxillary Power Supply, 8.5.15 Sierra School Equipment Co.: Proposal: DeLaveaga Elementary School Kindergarten Furniture, 8.5.16 The Garland Company, Inc.: Change Order 1: Mission Hill Middle School Gym Roofing Materials, 8.5.17 Uline: Quote: DeLaveaga Elementary School Outdoor Lunch Tables

Trustee Coonerty motioned to approve the consent agenda. Trustee Grossman seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote: Threet – Yes	Grossman – Yes	Meeker – Yes	Vestal – Absent
Kelley – Yes	Owen – Yes	Coonerty – Yes	

Student Trustee Otero recommended a yes vote on this matter.

8.6 Discussion: Possible Items for Future Meeting Agendas

None

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Owen adjourned this Regular Meeting at 9:22 p.m.

Board Meeting Schedule Information

1. The Regular Board Meeting on June 14, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:
http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

John Owen, President
Board of Education

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
June 14, 2023**

Convene Closed Session

Board President Owen called this Closed Session Meeting to order at 5:32p.m.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Owen called this Regular Meeting Open Session to order at 6:32p.m.

Attendance at Meeting

John Owen	Patricia Threet	Kevin Grossman	Angela Meeker
Claudia Vestal	Kyle Kelley	Sheila Coonerty	

Student Board Representative, Lynda Otero

Student Board Representative, Neveah Karraker

Absent: Student Board Representative, Eva Diop

Kris Munro, Superintendent

Dorothy Coito, Assistant Superintendent, Educational Services

Jim Monreal, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Owen welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

3.3 Agenda Changes, Additions, or Deletions

A correction was made on the agenda for item 9.2.3.1, the item incorrectly reads "Tentative Agreement between SCCS and Santa Cruz County Office of Education", the corrected item should read "Tentative Agreement between SCCS and the Santa Cruz Council of Classified Employees".

A correction was also made to the background on the board cover for item 9.2.3.1 Tentative Agreement between SCCS and the Santa Cruz Council of Classified Employees. The third sentence in the second bullet point should read "The tentative agreement maintains that the employee contribution rate for health and welfare benefits remains at the 2022-23 rate for the 2023-24 school year only." It was mistakenly printed as the 2024-25 school year.

The slide deck was updated for agenda item 9.2.1.1 2023/24 Single Plans for Student Achievement.

9.1.3 Vote on Student 07-22-23 Readmission was added to the agenda.

PUBLIC COMMENTS

Soquel High Students Annabelle Murray and Mars Redman spoke to the board as voices for the LGBTQ+ students within the district. Murray, president of the Queer Student Association at Soquel High School (SHS) shared a survey given to students where many shared that they felt moderately unsafe at SHS because of a lack of representation and resources. The students requested to the board that the district fly the rainbow flag in Santa Cruz City Schools during October in honor of LGBTQ+(Lesbian, Gay, Bisexual, Transgender, Queer, and questioning plus) History Month and April 12 - June 1 in honor of the Day of Silence on April 12, Harvey Milk's Birthday on May 22, and Pride Month in June. They hope that doing so will help LGBTQ+ students feel safer and supported with no fear of discrimination in their schools because the district is outwardly showing its support for students.

Jessica Reeves from WPENS read a letter aloud regarding working with Superintendent Munro. Ms. Reeves shared that she was unhappy with her working relationship with Ms. Munro and that she intended to advocate for new school board members at the next election.

Recognitions

Superintendent Munro recognized retiring GSCFT President Casey Carlson for her outstanding service to the District. Ms. Munro thanked Ms. Carlson for her partnership and support in making SCCS a great place to work and learn.

Superintendent Munro also recognized wonderful, outgoing student trustees - Eva Diop, Neveah Karraker, and Lynda Otero. Ms. Munro thanked our student trustees for their service and for bringing important student voices to our governance team.

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro began her report by discussing a meeting with UCSC staff to review a new UC provided transcript analysis service that the District hopes to implement at High Schools. Superintendent Munro discussed meeting with Cabrillo staff regarding a grant for additional counseling services at High Schools. Ms. Munro also met with Santa Cruz County Health to discuss the new Wellness Center at Soquel High School. Ms. Munro shared that she attended an Incident Command Training, which aligns the first responders response with district protocols. All first responders - including dispatchers - will be trained on the appropriate language for specific school sites and will know how to respond in an emergency situation. Ms. Munro shared that the maintenance team spent three days helping the WPENS community pack and move all their materials and commended Director Paul Lipscomb for his tremendous work to make the difficult transition as easy as possible. Ms. Munro concluded her report by sharing that Vision 2030 will defer their first meeting of the 2023-24 school year to September when they have accurate enrollment numbers.

Student's Report

Student Board Representative Karraker shared that this was her last board meeting. Ms. Karraker stated that she felt more confident in her skills from the work over the year and that she was grateful to be a part of the team and so involved in her school. She concluded her report by thanking the board for the opportunity, saying she was extremely grateful for the experience.

Student Board Representative Lynda Otero began by saying that Student Representative Eva Diop asked her to share that she was sorry she did not make it to the final meeting and that she was grateful for the opportunity to participate on the board. Ms. Otero said that she wasn't certain what she had signed up for when she

applied to become a student trustee but that she was grateful to learn about issues beyond her school site. She impressed upon the board that students were still concerned about a lack of communication from the school to students and hoped that this would improve over the next year. Ms. Otero wished the new student trustees luck and hoped that they would build trust with their administrative team so that they could help to implement change at their schools. Ms. Otero concluded her report by giving a shout out to teachers Mr. Brunner and Ms. Rudolph who helped answer all her board-related questions throughout the year.

BOARD MEMBERS' REPORTS

Board Members' Reports

Trustee Threet began her report by thanking the student trustees for all their work, stating that she was going to miss them all and the fun side bars they had through sitting next to each other at the dais. Ms. Threet concluded her report by thanking retiring GSCFT president Casey Carlson for her collaborative work throughout the years and hoped that the workforce feels that the board is listening and asks important questions.

Trustee Grossman stated that he agreed with Trustee Threet and that he has appreciated these first six months of being a board member. Mr. Grossman stated that he attended the Mission Hill and Harbor High graduation, sharing a special moment where he was able to hand his 8th grade daughter her diploma. Mr. Grossman concluded his report by thanking all the teachers in the district for helping all students, and his two daughters, to thrive.

Trustee Meeker began her report by thanking the student trustees for all their work and especially for helping walk her through how to give a board report at the beginning of the year. Ms. Meeker stated that students are always teachers and that although this is a more formalized way for the board to learn about the impact of the schools and their systems, she hoped that they would continue to raise their voices. Ms. Meeker concluded her report by thanking retiring GSCFT president Casey Carlson for her work and commended the speakers at all the graduations. She reminded the board that the school year still isn't over for teachers who are still engaged in ongoing learning.

Trustee Vestal shared that she went to five promotion ceremonies, stating that it was the most exciting time of year to be a board member. She shared that the 4/5 combo class speakers were extremely articulate and lovely to watch move on to the next stage in their schooling. Ms. Vestal expressed appreciation to Assistant Superintendent Monreal and Director of Finance Jerene Lacey for their help and support in understanding school budgets this year. Ms. Vestal concluded her report by extending her gratitude to the exiting student trustees with the hope that they continue their leadership and thanked Casey Carlson for her work.

Trustee Kelley shared that he attended the Bay View graduation and how wonderful it was to see his community school doing so well. He shared that he attended the Budget Advisory Committee earlier in the week and was looking forward to the rest of the night's discussion on budget.

Trustee Coonerty thanked the student trustees for all their hard work and wished them well. Ms. Coonerty stated that she was incredibly pleased with the board that they have whom the community elected, saying that it has been a great experience. Ms. Coonerty concluded her report by thanking Casey Carlson for her work throughout the years and welcoming the new GSCFT Co-President's Matthew Bruner and Jody Kropholler, expressing her hope that it is as wonderful to work with them as it has been with Casey.

Board President's Report

Board President Owen began his report by sharing that at his attendance at numerous graduations he was impressed with the quality of the student speakers. He described the eloquence of their heartfelt speeches about the importance of school and getting through the pandemic together, stating that it was very heartening to witness. Mr. Owen also expressed his gratitude to Casey Carlson, sharing that when he was a brand-new board member the two initially met over Zoom and he appreciated all she did to help him in his new role. Mr. Owen said that Ms. Carlson was welcome to come back any time to speak to the board. Mr. Owen concluded his report by sharing that he personally knows the Sheriff who has brought in the new Incident Command program stating that he trusts in him and believes in his sincerity. He expressed his appreciation for SCCS leadership for embracing the program, helping other districts along and said that the district is leading the way in safety for students.

APPROVAL OF MINUTES

1. MSP (Kelley/Vestal) 7-0, the Board of Education approved the Minutes of March 8, 2023 Meeting.
2. MSP (Grossman/Kelley) 7-0, the Board of Education approved the Minutes of May 10, 2023 Meeting.
3. MSP (Meeker/Kelley) 7-0, the Board of Education approved the Minutes of May 24, 2023 Study Session Meeting.

GENERAL PUBLIC BUSINESS

Closed Session Items

Report of Actions Taken in Closed Session

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments. Vote 7-0.
2. Ms. Parks did not share information with the Board regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Ms. Parks provided an update to and received direction from Trustees regarding negotiations with SCCCE.
4. Ms. Coito provided an update to and received direction from Trustees regarding the Readmission of Expelled Student 07-22-23.
5. The Board discussed public employee performance evaluation (Govt. Code Section 54957) Superintendent's 23-24 Draft Goals.

Acknowledgement of Gifts

At the May 31st board meeting the Board forgot to acknowledge Bartos Architecture who donated \$1,000 to Santa Cruz High School for their students to attend this year's Santa Cruz Shakespeare matinee performance of The Taming of the Shrew on August 25th. Thank you, Mr. Bartos.

Vote on Expulsion Readmission

1. MSP (Threet/Meeker) 7-0, the Board of Education approved the Readmission of Expelled Student 07-22-23.

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

9.2.1.1

Staff Report: Staff Report: 2023-24 Single Plans for Student Achievement

Assistant Superintendent Coito introduced Bay View Principal Renee Golder, Santa Cruz High School Principal Michelle Poirier and Branciforte Middle School Principal Casey O'Brien to present the 2023-24 Single Plans for Student Achievement. Pursuant to California Education Code Section 64001 and the federal Elementary and Secondary Education Act, schools that

receive state and federal funds will consolidate all school plans into the Single Plan for Student Achievement. The Single Plan for Student Achievement is a blueprint to improve the academic performance of all students. The purpose of the Single Plan for Student Achievement is to coordinate all educational services at the school. The Single Plan for Student Achievement addresses how funds provided to the school will be used to improve the academic performance of all pupils. Trustees asked questions and had discussion.

MSP (Vestal/Meeker) 7-0, the Board of Education approved the 2023-24 Single Plans for Student Achievement.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

9.2.1.2

New Business: Newcomer English Language Development Curriculum Adoption - Secondary

Assistant Superintendent Coito introduced Director of Learning and Achievement Julia Hodges to present the Newcomer English Language Development Curriculum Adoption. The current designated ELD curriculum for secondary students in SCCS was adopted 5-15 years ago, depending on the course. While these curricula meet the needs of students who are at the emerging, expanding and bridging levels of language acquisition, they do not, however, meet the unique needs of newcomers who are in the pre-, early-, and emerging stages of language acquisition. The U.S. Department of Education's Newcomer Toolkit, which strongly recommends that designated programs for newcomers are designed specifically to meet their unique needs. In June of 2021, curriculum was reviewed with English Language Development teachers, site admin, and the County Office of Education English Language Development Specialist, and it was unanimously decided to pilot Get Ready! from Vista Higher Learning. This is the newest and most comprehensive, standards-based curriculum available that has been developed to specifically address the unique needs of middle and high school Newcomer English Language Learners. The pilot spanned two school years as there were changes in Newcomer English Language Development teachers during the 21-22 school year. At the conclusion of our piloting process, teachers unanimously agreed that GetReady! is a strong, standards-based curriculum that meets the unique needs of our Newcomer English Language Development students in grades 6-12. Trustees asked questions and had discussion.

MSP (Threet/Vestal) 7-0, the Board of Education approved the Newcomer English Language Development Curriculum Adoption for Secondary.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

9.2.1.3

Staff Report: Local Control Accountability Plan Local Indicators

Assistant Superintendent Coito presented the Local Control Accountability Plan Local Indicators. The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area. This annual compliance report coincides with the 23-24 LCAP approval. For each of the Local Indicators, Santa Cruz City Schools has compiled evidence to substantiate meeting the criteria for each Indicator, including site Facility Inspection Tool facility reports, implementation of local assessments, evaluation of instructional materials, master schedule offerings, completion of Social Emotional Health surveys and calendared family webinars and meetings throughout the 23-24 school year. Trustees asked questions and had discussion.

MSP (Coonerty/Vestal) 7-0, the Board of Education approved the Local Control Accountability Plan Local Indicators.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

9.2.1.4 New Business: Local Control Accountability Plan Approval

Assistant Superintendent Coito presented the Local Control Accountability Plan for approval. The Local Control Accountability Plan and annual update provide details regarding Local Educational Agencies' actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. On May 31, 2023, the 2023-2024 Local Control and Accountability Plan was presented to the Board Members for review, and a Public Hearing was held to allow public input prior to being submitted for adoption at this meeting. After Board adoption, the Local Control and Accountability Plan will be submitted to the County Office of Education for final approval. Trustees asked questions and had discussion.

Trustee Meeker abstained from a vote because of her role in reviewing LCAPs at the County Office of Education.

MSP (Coonerty/Grossman) 7-1-0, the Board of Education approved the Local Control Accountability Plan.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

9.2.2.1 Staff Report: Bond Budget Update

Assistant Superintendent Monreal presented an update on the Bond Budget. Each quarter staff presents an update on Bond expenditures and the projected budget for the fiscal year. This report reflects Bond expenditures and encumbrances through May 31, 2023. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

9.2.2.2 New Business: 2023-24 Budget Adoption

Assistant Superintendent Monreal presented the 2023-24 Budget Adoption. The State requires that the Board adopt a budget by June 30th. The preliminary budget based on the Governor's May Revise was presented to the Governing Board on May 31, 2023. Because state budget negotiations between the Governor and the Legislature are still ongoing, a final state budget will change the district adopted budget sometime in June. Staff will present a district budget incorporating any state changes with the Unaudited Actuals in September. Trustees asked questions and had discussion.

During discussion, the Board decided to delay a vote on the Budget until after Resolution 48-22-23 and Resolution 47-22-23 were presented.

During public comment GSCFT President Casey Carlson spoke and thanked Superintendent Munro and Assistant Superintendent Monreal for amending the slide deck to include the explanation of Fund 17 as requested in the previous May 31st meeting. Ms. Carlson also

expressed gratitude to Cabinet for listening to the concerns of the federation and further explaining the intention of Fund 17 which is to look towards achieving fiscal solvency for the District. Ms. Carlson also requested the Board look into obtaining a second opinion report on declining enrollment and what amount of funds would potentially need to be set aside in the future.

President Owen stated for clarification that he intended public comment for this item be shared after the Resolutions were presented and the Board returned to this item.

9.2.2.3

New Business: Resolution 48-22-23: Education Protection Account Spending Plan for 2023-24

Assistant Superintendent Monreal presented Resolution 48-22-23: Education Protection Account Spending Plan for 2023-24. On November 7, 2012, California voters approved Proposition 30. It was renewed as Proposition 55 in 2016. The language in Proposition 30, the Schools and Local Public Safety Protection Act of 2012, requires that the State Controller transfer funds into the Education Protection Act (EPA) during the last ten days of each quarter, with a true-up in the last quarter of each year. At the beginning of each year, the Department of Finance is to estimate the amount that will be transferred into the EPA. This is the amount by which the total revenue limit entitlement after deficit is reduced for each district. Thus, the EPA funds are not 'new revenue' but rather an account established to account for the estimated cash received by Propositions 30 and 55. Pursuant to Article XIII, Section 36 of the California Constitution, the District is required to determine how monies received from the Education Protection Account (EPA) are spent, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Superintendent Monreal recommended approval of Resolution 48-22-23: Education Protection Account Spending Plan for 2023-24. Trustees asked questions and had discussion.

During the discussion, the Board decided to bring this item back for a vote after Resolution 47-22-23 was presented.

9.2.2.4

New Business: Resolution 47-22-23: Commitment of Funds

Assistant Superintendent Monreal brought forward Resolution 47-22-23: Commitment of Funds. The Governmental Accounting Standards Board (GASB) adopted Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions. GASB 54 allows Districts to commit funds to be fiscally prudent and to be dedicated to preparing for District need and economic uncertainties. The fund balance measures the net financial resources available to finance expenditures in future periods and will be maintained to provide the District with sufficient working capital to address future spending needs. The fund balance of the District may be committed for a specific purpose by formal action of the Board of Trustees. This commitment also requires approval by formal action of the Board of Trustees to any amendments or modifications to the use of committed funds. Funds may be uncommitted by formal resolution of the Board in the future. Staff shared the history of committed funds and the Superintendent adjusted the recommendation provided in the Board Book to not set aside \$1 million to address declining enrollment at this time. Superintendent Munro recommended that this commitment of funds to address declining enrollment be reassessed at unaudited actuals. Assistant Superintendent Monreal recommended approval of the resolution. Trustees asked questions and had discussion. During the discussion, the Board decided to bring this item back for a vote after voting on the 2023-24 Budget Adoption and Resolution 48-22-23.

9.2.3.1

Tentative Agreement between SCCS and the Santa Cruz Council of Classified Employees

Assistant Superintendent Parks presented the Tentative Agreement between SCCS and the Santa Cruz Council of Classified Employees. A Tentative Agreement was reached on June 7, 2023 between Santa Cruz City Schools and the Santa Cruz Council of Classified Employees. The proposed agreement addresses that the Health and Welfare benefits rates for our classified unit were raised by 9%-11% depending on the health plan. This increase would have caused a large increase in costs for our employees. The tentative agreement maintains that the employee contribution rate for health and welfare benefits remains at the 2022-23 rate for the 2023-24 school year only. SCCCE agrees to work with the District next year to look at other health plan options that will allow for a comprehensive benefits review to reduce costs. In addition, the Tentative Agreement includes changes to contract language in the following articles: Leaves of Absence XV and Vacation VII. The board asked questions and had discussion. Assistant Superintendent Parks recommended approval of this agreement.

MSP(Grossman/Coonerty) 6-1-0 the Board of Education approved the Tentative Agreement with SCCS and SCCCE.

Trustee Kelley recused himself from the vote and left the room.

GENERAL PUBLIC BUSINESS

Consent Agenda

9.3.1.1 Fourth Quarter Williams Report, 9.3.2.1 Purchase Orders, Bids & Quotes, 9.3.2.2 Warrant Register, 9.3.2.3 Budget Transfers, 9.3.2.4 Resolution 46-22-23: Naming District Representatives for State Allocation Board, 9.3.2.5 Food Services 2023-24 Request for Food & Supplies, 9.3.3.1 Certificated Personnel Actions, 9.3.3.2 Classified Personnel Actions, 9.4.1.1 Edgenuity Annual Contract, 9.4.1.2 Consultant Services Agreement: Harbor High School Organized Binder, 9.4.1.3 Read 180 Annual Subscription Renewal, 9.4.1.4 Achieve 3000 Annual Contract Renewal, 9.4.1.5 Contract: Solution Tree, 9.4.1.6 Your Future is our Business Annual Contract Renewal, 9.4.1.7 Consultant Services Agreement: University of California Santa Cruz, MESA Program, 9.4.1.8 Nonpublic Agency: ACES 2020, LLC, 9.4.1.9 Clever Annual Subscription Renewal, 9.4.1.10 Residential Treatment Master Contract: New Haven, 9.4.1.11 Residential Treatment Master Contract: CALO, 9.4.1.12 Residential Treatment Master Contract: Diamond Ranch Academy, 9.4.1.13 Residential Treatment Master Contract: Victor Services, 9.4.1.14 Nonpublic Agency: Balance Santa Cruz County, 9.4.1.15 Nonpublic Agency: Easter Seals, 9.4.1.16 Nonpublic Agency: Kyo Autism Therapy, 9.4.1.17 Nonpublic Agency: Positive Behavior Supports Corp., 9.4.1.18 Independent Consultant Agreement: Santa Cruz, 9.4.1.19 Nonpublic Agency: The Abrite Organization, 9.4.1.20 Nonpublic School: Brite Horizons, 9.4.1.21 Consultant Services Agreement: Obafemi Ayanbadejo, 9.4.1.22 Consultant Services Agreement: Nikola Ristic, 9.4.1.23 Consultant Services Agreement: MIRJ Services, 9.4.2.1 Diesel Bus Purchase with BusWest, 9.4.2.2 Travel Tracker Route and Trips Purchase, 9.4.2.3 Contract: Bridges to Kinder, 9.4.2.4 CDW Google Voice Agreement Renewal, 9.4.2.5 Infinite Campus Agreement Renewal, 9.4.2.6 Intrado Agreement Renewal, 9.4.2.7 AT&T Mobile Phone Services Agreement, 9.4.2.8 AT&T Data Circuit Agreement Renewal, 9.4.2.9 AT&T WAN Contract Renewal, 9.4.2.10 Chromebook Purchase, 9.4.2.11 EdFiles Annual Renewal, 9.4.2.12 Contract: Everdriven, 9.4.2.13 Adroit Agreement Renewal, 9.4.2.14 Contract: Finalsight, 9.4.3.1 Contract Addendum: Superintendent, 9.4.3.2 Contract Addendums: Assistant Superintendents, 9.4.3.3 Consultant Services Agreement: Lisa Fraser, 9.4.4.1 Legal Services Agreement 2023-24: Fagen, Friedman & Fulfroost LLP, 9.4.4.2 Consultant Services Agreement: Carolyn Post, 9.5.1 BSN Sports: Proposal: Soquel High School Fitness Room Modernization Increment 2 Equipment, 9.5.2 Geo H Wilson: Change Order 1: Mission Hill Middle School Administration Office HVAC Upgrade, 9.5.3 SC Builders: Contract: Soquel High School Fitness Room Modernization Increment 2

Trustee Vestal motioned to approve the consent agenda. Trustee Grossman seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote: Threet – Yes Grossman – Yes Meeker – Yes Vestal – yes
 Kelley – Absent Owen – Yes Coonerty – Yes

Student Trustee Otero recommended a yes vote on this matter.
Student Trustee Karraker recommended a yes vote on this matter.

8.6 Discussion: Possible Items for Future Meeting Agendas

Trustee Threet suggested the District complete a Compaction Study to look at pay scales throughout the district including in management positions. It was agreed that this was the will of the board and that it would be added to a future meeting.

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Owen adjourned this Regular Meeting at 9:57 p.m.

Board Meeting Schedule Information

1. The Regular Board Meeting on June 14, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:
http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

John Owen, President
Board of Education

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Staff Report: Summer School Report

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

Santa Cruz City Schools continues to provide a rich and robust summer school program for all three grade spans: Elementary, Middle, & High. Each program is aimed to support students with learning in a positive, relevant, and fun environment.

End of school year assessment data as well as secondary grade data was used to determine strategic focus areas for each summer school program. Summer school teachers and principals worked collaboratively to develop the focus, curriculum, and strategies used to engage students in learning.

This summer, 245 elementary students, 38 middle school students and 368 high school students attended our summer programs.

Staff will present an update on this year's summer programs and share reflections on continuous improvement opportunities for next year.

FISCAL IMPACT:

Elementary Total: \$305,030.65, Extended Learning Opportunity Program (ELOP) (Restricted)
Secondary Total: \$229,454.69, ESSER 3 (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.



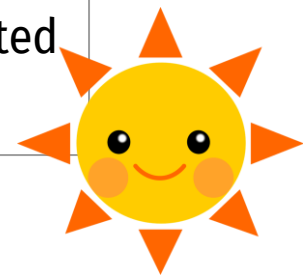
Summer School 2023

Another Summer School Program for the Books!

August 16, 2023

Overview of Summer 2023 School Programs

Elementary	High School
245 students 13 general education and 5 Extended school year classrooms	21 Incoming 9th Graders in Math Bridge 236 Credit Recovery students
Middle School & High School	Secondary Extended School Year
119 students taking elective classes 8 elective class offerings	19 students who qualify based on their IEP (focused on IEP goals & integrated with the above programs)



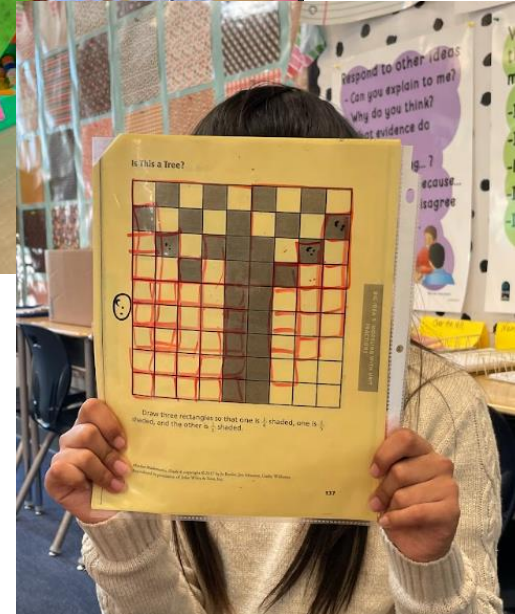
Elementary Academic Program

Focused on students English Learners and low income students who are below grade level

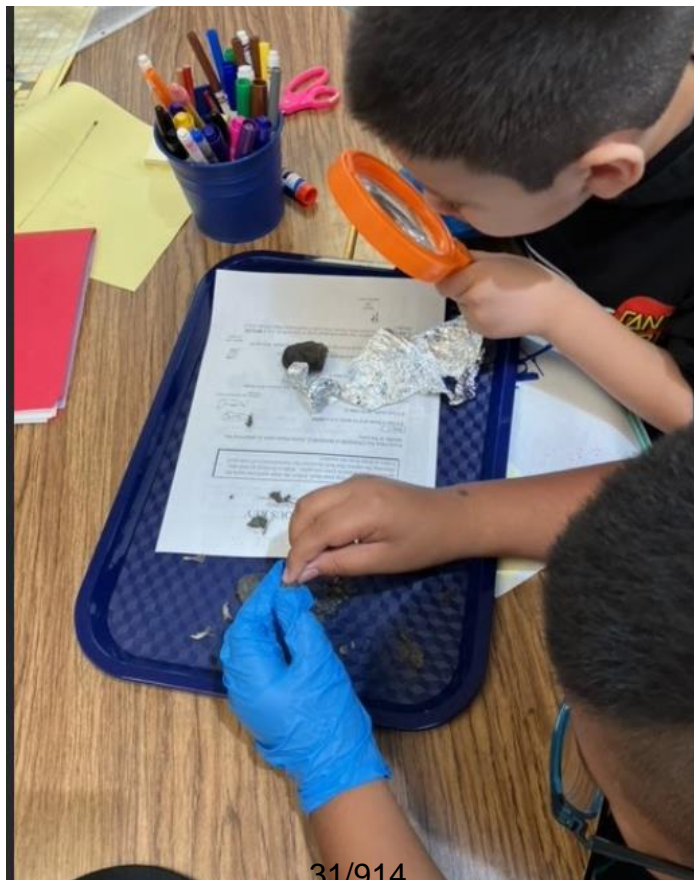
Mindset Mathematics: *building number sense and fluency*

Writer's Workshop: *working in the targeted areas of student need*

Lexia and myPath Math *providing individual support in reading and math*



Passion Project: Teacher designed four week enrichment project



31/914



After School Enrichment Program

Partnership with Boys and Girls Club

155 students for 4 weeks and one week of full time camp

Walking bus to the club for arts and crafts, games, swimming lessons, and other fun summer camp activities

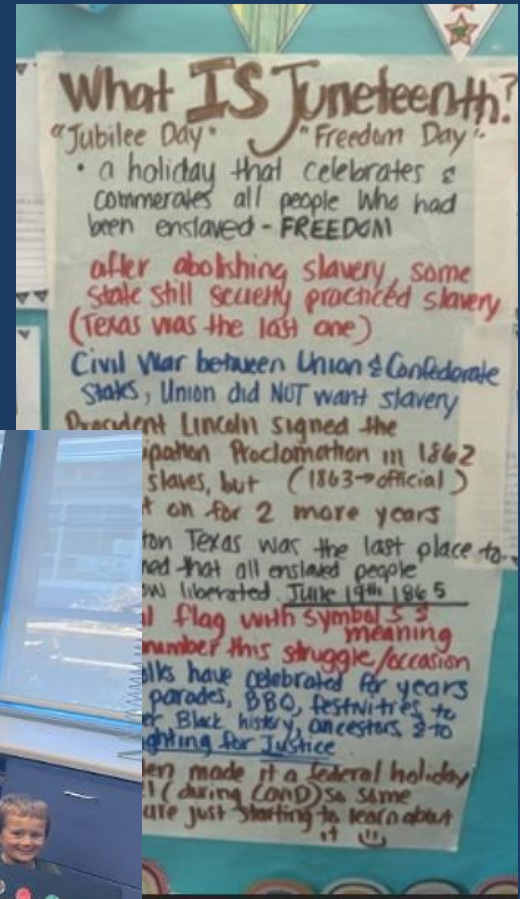
Funded through Expanded Learning Opportunity Program (ELOP)



What we learned to inform next summer...

- **Academic plan:** *math, literacy, & passion project works well*
- **Social Worker** *plays important role for the summer program*
- *Need strategy for* **recruitment**
- **Need plan to transport** *students to Boys and Girls Club*
- **Need attendance policies** *for school and for Boys and Girls Club*

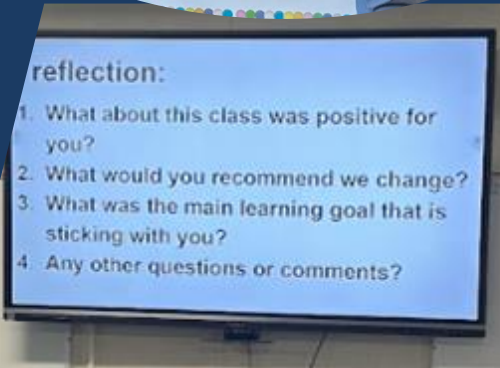
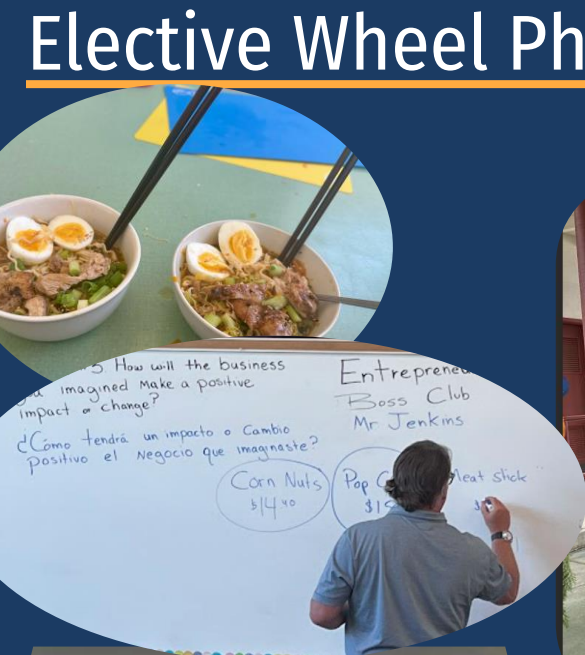
Photos....



Middle & High School: Elective Wheel

- 38 Middle school students
- 81 High School students
- 19 Extended School Year (Special Education) students participated twice weekly
- 4 weeks
- Daily literacy component in every class
 - Graphic Novels
 - Entrepreneurship
 - Graphic Design CTE
 - Music
 - Sustainable Agriculture CTE
 - Journalism
 - Culinary Arts
 - Art

Elective Wheel Photos



High School: Incoming 9th Grade Math Bridge & Credit Recovery

9th Grade Math Bridge: 21 students

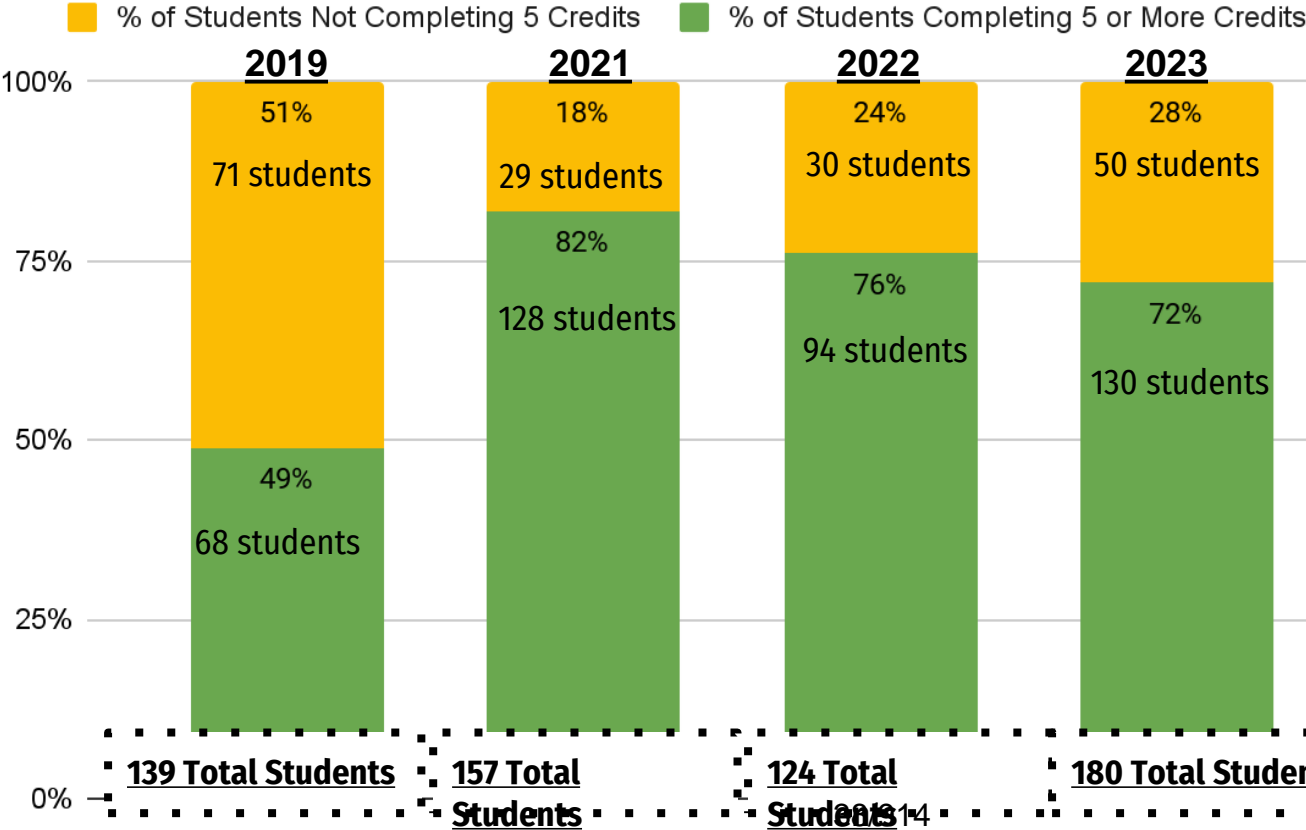
- 4 weeks long (5 elective credits)
- AVID Summer Math Program
 - Teacher training & curriculum
 - Growth Mindset & community building components
 - Research based program

Credit Recovery: 236 students

- 180 students taking course for credit & 56 students for grade increase
- 4 weeks long
- Edgenuity (computer based) & Book based options
- A-G & Non A-G Credit Course Options

Credit Recovery Data

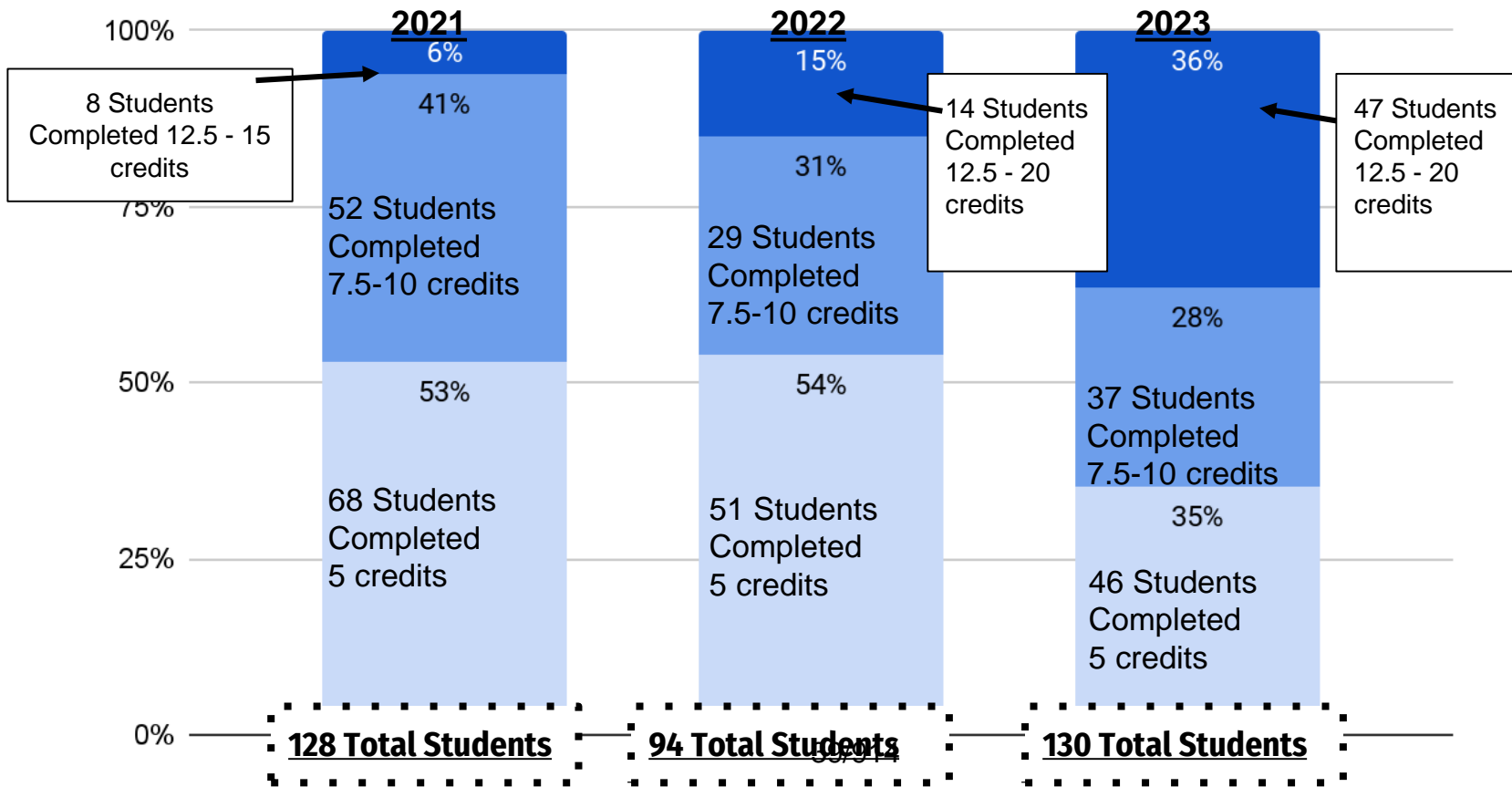
5 Credits = 1 Semester of 1 Course



- Notes:**
- Students who did not complete credits during the summer can continue where they left off during the school year!
 - Credit Recovery was 4 weeks in 2019 & 5 weeks in 2021, 2022 & 2023
 - There were 56 students in 2023 that finished a credit recovery course for a better grade, not credit

2023 Credit Recovery Data

■ % Completed 12.5 - 20 Credits ■ % Completed 7.5 - 10 Credits ■ % Completed 5 Credits



What we learned to inform next summer...

- **Continue academic counselor** *position to ensure correct course placement*
- **Continue to run credit recovery 2 weeks after school ends** - *allowing time for grades & transcripts to post*
- **Continue using AVID summer Math curriculum**
- **Have earlier conversations with Shoreline and New Brighton** *to strengthen Math Summer Bridge enrollment*
- **Continue to run Credit Recovery** *as one session in the morning*
- **Continue to have school counselors sign up students for Credit Recovery,** *not parents, thus ensuring the correct courses*
- **Work on Attendance Issues with math & elective program** - *consider high interest incentives to keep students coming to Math (e.g., earn an iPad at the end of summer school)*
- **Administration onboarding** *of policies and procedures*

Questions?



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: New Business: Secondary English Language Arts Curriculum Map Adoption

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the secondary English Language Arts Curriculum Map as the district Common Core aligned English Language Arts adoption.

BACKGROUND:

Six years ago, both middle and high school English teachers began a curriculum adoption discussion. Middle School piloted three different publisher's Common Core aligned English Language Arts curricula and determined that creating a Common Core standards aligned curriculum map would better serve students than adopting a textbook. High School English teachers also determined that a Common Core standards aligned curriculum map would better serve students.

To this end, teachers began creating curriculum maps in the 2019-20 school year. The pandemic caused teachers to pause on the development process for two years, and progress resumed during the 2022-23 school year.

A standards aligned curriculum map is a document that:

- Maps each grade levels state standards to texts, assessments, and units of study for each course
- Aligns to the English Language Arts Common Core state standards as well as aligns to the English Language Development state standards and frameworks
- Explicitly states the district priority standards for each grade level, which are articulated and purposefully build from grade level to grade level
- Is collaboratively developed by district teachers
- Outlines key texts to be used in each grade level
- Is a living document that can be revised to best meet the needs of students

An aligned curriculum map versus a textbook will benefit students and teachers in these ways:

- Allows for close collaboration and consensus in determining Priority Standards and in creating common formative assessments based on these agreed-upon standards
- Is conducive to Professional Learning Community cycles of inquiry
- Allows for choice and incorporation of culturally responsive literary and expository texts

AGENDA ITEM: 8.2.1.2

- Gives grade level teachers the opportunity to refine and modify the map based on student needs

Evaluation of both the implementation as well as the effectiveness of the English Language Arts Curriculum Maps will occur in the following ways:

- District writing assessments
- iReady growth
- CAASPP scores
- Cycles of Inquiry conducted by Professional Learning Communities
- Administrator walkthrough data

The proposed Santa Cruz City Schools' Secondary English Language Arts Curriculum Maps follow this Board cover.

Please note that the district English Language Arts Curriculum Map denotes which texts have already been board adopted as well as which texts will become board adopted upon approval of the proposed curriculum map.

Because the maps were completed over the summer, formal student feedback has not been gathered yet. Staff will utilize surveys to garner student feedback to inform updates to the maps.

FISCAL IMPACT:

Not to exceed \$100,000 LCFF Base (Unrestricted) - for purchase of texts needed at each school to ensure Williams compliance with the texts outlined in the curriculum maps

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Secondary English Language Arts Curriculum Maps Santa Cruz City Schools



Introduction

The SCCS secondary ELA Curriculum Maps serve a variety of purposes. These scope and sequence documents serve to demonstrate alignment with Common Core Standards, provide support and guidance for new teachers, and communicate with stakeholders such as parents. Although students' experiences in individual classes will vary based on teachers, each site Curriculum Map communicates the essential learning, based on the Common Core Standards, that students will engage in at each grade level.

Because each of our schools has a different schedule, each site's Curriculum Map varies from the others. However, it is important to note that all of the maps are based on the Common Core Standards and district priority standards, and ELA teachers at all sites use the same priority standards for formative assessments throughout the semester. Additionally, the tables below give a general overview of what is expected at each grade level in terms of priority standards, as well the core texts and writing taught in that class. Additionally, each table contains links to the grade level curriculum map by school site.

Priority Standards

During the 2021-22 school year, secondary English teachers from all five sites worked collaboratively to determine the priority standards at each grade level. Additionally, they began the work of creating formative assessments for each standard. Secondary English teachers refined these formative assessments during the 2022-23 school year.

All teachers administer these assessments twice a year and use the data they collect to inform instruction. Additionally, departments meet to engage in data cycles in order to determine the needs of both individual students and the grade cohort as a whole. Teachers also use this time to share best practices in order to support the learning and success of as many students as possible.

[Link](#) to Priority Standards

[Link](#) to Formative Assessments

Standards, Core Texts and Curriculum Maps for Each Grade Level

6th Grade	
<p>Course Description: Students will learn literary concepts and active reading strategies that support academic, functional and recreational reading experiences. Throughout their reading, students will be encouraged to think critically. This course incorporates important grammar and vocabulary skills to enhance writing. The writing traits of organization, content, style, and conventions will be emphasized as the students are asked to write narrative, expository, and persuasive compositions.</p> <p>Site Curriculum Map Links Here:</p> <p>-Branciforte Middle School</p> <p>-Mission Hill Middle School</p>	
<p>ELA Priority Standards:</p> <ul style="list-style-type: none"> ● RI6.2 - Determine a central idea of a text and how it is conveyed through particular details; provide a summary of the text distinct from personal opinions or judgements. ● RL6.1 - Cite textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text. ● W6.1a - Introduce claims and organize reasons and evidence clearly ● SL6.4 - Present claims and findings (e.g., argument, narrative, informative, response to literature presentations), sequencing ideas logically and using pertinent descriptions, facts, and details and nonverbal elements to accentuate main ideas or themes; use appropriate eye contact, adequate volume, and clear pronunciation. 	<p>ELD Standards:</p> <ul style="list-style-type: none"> ● 6.1.B.6 - Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language ● 6.1.A.3 - Offering and justifying opinions, negotiating with and persuading others in communicative exchanges
<p>Core Texts</p> <p>Fiction</p> <p><i>Refugee</i> – Alan Gratz*</p> <p><i>Schooled</i> – Gordon Korman</p> <p><i>Flying Lessons</i> – Ellen Oh, ed.</p> <p><i>Hatchet</i> – Gary Paulsen</p> <p><i>Moon Within</i> – Aida Salazar</p> <p><i>Front Desk</i> – Kelly Yang</p> <p>*All middle school books require board approval</p>	<p>Core Writing</p> <p>In grade six, expectations for students’ writing content, skills, and strategies build on those in grade five while expanding in specific ways. Most notable is the move from writing opinion pieces in grade five to writing arguments to support claims with clear reasons and relevant evidence in grade six.</p> <p>Argumentative – Introduced at grade six, students are expected to go beyond stating reasons and evidence by tracing and evaluating arguments and claims in texts and writing their own arguments, rather than opinions, to support claims with clear reasons and relevant evidence.</p> <p>Explanatory – Students learn to write thesis statements as a part of Explanatory/Informative writing, including essays. Additionally the way in which students select, organize, and analyze relevant content when writing is more specific and advanced.</p>

Core Texts**Non-Fiction**

While no major non-fiction texts are listed above, it is important to note that 6th grade in middle school is “cored” meaning students have the same teacher for both English and History, and non-fiction texts are included in the History portion of the Core curriculum. That said, the 6th grade English curriculum regularly incorporates shorter non-fiction texts into the curriculum and these are an essential component of the 6th grade English curriculum. The details of these non-fiction texts are in the attached curriculum maps. Often these shorter non-fiction texts update each school year to stay relevant with the latest news reports, research, etc. Some of these shorter non-fiction texts include, but are not limited to:

- Research articles for argument writing
- Articles related to ancient Egypt
- Scope Magazine articles (e.g., “Manners”, “Brain Erase”, & “Trophies”)

Narrative – This writing is continued from 5th grade but now contains relevant descriptive details and well-structured event sequences.

7th Grade

Course Description: Encompasses creative writing, the development of ideas into essays, vocabulary building, and mastery of writing conventions (grammar, punctuation, form and spelling). Literature includes contemporary novels as well as historical and cultural studies. Students are given many different opportunities to explore, analyze, and synthesize concepts presented in a wide range of genres. The power of improving reading skills is the emphasis throughout the year.

Site Curriculum Maps Here:

[-Branciforte Middle School](#)

[-Mission Hill](#)

ELA Priority Standards:

- **RI7.1** - Cite several pieces of textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text.
- **RL7.2** - Determine a theme or central idea of a text and analyze its development over the course of the text; provide an objective summary of the text.
- **W7.2** - Write informative/explanatory texts to examine a topic and convey ideas, concepts, and information through the selection, organization, and analysis of relevant content.
- **SL7.1** - Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 7 topics, texts, and issues, building on others' ideas and expressing their own clearly.

ELD Standards:

- **7.1.B.6** - Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language
- **7.1.C.10** - Writing literary and informational texts to present, describe, and explain ideas and information, using appropriate technology
- **7.1.A.1** - Exchanging information and ideas with others through oral collaborative discussions on a range of social and academic topics

Core Texts

Fiction

The Breadwinner –Deborah Ellis*

I am a Taxi –Deborah Ellis

Mud City –Deborah Ellis

Parvannah's Journey –Deborah Ellis

The House of the Scorpion – Nancy Farmer

Seedfolks – Paul Fleischman

Amina's Voice – Hena Kahn

The Giver – Lois Lowry

Beowulf: A New Telling – Robert Nye

Core Writing

In grade seven, expectations for students' writing content, skills, and strategies build on those in grade six while expanding in subtle ways. Students continue to write three different text types for particular purposes and to conduct research, while expanding their abilities in key ways.

Argumentative- students write arguments in which they acknowledge and address alternate or opposing claims; they support claims or counterarguments; and they use words, phrases, clauses, and appropriate transitions to create cohesion

Explanatory- conduct research and produce written products with increasing independence and attention to audience, purpose, and citation of sources. Specifically, they focus on how well audience and purpose have been addressed in their writing, link to and cite sources, generate additional related, focused questions for further research, use search terms effectively, and follow a standard format for citation

Ghost – Jason Reynolds

Miles Morales – Jason Reynolds

Amal Unbound – Aisha Saeed

Fast Pitch – Nic Stone

The Bridge Home – Padma Venkatraman

Other Words for Home – Jasmine Warga

Nonfiction

When Stars Are Scattered –Victoria Jamieson

While only major non-fiction texts are listed above, shorter texts (e.g., articles, speeches, essays, etc.) are regularly incorporated and an essential component of the 7th grade curriculum. Examples of shorter non-fiction texts are in the attached detailed curriculum maps. Often these shorter non-fiction texts update each school year to stay relevant with the latest news reports, research, etc. Some of these shorter non-fiction texts include, but are not limited to:

- UN Speech – Malala Yousafzai
- Newsela articles on Afghanistan

*All middle school books require board approval

Narrative- continue to write narratives to develop real or imagined experiences or events and must now establish a point of view when establishing context

8th Grade

Course Description: Literature which presents different points of view, writing styles, and genres is integral to our successful reading and writing program. Writing skills are taught throughout the course. Types of writing instruction include expository, narrative, and poetry. Grammar and spelling are vital to the skills involved in a writer's repertoire and are therefore integrated into the instruction on a regular basis. All projects completed, whether group or individual, contain a writing and research component unifying all aspects of the subject taught.

Site Curriculum Maps Here:

[-Branciforte Middle School](#)

[-Mission Hill](#)

ELA Priority Standards:

- **RI8.1** - Cite textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text.
- **RL8.2** - provide an objective summary of the text
- **W8.1** - Introduce claim(s), acknowledge and distinguish the claim(s) from alternate or opposing claims, and organize the reasons and evidence logically.

ELD Standards:

- **8.1.B.6** - Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language
- **8.1.A.3** - Offering and justifying opinions, negotiating with and persuading others in communicative exchanges

Core Texts

Fiction

- Crossover* – Kwame Alexander*
- Rebound* – Kwame Alexander
- The Absolutely True Diary of a Part Time Indian* – Sherman Alexie
- All the Broken Pieces* – Anne Burg
- Missing Mike* – Sheri Green
- Full Cicada Moon* – Marilyn Hilton
- The Outsiders* – SE Hinton
- House Arrest* – KA Holt
- Mexican Whiteboy* – Matt de la Pena
- Long Way Down* – Jason Reynolds
- Stamped* – Jason Reynolds
- Stop Pretending* – Sonya Sones
- Stargirl* – Jerry Spinelli
- Forget Me Not* – Ellie Terry

Core Writing

Eighth graders are expected to conduct research and produce written products with increasing independence and attention to audience, purpose, and citation of sources. They are expected to use technology and the Internet to present the relationships between information and ideas efficiently and continue to conduct short research projects to answer a question, now generating additional related, focused questions that allow for multiple avenues of exploration. Students continue to write for many purposes and time frames and use a recursive process to plan, compose, revise, and edit their writing.

Argumentative- continue to write arguments and support claims but now distinguish them from alternate or opposing claims and use words, phrases, and clauses to clarify relationships among counterclaims in addition to claims, reasons, and evidence

Explanatory- students continue to write informative/explanatory texts, now including career development documents, to examine a topic and use appropriate and varied transitions to create cohesion

Narrative- continue to write narratives to develop real or imagined experiences or events, and their use of transition words, phrases, and clauses shows the relationship among experiences and events

Daughter of La Madrugada – Frances Wood

Nonfiction

#Neveragain - David Hogg

While only major non-fiction texts are listed above, shorter texts (e.g., articles, speeches, essays, etc.) are regularly incorporated and an essential component of the 8th grade curriculum. Examples of shorter non-fiction texts are in the attached detailed curriculum maps. Often these shorter non-fiction texts update each school year to stay relevant with the latest news reports, research, etc. Some of these shorter non-fiction texts include, but are not limited to:

- Newsela articles
- Articles about grading and homework
- Articles for nonfiction connection to La Guera

*All middle school books require board approval

9th Grade

Course Description: The course will concentrate on reinforcing and building foundational reading, writing, speaking, and listening skills as articulated by the Common Core State Standards. Students study diverse works of fiction and nonfiction in order to develop abilities related to narrative, expository, and analytical writing, with particular emphasis on mastering the steps in the writing process. Language study will reinforce foundational writing conventions and mechanics.

Site Curriculum Maps Here:

[-Harbor High School](#)

[-Santa Cruz High School](#)

[-Soquel High School](#)

ELA Priority Standards:

- **RI9-10.1** - Cite strong and thorough textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text.
- **RL9-10.4** - Determine the meaning of words and phrases as they are used in the text, including figurative and connotative meanings; analyze the cumulative impact of specific word choices on meaning and tone (e.g., how the language evokes a sense of time and place; how it sets a formal or informal tone)
- **W9-10.1.A** - Introduce precise claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that establishes clear relationships among claim(s), counterclaims, reasons, and evidence.
- **SL9-10.1.C** - Propel conversations by posing and responding to questions that relate the current discussion to broader themes or larger ideas; actively incorporate others into the discussion; and clarify, verify, or challenge ideas and conclusions.

ELD Standards:

- **9-10.1.A.4:** Adapting language choices to various contexts (based on task, purpose, audience, and text type)
- **9-10.1.B.6:** Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language
- **9-10.1.C.9:** Expressing information and ideas in formal oral presentations on academic topics
- **9-10.1.C.10:** Writing literary and informational texts to present, describe, and explain ideas and information, using appropriate technology

Core Texts

Fiction

The Hitchhiker’s Guide to the Galaxy – Douglas Adams

The Absolutely True Diary of a Part-Time Indian – Sherman Alexie*

Fahrenheit 451 – Ray Bradbury*

The House on Mango Street – Sandra Cisneros

Core Writing

Expectations for writing at grades nine and ten are advanced. Students write arguments using valid reasoning and precise claims. They organize complex elements in informative/ explanatory writing; and they establish multiple points of view and a smooth progression of experiences or events in narrative writing.

Argumentative- students will learn to write arguments in an analysis of substantive topics or texts using valid reasoning;organizing writing to establish clear relationships among claim(s), counterclaims, reasons, and evidence; pointing out strengths and limitations of claim(s) and counterclaims by anticipating audience’s knowledge level, concerns, values; using

Ellen Foster – Kaye Gibbons

Across a Hundred Mountains – Reyna Grande*

The Odyssey – Homer

The Kite Runner – Khaled Hosseini*

To Kill a Mockingbird – Harper Lee

The Color of Water – James McBride

Fallen Angels – Walter Dean Myers*

When the Emperor Was Divine – Julie Otsuka*

Romeo and Juliet – William Shakespeare

Twelfth Night – William Shakespeare

Macbeth – William Shakespeare

Much Ado About Nothing – William Shakespeare*

The Pearl – John Steinbeck

Of Mice and Men – John Steinbeck

Candide – Voltaire

Nonfiction

Persepolis – Marjane Satrapi*

Black Boy – Richard Wright*

While only major non-fiction texts are listed above, shorter texts (e.g., articles, speeches, essays, etc.) are regularly incorporated and an essential component of the 12th grade curriculum. Examples of shorter non-fiction texts are in the attached detailed curriculum maps. Often these shorter non-fiction texts update each school year to stay relevant with the latest news reports, research, etc. Some of these shorter non-fiction texts include, but are not limited to:

- *Danger of a Single Story* – Chimamanda Adichie
- *Does Power Corrupt Everyone Equally?* – Scott Barry Kaufman
- *Only Daughter* – Sandra Cisneros
- Articles about the Dust Bowl and Great Depression
- Newsela articles

*Texts that are not yet board approved

words, phrases, clauses to link major sections of the text; and using specific rhetorical devices to support assertions

Explanatory- students will learn to write informative/explanatory texts by organizing complex elements; developing the topic with extended details appropriate to the audience’s knowledge; using language to manage the complexity of the topic; and attending to the norms and conventions of the discipline

Narrative- Students will build on what they learned in middle school to write narratives by setting out a problem, situation or observation; establishing one or multiple point(s) of view and creating a smooth progression of experiences or events; using multiple plot lines; using a variety of techniques to sequence events so they build on each other to create a coherent whole; and using language to convey a vivid picture of the experiences, events, setting, and/or characters

10th Grade

Course Description: Students read and analyze a wide variety of short stories, biographies, autobiographies, novels, drama, and informational materials. The course emphasizes critical thinking skills, in-depth analysis, and use of 21st century technology. Units in writing will further develop expository, reflective, and analytical writing as aligned to the Common Core State Standards for ninth and tenth grade. Discussion, journal writing, literary analysis, vocabulary development, and oral presentations will accompany thoughtful reading of the literature.

Site Curriculum Maps Here:

[-Harbor High School](#)

[-Santa Cruz High School](#)

[-Soquel High School](#)

ELA Priority Standards:

- **RI9-10.1** - Cite strong and thorough textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text.
- **RL9-10.4** - Determine the meaning of words and phrases as they are used in the text, including figurative and connotative meanings; analyze the cumulative impact of specific word choices on meaning and tone (e.g., how the language evokes a sense of time and place; how it sets a formal or informal tone)
- **W9-10.1.A** - Introduce precise claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that establishes clear relationships among claim(s), counterclaims, reasons, and evidence.
- **SL9-10.1.C** - Propel conversations by posing and responding to questions that relate the current discussion to broader themes or larger ideas; actively incorporate others into the discussion; and clarify, verify, or challenge ideas and conclusions.

ELD Standards:

- **9-10.1.A.4:** Adapting language choices to various contexts (based on task, purpose, audience, and text type)
- **9-10.1.B.6:** Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language
- **9-10.1.C.9:** Expressing information and ideas in formal oral presentations on academic topics
- **9-10.1.C.10:** Writing literary and informational texts to present, describe, and explain ideas and information, using appropriate technology

Core Texts

Fiction

Bless Me, Ultima – Rudolfo Anaya

Kindred – Octavia Butler*

Lord of the Flies – William Golding

Les Miserables – Victor Hugo

Brave New World – Aldous Huxley

Core Writing

Expectations for writing at grades nine and ten are advanced. Students write arguments using valid reasoning and precise claims. They organize complex elements in informative/ explanatory writing; and they establish multiple points of view and a smooth progression of experiences or events in narrative writing.

Argumentative- students will learn to write arguments in an analysis of substantive topics or texts using valid reasoning;organizing writing to establish clear relationships among claim(s), counterclaims, reasons, and evidence; pointing out strengths and limitations of claim(s) and counterclaims by anticipating audience’s knowledge level, concerns, values; using

Sula – Toni Morrison*

Animal Farm – George Orwell

The Catcher in the Rye – J. D. Salinger

The Three Theban Plays (One or more) – Sophocles

Hamlet – William Shakespeare*

A Midsummer Night's Dream – William Shakespeare

Othello – William Shakespeare*

The Tempest – William Shakespeare

Cannery Row – John Steinbeck

East of Eden – John Steinbeck

Nonfiction

I Know Why the Caged Bird Sings – Maya Angelou

Better – Atul Gawande*

The Autobiography of Malcolm X – Alex Haley

Born a Crime – Trevor Noah*

Night – Elie Weisel

I Am Malala– Malala Yousafzai*

Shorter nonfiction texts are regularly used in 10th grade.
Curriculum maps will provide more details on these texts.

words, phrases, clauses to link major sections of the text; and using specific rhetorical devices to support assertions

Explanatory- students will learn to write informative/explanatory texts by organizing complex elements; developing the topic with extended details appropriate to the audience's knowledge; using language to manage the complexity of the topic; and attending to the norms and conventions of the discipline

Narrative- Students will build on what they learned in middle school to write narratives by setting out a problem, situation or observation; establishing one or multiple point(s) of view and creating a smooth progression of experiences or events; using multiple plot lines; using a variety of techniques to sequence events so they build on each other to create a coherent whole; and using language to convey a vivid picture of the experiences, events, setting, and/or characters

11th Grade

Course Description: The study of American literature in conjunction with the study of United States history in the 11th grade naturally lends itself to deepening student awareness of both time-specific and universal challenges, triumphs, and conflicts that have influenced and continue to influence what it means to be an American. To that end, students read and analyze a wide variety of American short stories, biographies, autobiographies, novels, drama, and informational materials.

Site Curriculum Maps Here:

[-Harbor High School](#)

[-Santa Cruz High School](#)

[-Soquel High School](#)

ELA Priority Standards:

- **RI.11-12.1** - Cite strong and thorough textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text, including determining where the text leaves matters uncertain.
- **RL.11-12.4** Determine the meaning of words and phrases as they are used in the text, including figurative and connotative meanings; analyze the impact of specific word choices on meaning and tone, including words with multiple meanings or language that is particularly fresh, engaging, or beautiful. (Include Shakespeare as well as other authors.)
- **W11-121.A** - Introduce precise, knowledgeable claim(s), establish the significance of the claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that logically sequences claim(s), counterclaims, reasons, and evidence.

ELD Standards:

- **11-12.1.B.6** – Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language
- **11-12.1.A.3** – Offering and justifying opinions, negotiating with and persuading others in communicative exchanges
- **11-12.1.C.10** – Writing literary and informational texts to present, describe, and explain ideas and information, using appropriate technology

Core Texts

Fiction

The Lone Ranger and Tonto Fistfight in Heaven – Sherman Alexie

Children of the Land – Marcelo Hernandez Castillo*

Woman Hollering Creek – Sandra Cisneros
Tracks – Louise Erdrich*

The Great Gatsby – F. Scott Fitzgerald

The Scarlet Letter – Nathaniel Hawthorne

A Farewell to Arms – Ernest Hemingway

Core Writing

Expectations for writing at grades eleven and twelve are advanced. Students write arguments using precise and knowledgeable claims; they supply the most relevant evidence for their claims and counterclaims and anticipate the audience’s knowledge level, concerns, values, and possible biases. They organize complex elements in informative/explanatory writing so that each new element builds on that which precedes it to create a unified whole; and they use techniques in narrative writing to build toward a particular tone and outcome

Argumentative- students will refine and develop arguments in an analysis of substantive topics or texts using valid reasoning; introducing precise and knowledgeable claims; establishing the significance of claims ; organizing writing to establish clear relationships and logical sequence among claim(s), counterclaims, reasons, and evidence; pointing out strengths and limitations of

The Old Man and the Sea – Ernest Hemingway

Their Eyes Were Watching God – Zora Neale Hurston

Interpreter of Maladies – Jhumpa Lahiri*

Billy Budd and Other Stories –Herman Melville

The Crucible – Arthur Miller

Death of a Salesman – Arthur Miller

The Way to Rainy Mountain – N. Scott Momaday*

Beloved – Toni Morrison

The Things They Carried – Tim O’Brien

The Grapes of Wrath – John Steinbeck
Adventures of Huckleberry Finn -Mark Twain

Zoot Suit and Other Plays– Luis Valdez

Nonfiction

Between The World And Me – Ta-Nehisi Coates*

Narrative of the Life of Frederick Douglass - Frederick Douglass*

Dreams of my Father – Barack Obama

Stiff – Mary Roach*

Beautiful Boy – David Sheff*

Just Mercy – Bryan Stevenson*

Crying in H Mart – Michelle Zauner*

Shorter nonfiction texts are regularly used in 11th grade.
Curriculum maps will provide more details on these texts.

claim(s) and counterclaims by anticipating audience’s knowledge level, concerns , values, and possible biases; using words, phrases, clauses, and varied syntax to link major sections of the text; and using specific rhetorical devices to support assertions

Explanatory- students will build on their ability to write informative/explanatory texts by organizing complex elements so that each builds on the previous to create a unified whole; developing the topic with extended details appropriate to the audience’s knowledge and with the most significant facts and information; using language to manage the complexity of the topic and using techniques such as metaphor, simile, and analogy; and attending to the norms and conventions of the discipline.

Narrative- Students in upper grades will refine and develop their skills to write narratives by setting out a problem, situation or observation and its significance; establishing one or multiple point(s) of view and creating a smooth progression of experiences or events; using multiple plot lines; using a variety of techniques to sequence events so they build on each other to create a coherent whole; and using language to convey a vivid picture of the experiences, events, setting, and/or characters.

12th Grade

Course Description: a common core standards aligned class offered to seniors to meet the four-year college/university admissions requirement. Students read, discuss and critique texts from a variety of cultures. Students explore common subjects throughout different cultures including family structures, power, empathy, and purpose. Through the close reading of novels, plays, poetry, short stories, essays and films, students learn about a variety of cultures from the perspectives of internationally recognized authors.

Site Curriculum Maps Here:

[-Harbor High School](#)

[-Santa Cruz High School](#)

[-Soquel High School](#)

ELA Priority Standards:

- **RI.11-12.1** - Cite strong and thorough textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text, including determining where the text leaves matters uncertain.
- **RL.11-12.4** Determine the meaning of words and phrases as they are used in the text, including figurative and connotative meanings; analyze the impact of specific word choices on meaning and tone, including words with multiple meanings or language that is particularly fresh, engaging, or beautiful. (Include Shakespeare as well as other authors.)
- **W.11-12.1.A** - Introduce precise, knowledgeable claim(s), establish the significance of the claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that logically sequences claim(s), counterclaims, reasons, and evidence.
- **W.11-12.2** Establish and maintain a formal style and objective tone while attending to the norms and conventions of the discipline in which they are writing.

ELD Standards:

- **11-12.1.B.6** – Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language
- **11-12.1.A.3** – Offering and justifying opinions, negotiating with and persuading others in communicative exchanges
- **11-12.1.C.10** – Writing literary and informational texts to present, describe, and explain ideas and information, using appropriate technology

Core Texts

Fiction

The Oresteia – Aeschylus

Eva Luna – Isabel Allende*

Emma – Jane Austen*

Wuthering Heights – Emily Bronte

Core Writing

Expectations for writing at grades eleven and twelve are advanced. Students write arguments using precise and knowledgeable claims; they supply the most relevant evidence for their claims and counterclaims and anticipate the audience’s knowledge level, concerns, values, and possible biases. They organize complex elements in informative/explanatory writing so that each new element builds on that which precedes it to create a unified whole; and they use techniques in narrative writing to build toward a

Things Fall Apart – Chinua Achebe

African Short Stories – Chinua Achebe, ed

Pride & Prejudice – Jane Austen

Jane Eyre – Charlotte Bronte*

The Stranger – Albert Camus

Crime and Punishment – Fyodor Dostoyevsky

Invisible Man – Ralph Ellison*

Homegoing – Yaa Gyasi*

Once and Forever: The Tales of Kenji Miyazawa – Kenji Miyazawa*

1984 – George Orwell*

Wide Sargasso Sea – Jean Rhys

All Quiet on the Western Front – Erich Maria Remarque

King Lear – William Shakespeare

Richard III – William Shakespeare*

Frankenstein – Mary Shelley*

Nonfiction

How to Read Literature Like a Professor – Thomas C Foster*

Reading Lolita in Tehran – Azar Nafisi*

While only major non-fiction texts are listed above, shorter texts (e.g., articles, speeches, essays, etc.) are regularly incorporated and an essential component of the 12th grade curriculum. Examples of shorter non-fiction texts are in the attached detailed curriculum maps. Often these shorter non-fiction texts update each school year to stay relevant with the latest news reports, research, etc. Some of these shorter non-fiction texts include, but are not limited to:

- Above All Else, Do Not Lie – Chimamanda Adichie
- An Introduction to *The Decameron* – Rivka Galchen
- Always On the Side of the Egg – Haruki Murakami
- *Black Panther* and the Invention of “Africa” – Jelani Cobb

particular tone and outcome

Argumentative- students will refine and develop arguments in an analysis of substantive topics or texts using valid reasoning; introducing precise and knowledgeable claims; establishing the significance of claims ; organizing writing to establish clear relationships and logical sequence among claim(s), counterclaims, reasons, and evidence; pointing out strengths and limitations of claim(s) and counterclaims by anticipating audience’s knowledge level, concerns , values, and possible biases; using words, phrases, clauses, and varied syntax to link major sections of the text; and using specific rhetorical devices to support assertions

Explanatory- students will build on their ability to write informative/explanatory texts by organizing complex elements so that each builds on the previous to create a unified whole; developing the topic with extended details appropriate to the audience’s knowledge and with the most significant facts and information; using language to manage the complexity of the topic and using techniques such as metaphor, simile, and analogy; and attending to the norms and conventions of the discipline.

Narrative- Students in upper grades will refine and develop their skills to write narratives by setting out a problem, situation or observation and its significance; establishing one or multiple point(s) of view and creating a smooth progression of experiences or events; using multiple plot lines; using a variety of techniques to sequence events so they build on each other to create a coherent whole; and using language to convey a vivid picture of the experiences, events, setting, and/or characters.



English Language Arts Secondary Curriculum Map Adoption

August 16, 2023



Background

- Middle School English teachers piloted 3 different textbooks
- Piloted textbooks not as engaging, culturally relevant, inclusive or supportive as desired
- High School English teachers reviewed texts and did not find any they wished to pilot
- Teachers chose to create standards aligned curriculum maps for each grade level in lieu of a traditional textbook adoption



Curriculum Maps Defined

- **Maps grade level standards** *to texts, assessments, and units of study for each course*
- **Aligns to English Language Development state standards and frameworks**
- **Explicitly states the district priority standards**, *which are articulated and purposefully build from grade level to grade level*
- **Collaboratively developed** *by district teachers*
- **Outlines key texts** *for each grade level*
- **Is a living document** *that can be revised to best meet student needs*

Organization of Curriculum Maps

- Organized by grade level
- Course description
- Links to site specific curriculum maps *(which include more details than the district curriculum map)*
- Priority Standards
- English Language Development Standards
- Core Fiction Texts
- Core Nonfiction Texts
- Core Writing



Monitoring & Evaluation

- District writing assessments
- iReady growth
- CAASPP scores
- Cycles of Inquiry in Professional Learning Communities
- Administrator walkthrough data



Staff Recommendation:
**Approve the *Secondary English*
Language Arts Curriculum Map**



Questions?



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Staff Report: Annual Update on Suspensions and Expulsions

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

Each year, Santa Cruz City Schools provides a longitudinal overview of suspensions and expulsions. To capture this impact and identify patterns, this report includes seven years of data. Santa Cruz City Schools follows the California Education Code in determining how best to respond to incidents where students create an unsafe environment for themselves or others. The Education Code clarifies the offenses for which the district may suspend or expel a student.

In 2022-23, there was an increase in the number of suspensions in the secondary district. Student behavior and self-regulation continue to be a challenge for school districts nationwide. SCCS utilizes the Multi-Tiered Systems of Support (MTSS) Framework to address behavioral and social emotional learning for students. Each school establishes and communicates clear behavioral expectations to all students. Universal Screening Tools are used to help identify students in need of additional behavioral support.

This year, the District is focused on refining our Social-Emotional/Behavioral Framework to better teach and respond to student decision making. In addition, the District will be working to strategically address the needs of student groups who are disproportionately suspended or expelled.

FISCAL IMPACT:

Varies from year to year based on the number of out of school days of suspension resulting in lost average daily attendance.

This work supports the following goals and their accompanying metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within our SCCS school community.

AGENDA ITEM: 8.2.1.3



Suspensions & Expulsions Update

August 16, 2023

Suspensions and Expulsions

- Established by California Education Code with levels of discretion based on district practice and policy
- Suspensions contain some flexibility regarding length/time
- Suspension shall be imposed only when other means of correction fail to bring about proper conduct, except for 48900 a, b, c, d, and e
- Expulsions result from certain actions and/or circumstances and may require mandated action

Suspendable Offenses (Ed. Code 48900)

Numerous offenses, designated by severity may be cause for suspension under Ed. Code 48900. Some examples include, but are not limited to:

- Caused or attempted to cause damage to school property or private property
- Willfully used force or violence, except in self-defense
- Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object
- Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding
- Possessed an imitation firearm

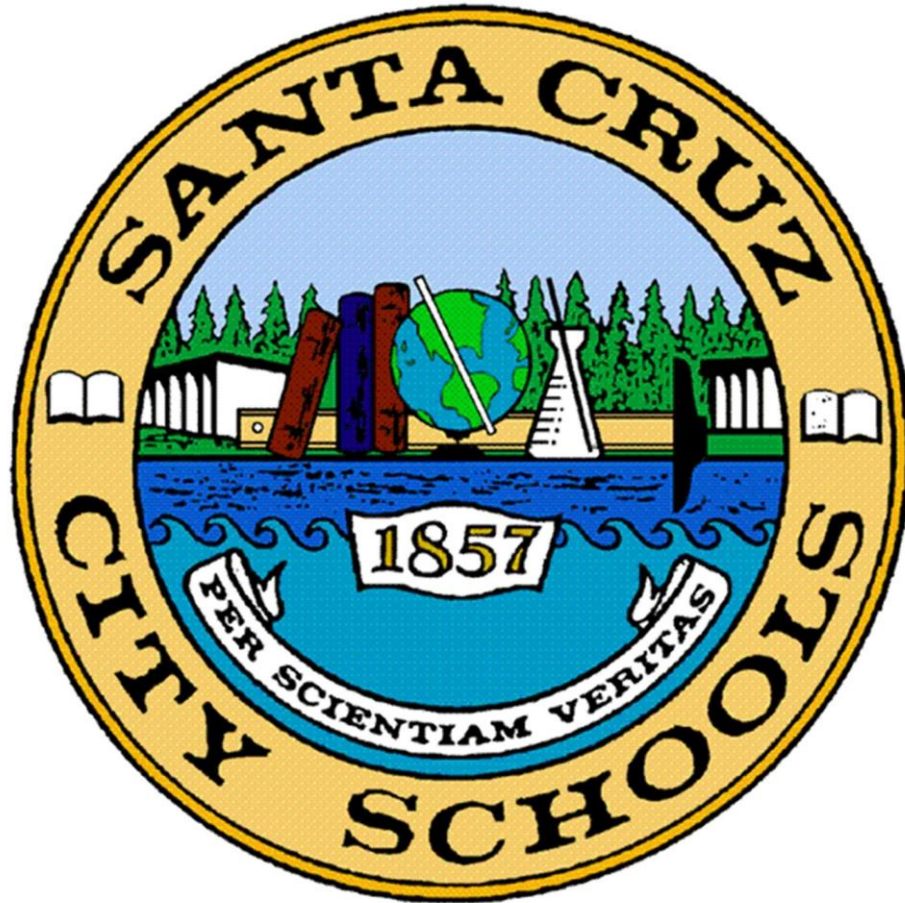
Expellable Offenses (Ed. Code 48915c)

The “Big 5” (Mandatory Recommendation for Expulsion)

- Possessing, selling, or otherwise furnishing a firearm
- Brandishing a Knife at another person
- Sales of any controlled substance, including marijuana
- Possession of an explosive
- Sexual assault or sexual battery

SCCS Student Demographics

	Elementary			Secondary		
Year	Hispanic	White	Other	Hispanic	White	Other
16-17	38.3%	50.3%	11.4%	37.2%	52.7%	10.1%
17-18	37.3%	50.9%	11.9%	38.4%	50.8%	10.8%
18-19	39.3%	50.7%	10.0%	38.2%	52.2%	9.6%
19-20	39.1%	49.7%	11.2%	38.9%	49.7%	11.4%
20-21	39.3%	49.8%	10.8%	39.1%	50.5%	10.3%
21-22	40.4%	48.2%	11.4%	39.3%	50.1%	10.6%
22-23	40.2%	46.7%	13.1%	40.6%	47.3%	12.1%



ELEMENTARY DISTRICT

Bay View Elementary

DeLaveaga Elementary

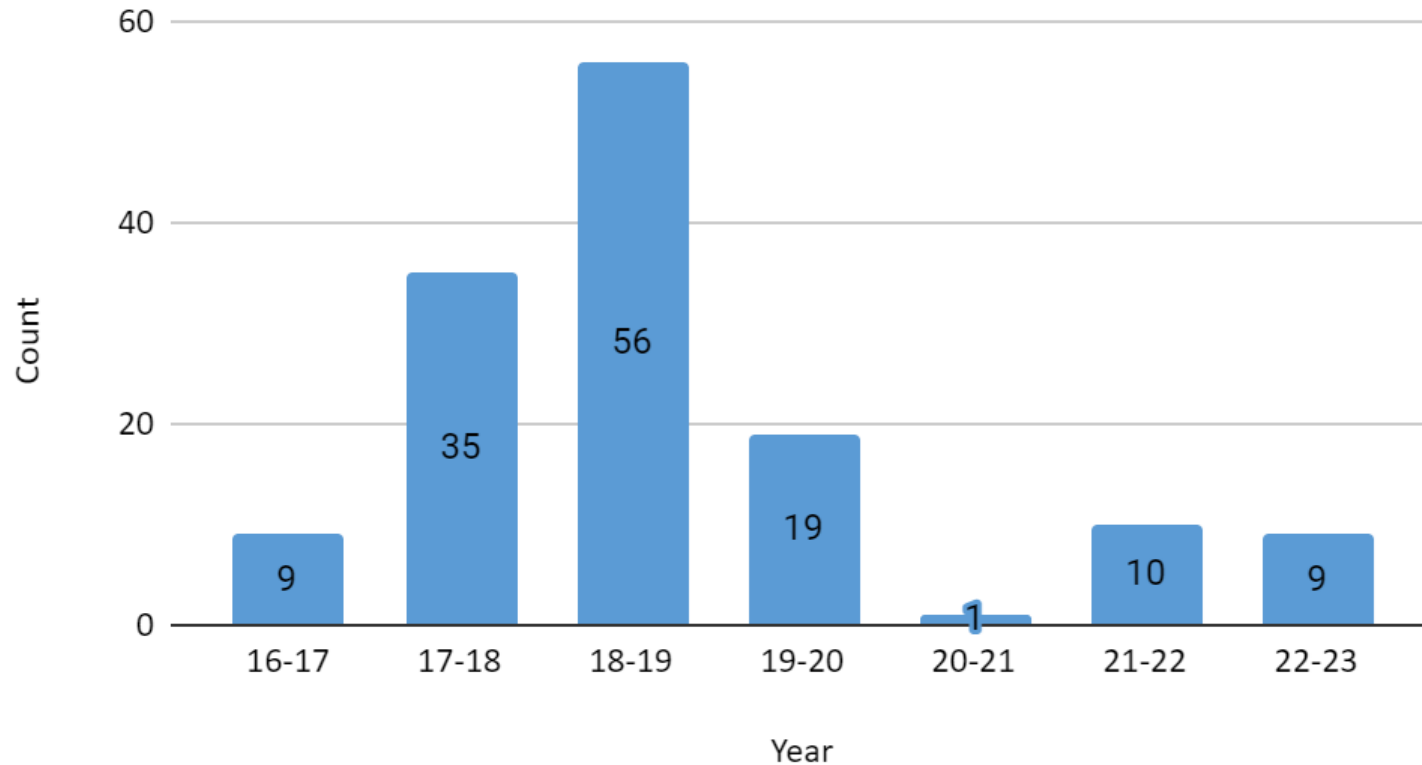
Gault Elementary

Monarch Elementary

Westlake Elementary

7-Year Elementary Suspension Data

Elementary Suspensions by Year



Out-of-School Suspensions

2016-2017	9
2017-2018	34
2018-2019	54
2019-2020	17
2020-2021	1
2021-2022	10
2022-2023	9

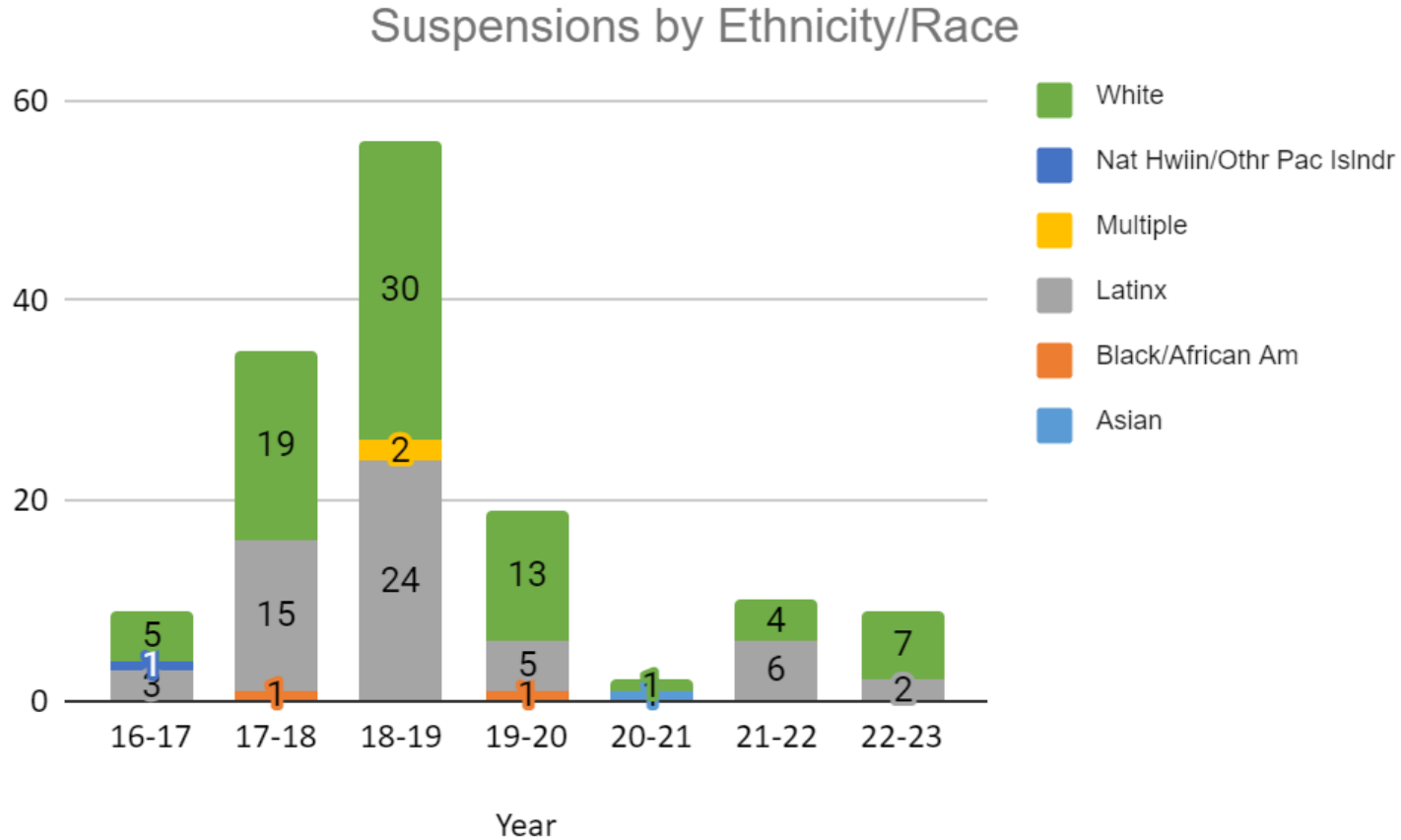
In-School Suspensions

2016-2017	0
2017-2018	1
2018-2019	2
2019-2020	2
2020-2021	0
2021-2022	0
2022-2023	0

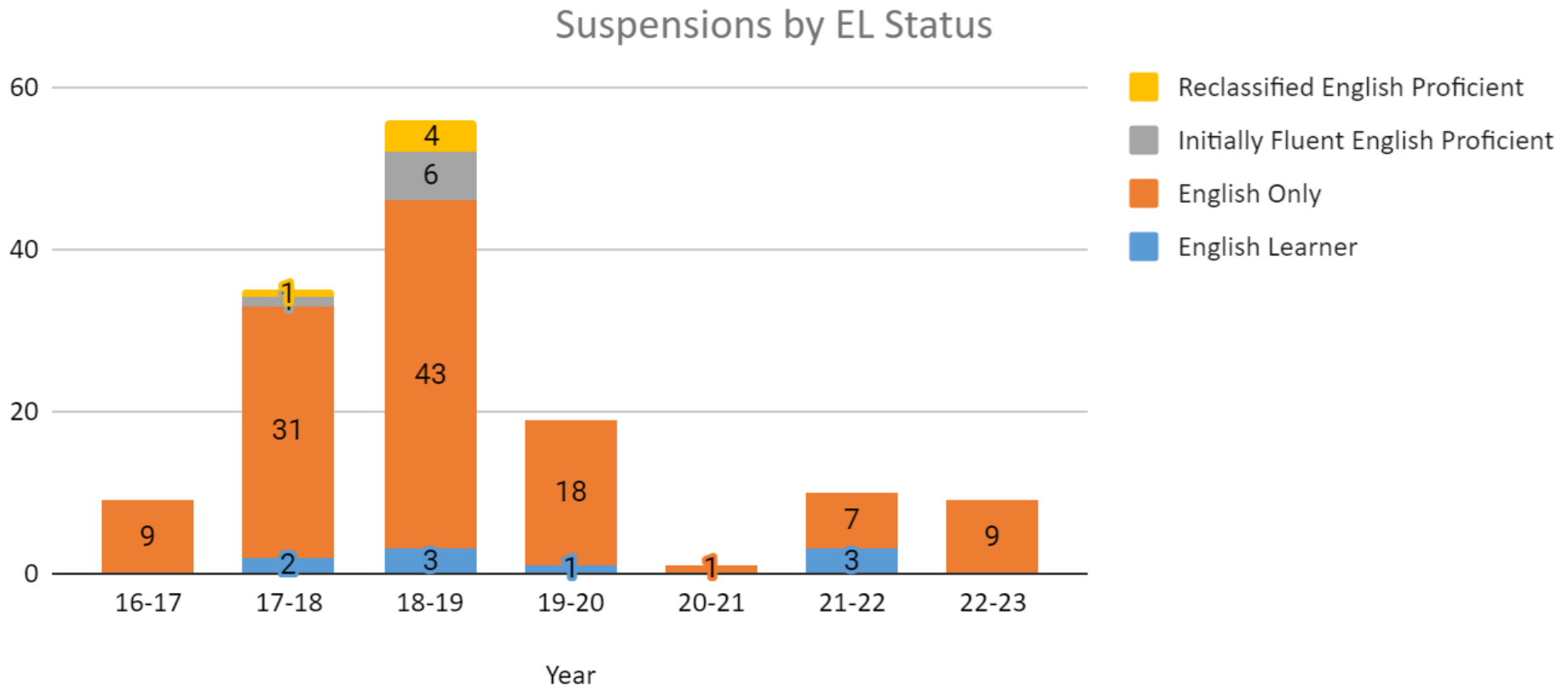
Elementary Suspension by Type of Offense (Top 10)

Offense	16-17	17-18	18-19	19-20	20-21	21-22	22-23
501-Caused Attempted or Threatened Physical Injury	7	26	35	13		7	6
104-Possession of a Knife or Dangerous Object			1			2	
500-Caused Physical Injury						1	1
511-Disruption, Defiance	1	1	2	2			
504-Used Force or Violence	1	2	2				1
512-Property Damage		1		2			1
403-Sexual Harassment	1	1	1				
510-Obscene Acts, Profanity, and Vulgarity		1	2	1	1		
101-Possession, Sale, Furnishing a Firearm, Knife, Explosive, or Other Dangerous Object		1	1	1			
506-Harassment or Intimidation			3				

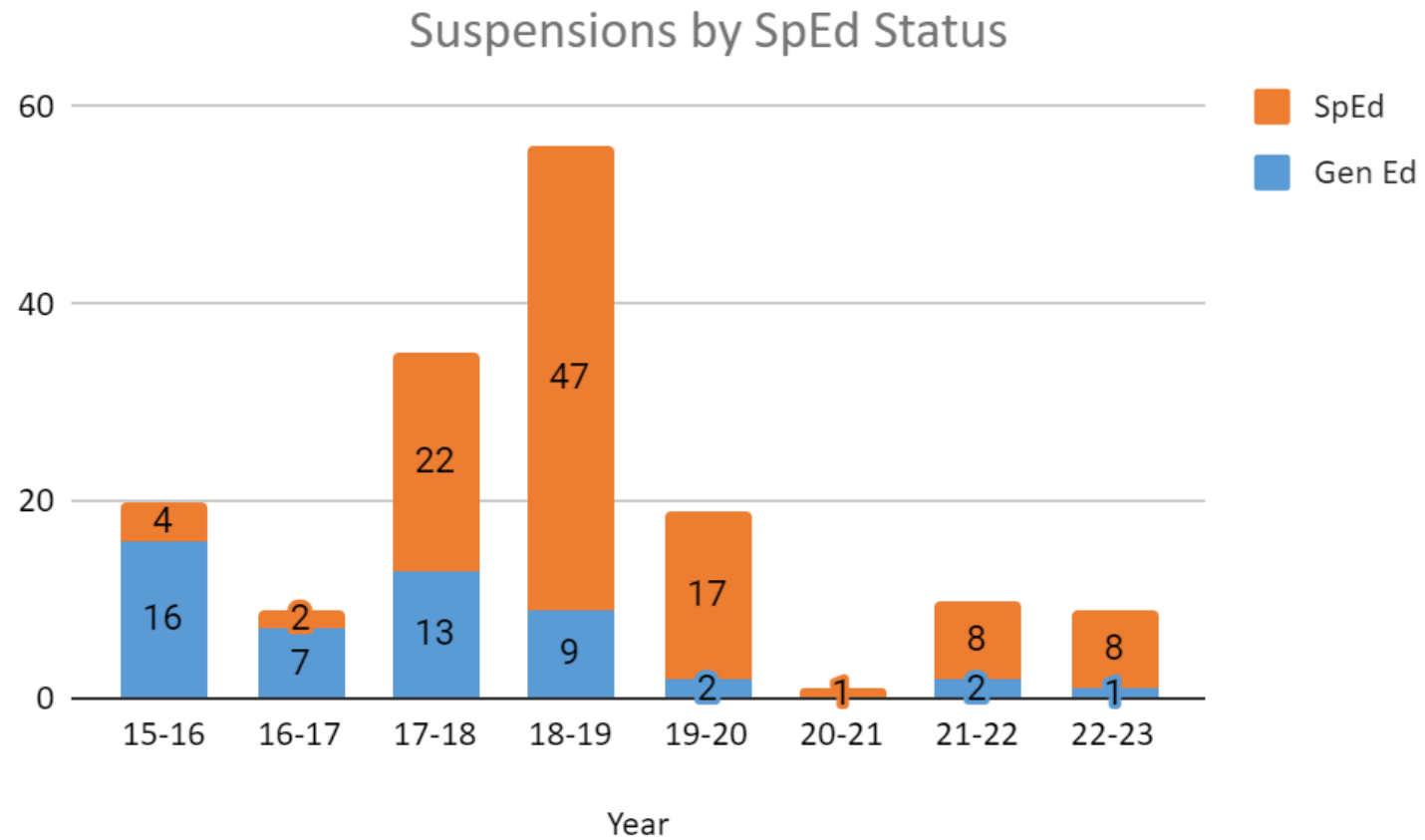
Elementary Suspensions by Ethnicity



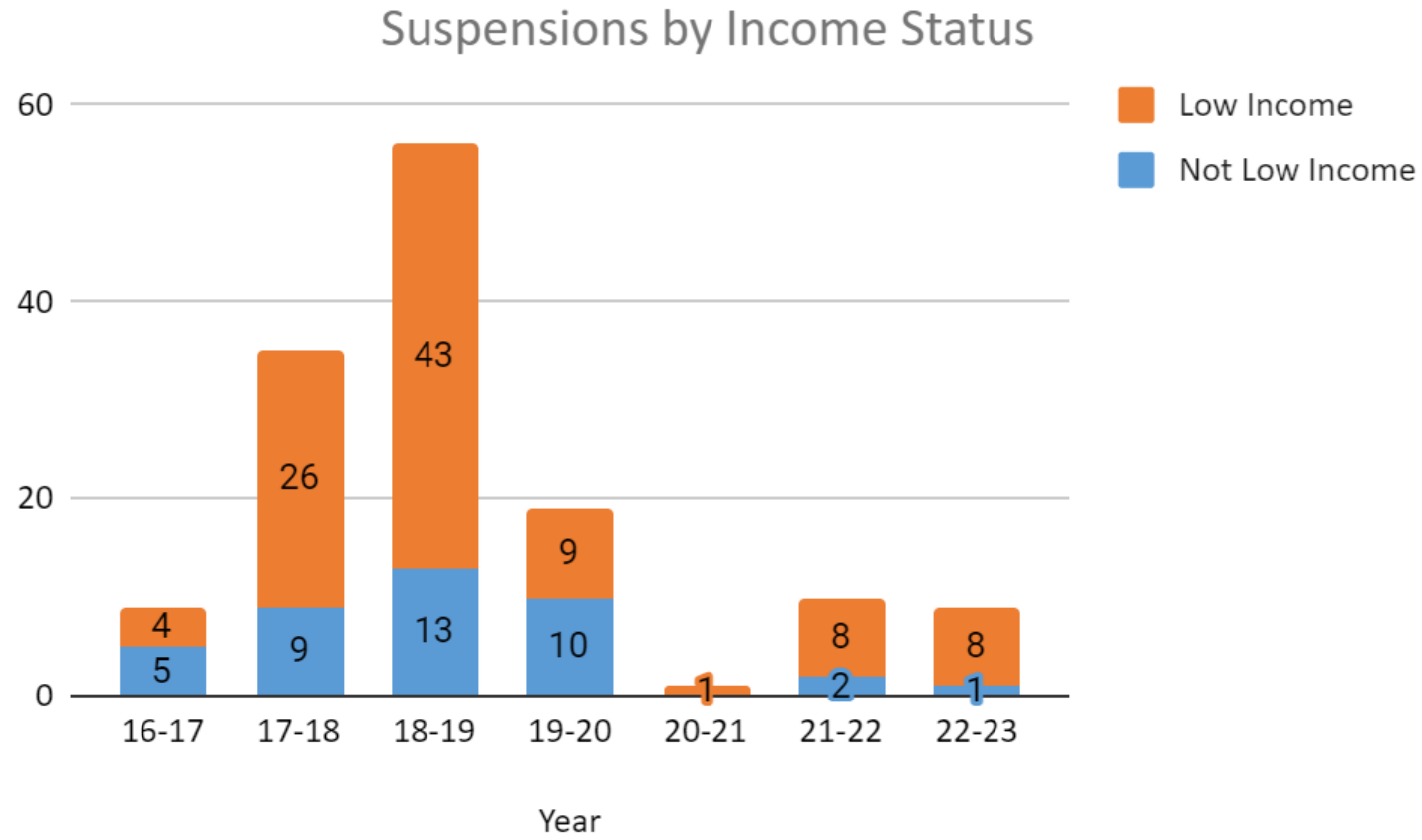
Elementary Suspensions by EL Status



Elementary Suspensions by SpEd Status



Elementary Suspensions by Income Status



Elementary Suspensions by 504 Status

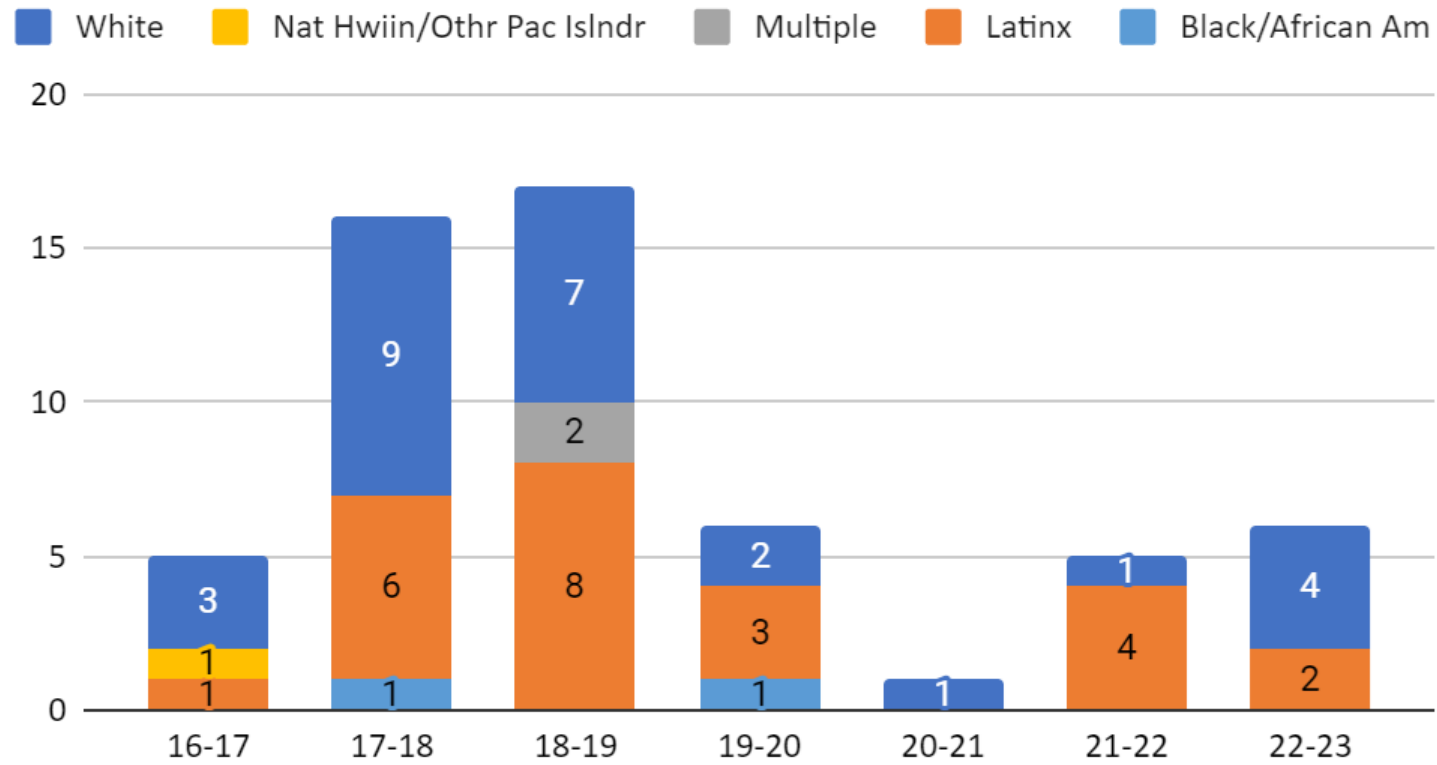
- 2022-23: The suspension rate of Elementary students with 504 accommodations was 0.0% (0 out of 51 students with 504s)

Elementary Students Suspended over 7 Years - with one or more suspensions

Year	Number of Suspensions
2016-17	6
2017-18	16
2018-19	17
2019-20	6
2020-21	1
2021-22	5
2022-23	6

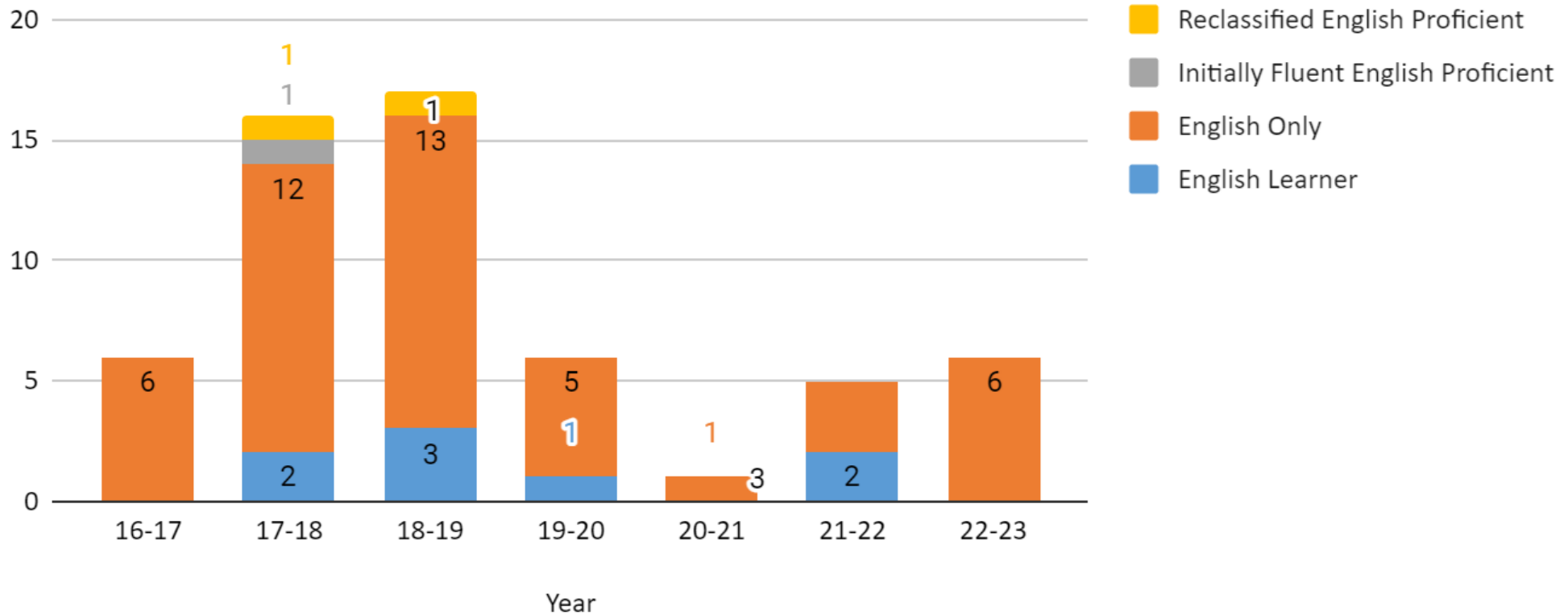
Elementary Students with One or More Suspensions by Ethnicity

Students with One or More Suspension, by Ethnicity

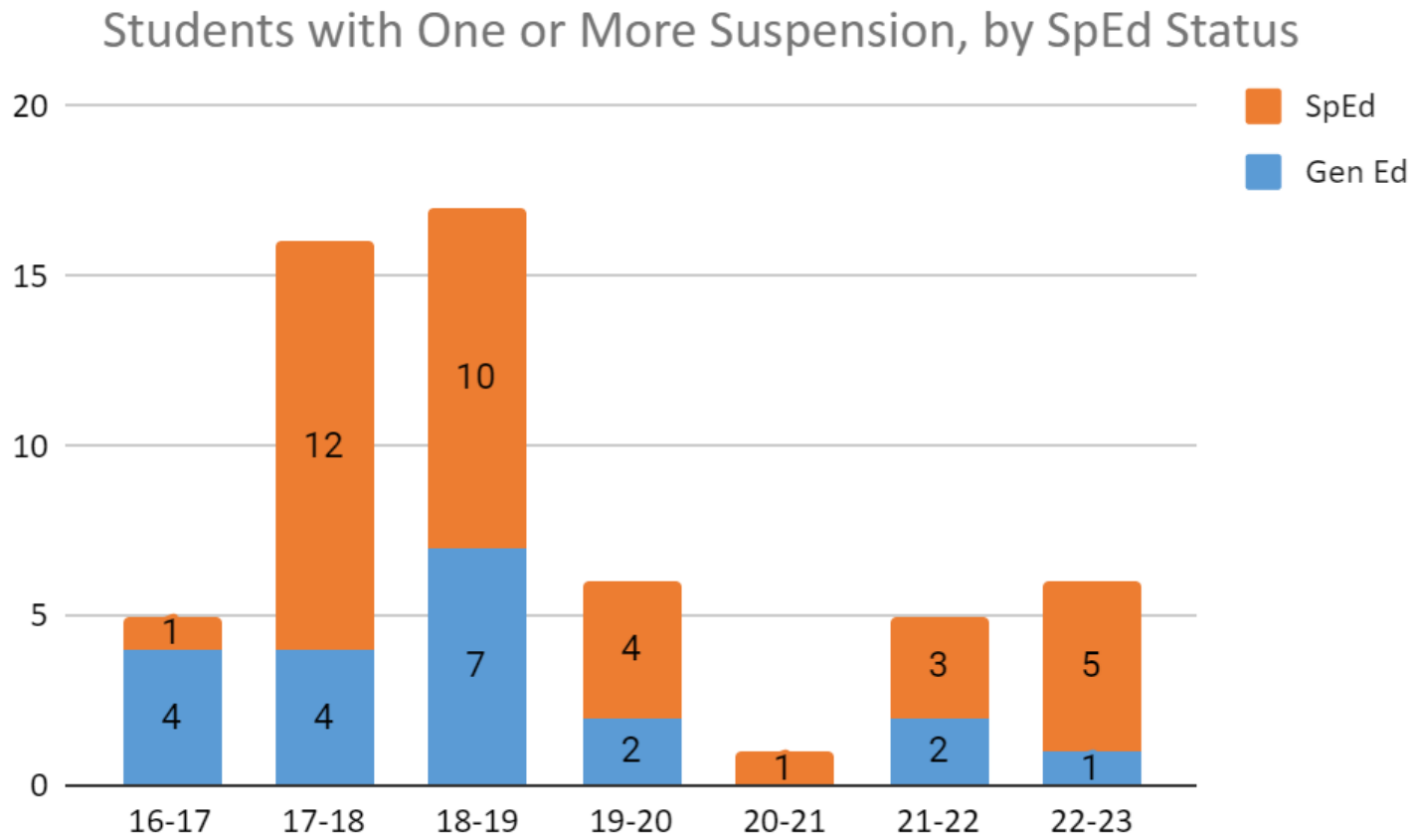


Elementary Students with One or More Suspensions by EL Status

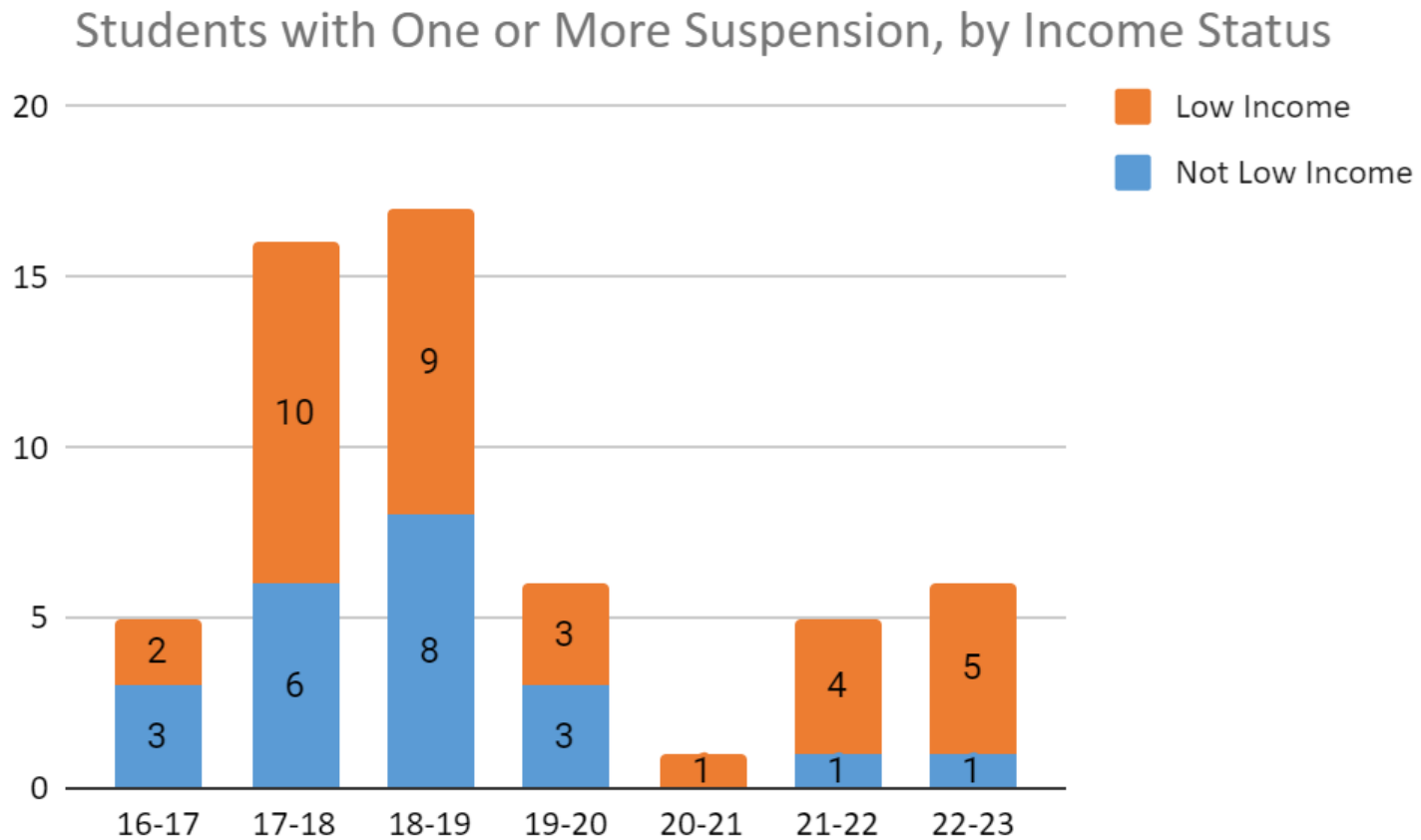
Students with One or More Suspension, by EL Status



Elementary Students with One or More Suspensions by SpEd Status



Elementary Students with One or More Suspensions by Low Income Status



Elementary Expulsions over 7 years

Year	Number of Expulsions
2016 – 17	0
2017 – 18	0
2018 – 19	0
2019 – 20	0
2020 - 21	0
2021 - 22	0
2022 - 23	0

Observations - Elementary Data

- In 2018-19 elementary suspensions increased with the SAIL program
- Consistent decline in elementary suspensions over seven years
- Unlike previous years, no ELs were suspended in 22-23.
- Over five years, Special Education and Low Income students were suspended at a disproportionate rate
- English Learners, Special Education students were suspended more than one time at a disproportionate rate

Observations - Elementary Data

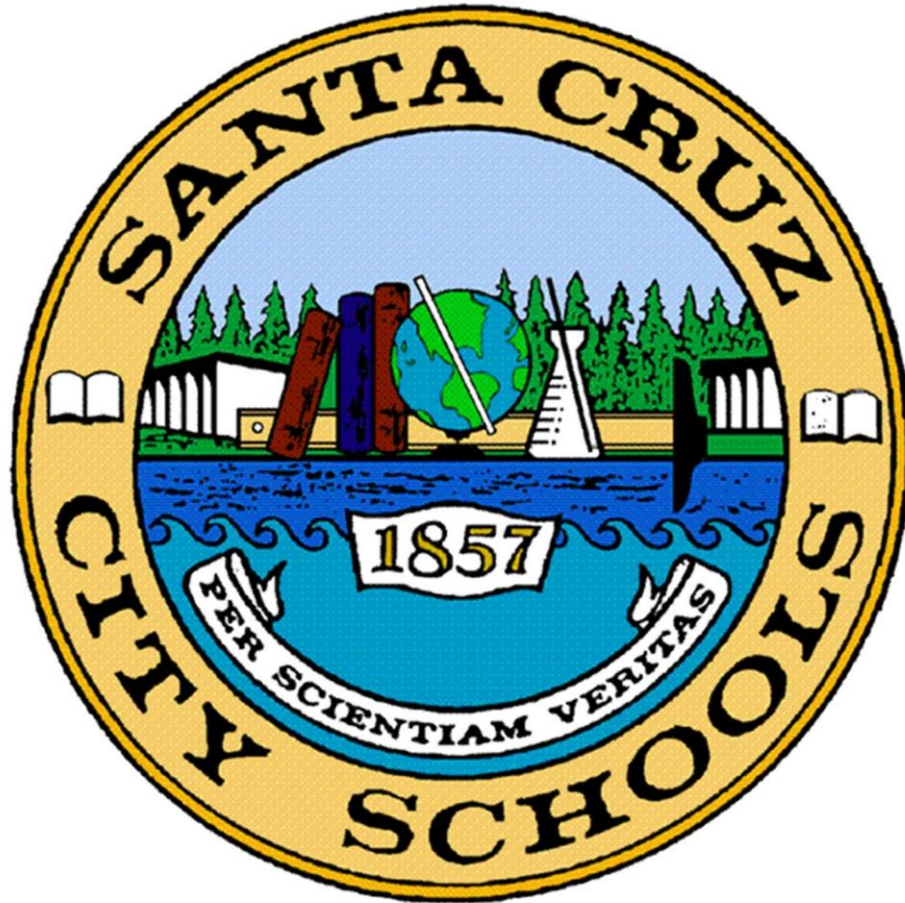
- Students attempting or threatening physical injury most frequently reported infraction but at rates lower than previous years
- Expulsions remain at zero

Reflections on Elementary Data

- Multi-Tiered Systems of Support (MTSS) tiered actions & evidence based Social and Emotional Learning instruction supporting student behavior & self-regulation
- Post-distance learning student needs have increased requiring:
 - more direct instruction on behavioral expectations
 - more behavioral interventions and support
- An increase in student mental health needs evident pre-pandemic & amplified post-distance learning

Elementary Social Emotional Support

- 2019-20: Implemented Behavioral Technicians at comprehensive elementary sites
- Continued implementation of Positive Behavioral Interventions and Support (PBIS)
- 1.0 Elementary Social Worker (22-23)
- Elementary Social Work interns added
- Second Step - Social and Emotional Learning
- Beyond SST program to support and better track Tier 1 - 3 student needs
- De-escalation training for school staff
- Districtwide focus on connectedness to school -- peers and adults



SECONDARY DISTRICT

Branciforte Middle School
Mission Hill Middle School
Harbor High School
Santa Cruz High School
Soquel High School
Alternative Family Education
Ark
Costanoa

Secondary Total **Out-of-School** Suspension Incidents

Year	Number of Suspension
2016-17	185
2017-18	143
2018-19	123
2019-20	82
2020-21	4
2021-22	101
2022-23	141

Suspension by Type of Offense (Top 10)

Offense	16-17	17-18	18-19	19-20	20-21	21-22	22-23
501-Caused Attempted or Threatened Physical Injury	67	56	48	32		53	42
202-Possession Use Sale or Furnishing a Controlled Substance Alcohol Intoxicant	46	46	110	61	2	26	68
513-Bullying	13	1	4	1		9	4
511-Disruption, Defiance	11	25	16	9		8	10
300-Possession or Use of Tobacco Products	1	5	16			8	6
512-Property Damage		2	3	3		6	11
101-Possession, Sale, Furnishing a Firearm, Knife, Explosive, or Other Dangerous Object	8	2	7	1	1	5	1
504-Used Force or Violence	2	7	2	5		5	10
510-Obscene Acts, Profanity, and Vulgarity	8	5	2	1	1	4	1
104-Possession of a Knife or Dangerous Object	9	3	2	1		4	8

Secondary Students with one or more out-of-school suspensions:

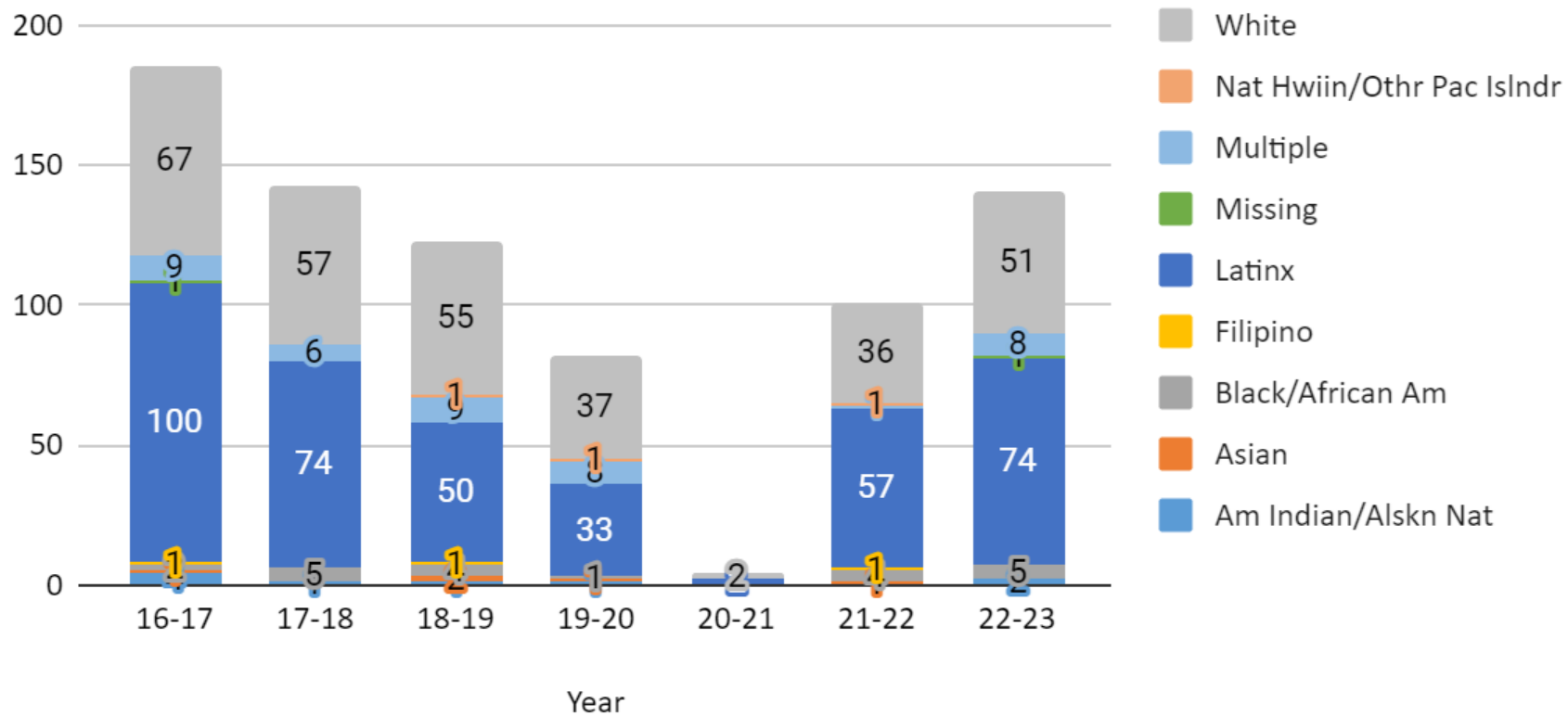
Year	Number of Suspensions
2016-17	129
2017-18	95
2018-19	82
2019-20	58
2020-21	4
2021-22	82
2022-23	117

Secondary Total **In-School** Suspensions

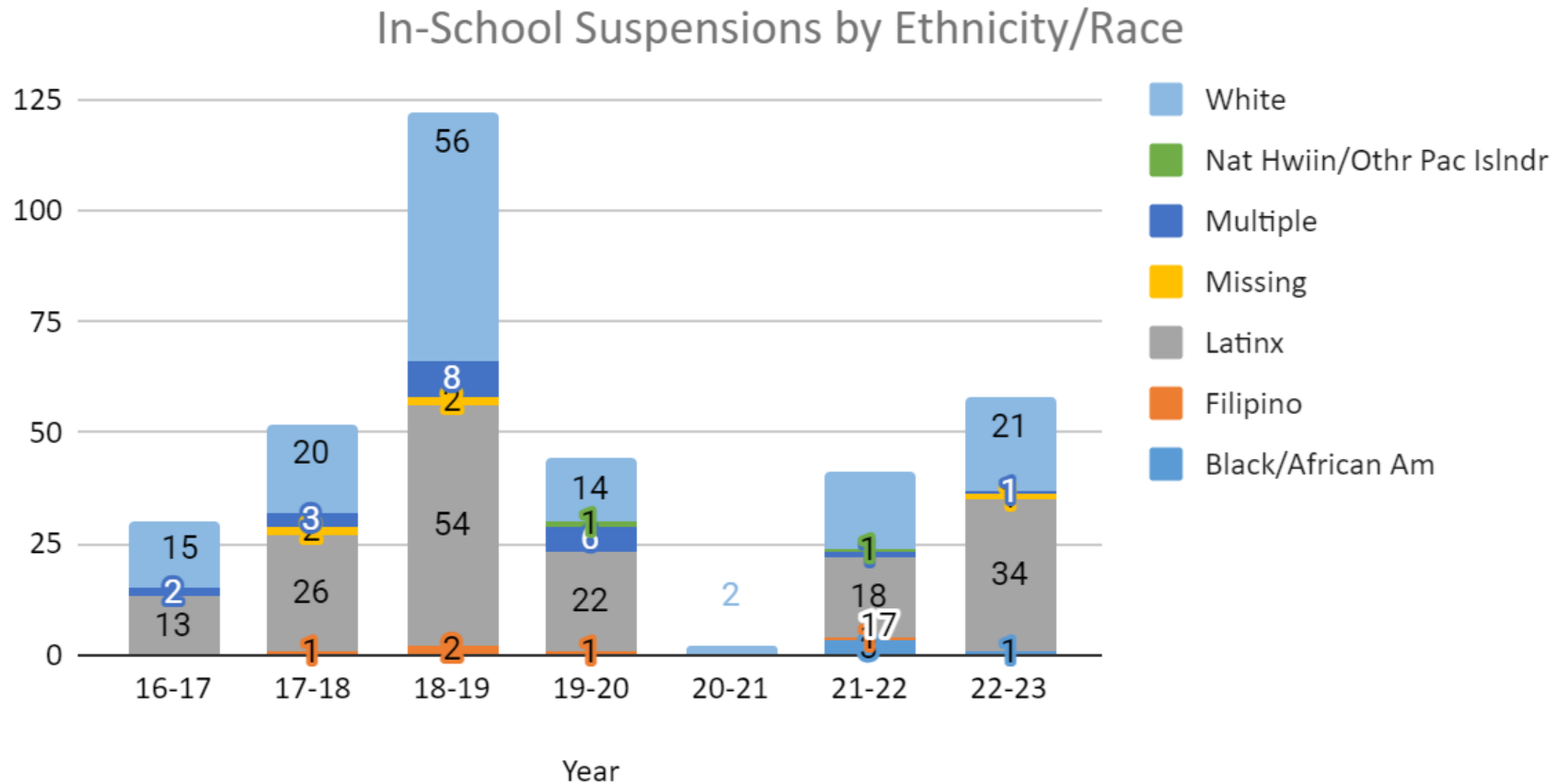
Year	Number of Suspensions
2016-17	30
2017-18	52
2018-19	122
2019-20	44
2020-21	2
2021-22	41
2022-23	58

Secondary Out-of-School Suspensions by Ethnicity

Out of School Suspensions by Ethnicity/Race

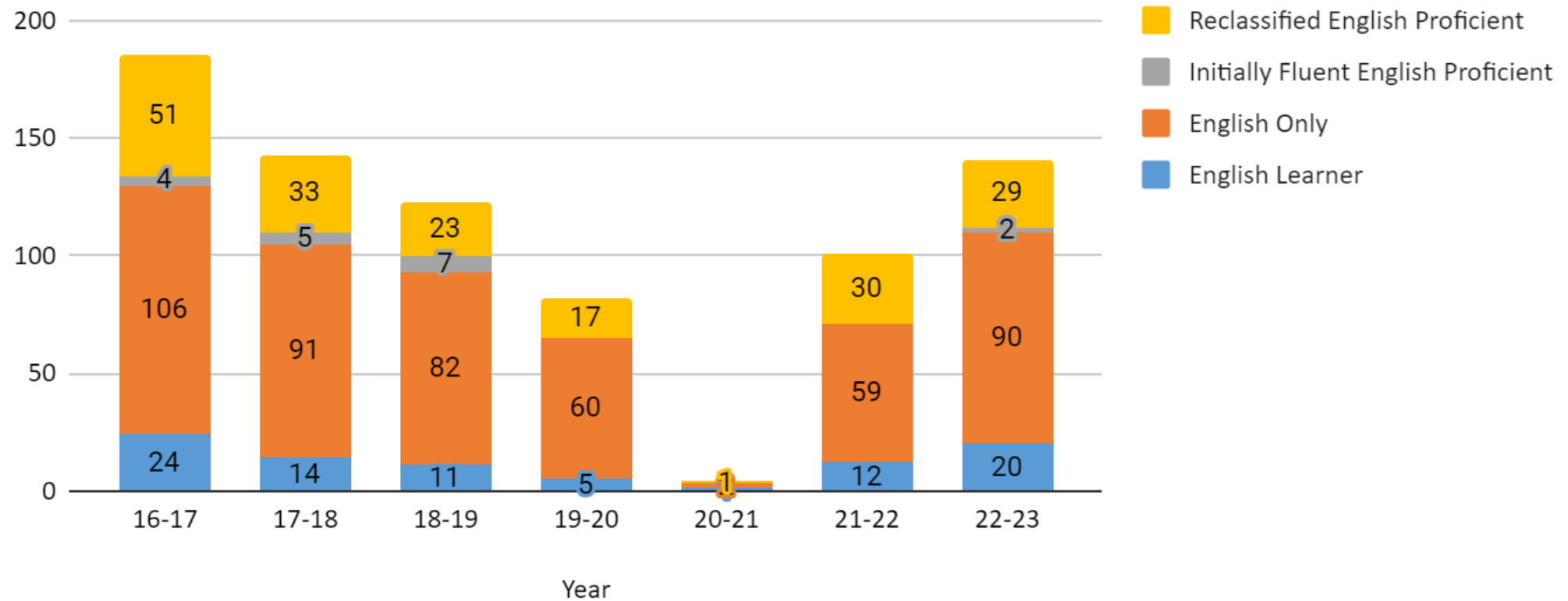


Secondary In-School Suspensions by Ethnicity

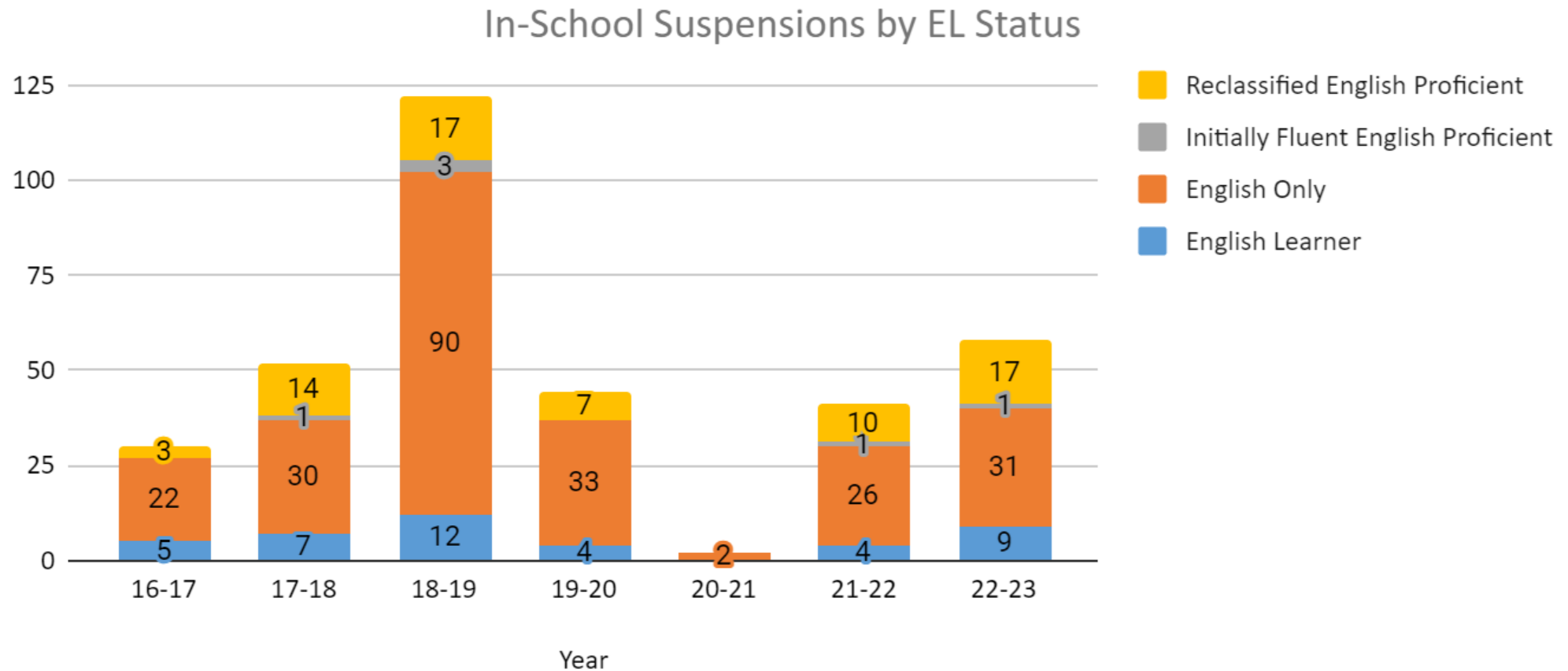


Secondary Out-of-School Suspensions by EL Status

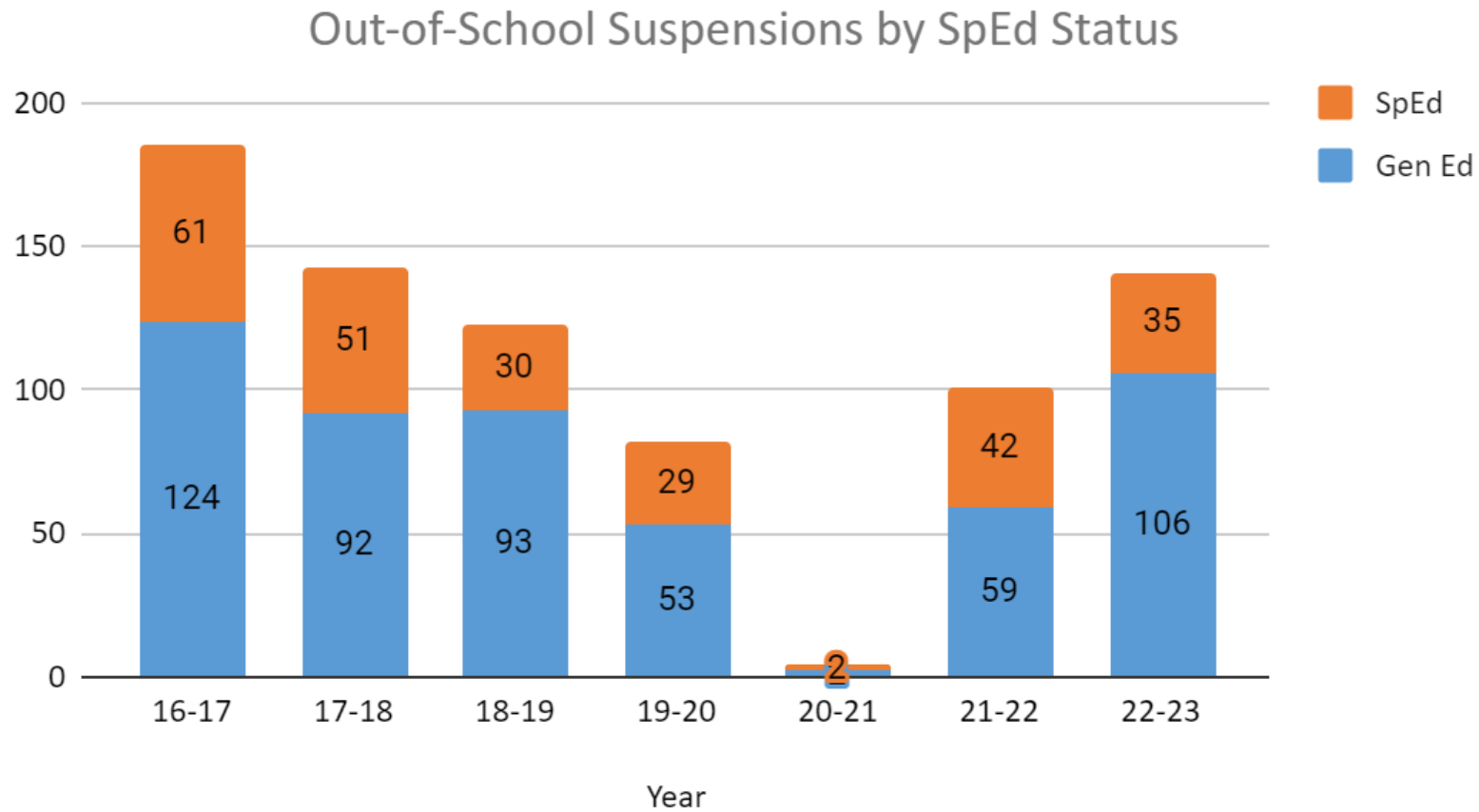
Out-of-School Suspensions by EL Status



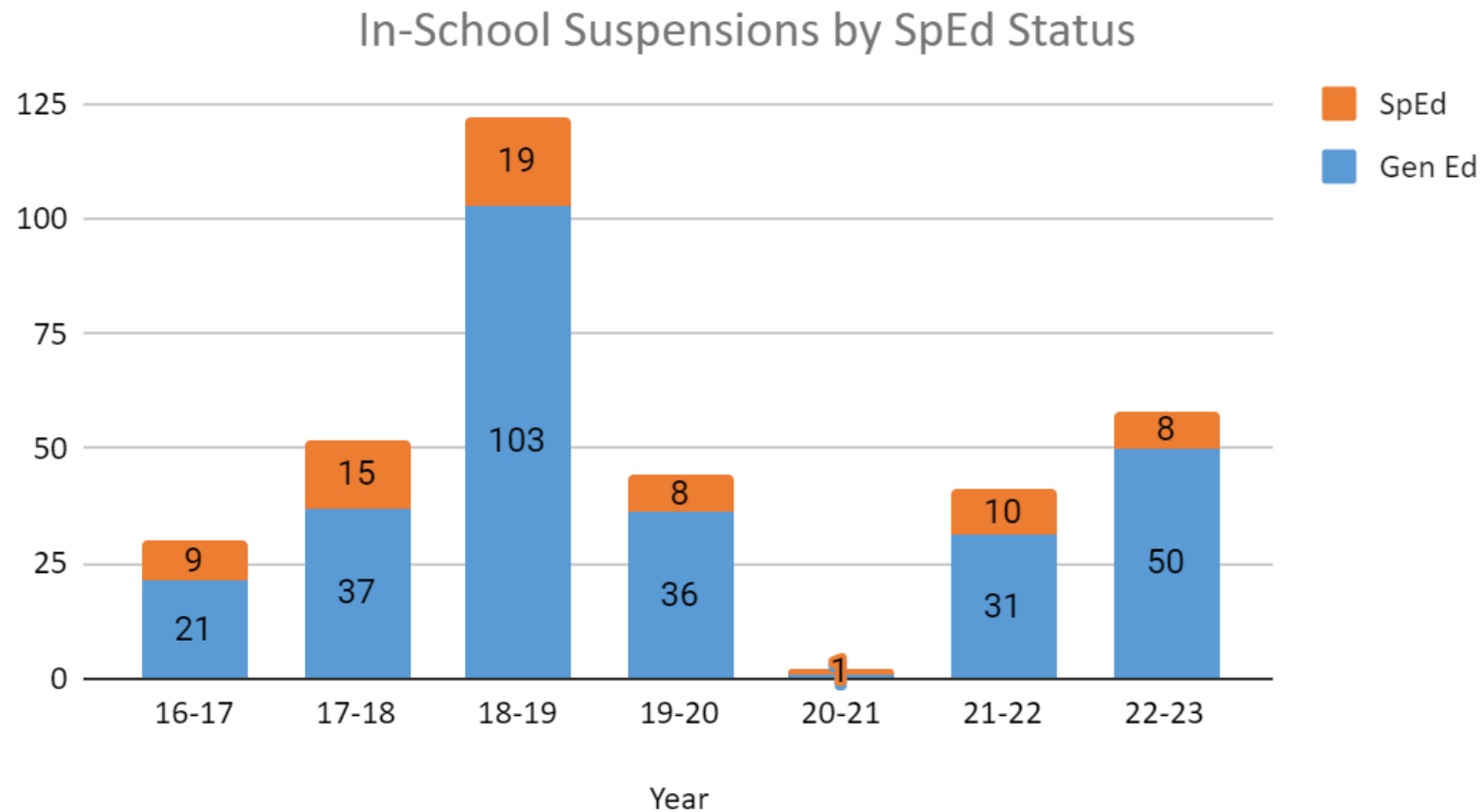
Secondary In-School Suspensions by EL Status



Secondary Out-of-School Suspensions by SpEd Status

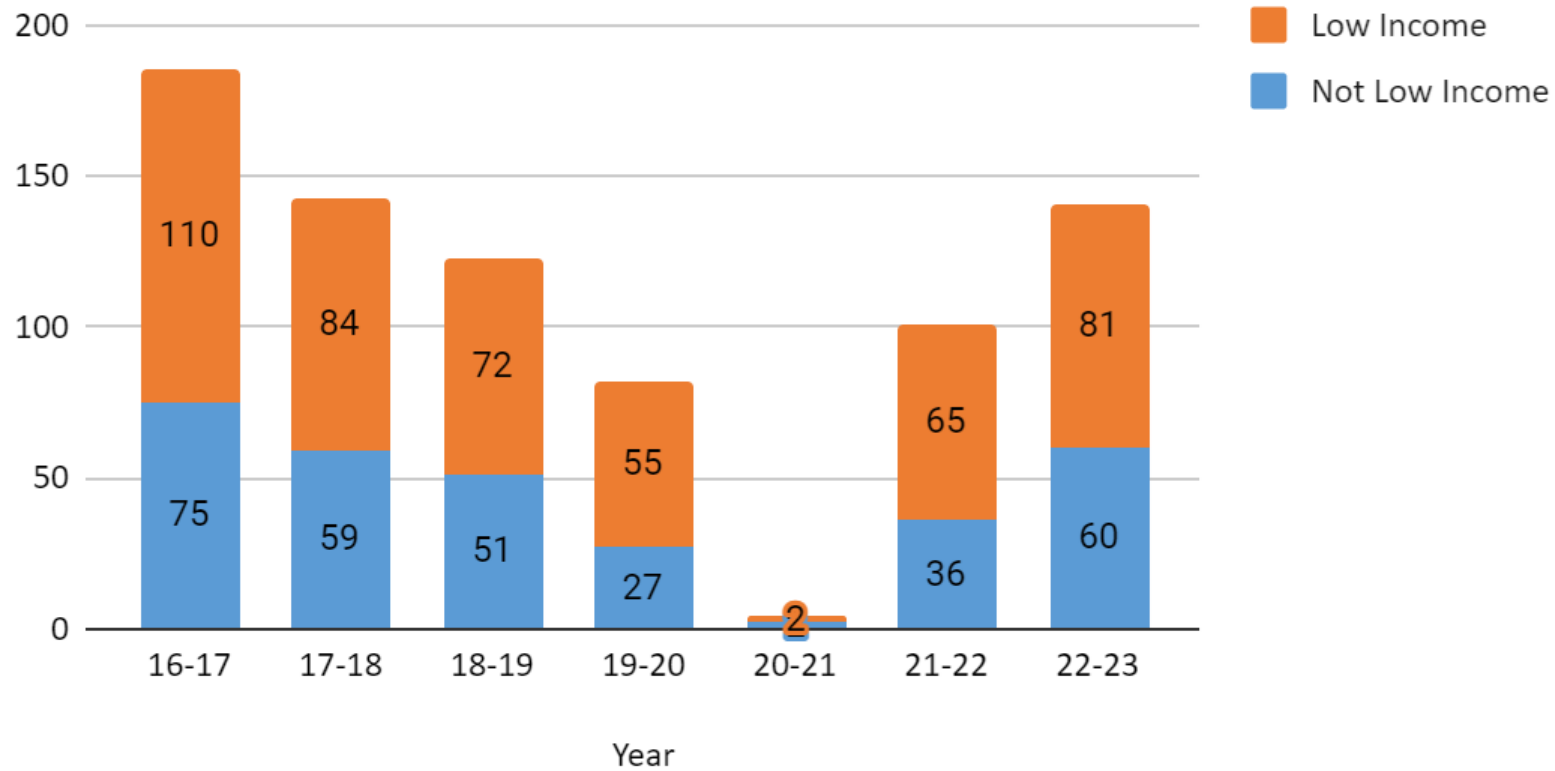


Secondary In-School Suspensions by SpEd Status

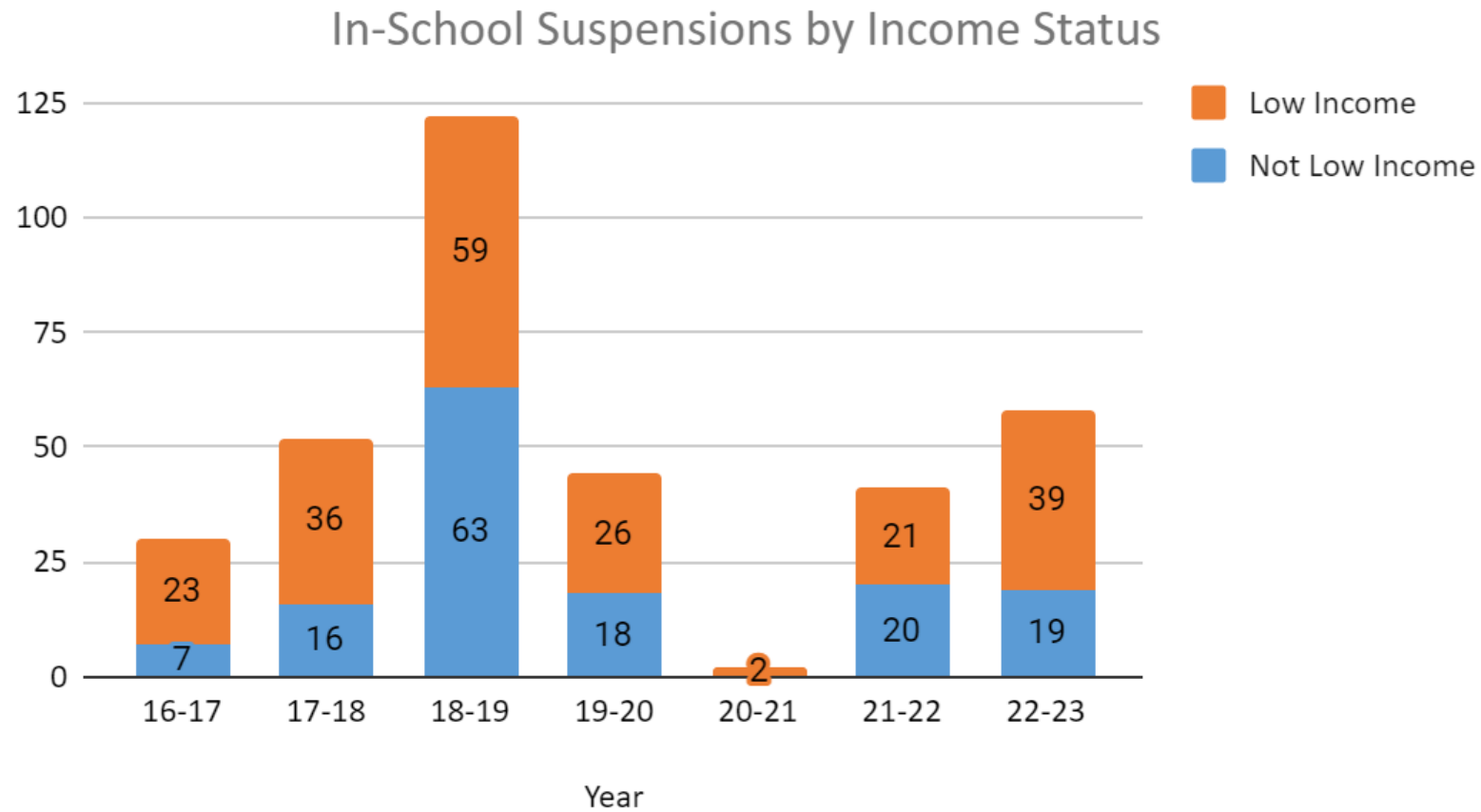


Secondary Out-of-School Suspensions by Low Income Status

Out of School Suspensions by Income Status

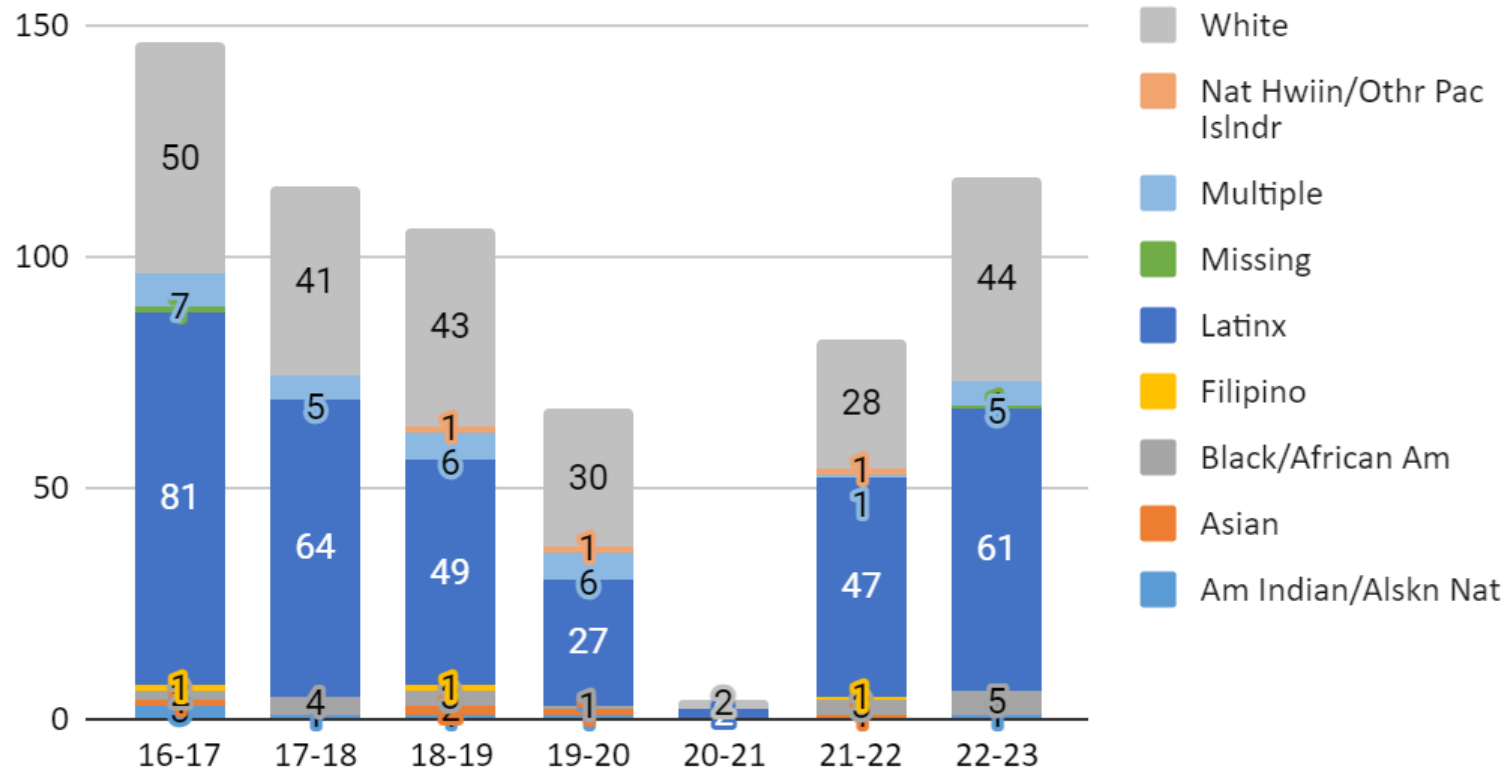


Secondary In-School Suspensions by Low Income Status



Secondary Students with One or More Out-of-School Suspensions by Ethnicity

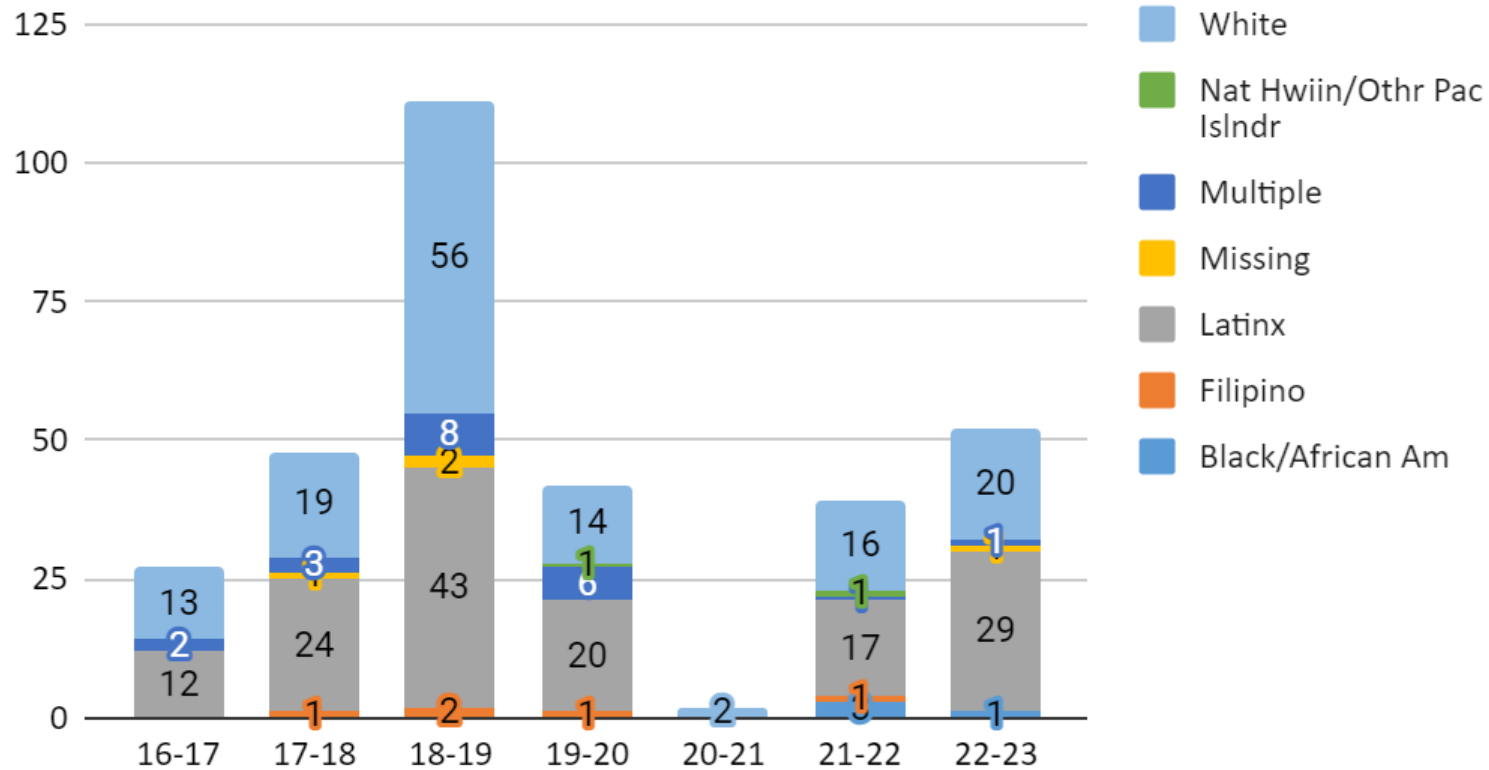
Students with One or More Out-of-School Suspension, by Ethnicity



Year	Out-of-School
16-17	129
17-18	95
18-19	82
19-20	58
20-21	4
21-22	82
22-23	117

Secondary Students with One or More In-School Suspensions by Ethnicity

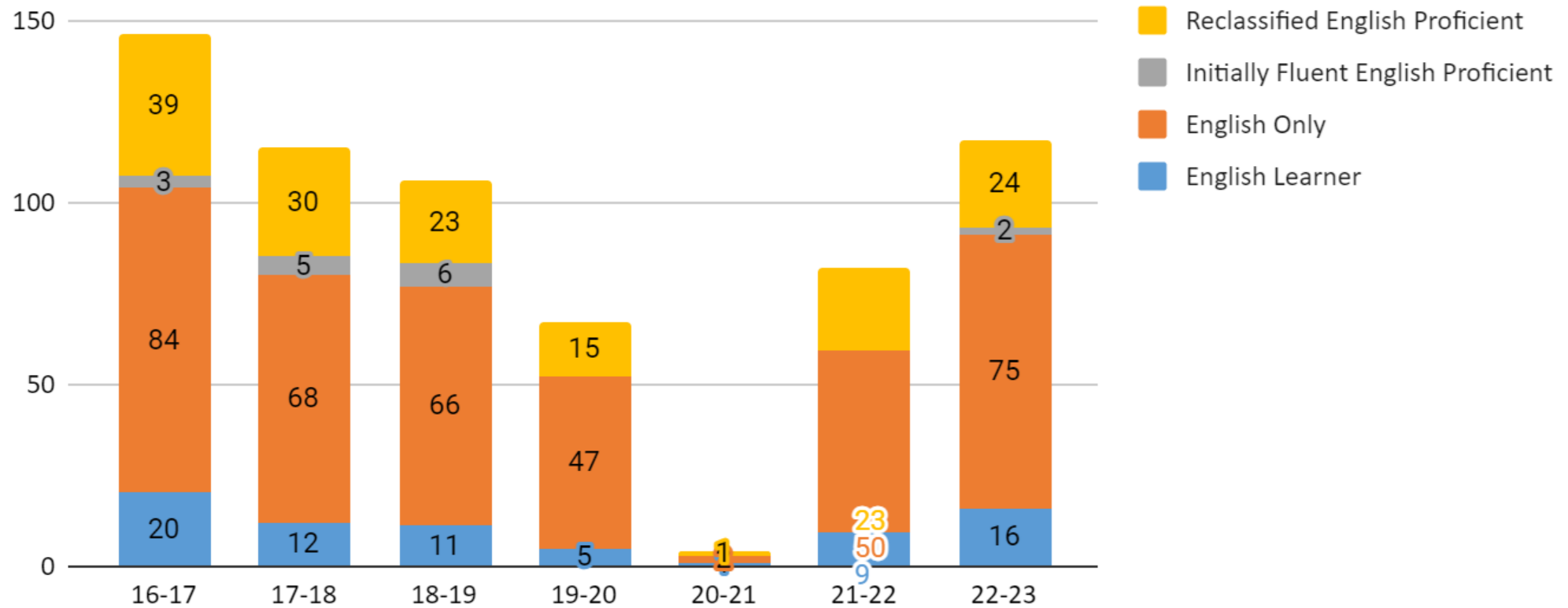
Students with One or More In-School Suspension, by Ethnicity



Year	In-School
16-17	27
17-18	45
18-19	103
19-20	37
20-21	2
21-22	39
22-23	51

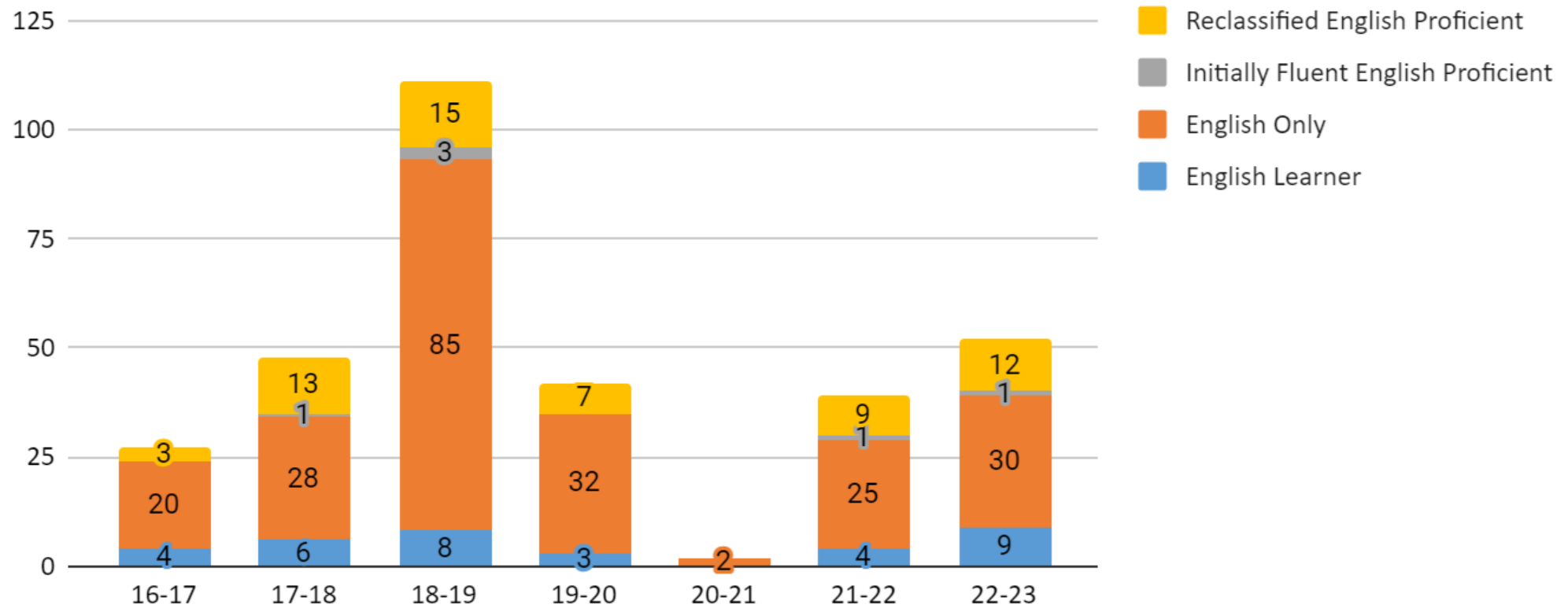
Secondary Students with One or More Out-of-School Suspensions by EL Status

Students with One or More Out-of-School Suspension, by EL Status



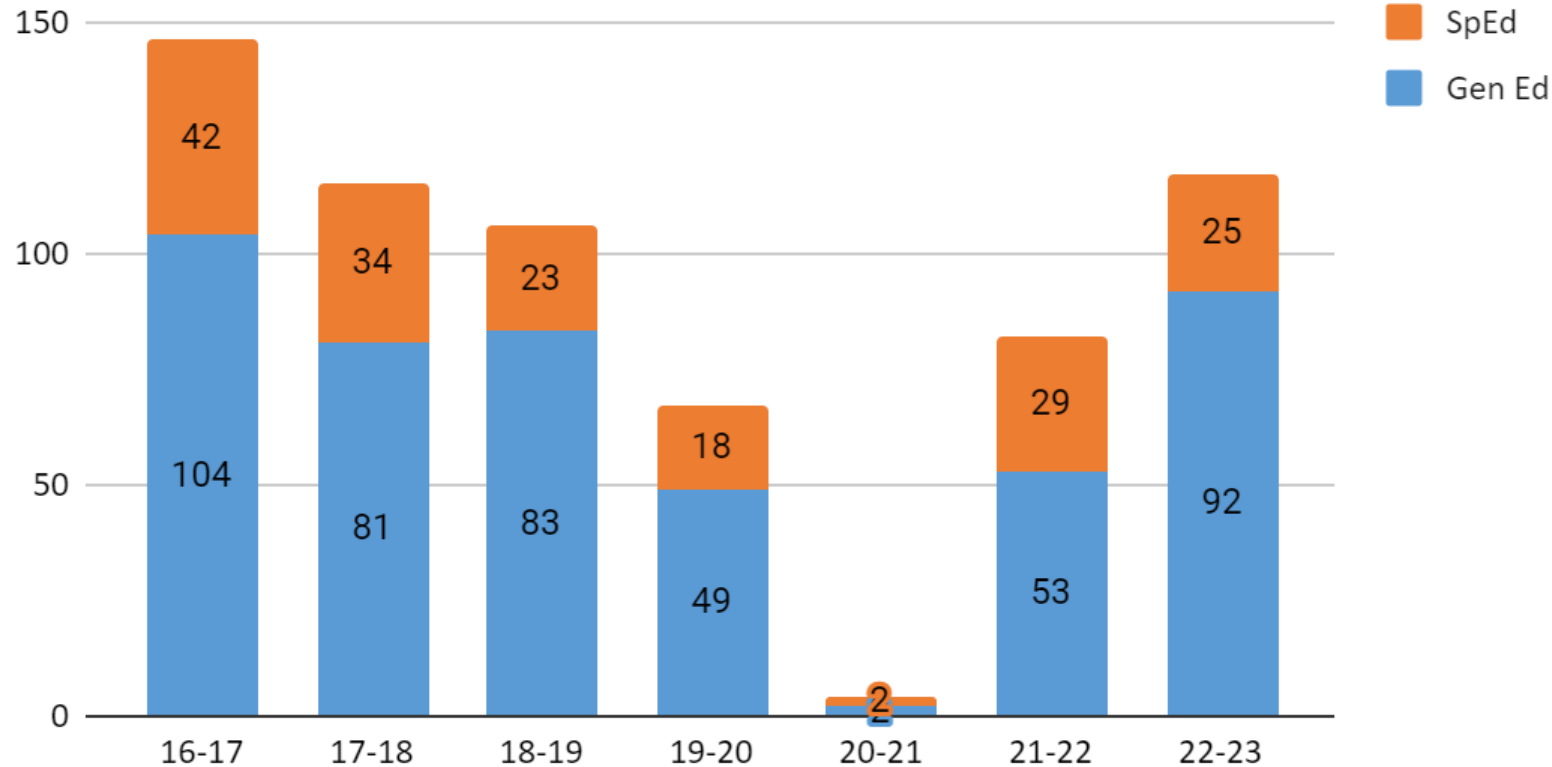
Secondary Students with One or More In-School Suspensions by EL Status

Students with One or More In-School Suspension, by EL Status

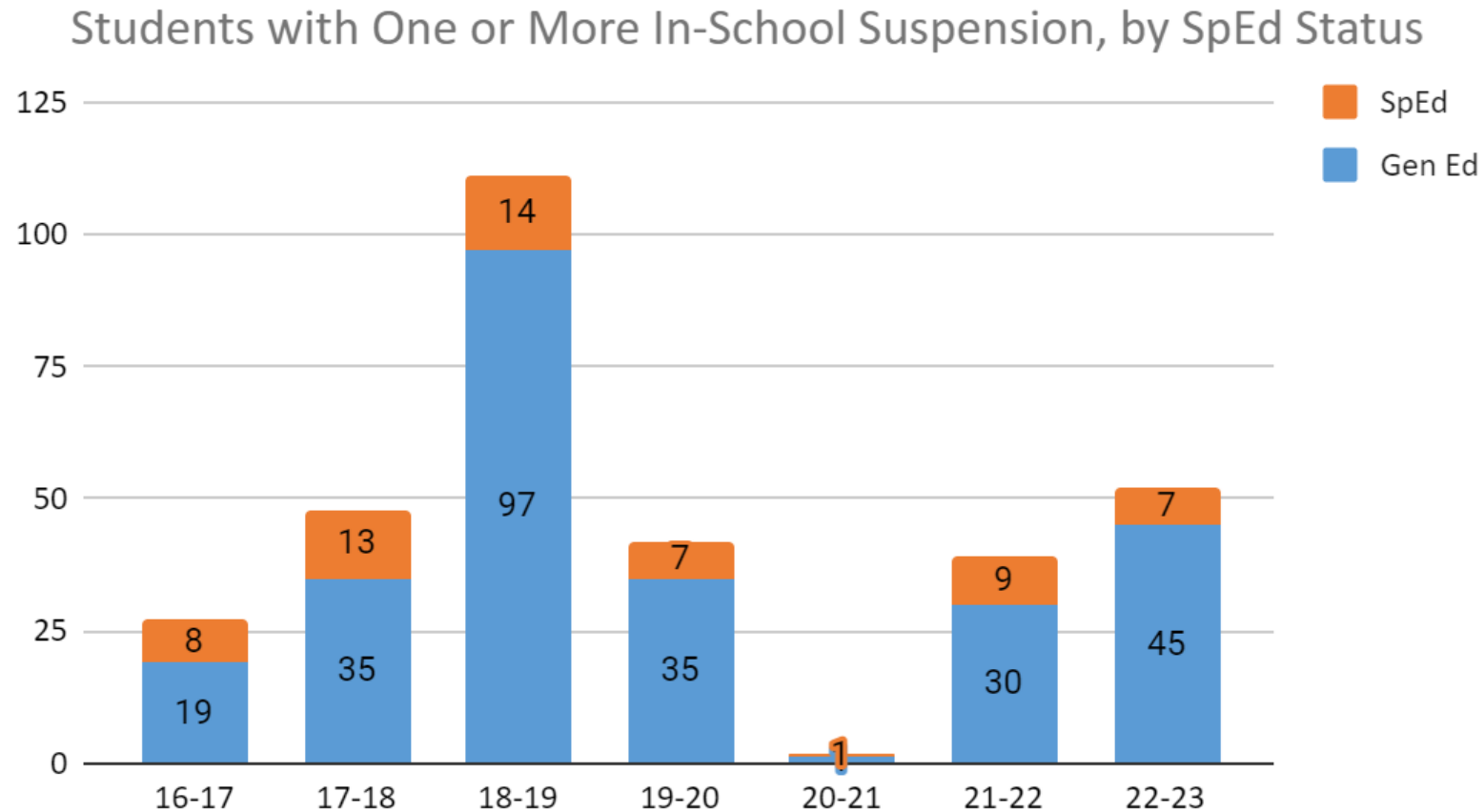


Secondary Students with One or More Out-of-School Suspensions by SpEd Status

Students with One or More Out-of-School Suspension, by SpEd Status

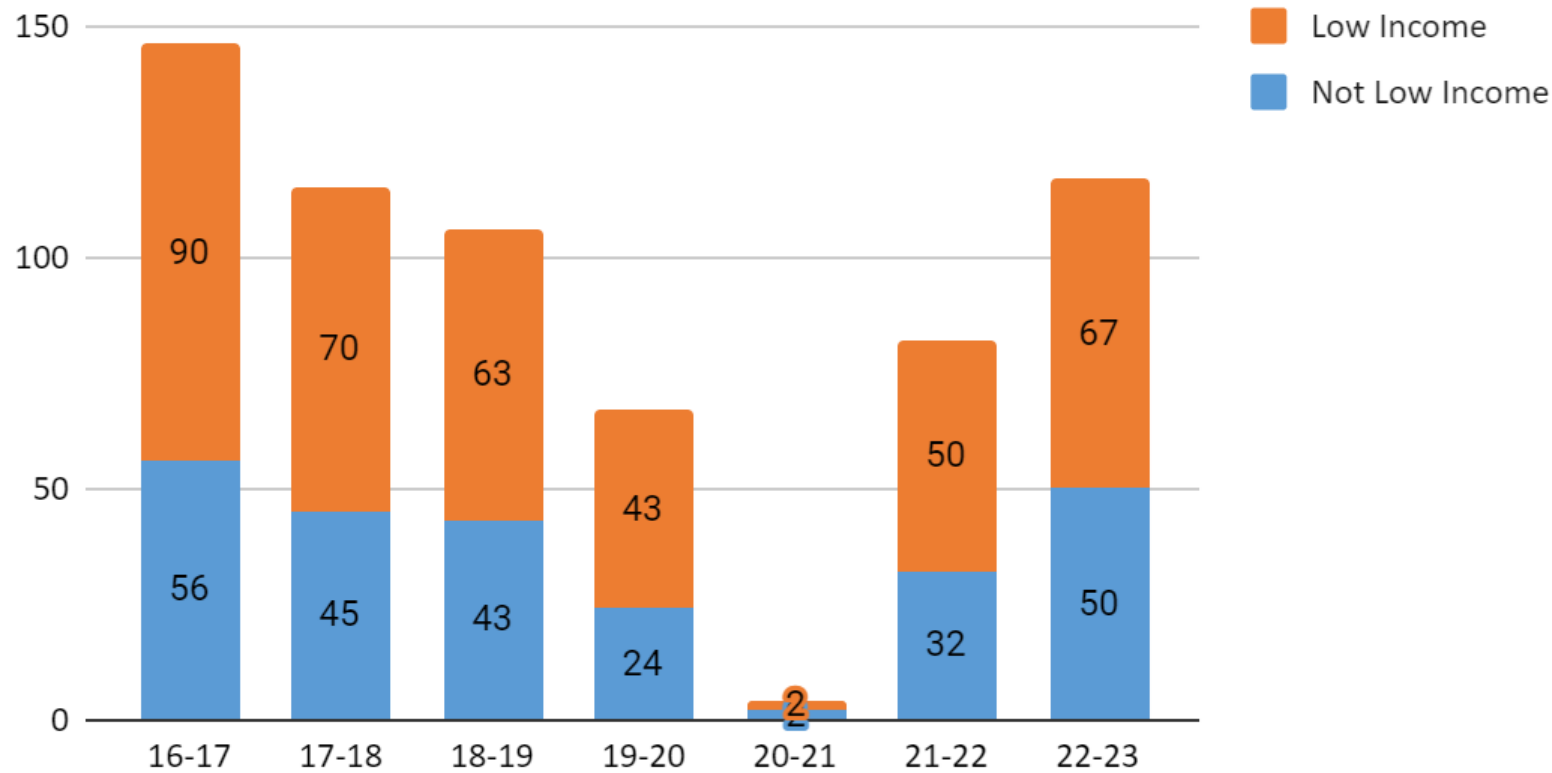


Secondary Students with One or More In-School Suspensions by SpEd Status

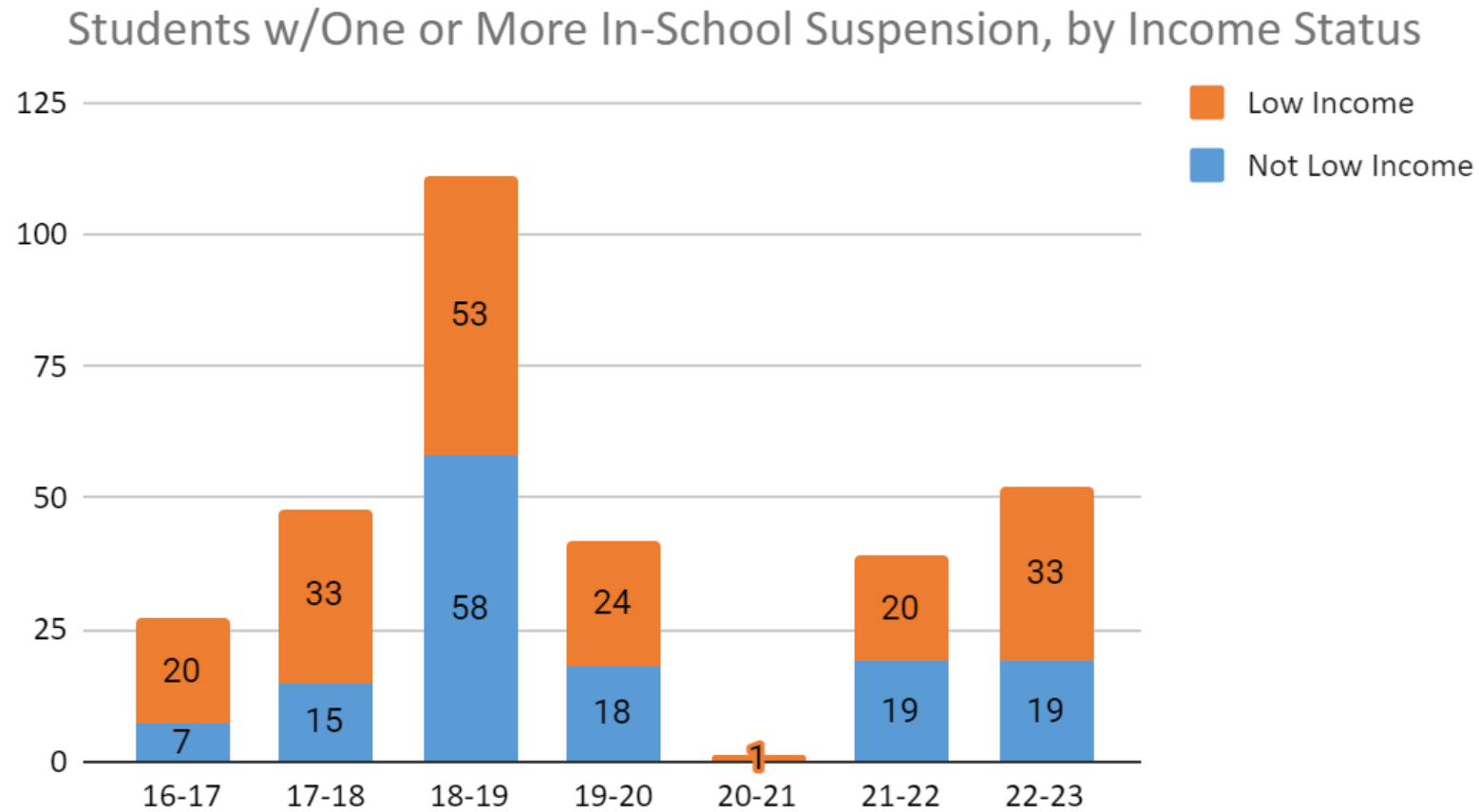


Secondary Students with One or More Out-of-School Suspensions by Low Income Status

Students w/One or More Out-of-School Suspension, by Income Status



Secondary Students with One or More In-School Suspensions by Low Income Status



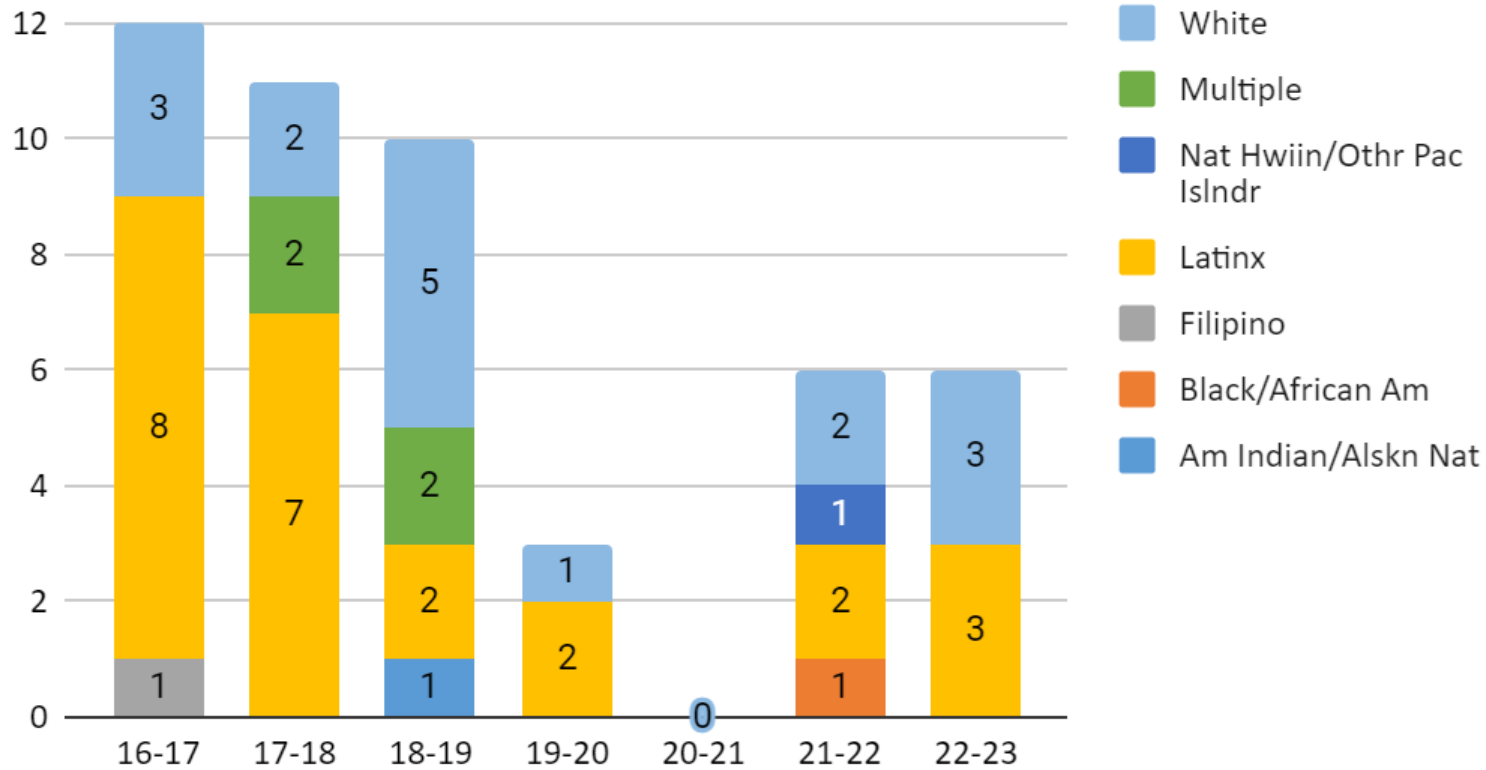
Suspensions by 504 status

Year	2021-22	2022-23
Suspensions	3.1% (11)	5% (18)
Students with 504s	8% (355)	8% (360)

Secondary Expulsions Over Time

Year	Number of Expulsions
2016-17	12
2017-18	12
2018-19	10
2019-20	3
2020-21	0
2021-22	6
2022-23	6

Students with Expulsions, by Ethnicity



Secondary Expulsions by Ethnicity

Total Expulsions by Year:

2016-17: 12

2017-18: 12

2018-19: 10

2019-20: 3

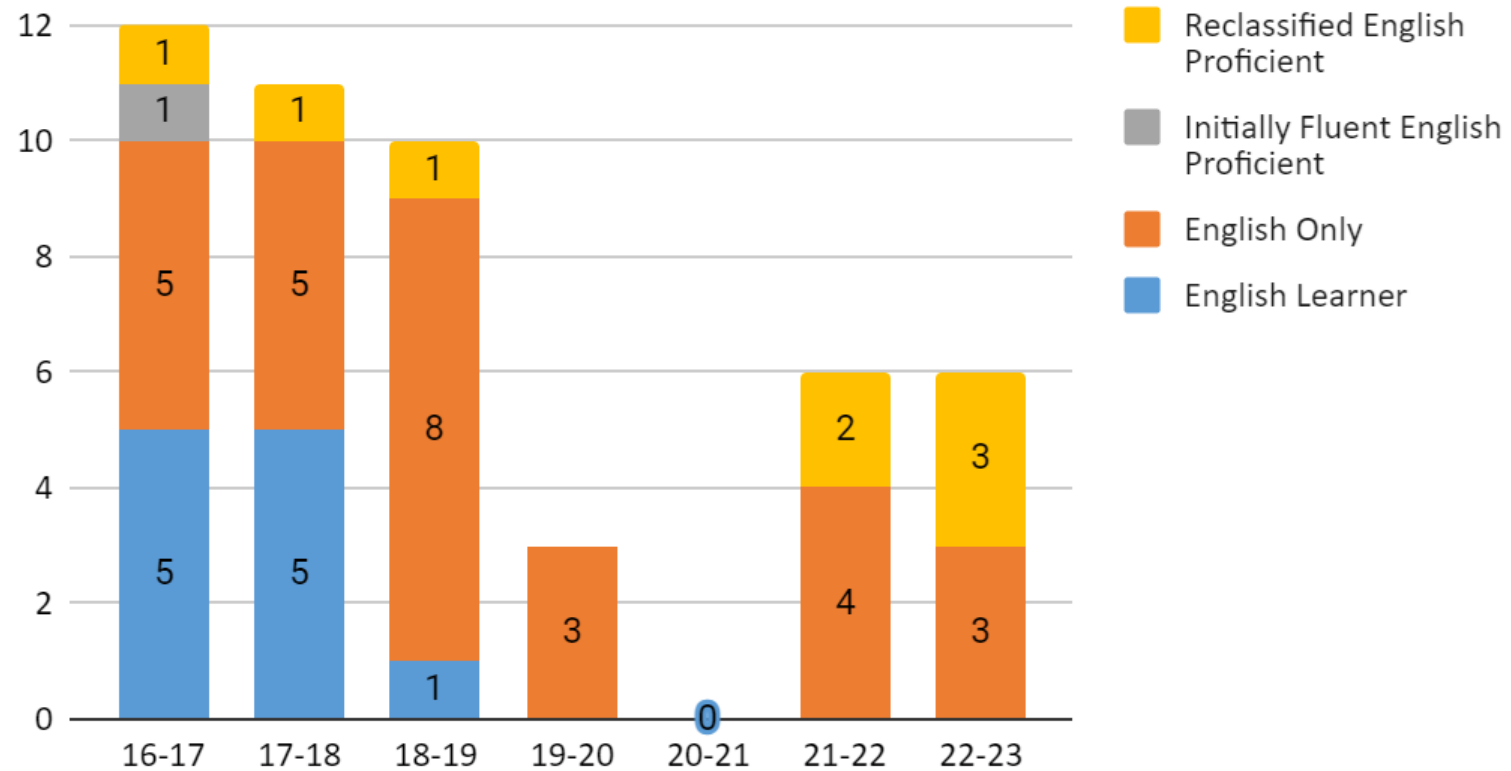
2020-21: 0

2021-22: 6

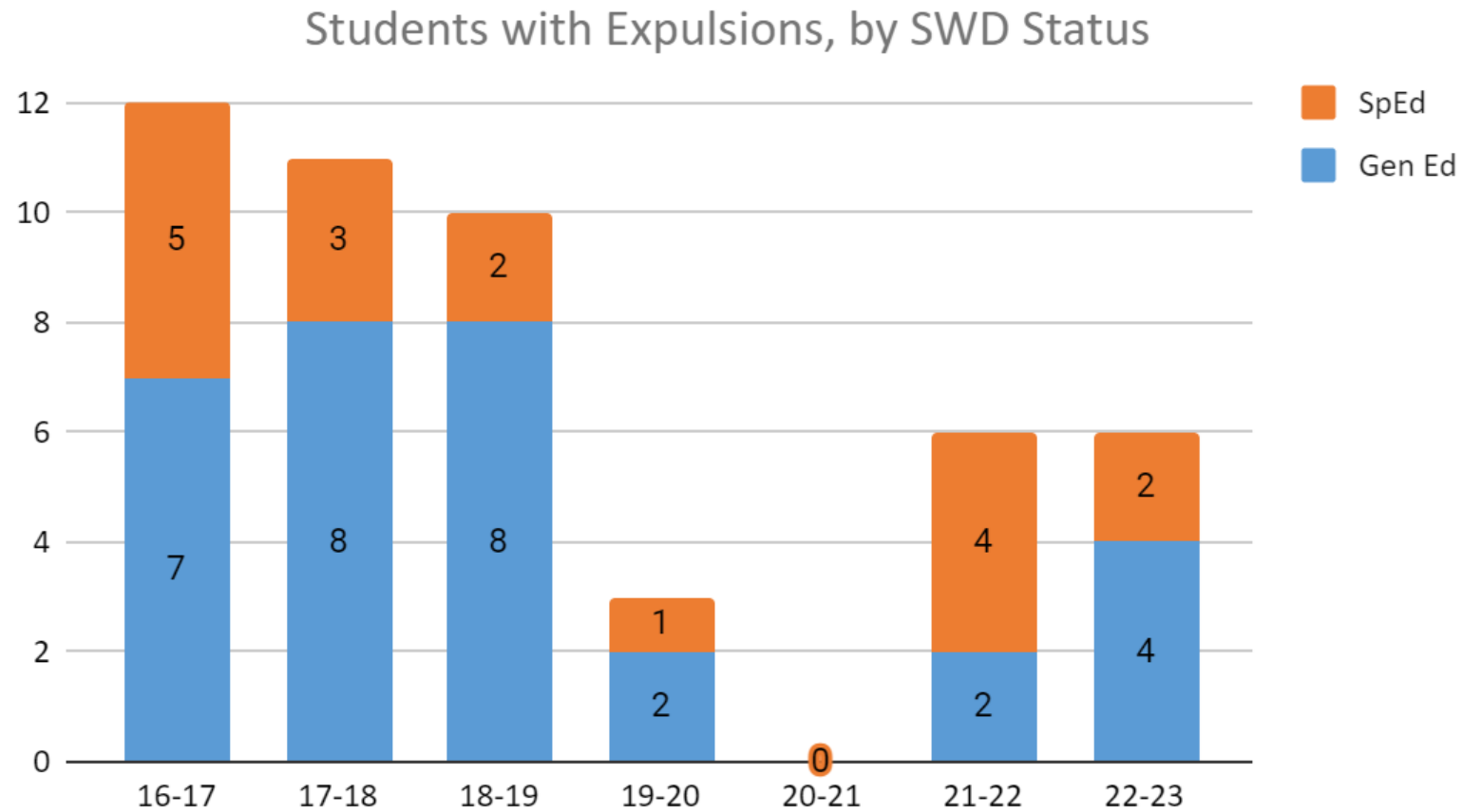
2022-23: 6

Secondary Expulsions by EL Status

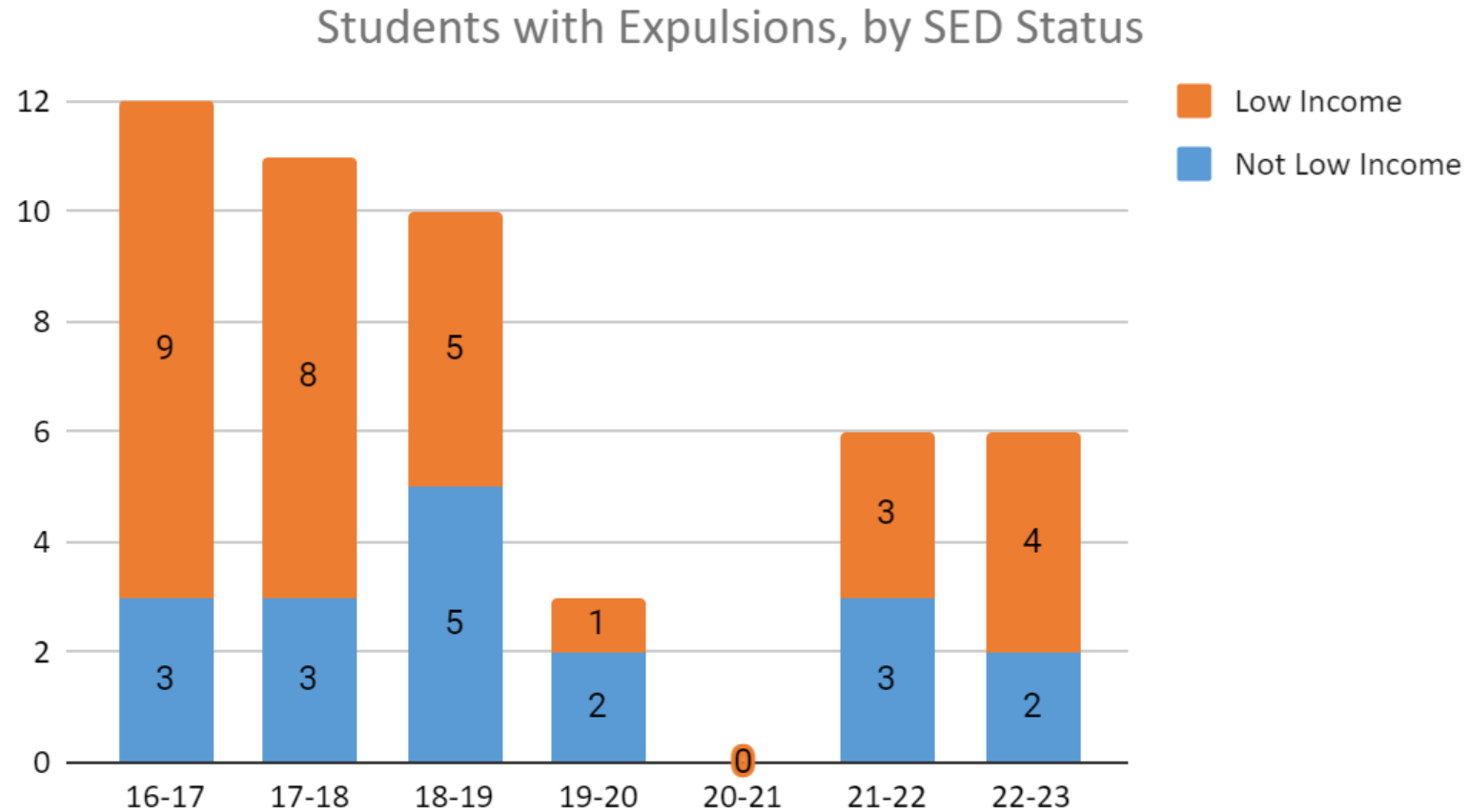
Students with Expulsions, by EL Status



Secondary Expulsions by SpEd Status



Secondary Student Expulsions by Low Income Status



Expulsions by 504 status

Year	2021-22	2022-23
Expulsions	0	16% (1)
Students with 504s	8% (355)	8% (360)

Observations - Secondary Data Over the past five years

- RFEP, Latinx, Low Income and Special Education students suspended at a disproportionate rate
- Possession, use, or furnishing a controlled substance has shown a significant increase similar to 2019-20 but still far less than the peak in 2018-19
- Increase in the use of force or violence in 2022-23; however 5 of the 9 were a part of one incident
- Increase in suspensions in the last year but an overall downward trend
- Decrease in students attempting or threatening physical injury and bullying

Observations - Secondary Data

- Latinx, RFEP, Special Education and Low Income students disproportionately suspended *more than once*
- Downward trend in expulsions over seven years
- Low Income, RFEP, and Special Education students disproportionately expelled

Reflections on Secondary Data

- While some areas are showing fewer suspensions the increase in some areas, particularly in Possession, Use, Sale, or Furnishing a controlled substance is concerning
- Staff believe that access due to the legalization & access of cannabis, a certain “cool factor” with vaping, and the marketing of vaping are making cannabis use more widespread with youth in general and this overflows onto school campuses
- Post-distance learning student needs have increased requiring:
 - more direct instruction on behavioral expectations
 - more behavioral interventions and support
- An increase in student mental health need was evident pre-pandemic and was amplified post-distance learning

Secondary Social Emotional Support

- A more restorative approach including more in-school suspensions, particularly for vaping (substance use)
- Implemented other Restorative Justice Practices
- Social Workers & Social Work Interns
- 1.0 Mental Health Specialist at each secondary site
- Consent training - Monarch Services
- Youth Mental Health First Aid Training (43 staff and 3 trained as trainers)
- Expand Social Emotional Learning
- Expand Wellness Education

Secondary Social Emotional Support

- Continue to partner with Thriving Youth & Community Grant partners to address student substance use
- Increase in Parent Education (Substance Use Prevention, Mental Health, Development Assets, and Positive Decision Making)
- Pilot new Social Emotional Health Survey - quick regular “pulse checks” with students, staff and parents
- Refine Positive Behavior Interventions & Support (PBIS) TK-8 and expand PBIS to high schools
- Collaborate with community partners to ensure effective systems for care for students across agencies
- Districtwide focus on connectedness to school -- peers and adults
- Refine our MTSS framework and support systems with our Low Income, Latinx, and Special Education Students as a strategic focus (*empathy interviews with students suspended last year*)

Questions?

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bond Budget Update

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

David Peartree of Peartree+Belli Architects will present an update on Measure A bond projects at Branciforte Middle School and Harbor High School, and District bond projects at Maintenance Operations, Transportation and the Central Kitchen.

FISCAL IMPACT:

\$2,500.00 Measure A Bond Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

MEASURE A BOND PROJECT UPDATES FOR:

BRANCIFORTE MIDDLE SCHOOL

HARBOR HIGH SCHOOL



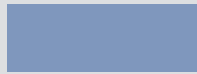
AUGUST 16, 2023



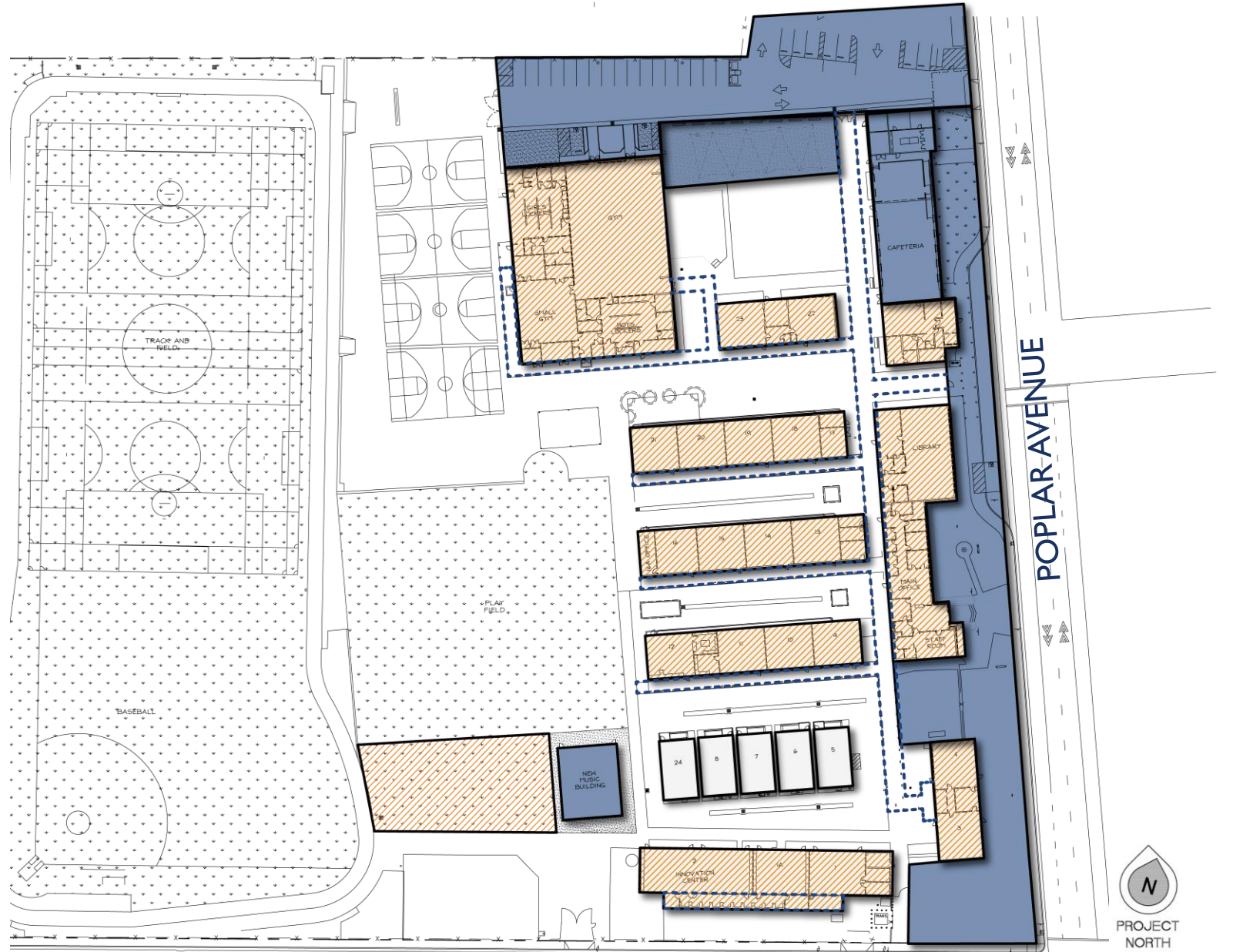
BRANCIFORTE MS

LEGEND

Completed

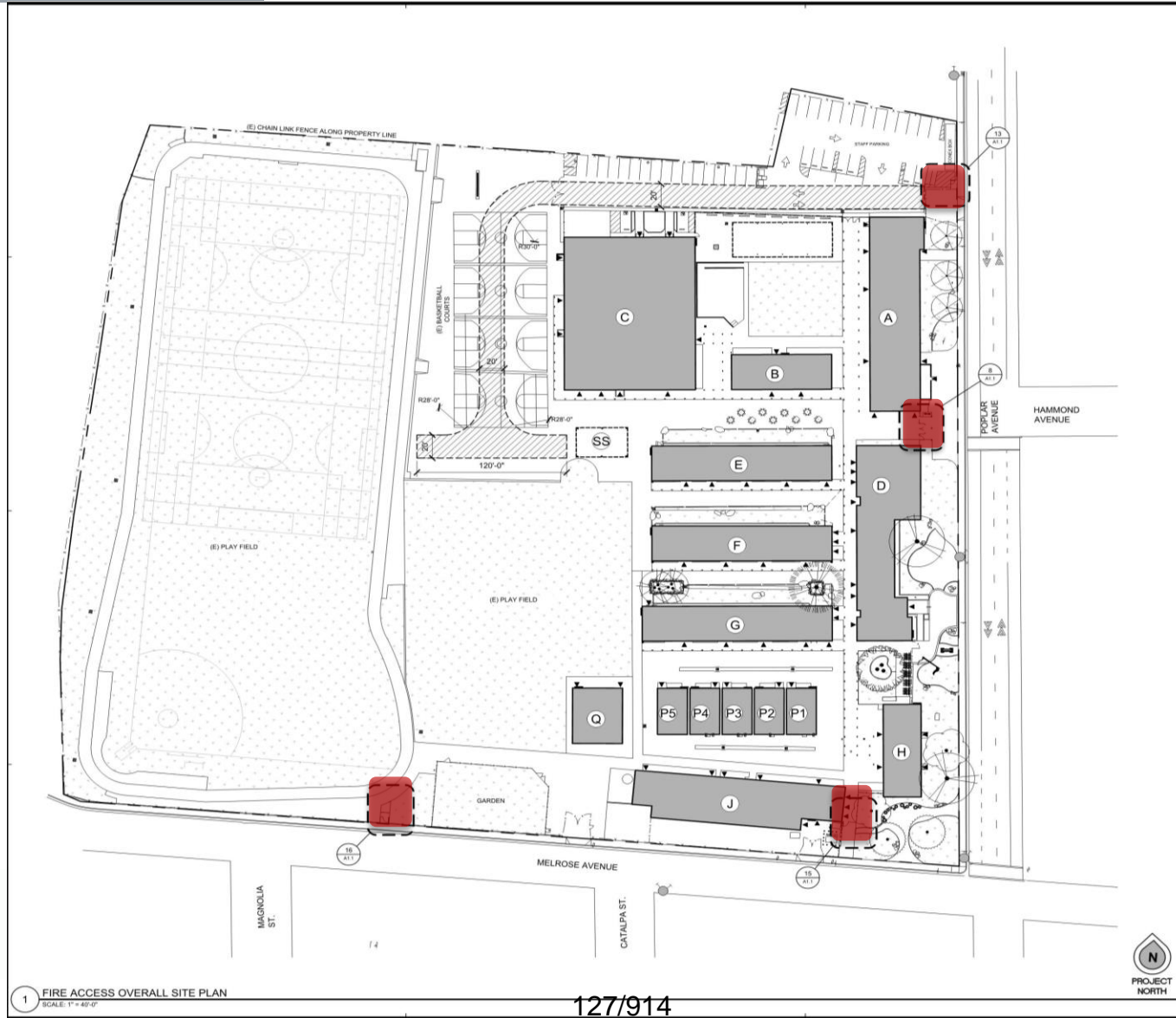


Planning



126/914

MELROSE AVENUE



BUILDING LEGEND

BLDG	DESCRIPTION	OCC	CONST. TYPE	AREA (SF)	SSA #
A	(E) MULTIPURPOSE / KITCHEN	AE	V-1	8,940	7421, 63180, 64771
B	(E) CLASSROOMS	E	V-B	2,400	7421, 01-119020
C	(E) GYMNASIUM LOCKER ROOMS	A	V-B	13,400	7421, 01-102679
D	(E) ADMIN / LIBRARY	BA	V-B	8,967	7421
E	(E) CLASSROOMS	E	V-B	4,500	7421
F	(E) CLASSROOMS	E	V-B	4,500	7421
G	(E) CLASSROOMS	E	V-B	4,500	7421, 01-102679
H	(E) CLASSROOMS	E	V-B	2,400	7421, 63180, 64771, 01-119020
J	(E) INDUST. ARTS	E	V-B	8,200	7421, 01-102679, 01-119020
P1	(E) CLASSROOMS (PORTABLE)	E	V-B	960	01-102951
P2	(E) CLASSROOMS (PORTABLE)	E	V-B	960	01-102951
P3	(E) CLASSROOMS (PORTABLE)	E	V-B	960	01-102951
P4	(E) CLASSROOMS (PORTABLE)	E	V-B	960	01-102951
P5	(E) CLASSROOMS (PORTABLE)	E	V-B	960	01-116886
SS	(E) SHADE STRUCTURE	U	V-B	912	01-108329
Q	(E) MUSIC BUILDING	E	V-B	1,900	01-118132

LEGEND

---	PROPERTY LINE	[Grey Box]	(E) BUILDING
- - -	(E) FENCE	[Dotted Box]	(E) TURF / LANDSCAPE AREA
⊙	(E) FIRE HYDRANT (U.O.N.) (DIMENSIONS SHOWN LARGER FOR CLARITY)	[White Box]	(E) CONC. OR AC PAVED AREA TO REMAIN - TYP.
▲	ENTRY POINT	[Hatched Box]	FIRE ACCESS LANE
		[Dashed Box]	(E) SHADE STRUCTURE



OVERALL SITE PLAN
BRANCIFORTE MIDDLE SCHOOL
 315 POPLAR AVE. SANTA CRUZ, CA 95062
 SANTA CRUZ CITY SCHOOLS



1 FIRE ACCESS OVERALL SITE PLAN
 SCALE: 1" = 40' 0"

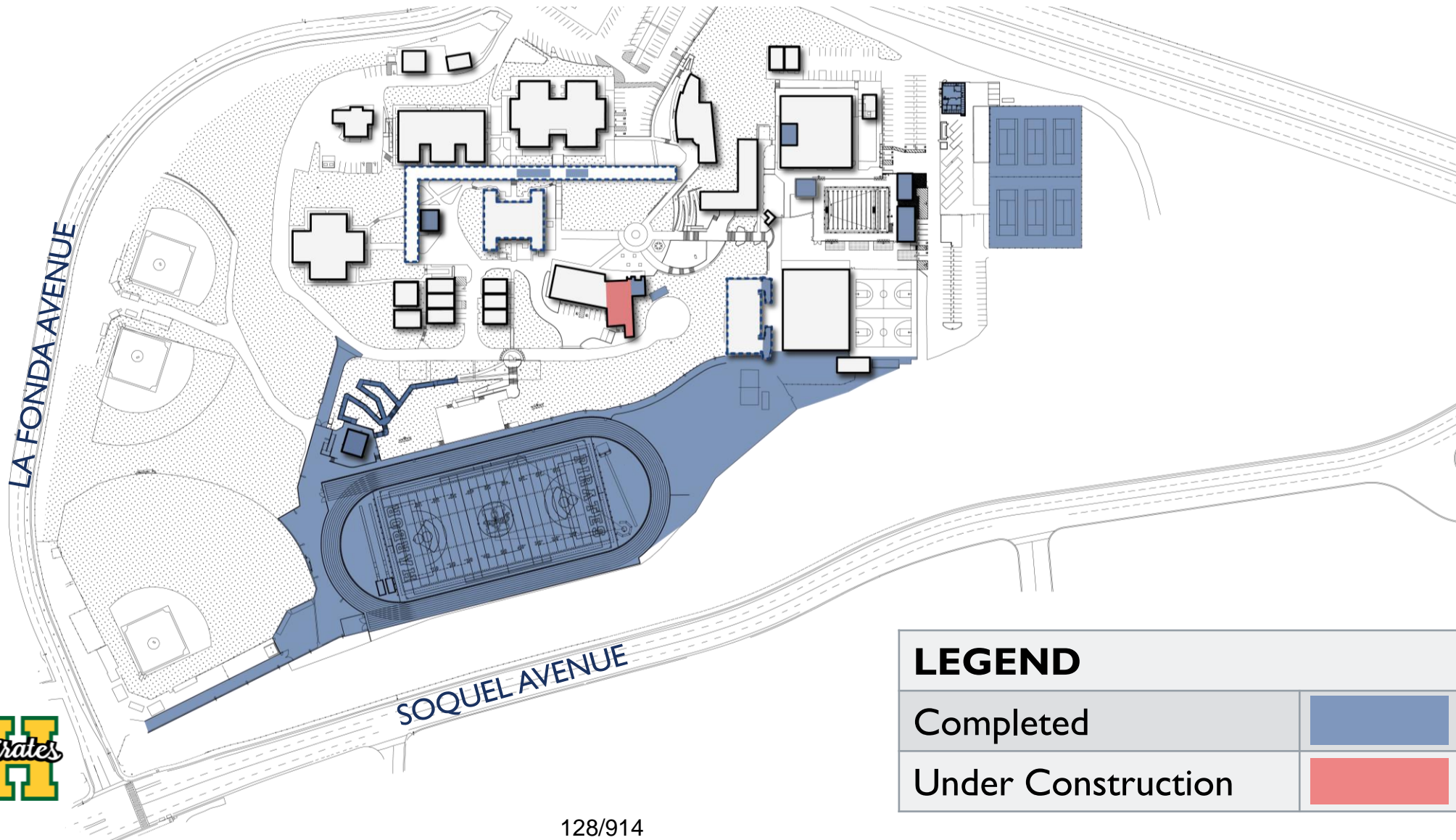
127/914



REV.	DATE	DESCRIPTION

DATE: 9/30/2022
 SCALE: AS NOTED
 DRAWN: AT
 JOB: 22034
 SHEET: A0.1

HARBOR HIGH SCHOOL



LEGEND	
Completed	
Under Construction	



HARBOR HIGH SCHOOL

MAIN ENTRANCE UPGRADE



HARBOR HIGH SCHOOL

MAIN ENTRANCE UPGRADE (ADA ACCESS)



HARBOR HIGH SCHOOL

CENTRAL KITCHEN EXPANSION



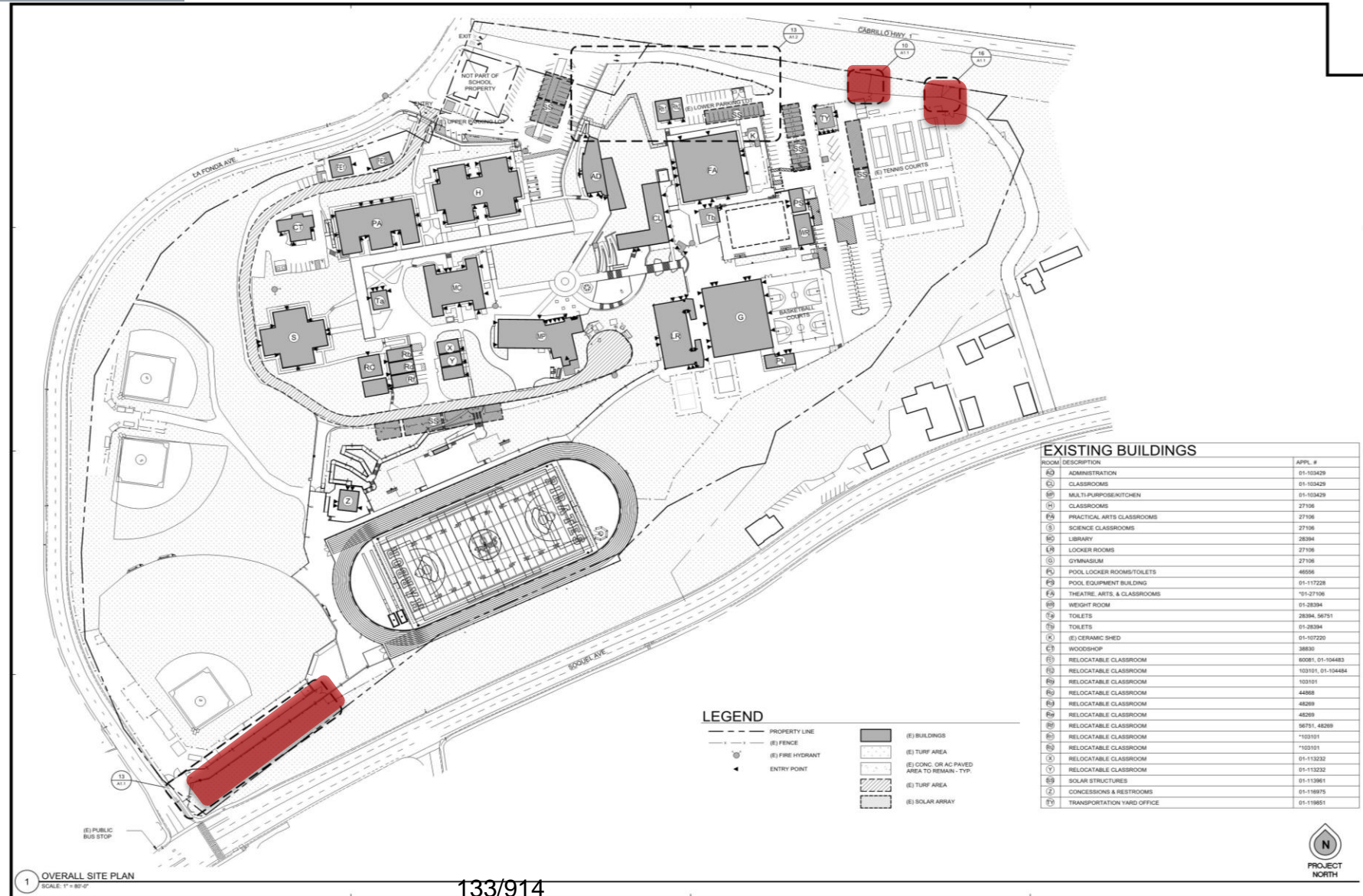
HARBOR HIGH SCHOOL

TRANSPORTATION BUILDING



HARBOR HIGH SCHOOL

EMERGENCY EGRESS STUDIES



OVERALL SITE PLAN
HARBOR HIGH SCHOOL
300 LA FONDA AVE. SANTA CRUZ, CA 95062
SANTA CRUZ CITY SCHOOLS

DATE: 9/30/2022
SCALE: AS NOTED
SHEET: AT
JOB: 22033
SHEET: A0.1





THANK YOU

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: 2023-24 45-Day Budget Revision

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECCOMENDATION:

Approve the 45-day budget revision for the 2023-24 school year.

BACKGROUND:

There are several opportunities throughout the current fiscal year for a school district to provide updated budget information to their County Office of Education and the public. The first opportunity is known as the 45-day revision, and it allows districts to re-evaluate and revise their revenues and expenditures based on the enacted state budget.

The 45-Day budget revision for 2023-24 includes the following changes:

- The Cost-of-Living Adjustment 8.22% (COLA) was applied to the Local Control Funding Formula (LCFF). At the time of budget development, Santa Cruz City Schools used a COLA of 8.13% which was from the Governor's Original Budget. For 2024-25, the projected COLA increased from 3.54% to 3.94% and 2025-26 the project COLA decreased from 3.31% to 3.29%.
- SELPA regional (county office) special education program costs were based on 2nd Interim projections at time of budget development. It has been updated to the estimates for the Adopted Budget.
- Because the State was unsure of funding levels, Proposition 28-Arts, Music Educational Program was budgeted at only 80% of projected allocations by site and this Budget reflects adjustments based on legislative negotiations.
- For 2022-23 Arts, Music & Instructional Block Grant the funding increased by \$924,065.
- For 2022-23 Learning Recovery Emergency Block Grant the funding decreased by \$729,154.

FISCAL IMPACT:

None

This work is in direct support of the following District goals and their corresponding metrics.

AGENDA ITEM: 8.4.2.1

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

45-Day Budget Revision Summary

The 45-Day Budget Revision highlights adjustments made to the 2023-2024 Adopted Budget and major changes affecting fiscal year 2022-23. These funds represent both restricted and unrestricted dollars. This is DRAFT FORM as final numbers will be presented with Unaudited Actuals in September.

REVENUE

Local Control Funding Formula (LCFF) Revenue Sources

LCFF Source projections have increased \$394,245 from \$85,285,407 to \$85,679,652 due to updated calculation from the Adopted budget.

Federal Revenues

Federal revenue projections increased \$613,253 from 7,121,026 to 7,734,279. \$27,668 for Special Ed Local and Preschool Grants to match the County Office estimates for the Adopted Budget that were received after the budget was created. Added Advance carryover of \$585,585 for ESSER II & ESSER III expenses rolled from 2022-23 (technology not received prior to fiscal year end)

State Revenue

State Revenue projections have increased for the 2022-23 Arts, Music & Instructional Block Grant \$924,065 from \$2,647,112 to \$3,571,177. The Learning Recovery Emergency Block Grant (LREBG) has decreased \$729,154 from \$5,063,569 to \$4,334,415 in 2022-23 (LREBG was fully funded in 2022-23 then reduced by legislature)

State Revenue projections for 2023-24 have increased \$163,673 from \$9,866,371 to \$10,030,044. Unrestricted Lottery increased by \$38,326 and Restricted Lottery increased by \$27,561. Advance carryover for Universal Pre-K of \$97,786.

Other Local Revenue 2023-24

Other Local Revenue decreased \$172,266 from \$7,977,748 to \$7,805,402. Special Education AB602 revenue decreased by \$616,725 to match the County Office estimates for Adopted Budget received after the budget was created, as well as increases in interest rate earnings and donations.

Sources are as follows:

- Advance carryover Facilities Use Fees \$350,000
- Special Education AB 602 revenue pass-through (\$202,610) decreased for Secondary
- Special Education AB602 revenue pass-through (\$414,115) decreased for Elementary

EXPENDITURES

Certificated Salaries 2023-24

Certificated Salaries decreased \$2,704 from \$42,501,960 to \$42,499,256.

Classified Salaries 2023-24

Classified Salaries increased \$17,573 from \$17,192,246 to \$17,209,819.

Employee Benefits 2023-24

Employee Benefits increased \$1,772 from \$30,907,267 to \$30,909,039.

Books and Supplies 2023-24

Books and supplies increased \$431,604 from \$5,857,828 to \$6,289,432.

- Approved Textbooks (\$9K)
- Books and Other Reference \$35K
- Materials and Supplies \$253K
- Non-capitalized Equipment \$153K

Services and Other Operating Expenditures 2023-24

Services and Other Operating Expenditures increased \$665,788 from \$16,154,588 to \$16,820,376.

- Sub-Agreements for Special Education (\$9K)
- Rentals, Leases, and Repairs (\$49K)
- Professional/Consulting Services and Operating Expenditures \$761K
- Communications (\$40K)

Capital Outlay 2023-24

Capital Outlay Expenditures increased by \$421,051 from \$445,721 to \$866,772.

- Land Improvements \$21K
- Building and Improvements \$92K
- Equipment – new electric bus \$16K
- Equipment Replacement – for replacements buses, Career Technical Education (CTE) Computer Lab Equipment, Harbor Pool Cover \$292K

Updated 8/4/2023

**Santa Cruz City Schools
Multi Year Projection
2023-24 Adopted Budget 45-Day Revision**

Includes 3.00 FTE Reduction in 24/25-25/26

13.26% COLA Using SSC

8.22% COLA Using SSC

3.94% COLA Using SSC

3.29% COLA Using SSC

	2022/23			2023/24			2024/25			2025/26		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue												
LCFF Sources	82,813,155	0	82,813,155	85,679,652	0	85,679,652	86,945,054	0	86,945,054	86,919,498	0	86,919,498
Federal Revenue	0	15,271,418	15,271,418	0	7,734,279	7,734,279	0	3,110,948	3,110,948	0	3,110,948	3,110,948
State Revenue	1,866,908	16,955,616	18,822,524	2,002,796	8,027,248	10,030,044	1,964,470	7,554,565	9,519,035	1,964,470	7,554,565	9,519,035
Local Revenue	7,673,362	3,408,097	11,081,459	7,050,558	780,744	7,831,302	6,992,014	953,010	7,945,024	6,959,453	953,010	7,912,463
Total Revenue	92,353,425	35,635,131	127,988,556	94,733,006	16,542,271	111,275,277	95,901,538	11,618,523	107,520,061	95,843,421	11,618,523	107,461,944
Expenditures												
Certificated	32,908,428	10,674,958	43,583,386	32,539,823	9,959,433	42,499,256	32,765,385	8,673,391	41,438,776	32,968,019	8,803,492	41,771,511
Classified	11,936,263	6,326,213	18,262,476	11,344,055	5,865,764	17,209,819	11,555,481	4,623,818	16,179,299	11,773,759	4,716,294	16,490,053
Benefits	18,790,865	10,790,203	29,581,068	19,657,630	11,251,410	30,909,040	20,872,088	10,425,222	31,297,310	21,800,706	10,749,377	32,550,083
Books & Supplies	4,303,183	24,000,712	28,303,895	3,141,157	3,148,275	6,289,432	3,170,116	2,630,113	5,800,229	3,170,116	2,630,111	5,800,227
Services, Other Ops	8,081,982	10,750,358	18,832,340	8,393,224	8,427,152	16,820,376	8,414,385	7,915,914	16,330,299	8,611,135	7,915,914	16,527,049
Capital Outlay	94,664	755,506	850,170	378,508	488,264	866,772	154,862	290,859	445,721	154,862	290,859	445,721
Other Outgo	25,362	0	25,362	25,362	0	25,362	25,362	0	25,362	25,362	0	25,362
Direct/Indirect Support	(2,010,764)	2,010,764	0	(982,525)	982,525	0	(1,007,579)	1,007,579	0	(1,033,273)	1,033,273	0
Total Expenditures	74,129,983	65,308,714	139,438,697	74,497,234	40,122,823	114,620,057	75,950,100	35,566,896	111,516,996	77,470,686	36,139,320	113,610,006
Excess/Deficiency	18,223,442	(29,673,583)	(11,450,141)	20,235,772	(23,580,552)	(3,344,780)	19,951,438	(23,948,373)	(3,996,935)	18,372,735	(24,520,797)	(6,148,062)
Other Financing												
Transfers In	2,500,000	0	2,500,000	2,500,000	0	2,500,000	2,500,000	0	2,500,000	2,500,000	0	2,500,000
Transfers Out	2,000,000	0	2,000,000	1,000,000	0	1,000,000	1,000,000	0	1,000,000	0	0	0
Contributions To Restr.	(22,689,709)	22,689,709	0	(23,645,824)	23,645,824	0	(23,818,304)	23,818,304	0	(24,520,797)	24,520,797	0
Transfers/Contributions	(22,189,709)	22,689,709	500,000	(22,145,824)	23,645,824	1,500,000	(22,318,304)	23,818,304	1,500,000	(22,020,797)	24,520,797	2,500,000
Net Inc/Dcr to Fund Balance	(3,966,267)	(6,983,874)	(10,950,141)	(1,910,052)	65,272	(1,844,780)	(2,366,866)	(130,069)	(2,496,935)	(3,648,062)	0	(3,648,062)
Beg Fund Balance	27,086,202	7,624,429	34,710,631	23,119,935	640,555	23,760,490	21,209,883	705,827	21,915,710	18,843,017	575,758	19,418,775
Ending Fund Balance	23,119,935	640,555	23,760,490	21,209,883	705,827	21,915,710	18,843,017	575,758	19,418,775	15,194,955	575,758	15,770,713
Legally Restricted/Designated	83,770	53,578	137,348	83,770	130,069	213,839	83,770	0	83,770	83,770	0	83,770
Unrestricted Reserve:												
Future Employment Costs for 23-24			0		0	0		0	0		0	0
Future Employment Costs for 24-25	2,366,866		2,366,866	2,366,866		2,366,866	0		0	0		0
Future Employment Costs for 25-26	3,648,062		3,648,062	3,648,062		3,648,062	3,648,062		3,648,062			
Future Employment Minimum Wage			0		0	0	200,000		200,000	200,000		200,000
LCFF Supplemental Balance			0	1,000,000		1,000,000	800,000		800,000	800,000		800,000
Social Emotional Counselors			0			0	750,000		750,000	750,000		750,000
RTI Math Coordinator-Elem 4.4 FTE	0		0			0	670,000		670,000	670,000		670,000
Laptop Replenishment	0		0			0	125,000		125,000	125,000		125,000
Hold for Repayment of 62.40 Charter ADA	632,452		632,452	632,452		632,452	0		0	0		0
Education Technology Specialist			0			0	250,000		250,000	250,000		250,000
Curriculum Master Plan	600,000		600,000	600,000		600,000	0		0	0		0
For Transportation	850,000		850,000	850,000		850,000	0		0	0		0
E-rate (60% District Costs)	500,000		500,000	500,000		500,000	500,000		500,000	0		0
For TK Aides 4@7hrs for 22-23 & 8@7hrs for 23-24	0		0	372,695		372,695	372,695		372,695	372,695		372,695
Reserve 3% Econ. Uncert.	4,243,161		4,243,161	3,468,602		3,468,602	3,375,510		3,375,510	3,408,300		3,408,300
Undesignated	10,195,624	586,977	10,782,601	7,687,437	575,758	8,263,195	8,067,980	575,758	8,643,738	8,735,190	575,758	9,310,948
% Unrestricted Reserve including 3% Econ. Uncert.			10.62%			10.15%			10.68%			11.20%

2023-24 Budget Update

August 16, 2023



State Revenue Shortfalls

- **State revenues not meeting projections** (*Postponement of personal income tax and corporate tax returns until October make this year's budget the riskiest in a decade*)
- **One-time grant programs reduced** despite Districts already planning for them:
 - **Learning Recovery Emergency Block Grant** (*planned to extend COVID programs*)
 - **Arts, Music & Instructional Materials Discretionary Block Grant** (*planned for last year's STRS & PERS costs*)
 - **School Bus Replacement Grant** (*not funded- will delay exchange of SCCS buses*)
 - **Zero Emissions School Bus Infrastructure Program** (*may impact additional electric buses*)



Educational Impacts of One Time Dollars

Reliance on one-time revenue to pay for COLAs and a few new investments poses a significant risk to educational funding and local budgets

- In 2024-25, revenue will have to increase sufficiently to cover the full cost of the 8.22% COLA from 2023-24
- Revenue will have to increase to continue paying for new education investments (e.g., meals, transportation, universal transitional kindergarten, Equity Multiplier)
- 2023-24 Enacted Budget contains several future intended repayments of swept one-time Proposition 98 funds



Risks to Local Budgets

- **Local budgets confront the same risks as the State Budget**
 - An uncertain economy
 - Looming economic headwinds
 - Rising costs
 - Slowing revenues
- **The State budget create greater risks for local budgets by:**
 - Fully funding 8.22% COLA (*although the state has the authority to reduce or eliminate it*)
 - Enacting new, higher ongoing education spending obligations
 - Paying for a sizable portion of new, higher costs with one-time Prop 98 Resources
 - Using higher state General Fund revenue assumptions from high local property tax estimates (buoying the 2023-24 minimum guarantee)



2023-24 LCFF Funding Factors For Revenue Limit Districts (ADA)

Grade Span	TK	K-3	4-6	7-8	9-12
2022-23 Base Grant per Average Daily Attendance (ADA)	\$9,166	\$9,166	\$9,304	\$9,580	\$11,102
8.22% COLA	\$753	\$753	\$765	\$787	\$913
2023-24 Base Grant per ADA	\$9,919	\$9,919	\$10,069	\$10,367	\$12,015
GSA	\$1,032	\$1,032	–	–	\$312
TK Add-On (inclusive of COLA)	\$3,044	–	–	–	–
2023-24 Adjusted Base Grant per ADA	\$13,995	\$10,951	\$10,069	\$10,367	\$12,327
20% Supplemental Grant per ADA ¹	–	\$2,190	\$2,014	\$2,073	\$2,465
65% Concentration Grant per ADA²	–	\$7,118	\$6,545	\$6,739	\$8,013

¹Maximum amount per ADA—to arrive at LEA’s grant amount, multiply adjusted base grant per ADA by 20% and UPP

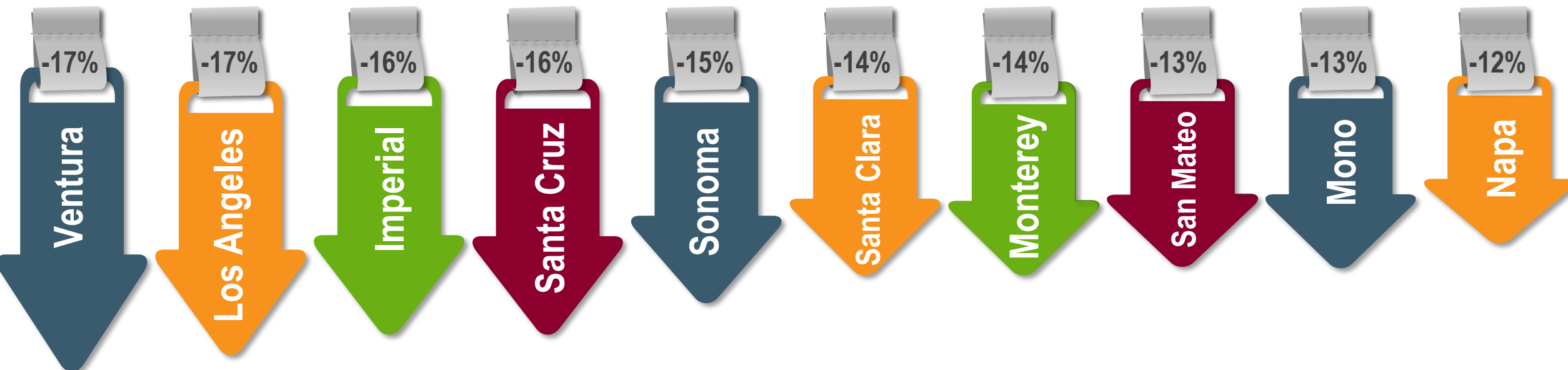
²Maximum amount per ADA—to arrive at LEA’s grant amount, multiply adjusted base grant per ADA by 65% and UPP above 55%

What Does the LCFF Mean for Santa Cruz City Schools?

Santa Cruz City Schools—2023-24		
2023-24 LCFF Per-ADA Funding	Projected 2023-24 ADA	Projected 2023-24 LCFF Total Revenue
\$18,415.46 Elem	1,537.04	\$32,066,832
\$12,943.95 Sec	3,852.71	\$53,612,819
		\$85,679,651

Declining Enrollment Projections 2022-23 to 2031-32

- Most areas in the state are affected by declining enrollment, but to differing degrees:
- 12 counties are projected to lose 10,000 or more students between 2022-23 and 2031-32
- 18 counties will lose students at a rate faster than the statewide average of 8.27%
- Enrollment trends for each LEA are unique to the community and student populations they serve
- Enrollment trends impact the bottom line—in the current year and the out-years



Source: Department of Finance, California Department of Education (CDE)

SSC Financial Projection Dashboard

Planning Factors						
		2022-23	2023-24	2024-25	2025-26	2026-27
DOF Planning COLA		6.56%	8.22%	3.94%	3.29%	3.19%
California CPI ¹		5.69%	3.55%	3.03%	2.64%	2.90%
CalSTRS ² Employer Rate		19.10%	19.10%	19.10%	19.10%	19.10%
CalPERS ³ Employer Rate		25.37%	26.68%	27.70%	28.30%	28.70%
Unemployment Insurance		0.50%	0.05%	0.05%	0.05%	0.05%
California Lottery	Unrestricted per ADA	\$204	\$177	\$177	\$177	\$177
	Restricted per ADA	\$100	\$72	\$72	\$72	\$72
Mandate Block Grant (District) ⁴	Grades K-8 per ADA	\$34.94	\$37.81	\$39.30	\$40.59	\$41.88
	Grades 9-12 per ADA	\$67.31	\$72.84	\$75.71	\$78.20	\$80.69
Mandate Block Grant (Charter)	Grades K-8 per ADA	\$18.34	\$19.85	\$20.63	\$21.31	\$21.99
	Grades 9-12 per ADA	\$50.98	\$55.17	\$57.34	\$59.23	\$61.12

¹Consumer Price Index (CPI), ²California State Teachers' Retirement System, ³California Public Employees' Retirement System

⁴County Office of Education Mandate Block Grant: \$37.81 per ADA grades K-8; \$72.84 per ADA grades 9-12; \$1.27 per unit of countywide ADA

Grant Reductions - SCCS

Grant	Governor's Budget	May Revision	FINAL Legislative Budget Deal	Enacted Budget
Arts, Music, and Instructional Materials <i>Discretionary Block Grant</i>	\$3,783,026	\$2,647,112	\$3,571,177	\$200 million reduction statewide
Learning Recovery <i>Emergency Block Grant</i>	\$5,063,569	\$3,440,527	\$4,334,415	\$1.1 billion reduction <i>(intent to restore over three years starting in 2025-26)</i>
LEA School Bus Replacement <i>Grants (statewide)</i>	–	–	\$1 billion reduction	\$750 million reduction <i>(intent to restore over two years starting in 2024-25)</i>
Zero-emission school bus infrastructure <i>(statewide)</i>	–	–	–	\$250 million reduction <i>(intent to restore over two years starting in 2024-25)</i>



Proposition 28 Art & Music Initiative Approved in November 2022

\$ 237,206 Elementary District
\$ 576,648 Secondary District

80% must go to new program staffing
Dollar amounts subject to final validation
SCCS hired to implement now

Senate Bill (SB) 115 enacted statutory changes to facilitate state level implementation

- **Funds will be issued through the Principal Apportionment**
- **CDE may withhold release of an LEA's allocation until the LEA submits required expenditure report**

LEAs must certify funds will:

- **Supplement, not supplant, existing funds**
- **Be used for arts education, including a requirement to expend at least 80% of funds to employ staff for arts education program instruction¹**

LEAs must also:

- **Report the amount of unexpended funds to the CDE by October 1 following the three-year expenditure period**
- **Certify they adhered to the 1% administrative expenses limit**
- **Submit and post an annual board-approved report detailing use of Proposition 28 funds**

¹LEAs with less than 500 students are exempt from this requirement. The CDE may provide a waiver for “good cause shown” upon written request by the LEA.

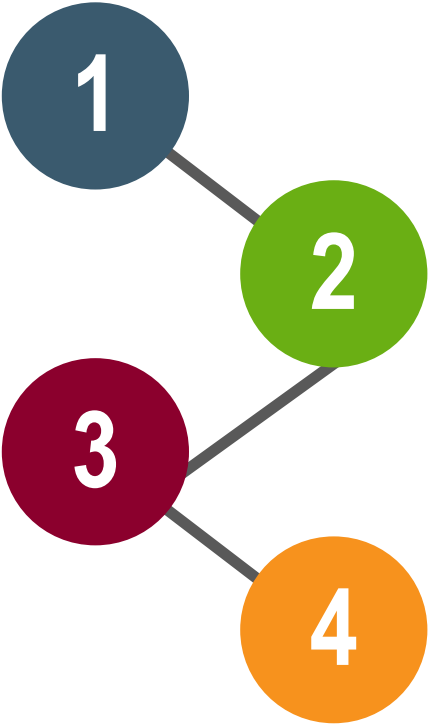
Local Control and Accountability Plan—New, Additional Steps

SB 114 includes various changes to the Local Control and Accountability Plan (LCAP):

Midyear update: Must present an update on implementation of the current-year LCAP on or before February 28 at a regularly scheduled governing board meeting that includes:

- All available midyear outcome data
- All available midyear expenditure and implementation data

Must include actions to implement work associated with differentiated assistance



Long-term English learner students must be accounted for separate from English learner students and are defined as “a pupil who has not attained English language proficiency within five years of initial classification as an English learner”

LEA-wide actions and expenditures must include a metric to monitor the intended outcome

Local Control and Accountability Plan—New, Additional Steps

Required goals that were included in the 2022-23 and 2023-24 LCAPs are deleted

Include focused goals for each Equity Multiplier school that address:

- All student groups that have a red performance level on a state indicator
- Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable



Include required actions to address all instances where any of the following have a red performance level on a state indicator on the California School Dashboard:

- School
- Student group
- Student group within a school

Must change actions that have not proved effective over a three-year period

The Forecast for 2024 is Hazy

- **If State revenue assumptions are too high**, initial January budget will have reductions
 - State and Proposition 98 reserve withdrawals
 - Pull backs from planned investments
 - Deferrals
- **If the economy continues strong**, a recession may be averted
 - Inflation is finally abating
 - Labor market remains strong
- **Economic uncertainty directly impacts Proposition 98's forecast**
 - Local variables and any decline in enrollment will impact multi-year planning
 - Evaluate risks and plan for potential loss of revenue



Updated Multi-Year Projection

- Includes adjustments to one-time revenue and matching expenditures
- Updates COLA for the secondary district
- MYP will be fully updated with the Unaudited Actuals



	<i>Includes 3.00 FTE Reduction in 24/25-25/26</i>		13.26% COLA Using SSC	
	2022/23			
	Projected			
	To	Unrestricted	Restricted	Total
Revenue				
LCFF Sources		82,813,155	0	82,813,155
Federal Revenue		0	15,271,418	15,271,418
State Revenue		1,866,908	16,955,616	18,822,524
Local Revenue		7,673,362	3,408,097	11,081,459
Total Revenue		92,353,425	35,635,131	127,988,556
Expenditures				
Certificated		32,908,428	10,674,958	43,583,386
Classified		11,936,263	6,326,213	18,262,476
Benefits		18,790,865	10,790,203	29,581,068
Books & Supplies		4,303,183	24,000,712	28,303,895
Services, Other Ops		8,081,982	10,750,358	18,832,340
Capital Outlay		94,664	755,506	850,170
Other Outgo		25,362	0	25,362
Direct/Indirect Support		(2,010,764)	2,010,764	0
Total Expenditures		74,129,983	65,308,714	139,438,697
Excess/Deficiency		18,223,442	(29,673,583)	(11,450,141)

Other Financing			
Transfers In	2,500,000	0	2,500,000
Transfers Out	2,000,000	0	2,000,000
Contributions To Restr.	(22,689,709)	22,689,709	0
Transfers/Contributions	(22,189,709)	22,689,709	500,000
Net Inc/Dcr to Fund Balance	(3,966,267)	(6,983,874)	(10,950,141)
Beg Fund Balance	27,086,202	7,624,429	34,710,631
Ending Fund Balance	23,119,935	640,555	23,760,490
Legally Restricted/Designated	83,770	53,578	137,348
Unrestricted Reserve:			
Future Employment Costs for 23-24			0
Future Employment Costs for 24-25	2,366,866		2,366,866
Future Employment Costs for 25-26	3,648,062		3,648,062
Future Employment Minimum Wage			0
LCFF Supplemental Balance			0
Social Emotional Counselors			0
RTI Math Coordinator-Elem 4.4 FTE	0		0
Laptop Replenishment	0		0
Hold for Repayment of 62.40 Charter ADA	632,452		632,452
Education Technology Specialist			0
Curriculum Master Plan	600,000		600,000
For Transportation	850,000		850,000
E-rate (60% District Costs)	500,000		500,000
For TK Aides 4@7hrs for 22-23 & 8@7hrs for 23-24	0		0
Reserve 3% Econ. Uncert.	4,243,161		4,243,161
Undesignated	10,195,624	586,977	10,782,601
154,914			
% Unrestricted Reserve including 3% Econ. Uncert			10.62%

	<i>Includes 3.00 FTE Reduction in 24/25-25/26</i>		<i>8.22% COLA Using SSC</i>	
	2023/24			
	Projected			
	To	Unrestricted	Restricted	Total
Revenue				
LCFF Sources		85,679,652	0	85,679,652
Federal Revenue		0	7,734,279	7,734,279
State Revenue		2,002,796	8,027,248	10,030,044
Local Revenue		7,050,558	780,744	7,831,302
Total Revenue		94,733,006	16,542,271	111,275,277
Expenditures				
Certificated		32,539,823	9,959,433	42,499,256
Classified		11,344,055	5,865,764	17,209,819
Benefits		19,657,630	11,251,410	30,909,040
Books & Supplies		3,141,157	3,148,275	6,289,432
Services, Other Ops		8,393,224	8,427,152	16,820,376
Capital Outlay		378,508	488,264	866,772
Other Outgo		25,362	0	25,362
Direct/Indirect Support		(982,525)	982,525	0
Total Expenditures		74,497,234	40,122,823	114,620,057
Excess/Deficiency		20,235,772	(23,580,552)	(3,344,780)

Other Financing			
Transfers In	2,500,000	0	2,500,000
Transfers Out	1,000,000	0	1,000,000
Contributions To Restr.	(23,645,824)	23,645,824	0
Transfers/Contributions	(22,145,824)	23,645,824	1,500,000
Net Inc/Dcr to Fund Balance	(1,910,052)	65,272	(1,844,780)
Beg Fund Balance	23,119,935	640,555	23,760,490
Ending Fund Balance	21,209,883	705,827	21,915,710
Legally Restricted/Designated	83,770	130,069	213,839
Unrestricted Reserve:			
Future Employment Costs for 23-24	0		0
Future Employment Costs for 24-25	2,366,866		2,366,866
Future Employment Costs for 25-26	3,648,062		3,648,062
Future Employment Minimum Wage	0		0
LCFF Supplemental Balance	1,000,000		1,000,000
Social Emotional Counselors			0
RTI Math Coordinator-Elem 4.4 FTE			0
Laptop Replenishment			0
Hold for Repayment of 62.40 Charter ADA	632,452		632,452
Education Technology Specialist			0
Curriculum Master Plan	600,000		600,000
For Transportation	850,000		850,000
E-rate (60% District Costs)	500,000		500,000
For TK Aides 4@7hrs for 22-23 & 8@7hrs for 23-24	372,695		372,695
Reserve 3% Econ. Uncert.	3,468,602		3,468,602
Undesignated	7,687,437	575,758	8,263,195
155/914			
% Unrestricted Reserve including 3% Econ. Uncert			10.15%

	<i>Includes 3.00 FTE Reduction in 24/25-25/26</i>		<i>3.94% COLA Using SSC</i>	
	2024/25			
	Projected			
	To	Unrestricted	Restricted	Total
Revenue				
LCFF Sources		86,945,054	0	86,945,054
Federal Revenue		0	3,110,948	3,110,948
State Revenue		1,964,470	7,554,565	9,519,035
Local Revenue		6,992,014	953,010	7,945,024
Total Revenue		95,901,538	11,618,523	107,520,061
Expenditures				
Certificated		32,765,385	8,673,391	41,438,776
Classified		11,555,481	4,623,818	16,179,299
Benefits		20,872,088	10,425,222	31,297,310
Books & Supplies		3,170,116	2,630,113	5,800,229
Services, Other Ops		8,414,385	7,915,914	16,330,299
Capital Outlay		154,862	290,859	445,721
Other Outgo		25,362	0	25,362
Direct/Indirect Support		(1,007,579)	1,007,579	0
Total Expenditures		75,950,100	35,566,896	111,516,996
Excess/Deficiency		19,951,438	(23,948,373)	(3,996,935)

Other Financing			
Transfers In	2,500,000	0	2,500,000
Transfers Out	1,000,000	0	1,000,000
Contributions To Restr.	(23,818,304)	23,818,304	0
Transfers/Contributions	(22,318,304)	23,818,304	1,500,000
Net Inc/Dcr to Fund Balance	(2,366,866)	(130,069)	(2,496,935)
Beg Fund Balance	21,209,883	705,827	21,915,710
Ending Fund Balance	18,843,017	575,758	19,418,775
Legally Restricted/Designated	83,770	0	83,770
Unrestricted Reserve:			
Future Employment Costs for 23-24	0		0
Future Employment Costs for 24-25	0		0
Future Employment Costs for 25-26	3,648,062		3,648,062
Future Employment Minimum Wage	200,000		200,000
LCFF Supplemental Balance	800,000		800,000
Social Emotional Counselors	750,000		750,000
RTI Math Coordinator-Elem 4.4 FTE	670,000		670,000
Laptop Replenishment	125,000		125,000
Hold for Repayment of 62.40 Charter ADA	0		0
Education Technology Specialist	250,000		250,000
Curriculum Master Plan	0		0
For Transportation	0		0
E-rate (60% District Costs)	500,000		500,000
For TK Aides 4@7hrs for 22-23 & 8@7hrs for 23-24	372,695		372,695
Reserve 3% Econ. Uncert.	3,375,510		3,375,510
Undesignated	8,067,980	575,758	8,643,738
1% Unrestricted Reserve including 3% Econ. Uncert			10.68%

<i>Includes 3.00 FTE Reduction in 24/25-25/26</i>		<i>3.29% COLA Using SSC</i>			
		2025/26			
		Projected			
		To	Unrestricted	Restricted	Total
Revenue					
LCFF Sources		86,919,498	0	86,919,498	
Federal Revenue		0	3,110,948	3,110,948	
State Revenue		1,964,470	7,554,565	9,519,035	
Local Revenue		6,959,453	953,010	7,912,463	
Total Revenue		95,843,421	11,618,523	107,461,944	
Expenditures					
Certificated		32,968,019	8,803,492	41,771,511	
Classified		11,773,759	4,716,294	16,490,053	
Benefits		21,800,706	10,749,377	32,550,083	
Books & Supplies		3,170,116	2,630,111	5,800,227	
Services, Other Ops		8,611,135	7,915,914	16,527,049	
Capital Outlay		154,862	290,859	445,721	
Other Outgo		25,362	0	25,362	
Direct/Indirect Support		(1,033,273)	1,033,273	0	
Total Expenditures		77,470,686	36,139,320	113,610,006	
Excess/Deficiency		18,372,735	(24,520,797)	(6,148,062)	

Other Financing			
Transfers In	2,500,000	0	2,500,000
Transfers Out	0	0	0
Contributions To Restr.	(24,520,797)	24,520,797	0
Transfers/Contributions	(22,020,797)	24,520,797	2,500,000
Net Inc/Dcr to Fund Balance	(3,648,062)	0	(3,648,062)
Beg Fund Balance	18,843,017	575,758	19,418,775
Ending Fund Balance	15,194,955	575,758	15,770,713
Legally Restricted/Designated	83,770	0	83,770
Unrestricted Reserve:			
Future Employment Costs for 23-24	0		0
Future Employment Costs for 24-25	0		0
Future Employment Costs for 25-26			
Future Employment Minimum Wage	200,000		200,000
LCFF Supplemental Balance	600,000		600,000
Social Emotional Counselors	750,000		750,000
RTI Math Coordinator-Elem 4.4 FTE	670,000		670,000
Laptop Replenishment	125,000		125,000
Hold for Repayment of 62.40 Charter ADA	0		0
Education Technology Specialist	250,000		250,000
Curriculum Master Plan	0		0
For Transportation	0		0
E-rate (60% District Costs)	0		0
For TK Aides 4@7hrs for 22-23 & 8@7hrs for 23-24	372,695		372,695
Reserve 3% Econ. Uncert.	3,408,300		3,408,300
Undesignated	8,735,190	575,758	9,310,948
15% Undesignated Reserve including 3% Econ. Uncert			11.20%

Thank you!

- **“I can’t change the direction of the wind, but I can adjust my sails to always reach my destination”**

- **Jimmy Dean**



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Resolution 01-23-24: Proclaiming 2023-24 Heritage Months

MEETING DATE: August 16, 2023

FROM: Kris Munro, Superintendent

RECOMMENDATION:

Approve the resolution of Santa Cruz City Schools to proclaim September 15 through October 15 as Hispanic Heritage Month, October as LGBTQ History Month, November as Indigenous Peoples' Heritage Month, February as Black History Month, March as Women's History Month, and May as Asian American & Pacific Islander Heritage Month.

BACKGROUND:

Santa Cruz City Schools strives for all students to feel safe and welcome in their schools and to see themselves represented in the curricula. Hispanic Americans, LGBTQ People, Native Americans, African Americans, Women, and Asian Americans and Pacific Islanders have played and continue to play critical roles in the economic, cultural, and social spheres of our nation's life. Santa Cruz City Schools recognizes the important contributions of local, State, and National Hispanic Americans, LGBTQ People, Native Americans, African Americans, Women, and Asian Americans and Pacific Islanders to the history of the United States, by promoting social justice, enhancing health and well-being, and building a sense of community.

FISCAL IMPACT:

None

This work is in direct support of the following district goals and its corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

SANTA CRUZ CITY SCHOOLS
RESOLUTION #01-23-24
Proclaiming 2023-24 School Year Heritage Months

Proclaiming September 15 – October 15 as Hispanic Heritage Month

WHEREAS, Hispanic Heritage Week, which began in 1968 under President Lyndon Johnson, was expanded to National Hispanic Heritage Month by President Ronald Reagan and enacted into law in 1988 to cover a 30-day period starting on September 15, the day which represents the anniversary of independence for five Latin American countries;

WHEREAS, Hispanic Heritage Month celebrates the history and culture of the nation’s Latinx community and acknowledges their influence on politics, the economy, and the social and cultural life throughout the United States;

WHEREAS, with California having the largest Hispanic population of any state, the Federal Census Bureau estimates the Hispanic population in the United States is the largest ethnic minority with 55 million people or 17% of Americans being of Hispanic or Latinx origin:

WHEREAS, those persons who have come from Latin American countries have long added a special quality and enrichment to the cultural heritage and institutions of the United States, the State of California, the City of Santa Cruz and the Santa Cruz City School District; and

Proclaiming October as LGBTQ+ History Month

WHEREAS, LGBTQ History Month is an annual, month-long observance of lesbian, gay, bisexual, and transgender history, and the history of the gay rights and related civil rights movements, which was founded in 1994 by Missouri high-school history teacher, Rodney Wilson; and

WHEREAS, on July 14, 2011, the Fair, Accurate, Inclusive and Respectful (FAIR) Education Act was passed and signed into law that mandates the inclusion of the political, economic, and social contributions of lesbian, gay, bisexual, and transgender people in the social studies and history curricula in California public schools;

WHEREAS, all students deserve to feel safe and welcome in their schools and to see themselves represented in the curricula, and a number of LGBTQ history events and people of all races have contributed to the history of equality for all people;

WHEREAS, the Santa Cruz City Schools Board of Education affirms its role in, and commitment to, continuing the historical process of transforming the educational system to ensure inclusiveness, safety, and a sense of belonging for all LGBTQ students, teachers, staff, and their families; and

Proclaiming November as Indigenous People’s Heritage Month

WHEREAS, the Santa Cruz City School district recognizes the land on which we gather is the unceded territory of the Awaswas-speaking Uypi Tribe;

WHEREAS, the Amah Mutsun Tribal Band, comprised of the descendants of indigenous people taken to missions Santa Cruz and San Juan Bautista during Spanish colonization of the Central Coast, is today working hard to restore traditional stewardship practices on these lands and heal from historical trauma;

WHEREAS, we have a responsibility to acknowledge and make visible our history, our relationships and our debt to Indigenous Peoples; and the 2010 Census estimated that 5.2 million people in the United States and more than 723,000 people in California identified as American Indian;

WHEREAS, Native Americans maintain vibrant cultures and traditions, hold a deeply rooted sense of community and have made and continue to make distinct and important contributions to the United States and the rest of the world in many fields, including the fields of agriculture, medicine, music, language, and art.; and

Proclaiming February as Black History Month

WHEREAS, the origin of Black History Month began in 1915, half a century after the Thirteenth Amendment abolished slavery in the United States; and with the Civil Rights Movement and a growing awareness of black identity, Black History Month or National African American History Month evolved to an annual celebration of achievements by black Americans and a time for recognizing the central role of African Americans in U.S. history; and

WHEREAS, Santa Cruz City Schools again affirms its commitment to appreciating, celebrating and valuing its African American students, and recognizes the importance of acknowledging the history, culture and struggles of our African American community; and

WHEREAS, Santa Cruz City Schools recognizes and celebrates the history and contributions of African American citizens who have been consistently overlooked and undervalued in the curriculum of public education institutions; and

WHEREAS, remaining hopeful and confident about the path ahead, and a time to acknowledge the courageous fight for the rights, liberties, and freedoms for all Americans, the Santa Cruz City Schools Board of Education observes and honors Black History Month and encourages educators, students, and families to learn about the heritage and achievements of African-Americans through appropriate programs and activities:

Proclaiming March as Women’s History Month

WHEREAS, American women of every race, class, and ethnic background have made historic contributions to our Nation and community in countless recorded and unrecorded ways;

WHEREAS, women have played a unique role throughout our history by providing the majority of the nation’s volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic, and cultural institutions in the country; and women of diverse backgrounds have served as leaders in the forefront of progressive social change, not only to secure their own right of suffrage and equal opportunity, but also to abolish slavery; promote fairness, equality, and safety in the workplace; and advance the modern civil rights movement; and

WHEREAS, the role of women in history has been overlooked and undervalued in the past, though its significance is now emerging and assuming its rightful place as an important part of the body of American and world history; and

WHEREAS, California Education Code section 51204.5 specifically calls for instruction in the social sciences to include the study of the role and contributions of both men and women to the economic, political, and social development of California and the nation, with particular emphasis on portraying the role of men and women in contemporary society.

Proclaiming May as Asian American & Pacific Islander Heritage Month

WHEREAS, in 1977, Congress introduced a House resolution to proclaim the first 10 days of May as Asian Pacific Heritage Week, a celebration of Asians and Pacific Islanders in the United States; and in October 1978, President Jimmy Carter signed a joint resolution designating this as an annual celebration; and in 1990, May was chosen to commemorate the immigration of

the first Japanese to the United States, which was on May 1843, and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869, in which the majority of the workers who laid the tracks were Chinese immigrants; and understanding Asian and Pacific Islander history is an important part of celebrating Asian American and Pacific Islander Heritage Month; and

WHEREAS, Asian Americans and Pacific Islanders have endured and overcome hardship and heartache. In the earliest years, tens of thousands of Gold Rush pioneers, coal miners, transcontinental railroad builders, as well as farm and orchard laborers, were subject to unjust working conditions, prejudice, and discrimination—yet they excelled; and

WHEREAS, California is one of the states with the largest Asian Americans and Pacific Islanders population; and we acknowledge the historical and cultural contributions of Asian Pacific Americans in the development of the State of California.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education hereby recognizes:

- September 15th through October 15th as Hispanic Heritage Month
- October as LGBTQ+ History Month
- November as Indigenous People’s Heritage Month
- February as Black History Month
- March as Women’s History Month
- May as Asian American and Pacific Islander Heritage Month

BE IT FURTHER RESOLVED, that the Board of Education urges schools within the District to observe each of these Heritage Months with appropriate programs and activities.

PASSED AND ADOPTED by the following called vote this 16th day of August, 2023:

Ayes:

Noes:

Absent:

Abstain:

Approved on this date, August 16, 2023

Board President, Santa Cruz City Schools

Superintendent, Santa Cruz City Schools

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Resolution 02-23-24: Flying the Rainbow Flag

MEETING DATE: August 16, 2023

FROM: Kris Munro, Superintendent

RECOMMENDATION:

Approve the resolution to fly the rainbow flag in Santa Cruz City Schools during October in honor of LGBTQ+(Lesbian, Gay, Bisexual, Transgender queer, and questioning plus) History Month and April 12 - June 1 in honor of the Day of Silence on April 12, Harvey Milk's Birthday on May 22, and Pride Month in June.

BACKGROUND:

The rainbow flag is a commemorative flag and a symbol of celebration and safety for LGBTQ+ students and their families. Flying the rainbow flag symbolizes the District's celebration of diversity and support for the LGBTQ+ community.

For several years, Santa Cruz City Schools has raised the rainbow flag in honor of Harvey Milk Day. Last June, high school students shared about the importance of feeling valued, safe and seen as LGBTQ+ youth. They requested that the Board consider expanding the timeframe for flying the rainbow flag to include the following LGBTQ+ historical events:

- **October 1-31:** *LGBTQ+ history month and National Coming Out Day on October 11.*
- **April 12 - June 1:** *The Day of Silence on April 12, Harvey Milk's Birthday on May 22, and Pride Month in June.*

In our daily efforts to ensure our campuses are safe and welcoming for all students and families, Santa Cruz City Schools affirms its role in, and commitment to, continuing the historical process of transforming the educational system to ensure inclusiveness, safety, and a sense of belonging for all LGBTQ+ students, teachers, staff, and their families.

FISCAL IMPACT:

None

This work is in direct support of the following district goals and its corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

RESOLUTION 02-23-24

PROCLAMATION TO FLY THE RAINBOW FLAG IN SANTA CRUZ CITY SCHOOLS IN OCTOBER IN HONOR OF LGBTQ+ HISTORY MONTH AND APRIL 12-JUNE 1 IN HONOR OF THE DAY OF SILENCE, HARVEY MILK'S BIRTHDAY AND PRIDE MONTH

WHEREAS, the rainbow flag is a commemorative flag and a symbol of celebration and safety for LGBTQ+ students and their families. Flying the rainbow flag symbolizes the District's celebration of diversity and support for the LGBTQ+ community; and

WHEREAS, LGBTQ+ History Month is an annual month-long observance of lesbian, gay, bisexual and transgender history, and the history of the gay rights and related civil rights movements, and was founded in 1994 by Missouri high-school history teacher Rodney Wilson; and

WHEREAS, the National Day of Silence is observed in April each year as a movement against the harassment and bullying of individuals identifying with the lesbian, gay, bisexual, transgender, queer (LGBTQ+) community; and

WHEREAS, Harvey Milk was the first openly gay elected official in the history of California, and Harvey Milk Day was established by the California legislature and signed into law by Governor Arnold Schwarzenegger in 2009; and

WHEREAS, California *Education Code* Section 37222.13 designates May 22 of each year as Harvey Milk Day, a day having special significance and encourages all public schools and educational institutions to conduct exercises remembering the life of Harvey Milk, recognizing his accomplishments, and familiarizing pupils with the contributions he made to this state.

WHEREAS, LGBTQ+ Pride Month is a month dedicated to celebration and commemoration of lesbian, gay, bisexual, and transgender pride. Pride Month began after the Stonewall riots, a series of gay liberation protests in 1969, and has since spread outside of the United States; and

WHEREAS, on July 14, 2011, the Fair, Accurate, Inclusive and Respectful (FAIR) Education Act was passed and signed into law in California and mandates the inclusion of the political, economic, and social contributions of lesbian, gay, bisexual, and transgender people in the social studies and history curricula in California public schools; and

WHEREAS, on July 14, 2016, the California State Board of Education passed a new History Social Science Framework that includes LGBTQ+ American history content to be taught in K-12 classrooms that includes the importance of Harvey Milk; and

WHEREAS, LGBTQ+ community members across Santa Cruz County have made significant contributions to our community including Senator John Laird who was the first openly gay elected official in Santa Cruz County, Mayor Jimmy Dutra in Watsonville, Mayor Donna Meyers in Santa Cruz and many other public officials across the county; and

WHEREAS, LGBTQ+ individuals and allies across Santa Cruz County continue to make noteworthy and important contributions to American history, culture and society; and

WHEREAS, all students deserve to feel safe and welcome in their schools and to see themselves represented in the curricula; and

WHEREAS, the Santa Cruz City School District supports the rights, freedoms and equality of those who are lesbian, gay, bisexual, transgender, queer, questioning, intersex, pansexual, and asexual (LGBTQ+); and

WHEREAS, the Santa Cruz City School District affirms its role in, and commitment to, continuing the historical process of transforming the educational system to ensure inclusiveness, safety, and a sense of belonging for all LGBTQ+ students, teachers, staff, and their families; and

NOW THEREFORE BE IT RESOLVED that the Santa Cruz City School District fly the rainbow flag in Santa Cruz City Schools during the month of October in honor of LGBTQ+(Lesbian, Gay, Bisexual, Transgender queer, and questioning plus) History Month and April 12 - June 1 in honor of the Day of Silence on April 12, Harvey Milk’s Birthday on May 22, and Pride Month in June and encourages teachers to teach lessons about LGBTQ+ history in their classrooms aligned with the State History Framework.

PASSED AND ADOPTED by the Santa Cruz City Schools Board of Education at a meeting held on August 16, 2023, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Approved on this date, August 16, 2023

Board President, Santa Cruz City Schools

Superintendent, Santa Cruz City Schools

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Fourth Quarter Williams Report

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Williams Uniform Complaint 4th Quarterly Report for 2022-23.

BACKGROUND:

According to Education Code and the District’s Administrative Regulation on the Williams Uniform Complaint Policy, school districts must submit quarterly reports to the County Office of Education of all complaints filed in the areas of insufficient instructional materials, teacher vacancy or misassignment, and inadequate facilities.

Upon contacting each school site, it has been verified that there have been no complaints for the fourth quarter of the school year, which ended June 30, 2023. The accompanying report has been created to show that the district did not receive any complaints this quarter.

FISCAL IMPACT:

None

This work is done in support of the following district goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

**QUARTERLY DISTRICT STATUS REPORT OF UNIFORM COMPLAINTS
TO THE COUNTY SUPERINTENDENT OF SCHOOLS
QUARTER END June 30, 2023**

DISTRICT: Santa Cruz City Schools

Date Reported to District Governing Board: August 16, 2023

I. INSTRUCTIONAL MATERIALS

A) Insufficient textbooks or instructional materials in classroom:

# of Complaints 0	# of Complaints Resolved 0	# of Complaints Unresolved* 0
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*Explanation: _____

B) Insufficient textbooks or instructional materials to take home:

# of Complaints 0	# of Complaints Resolved 0	# of Complaints Unresolved* 0
----------------------	-------------------------------	----------------------------------

*Explanation: _____

C) Textbooks or instructional materials in poor or unusable condition:

# of Complaints 0	# of Complaints Resolved 0	# of Complaints Unresolved* 0
----------------------	-------------------------------	----------------------------------

*Explanation: _____

II. TEACHER VACANCY OR MISASSIGNMENT

A) No assigned certified teacher at beginning of semester:

# of Complaints 0	# of Complaints Resolved 0	# of Complaints Unresolved* 0
----------------------	-------------------------------	----------------------------------

*Explanation: _____

**B) Teacher lacking credentials or training to teach English Language Learners (ELL) with
More than 20% ELL in class:**

# of Complaints 0	# of Complaints Resolved 0	# of Complaints Unresolved* 0
----------------------	-------------------------------	----------------------------------

*Explanation: _____

C) Teacher instructing class lacking subject matter competency:

# of Complaints 0	# of Complaints Resolved 0	# of Complaints Unresolved* 0
----------------------	-------------------------------	----------------------------------

*Explanation: _____

III. FACILITIES

A) Conditions posing an emergency or urgent threat to the health or safety of students/staff:

# of Complaints 0	# of Complaints Resolved 0	# of Complaints Unresolved* 0
----------------------	-------------------------------	----------------------------------

*Explanation: _____

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Single Plan for Student Achievement: Ark and Costanoa

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the 2023-2024 Single Plans for Student Achievement for Ark Independent Study and Costanoa High School.

BACKGROUND:

Pursuant to California Education Code Section 64001 and the federal Elementary and Secondary Education Act, schools that receive state and federal funds will consolidate all school plans into the Single Plan for Student Achievement.

School Site Councils are required to develop the Single Plan for Student Achievement. The School Site Councils' responsibilities include approving the plan, recommending it to the local governing board for approval, monitoring its implementation, and evaluating the effectiveness of the planned activities at least annually.

The Single Plan for Student Achievement is a blueprint to improve the academic performance of all students. The purpose of the Single Plan for Student Achievement is to coordinate all educational services at the school. The Single Plan for Student Achievement addresses how funds provided to the school will be used to improve the academic performance of all pupils.

It must be noted that some metrics are not yet available. Updated metrics will be added in Fall, 2023.

FISCAL IMPACT:

Site budgets vary and are outlined in each plan.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

AGENDA ITEM: 8.3.1.2

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

School Year: **2023-24**

School Plan for Student Achievement (SPSA) Template

The School Plan for Student Achievement (SPSA) is meant to consolidate all school-level planning efforts into one plan for programs funded through the consolidated application (ConApp), pursuant to the California Education Code (EC) Section 64001 and the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA).

The purpose of the SPSA is to increase the overall effectiveness of the school program by crafting a strategic plan that maximizes the resources available to the school while minimizing duplication of effort with the ultimate goal of increasing student achievement.

The School Site Council (SSC) is required to develop and annually review the SPSA, establish an annual budget, and make modifications in the plan to reflect changing needs and priorities, as applicable, pursuant to EC 52853(b) and 52855.

California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. The SPSA provides schools with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students.

The implementation of ESSA in California presents an opportunity for schools to innovate with their federally-funded programs and align them with the priority goals of the school and the LEA that are being realized under the state's Local Control Funding Formula (LCFF).

LCFF provides schools and LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The SPSA planning process supports continuous cycles of action, reflection, and improvement.

School Name	Ark Independent Studies
Address	840 North Branciforte Ave. Santa Cruz, CA 95062
County-District-School (CDS) Code	44698234430096
Principal	Clyde Curley
District Name	Santa Cruz City Schools
SPSA Revision Date	May 5, 2023
Schoolsite Council (SSC) Approval Date	May 8, 2023
Local Board Approval Date	August 16, 2023

In the pages that follow, please describe the school's plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs.

Table of Contents

SPSA Title Page	1
Table of Contents.....	2
School Vision and Mission	3
School Profile.....	3
Educational Partner Involvement	3
School and Student Performance Data	4
Student Enrollment.....	4
CAASPP Results.....	6
ELPAC Results	10
Student Population.....	12
Overall Performance	14
Academic Performance	16
Academic Engagement.....	21
Conditions & Climate.....	25
Goals, Strategies, & Proposed Expenditures.....	27
Goal 1.....	27
Goal 2.....	31
Goal 3.....	34
Annual Review and Update	40
Goal 1.....	40
Goal 2.....	42
Goal 3.....	44
Budget Summary and Consolidation	46
Budget Summary	46
Allocations by Funding Source.....	46
Expenditures by Funding Source	47
Expenditures by Budget Reference	48
Expenditures by Budget Reference and Funding Source	49
School Site Council Membership	50

School Vision and Mission

At the Ark Independent Studies we connect with students as individuals, inspire students to find meaning, motivate students to take responsibility, and support students to discover and pursue their interests.

School Profile

Ark Independent Studies High School is a fully accredited public high school that currently serves approximately 80 students in grades 6 through 12. Starting in the 2020-2021 school year, the Ark added a 100% online middle school option to address several issues faced by our school district due to COVID-19 and the move to distance learning. We have also added an A to G curriculum through the education program Edgenuity, to increase the ability for our students to have A to G pathways. During distance learning, the Ark Independent Studies program was essential in supporting students across the district. Ark enrollment increased during the pandemic. This resulted in an increase in staffing. Since the end of the pandemic, enrollment and staffing have returned to previous levels. For the 2023-24 school year the Ark will have 2.4 FTE Independent Study teachers and a 0.4 FTE Math Lab teacher.

The Ark is housed on a Santa Cruz City Schools' campus that is home to four small alternative schools. The Ark serves students in multiple locations across the county to provide students and families convenient locations and access to academic programs, emotional support, and social opportunities. The Ark's primary campus and textbook room is located on the Branciforte Small Schools Campus (BSSC) and the southside campus is at Soquel High. Students meet weekly with an instructor on a one-to-one basis. During that time, the students are given specific assignments covering a minimum of 20 hours, and feedback on coursework is offered and assignments are evaluated. Students complete their weekly course work independently from the school location. Students enrolled in a math course must attend a weekly Math Lab to receive focused support from a certificated math teacher. Assignments are tailored to fit the individual student's interests, needs, and learning styles. All Ark teachers are fully credentialed, with a broad range of teaching experience and expertise.

The Ark is a school of choice that students and families may initiate a transfer to, or a guidance counselor may advise enrollment due to a variety of reasons that range from the need to make up missing credits to a concern with mental and/or physical health issues. Traditionally, students were able to join the program at the beginning of their 9th grade year. However, we have expanded our program to allow for students to enroll starting in 6th grade (for 100% Edgenuity only). The program is available to self-disciplined and motivated students who are working toward a high school diploma. It provides over 60 course offerings that include textbook and online classes and are accredited by the Western Association of Schools and Colleges (WASC). Ark's program is in session for 180 days a year.

Educational Partner Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

Many stakeholders were involved in the annual SPSA review and update. As part of our full self-study for WASC accreditation, the schoolwide action plan was closely reviewed and revised at multiple staff and parent meetings in Fall 2020. Our WASC visiting committee offered feedback on the plan during their March 2019 visit resulting in further changes to our SPSA action plan. Finally, the BSSC School Site Council reviewed progress on the 2022-2023 SPSA and approved the goals, metrics, and schoolwide action plan changes for the 2023-2024 SPSA.

School and Student Performance Data

Student Enrollment Enrollment By Student Group

Student Enrollment by Subgroup						
Student Group	Percent of Enrollment			Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23
American Indian	2.6%	2.33%	4.26%	2	2	2
African American	4.0%	4.65%	0%	3	4	0
Asian	%	1.16%	0%		1	0
Filipino	%	%	0%			0
Hispanic/Latino	34.2%	44.19%	40.43%	26	38	19
Pacific Islander	%	%	0%			0
White	55.3%	40.70%	51.06%	42	35	24
Multiple/No Response	4.0%	5.81%	4.26%	3	5	2
	Total Enrollment			76	86	47

Student Enrollment Enrollment By Grade Level

Student Enrollment by Grade Level			
Grade	Number of Students		
	20-21	21-22	22-23
Grade 6	4	1	
Grade 7	1	4	
Grade 8		3	
Grade 9	4	7	4
Grade 10	11	14	10
Grade 11	30	24	15
Grade 12	26	33	18
Total Enrollment	76	86	47

Conclusions based on this data:

1. Enrollment decreased in the 22-23 school year.
2. Ark enrollment increased during the pandemic years of 2020-21 and 2021-22.
3. Ark enrollment grows steadily through the school year. Ark enrollment at the end of the 22-23 school year was 65 students.

School and Student Performance Data

Student Enrollment English Learner (EL) Enrollment

English Learner (EL) Enrollment						
Student Group	Number of Students			Percent of Students		
	20-21	21-22	22-23	20-21	21-22	22-23
English Learners	2	10	6	2.60%	11.6%	12.8%
Fluent English Proficient (FEP)	14	17	9	18.40%	19.8%	19.1%
Reclassified Fluent English Proficient (RFEP)	0			0.0%		

Conclusions based on this data:

1. The number of English learners attending the Ark remains very low.
2. The administrator must continue to hold bi-annual language review team (LRT) meetings with Ark teachers of English Learners. This will ensure that the specific needs of English Learners are highlighted throughout the year.

School and Student Performance Data

CAASPP Results English Language Arts/Literacy (All Students)

Overall Participation for All Students												
Grade Level	# of Students Enrolled			# of Students Tested			# of Students with			% of Enrolled Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6	4	*		0	*		0	*		0.0		
Grade 7	*	*		0	*		0	*				
Grade 8		4			4			4			100.0	
Grade 11	35	27		0	19		0	19		0.0	70.4	
All Grades	40	33		0	25		0	25		0.0	75.8	

The “% of Enrolled Students Tested” showing in this table is not the same as “Participation Rate” for federal accountability purposes.

Overall Achievement for All Students															
Grade Level	Mean Scale Score			% Standard			% Standard Met			% Standard Nearly			% Standard Not		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6		*			*			*			*			*	
Grade 7		*			*			*			*			*	
Grade 8		*			*			*			*			*	
Grade 11		2618.			31.58			42.11			10.53			15.79	
All Grades	N/A	N/A	N/A		24.00			44.00			12.00			20.00	

Reading Demonstrating understanding of literary and non-fictional texts												
Grade Level	% Above Standard			% At or Near Standard			% Below Standard					
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23			
Grade 6		*			*			*			*	
Grade 7		*			*			*			*	
Grade 8		*			*			*			*	

Writing Producing clear and purposeful writing									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6		*			*			*	
Grade 7		*			*			*	
Grade 8		*			*			*	

Listening Demonstrating effective communication skills									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6		*			*			*	
Grade 7		*			*			*	
Grade 8		*			*			*	

Research/Inquiry Investigating, analyzing, and presenting information									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6		*			*			*	
Grade 7		*			*			*	
Grade 8		*			*			*	

Conclusions based on this data:

1. Approximately 75% of enrolled students participated in ELA CAASPP testing in the 21-22 school year.
2. Of the students that participated in testing, approximately 84% met or exceeded standards for English Language Arts.

School and Student Performance Data

CAASPP Results Mathematics (All Students)

Overall Participation for All Students												
Grade Level	# of Students Enrolled			# of Students Tested			# of Students with			% of Enrolled Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6	4	*		0	*		0	*		0.0		
Grade 7	*	*		0	*		0	*				
Grade 8		4			4			4			100.0	
Grade 11	35	29		0	17		0	17		0.0	58.6	
All Grades	40	35		0	23		0	23		0.0	65.7	

* The “% of Enrolled Students Tested” showing in this table is not the same as “Participation Rate” for federal accountability purposes.

Overall Achievement for All Students															
Grade Level	Mean Scale Score			% Standard			% Standard Met			% Standard Nearly			% Standard Not		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6		*			*			*			*			*	
Grade 7		*			*			*			*			*	
Grade 8		*			*			*			*			*	
Grade 11		2537.			5.88			5.88			41.18			47.06	
All Grades	N/A	N/A	N/A		4.35			13.04			39.13			43.48	

Concepts & Procedures Applying mathematical concepts and procedures												
Grade Level	% Above Standard			% At or Near Standard			% Below Standard					
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23			
Grade 6		*			*			*			*	
Grade 7		*			*			*			*	
Grade 8		*			*			*			*	

Problem Solving & Modeling/Data Analysis Using appropriate tools and strategies to solve real world and mathematical problems									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6		*			*			*	
Grade 7		*			*			*	
Grade 8		*			*			*	

Communicating Reasoning Demonstrating ability to support mathematical conclusions									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 6		*			*			*	
Grade 7		*			*			*	
Grade 8		*			*			*	

Conclusions based on this data:

1. Approximately 66% of enrolled students participated in Math CAASPP testing in the 21-22 school year.
2. Of the students that participated in testing, approximately 17% met or exceeded standards for Math. This indicates an ongoing need for math support for students.

School and Student Performance Data

ELPAC Results

ELPAC Summative Assessment Data Number of Students and Mean Scale Scores for All Students												
Grade Level	Overall			Oral Language			Written Language			Number of Students Tested		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades										*	9	

Overall Language Percentage of Students at Each Performance Level for All Students															
Grade Level	Level 4			Level 3			Level 2			Level 1			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades	*	*		*	*		*	*		*	*		*	*	

Oral Language Percentage of Students at Each Performance Level for All Students															
Grade Level	Level 4			Level 3			Level 2			Level 1			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades	*	*		*	*		*	*		*	*		*	*	

Written Language Percentage of Students at Each Performance Level for All Students															
Grade Level	Level 4			Level 3			Level 2			Level 1			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades	*	*		*	*		*	*		*	*		*	*	

Listening Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades	*	*		*	*		*	*		*	*	

Speaking Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades	*	*		*	*		*	*		*	*	

Reading Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades	*	*		*	*		*	*		*	*	

Writing Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
All Grades	*	*		*	*		*	*		*	*	

Conclusions based on this data:

1. Too few English Learners took the ELPAC in 2021-22 to make any relevant conclusions.

School and Student Performance Data

Student Population

For the past two years, many state and federal accountability requirements were waived or adjusted due to the impact of the COVID-19 pandemic on LEAs, schools, and students. Beginning with the 2021-22 school year, the requirements to hold schools and districts accountable for student outcomes has returned with the release of the 2022 California School Dashboard (Dashboard). The Every Student Succeeds Act is requiring all states to determine schools eligible for support. Similarly, under state law, Assembly Bill (AB) 130, which was signed into law in 2021, mandates the return of the Dashboard using only current year performance data to determine LEAs for support. Therefore, to meet this state requirement, only the 2021-22 school year data will be reported on the 2022 Dashboard for state indicators. (Data for Change [or the difference from prior year] and performance colors will not be reported.)

This section provides information about the school's student population.

2021-22 Student Population			
Total Enrollment	Socioeconomically Disadvantaged	English Learners	Foster Youth
86	46.5	11.6	Students whose well being is the responsibility of a court.
Total Number of Students enrolled in Ark Independent Studies.	Students who are eligible for free or reduced priced meals; or have parents/guardians who did not receive a high school diploma.	Students who are learning to communicate effectively in English, typically requiring instruction in both the English Language and in their academic courses.	

2021-22 Enrollment for All Students/Student Group		
Student Group	Total	Percentage
English Learners	10	11.6
Foster Youth		
Homeless	1	1.2
Socioeconomically Disadvantaged	40	46.5
Students with Disabilities	8	9.3

Enrollment by Race/Ethnicity		
Student Group	Total	Percentage
African American	4	4.7
American Indian	2	2.3
Asian	1	1.2
Filipino		
Hispanic	38	44.2
Two or More Races	5	5.8
Pacific Islander		
White	35	40.7

Conclusions based on this data:

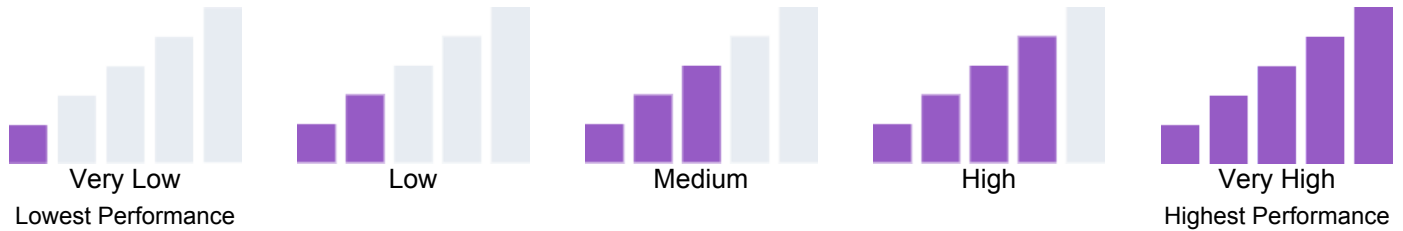
1. 46% of all students qualify for free or reduced lunch.
2. 11% of students are English learners.

School and Student Performance Data

Overall Performance

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



2022 Fall Dashboard Overall Performance for All Students

Academic Performance	Academic Engagement	Conditions & Climate
English Language Arts No Performance Level	Graduation Rate Medium	Suspension Rate Very Low
Mathematics No Performance Level	Chronic Absenteeism No Performance Level	
English Learner Progress No Performance Level		
College/Career Not Reported in 2022		

Conclusions based on this data:

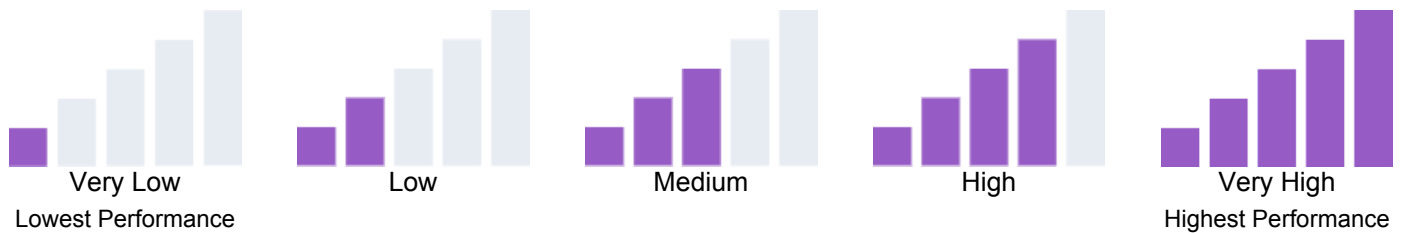
1. The Ark was able to maintain their 0% suspension rate.
2. Graduation rate numbers need to be improved and analyzed by individual student to determine if there are any patterns. The Ark has developed an end-of-year process to ascertain and analyze the reasons for student dropouts.
3. The Ark needs to look into a different A-G curriculum provider to increase enrollment in A-G pathways, with the intention of improving the College/Career Dashboard.

School and Student Performance Data

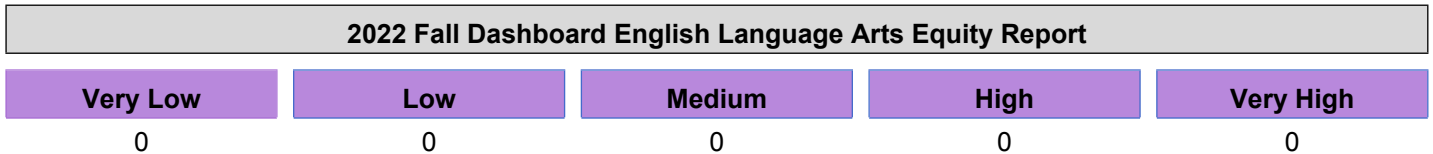
Academic Performance English Language Arts

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

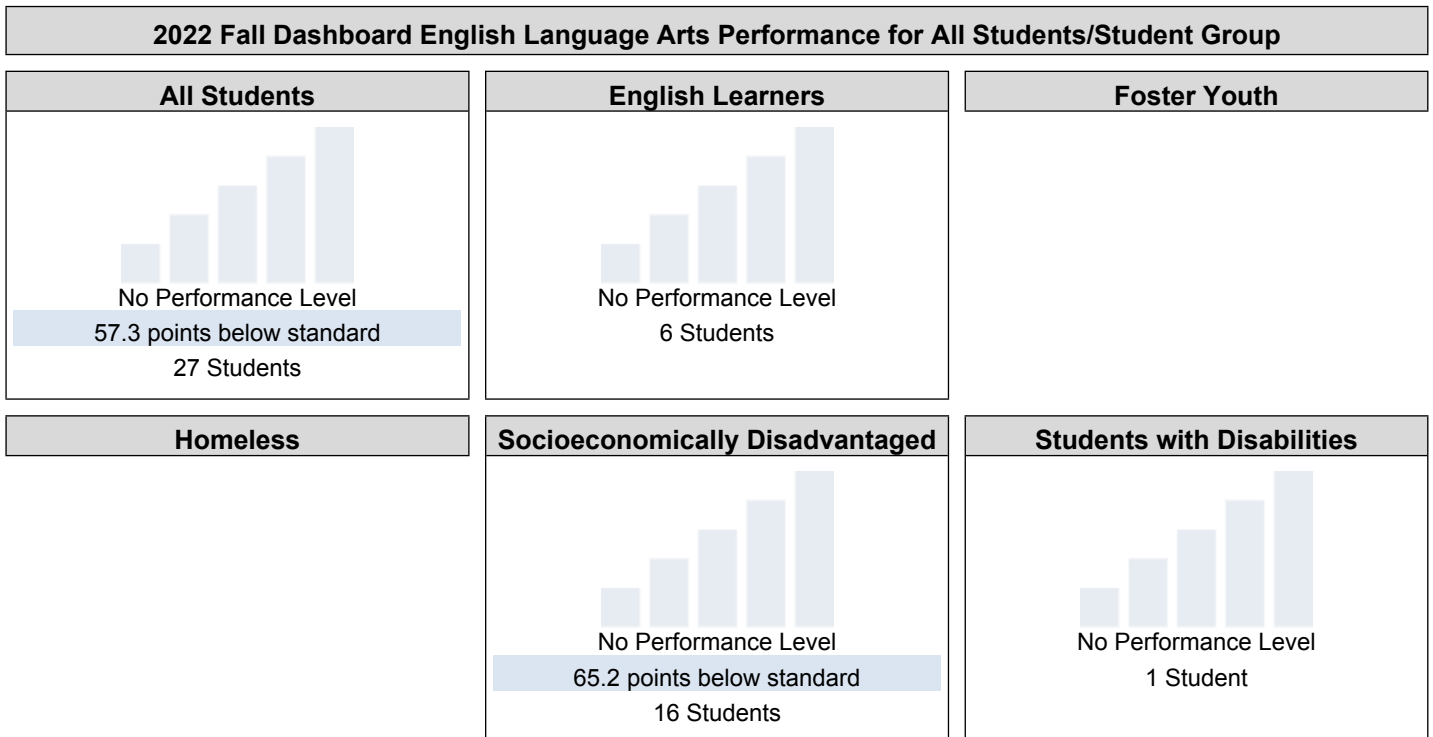
Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



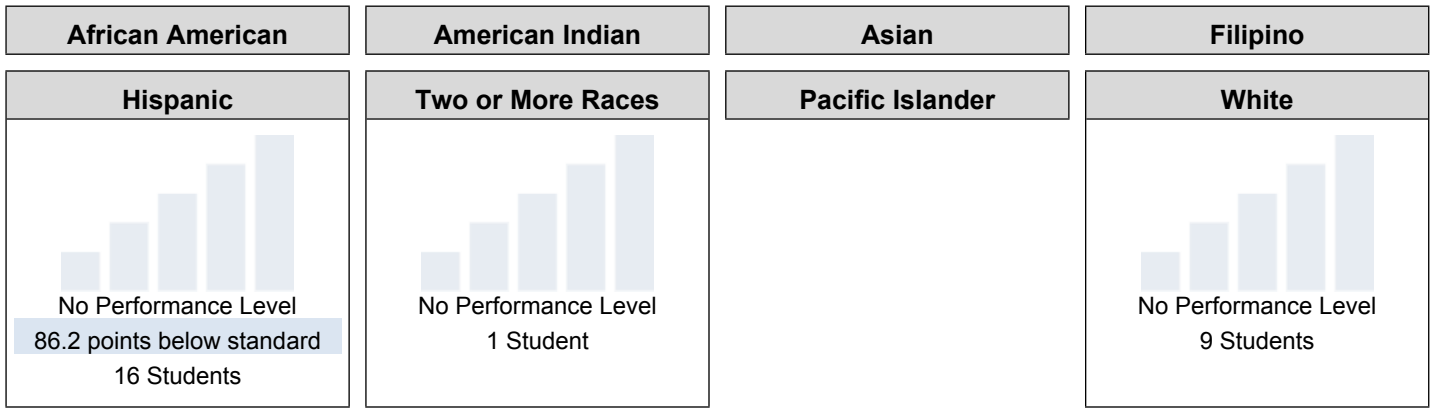
This section provides number of student groups in each level.



This section provides a view of how well students are meeting grade-level standards on the English Language Arts assessment. This measure is based on student performance on either the Smarter Balanced Summative Assessment or the California Alternate Assessment, which is taken annually by students in grades 3–8 and grade 11.



2022 Fall Dashboard English Language Arts Performance by Race/Ethnicity



This section provides additional information on distance from standard for current English learners, prior or Reclassified English learners, and English Only students in English Language Arts.

2022 Fall Dashboard English Language Arts Data Comparisons for English Learners

Current English Learner	Reclassified English Learners	English Only
6 Students		10.8 points below standard 19 Students

Conclusions based on this data:

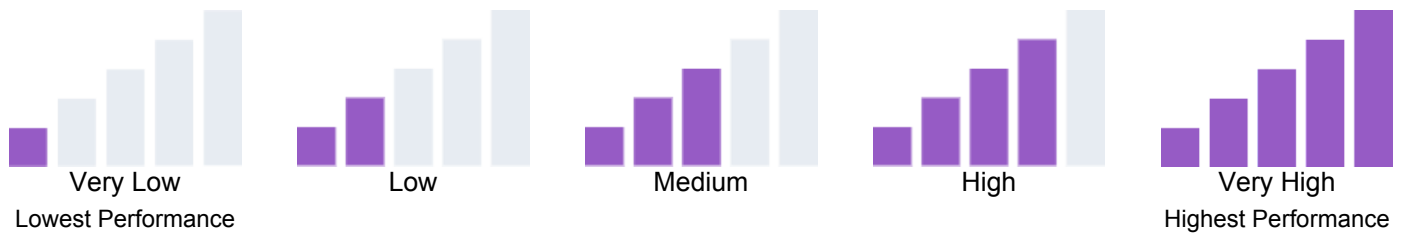
1. Numbers of students tested are not statistically significant for most groups.
2. Hispanic and Socio Economically Disadvantaged students show an achievement gap when compared to All Students.

School and Student Performance Data

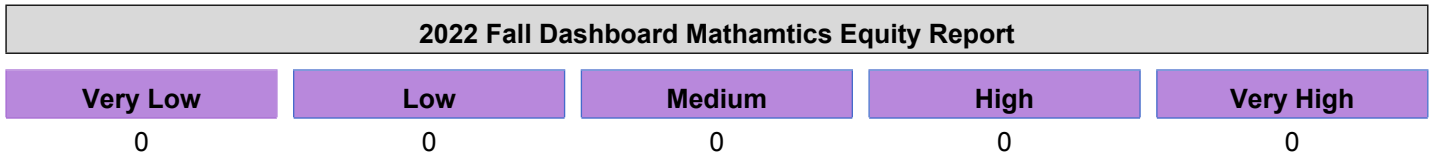
Academic Performance Mathematics

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

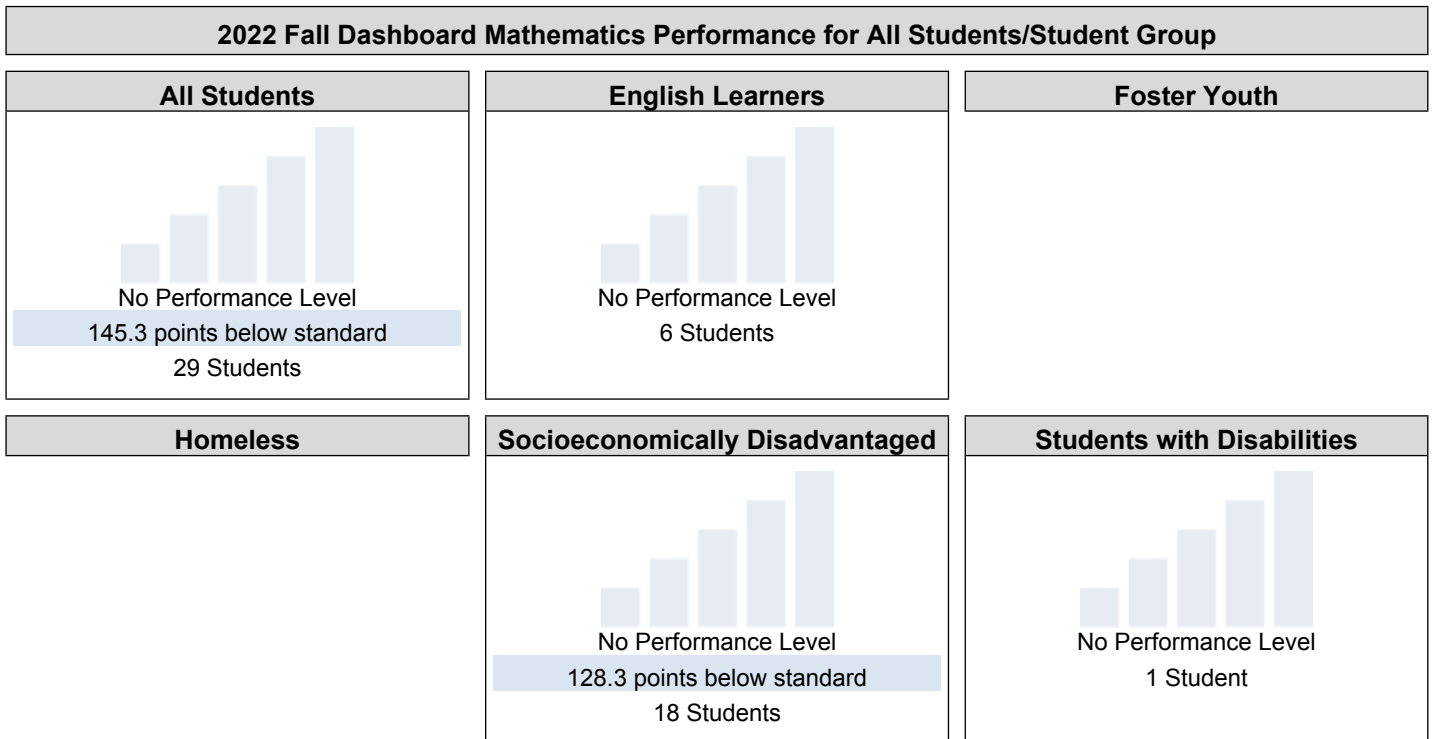
Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



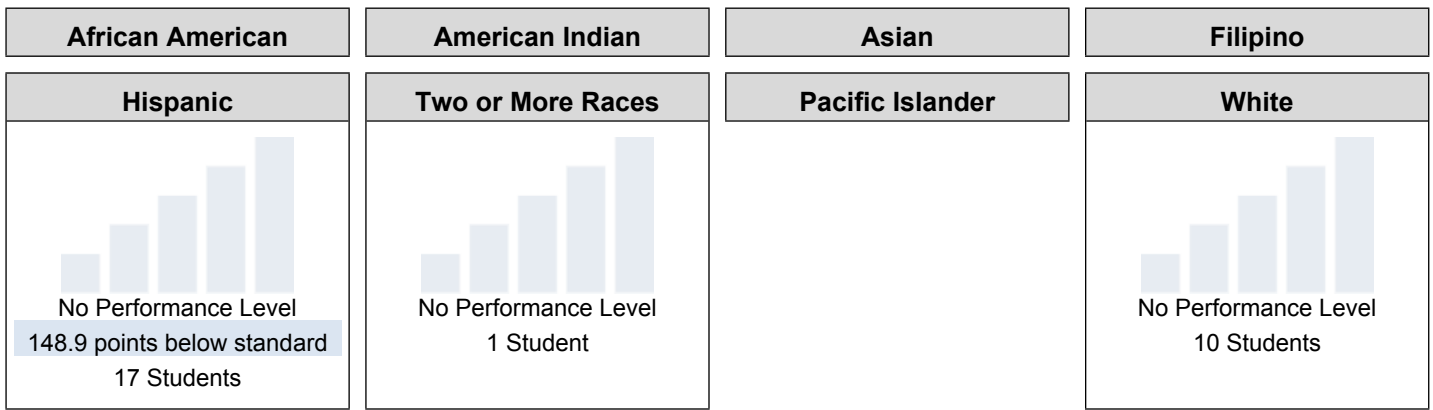
This section provides number of student groups in each level.



This section provides a view of how well students are meeting grade-level standards on the Mathematics assessment. This measure is based on student performance either on the Smarter Balanced Summative Assessment or the California Alternate Assessment, which is taken annually by students in grades 3–8 and grade 11.



2022 Fall Dashboard Mathematics Performance by Race/Ethnicity



This section provides additional information on distance from standard for current English learners, prior or Reclassified English learners, and English Only students in mathematics

2022 Fall Dashboard Mathematics Data Comparisons for English Learners

Current English Learner	Reclassified English Learners	English Only
6 Students		127.1 points below standard 20 Students

Conclusions based on this data:

1. Numbers of students tested are not statistically significant for most groups.
2. Socio Economically Disadvantaged outperformed All Students in Math.
3. All students tested show a large distance from meeting standard.

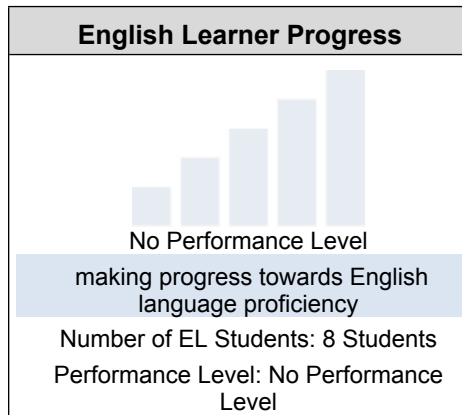
School and Student Performance Data

Academic Performance English Learner Progress

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

This section provides information on the percentage of current EL students making progress towards English language proficiency or maintaining the highest level.

2022 Fall Dashboard English Learner Progress Indicator



This section provides a view of the percentage of current EL students who progressed at least one ELPI level, maintained ELPI level 4, maintained lower ELPI levels (i.e., levels 1, 2L, 2H, 3L, or 3H), or decreased at least one ELPI Level.

2022 Fall Dashboard Student English Language Acquisition Results

Decreased One ELPI Level	Maintained ELPI Level 1, 2L, 2H, 3L, or 3H	Maintained ELPI Level 4	Progressed At Least One ELPI Level
0.0%	0.0%	0.0%	0.0%

Conclusions based on this data:

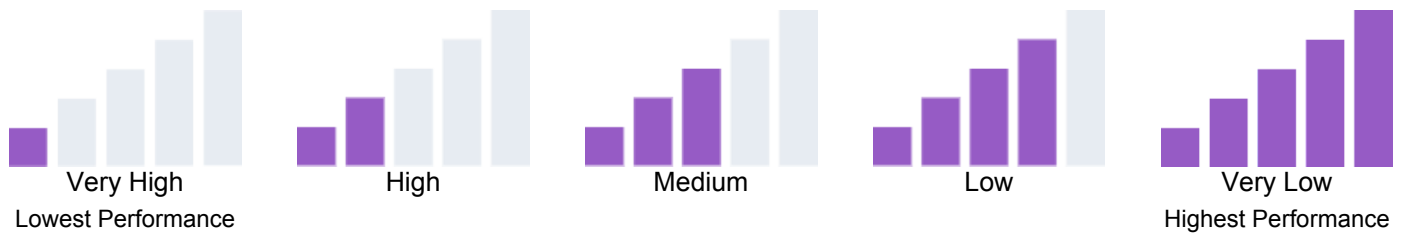
- The Ark has too few English Learners to make any conclusions.

School and Student Performance Data

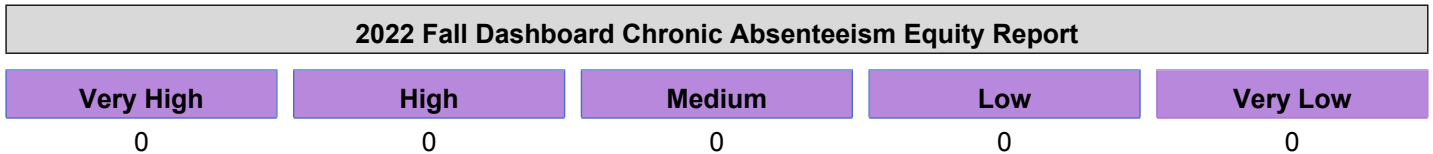
Academic Engagement Chronic Absenteeism

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

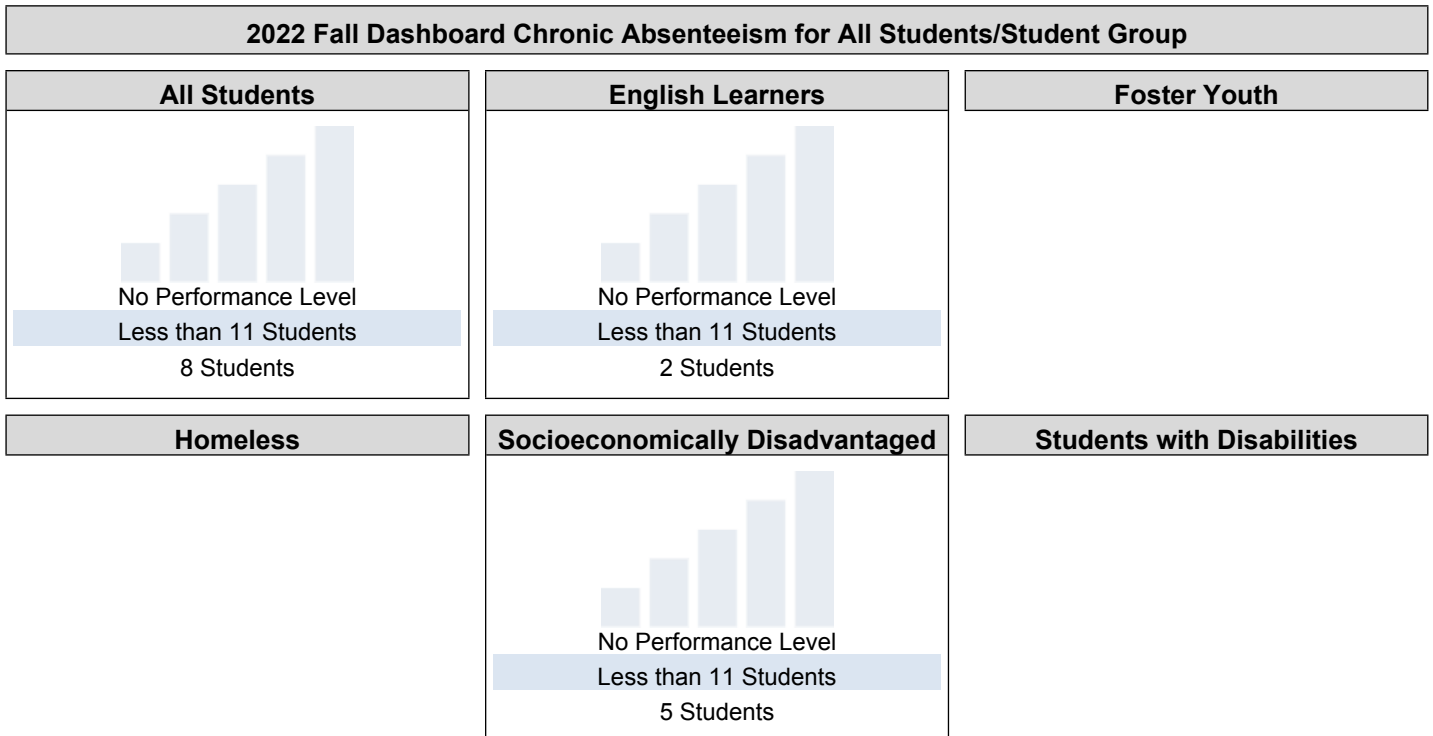
Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



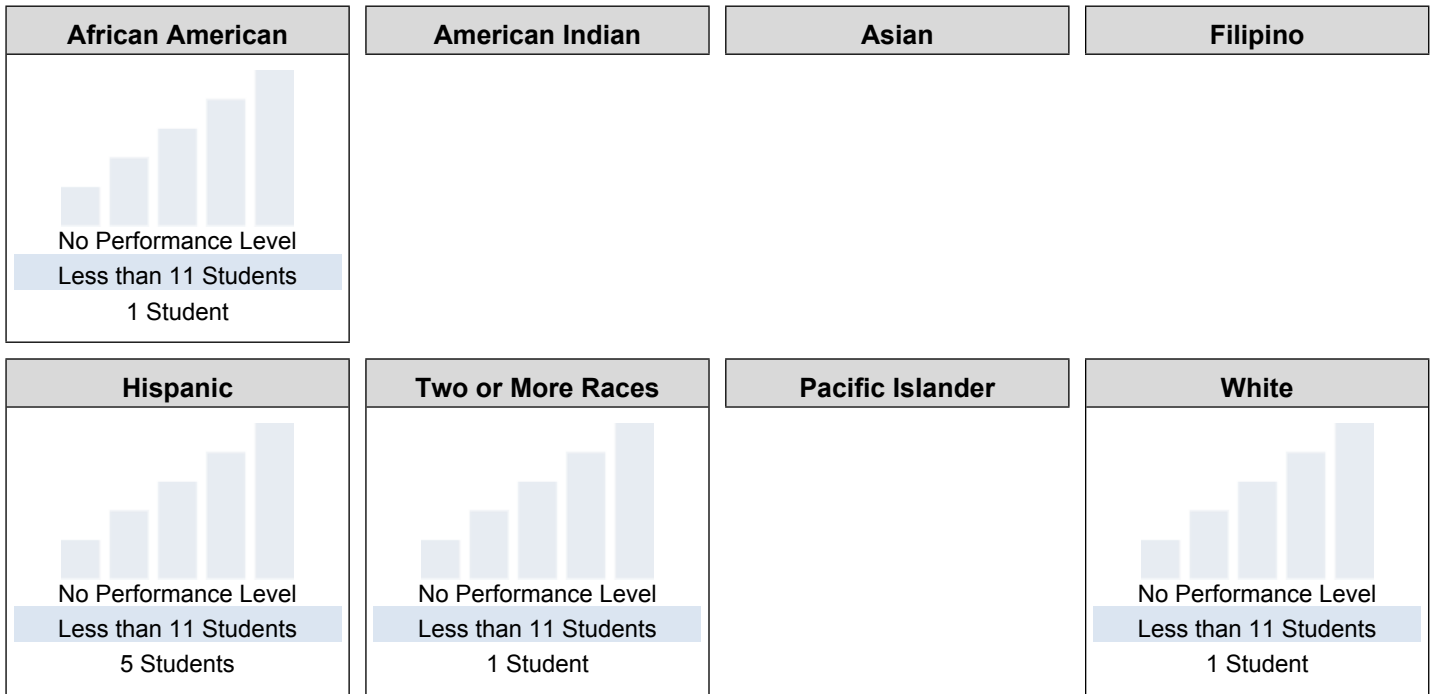
This section provides number of student groups in each level.



This section provides information about the percentage of students in kindergarten through grade 8 who are absent 10 percent or more of the instructional days they were enrolled.



2022 Fall Dashboard Chronic Absenteeism by Race/Ethnicity



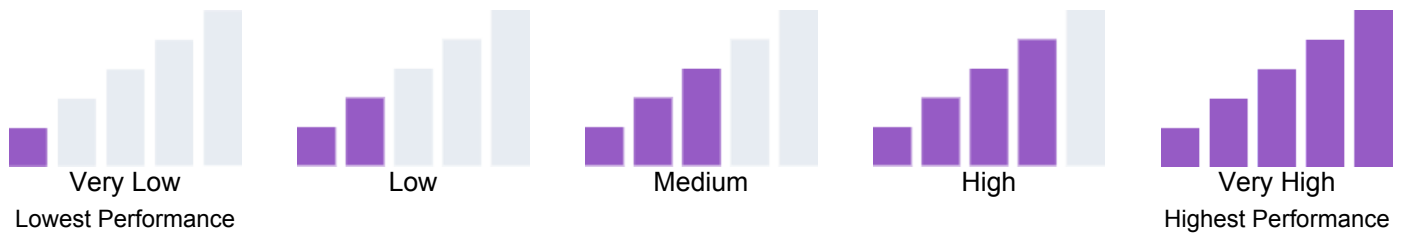
Conclusions based on this data:

1. Numbers of students are not statistically significant.

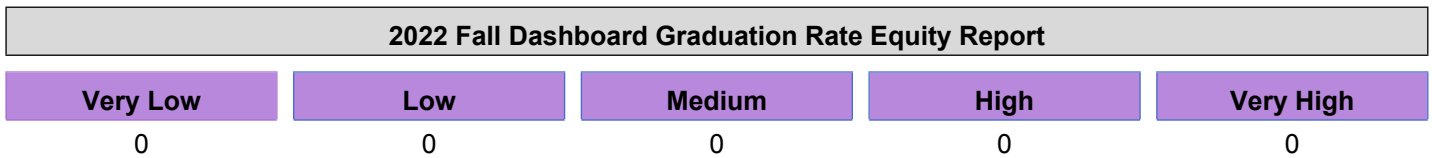
School and Student Performance Data

Academic Engagement Graduation Rate

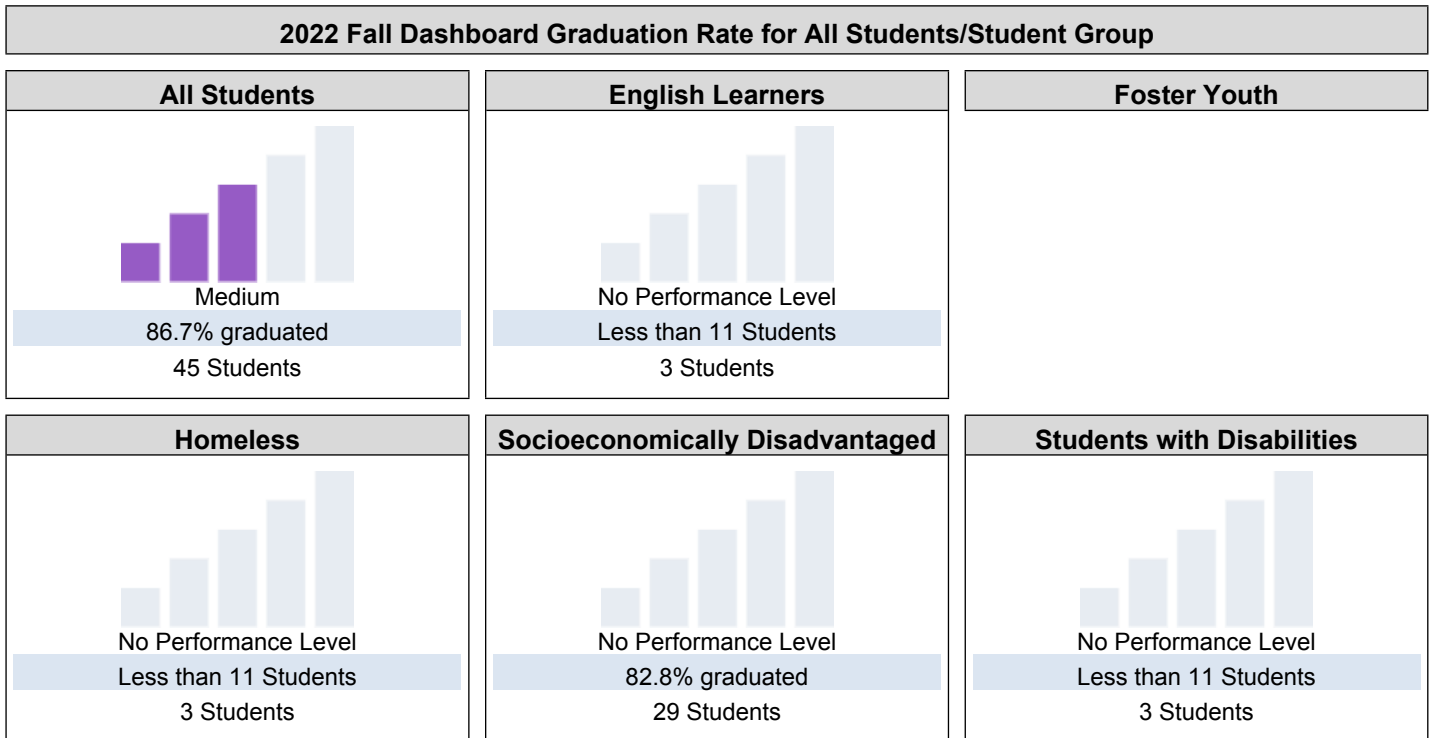
Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).



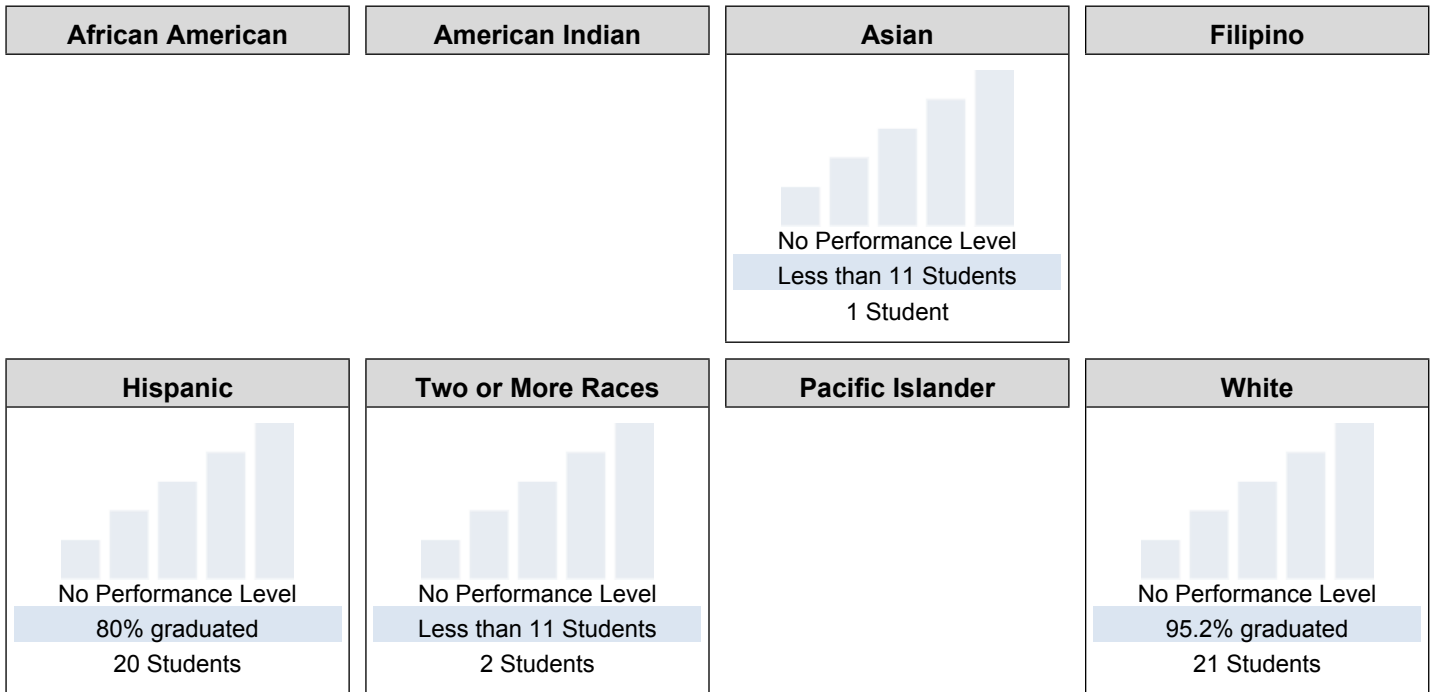
This section provides number of student groups in each level.



This section provides information about students completing high school, which includes students who receive a standard high school diploma.



2022 Fall Dashboard Graduation Rate by Race/Ethnicity



Conclusions based on this data:

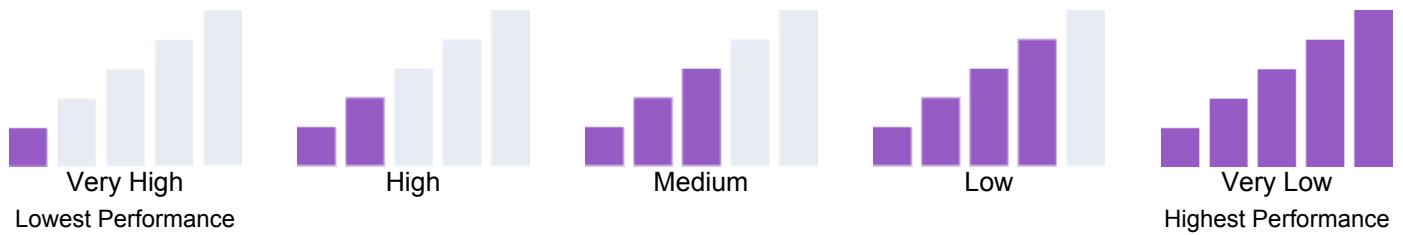
1. 87% of students graduated from the Ark.
2. Hispanic and Socioeconomically Disadvantaged students have a lower graduation rate than All Students.

School and Student Performance Data

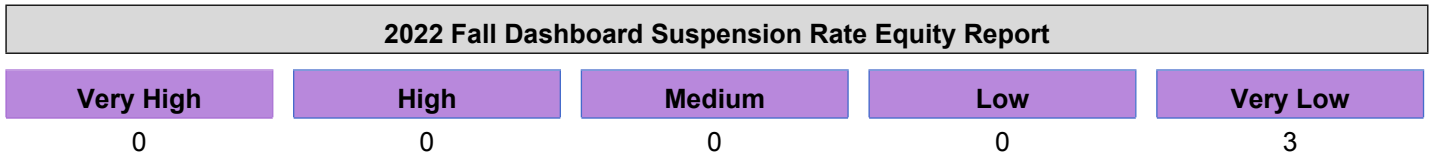
Conditions & Climate Suspension Rate

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

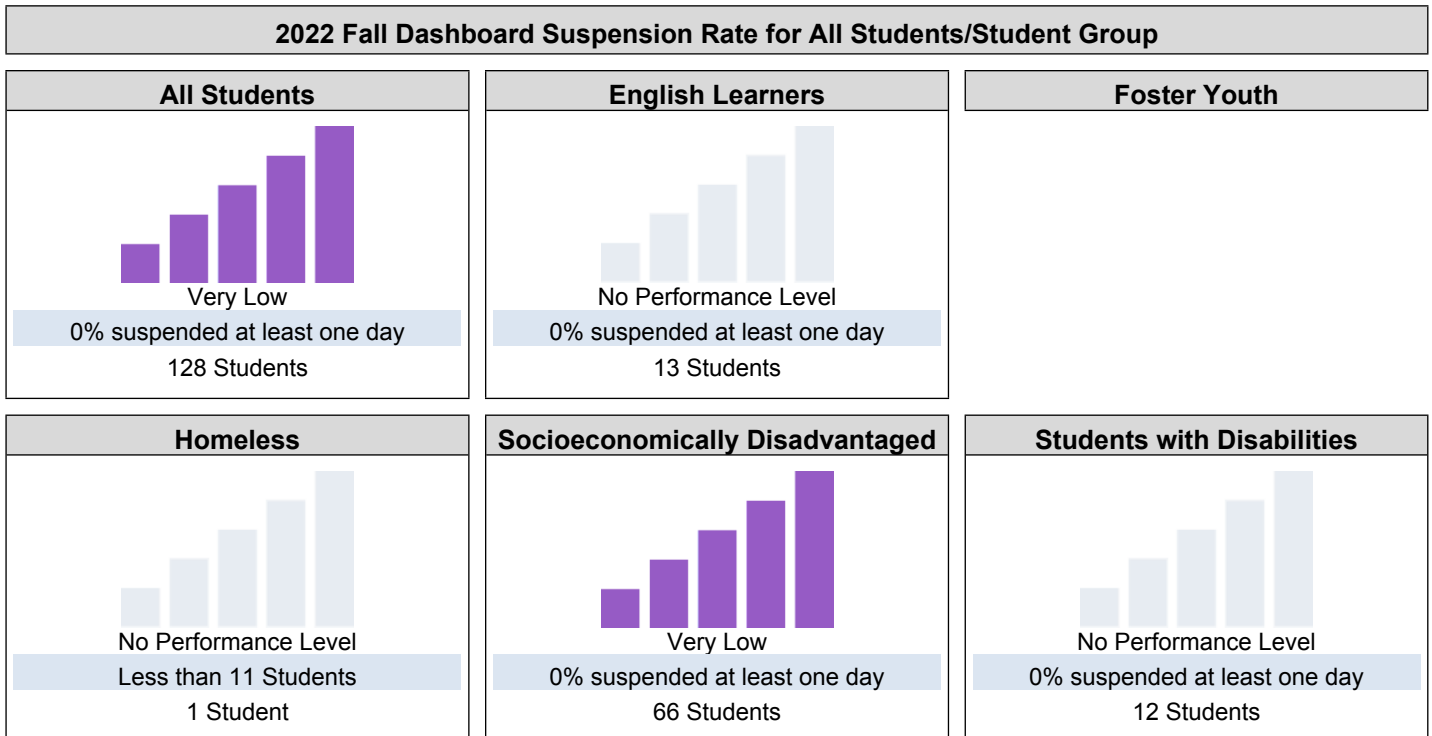
Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



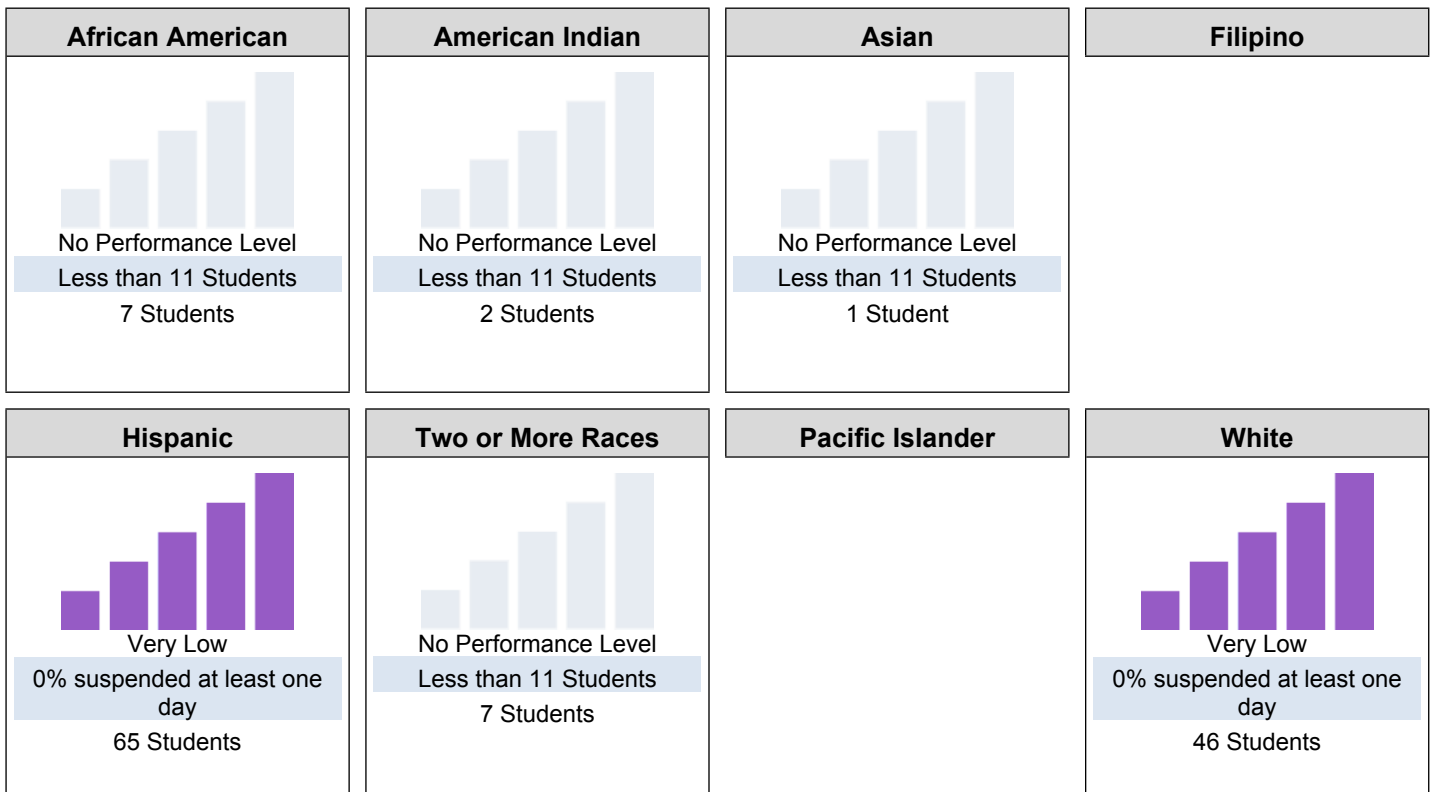
This section provides number of student groups in each level.



This section provides information about the percentage of students in kindergarten through grade 12 who have been suspended at least once in a given school year. Students who are suspended multiple times are only counted once.



2022 Fall Dashboard Suspension Rate by Race/Ethnicity



Conclusions based on this data:

1. The Ark has maintained their 0% suspension rate.

Goals, Strategies, & Proposed Expenditures

Goal 1

Subject

Academic Literacy

Goal Statement

With the goal of all students making academic literacy growth, we will begin implementation of Common Core ELA curriculum and assessments and modify instructional practices to increase opportunities for critical thinking and problem solving for all students.

LCAP Goal

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
 Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
 Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Basis for this Goal

Despite gains related to reading achievement, student literacy achievement and literacy instruction must remain a focus to ensure academic growth.

Expected Annual Measurable Outcomes

Metric/Indicator	Baseline	Expected Outcome
MAP Reading assessment Achievement	In 2021-22, 60.6% of Ark students who took two administration of MAP grew in reading RIT progress. In 2022-23, 67% of Ark students who took two administration of MAP grew in reading RIT progress.	Achievement Metric: 80% of students will show growth in fall to spring MAP reading.
Common Writing Assessment Achievement	In 2022-23, 87% of Ark students grew in writing from the Fall to Spring administration of writing assessment.	90% of students will grow in writing from the Fall to Spring administration of writing assessment.
Common Writing Assessment Participation	In 2022-23, 100% of Ark students participated in a common assessment in writing.	100% of Ark students will have taken a common assessment in writing. Staff will identify, administer, score, and analyze common writing assessment for each grade level.
CAASPP Participation	2021-22 Baseline: 72% of Ark students enrolled in the Spring semester participate in the CAASPP assessment. In 2022-23, 84% of students enrolled participated in CAASPP.	Participation Metric: 90% of Ark students enrolled will participate in the Spring administration of the CAASPP assessment in Reading and Math.

Planned Strategies/Activities

Strategy/Activity 1

Purchase and administer formative/summative assessments (MAP) in Reading and Math to all traditional Ark IS students at least twice a year; record and analyze results. Store and share results in shared Google document.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Ark teachers, Ark principal

Proposed Expenditures for this Strategy/Activity

Amount	1500
Source	LCFF
Budget Reference	4000-4999: Books And Supplies
Description	MAP assessment for reading and math
Amount	600.00
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Extra hours for teacher planning and administration of MAP test.

Strategy/Activity 2

Develop course descriptions based on the new curriculum, submit to UC Board for A-G approval to be able to offer Ark students a non Edgenuity A-G option for the College/Career pathway.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Administrator, teachers

Proposed Expenditures for this Strategy/Activity

Amount	0
Source	None Specified

Budget Reference	None Specified
Description	Ark staff will work towards this goal in PLCs

Strategy/Activity 3

Monitor progress of EL students in ELA through LRT (Language Review Team); coordinate services for ELs and recently re-designated ELs, and purchase appropriate curricular materials.

Students to be Served by this Strategy/Activity

English Learners

Timeline

2023-24

Person(s) Responsible

Administrator, teachers of English Learners

Proposed Expenditures for this Strategy/Activity

Amount	0
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Strategy/Activity 4

Purchase adopted curriculum in ELA and H/SS and relevant books and supplies that support student achievement of schoolwide learning outcomes.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Administrator, principal's secretary, teachers

Proposed Expenditures for this Strategy/Activity

Amount	1566
Source	Lottery: Instructional Materials
Budget Reference	4000-4999: Books And Supplies
Description	Purchase of needed books and supplies, particularly those associated with Edgenuity.
Amount	6000
Source	LCFF - Supplemental
Budget Reference	4000-4999: Books And Supplies
Description	Purchase materials and supplies, supplemental books, textbooks, library books.

Amount	3500
Source	Title I
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Extra hours for teachers to inventory and organize Ark book room.
Amount	3500
Source	LCFF - Supplemental
Budget Reference	4000-4999: Books And Supplies
Description	Credit Recovery Materials

Strategy/Activity 5

Purchase & implement online program to support A-G pathway options and supplies and student achievement of schoolwide learning outcomes. Begin planning to develop traditional Independent Studies A-G pathway for submission and approval by UC Board.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Principal, Ark Teachers, Secondary Curriculum & Instruction Director

Proposed Expenditures for this Strategy/Activity

Amount	18,000
Source	District Funded
Budget Reference	4000-4999: Books And Supplies
Description	SCCS/The Ark will purchase Edgenuity online program in order to offer A-G pathways

Goals, Strategies, & Proposed Expenditures

Goal 2

Subject

Mathematics

Goal Statement

To support the goal of all students who are taking math are also making mathematics growth, with the guidance of a 0.4 FTE credentialed math teacher, staff identifies and adopts mathematics curriculum and assessments that support student mastery of Common Core Power Standards, and also modifies instructional practices to increase opportunities for critical thinking and problem solving for all students.

LCAP Goal

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
 Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
 Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Basis for this Goal

Student math achievement as measured by credit earning improved over the year, but fell far short of the expected outcome. It is clear that a change in Math Lab format is needed to improve student performance.

Expected Annual Measurable Outcomes

Metric/Indicator	Baseline	Expected Outcome
Math Lab Credit Earning/Achievement	In 2021-22, 54% of Ark students earned 5 credits of math each semester. In 2022-23, 64% of Ark students earned 5 credits of math each semester.	All students taking semester long Math courses will earn 5 credits or the number of credits necessary to meet the graduation requirement.
MAP Math Assessment Achievement	In 22-23, 100% of students with two MAP scores in math showed growth from the Fall to Spring.	90% of students with two MAP scores in Math will show growth from the Fall to Spring.
MAP Math Assessment Participation	In 22-23, 85% of Ark students enrolled for the full year participated in two administrations of the MAP Math assessment.	100% of Ark students enrolled in a math class will participate in the MAP formative assessment.
CAASPP Participation	87% of students participated in CAASPP	Participation Metric: 90% of Ark students enrolled will participate in the Spring administration of the CAASPP assessment in Reading and Math.

Planned Strategies/Activities

Strategy/Activity 1

Continue to provide robust support for math program that includes a certificated math teacher based on a Math Lab model to provide CC Power Standards based course descriptions (a-g), curriculum, instruction, and assessments.

Students to be Served by this Strategy/Activity

Students enrolled in math class

Timeline

2023-24

Person(s) Responsible

Math lab teacher, tutor, teachers, administrator

Proposed Expenditures for this Strategy/Activity

Amount	47157
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	0.4 FTE Academic Intervention - Math
Source	None Specified
Budget Reference	None Specified
Source	None Specified
Budget Reference	None Specified

Strategy/Activity 2

Purchase District CC aligned math textbooks and materials as identified by a certificated math teacher.

Students to be Served by this Strategy/Activity

Students enrolled in math class

Timeline

2023-24

Person(s) Responsible

Math lab teacher, tutor, teachers, administrator

Proposed Expenditures for this Strategy/Activity

Amount	1000
Source	Lottery: Instructional Materials
Budget Reference	4000-4999: Books And Supplies
Description	Books and supplies as needed by certificated math teacher

Amount	1000
Source	LCFF - Supplemental
Budget Reference	4000-4999: Books And Supplies
Description	Credit Recovery Materials

Strategy/Activity 3

Align strategic CC Power Standards based instruction, and purposeful, authentic assessments to specified goals that are backed up with data that drives instruction.

Students to be Served by this Strategy/Activity

Students enrolled in appropriate math class aligned to their mathematics assessment data and previous experience in math coursework.

Timeline

2023-24

Person(s) Responsible

Math lab teacher, teachers, administrator

Proposed Expenditures for this Strategy/Activity

Amount	0
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Strategy/Activity 4

Purchase and administer formative and summative assessments (MAP) to all traditional Ark IS students at least twice a year; record and analyze results. Store and share results in Infinite Campus and/or shared Google document.

Students to be Served by this Strategy/Activity

All Ark students

Timeline

2023-24

Person(s) Responsible

Principal, Ark Teachers

Proposed Expenditures for this Strategy/Activity

Amount	0
Source	None Specified
Budget Reference	4000-4999: Books And Supplies
Description	For funding of the MAP Assessment, please see Goal #1, Activity 1.

Goals, Strategies, & Proposed Expenditures

Goal 3

Subject

School Connectedness

Goal Statement

Improve school culture and climate through increased student participation and implementation of trauma informed tenets and Restorative Justice practices.

LCAP Goal

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
 Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
 Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.
 Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

Basis for this Goal

The Ark's continued focus on trauma informed practices and new focus on restorative justice principles and practices will ensure that students are taught, practice, and reflect on the use of self-regulation strategies and effective communication skills. Many Ark students have faced, or are facing, significant health issues. In order to help them continue to be successful despite these issues, while still maximizing their learning, students need tools to reduce stress in the face of difficult circumstances. Survey and credit earning data shows that solidifying trauma informed practices will continue to benefit our students' connection to school and their academic performance.

Expected Annual Measurable Outcomes

Metric/Indicator	Baseline	Expected Outcome
Parent/teacher/student conference attendance	In 2021-2022, 95% of Ark parents attended Fall & Spring conferences. In 2022- 2023, 97% of Ark parents attended Fall & Spring conferences.	98% of parents/guardians will attend Fall and Spring Semester conferences.
Locally created student and parent survey	In 2021-22, 94% responded that they feel positive about their experience with being supported and respected. In 2022-23, 90% responded that they feel positive about their experience with being supported and respected.	95% of students & parents will respond positively to questions 2, 3 & 5 on the student & parent surveys (2=school considers social & emotional student needs, 3=teachers explain stress relief techniques, 5=students feel respected by teachers)
Credit earning by semester	In 2022-23, 89% of students earned 20 credits or more. Average credits earned per semester by all students was 20.3.	90% of students will earn at least 20 academic credits per semester while enrolled at the Ark.

Planned Strategies/Activities

Strategy/Activity 1

Communicate Student Learning Outcomes (SLOs) to students and families

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Administrator, teachers

Proposed Expenditures for this Strategy/Activity

Amount

0

Strategy/Activity 2

Explore, seek out, and participate in appropriate and relevant professional learning opportunities to better serve students in an independent studies program.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Teachers, administrator

Proposed Expenditures for this Strategy/Activity

Amount

300.00

Source

Title I

Budget Reference

5800: Professional/Consulting Services And Operating Expenditures

Description

Calciano Symposium

Amount

600.00

Source

Title I

Budget Reference

5000-5999: Services And Other Operating Expenditures

Description

Attendance at CCIS conference

Amount

2000.00

Source	Title I Part A: Professional Development (PI Schools)
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Staff training on social emotional learning including: restorative justice, trauma informed practices and other areas.
Amount	500.00
Source	LCFF - Supplemental
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Staff training on social emotional learning including: restorative justice, trauma informed practices and other areas.Trauma informed best practice professional development

Strategy/Activity 3

Review school needs, goals and governance opportunities at the beginning and throughout the school year. Review the Ark Family Orientation PowerPoint for late starting students/families.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Teachers, administrator

Proposed Expenditures for this Strategy/Activity

Amount	1000.00
Source	LCFF - Supplemental
Budget Reference	2000-2999: Classified Personnel Salaries
Description	Additional hours for attendance/health clerk to adhere to the standards of CCIS and state reporting requirements.

Strategy/Activity 4

Hold 3 family/guardian conferences per year: start of school year, mid Semester 1, and mid Semester 2. Inform re UC A-G and non- A-G tracks throughout the school year. Provide interpretation of all meetings for parents when needed and translate all relevant materials for Spanish speaking parents.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Teachers, administrator, school counselor

Proposed Expenditures for this Strategy/Activity

Amount

0

Strategy/Activity 5

Structure and define specific academic and post high school pathways to ensure all students are prepared for college, career, and other postsecondary high school options.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Teachers, administrator, school counselor

Proposed Expenditures for this Strategy/Activity

Amount

0

Strategy/Activity 6

Staff development on social emotional learning including: restorative justice, trauma informed practices, mindfulness and other areas.

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Administrator, consultant, teachers

Proposed Expenditures for this Strategy/Activity

Amount

0

Strategy/Activity 7

Continue to offer enrichment opportunities (field trips, mini-classes) for students and families

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Teachers, administrator

Proposed Expenditures for this Strategy/Activity

Amount

0

Strategy/Activity 8

Develop a monitoring system (dropout rate analysis, academic barriers table maintained, teacher input requested, principal and counselor consultation) to respond to student mental health needs to provide access to support services to support students (e.g an internal google form to track student mental health needs and our response).

Students to be Served by this Strategy/Activity

Students in need of mental health support

Timeline

2023-24

Person(s) Responsible

Administrator, school counselor, mental health counselor, teachers

Proposed Expenditures for this Strategy/Activity

Strategy/Activity 9

Pilot a weekly College & Career exploration opportunity for students to learn more about Career Pathways in the community and beyond

Students to be Served by this Strategy/Activity

All Ark Students

Timeline

2023-24

Person(s) Responsible

Administrator, Ark Teachers, CTE Counselor

Proposed Expenditures for this Strategy/Activity

Amount

0

Strategy/Activity 10

Purchase graduation supplies.

Students to be Served by this Strategy/Activity

All graduating Ark students

Timeline

23-24

Person(s) Responsible

Admin

Proposed Expenditures for this Strategy/Activity

Amount	1500
Source	LCFF - Supplemental
Budget Reference	4000-4999: Books And Supplies
Description	Graduation robes, caps and diploma covers

Annual Review and Update

SPSA Year Reviewed: 2022-23

Goal 1

With the goal of all students making academic literacy growth, we will begin implementation of Common Core ELA curriculum and assessments and modify instructional practices to increase opportunities for critical thinking and problem solving for all students.

Annual Measurable Outcomes

Metric/Indicator	Expected Outcomes	Actual Outcomes
MAP-Reading assessment Achievement	Achievement Metric: 80% of students will show growth in fall to spring MAP reading.	67% of students made growth.
MAP-Reading assessment Participation	New Participation Metric: 100% of Ark students enrolled for the full year will participate in two administrations of the MAP formative assessment.	Outcome achieved.
Response to narrative text rubric scores	N/A in 22-23	N/A
Common Writing Assessment Achievement	New Achievement Metric: In 22-23, 90% of students will grow in writing from the Fall to Spring administration of writing assessment.	87% of students met growth target
Common Writing Assessment Participation	New Participation Metric. By spring 2023, 100% of Ark students will have taken a common assessment in writing. Staff will identify, administer, score, and analyze common writing assessment for each grade level.	Met. 100% of students participated in a writing assessment in the spring of 2023.
CAASPP Participation	Participation Metric: 85% of Ark students enrolled for the full year will participate in the Spring administration of the CAASPP assessment in Reading and Math.	84% of students participate in CAASPP.

Strategies/Activities for Goal 1

Planned Actions/Services	Actual Actions/Services
Purchase and administer formative/summative assessments (MAP) in Reading and Math to all traditional Ark IS students at least twice a year; record and analyze results. Store and share results in shared Google document.	Action implemented
Develop course descriptions based on the new curriculum, submit to UC Board for A-G approval to be able to offer Ark students a non Edgenuity A-G option for the College/Career pathway.	Action implemented

**Planned
Actions/Services**

**Actual
Actions/Services**

Place students who score below grade level on the MAP reading assessment on a Reading Advancement Plan with agreement from parent/ guardian, teacher, and student to support and advance reading skills.

Action not implemented

Monitor progress of EL students in ELA through LRT (Language Review Team); coordinate services for ELs and recently re-designated ELs, and purchase appropriate curricular materials.

Action implemented

Purchase adopted curriculum in ELA and H/SS and relevant books and supplies that support student achievement of schoolwide learning outcomes.

Action implemented

Purchase & implement online program to support A-G pathway options and supplies and student achievement of schoolwide learning outcomes. Begin planning to develop traditional Independent Studies A-G pathway for submission and approval by UC Board.

Action implemented

Analysis

Describe the overall implementation of the strategies/activities to achieve the articulated goal.

All actions were implemented with the exception of placing students who score below grade level on the MAP reading assessment on a Reading Advancement Plan with agreement from parent/ guardian, teacher, and student to support and advance reading skills. This was due to new staff and other priorities, but will be addressed in 23-24.

Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.

Ark saw strong course completion and strong achievement data.

Explain any material differences between the Proposed Expenditures and Estimated Actual Expenditures.

There was no major material differences between the Proposed Expenditures and Estimated Actual Expenditures.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will remain the same for 23-24.

Annual Review and Update

SPSA Year Reviewed: 2022-23

Goal 2

To support the goal of all students who are taking math making mathematics growth, with the guidance of a 0.4 FTE credentialed math teacher, staff identifies and adopts mathematics curriculum and assessments that support student mastery of Common Core Power Standards, and modifies instructional practices to increase opportunities for critical thinking and problem solving for all students.

Annual Measurable Outcomes

Metric/Indicator	Expected Outcomes	Actual Outcomes
Math Lab Credit Earning/Achievement	All students taking semester long Math courses will earn 5 credits or the number of credits necessary to meet the graduation requirement.	Not met. Students enrolled in Math earned an average of 3.5 credits.
Math Lab Assessment Participation	New Participation Metric: All students enrolled in a Math class will participate in math assessment in the Fall semester. Students finishing a Math course (or needed math credits) will take a summative version of the assessment.	Met.
Math Lab Assessment Achievement	New Achievement Metric: In 22-23, 90% of students will grow in math from the Fall to Spring administration of assessment.	Met. 100% of students made growth from fall to spring.
MAP Math Assessment Participation	Participation Metric: In 22-23, 100% of Ark students enrolled for the full year will participate in two administrations of the MAP formative assessment.	Not met. 85% of students enrolled for the full year participated in two administrations.
MAP Math Assessment Achievement	Achievement Metric: 80% of students will show growth in fall to spring MAP mathematics.	Met. 100% of students made growth from fall to spring.
CAASPP Participation	Participation Metric: 85% of Ark students enrolled for the full year will participate in the Spring administration of the CAASPP assessment in Reading and Math.	Met. 87% of students participated in CAASPP.

Strategies/Activities for Goal 2

Planned Actions/Services	Actual Actions/Services
Continue to provide robust support for math program that includes a certificated math teacher based on a Math Lab model to provide CC Power Standards based course descriptions (a-g), curriculum, instruction, and assessments.	Action implemented

**Planned
Actions/Services**

**Actual
Actions/Services**

Purchase District CC aligned math textbooks and materials as identified by a certificated math teacher.

Action implemented

Align strategic CC Power Standards based instruction, and purposeful, authentic assessments to specified goals that are backed up with data that drives instruction.

Action implemented

Purchase and administer formative and summative assessments (MAP) to all traditional Ark IS students at least twice a year; record and analyze results. Store and share results in Infinite Campus and/or shared Google document.

Action implemented

Analysis

Describe the overall implementation of the strategies/activities to achieve the articulated goal.

All strategies and activities were implemented.

Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.

100% of students made growth on Math MAP.

Explain any material differences between the Proposed Expenditures and Estimated Actual Expenditures.

There was no major material differences between the Proposed Expenditures and Estimated Actual Expenditures.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

The goal will remain the same for 23-24.

Annual Review and Update

SPSA Year Reviewed: 2022-23

Goal 3

Improve school culture and climate through increased student participation and implementation of trauma informed tenets and Restorative Justice practices.

Annual Measurable Outcomes

Metric/Indicator	Expected Outcomes	Actual Outcomes
Parent/teacher/student conference attendance	98% of parents/guardians will attend Fall and Spring Semester conferences.	Not met. 88% of parents attended both Fall and Spring conferences.
Locally created student and parent survey	95% of students & parents will respond positively to questions 2, 3 & 5 on the student & parent surveys (2=school considers social & emotional student needs, 3=teachers explain stress relief techniques, 5=students feel respected by teachers)	Not met. 90% of students and parents responded positively.
Credit earning by semester	90% of students will earn at least 20 academic credits per semester while enrolled at the Ark.	Met. Average credits earned per semester by all students 20.3.

Strategies/Activities for Goal 3

Planned Actions/Services	Actual Actions/Services
Communicate Student Learning Outcomes (SLOs) to students and families	Met. Communicated at back to school orientation.
Explore, seek out, and participate in appropriate and relevant professional learning opportunities to better serve students in an independent studies program.	Met. Compliance conference attended.
Review school needs, goals and governance opportunities at the beginning and throughout the school year. Review the Ark Family Orientation PowerPoint for late starting students/families.	Met. Presentation reviewed and updated.
Hold 3 family/guardian conferences per year: start of school year, mid Semester 1, and mid Semester 2. Inform re UC A-G and non- A-G tracks throughout the school year. Provide interpretation of all meetings for parents when needed and translate all relevant materials for Spanish speaking parents.	Met.
Structure and define specific academic and post high school pathways to ensure all students are prepared for college, career, and other postsecondary high school options.	Met. Students informed of credit track options and supported in accessing post secondary college and career opportunities.

Planned Actions/Services	Actual Actions/Services
Continue mindfulness and Trauma Informed training for teachers.	Met. Trauma informed PD held.
Continue to offer enrichment opportunities (field trips, mini-classes) for students and families	Met. Weekly community building circle held. Field trips held as possible.
Develop a monitoring system (dropout rate analysis, academic barriers table maintained, teacher input requested, principal and counselor consultation) to respond to student mental health needs to provide access to support services to support students (e.g an internal google form to track student mental health needs and our response).	Met. Referral form used for students needing mental health support.
Pilot a weekly College & Career exploration opportunity for students to learn more about Career Pathways in the community and beyond	Not met. Not held weekly.
Purchase graduation supplies.	Met.

Analysis

Describe the overall implementation of the strategies/activities to achieve the articulated goal.

Though we did not meet the goal for the first two metrics, the percentages are still relatively high.

Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.

All three actions, though they did not meet goal targets, were implemented and showed positive growth.

Explain any material differences between the Proposed Expenditures and Estimated Actual Expenditures.

There was no major material differences between the Proposed Expenditures and Estimated Actual Expenditures.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will remain the same for 23-24.

Budget Summary and Consolidation

The Budget Summary is required for schools funded through the ConApp. The Consolidation of Funds is required for a school receiving funds allocated through the ConApp and consolidating those funds as part of a schoolwide program.

Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	11,900
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	89,723.00

Allocations by Funding Source

Funding Source	Amount	Balance
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Expenditures by Funding Source

Funding Source	Amount
	0.00
District Funded	18,000.00
LCFF	1,500.00
LCFF - Supplemental	61,257.00
Lottery: Instructional Materials	2,566.00
None Specified	0.00
Title I	4,400.00
Title I Part A: Professional Development (PI Schools)	2,000.00

Expenditures by Budget Reference

Budget Reference	Amount
	0.00
1000-1999: Certificated Personnel Salaries	51,257.00
2000-2999: Classified Personnel Salaries	1,000.00
4000-4999: Books And Supplies	34,066.00
5000-5999: Services And Other Operating Expenditures	600.00
5800: Professional/Consulting Services And Operating Expenditures	2,800.00
None Specified	0.00

Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
		0.00
		0.00
4000-4999: Books And Supplies	District Funded	18,000.00
4000-4999: Books And Supplies	LCFF	1,500.00
1000-1999: Certificated Personnel Salaries	LCFF - Supplemental	47,757.00
2000-2999: Classified Personnel Salaries	LCFF - Supplemental	1,000.00
4000-4999: Books And Supplies	LCFF - Supplemental	12,000.00
5800: Professional/Consulting Services And Operating Expenditures	LCFF - Supplemental	500.00
4000-4999: Books And Supplies	Lottery: Instructional Materials	2,566.00
4000-4999: Books And Supplies	None Specified	0.00
None Specified	None Specified	0.00
1000-1999: Certificated Personnel Salaries	Title I	3,500.00
5000-5999: Services And Other Operating Expenditures	Title I	600.00
5800: Professional/Consulting Services And Operating Expenditures	Title I	300.00
5800: Professional/Consulting Services And Operating Expenditures	Title I Part A: Professional Development (PI Schools)	2,000.00

School Site Council Membership

California Education Code describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school. The current make-up of the SSC is as follows:

- 1 School Principal
- 3 Classroom Teachers
- 1 Other School Staff
- 3 Parent or Community Members
- 0 Secondary Students

Name of Members	Role
Clyde Curley	Principal
Maria Diaz Perez	Classroom Teacher
Amelia von Gerer	Classroom Teacher
Deutron Kebebu	Parent or Community Member
Zack Garban	Classroom Teacher
Fran Wisnowski	Parent or Community Member
Michelle Easter	Parent or Community Member
Gail Mabrouk	Other School Staff

At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.

School Year: **2023-24**

School Plan for Student Achievement (SPSA) Template

The School Plan for Student Achievement (SPSA) is meant to consolidate all school-level planning efforts into one plan for programs funded through the consolidated application (ConApp), pursuant to the California Education Code (EC) Section 64001 and the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA).

The purpose of the SPSA is to increase the overall effectiveness of the school program by crafting a strategic plan that maximizes the resources available to the school while minimizing duplication of effort with the ultimate goal of increasing student achievement.

The School Site Council (SSC) is required to develop and annually review the SPSA, establish an annual budget, and make modifications in the plan to reflect changing needs and priorities, as applicable, pursuant to EC 52853(b) and 52855.

California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. The SPSA provides schools with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students.

The implementation of ESSA in California presents an opportunity for schools to innovate with their federally-funded programs and align them with the priority goals of the school and the LEA that are being realized under the state's Local Control Funding Formula (LCFF).

LCFF provides schools and LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The SPSA planning process supports continuous cycles of action, reflection, and improvement.

School Name	Costanoa Continuation High School
Address	840 North Branciforte Ave. Santa Cruz, CA 95062
County-District-School (CDS) Code	44698234436960
Principal	Clyde Curley
District Name	Santa Cruz City Schools
SPSA Revision Date	May 5, 2023
Schoolsite Council (SSC) Approval Date	May 8, 2023
Local Board Approval Date	August 16, 2023

In the pages that follow, please describe the school's plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs.

Table of Contents

SPSA Title Page	1
Table of Contents.....	2
School Vision and Mission	3
School Profile.....	3
Educational Partner Involvement	3
School and Student Performance Data	4
Student Enrollment.....	4
CAASPP Results.....	6
ELPAC Results	10
Student Population.....	13
Overall Performance	15
Academic Performance	17
Academic Engagement.....	23
Conditions & Climate.....	26
Goals, Strategies, & Proposed Expenditures.....	28
Goal 1.....	28
Goal 2.....	33
Goal 3.....	36
Goal 4.....	40
Annual Review and Update	43
Goal 1.....	43
Goal 2.....	45
Goal 3.....	47
Goal 4.....	49
Budget Summary and Consolidation	51
Budget Summary	51
Allocations by Funding Source.....	51
Expenditures by Funding Source	52
Expenditures by Budget Reference	53
Expenditures by Budget Reference and Funding Source	54
School Site Council Membership	55
Addendum.....	56
Instructions: Linked Table of Contents.....	56
Appendix A: Plan Requirements for Schools Funded Through the ConApp.....	59
Appendix B: Select State and Federal Programs.....	61

School Vision and Mission

Vision:

All students have the confidence and skills to pursue their post-high school goals.

Mission:

We cultivate a community where we are safe, valued and accountable to each other. Together we engage, educate and empower students to be their full selves - academically, socially and emotionally.

School Profile

Costanoa is a continuation high school for Santa Cruz City Schools and resides on the historic Branciforte Small Schools Campus at 840 North Branciforte Avenue, Santa Cruz, California. Costanoa students benefit from small class sizes and strong relationships with staff members. The school has identified the following student learner outcomes: Effective Communicators, Capable Graduates, Critical Thinkers, and Community Participants. Costanoa has a diverse student population that includes approximately 80 students in grades 10 - 12. In order to earn a diploma students must earn 190 credits. Costanoa is fully accredited by the Western Association of Schools and Colleges (WASC).

Educational Partner Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

With a new Principal at the helm, 22-23 was a year to reset. This year, Costanoa also underwent a WASC visitation. Staff met weekly in either committee of the whole or in two teams to address the components of the report. This staff:

- analyzed California state dashboard data, local assessments, student information data regarding graduation, attendance, credits earned, and suspensions, and the results of a social emotional survey, student survey and parent survey;
- used the analysis of the data to identify ongoing student needs and questions to consider as the self study was completed;
- used the analysis of the data, student input through empathy interviews, their data analysis, and student surveys, and input from parent surveys to revise the Student Learning Outcomes; and,
- provided input on the development of the School Plan for Student Achievement.

School and Student Performance Data

Student Enrollment Enrollment By Student Group

Student Enrollment by Subgroup						
Student Group	Percent of Enrollment			Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23
American Indian	2.1%	%	0%	2		0
African American	2.1%	4.88%	3.33%	2	4	3
Asian	%	%	0%			0
Filipino	%	%	0%			0
Hispanic/Latino	62.8%	71.95%	73.33%	59	59	66
Pacific Islander	%	%	0%			0
White	28.7%	19.51%	20%	27	16	18
Multiple/No Response	4.3%	3.66%	3.33%	4	3	3
	Total Enrollment			94	82	90

Student Enrollment Enrollment By Grade Level

Student Enrollment by Grade Level			
Grade	Number of Students		
	20-21	21-22	22-23
Grade 9			1
Grade 10		3	8
Grade 11	17	17	22
Grade 12	77	62	59
Total Enrollment	94	82	90

Conclusions based on this data:

1. Enrollment at Costanoa fluctuates during the year with new students arriving weekly during the second semester. At the same time, some seniors are leaving as they meet their graduation requirements and others leave to try another alternative setting. The numbers this year include students who have left due to graduation or transfer to another school.

School and Student Performance Data

Student Enrollment English Learner (EL) Enrollment

English Learner (EL) Enrollment						
Student Group	Number of Students			Percent of Students		
	20-21	21-22	22-23	20-21	21-22	22-23
English Learners	22	17	22	23.40%	20.7%	24.4%
Fluent English Proficient (FEP)	29	31	35	30.90%	37.8%	38.9%
Reclassified Fluent English Proficient (RFEP)	0			0.0%		

Conclusions based on this data:

1. The number of English Learners is continuing to slowly increase.
2. Nearly 25% of the Costanoa student body are still classified as English Learners. Nearly all of these students are long-term LEP. This indicates a need for integrated ELD professional learning.

School and Student Performance Data

CAASPP Results English Language Arts/Literacy (All Students)

Overall Participation for All Students												
Grade Level	# of Students Enrolled			# of Students Tested			# of Students with			% of Enrolled Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	26	37		10	25		10	23		38.5	67.6	
All Grades	26	37		10	25		10	23		38.5	67.6	

The "% of Enrolled Students Tested" showing in this table is not the same as "Participation Rate" for federal accountability purposes.

Overall Achievement for All Students															
Grade Level	Mean Scale Score			% Standard			% Standard Met			% Standard Nearly			% Standard Not		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	2436.		*	0.00		*	4.35		*	17.39		*	78.26	
All Grades	N/A	N/A	N/A	*	0.00		*	4.35		*	17.39		*	78.26	

Reading Demonstrating understanding of literary and non-fictional texts									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	*		*	*		*	*	
All Grades	*	*		*	*		*	*	

Writing Producing clear and purposeful writing									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	*		*	*		*	*	
All Grades	*	*		*	*		*	*	

Listening Demonstrating effective communication skills									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	*		*	*		*	*	
All Grades	*	*		*	*		*	*	

Research/Inquiry Investigating, analyzing, and presenting information									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	*		*	*		*	*	
All Grades	*	*		*	*		*	*	

Conclusions based on this data:

1. In the 2021-22 school year, 67% of enrolled students participated in CAASPP ELA testing.
2. In the 2021-22 school year, 78% of students tested in ELA scored standard not met.

School and Student Performance Data

CAASPP Results Mathematics (All Students)

Overall Participation for All Students												
Grade Level	# of Students Enrolled			# of Students Tested			# of Students with			% of Enrolled Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	26	38		10	24		10	24		38.5	63.2	
All Grades	26	38		10	24		10	24		38.5	63.2	

* The “% of Enrolled Students Tested” showing in this table is not the same as “Participation Rate” for federal accountability purposes.

Overall Achievement for All Students															
Grade Level	Mean Scale Score			% Standard			% Standard Met			% Standard Nearly			% Standard Not		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	2409.		*	0.00		*	0.00		*	0.00		*	100.0	
All Grades	N/A	N/A	N/A	*	0.00		*	0.00		*	0.00		*	100.0	

Concepts & Procedures Applying mathematical concepts and procedures									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	*		*	*		*	*	
All Grades	*	*		*	*		*	*	

Problem Solving & Modeling/Data Analysis Using appropriate tools and strategies to solve real world and mathematical problems									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	*		*	*		*	*	
All Grades	*	*		*	*		*	*	

Communicating Reasoning Demonstrating ability to support mathematical conclusions									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
Grade 11	*	*		*	*		*	*	
All Grades	*	*		*	*		*	*	

Conclusions based on this data:

- In the 2021-22 school year, 63% of enrolled students participated in CAASPP math testing.

-
2. In the 2021-22 school year, 100% of students tested in Math scored standard not met.

School and Student Performance Data

ELPAC Results

ELPAC Summative Assessment Data Number of Students and Mean Scale Scores for All Students												
Grade Level	Overall			Oral Language			Written Language			Number of Students Tested		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		5	8	
12	*	*		*	*		*	*		4	7	
All Grades										12	18	

Overall Language Percentage of Students at Each Performance Level for All Students															
Grade Level	Level 4			Level 3			Level 2			Level 1			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		*	*		*	*	
12	*	*		*	*		*	*		*	*		*	*	
All Grades	18.18	0.00		27.27	27.78		54.55	50.00		0.00	22.22		11	18	

Oral Language Percentage of Students at Each Performance Level for All Students															
Grade Level	Level 4			Level 3			Level 2			Level 1			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		*	*		*	*	
12	*	*		*	*		*	*		*	*		*	*	
All Grades	36.36	16.67		54.55	55.56		9.09	22.22		0.00	5.56		11	18	

Written Language Percentage of Students at Each Performance Level for All Students															
Grade Level	Level 4			Level 3			Level 2			Level 1			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		*	*		*	*	
12	*	*		*	*		*	*		*	*		*	*	
All Grades	0.00	0.00		18.18	5.56		36.36	50.00		45.45	44.44		11	18	

Listening Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		*	*	
12	*	*		*	*		*	*		*	*	
All Grades	9.09	0.00		63.64	72.22		27.27	27.78		11	18	

Speaking Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		*	*	
12	*	*		*	*		*	*		*	*	
All Grades	90.91	66.67		9.09	27.78		0.00	5.56		11	18	

Reading Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		*	*	
12	*	*		*	*		*	*		*	*	
All Grades	0.00	0.00		54.55	27.78		45.45	72.22		11	18	

Writing Domain Percentage of Students by Domain Performance Level for All Students												
Grade Level	Well Developed			Somewhat/Moderately			Beginning			Total Number of Students		
	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23	20-21	21-22	22-23
10	*	*		*	*		*	*		*	*	
11	*	*		*	*		*	*		*	*	
12	*	*		*	*		*	*		*	*	
All Grades	0.00	0.00		90.00	88.89		10.00	11.11		10	18	

Conclusions based on this data:

1. Integrated ELD professional development needs to be a continued effort at Costanoa.
2. In the 2021-22 school year, 67% of students tested scored Well Developed in Speaking.
3. In the 2021-22 school year, 72% of students tested scored Somewhat/Moderately Developed in Listening.

School and Student Performance Data

Student Population

For the past two years, many state and federal accountability requirements were waived or adjusted due to the impact of the COVID-19 pandemic on LEAs, schools, and students. Beginning with the 2021-22 school year, the requirements to hold schools and districts accountable for student outcomes has returned with the release of the 2022 California School Dashboard (Dashboard). The Every Student Succeeds Act is requiring all states to determine schools eligible for support. Similarly, under state law, Assembly Bill (AB) 130, which was signed into law in 2021, mandates the return of the Dashboard using only current year performance data to determine LEAs for support. Therefore, to meet this state requirement, only the 2021-22 school year data will be reported on the 2022 Dashboard for state indicators. (Data for Change [or the difference from prior year] and performance colors will not be reported.)

This section provides information about the school's student population.

2021-22 Student Population			
Total Enrollment	Socioeconomically Disadvantaged	English Learners	Foster Youth
82	61.0	20.7	2.4
Total Number of Students enrolled in Costanoa Continuation High School.	Students who are eligible for free or reduced priced meals; or have parents/guardians who did not receive a high school diploma.	Students who are learning to communicate effectively in English, typically requiring instruction in both the English Language and in their academic courses.	Students whose well being is the responsibility of a court.

2021-22 Enrollment for All Students/Student Group		
Student Group	Total	Percentage
English Learners	17	20.7
Foster Youth	2	2.4
Homeless		
Socioeconomically Disadvantaged	50	61.0
Students with Disabilities	37	45.1

Enrollment by Race/Ethnicity		
Student Group	Total	Percentage
African American	4	4.9
American Indian		
Asian		
Filipino		
Hispanic	59	72.0
Two or More Races	3	3.7
Pacific Islander		
White	16	19.5

Conclusions based on this data:

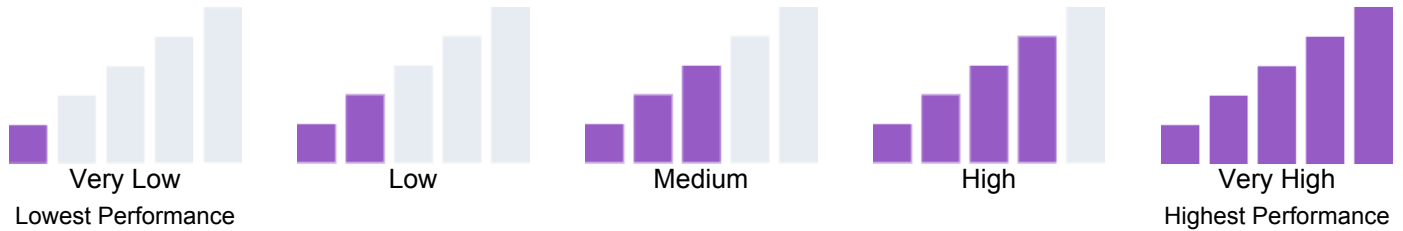
1. 61% of students qualify for free or reduced price lunch indicating socioeconomic disadvantage.
2. 20% of students are learning English as another language.
3. 72% of students identify as Hispanic.

School and Student Performance Data

Overall Performance

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



2022 Fall Dashboard Overall Performance for All Students

Academic Performance	Academic Engagement	Conditions & Climate
English Language Arts No Performance Level	Graduation Rate Medium	Suspension Rate Low
Mathematics No Performance Level		
English Learner Progress No Performance Level		
College/Career Not Reported in 2022		

Conclusions based on this data:

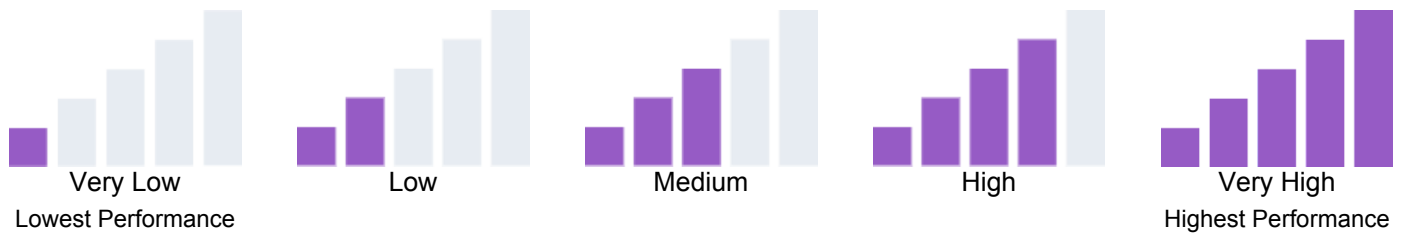
1. Graduation rate has increased and Costanoa has exited CSI status.

School and Student Performance Data

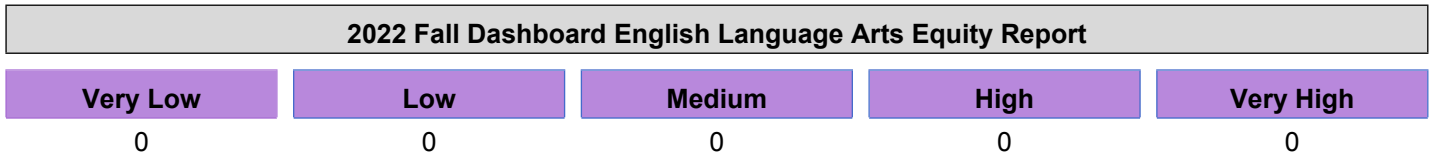
Academic Performance English Language Arts

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

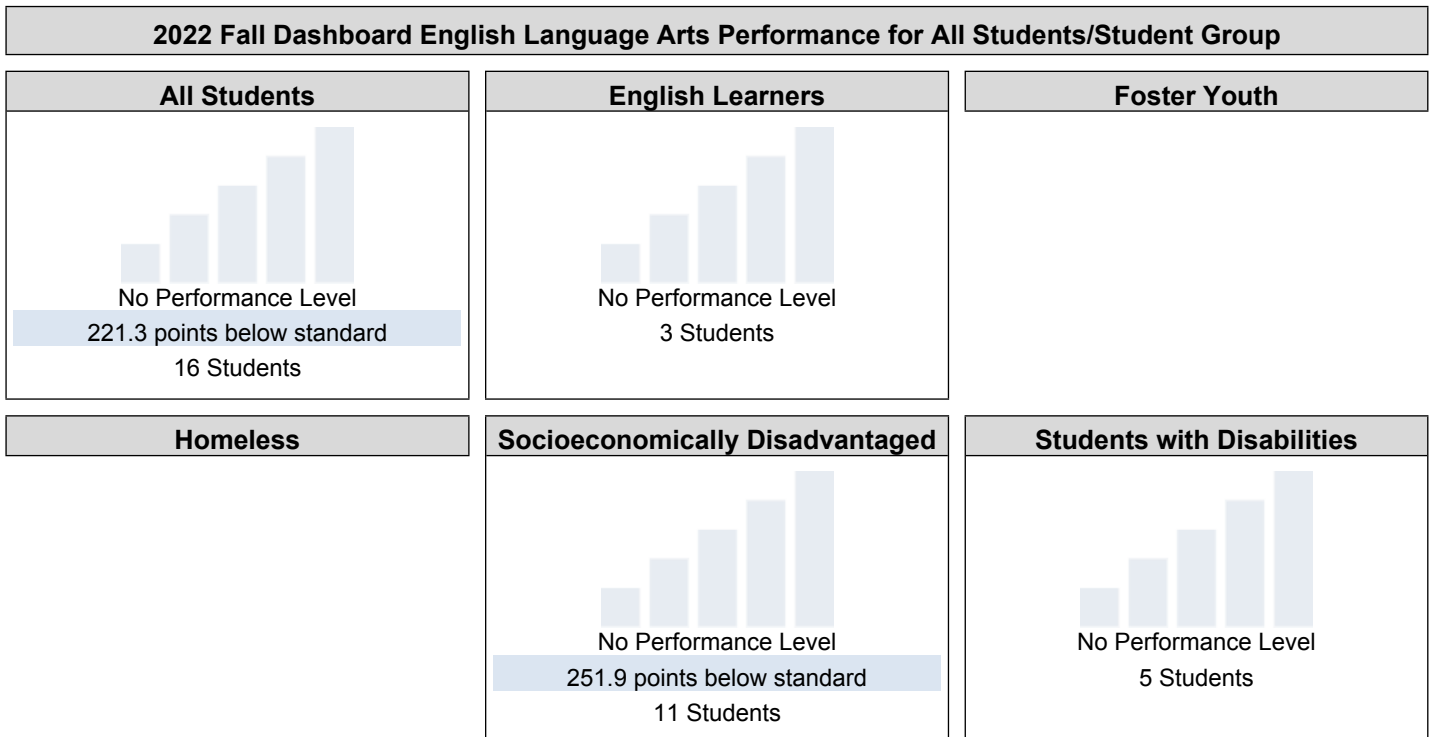
Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



This section provides number of student groups in each level.



This section provides a view of how well students are meeting grade-level standards on the English Language Arts assessment. This measure is based on student performance on either the Smarter Balanced Summative Assessment or the California Alternate Assessment, which is taken annually by students in grades 3–8 and grade 11.



2022 Fall Dashboard English Language Arts Performance by Race/Ethnicity



This section provides additional information on distance from standard for current English learners, prior or Reclassified English learners, and English Only students in English Language Arts.

2022 Fall Dashboard English Language Arts Data Comparisons for English Learners

Current English Learner	Reclassified English Learners	English Only
3 Students	0 Students	6 Students

Conclusions based on this data:

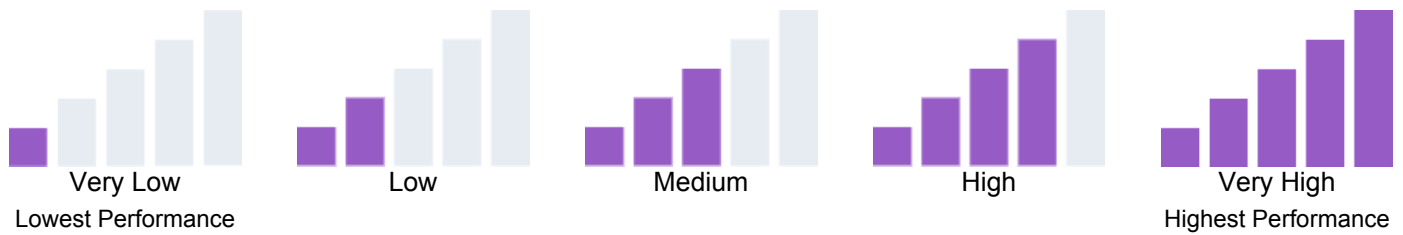
- English Language Arts performance indicates an achievement gap between All Students and Socioeconomically Disadvantaged students.

School and Student Performance Data

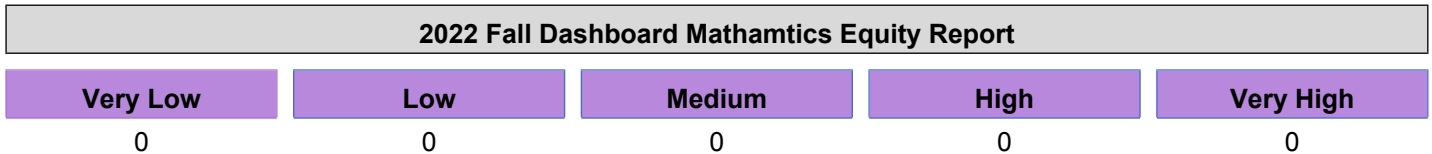
Academic Performance Mathematics

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

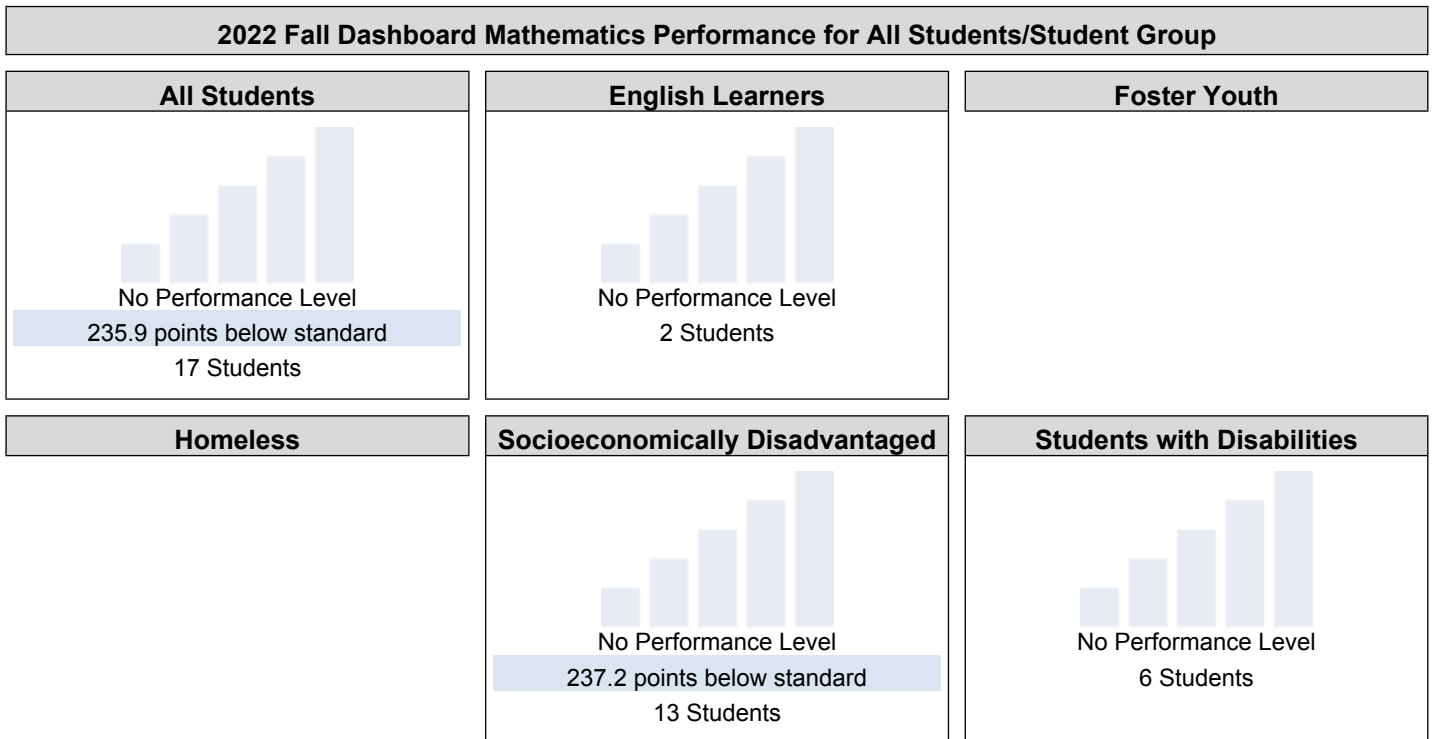
Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



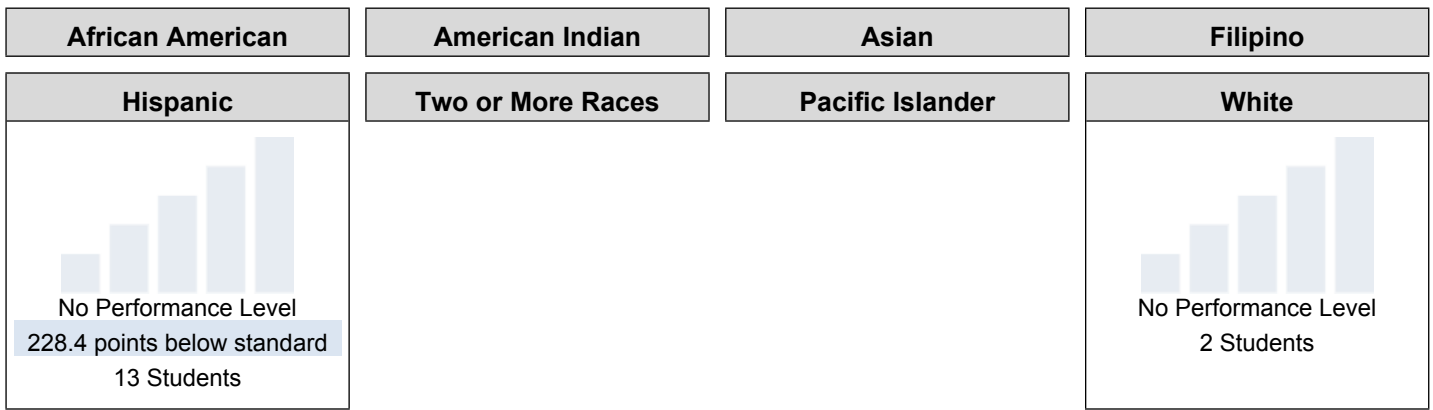
This section provides number of student groups in each level.



This section provides a view of how well students are meeting grade-level standards on the Mathematics assessment. This measure is based on student performance either on the Smarter Balanced Summative Assessment or the California Alternate Assessment, which is taken annually by students in grades 3–8 and grade 11.



2022 Fall Dashboard Mathematics Performance by Race/Ethnicity



This section provides additional information on distance from standard for current English learners, prior or Reclassified English learners, and English Only students in mathematics

2022 Fall Dashboard Mathematics Data Comparisons for English Learners

Current English Learner	Reclassified English Learners	English Only
2 Students	0 Students	7 Students

Conclusions based on this data:

1. Math performance indicates student achievement significantly below standard.

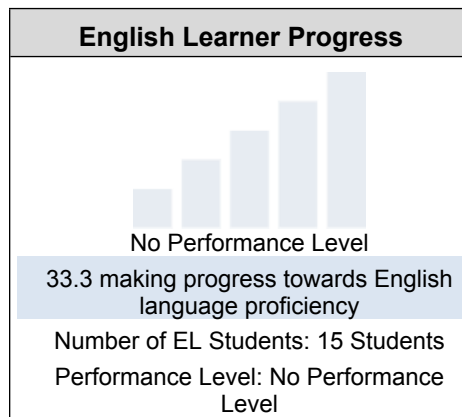
School and Student Performance Data

Academic Performance English Learner Progress

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

This section provides information on the percentage of current EL students making progress towards English language proficiency or maintaining the highest level.

2022 Fall Dashboard English Learner Progress Indicator



This section provides a view of the percentage of current EL students who progressed at least one ELPI level, maintained ELPI level 4, maintained lower ELPI levels (i.e., levels 1, 2L, 2H, 3L, or 3H), or decreased at least one ELPI Level.

2022 Fall Dashboard Student English Language Acquisition Results

Decreased One ELPI Level	Maintained ELPI Level 1, 2L, 2H, 3L, or 3H	Maintained ELPI Level 4	Progressed At Least One ELPI Level
46.7%	20.0%	0.0%	33.3%

Conclusions based on this data:

1. Increasing student talk and academic language should continue to be a focus at Costanoa.
2. The language review team must continue to focus on ways to support English learners during the fall and spring meetings.
3. More than half of all English learners maintained or progressed at least one level.

School and Student Performance Data

Academic Performance College/Career Report

College/Career data provides information on whether high school students are prepared for success after graduation based on measures like graduation rate, performance on state tests, and college credit courses. College/Career data was not reported in 2022.

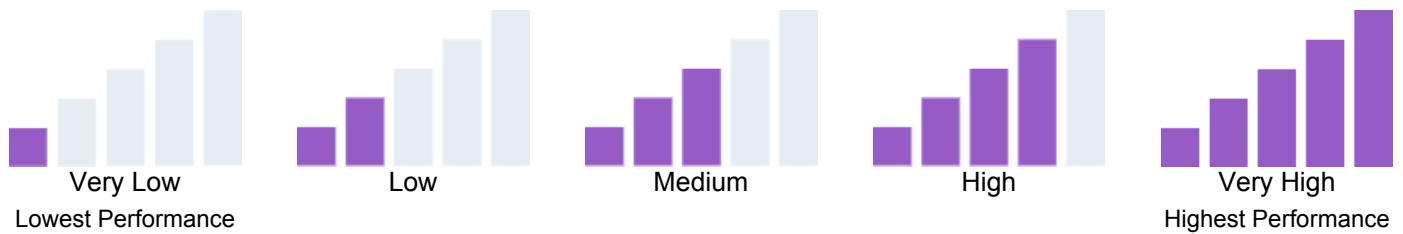
Conclusions based on this data:

1. Costanoa is not sufficiently preparing students for college and career. We have discovered that while some students are accessing some CTE courses, specifically Sustainable Agriculture, this has not been appropriately reported due to logistic issues with how Costanoa records credits. This issue is being worked on. Never the less, students would benefit from an increased emphasis on CTE pathways.
2. Costanoa students would benefit by increased connection to Cabrillo College - our local community college.

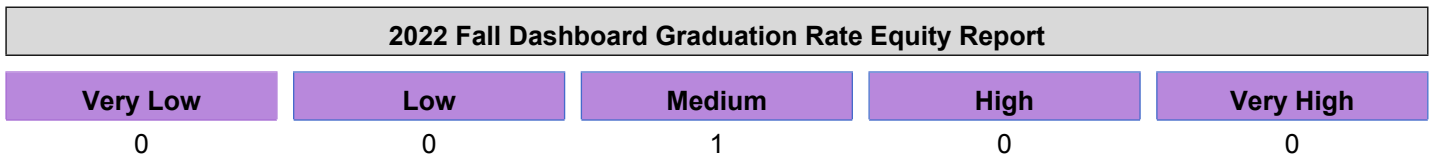
School and Student Performance Data

Academic Engagement Graduation Rate

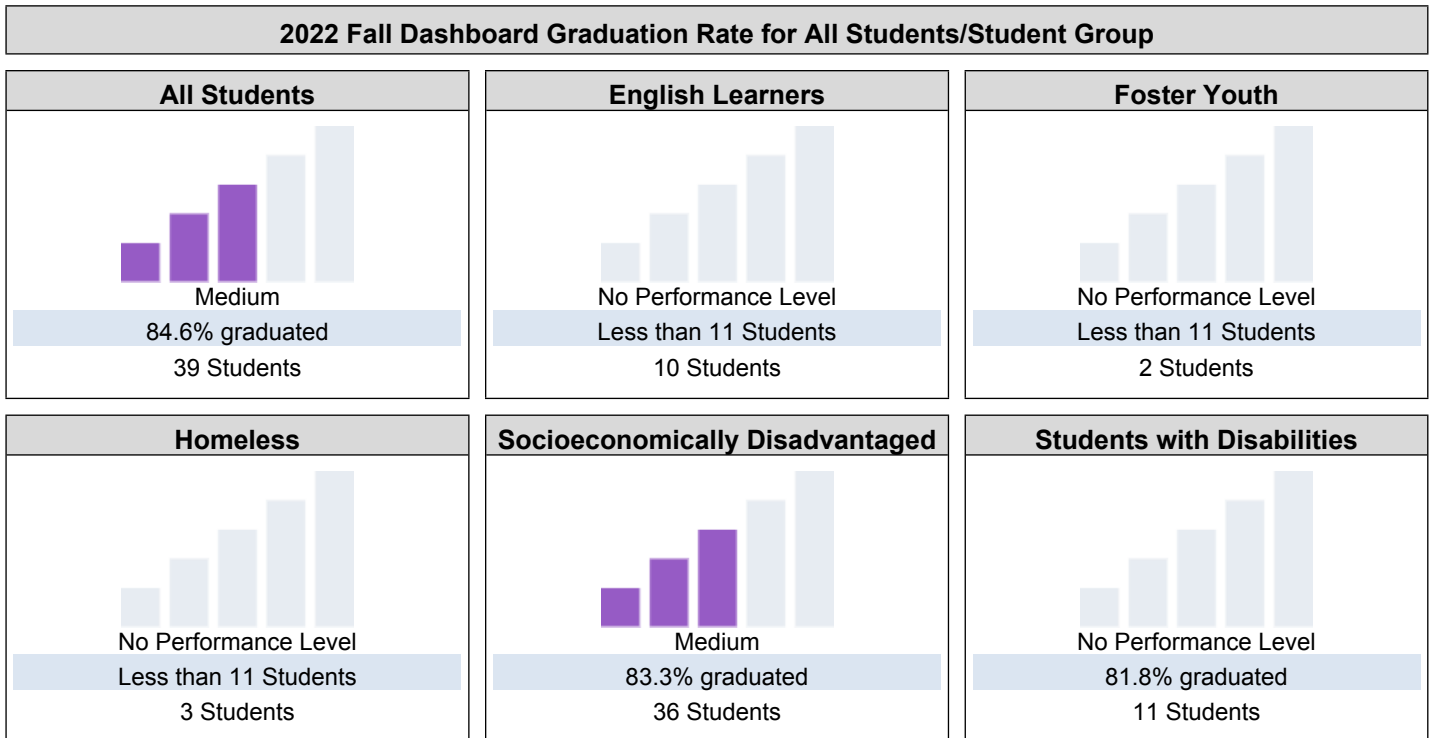
Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).



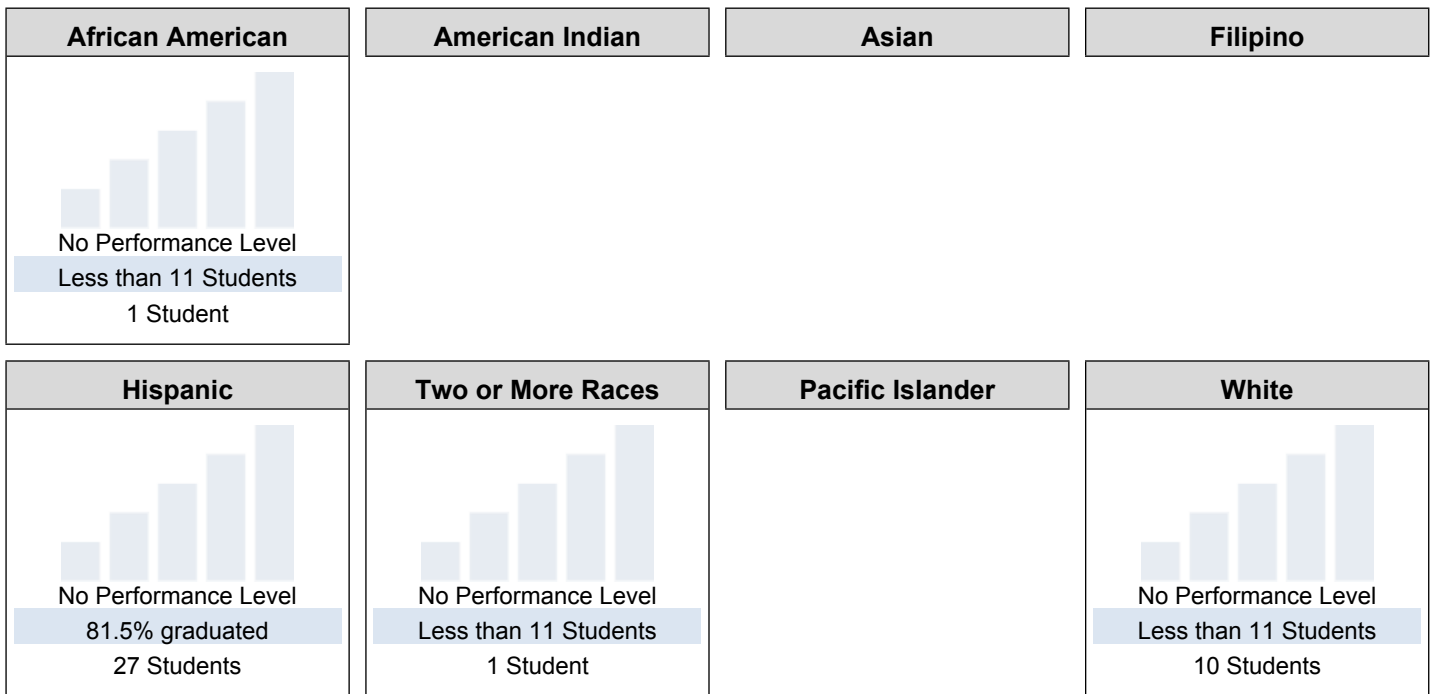
This section provides number of student groups in each level.



This section provides information about students completing high school, which includes students who receive a standard high school diploma.



2022 Fall Dashboard Graduation Rate by Race/Ethnicity



Conclusions based on this data:

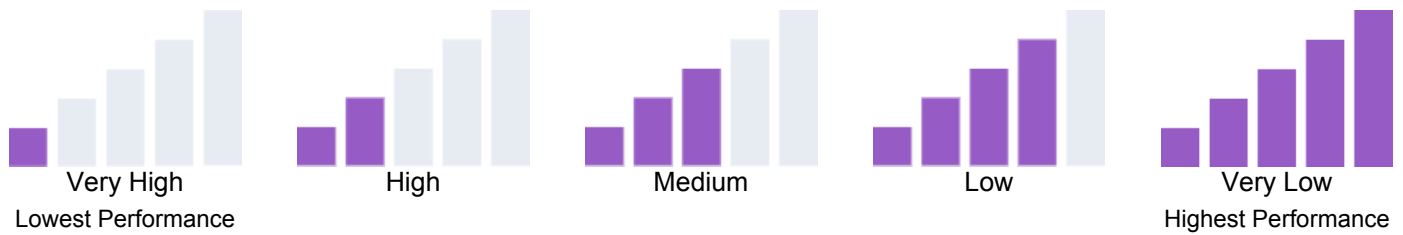
1. The overall graduation rate has increased.
2. These numbers would probably be lower without the benefit of AB 104. Costanoa needs to continue to put efforts into increasing student engagement, attendance and thus graduation.
3. Costanoa has been able to exit CSI status.

School and Student Performance Data

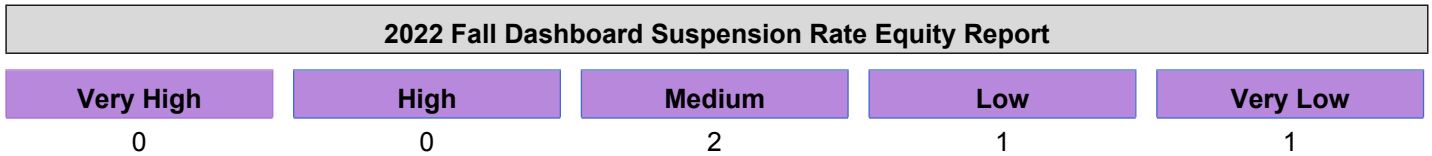
Conditions & Climate Suspension Rate

Due to the COVID-19 pandemic, state law allows the 2022 Dashboard to only display the most current year of data (also known as Status). For this year only, performance levels will be reported using one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low) for state measures. Please note that the Status levels associated with the Chronic Absenteeism and Suspension Rate Indicators are reversed (ranging from Very Low, Low, Medium, High, and Very High). Information regarding this year's Dashboard data is available within the [Dashboard Communications Toolkit](#).

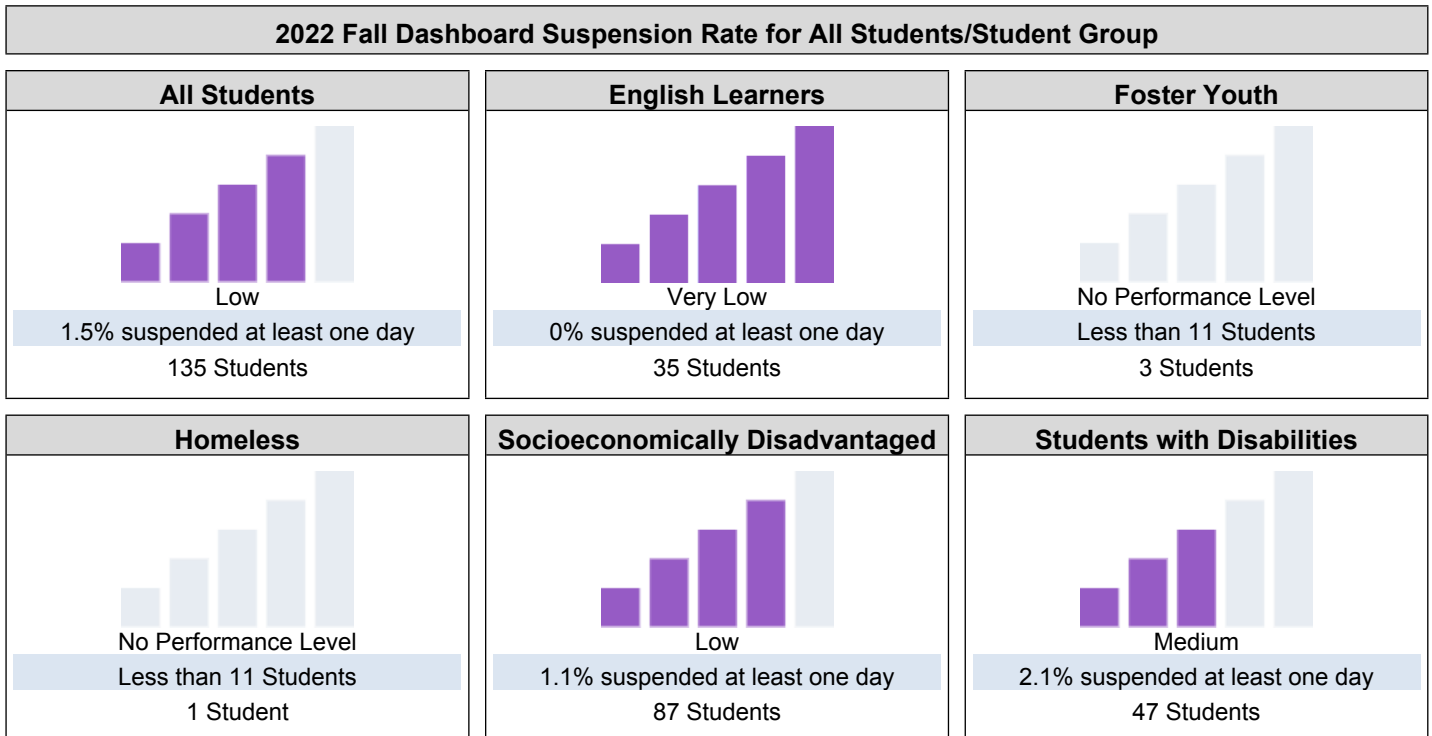
Because performance on state measures is based on current year (i.e., 2021-22) results only for the 2022 Dashboard, the color dials have been replaced with one of five Status levels (ranging from Very High, High, Medium, Low, and Very Low).



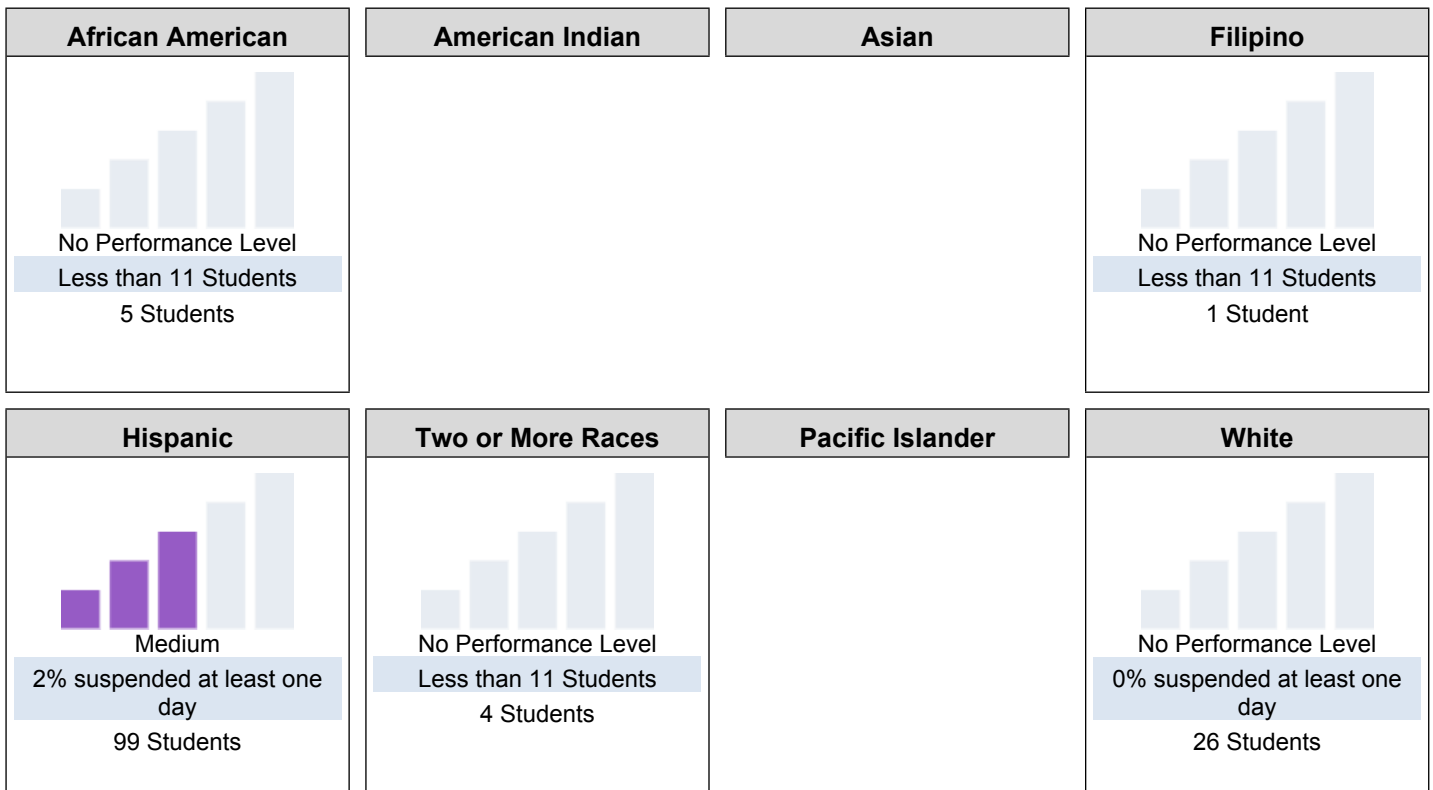
This section provides number of student groups in each level.



This section provides information about the percentage of students in kindergarten through grade 12 who have been suspended at least once in a given school year. Students who are suspended multiple times are only counted once.



2022 Fall Dashboard Suspension Rate by Race/Ethnicity



Conclusions based on this data:

1. While there have been few suspensions this year as well, with multiple changes in staff and administration, there have been increased incidences of defiance and use of cell phones. Restoring clear expectations with consistent follow through is a priority.

Goals, Strategies, & Proposed Expenditures

Goal 1

Subject

School Connectedness

Goal Statement

All students will feel connected to their school. Improve students' feelings of well-being, safety, and community through implementation of Positive Behavior Interventions and Supports, tenets and practices of Trauma-informed, Neuro-Resilient schools as measured by maintaining or improving attendance rates, and parent and student surveys.

LCAP Goal

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

Basis for this Goal

WASC Area of Growth: The school is in process to develop a multi-year plan to embed PBIS, Trauma Informed policies and practices, Restorative Justice strategies and Social Emotional development skill building to support student engagement, belonging, respectful behavior, and mental health. In addition, CHS monthly attendance rates have continued to hover between 80% and 88% over the past four years. We must continue to encourage better attendance among a significant number of students. Anecdotal data provided by counselors and advisors also indicates that most CHS students are dealing or have dealt with significant trauma and/or challenges in their lives. These trauma and challenges greatly impact some students' ability to succeed academically and attend school regularly. It is CHS' plan to implement key restorative practices (i.e. community circles and conflict resolution questions) to provide students with more socioemotional learning opportunities so that they are better equipped to deal with challenges they face now or will face in the future. Students' attendance and mental health is very closely related to academic performance and credit earning at Costanoa.

Expected Annual Measurable Outcomes

Metric/Indicator	Baseline	Expected Outcome
Chronic Absenteeism Attendance Data	<p>70% of Costanoa students currently meet the definition of chronically absent.</p> <p>33% of Costanoa students were considered chronically absent in the 2020-21 school year.</p> <p>39% of Costanoa students were considered chronically absent in the 2018-19 school year.</p>	> 30% chronically absent
Annual mid-year parent and student survey	In March of 2023: 92% of students felt safe (66% agree, 26% strongly agree), 91% of students have an adult they feel safe talking to (50% agree, 41% strongly agree). 79% of parents feel their student is safe from	The percent of students and parents who indicate that CHS is a safe place and the percent of students who have an adult they can talk to will be 90% or more. The rate of students who strongly agree will increase to 20%.

Metric/Indicator	Baseline	Expected Outcome
	<p>violence or bullying at CHS (15% unsure or N/A).</p> <p>In April of 22, 100% of parent respondents felt their students were safe on campus, and 92% of students felt safe, (83% agree, 9.4% strongly agree). Additionally, 89% have an adult on campus they feel safe talking to, (75.5% agree, 13.2% strongly agree)..</p> <p>In February of 2021, 89% of parents said they felt their students were safe on campus. In the April 2022 LCAP parent survey, 100% of the parent responses indicate that they "feel that my student is safe from violence or bullying" and that "that all types of students are welcome at CHS." Seventy-seven percent feel "Costanoa's rules are enforced consistently and fairly."</p> <p>Due to distance learning, there was no questions about safety on campus last year.</p>	
Suspension Rate	12.2% of students were suspended in the 2018-19. This dropped to 10% in the 19-20 year. There were no suspensions during distance learning and there was < 5% suspensions in the 21/22 school year. Due to changing administration this number may be low.	Less than 5% of students will be suspended.
Use of Trauma Informed Strategies in the classroom	On the spring 2023 student survey 95% of students indicate they have strategies that can help them self regulate (81% agree, 14% strongly agree).	On the spring student survey, 95% of students indicate they use self-regulation strategies and at least 20% will strongly agree.
Community circle effect on connection, trust and safety.	<p>In March of 2023, 54% of students agreed that community circles in advisory help build connection, trust and safety.</p> <p>All students at Costanoa enrolled for a full semester participated in at least 4 community circles during the 2019-20 school year.</p> <p>In the 2021-22 school year, 75% of students participated in weekly community circles.</p>	The percentage of students that agree that community circles in advisory build connection, trust and safety will increase by 10%.

Planned Strategies/Activities

Strategy/Activity 1

Implement Positive Behavior Interventions and Supports (PBIS) program in order to provide and promote a positive school climate and culture.

Students to be Served by this Strategy/Activity

All students

Timeline

23-24

Person(s) Responsible

All Staff

Proposed Expenditures for this Strategy/Activity

Amount	1000
Source	LCFF - Base
Budget Reference	4000-4999: Books And Supplies
Description	Posters, Incentives, Assemblies, Materials for PBIS Program
Amount	2000
Source	Title IV Part A: Student Support and Academic Enrichment
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Trauma sensitive school coaching, PBIS coaching, Restorative Justice coaching
Amount	800
Source	Title I
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Calciano Symposium for 10 staff members (Title 1 PD)
Amount	6000
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Hourly pay for two summer planning days.
Amount	500
Source	LCFF - Supplemental
Budget Reference	2000-2999: Classified Personnel Salaries

Description	Summer collaboration days. 4 days, 6 hours each day, 5 employees
Amount	3500
Source	Title I Part A: Professional Development (PI Schools)
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Provide professional development on PBIS, Trauma Informed Services, Restorative Practices, and Social Emotional Learning.

Strategy/Activity 2

Provide Tier 2 & 3 systems to support and monitor students with social, emotional, discipline and/or attendance concerns

Students to be Served by this Strategy/Activity

Students with attendance or discipline concerns.

Timeline

2023-24

Person(s) Responsible

Admin, Teachers, Staff

Proposed Expenditures for this Strategy/Activity

Amount	5173
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Social Work Intern Stipend
Amount	150,957
Source	ESSER
Budget Reference	2000-2999: Classified Personnel Salaries
Description	1.0 FTE Mental Health Specialist

Strategy/Activity 3

Students have multiple opportunities to expand their connections to school and peers through art, sports, leadership, clubs and other extra-curricular activities, (Mountains to Sea, Food What?)

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Admin, attendance/counseling team members, teachers, counselors, students

Proposed Expenditures for this Strategy/Activity

Amount	9,900
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	.125 enrichment FTE
Amount	9,900
Source	Title I
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	.125 enrichment FTE
Amount	15,000
Source	LCFF - Supplemental
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Mountains to Sea contract
Amount	15316
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	School Connected/Leadership 0.1 FTE

Goals, Strategies, & Proposed Expenditures

Goal 2

Subject

College and Career Readiness

Goal Statement

Promote college and career readiness by engaging students in relevant and high quality instruction and curriculum.

LCAP Goal

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
 Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
 Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Basis for this Goal

WASC Areas of Growth: CHS will foster college and career readiness by engaging students in relevant and high quality instruction and curriculum. Continued growth in the CTE offerings supports this effort. CHS will build congruence between the new Student Learning Outcomes, coursework standards and college readiness indicators. CHS needs to develop a system of providing feedback beyond credit attainment (giving actual letter grades) while accelerating reading, writing, and math skills for all students. Build strategies to support students' perseverance with critical thinking skills and quality work. Provide communication to parents about academic skills beyond credit completion. Analysis of academic achievement data indicates a continued need to improve literacy skills to promote academic achievement for all students. State CAASPP assessments, ELPAC and the MAP-Reading results indicate that most students struggle with grade level writing tasks and reading material in the academic content areas.

Expected Annual Measurable Outcomes

Metric/Indicator	Baseline	Expected Outcome
Students will earn at least 25 credits each semester they are enrolled at Costanoa.	<p>In 2022-23, Q2: 25/76 = 33%, Q3: 28/87=32%, Q4: 29/77=38% of students earned 12.5 credits or more for the quarter.</p> <p>In 2021-22, 75% of students enrolled for the entire 1st semester earned at least 25 credits.</p> <p>In 2020-21, 41% 25/60 students enrolled for the entire 1st semester earned at least 25 credits.</p>	Fifty percent of students, who need 12.5 credits or more for graduation, enrolled for the entire quarter will earn at least 12.5 credits per quarter.
Students will participate in at least one project based learning experience, this may include a senior project exhibition	In the 2022-23 school year, three new teachers joined the staff. Every teacher had at least one Project Based Learning experience in their classroom.	75% experience at least one project based learning assignment or senior project

Metric/Indicator	Baseline	Expected Outcome
	The 2021-22 school year was our introduction to Project Based Learning. Two of our four teachers had to leave before the end of the year so the remaining two teachers implemented their first PBL assignment.	
Students enrolled in CTE courses	Eighty percent of 2022 seniors were enrolled in one or more CTE courses.	Ninety percent of seniors are enrolled in one or more CTE courses.
Students placed in workplace settings (internships, jobs, volunteer work)	No baseline data	25% of seniors participate in at least 20 hours of internship, volunteer work or employment connected to a career interest

Planned Strategies/Activities

Strategy/Activity 1

Reimplement Senior Project and Develop Sophomore/Junior Project

Students to be Served by this Strategy/Activity

All Students

Timeline

2023-24

Person(s) Responsible

Admin, SCIL leader, Teachers

Proposed Expenditures for this Strategy/Activity

Amount	1000
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Release time for teachers to research, design, plan and implement senior project.

Strategy/Activity 2

Increase students' knowledge and skill for success in postsecondary education and employment through CTE courses and student internships/volunteer hours or employment

Students to be Served by this Strategy/Activity

All students

Timeline

2023-24

Person(s) Responsible

Admin, teachers, SCIL leader

Proposed Expenditures for this Strategy/Activity

Amount	2000
Source	LCFF - Supplemental
Budget Reference	4000-4999: Books And Supplies
Description	CTE Class Supplies
Amount	5000
Source	LCFF - Supplemental
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Attend Model Continuation School Conference. Registration fees, travel expenses, release time.

Strategy/Activity 3

Redesign credit/grading system to align with demonstration of learning.

Students to be Served by this Strategy/Activity

All Students

Timeline

2023-24

Person(s) Responsible

Admin, Teachers, Staff

Proposed Expenditures for this Strategy/Activity

Amount	1000
Source	LCFF - Supplemental
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Release time to identify course outcomes, build units of study, design rubrics of achievement, communicate with students/families/staff.

Goals, Strategies, & Proposed Expenditures

Goal 3

Subject

Academic Literacy

Goal Statement

Use Tier 1-3 strategies to advance student academic achievement through literacy development.

LCAP Goal

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
 Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
 Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.
 Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

Basis for this Goal

WASC Area of Growth: CHS will lead efforts to accelerate reading, writing and math skills for all students. Additionally, CHS needs to improve EL college and career readiness through increased access to curriculum. The staff will build strategies to support students' perseverance with critical thinking skills and quality of work. CHS will communicate with parents about academic skills beyond credit completion to include feedback on quality of work and academic skills. There needs to be a continued focus on English learner academic progress and achievement. The high percentage of English learners and fluent English proficient students at Costanoa demonstrates a need to utilize integrated ELD instructional strategies. CHS bilingual instructional paraprofessional must continue to be used to support English learners with lower levels of English proficiency.

Expected Annual Measurable Outcomes

Metric/Indicator	Baseline	Expected Outcome
Reading assessment (MAP)	<p>In 22-23: 54% of students with two scores met their growth target.</p> <p>In 21-22: It is difficult to determine with any specificity. Few students have scores from Spring 21 and spring 22. Comparing those that do as well as those with Fall 21 and Spring 22 - only 27% (7/26) show 1 or more years of growth</p> <p>In 20-21: 50% of the students assessed improved their reading comprehension by one grade level as measured by the RIT to Lexile measure correlation.</p>	At least 60% of students will meet their expected growth targets on the ELA assessment
Reading assessment (MAP)	In 2019-20, 28.5% (2/7 students) of English Learners assessed on the MAP improved their reading	At least 50% of ELL students will meet their expected growth targets on the ELA assessment

Metric/Indicator	Baseline	Expected Outcome
	<p>comprehension by one level as measured by the Lexile measure correlation. No English Learners completed the assessment in the 2020-21 school year.</p> <p>This goal was not met, few students have scores from Spring 21 and spring 22. Comparing those that do as well as those with Fall 21 and Spring 22 - only 20% (1/5) show 1 or more years of growth</p>	
Teacher use of accountable talk and iELD strategies on classroom walkthroughs.	There is no baseline on this metric	All teachers will be observed using integrated ELD strategies and accountable talk strategies on 60% of classroom walkthroughs

Planned Strategies/Activities

Strategy/Activity 1

Provide professional development and classroom monitoring focused on strategies to support literacy development with a focus on ELL. These strategies will include high impact teaching strategies including but not limited to, accountable student talk and integrated ELD

Students to be Served by this Strategy/Activity

All - with focus on ELL

Timeline

2023-24

Person(s) Responsible

Admin, Teachers, Staff

Proposed Expenditures for this Strategy/Activity

Amount	2,932
Source	Title I
Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Innovative PD - Teacher release and EWA for professional learning and observing classrooms

Strategy/Activity 2

Provide culturally relevant instructional materials and learning experiences

Students to be Served by this Strategy/Activity

All

Timeline

2023-24

Person(s) Responsible

Admin, Teachers, Staff

Proposed Expenditures for this Strategy/Activity

Amount	4,059
Source	Title I
Budget Reference	4000-4999: Books And Supplies
Description	Purchase culturally relevant instructional materials
Amount	3,000
Source	Title I
Budget Reference	5000-5999: Services And Other Operating Expenditures
Description	Field trip expenses

Strategy/Activity 3

Revise monitoring of ELL students through LRT process

Students to be Served by this Strategy/Activity

ELL

Timeline

2023-24

Person(s) Responsible

Admin, LRT Coordinator

Proposed Expenditures for this Strategy/Activity

Amount	1,000
Source	Title I
Budget Reference	2000-2999: Classified Personnel Salaries
Description	LRT Coordinator extra hourly and release time.

Strategy/Activity 4

ELL classroom support (paraeducator)

Students to be Served by this Strategy/Activity

ELL

Timeline

2023-24

Person(s) Responsible

Admin, teachers

Proposed Expenditures for this Strategy/Activity

Amount	17,756
Source	Title I
Budget Reference	2000-2999: Classified Personnel Salaries
Description	para-educator

Goals, Strategies, & Proposed Expenditures

Goal 4

Subject

Mathematics

Goal Statement

Use Tier 1-3 strategies to advance student academic achievement through numeracy development.

LCAP Goal

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.
Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

Basis for this Goal

WASC Area of Growth: CHS will lead efforts to accelerate reading, writing and math skills for all students. Additionally, CHS needs to improve EL college and career readiness through increased access to curriculum. The staff will build strategies to support students' perseverance with critical thinking skills and quality of work. CHS will communicate with parents about academic skills beyond credit completion to include feedback on quality of work and academic skills. There needs to be a continued focus on English learner academic progress and achievement. The high percentage of English learners and fluent English proficient students at Costanoa demonstrates a need to utilize integrated ELD instructional strategies. CHS bilingual instructional paraprofessional must continue to be used to support English learners with lower levels of English proficiency. Math achievement on the CAASPP and MAP assessments show low academic achievement.

Expected Annual Measurable Outcomes

Metric/Indicator	Baseline	Expected Outcome
Mathematics Growth Assessment (MAP or iReady)	<p>2022-23 42% of students with two MAP scores for the year met the growth target.</p> <p>2021-22 This goal was not met In . This is difficult to determine with any specificity. Few students have scores from Spring 21 and spring 22. Comparing those that do as well as those with Fall 21 and Spring 22 - only 33% of those students with both tests made their growth projection</p> <p>2020-21 42% of students met their growth goal on the MAP Math Growth Assessment.</p>	At least 60% of students will meet their expected growth targets on the math assessment

Metric/Indicator	Baseline	Expected Outcome
Teacher use of accountable talk and iELD strategies on classroom walkthroughs.	There is no baseline for this metric	The teacher will be observed using integrated ELD strategies and accountable talk strategies on 60% of classroom walkthroughs

Planned Strategies/Activities

Strategy/Activity 1

Administer MAP Math assessment at the beginning of each semester to measure growth.

Students to be Served by this Strategy/Activity

All

Timeline

2023-24

Person(s) Responsible

Admin, Teachers, Staff

Proposed Expenditures for this Strategy/Activity

Amount	500
Source	Donations
Budget Reference	4000-4999: Books And Supplies
Description	Snacks for testing and pizza for celebration party for students that meet growth targets

Strategy/Activity 2

Provide professional development and classroom monitoring focused on strategies to support literacy and numeracy development and with a focus on ELL. These strategies will include high impact teaching strategies including but not limited to, accountable student talk and integrated ELD

Students to be Served by this Strategy/Activity

All with a focus on ELL

Timeline

2023-24

Person(s) Responsible

Admin, Teachers, Staff

Proposed Expenditures for this Strategy/Activity

Amount	1000
Source	LCFF - Supplemental

Budget Reference	1000-1999: Certificated Personnel Salaries
Description	Release time to collaborate on mathematical practices to integrate school wide.

Strategy/Activity 3

Identify and implement high interest math curriculum

Students to be Served by this Strategy/Activity

All

Timeline

2023-24

Person(s) Responsible

Admin, Teachers, Staff

Proposed Expenditures for this Strategy/Activity

Amount	1,000
Source	LCFF - Supplemental
Budget Reference	5800: Professional/Consulting Services And Operating Expenditures
Description	Attend Math Professional Development
Amount	1,500
Source	LCFF - Supplemental
Budget Reference	4000-4999: Books And Supplies
Description	Math classroom materials and supplies

Annual Review and Update

SPSA Year Reviewed: 2022-23

Goal 1

Increase participation in the learning community and engagement in the learning process through tiered support and monitoring of social, emotional and physical health.

Annual Measurable Outcomes

Metric/Indicator	Expected Outcomes	Actual Outcomes
Chronic Absenteeism Attendance Data	> 30% chronically absent	21% absence rate in 22-23
Annual mid-year parent and student survey	The percent of students and parents who indicate that CHS is a safe place and the percent of students who have an adult they can talk to will be 90% or more. The rate of students who strongly agree will increase to 20%.	Met. In March of 2023: 92% of students felt safe (66% agree, 26% strongly agree), 91% of students have an adult they feel safe talking to (50% agree, 41% strongly agree). 79% of parents feel their student is safe from violence or bullying at CHS (15% unsure or N/A).
Suspension Rate	Less than 5% of students will be suspended.	5 students were suspended
Use of Trauma Informed Strategies in the classroom	Classroom observations will indicate staff build in neurosequential strategies during class periods On a student survey, 80% of students indicate they use self-regulation strategies	N/A
Participation in extra-curricular/enrichment activities	50% of students will participate in one or more extra-curricular/enrichment activity	Over 50% of students participated in an extracurricular and/or enrichment activity.
Community circle participation	All students will participate in at least 16 community circles in the 2022/23 school year.	16 community circles were held in 22-23.

Strategies/Activities for Goal 1

Planned Actions/Services	Actual Actions/Services
1) Leadership (including principal and key stakeholders) develops and implements a trauma-sensitive action plan, identifies barriers to progress, and evaluates success.	Action implemented
2) Students have a daily advisory which includes case management, parent and family connections, and an integrated curriculum.	Action Implemented
3) Students have multiple opportunities to expand their connections to school and peers through art,	Action Implemented

**Planned
Actions/Services**

**Actual
Actions/Services**

sports, leadership, clubs and other extra-curricular activities, (Mountains to Sea, Food What?)

4) Provide Tier 2 & 3 systems to support and monitor students with social, emotional, discipline and/or attendance concerns

Action Implemented

Analysis

Describe the overall implementation of the strategies/activities to achieve the articulated goal.

Trauma-informed practices and student advisories were implemented. Students had multiple opportunities to connect to peers in clubs and other activities. Additionally, a strong tiered system was implemented to address behavior and attendance concerns.

Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.

Tiered systems led to improved behavior with low suspensions. Additionally, attendance improved by 9%. Parent and student survey information indicated a sense of safety for students.

Explain any material differences between the Proposed Expenditures and Estimated Actual Expenditures.

There were no major material differences between the Proposed Expenditures and Estimated Actual Expenditures.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will remain the same in 23-24.

Annual Review and Update

SPSA Year Reviewed: 2022-23

Goal 2

Promote college and career readiness by engaging students in relevant and high quality instruction and curriculum.

Annual Measurable Outcomes

Metric/Indicator	Expected Outcomes	Actual Outcomes
Students will earn at least 25 credits each semester they are enrolled at Costanoa.	Seventy-five percent of students, who need 25 credits or more for graduation, enrolled for the entire semester will earn at least 25 credits.	82% of student who need 25 credits or more for graduation earned 25 credits.
Students will participate in at least one project based learning experience, this may include a senior project exhibition	75% experience at least one project based learning assignment or senior project.	100% of student experienced at least one project-based learning assignment.
Students enrolled in CTE courses	Ninety percent of seniors are enrolled in one or more CTE courses.	Over 90% of seniors were enrolled in one or more CTE courses.
Students placed in workplace settings (internships, jobs, volunteer work)	25% of seniors participate in at least 20 hours of internship, volunteer work or employment connected to a career interest.	More than 25% of students participated in at least 20 hours of internship, volunteer work or employment connected to a career interest.

Strategies/Activities for Goal 2

Planned Actions/Services	Actual Actions/Services
1) Expand introduction of Project Based Learning	Action implemented
2) Increase students' knowledge and skill for success in postsecondary education and employment through CTE courses and student internships/volunteer hours or employment	Action implemented
3) Redesign and implement a senior project or career portfolio - connected to habits of mind, heart and/or work	Action implemented

Analysis

Describe the overall implementation of the strategies/activities to achieve the articulated goal.
 Project based learning projects and portfolios was expanded and capture habits of mind, heart and/or work.

Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.

Data shows strategies and activities positively impacted students as all data targets were met.

Explain any material differences between the Proposed Expenditures and Estimated Actual Expenditures.

There were no major material differences between the Proposed Expenditures and Estimated Actual Expenditures.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will remain the same for 23-24.

Annual Review and Update

SPSA Year Reviewed: 2022-23

Goal 3

Use Tier 1-3 strategies to advance student academic achievement through literacy development.

Annual Measurable Outcomes

Metric/Indicator	Expected Outcomes	Actual Outcomes
Reading assessment (MAP or iReady)	At least 60% of students will meet their expected growth targets on the ELA assessment	Not met. 54% of students with two scores met their growth target.
Reading assessment (MAP or iReady)	At least 50% of ELL students will meet their expected growth targets on the ELA assessment	Not met.
Teacher use of accountable talk and iELD strategies on classroom walkthroughs.	All teachers will be observed using integrated ELD strategies and accountable talk strategies on 60% of classroom walkthroughs	Not met.

Strategies/Activities for Goal 3

Planned Actions/Services	Actual Actions/Services
1) Provide professional development and classroom monitoring focused on strategies to support literacy development with a focus on ELL. These strategies will include high impact teaching strategies including but not limited to, accountable student talk and integrated ELD	Action implemented
2) Culturally relevant materials and field trips	Action implemented
3) Revise monitoring of ELL students through LRT process	Action implemented
4) ELL classroom support (paraeducator)	Action implemented
5) Use ELPAC and iReady assessment to guide instruction	Action implemented

Analysis

Describe the overall implementation of the strategies/activities to achieve the articulated goal.

Costanoa students saw growth on the MAP, but there is still much work to be done to address academic achievement. Integrated ELD training did occur but full implementation of Integrated ELD strategies did not happen due to new staff being newly trained in these strategies.

Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.

This goal was not fully met and will continue to be a focus for next school year.

Explain any material differences between the Proposed Expenditures and Estimated Actual Expenditures.

There were no major material differences between the Proposed Expenditures and Estimated Actual Expenditures.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will remain the same for 23-24.

Annual Review and Update

SPSA Year Reviewed: 2022-23

Goal 4

Use Tier 1-3 strategies to advance student numeracy skills.

Annual Measurable Outcomes

Metric/Indicator	Expected Outcomes	Actual Outcomes
Mathematics Growth Assessment (MAP)	At least 60% of students will meet their expected growth targets on the math assessment	Not met. 42% of students with two scores for the year met the growth target.
Teacher use of accountable talk and iELD strategies on classroom walkthroughs.	The teacher will be observed using integrated ELD strategies and accountable talk strategies on 60% of classroom walkthroughs	Not met.

Strategies/Activities for Goal 4

Planned Actions/Services	Actual Actions/Services
1) Identify math assessment - (iReady or MAP?) - and use data to guide instruction	Met.
2) Provide professional development and classroom monitoring focused on strategies to support literacy and numeracy development and with a focus on ELL. These strategies will include high impact teaching strategies including but not limited to, accountable student talk and integrated ELD	Met.
3) Identify and implement high interest math curriculum	In progress.

Analysis

Describe the overall implementation of the strategies/activities to achieve the articulated goal.
This goal was not fully implemented and is in progress.

Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.
Due to new staff, this goals was not fully implemented and is in progress.

Explain any material differences between the Proposed Expenditures and Estimated Actual Expenditures.
There are no major material differences between the proposed and actual expenditures.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will remain the same in 23-24.

Budget Summary and Consolidation

The Budget Summary is required for schools funded through the ConApp. The Consolidation of Funds is required for a school receiving funds allocated through the ConApp and consolidating those funds as part of a schoolwide program.

Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	31,496
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	261,793.00

Allocations by Funding Source

Funding Source	Amount	Balance
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Expenditures by Funding Source

Funding Source	Amount
Donations	500.00
ESSER	150,957.00
LCFF - Base	1,000.00
LCFF - Supplemental	64,389.00
Title I	39,447.00
Title I Part A: Professional Development (PI Schools)	3,500.00
Title IV Part A: Student Support and Academic Enrichment	2,000.00

Expenditures by Budget Reference

Budget Reference	Amount
1000-1999: Certificated Personnel Salaries	52,221.00
2000-2999: Classified Personnel Salaries	170,213.00
4000-4999: Books And Supplies	9,059.00
5000-5999: Services And Other Operating Expenditures	3,000.00
5800: Professional/Consulting Services And Operating Expenditures	27,300.00

Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
4000-4999: Books And Supplies	Donations	500.00
2000-2999: Classified Personnel Salaries	ESSER	150,957.00
4000-4999: Books And Supplies	LCFF - Base	1,000.00
1000-1999: Certificated Personnel Salaries	LCFF - Supplemental	39,389.00
2000-2999: Classified Personnel Salaries	LCFF - Supplemental	500.00
4000-4999: Books And Supplies	LCFF - Supplemental	3,500.00
5800: Professional/Consulting Services And Operating Expenditures	LCFF - Supplemental	21,000.00
1000-1999: Certificated Personnel Salaries	Title I	12,832.00
2000-2999: Classified Personnel Salaries	Title I	18,756.00
4000-4999: Books And Supplies	Title I	4,059.00
5000-5999: Services And Other Operating Expenditures	Title I	3,000.00
5800: Professional/Consulting Services And Operating Expenditures	Title I	800.00
5800: Professional/Consulting Services And Operating Expenditures	Title I Part A: Professional Development (PI Schools)	3,500.00
5800: Professional/Consulting Services And Operating Expenditures	Title IV Part A: Student Support and Academic Enrichment	2,000.00

School Site Council Membership

California Education Code describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school. The current make-up of the SSC is as follows:

- 1 School Principal
- 3 Classroom Teachers
- 1 Other School Staff
- 3 Parent or Community Members
- 0 Secondary Students

Name of Members	Role
Clyde Curley	Principal
Maria Diaz Perez	Classroom Teacher
Amelia von Gerer	Classroom Teacher
Zack Garban	Classroom Teacher
Deutron Kebebu	Parent or Community Member
Gail Mabrouk	Other School Staff
Fran Wisnowski	Parent or Community Member
Michelle Easter	Parent or Community Member

At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.

Addendum

For questions related to specific sections of the template, please see instructions below:

Instructions: Linked Table of Contents

Educational Partner Involvement

Goals, Strategies, & Proposed Expenditures

Planned Strategies/Activities

Annual Review and Update

Budget Summary and Consolidation

Appendix A: Plan Requirements for Schools Funded Through the ConApp

Appendix B: Select State and Federal Programs

For additional questions or technical assistance related to completion of the SPSA template, please contact the Local Educational Agency, or the CDE's Title I Policy and Program Guidance Office at TITLEI@cde.ca.gov.

Educational Partner Involvement

Meaningful involvement of parents, students, and other stakeholders is critical to the development of the SPSA and the budget process. As such, the SPSA should be shared with, and schools should request input from, school site-level advisory groups, as applicable (e.g., English Learner Advisory Councils, student advisory groups, etc.).

Describe the process used to involve advisory committees, parents, students, school faculty and staff, and the community in the development of the SPSA and the annual review and update.

Goals, Strategies, & Proposed Expenditures

In this section a school provides a description of the annual goals to be achieved by the school. This section also includes descriptions of the specific planned strategies/activities a school will take to meet the identified goals, and a description of the expenditures required to implement the specific strategies and activities.

Goal

State the goal. A goal is a broad statement that describes the desired result to which all strategies/activities are directed. A goal answers the question: What is the school seeking to achieve? A school may number the goals using the "Goal #" for ease of reference.

Basis for this Goal

Describe the basis for establishing the goal. The goal should be based upon an analysis of verifiable state data, including state indicator data from the California School Dashboard (Dashboard) and data from the School Accountability Report Card, and may include any data voluntarily developed by districts to measure pupil achievement.

Expected Annual Measurable Outcomes

Identify the metric(s) and/or state indicator(s) that the school will use as a means of evaluating progress toward accomplishing the goal. A school may identify metrics for specific student groups. Include in the baseline column the most recent data associated with the metric or indicator available at the time of adoption of the SPSA. The most recent data associated with a metric or indicator includes data reported in the annual update of the SPSA. In the subsequent Expected Outcome column, identify the progress the school intends to be make in the coming year.

Planned Strategies/Activities

Describe the strategies and activities being provided to meet the described goal. Strategies and activities that are implemented to achieve the identified goal may be grouped together. A school may number the strategy/activity using the "Strategy/Activity #" for ease of reference.

A school receiving funds allocated through the ConApp is required to describe in their strategies and activities how they will address specific state and federal requirements. A list of these requirements may be found in Appendix A: Plan Requirements for Schools Funded Through the ConApp. At a minimum a school receiving funds allocated through the ConApp must address these requirements; however, a school may describe additional strategies/activities as well.

Students to be Served by this Strategy/Activity

Indicate in this box which students will benefit from the strategies/activities by indicating “All Students” or listing one or more specific student group(s) to be served.

Proposed Expenditures for this Strategy/Activity

For each strategy/activity, list and describe the proposed expenditures for the school year to implement these strategies/activities, including where those expenditures can be found in the school’s budget. The school should reference all fund sources for each proposed expenditure and should provide budget references as an object code or an object code description.

Proposed expenditures that are included more than once in a SPSA should be indicated as a duplicated expenditure and include a reference to the goal and strategy/activity where the expenditure first appears in the SPSA.

Annual Review and Update

The planned goals, expected outcomes, planned strategies/activities, and proposed expenditures must be copied verbatim from the previous year’s approved SPSA. Minor typographical errors may be corrected.

Annual Measurable Outcomes

For each goal in the prior year, provide the metric/indicators, the expected outcomes, and the actual outcomes; review the actual outcomes as compared to the expected outcomes identified in the prior year for the goal.

Strategies/Activities

Identify the planned strategies/activities and the proposed expenditures to implement these strategies/activities toward achieving the described goal, then identify the actual strategies/activities implemented to meet the described goal and the estimated actual expenditures to implement the strategies/activities. As applicable, identify any changes to the student groups served.

Analysis

Using actual outcome data, including state indicator data from the Dashboard, analyze whether the planned strategies/activities were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the strategies/activities to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process.
- Describe the overall effectiveness of the strategies/activities to achieve the articulated goal as measured by the school.
- Explain any material differences between Proposed Expenditures and Estimated Actual Expenditures. Minor variances in expenditures or a dollar-for-dollar accounting is not required.
- Describe any changes that will be made to the goal, expected annual measurable outcomes, metrics/indicators, or strategies/activities to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard, as applicable. Identify where those changes can be found in the SPSA.

Budget Summary and Consolidation

In this section a school provides a brief summary of the funding allocated to the school through the ConApp and/or other funding sources as well as the total amount of funds for proposed expenditures described in the SPSA. The Budget Summary is required for schools funded through the ConApp. The Consolidation of Funds is required for a school receiving funds allocated through the ConApp and consolidating those funds as part of a schoolwide program.

Budget Summary

A school receiving funds allocated through the ConApp should complete the Budget Summary as follows:

- **Total Funds Provided to the School Through the Consolidated Application:** This amount is the total amount of funding provided to the school through the ConApp for the school year. The school year means the fiscal year for which a SPSA is adopted or updated.
- **Total Funds Budgeted for Strategies to Meet the Goals in the SPSA:** This amount is the total of the proposed expenditures from all sources of funds associated with the strategies/activities reflected in the SPSA. To the extent strategies/activities and/or proposed expenditures are listed in the SPSA under more than one goal, the expenditures should be counted only once.

A school may include additional information or more detail.

Consolidation of Funds

A school receiving funds allocated through the ConApp and consolidating those funds as part of a schoolwide program is required to include a list of state and local programs and other federal programs that the school will consolidate in the schoolwide program. A list of commonly consolidated state and federal programs is provided in Appendix B: Select State and Federal Programs. List the federal funding source(s) and the amount(s) being consolidated in the schoolwide program, then list the state and/or local funding source(s) and the amount(s). Adjust the table as needed.

Appendix A: Plan Requirements for Schools Funded Through the ConApp

Basic Plan Requirements

A school receiving funds allocated through the ConApp is required to develop a SPSA. The content of a SPSA must be aligned with school goals for improving student achievement. School goals must be based upon an analysis of verifiable state data and may include any data voluntarily developed by districts to measure student achievement.

The SSC is required to develop the SPSA, which must address each of the following, as applicable:

1. A description of curricula, instructional strategies and materials responsive to the individual needs and learning styles of each student (described in the Strategies/Activities).
2. A description of instructional and auxiliary services to meet the special needs of non-English-speaking or limited-English-speaking students, including instruction in a language these students understand; educationally disadvantaged students; gifted and talented students; and students with exceptional needs (described in the Strategies/Activities).
3. A description of a staff development program for teachers, other school personnel, paraprofessionals, and volunteers, including those participating in special programs (described in the Strategies/Activities).
4. An identification of the schools' means of evaluating progress toward accomplishing its goals (described in the Expected Annual Measurable Outcomes) and an ongoing evaluation of the educational program of the school (described in the Annual Review and Update).
5. A description of how funds provided to the school through the ConApp will be used to improve the academic performance of all pupils to the level of state performance goals (described in the Proposed Expenditures for Strategies/Activities).
6. The proposed expenditures of funds available to the school through the programs described in EC Section 52851. For purposes of this subdivision, proposed expenditures of funds available to the school must include, but not be limited to, salaries and staff benefits for persons providing services for those programs (described in the Proposed Expenditures for Strategies/Activities).
7. The proposed expenditure of funds available to the school through the federal Improving America's Schools Act of 1994 and its amendments. If the school operates a state-approved schoolwide program in a manner consistent with the expenditure of funds available to the school pursuant to EC Section 52851, employees of the schoolwide program may be deemed funded by a single cost objective.
8. A description of how state and federal law governing programs identified in EC Section 64000 will be implemented, as applicable (described in the Strategies/Activities).
9. A description of any other activities and objectives as established by the SSC (described in the Strategies/Activities).

The SPSA, including proposed expenditures of funds allocated to the school through the ConApp, must be reviewed annually and updated by the SSC.

Authority cited: EC sections 64001(f)-(g) and 52853(a)(1)-(7).

Schoolwide Program Requirements

A school receiving funds allocated through the ConApp and operating a schoolwide program (SWP) must describe how the school will carry out each of the following components:

1. A description of the strategies that the school will be implementing to address school needs, including a description of how such strategies will
 - a. provide opportunities for all students, including socioeconomically disadvantaged students, students from major racial and ethnic groups, students with disabilities, and English learners, to meet the challenging state academic standards.
 - b. use effective methods and instructional strategies based on scientifically based research that
 - i. strengthen the core academic program in the school;
 - ii. provide an enriched and accelerated curriculum;
 - iii. increase the amount and quality of learning time;
 - iv. include strategies for meeting the educational needs of historically underserved populations;
 - v. help provide an enriched and accelerated curriculum; and
 - vi. are consistent with, and are designed to implement, state and local improvement plans, if any.
 - c. address the needs of all students in the school, but particularly the needs of those at risk of not meeting the challenging state academic standards, through activities which may include the following:
 - i. strategies to improve students' skills outside the academic subject areas;
 - ii. preparation for and awareness of opportunities for postsecondary education and the workforce;
 - iii. implementation of a schoolwide tiered model to prevent and address problem behavior;
 - iv. professional development and other activities for teachers, paraprofessionals, and other school personnel to improve instruction and use of data; and
 - v. strategies for assisting preschool children in the transition from early childhood education programs to local elementary school programs.
2. A description of how the school will determine if school needs have been met (described in the Expected Annual Measurable Outcomes and the Annual Review and Update).
3. A description of how the school will ensure instruction by highly qualified teachers and provide ongoing professional development, including
 - a. strategies to attract highly qualified teachers;
 - b. providing high-quality and ongoing professional development that is aligned with the state's academic standards for teachers, principals, paraprofessionals and, if appropriate, pupil services personnel, parents, and other staff, to enable all students in the school to meet the state's academic standards;
 - c. the devotion of sufficient resources to effectively carry out professional development activities; and
 - d. the inclusion of teachers in professional development activities regarding the use of academic assessments to enable them to provide information on, and to improve, the achievement of individual students and the overall instructional program.
4. A description of how the school will ensure parental involvement in the planning, review, and improvement of the schoolwide program plan (described in Educational Partner Involvement and/or Strategies/Activities).
5. A description of the activities the school will include to ensure that students who experience difficulty attaining proficient or advanced levels of academic achievement standards will be provided with effective, timely additional support, including measures to
 - a. Ensure that those students' difficulties are identified on a timely basis; and
 - b. Provide sufficient information on which to base effective assistance to those students.
6. For an elementary school, a description of how the school will assist preschool students in the successful transition from early childhood programs to the school.
7. A description of how the school will use resources to carry out these components (described in the Proposed Expenditures for Strategies/Activities).

Authority Cited: Title 34 of the Code of Federal Regulations (34 CFR) sections 200.27(a)(3)(i)-(iii) and 200.28 and section 1114(b)(7)(A)(i)-(iii) and 1118(b) of the ESEA.

Appendix B: Select State and Federal Programs

Federal Programs

Title I, Part A: School Allocation
Title I, Part A: School Parent and Family Engagement Allocation
Title I, Part A: Targeted Support and Improvement Allocation
Title I, Part C: Education of Migratory Children
Title II, Part A: Supporting Effective Instruction
Title III, Part A: Language Instruction for English Learners and Immigrate Youth
Title IV Part A: Student Support and Academic Enrichment Grants
Title IV Part B: 21st Century Community Learning Centers
Title V, Part B: Rural Education Initiative
Title VI, Part A: Indian, Native Hawaiian, and Alaska Native Education

State or Local Programs

After School Education and Safety Program
American Indian Education
Child Development Programs
Economic Impact Aid/State Compensatory Education (carryover funds)
Economic Impact Aid/Limited English Proficient (carryover funds)
California Foster Youth Services
California Partnership Academies
California Tobacco-Use Prevention Education Program

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Purchase Orders, Bids, and Quotes

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the purchase orders, bids, and quotes from June 2, 2023 through July 31, 2023.

BACKGROUND:

A detailed report is attached, listing purchase orders, quotes and bids that require Board approval prior to release to vendors or ratification within 60 days as allowed by Education Code 17605.

The following definitions are provided to clarify the differences between purchase orders, quotes, and bids:

Purchase Orders:

All purchases shall be made by formal contract or purchase order or shall be accompanied by a receipt. The Superintendent or designee may create a "blanket" or "open" purchase order system for the purchase of minor items as needed from a vendor.

Quotes:

For the purchase of materials and supplies between \$15,000 and \$60,000 more than one quote is required and may be verbal or written. When purchases will be \$15,000 to \$109,300 for contracted work other than Public Works Projects and \$60,000 to \$109,300 for materials and supplies, several vendors are contacted for written quotes/proposals. This process, though not as rigorous as a bid, ensures that the District has involved more than one vendor and will secure a competitive price.

Bids/RFP:

A formal process including advertising to notify prospective bidders, distribution of written specification regarding the work or materials, and compliance with legal guidelines for bidding, must be followed for contracted work other than CUPCAA Public Works Projects projected to cost \$109,300 and over, or for materials and supplies in the sum of \$109,300 or over unless a Cooperative Purchasing Agreement is being utilized under PCC 20118. Under CUPCAA contracts may be awarded up to \$60,000 without additional quotes. Informal bidding procedures are followed for Public Works projects from \$60,000 to \$200,000 and a formal bid process occurs for Public Works projects over \$200,000 (PCC 20117(B), 20651(B)). Bids are

AGENDA ITEM: 8.3.2.1

solicited from a wide pool of prospective vendors, thus assuring that when the award is made to the lowest responsible bidder and that the District receives the best price available.

This work is in direct support of the following District goal and its corresponding metrics:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO23-02140	WOODCRAFT SUPPLIES	LATHE LAGUNA REVO 220V MODEL1836-220	SCHS	01	C. PERKINS CTE:	3,475.41
PO23-02537	AMANDA PACKER	AP PARENT REIMBS - (RE: JP/SETTLEMENT AGREEMENT)	SPED	01	Sped Learn Rec	4,420.00
PO23-02538	MISC REIMB	WASC reimbursement	BSS	01	NO REPORTING RI	169.00
PO23-02539	ATLANTIS PAVING & G	#DLV ADA PATH OF TRAVEL	M&O	40	2012 SERIES A G	91,200.00
PO23-02540	BOSCO CONSTRUCTION	*#BV HVAC ABATEMENT	M&O	40	2012 SERIES A G	86,071.00
PO23-02541	M3 ENVIRONMENTAL CO	#BV HVAC ABATEMENT OVERSIGHT	M&O	40	2012 SERIES A G	9,964.00
PO23-02542	COLLEGE BOARD, THE	CFP COLLEGE BOARD AP EXAM BILL	SCHS	01	OTHER RESTRICT	50,079.00
PO23-02543	COLLEGE BOARD, THE	CFP-AP TEST	SQHS	01	OTHER RESTRICT	36,985.00
PO23-02544	BLACKBOARD INC	Blackboard Renewal	IT	01	NO REPORTING RI	10,414.50
PO23-02545	AT&T	AT&T Analog Lines	IT	01	NO REPORTING RI	16,578.84
PO23-02547	ATLANTIS PAVING & G	HH - SLIT REMOVAL	M&O	01	OTHER RESTRICT	11,800.00
PO23-02548	AQUA SOURCE, INC.	CERTIFIED POOL OPERATOR COURSE	M&O	01	ONGOING & MAJO	950.00
PO23-02549	PREMIER INSPECTION	SQ SCOREBOARD INSPECTIONS	M&O	21	Bond A Secondar	4,200.00
PO23-02550	CDW GOVERNMENT INC.	*SCH IFP's	M&O	21	Bond A Secondar	50,975.00
PO23-02551	CEN-CON INC	MHMS ADMIN CEILING	M&O	21	Bond A Secondar	40,000.00
PO23-02552	FIBER OPTIC TELECOM	DLV KEY CARD ACCESS CONTROL IMPLEMENTATION	M&O	21	Bond A Elem	68,080.00
PO23-02558	MANTELMOUNT	HH IFP MOUNTS	M&O	21	Bond A Secondar	20,715.99
PO23-02559	MANTELMOUNT	SCH IFP MOUNTS	M&O	21	Bond A Secondar	27,966.58
PO23-02561	PHOENIX MODULAR ELE	B40SS ELEVATOR ENGINEERING	M&O	21	Bond A Elem	5,600.00
PO23-02562	SECUREALL CORPORATI	DW AUX POWER SUPPLIES	M&O	21	Bond A Secondar	16,248.63
PO23-02564	101 BUILDERS, INC	=DLV RELOCATABLE GRADING	M&O	25	OTHER RESTRICT	119,101.00
PO23-02569	DILBECK & SONS INC	DELE FOOD SERVICE / DRY STORAGE	M&O	25	OTHER RESTRICT	56,950.00
PO23-02570	DIVISION OF STATE A	B40SS ELEC SVC UPGRADE PLAN FEE	M&O	21	Bond A Elem	5,477.50
PO23-02571	COLLEGE BOARD, THE	CFP-CONFERENCE	SQHS	01	ESEA:STDNT SUPP	175.00
PO23-02572	AMERICAN SUPPLY COR	Inventory-Custodial Wipes	WRSH	01	NO REPORTING RI	4,813.34
PO23-02573	SOLUTION TREE	Books for Summer SCIL training	CURR	01	ESSER III ARP	4,050.33
PO23-02575	BENCHMARK EDUCATION	Benchmark Order Westlake Elementary	SPED	01	Sped Dispute	6,064.36
PO23-02576	CDW GOVERNMENT INC.	LAPTOP COMPUTER FOR IAN GOLDSPIK	M&O	01	ONGOING & MAJO	2,846.46
PO23-02578	HARLEY FARMS, INC.	CFP-Field Trip - After School Program	BVEL	01	OTHER RESTRICT	360.00
PO23-02579	SANTA CRUZ MUSEUM O	CFP-Field Trip - After School Program	BVEL	01	OTHER RESTRICT	200.00
PO23-02580	NORA SARKISSIAN	CFP- CSA - N. Sarkissian - Pottery Clasds - Clay	BVEL	01	ELO-P	1,120.00
PO23-02581	GARNER, DUANE	CFP - CSA-Duane Garner (Basket Ball)	BVEL	01	ELO-P	640.00
PO23-02582	MISC REIMB	Springer, Craig WASC reimbursement	BSS	01	NO REPORTING RI	329.73
PO23-02583	CABRILLO COLLEGE	CFP SCCS Summer Retreat Facilities Rental	SUPT	01	NO REPORTING RI	468.00

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Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO23-02584	CROWE LLP	BOND AUDIT SERVICES	FIN	21	Bond A Secondar	28,000.00
PO23-02585	APPLE COMPUTER INC	SPECIAL ED. APPLE Mac Computers	SPED	01	SE:LOC ASST ARP	3,155.52
PO23-02586	COMPUTER SCI TEACHE	CSTA 2023 Virtual Conference	CURR	01	OTHER RESTRICT	325.00
PO23-02587	TYLERAGAN HE LLC	SCHS Autoshop Repair	CURR	01	Measure T	262.50
PO23-02588	AMAZON CAPITAL SERV	leadership book: fierce conversations	SUPT	01	NO REPORTING RI	40.00
PO23-02589	ROYAL COACH TOURS	CSUMB Buses 3/1/23	SUPT	01	NO REPORTING RI	3,747.00
PO23-02590	AMAZON CAPITAL SERV	Books for Kris	SUPT	01	NO REPORTING RI	32.67
PO23-02591	CDW GOVERNMENT INC.	SpEd Rescue Funds Laptop Computer x 10	SPED	01	Sped Learn Rec	8,987.58
PO23-02592	TEACHERS CURRICULUM	TCI History/Social Studies Curriculum for DLV	CURR	01	NO REPORTING RI	75,545.00
PO23-02593	TEACHERS CURRICULUM	TCI History/Social Studies Curriculum for Bayview	CURR	01	NO REPORTING RI	50,090.35
PO23-02594	TEACHERS CURRICULUM	TCI History/Social Studies Curriculum for Gault	CURR	01	NO REPORTING RI	46,482.48
PO23-02595	TEACHERS CURRICULUM	TCI History/Social Studies Curriculum for Westlake	CURR	01	NO REPORTING RI	67,339.85
PO23-02596	TEACHERS CURRICULUM	TCI History/Social Studies Curriculum for AFE	CURR	01	NO REPORTING RI	15,248.60
PO23-02597	TEACHERS CURRICULUM	TCI History/Social Studies Curriculum for Monarch	CURR	01	NO REPORTING RI	19,367.70
PO23-02600	CDW GOVERNMENT INC.	NotebookThinkPads for Laptop Refresh	IT	01	ESSER II	124,953.13
PO23-02601	SANTA CRUZ COE BUSI	Hotspots for SCCS	IT	01	ELO ESSER II	5,970.90
PO23-02602	TIMOTHY LANDECK	Technology Mentoring - Jon Morgan	IT	01	ESEA:TEACHER Q	3,000.00
PO23-02603	BRINKS AWARDS & SIG	Plaques for Outgoing Student Trustees	SUPT	01	NO REPORTING RI	213.04
PO23-02604	T-MOBILE/972412038	T-MOBILE HOT SPOTS	IT	01	NO REPORTING RI	16,000.00
PO23-02605	CDW GOVERNMENT INC.	SpEd Rescue Funds Monitors	SPED	01	SE:LOC ASST ARP	424.70
PO23-02606	AMANDA PACKER	AP PARENT REIMBS - (RE: JP/SETTLEMENT AGREEMENT)	SPED	01	Sped Learn Rec	1,472.00
PO23-02607	HEINEMANN	Do the Math Materials	SPED	01	SE:LOC ASST ARP	16,732.90
PO23-02608	LISA DUPONT	CSA: MANDATED IEP PSYCHO-EDUCATIONAL ASSESSMENTS	SPED	01	SE:LAE ARP PPS	7,000.00
PO23-02609	JOSTENS INC	CFP - YEARBOOKS	SCHS	01	OTHER RESTRICT	4,753.04
PO23-02610	GREAT MINDS LLC	Great Minds Quote 00262606	GAEL	01	LOTTERY:INSTRU	8,122.08
PO23-02611	FRONTLINE EDUCATION	Frontline Asset Management	IT	01	NO REPORTING RI	734.19
PO23-02612	FRONTLINE EDUCATION	Frontline Asset Management	IT	01	NO REPORTING RI	3,690.00
PO23-02613	BOYS & GIRLS CLUB O	Boys and Girls Club Summer Enrichment Program	CURR	01	ELO-P	85,650.00
PO23-02614	MOORE TWINING ASSOC	BV BALL WALL TESTING	M&O	21	Bond A Elem	3,650.12
PO23-02615	EPES SOFTWARE	WEB ACCOUNTING FOR ASB	FIN	01	NO REPORTING RI	1,056.00
PO23-02616	LISA C FRASER	Lisa Fraser CSA for Kris	SUPT	01	NO REPORTING RI	8,800.00
PO23-02617	A-Z BUS SALES INC	Electric Buses (4)	TRAN	01	TRANSPORT:SPEC	28,543.28
PO23-02618	SANTA CRUZ COUNTY C	Clerk Elections 11/8/22 Secondary	SUPT	01	NO REPORTING RI	195,864.03

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ESCAPE ONLINE

Description

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PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO23-02619	SANTA CRUZ COUNTY C	Clerk Elections 11/8/22 Elementary	SUPT	01	NO REPORTING RI	94,570.66
PO23-02620	STAPLES ADVANTAGE	SEC Summer School - Copy Paper	CURR	01	ESSER II	197.48
PO23-02621	BRINKS AWARDS & SIG	CFP-GRADUATION MEDALS	SQHS	01	NO REPORTING RI	244.72
PO23-02622	CDW GOVERNMENT INC.	District Chromebook Inventory Refresh	IT	01	ESSER II	98,485.56
PO23-02623	TRANSACT COMMUNICAT	Travel Tracker Route & Trips software B.A. 6/14/23	TRAN	01	TRANSPORT:HOM	14,500.00
PO23-02624	BUSWEST	School Bus 32 passeger+1 w/c	TRAN	01	TRANSPORT:HOM	195,101.26
PO23-02627	CDW GOVERNMENT INC.	HP Windows 11, HDMI Cable, Display Cable	BUSN	01	NO REPORTING RI	954.22
PO23-02628	ENTERPRISE RENT-A-C	VAN RENTAL FOR JORGE TORREZ-CHOIR	SQHS	01	NO REPORTING RI	502.69
PO23-02629	BOXWOOD TECHNOLOGY	ACSA Student Services Director Posting	HR	01	NO REPORTING RI	250.00
PO23-02630	WCAF, LLC	2023 FORD RANGER SUPERCAB 4X2 TRUCK	M&O	01	OTHER RESTRICT	37,547.91
PO23-02631	DILBECK & SONS INC	HH - REPAIR BLEACHERS	M&O	01	OTHER RESTRICT	7,355.00
PO23-02632	KOALA TREE CARE	B40SS - TREE REMEDIATION PROJECT	M&O	01	ONGOING & MAJO	7,500.00
PO23-02634	CITY OF SANTA CRUZ	CFP INVOICE 045167 SRO	SUPT	01	NO REPORTING RI	100,202.49
PO23-02635	SCHOLASTIC BOOK FAI	CFP - Scholastic Book Fair	BVEL	01	DONATIONS	4,272.71
PO23-02636	SHUTTERFLY LIFETOU	CFP - Lifetouch Yearbooks	BVEL	01	DONATIONS	1,342.55
PO23-02637	SANTA CRUZ COE	DLV Outdoor Science School	DLEL	01	DONATIONS	26,449.00
PO23-02638	CITY OF SANTA CRUZ	CFP INVOICE 045167 SRO	SUPT	01	NO REPORTING RI	60,978.58
PO24-00001	A-Z BUS SALES INC	Open PO for parts	TRAN	01	TRANSPORT:SPEC	2,500.00
PO24-00002	AUTO ELECTRIC SPECI	Open PO for Repairs	TRAN	01	TRANSPORT:HOM	100.00
PO24-00003	AUTO ELECTRIC SPECI	Open PO for Repairs	TRAN	01	TRANSPORT:SPEC	100.00
PO24-00004	BUSWEST	Open PO for Parts	TRAN	01	TRANSPORT:HOM	2,500.00
PO24-00005	DOCTORS ON DUTY MED	Open PO for Driver Physicals	TRAN	01	TRANSPORT:HOM	1,400.00
PO24-00006	EXTREME TOWING	Open PO for Towing	TRAN	01	TRANSPORT:HOM	100.00
PO24-00007	EXTREME TOWING	Open PO for Towing	TRAN	01	TRANSPORT:SPEC	100.00
PO24-00008	ROBERT L IVERS	Open PO for Opacity Tests	TRAN	01	TRANSPORT:HOM	350.00
PO24-00009	ROBERT L IVERS	Open PO for Opacity Tests	TRAN	01	TRANSPORT:SPEC	350.00
PO24-00010	LION ELECTRIC CO US	Open PO for Electric Bus Parts	TRAN	01	TRANSPORT:HOM	2,500.00
PO24-00011	LION ELECTRIC CO US	Open PO for Electric Bus Service	TRAN	01	TRANSPORT:HOM	2,500.00
PO24-00012	WINCHESTER SOQUEL D	Open PO for Bus Parts	TRAN	01	TRANSPORT:SPEC	3,000.00
PO24-00013	DIESELWORKS	Open PO for Bus Repairs/Service	TRAN	01	TRANSPORT:HOM	32,000.00
PO24-00014	DIESELWORKS	Open PO for Bus Repairs/Service	TRAN	01	TRANSPORT:SPEC	15,000.00
PO24-00015	FLYERS ENERGY LLC	Open PO for Fuel	TRAN	01	TRANSPORT:HOM	40,000.00
PO24-00016	WINCHESTER SOQUEL D	Open PO for Bus Parts	TRAN	01	TRANSPORT:HOM	5,000.00
PO24-00017	NORTH BAY FORD	Open PO for Bus Parts	TRAN	01	TRANSPORT:HOM	200.00
PO24-00018	PACIFIC TRUCK PARTS	Open PO for Bus Parts	TRAN	01	TRANSPORT:HOM	2,500.00
PO24-00019	PALACE BUSINESS SOL	Open PO for Office Supplies	TRAN	01	TRANSPORT:HOM	500.00
PO24-00020	PAJARO VALLEY USD	Open PO for Bus Repairs	TRAN	01	TRANSPORT:HOM	500.00

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PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00021	COAST COUNTIES PETE	Open PO for Bus Repairs	TRAN	01	TRANSPORT:HOM	7,000.00
PO24-00022	COAST COUNTIES PETE	Open PO for Bus Repairs	TRAN	01	TRANSPORT:SPEC	1,000.00
PO24-00023	TRAVIS PRIOR DBA PR	Open PO for Tires	TRAN	01	TRANSPORT:HOM	2,500.00
PO24-00024	TRAVIS PRIOR DBA PR	Open PO for Tires	TRAN	01	TRANSPORT:SPEC	2,500.00
PO24-00025	TRAVIS PRIOR DBA PR	Open PO for Repairs	TRAN	01	TRANSPORT:HOM	500.00
PO24-00026	TRAVIS PRIOR DBA PR	Open PO for Repairs	TRAN	01	TRANSPORT:SPEC	500.00
PO24-00027	ROSSI'S TOWING	Open PO for Towing	TRAN	01	TRANSPORT:HOM	300.00
PO24-00028	ROSSI'S TOWING	Open PO for Towing	TRAN	01	TRANSPORT:SPEC	300.00
PO24-00029	SALINAS VALLEY FORD	Open PO for Bus Repairs	TRAN	01	TRANSPORT:HOM	500.00
PO24-00030	SALINAS VALLEY FORD	Open PO for Bus Repairs	TRAN	01	TRANSPORT:SPEC	500.00
PO24-00031	SANTA CRUZ FIRE EQU	Refill Fire Extinguishers	TRAN	01	TRANSPORT:HOM	950.00
PO24-00032	VERTICAL BRIDGE TOW	Tower Space Rent	TRAN	01	TRANSPORT:HOM	3,700.00
PO24-00033	SILKE COMMUNICATION	Open PO for Radios	TRAN	01	TRANSPORT:HOM	2,000.00
PO24-00034	CREATIVE BUS SALES	Open PO for Bus Parts	TRAN	01	TRANSPORT:HOM	500.00
PO24-00035	CREATIVE BUS SALES	Open PO for Bus Parts	TRAN	01	TRANSPORT:SPEC	500.00
PO24-00036	OFFICE DEPOT	Open PO for Office Supplies/Paper	TRAN	01	TRANSPORT:HOM	100.00
PO24-00037	STAPLES ADVANTAGE	Paper	TRAN	01	TRANSPORT:HOM	500.00
PO24-00038	STEVE TORRES MATCO	Open PO for Bus Parts	TRAN	01	TRANSPORT:HOM	1,000.00
PO24-00039	APEX AUTO GLASS	Open PO for Glass Repair	TRAN	01	TRANSPORT:HOM	200.00
PO24-00040	APEX AUTO GLASS	Open PO for Glass Repair	TRAN	01	TRANSPORT:SPEC	200.00
PO24-00041	CHAZ TOWING	Open PO for Towing	TRAN	01	TRANSPORT:HOM	500.00
PO24-00042	BOBBYS PIT STOP INC	Open PO for Bus Repairs	TRAN	01	TRANSPORT:HOM	500.00
PO24-00043	ACTION TOWING & ROA	Open PO for Towing	TRAN	01	TRANSPORT:HOM	500.00
PO24-00044	CARRILLO, CARLOS DA	Game Clock Mgmt./Assistance	HHS	01	Measure T	1,000.00
PO24-00045	ADRIAN GALINDO	Game Clock Mgmt./Assistance	HHS	01	Measure T	1,000.00
PO24-00046	PENINSULA SPORTS IN	Open PO for Sports Fees	HHS	01	Measure T	2,500.00
PO24-00047	PACIFIC COAST ATHLE	Open PO for League Fees	HHS	01	Measure T	500.00
PO24-00048	CIF-CALIF INTERSCHO	Open PO for State League Dues	HHS	01	Measure T	950.00
PO24-00049	SANTA CRUZ COUNTY B	Open PO for BB Officials	HHS	01	Measure T	1,000.00
PO24-00050	STAPLES ADVANTAGE	Copy Paper	HHS	01	NO REPORTING RI	5,000.00
PO24-00051	OFFICE DEPOT	Open PO for Paper	HHS	01	NO REPORTING RI	5,000.00
PO24-00052	SC COAST ATHLETIC L	Open PO for League Dues	HHS	01	Measure T	8,500.00
PO24-00053	CIF-CCS	Open PO for Sports Fees	HHS	01	Measure T	6,000.00
PO24-00054	MHB VOLLEYBALL CONS	Open PO for Officials/Fees	HHS	01	Measure T	6,500.00
PO24-00055	SANTA CRUZ COUNTY S	Open PO for Soccer Referees	HHS	01	Measure T	7,000.00
PO24-00056	SANTA CRUZ COUNTY B	Open PO for Baseball Umpires	HHS	01	Measure T	7,500.00
PO24-00057	NORTH BAY FORD	Open PO for Bus Repairs	TRAN	01	TRANSPORT:HOM	8,000.00
PO24-00058	NORTH BAY FORD	Open PO for Bus Repairs	TRAN	01	TRANSPORT:SPEC	6,000.00
PO24-00059	SAN JOSE CHARTER IN	Open PO for Football Transportation	TRAN	01	NO REPORTING RI	5,000.00
PO24-00060	WILLIAMSON BODY & P	Open PO for Bus Repairs	TRAN	01	TRANSPORT:SPEC	5,000.00
PO24-00061	KATIE EICHOLZ	Parent Transportation Reimbursement	TRAN	01	TRANSPORT:SPEC	12,000.00

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Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00062	DISCOVERY CHARTERS	Open PO for Football Transportation	TRAN	01	NO REPORTING RI	10,000.00
PO24-00063	ENTERPRISE RENT-A-C	Open PO for Van Rental	TRAN	01	TRANSPORT:HOM	15,000.00
PO24-00064	ADROIT ADVANCED TEC	Open PO for Student Transportation	TRAN	01	TRANSPORT:HOM	24,000.00
PO24-00065	INTERNATIONAL BACCA	CFP - Annual IB Diploma Fee	HHS	01	NO REPORTING RI	12,233.00
PO24-00066	SCHOOL INNOVATIONS	Program Advisory Services 23-24 school year	BUSN	01	NO REPORTING RI	16,500.00
PO24-00067	COAST PAPER & SUPPL	Open PO for Custodial Supplies	HHS	01	NO REPORTING RI	9,500.00
PO24-00068	HOME DEPOT INC	Open PO for Custodial Supplies	HHS	01	NO REPORTING RI	100.00
PO24-00069	SAN LORENZO LUMBER	Open PO for Custodial Supplies	HHS	01	NO REPORTING RI	100.00
PO24-00070	PALACE BUSINESS SOL	Open PO for Custodial Supplies	HHS	01	NO REPORTING RI	250.00
PO24-00071	ACSA attn:financial	23-24 ACSA Membership Renewal for K. Munro	SUPT	01	NO REPORTING RI	1,933.68
PO24-00072	GOLD STAR FOODS	FS Food Purchases	FS	13	CHLD NUTR:SCHO	300,000.00
PO24-00073	DANIELSEN CO.	FS Food Purchases	FS	13	CHLD NUTR:SCHO	300,000.00
PO24-00074	DANIELSEN CO.	FS Paper Purchases	FS	13	CHLD NUTR:SCHO	1,500.00
PO24-00075	HEARTLAND PAYMENT S	FS License Renewal	FS	13	CHLD NUTR:SCHO	8,000.00
PO24-00076	HOBART SALES & SERV	FS Repair Services	FS	13	CHLD NUTR:SCHO	5,000.00
PO24-00077	OLIVER PACKAGING &	FS Paper purchases	FS	13	CHLD NUTR:SCHO	15,000.00
PO24-00078	SUPER STEAM	FS Annual Maint.	FS	13	CHLD NUTR:SCHO	2,600.00
PO24-00079	SYSCO FOOD SERVICES	FS Food Purchases	FS	13	CHLD NUTR:SCHO	100,000.00
PO24-00080	SYSCO FOOD SERVICES	FS Paper Purchases	FS	13	CHLD NUTR:SCHO	15,000.00
PO24-00081	P & R PAPER SUPPLY	FS Paper Purchases	FS	13	CHLD NUTR:SCHO	100,000.00
PO24-00082	ROGER'S REFRIGERATI	FS Repair Services	FS	13	CHLD NUTR:SCHO	10,000.00
PO24-00083	EMS LINQ INC	FS Software Support	FS	13	CHLD NUTR:SCHO	2,500.00
PO24-00084	WATSONVILLE COAST P	FS Food Purchases	FS	13	CHLD NUTR:SCHO	38,000.00
PO24-00085	IMAGE ONE CORP	FS Processing Fees	FS	13	CHLD NUTR:SCHO	3,000.00
PO24-00086	SANTA CRUZ FIRE EQU	FS Annual Maint.	FS	13	CHLD NUTR:SCHO	1,300.00
PO24-00087	E-CONTROL SYSTEMS I	FS Support Renewal	FS	13	CHLD NUTR:SCHO	500.00
PO24-00088	SEQUENTIAL ENVIRONM	FS Annual Maint.	FS	13	CHLD NUTR:SCHO	1,500.00
PO24-00089	AMERIGAS PROPANE LP	FS Food Truck Gas	FS	13	CHLD NUTR:SCHO	4,000.00
PO24-00090	STAPLES ADVANTAGE	FS Paper Supplies	FS	13	CHLD NUTR:SCHO	1,500.00
PO24-00091	OFFICE DEPOT	FS Paper Supplies	FS	13	CHLD NUTR:SCHO	1,500.00
PO24-00092	EKON-O-PAC, LLC	FS Paper Materials	FS	13	CHLD NUTR:SCHO	1,500.00
PO24-00093	PALACE BUSINESS SOL	FS Paper Supplies	FS	13	CHLD NUTR:SCHO	500.00
PO24-00094	MISSION HILL BLDG O	23-24 ASSOCIATION DUES	FIN	01	NO REPORTING RI	72,000.00
PO24-00095	WATSONVILLE COAST P	FS Food-Open Impact Grant	FS	13	OTHER RESTRICT	2,000.00
PO24-00096	AMAZON CAPITAL SERV	FS Materials - Open Impact Grant	FS	13	OTHER RESTRICT	2,000.00
PO24-00097	STAPLES ADVANTAGE	FS Materials - Open Impact Grant	FS	13	OTHER RESTRICT	1,000.00
PO24-00098	FRONTLINE EDUCATION	23-24 Frontline Annual Renewal	HR	01	NO REPORTING RI	14,719.05
PO24-00099	CALIF DOJ ACCTNG CU	OPEN ORDER DOJ Fingerprinting	HR	01	NO REPORTING RI	20,000.00
PO24-00100	DOCTORS ON DUTY MED	OPEN ORDER TB/CDS TESTING	HR	01	NO REPORTING RI	2,000.00
PO24-00101	BIOMETRICS4ALL INC	OPEN ORDER Fingerprinting Services	HR	01	NO REPORTING RI	5,000.00

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00102	AMERICAN RED CROSS	OPEN ORDER Red Cross CPR	HR	01	NO REPORTING RI	800.00
PO24-00103	AMAZON CAPITAL SERV	OPEN ORDER HR Office Supplies	HR	01	NO REPORTING RI	800.00
PO24-00104	OFFICE DEPOT	OPEN ORDER HR Office Supplies	HR	01	NO REPORTING RI	200.00
PO24-00105	AZZIE'S STORAGE	OPEN PO FOR MOVING STORAGE CONTAINERS	M&O	01	ONGOING & MAJO	2,500.00
PO24-00106	BAKER DISTRIBUTING	OPEN PO HVAC MATERIALS & SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00107	HOME DEPOT INC	OPEN PO FOR PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	40,000.00
PO24-00108	AMAZON CAPITAL SERV	OPEN PO FOR MATERIALS & SUPPLIES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00109	BRIGHTLY SOFTWARE I	ANNUAL LICENSE FEE DISTRICT'S W.O. SOFTWARE	M&O	01	ONGOING & MAJO	7,487.11
PO24-00110	SAN LORENZO LUMBER	OPEN PO TOOL/MATERIAL FOR M&O DEPT	M&O	01	ONGOING & MAJO	30,000.00
PO24-00111	WCAF, LLC	2023 FORD RANGER SUPERCAB 4X2 TRUCK	M&O	01	ONGOING & MAJO	37,547.91
PO24-00112	CASBO	ORGANIZATIONAL SUBSCRIPTION 23-24	BUSN	01	NO REPORTING RI	3,500.00
PO24-00113	A-Z BUS SALES INC	Open PO for parts	TRAN	01	TRANSPORT:HOM	2,500.00
PO24-00114	OTTLEY INC DBA BLUE	Open PO for Transportation	TRAN	01	TRANSPORT:HOM	74,000.00
PO24-00115	FLYERS ENERGY LLC	Open PO for Fuel	TRAN	01	TRANSPORT:SPEC	26,000.00
PO24-00116	SANTANDER LEASING L	USED BUSES LEASE TO OWN	TRAN	01	OTHER RESTRICT	13,432.00
PO24-00117	SCHOOLS EXCESS LIAB	AB 218 REVIVED LIABILITY FUNDING PLAN	FIN	01	NO REPORTING RI	100,000.00
PO24-00118	PALACE BUSINESS SOL	Open PO for Office Supplies	HHS	01	NO REPORTING RI	500.00
PO24-00119	SAFEWAY STORES INC	Open PO for Staff Meetings	HHS	01	NO REPORTING RI	500.00
PO24-00120	PALACE BUSINESS SOL	Open PO for Custodial Equipment Repairs	HHS	01	NO REPORTING RI	250.00
PO24-00121	SANTA CRUZ ELECTRON	Open PO for IT Supplies	HHS	01	NO REPORTING RI	500.00
PO24-00122	CINTAS CORPORATIONS	Open PO for Custodial Services	HHS	01	NO REPORTING RI	1,500.00
PO24-00123	RIDDELL ALL AMERICA	Open PO for Football Reconditioning	HHS	01	NO REPORTING RI	7,000.00
PO24-00124	SANTA CRUZ SENTINEL	BOND ADVERTISING	M&O	21	Bond A Secondar	20,000.00
PO24-00125	ULINE	DLV OUTDOOR TABLES	M&O	21	Bond A Elem	23,278.61
PO24-00126	HART FLOOR CO.	HH GYM FLOOR REFINISH	M&O	21	Bond A Secondar	77,181.00
PO24-00127	HARTFORD LIFE	The Hartford Life Invoices 23/24	BUSN	01		46,800.00
PO24-00128	OFFICE DEPOT	OPEN ORDER OFFICE SUPPLIES FINANCE	BUSN	01	NO REPORTING RI	500.00
PO24-00129	PALACE BUSINESS SOL	OPEN ORDER/OFFICE SUPPLIES FINANCE/BUSINESS DEPT	BUSN	01	NO REPORTING RI	250.00
PO24-00130	UNITED PARCEL SERVI	OPEN ORDER FOR SHIPPING SERVICES	DO	01	NO REPORTING RI	1,200.00
PO24-00131	STAPLES ADVANTAGE	OPEN ORDER FOR D.O. COPY PAPER	DO	01	NO REPORTING RI	2,000.00
PO24-00132	CRUZIO	Internet Service	BUSN	01	NO REPORTING RI	600.00
PO24-00133	PALACE BUSINESS SOL	Central Office Supplies Open Order	DO	01	NO REPORTING RI	1,500.00

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

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PO24-00134	FEDEX OFFICE	MAILING SERVICES	FIN	01	NO REPORTING RI	100.00
PO24-00135	BIORAD LABORATORIES	SCIENCE BOOKS	SQHS	01	LOTTERY:INSTRU	3,926.85
PO24-00136	BIORAD LABORATORIES	SCIENCE KITS	SQHS	01	LOTTERY:INSTRU	3,542.48
PO24-00137	TEACHERS PAY TEACHE	LICENSES	SQHS	01	LOTTERY:INSTRU	645.00
PO24-00138	AMAZON.COM	CUSTODIAL/BREAK ROOM SUPPLIES	DO	01	NO REPORTING RI	400.00
PO24-00139	COAST PAPER & SUPPL	CUSTODIAL SUPPLIES	DO	01	NO REPORTING RI	4,500.00
PO24-00140	STAPLES ADVANTAGE	OPEN ORDER DO CENTRAL SUPPLY CABINET	FIN	01	NO REPORTING RI	300.00
PO24-00141	AA SAFE & LOCK COMP	OPEN PO FOR LOCKS AND SUPPLIES	M&O	01	ONGOING & MAJO	1,000.00
PO24-00142	ANIXTER INC	OPEN PO LOCK PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00143	COAST LOCK & SAFE	OPEN PO FOR LOCKS & SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00144	DIRECT LINE TELE RE	OPEN PO ON CALL EMERGENCY ANSWERING SERVICE	M&O	01	ONGOING & MAJO	1,500.00
PO24-00145	COLBI TECHNOLOGIES	DW SECURE BIDS SOFTWARE ANNUAL	M&O	21	Bond A Secondar	2,500.00
PO24-00146	MOORE TWINING ASSOC	WL SWITCHGEAR TESTING	M&O	21	Bond A Elem	1,096.50
PO24-00147	MOORE TWINING ASSOC	MHMS SWITCHGEAR TESTING	M&O	21	Bond A Secondar	2,850.25
PO24-00148	MOORE TWINING ASSOC	SCH SWITCHGEAR TESTING	M&O	21	Bond A Secondar	4,418.25
PO24-00149	SANTA CLARA VALLEY	SCH SWITCHGEAR INSPECTIONS	M&O	21	Bond A Secondar	2,000.00
PO24-00150	SANTA CLARA VALLEY	MHMS SWITCHGEAR INSPECTIONS	M&O	21	Bond A Secondar	2,000.00
PO24-00151	FUTURE FLOORING GRO	HH - 2 PORTABLES FLOOR REPLACEMENT	M&O	25	OTHER RESTRICT	12,776.00
PO24-00152	ART GRAMS INSPECTIO	SQ FITNESS 2 IOR	M&O	21	Bond A Secondar	20,000.00
PO24-00153	FUTURE FLOORING GRO	MHMS - PORTABLES (P1&P2&P3)	M&O	25	OTHER RESTRICT	18,990.00
PO24-00154	GS DIRECT LLC	SOLAR UTILITIES	FIN	01	NO REPORTING RI	72,000.00
PO24-00155	SOLARCITY LMC SERIE	SOLAR UTILITIES	FIN	01	NO REPORTING RI	68,000.00
PO24-00156	PALACE BUSINESS SOL	OPEN ORDER FOR INSTR. SUPPLIES	WLEL	01	LCFF SUPP FUNDI	1,000.00
PO24-00157	AMAZON CAPITAL SERV	Open Purchase order for instr. supplies	WLEL	01	LCFF SUPP FUNDI	2,000.00
PO24-00158	PALACE BUSINESS SOL	OPEN ORDER FOR OFFICE SUPPLIES	WLEL	01	NO REPORTING RI	500.00
PO24-00159	AMAZON CAPITAL SERV	Office supplies	WLEL	01	NO REPORTING RI	1,500.00
PO24-00160	SIERRA SCHOOL EQUIP	MHMS SCIENCE FURNITURE	M&O	21	Bond A Secondar	69,828.36
PO24-00161	FIBER OPTIC TELECOM	MHMS KEY CARD ACCESS CONTROL IMPLEMENTATION	M&O	21	Bond A Secondar	72,520.00
PO24-00162	FIBER OPTIC TELECOM	B40SS KEY CARD ACCESS CONTROL IMPLEMENTATION	M&O	21	Bond A Elem	59,200.00
PO24-00163	DILBECK & SONS INC	DLV DOOR HARDWARE INSTALL	M&O	21	Bond A Elem	26,285.00
PO24-00164	DILBECK & SONS INC	B40SS DOOR HARDWARE INSTALL	M&O	21	Bond A Elem	26,285.00
PO24-00165	SAFeway STORES INC	Elementary Summer School OPEN PO	CURR	01	NO REPORTING RI	500.00
PO24-00166	ACSIG/EDGE DENTAL A	Annual PO Dental Coverage 2023/24 School Year	FIN	01		700,000.00

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Description

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PO24-00167	ACSIG/VSP VISION CA	VSP Vision Coverage Annual PO 2023/24 School Year	FIN	01		82,000.00
PO24-00168	KAISER FOUNDATION H	Annual PO 23/24 School Year	FIN	01		650,000.00
PO24-00169	MOORE TWINING ASSOC	B40SS MOD PH 1 TESTING	M&O	21	Bond A Elem	15,572.00
PO24-00170	SANTA CLARA VALLEY	SCH BASEBALL BACKSTOP INSPECTIONS	M&O	21	Bond A Secondar	10,000.00
PO24-00171	SANTA CLARA VALLEY	WL SWITCHGEAR INSPECTIONS	M&O	21	Bond A Elem	6,000.00
PO24-00172	AMAZON CAPITAL SERV	Open Order Supt. Supplies 23-24	SUPT	01	NO REPORTING RI	1,100.00
PO24-00173	AMAZON CAPITAL SERV	Open Order Books for Leadership 23-24	SUPT	01	NO REPORTING RI	701.00
PO24-00174	ELITE INTERACTIVE S	HH REPLACE CAMERA 9	M&O	01	NO REPORTING RI	1,537.10
PO24-00175	AMAZON CAPITAL SERV	Elementary Summer School OPEN PO	CURR	01	ELO-P	1,000.00
PO24-00176	ETR ASSOCIATES INC	23-24 License HealthSmart Digital	CURR	01	LOTTERY:INSTRU	4,089.06
PO24-00177	NEW YORK TIMES	23-24 New York Times Subscription	CURR	01	LOTTERY:INSTRU	2,288.00
PO24-00178	DAKTRONICS INC	SQ SCOREBOARD	M&O	21	Bond A Secondar	25,744.67
PO24-00179	ALBION ENVIRONMENTA	SCH MOD OVERSIGHT	M&O	21	Bond A Secondar	30,251.00
PO24-00180	ALBION ENVIRONMENTA	SCH UNDERGROUND UTILITY MONITORING	M&O	21	Bond A Secondar	12,619.19
PO24-00181	COLBI TECHNOLOGIES	BOND QUALITY BIDDERS SOFTWARE ANNUAL	M&O	21	Bond A Secondar	50,750.00
PO24-00182	AMERICAN MODULAR SY	*SCH NEW POOL HOUSE	M&O	21	Bond A Secondar	2,147,020.00
PO24-00183	HANCOCK PARK & DELO	BOND FUNDING ELIGIBILITY CONSULTING	M&O	21	Bond A Secondar	19,950.00
PO24-00184	ABACHERLI FENCE CO	MHMS MOTORIZED GATE	M&O	21	Bond A Secondar	6,957.50
PO24-00185	KENT CONSTRUCTION	*SQ SCOREBOARD INSTALL	M&O	21	Bond A Secondar	83,563.30
PO24-00186	CREATIVE WINDOW IN	B40MS STAGE CURTAINS	M&O	21	Bond A Secondar	18,820.00
PO24-00187	NORTH AMERICAN TECH	GE NEW CLASSROOM INPLANT INSP	M&O	21	Bond A Elem	9,000.00
PO24-00188	MBC ENTERPRISES INC	!STOP!*SCH UNDERGROUND UTILITY REPLACEMENT	M&O	21	Bond A Secondar	227,937.50
PO24-00189	M3 ENVIRONMENTAL CO	MHMS WINDOW REPLACEMENT INSP	M&O	21	Bond A Secondar	54,860.00
PO24-00190	ACCO-WILSON INC DBA	MHMS ADMIN OFFICE HVAC UPGRADE	M&O	21	Bond A Secondar	55,961.00
PO24-00191	ALBION ENVIRONMENTA	SCH BB BACKSTOP OVERSIGHT	M&O	21	Bond A Secondar	25,463.17
PO24-00192	ELITE INTERACTIVE S	SQ SECURITY CAMERAS	M&O	21	Bond A Secondar	8,888.44
PO24-00193	KLEINFELDER INC	SQ FITNESS INSPECITONS PH2	M&O	21	Bond A Secondar	12,050.00
PO24-00194	BOSCO CONSTRUCTION	*SCH IFP INSTALLATION	M&O	21	Bond A Secondar	71,982.00
PO24-00195	MCGRAW HILL EDUCATI	23-24 Achieve 3000 Renewal	CURR	01	NO REPORTING RI	10,725.20
PO24-00196	CODEHS INC	23-24 CodeHS License Renewal	CURR	01	LOTTERY:INSTRU	7,800.00
PO24-00197	MEDIA FLEX INC	23-24 OPALS Library Automation Renewal	CURR	01	Measure T	9,700.00
PO24-00198	DOCUMENT TRACKING S	DTS License Renewal 23-24	EDSV	01	NO REPORTING RI	7,918.00
PO24-00199	STAPLES ADVANTAGE	OPEN ORDER FOR COPY PAPER	WLEL	01	LCFF SUPP FUNDI	5,000.00
PO24-00200	BOSCO CONSTRUCTION	*HH IFP INSTALLATION	M&O	21	Bond A Secondar	165,000.00

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ESCAPE ONLINE

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PO24-00201	AMERICAN MODULAR SY	*GE 2-STORY MOD CLASSROOM BLDG	M&O	21	Bond A Elem	1,933,398.73
PO24-00202	FIBER OPTIC TELECOM	DLV KEY CARD ACCESS CONTROL IMPLEMENTATION	M&O	21	Bond A Elem	52,984.00
PO24-00203	JB ELECTRIC & CONST	!STOP! *WL SWITCHGEAR REPLACMENT	M&O	21	Bond A Elem	60,546.03
PO24-00204	MACHADO BROS PAINTI	*HH GYM INTERIOR PAINT	M&O	21	Bond A Secondar	129,500.00
PO24-00205	FAGEN FRIEDMAN & FU	23-24 Legal Services - FFF	SUPT	01	NO REPORTING RI	30,000.00
PO24-00206	CRW INDUSTRIES INC	*SCH BASEBALL BACKSTOP	M&O	21	Bond A Secondar	143,296.05
PO24-00207	CRW INDUSTRIES INC	*SCH C & D MODERNIZATION	M&O	21	Bond A Secondar	4,831,853.50
PO24-00208	GUERRA CONSTRUCTION	*GE NEW BLDG SITE WORK	M&O	21	Bond A Elem	1,659,836.43
PO24-00209	MOORE TWINING ASSOC	SCH C&D INSPECTIONS	M&O	21	Bond A Secondar	5,638.00
PO24-00210	MOORE TWINING ASSOC	SCH BACKSTOP TESTING	M&O	21	Bond A Secondar	8,631.75
PO24-00211	MOORE TWINING ASSOC	SQ SCOREBOARD TESTING	M&O	21	Bond A Secondar	8,939.97
PO24-00212	BANC OF AMERICA PUB	Solar and HVAC Lease	BUSN	40	BUILDING FUND -	720,899.00
PO24-00213	JERENE LACEY	ANNUAL PO FOR MEDICAL CONTRIBUTIONS	FIN	01		16,812.00
PO24-00214	STRAWN CONSTRUCTION	*MHMS ENVELOPE PROJECT	M&O	21	Bond A Secondar	2,528,594.00
PO24-00215	VERDE DESIGN INC	SCH BASEBALL BACKSTOP BID & CM	M&O	21	Bond A Secondar	3,670.00
PO24-00216	EDGEWOOD PRESS INC	Wildcat Folders	WLEL	01	LOTTERY:INSTRU(1,114.41
PO24-00217	TURNITIN LLC	Feedback Studio w/Integration License	HHS	01	LCFF SUPP FUNDI	4,964.60
PO24-00218	UWC - USA	Prepay - IB Workshop	HHS	01	ESEA:STDNT SUPP	925.00
PO24-00219	SOLUTION TREE	Books for SCIL PD	CURR	01	ESSER III ARP	723.05
PO24-00220	LAKESHORE LEARNING	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	3,988.43
PO24-00221	AMAZON CAPITAL SERV	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	2,537.94
PO24-00222	HIGHSCOPE ED RESEAR	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	2,251.97
PO24-00223	DISCOUNT SCHOOL SUP	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	5,524.02
PO24-00224	PROCORE TECHNOLOGIE	BOND PROJECT MANAGEMENT SOFTWARE	M&O	21	Bond A Secondar	28,926.00
PO24-00225	PREMIER INSPECTION	BV BALL WALL IOR	M&O	21	Bond A Elem	8,165.00
PO24-00226	PREMIER INSPECTION	MHMS ENVELOPE IOR	M&O	21	Bond A Secondar	58,880.00
PO24-00227	SANTA CLARA VALLEY	GE NEW CLASSROOM INSPECTIONS	M&O	21	Bond A Elem	87,000.00
PO24-00228	19SIX ARCHITECTS	SQ CULINARY ARTS MOD	M&O	21	Bond A Secondar	82,951.00
PO24-00229	19SIX ARCHITECTS	B40SS ELECTRICAL & PORTABLE DEMO	M&O	21	Bond A Elem	39,100.00
PO24-00230	19SIX ARCHITECTS	SQ WAYFINDING SIGNAGE	M&O	21	Bond A Secondar	5,860.00
PO24-00235	ANIXTER INC	B40SS DOOR HARDWARE	M&O	21	Bond A Elem	33,461.20
PO24-00236	AVID CENTER	23-24 AVID Membership License Renewal	CURR	01	BAS GNT LOW-INC	25,045.00
PO24-00237	CURRICULUM ASSOCIAT	23-24 iReady Elementary License Renewal	CURR	01	ESSER III ARP	53,755.11

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ESCAPE ONLINE

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PO24-00238	CURRICULUM ASSOCIAT	23-24 iReady Secondary License Renewal	CURR	01	ESSER III ARP	35,081.50
PO24-00239	IMAGINE LEARNING	23-24 Edgenuity License Renewal	CURR	01	ESSER III ARP	25,100.00
PO24-00240	ESGI LLC	23-24 ESGi License Renewal	CURR	01	ESSER III ARP	8,658.00
PO24-00241	ISTATION	23-24 iStation License Renewal	CURR	01	ESSER III ARP	8,968.00
PO24-00242	LEARNING ALLY INC	23-24 Learning Ally License Renewal	CURR	01	ESSER III ARP	13,394.00
PO24-00243	LEXIA LEARNING SYST	23-24 Lexia License Renewal	CURR	01	ESSER III ARP	81,850.00
PO24-00244	HOUGHTON MIFFLIN CO	23-24 Read 180 License Renewal for Branciforte MS	CURR	01	ESSER III ARP	5,070.00
PO24-00245	HOUGHTON MIFFLIN CO	23-24 Read 180 License Renewal for Mission Hill MS	CURR	01	ESSER III ARP	6,760.00
PO24-00246	HOME DEPOT INC	Custodial Supplies	WLEL	01	NO REPORTING RI	300.00
PO24-00247	SAN LORENZO LUMBER	Custodial Supplies	WLEL	01	NO REPORTING RI	300.00
PO24-00248	A SIGN ASAP	OPEN PO FOR SIGNAGE AT ALL SITES	M&O	01	ONGOING & MAJO	3,000.00
PO24-00249	A TOOL SHED EQUIPME	OPEN PO FOR EQUIPMENT RENTALS	M&O	01	ONGOING & MAJO	2,500.00
PO24-00250	ACTION AUTO GLASS	OPEN PO FOR GLASS REPAIR	M&O	01	ONGOING & MAJO	1,000.00
PO24-00251	ADVANCED BLIND & SH	OPEN PO FOR BLIND REPAIRS	M&O	01	ONGOING & MAJO	1,000.00
PO24-00252	AUTO CARE LIFESAVER	OPEN PO FOR TOWING SERVICES	M&O	01	ONGOING & MAJO	500.00
PO24-00253	B & B SMALL ENGINE	OPEN PO EQUIPMENT REPAIRS	M&O	01	ONGOING & MAJO	1,000.00
PO24-00254	BAY CITY BOILER & E	OPEN PO FOR REPAIRS	M&O	01	ONGOING & MAJO	2,500.00
PO24-00255	BOBBYS PIT STOP INC	OPEN PO FOR VEHICLE REPAIRS	M&O	01	ONGOING & MAJO	1,500.00
PO24-00256	C & N TRACTORS	OPEN PO FOR PARTS & SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00257	COALITION FOR ADEQU	CASH RENEWAL NOTICE	M&O	01	ONGOING & MAJO	736.00
PO24-00258	COMCAST	OPEN PO FOR MONTHLY CHARGES	M&O	01	ONGOING & MAJO	3,700.00
PO24-00259	CRYSTAL SPRINGS WAT	OPEN PO FOR DISTILLED WATER	M&O	01	ONGOING & MAJO	1,200.00
PO24-00260	EXTREME TOWING	OPEN PO FOR VEHICLE TOWING SERVICE FOR LARGE JOBS	M&O	01	ONGOING & MAJO	1,200.00
PO24-00261	HOSE SHOP	OPEN PO FOR PARTS NEEDED FOR M&O	M&O	01	ONGOING & MAJO	500.00
PO24-00262	JOHN'S ELECTRIC MOT	OPEN PO FOR EQUIPMENT REPAIRS	M&O	01	ONGOING & MAJO	2,500.00
PO24-00263	JOHNSON CONTROLS IN	OPEN PO FOR HVAC MATERIALS/SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00264	LEWIS TREE SERVICE	OPEN PO FOR TREE BRANCH REMOVAL SERVICES	M&O	01	ONGOING & MAJO	500.00
PO24-00265	M3 ENVIRONMENTAL CO	OPEN PO HAZARDOUS MATERIALS ABATEMENT SVCS	M&O	01	ONGOING & MAJO	3,500.00
PO24-00266	ROYAL WHOLESALE ELE	OPEN PO ELECTRICAL PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	250.00
PO24-00267	GREEN LINE	SCHS - CLAY SLUMP REMOVAL	M&O	01	ONGOING & MAJO	3,000.00
PO24-00268	SAFEWAY STORES INC	SUMMER OPEN PO - Secondary Supplies	CURR	01	ESSER II	500.00
PO24-00269	AMAZON CAPITAL SERV	OPEN ORDER SUPPLIES FOR FINANCE/BUSINESS SERVICES	FIN	01	NO REPORTING RI	1,000.00

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00270	STAPLES ADVANTAGE	OPEN ORDER DO CENTRAL SUPPLY CABINET	FIN	01	NO REPORTING RI	300.00
PO24-00271	OFFICE DEPOT	DO CENTRAL OPEN PO OFFICE SUPPLIES	BUSN	01	NO REPORTING RI	750.00
PO24-00272	BRINKS AWARDS & SIG	OPEN ORDER NAME PLATES ETC	DO	01	NO REPORTING RI	200.00
PO24-00273	AMAZON CAPITAL SERV	CENTRAL OFFICE SUPPLIES	BUSN	01	NO REPORTING RI	750.00
PO24-00274	STAPLES ADVANTAGE	FINANCE OPEN ORDER OFFICE SUPPLIES	FIN	01	NO REPORTING RI	100.00
PO24-00275	SCHOOL SERVICES OF	LCFF 101 FOR BEGINNERS	BUSN	01	NO REPORTING RI	275.00
PO24-00276	CINTAS CORPORATIONS	OPEN PO FOR CUSTODIAL MOPS/RAGS/MOPS	M&O	01	NO REPORTING RI	7,000.00
PO24-00277	ABA BUILDING SERVIC	OPEN PO FOR EMERGENCY CLEANING SERVICES	M&O	01	ONGOING & MAJO	20,000.00
PO24-00278	ACE PORTABLE SERVIC	OPEN PO FOR PORTA POTTY RENTALS	M&O	01	ONGOING & MAJO	19,000.00
PO24-00279	APED	OPEN PO FOR PARTS & SUPPLIES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00280	B & B SMALL ENGINE	OPEN PO FOR GROUNDS SUPPLIES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00281	C & N TRACTORS	OPEN PO FOR MOWER REPAIRS	M&O	01	ONGOING & MAJO	10,000.00
PO24-00282	CENTRAL COAST SYSTE	OPEN PO TELEPHONE/BELL/CLOCK SERVICES	M&O	01	ONGOING & MAJO	10,000.00
PO24-00283	CENTRAL HOME SUPPLY	OPEN PO FOR GROUNDS MATERIAL/SUPPLIES	M&O	01	ONGOING & MAJO	15,000.00
PO24-00284	CERTIFIED BACKFLOW	OPEN PO BACKFLOW TESTING AT ALL SCCS SITES	M&O	01	ONGOING & MAJO	6,000.00
PO24-00285	COAST PAPER & SUPPL	OPEN PO JANITORIAL SUPPLIES	M&O	01	NO REPORTING RI	7,000.00
PO24-00286	COMMUNICATION SERVI	OPEN PO FOR BELL & SPEAKER TROUBLESHOOTING	M&O	01	ONGOING & MAJO	10,000.00
PO24-00287	COMMUNITY TREE SERV	OPEN PO FOR TREE SERVICE	M&O	01	ONGOING & MAJO	5,000.00
PO24-00288	CONSOLIDATED PLUMBI	OPEN PO STORM DRAIN WORK AT VARIOUS SITES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00289	EWING IRRIGATION PR	OPEN PO FOR IRRIGATION PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	15,000.00
PO24-00290	FERGUSON ENTERPRISE	OPEN PO FOR HVAC PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00291	FLYERS ENERGY LLC	OPEN PO FOR FUEL FOR M&O VEHICLES	M&O	01	ONGOING & MAJO	50,000.00
PO24-00292	HINES PEST & WEED C	OPEN PO FOR PEST CONTROL AT ALL SITES	M&O	01	ONGOING & MAJO	12,000.00
PO24-00293	INDEPENDENT ELECTRI	OPEN PO FOR ELECTRICAL SUPPLIES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00294	INDEPENDENT RENTAL	OPEN PO FOR VEHICLE REPAIRS & TRUCK RENTALS	M&O	01	ONGOING & MAJO	5,000.00
PO24-00295	INGENIUM GROUP LLC	OPEN PO FOR HAZMAT WASTE REMOVAL	M&O	01	ONGOING & MAJO	8,000.00
PO24-00296	JET MULCH INC	OPEN PO FOR WOOD FIBER CHIPS FOR PLAYGROUNDS	M&O	01	ONGOING & MAJO	25,000.00
PO24-00297	KELLY MOORE PAINT C	OPEN PO FOR PAINT AND SUPPLIES	M&O	01	ONGOING & MAJO	10,000.00

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

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PO24-00298	KOALA TREE CARE	OPEN PO FOR TREE CARE SERVICES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00299	KONE INC	OPEN PO FOR ELEVATOR REPAIRS/SERVICES	M&O	01	ONGOING & MAJO	30,000.00
PO24-00300	ACCO-WILSON INC DBA	OPEN PO FOR REPAIRS PLUMBING & HVAC	M&O	01	ONGOING & MAJO	25,000.00
PO24-00301	COAST PAPER & SUPPL	OPEN ORDER Custodial Supplies	WLEL	01	NO REPORTING RI	5,000.00
PO24-00302	MOORE TWINING ASSOC	GE CLASSROOM TESTING	M&O	21	Bond A Elem	1,294.25
PO24-00303	PREMIER INSPECTION	SQ SCOREBOARD INSPECTIONS	M&O	21	Bond A Secondar	3,780.00
PO24-00304	CREATIVE WINDOW IN	OPEN PO FOR CODE RED MANUAL ROLLER SHADES	M&O	01	ONGOING & MAJO	4,000.00
PO24-00305	OFFICE DEPOT	Open PO for colored paper	WLEL	01	LCFF SUPP FUNDI	1,000.00
PO24-00306	INTRADO INTERACTIVE	Intrado Renewal	IT	01	NO REPORTING RI	2,030.00
PO24-00307	AMAZON CAPITAL SERV	OPEN PO for Supplies	IT	01	NO REPORTING RI	3,000.00
PO24-00308	BSN SPORTS LLC	SQ FITNESS 2 EQUIPMENT	M&O	21	Bond A Secondar	71,122.49
PO24-00309	SANTA CLARA VALLEY	SCH C&D MOD INSPECTIONS	M&O	21	Bond A Secondar	124,000.00
PO24-00310	19SIX ARCHITECTS	SQ FITNESS	M&O	21	Bond A Secondar	22,560.00
PO24-00311	19SIX ARCHITECTS	B40SS ELEVATOR & OFFICE RENO	M&O	21	Bond A Elem	93,075.00
PO24-00312	19SIX ARCHITECTS	SQ SCOREBOARD	M&O	21	Bond A Secondar	5,220.00
PO24-00313	DILBECK & SONS INC	WL DOOR HARDWARE INSTALL	M&O	21	Bond A Elem	26,285.00
PO24-00314	GARLAND COMPANY INC	MHMS ROOF MATERIAL	M&O	21	Bond A Secondar	17,742.10
PO24-00315	INFINITE CAMPUS INC	23-24 Infinite Campus License Renewal	IT	01	NO REPORTING RI	96,743.08
PO24-00316	AT&T	23-24 AT&T Dedicated Ethernet Annual Contract	IT	01	NO REPORTING RI	25,800.00
PO24-00317	AT&T	23-24 AT&T Switched Ethernet Annual Contract	IT	01	NO REPORTING RI	64,000.00
PO24-00318	AT&T	AT&T Mobile Phone Agreement	IT	01	NO REPORTING RI	38,688.80
PO24-00319	CDW GOVERNMENT INC.	23-24 Google Voice Agreement	IT	01	NO REPORTING RI	28,240.51
PO24-00320	SUPERIOR ALARM CO	OPEN PO FOR ALARM MONITORING	M&O	01	NO REPORTING RI	7,524.00
PO24-00321	DANIEL JOHN SIDDENS	Annual PO for Medical Contribution	FIN	01		5,016.00
PO24-00322	SISC	Annual PO 2023/24 School Year	FIN	01		765,000.00
PO24-00323	YOUR FUTURE IS OUR	23-24 YFIOB Renewal	CURR	01	CAREER TECHNIC	27,819.00
PO24-00324	SECUREALL CORPORATI	DW AUX POWER SUPPLIES	M&O	21	Bond A Secondar	7,055.24
PO24-00325	SC BUILDERS, INC.	SQ FITNESS PH 2	M&O	21	Bond A Secondar	1,294,079.00
PO24-00326	SENSERA SYSTEMS INC	SITE CLOUD SERVICE FOR SOLAR PANEL CAMERAS	M&O	01	ONGOING & MAJO	528.00
PO24-00327	TYPING AGENT LLC	23-24 Typing Agent License Renewal	CURR	01	NO REPORTING RI	2,520.00
PO24-00328	ROTARY CLUB OF SANT	Rotary Membership 23-24	SUPT	01	NO REPORTING RI	2,600.00
PO24-00329	SUPERIOR ALARM CO	OPEN PO FOR ALARM REPAIRS	M&O	01	ONGOING & MAJO	10,000.00
PO24-00330	BOYS & GIRLS CLUB O	Boys and Girls Club Summer Enrichment Program	CURR	01	ELO-P	75,000.00
PO24-00331	NEWSELA INC	23-24 Newsela License Renewal	CURR	01	LOTTERY:INSTRU	58,674.22
PO24-00332	CLEVER INC	23-24 Clever License Renewal	IT	01	NO REPORTING RI	10,405.50

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

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PO24-00333	FRONTLINE EDUCATION	Frontline Asset Management	IT	01	NO REPORTING RI	8,932.70
PO24-00334	OFFICE DEPOT	School Paper/See attachement	GAEL	01	LCFF SUPP FUNDI	2,129.06
PO24-00335	PALACE BUSINESS SOL	Open PO for Supplies	BVEL	01	NO REPORTING RI	2,000.00
PO24-00336	AMAZON CAPITAL SERV	Open PO for Supplies	BVEL	01	NO REPORTING RI	2,400.00
PO24-00337	STAPLES ADVANTAGE	Open PO - Classroom Supplies	BVEL	01	NO REPORTING RI	2,400.00
PO24-00338	OFFICE DEPOT	Open PO for Supplies	BVEL	01	NO REPORTING RI	2,400.00
PO24-00339	WONDERLAND TOYS LLC	Open PO for classroom supplies	BVEL	01	NO REPORTING RI	1,000.00
PO24-00340	NORTH GLASS	OPEN PO FOR MATERIALS & SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00341	OFFICE DEPOT	OPEN PO FOR OFFICE SUPPLIES	M&O	01	ONGOING & MAJO	1,000.00
PO24-00342	SECUREALL CORPORATI	OPEN PO FOR DOOR HARDWARE	M&O	01	ONGOING & MAJO	1,000.00
PO24-00343	STATE OF CA DEPT OF	ANNUAL REGISTRATION OF ELEVATORS & LIFTS	M&O	01	ONGOING & MAJO	2,375.00
PO24-00344	PRIORS TIRES	OPEN PO FOR TIRE REPAIRS	M&O	01	ONGOING & MAJO	500.00
PO24-00345	TURF & INDUSTRIAL E	OPEN PO FOR GROUNDS PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	1,000.00
PO24-00346	ULINE	OPEN PO FOR SUPPLIES	M&O	01	ONGOING & MAJO	1,000.00
PO24-00347	WESTSIDE HARDWARE	OPEN PO FOR PARTS AND SUPPLIES FOR M&O	M&O	01	ONGOING & MAJO	2,000.00
PO24-00348	CARDIFF PEST CONTRO	TENT DLV KITCHEN PORTABLE	M&O	01	ONGOING & MAJO	1,578.00
PO24-00349	SCHOOL OUTFITTERS	LS SAIL Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	2,469.82
PO24-00350	SCHOOLOUTLET.COM	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	3,773.75
PO24-00351	THERAPY SHOPPE	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	205.07
PO24-00352	STAR AUTISM, INC	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	1,486.38
PO24-00353	REVOLT RECYCLING, L	OPEN PO FOR LIGHT BULB RECYCLING	M&O	01	ONGOING & MAJO	2,500.00
PO24-00354	RIVERSIDE LIGHTING	OPEN PO FOR ELECTRICAL PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00355	RSD	OPEN PO FOR HVAC PARTS/SUPPLIES	M&O	01	ONGOING & MAJO	1,500.00
PO24-00356	SANTA CRUZ AUTO PAR	OPEN PO FOR AUTO PARTS & SUPPLIES	M&O	01	ONGOING & MAJO	1,500.00
PO24-00357	SC SYSTEMS	OPEN PO FOR FIRE ALARM REPAIRS	M&O	01	ONGOING & MAJO	2,500.00
PO24-00358	SHERWIN WILLIAMS CO	OPEN PO PAINT & SUPPLIES	M&O	01	ONGOING & MAJO	2,500.00
PO24-00359	SLAKEY BROTHERS INC	OPEN PO FOR MATERIALS	M&O	01	ONGOING & MAJO	500.00
PO24-00360	NORTH BAY FORD	OPEN PO FOR VEHICLE REPAIRS	M&O	01	ONGOING & MAJO	20,000.00
PO24-00361	NORTH GLASS	OPEN PO FOR REPAIRS	M&O	01	ONGOING & MAJO	5,000.00
PO24-00362	PACIFIC COAST TRANE	OPEN PO FOR HVAC SERVICE	M&O	01	ONGOING & MAJO	10,000.00
PO24-00363	PAPE MATERIAL HANDL	OPEN PO FOR REPAIRS TO FORKLIFT	M&O	01	ONGOING & MAJO	5,000.00
PO24-00364	SANTA CRUZ RECORDS	OPEN PO FOR SHREDDING SERVICES FOR ALL SITES	M&O	01	ONGOING & MAJO	5,000.00

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

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PO24-00365	WAXIE SANITARY SUPP	OPEN PO CUSTODIAL EQUIPMENT	M&O	01	NO REPORTING RI	8,000.00
PO24-00366	TOYOTA MATERIAL HAN	OPEN PO FOR GOLF CART REPAIRS	M&O	01	ONGOING & MAJO	5,000.00
PO24-00367	PRIORS TIRES	OPEN PO FOR TIRES	M&O	01	ONGOING & MAJO	5,000.00
PO24-00368	UNITED RENTALS	OPEN PO FOR REPAIRS FOR M&O	M&O	01	ONGOING & MAJO	5,000.00
PO24-00369	SOUTHPAW ENTERPRISE	MS New TK SDC Classroom Material/Supplies	SPED	01	UNIV PRE-K PLAN	5,886.33
PO24-00370	NORTHWEST EVALUATIO	23-24 MAP License Renewal	CURR	01	ESSER III ARP	25,725.00
PO24-00371	WESTED	23-24 WestEd Professional Learning Renewal	CURR	01	ESSER III ARP	40,500.00
PO24-00372	AMAZON CAPITAL SERV	LCFF Instructional Supplies	GAEL	01	LCFF SUPP FUNDI	5,000.00
PO24-00373	COAST PAPER & SUPPL	Secondary Summer School OPEN PO for Custodial	CURR	01	ESSER II	1,000.00
PO24-00374	COAST PAPER & SUPPL	OPEN ORDER CUSTODIAL SUPPLIES	BVEL	01	NO REPORTING RI	2,400.00
PO24-00375	SAN LORENZO LUMBER	OPEN ORDER CUSTODIAL	BVEL	01	NO REPORTING RI	200.00
PO24-00376	HOME DEPOT INC	OPEN ORDER CUSTODIAL	BVEL	01	NO REPORTING RI	200.00
PO24-00377	COSTCO MEMBERSHIP	ANNUAL MEMBERSHIP	BUSN	01	NO REPORTING RI	60.00
PO24-00378	PITNEY BOWES INC	OPEN ORDER POSTAGE METER SUPPLIES	DO	01	NO REPORTING RI	600.00
PO24-00379	PITNEY BOWES GLOBAL	POSTAGE METER LEASE	DO	01	NO REPORTING RI	4,527.40
PO24-00380	SOQUEL NURSERY GROV	Open PO/supplies for the Ag Dept TOM BENTLEY	SQHS	01	C. PERKINS CTE:	500.00
PO24-00381	SAN LORENZO LUMBER	Open PO/Supplies for Ag Dept TOM BENTLEY	SQHS	01	C. PERKINS CTE:	500.00
PO24-00382	EWING IRRIGATION PR	OPEN PO/SUPPLIES FOR AG DEPT TOM BENTLEY	SQHS	01	C. PERKINS CTE:	500.00
PO24-00383	CENTRAL HOME SUPPLY	OPEN PO AG SUPPLIES TOM BENTLEY	SQHS	01	C. PERKINS CTE:	750.00
PO24-00384	PALACE BUSINESS SOL	OPEN PO SUPPLIES TOM BENTLEY	SQHS	01	C. PERKINS CTE:	250.00
PO24-00385	BENCHMARK EDUCATION	DLV Benchmark	DLEL	01	LOTTERY:INSTRU	542.59
PO24-00386	PALACE BUSINESS SOL	Office Supplies - Open PO for Palace	STUS	01	NO REPORTING RI	632.00
PO24-00387	AMAZON CAPITAL SERV	Amazon Supplies	STUS	01	NO REPORTING RI	300.00
PO24-00388	SCHOOL HEALTH SUPPL	AED Batteries	STUS	01	NO REPORTING RI	501.81
PO24-00389	CATAPULTK12	WeTip Anonymous - Bundled Setup & Annual Service	STUS	01	NO REPORTING RI	600.00
PO24-00390	OFFICE DEPOT	Open PO for color paper	DLEL	01	NO REPORTING RI	600.00
PO24-00391	STAPLES ADVANTAGE	Open PO for paper (G1,S7)	DLEL	01	LCFF SUPP FUNDI	1,000.00
PO24-00392	AMAZON CAPITAL SERV	Open PO Amazon- Office (G1,S7)	DLEL	01	LCFF SUPP FUNDI	2,000.00
PO24-00393	PALACE BUSINESS SOL	Open PO Palace- Office Supplies (G1,S7)	DLEL	01	LCFF SUPP FUNDI	1,500.00
PO24-00394	COAST PAPER & SUPPL	Open PO Custodial Supplies	DLEL	01	NO REPORTING RI	5,138.29
PO24-00395	PALACE BUSINESS SOL	Open PO Palace- Instrucional Supplies	DLEL	01	NO REPORTING RI	900.00
PO24-00396	HOME DEPOT INC	Open PO Custodial Supplies	DLEL	01	NO REPORTING RI	200.00
PO24-00398	SCHOOL DATEBOOKS IN	Student Planners (Goal 4, Strategy 1)	DLEL	01	LCFF SUPP FUNDI	855.03

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ESCAPE ONLINE

Description

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PO24-00399	EDGEWOOD PRESS INC	Dragon Student Folders (Goal 4, Strategy 1)	DLEL	01	LCFF SUPP FUNDI	1,141.38
PO24-00400	AMAZON CAPITAL SERV	Open PO Amazon- Insturctional Supplies	DLEL	01	NO REPORTING RI	5,550.00
PO24-00401	OFFICE DEPOT	Office Depot- Aspen 30 copy paper pallet (G1,S7)	DLEL	01	LCFF SUPP FUNDI	1,966.06
PO24-00402	FACILITY ADVISER	FIT SOFTWARE PROGRAM	M&O	01	ONGOING & MAJO	5,280.00
PO24-00403	SAN JOAQUIN COE	Beyond SST Year One	STUS	01	NO REPORTING RI	7,024.00
PO24-00404	CATAPULTK12	Catapult EMS WeTip	STUS	01	NO REPORTING RI	9,248.50
PO24-00405	SIERRA SCHOOL EQUIP	DLV KINDER FURNTURE	M&O	25	OTHER RESTRICT	9,462.87
PO24-00406	COUNTY OF SANTA CRU	FS Annual Health Permits	FS	13	CHLD NUTR:SCHO	13,000.00
PO24-00407	SO PENINSULA REG IN	23-24 SPRIG PREMIUMS	BUSN	01	NO REPORTING RI	906,069.00
PO24-00408	COMPLETE MAILING SE	MAILING SERVICES	DO	01	NO REPORTING RI	25,000.00
PO24-00409	PITNEY BOWES BANK I	PURCHASE POWER ACCT. (POSTAGE)	DO	01	NO REPORTING RI	5,000.00
PO24-00410	PITNEY BOWES BANK I	PITNEY BOWES RESERVE ACCT./POSTAGE	DO	01	NO REPORTING RI	25,000.00
PO24-00411	PINNACLE PUBLIC FIN	LEASE PURCHASE BUS LEASE	TRAN	01	OTHER RESTRICT	74,044.86
PO24-00412	SAFEGWAY STORES INC	Elementary Homeless Students	STUS	01	BAS GNT LOW-INC	2,000.00
PO24-00413	SAFEGWAY STORES INC	Secondary Homeless Students	STUS	01	BAS GNT LOW-INC	3,000.00
PO24-00414	SOLUTION TREE	Solution Tree PD for SCIL Day	CURR	01	ESSER III ARP	19,500.00
PO24-00415	P&A ADMINISTRATIVE	Blanket PO for Cobra Administration 23-24	DO	01		2,736.00
PO24-00416	PEARTREE + BELL AR	B40MS CAMPUS MODERNIZATION	M&O	21	Bond A Secondar	2,010,180.53
PO24-00417	SUTTER HEALTH PLUS	Annual PO 2023/24 School Year	FIN	01		6,000,000.00
PO24-00418	E.D.D./ STATE OF CA	BLANKET PO FOR SUI PAYMENTS	FIN	01		250,000.00
PO24-00419	SPURR	SPURR UTILITIES ADULT ED	FIN	11	ADULT ED APPOR'	1,300.00
PO24-00420	OFFICE DEPOT	Office Depot- Aspen 30 copy paper pallet (G1,S7)	DLEL	01	LCFF SUPP FUNDI	1,966.06
PO24-00421	AMERICAN RED CROSS	OPEN ORDER American Red Cross CPR	HR	01	NO REPORTING RI	2,800.00
PO24-00422	PALACE BUSINESS SOL	OPEN ORDER HR Office Supplies	HR	01	NO REPORTING RI	300.00
PO24-00423	AMAZON.COM	OPEN PO OFFICE SUPPLIES FOR HR	HR	01	NO REPORTING RI	600.00
PO24-00424	LAKESHORE LEARNING	Open PO for Supplies	BVEL	01	NO REPORTING RI	1,000.00
PO24-00425	MAGNOLIA SUN LLC	SOLAR UTILITIES	FIN	01	NO REPORTING RI	72,000.00
PO24-00426	SANTA CRUZ, CITY OF	UTILITIES - LANDFILL	FIN	01	NO REPORTING RI	6,000.00
PO24-00427	PG&E	PGE - ADULT ED	FIN	11	ADULT ED APPOR'	12,500.00
PO24-00428	PG&E	PGE GENERAL FUND	FIN	01	NO REPORTING RI	1,145,000.00
PO24-00429	NORTH AMERICAN TECH	=DLV RELOCATABLE INPLANT INSP	M&O	25	OTHER RESTRICT	4,000.00
PO24-00430	THE FRUITGUYS LLC	FS Food - CDFA Grant Funds	FS	13	CDFA GRANT	2,000.00
PO24-00431	EAST BAY RESTAURANT	FS Equipment- KIT Funds	FS	13	KCHN INF&TRNINC	4,650.46
PO24-00432	MOORE TWINING ASSOC	BV BALL WALL TESTING	M&O	21	Bond A Elem	492.00
PO24-00433	IDENTISYS INC	FS Materials	FS	13	CHLD NUTR:SCHO	180.00
PO24-00434	AMAZON CAPITAL SERV	Jenga for Leadership	SUPT	01	OTHER RESTRICT	42.01

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00435	ELITE INTERACTIVE S	ANNUAL MONITORING OF HH SECURITY CAMERAS	M&O	01	NO REPORTING RI	26,076.19
PO24-00436	ELITE INTERACTIVE S	ANNUAL MONITORING OF SCHS SECURITY CAMERAS	M&O	01	NO REPORTING RI	22,822.71
PO24-00437	ELITE INTERACTIVE S	ANNUAL MONITORING OF SQHS SECURITY CAMERAS	M&O	01	NO REPORTING RI	23,186.95
PO24-00438	EAST BAY RESTAURANT	HH KITCHEN OVEN	M&O	21	Bond A Secondar	39,288.92
PO24-00439	SIERRA SCHOOL EQUIP	^BV STUDENT DESK BOOKBOXES	M&O	25	OTHER RESTRICT	6,395.50
PO24-00440	SC SYSTEMS	=DLV RELOCATABLE LOW VOLTAGE	M&O	25	OTHER RESTRICT	27,850.00
PO24-00441	PREMIER INSPECTION	=DLV RELOCATABLE INSPECTIONS	M&O	25	OTHER RESTRICT	13,650.00
PO24-00442	PEDRO SAUCE RAMIREZ	=DLV RELOCATABLE ELECTRICAL	M&O	25	OTHER RESTRICT	55,166.00
PO24-00443	PRODUCERS DAIRY FOO	FS Food Purchases/SCF Grant	FS	13	Supply Chain CN	125,000.00
PO24-00444	WATSONVILLE COAST P	FS Food Purchases/SCF Grant	FS	13	Supply Chain CN	27,000.00
PO24-00445	CLIMATEC LLC	#SUSTAINABILITY	M&O	01	OTHER RESTRICT	91,915.75
PO24-00446	AMERICAN MODULAR SY	=DLV RELOCATABLE CLASSROOM	M&O	25	OTHER RESTRICT	113,226.00
PO24-00447	101 BUILDERS, INC	=DLV RELOCATABLE GRADING	M&O	25	OTHER RESTRICT	62,879.05
PO24-00448	TRIPLE B CORPORATIO	FS Food - CDFA Grant funds	FS	13	CDFA GRANT	15,000.00
PO24-00449	CORNELIUS SMIT	FS Food - CDFA Grant Funds	FS	13	CDFA GRANT	15,000.00
PO24-00450	STAPLES ADVANTAGE	FS Materials - CDFA Grant Funds	FS	13	CDFA GRANT	5,000.00
PO24-00451	ROCK THE BIKE, LLC	FS Equipment - CDFA Grant	FS	13	CDFA GRANT	6,105.80
PO24-00452	CRW INDUSTRIES INC	*HH MPR COLD STORAGE ADDITION	M&O	21	Bond A Secondar	781,182.72
PO24-00453	KLEINFELDER INC	HH MPR COLD STORAGE ADDITION INSPECTIONS	M&O	21	Bond A Secondar	33,732.85
PO24-00454	MOORE TWINING ASSOC	=DLV RELOCATABLE TESTING	M&O	25	OTHER RESTRICT	10,030.54
PO24-00455	19SIX ARCHITECTS	=DLV RELOCATABLE CLASSROOM	M&O	25	OTHER RESTRICT	12,650.00
PO24-00456	FUTURE FLOORING GRO	BV - ES - T-K RM DEMO, FURNISH & INSTALL CARPET	M&O	25	OTHER RESTRICT	14,201.00
PO24-00457	COLBI TECHNOLOGIES	BOND ACCOUNTABILITY SOFTWARE ANNUAL	M&O	21	Bond A Secondar	30,000.00
PO24-00458	SIERRA SCHOOL EQUIP	B40MS & SCH CLASROOM CHAIRS	M&O	21	Bond A Secondar	12,815.03
PO24-00459	BSN SPORTS LLC	SQ FITNESS 2 FLOORING	M&O	21	Bond A Secondar	72,352.43
PO24-00460	CSBA	23-24 CSBA Membership Renewal	SUPT	01	NO REPORTING RI	18,064.00
PO24-00461	BOSCO CONSTRUCTION	^NB PARKING LOT AND PATHWAY	M&O	01	OTHER RESTRICT	21,421.00
PO24-00462	EDFILES INC	Ed Files Contract 2023-24	SPED	01	SE:STATE LOCAL	4,073.00
PO24-00463	AMANDA PACKER	AP PARENT REIMBS - (RE: JP/SETTLEMENT AGREEMENT)	SPED	01	NO REPORTING RI	2,890.00
PO24-00464	ILLUMINATE EDUCATIO	Virtual Training Module DnA	IT	01	NO REPORTING RI	500.00
PO24-00465	WPS	WPS Psych Order 2023-24	SPED	01	SE:STATE LOCAL	4,172.56
PO24-00466	SMARTSIGN	ASSET TAGS (ASSET TIGER)	WRSH	01	ONGOING & MAJO	600.00
PO24-00467	PRO-ED INC	Pro Ed Psych Order 2023-24	SPED	01	SE:STATE LOCAL	463.45
PO24-00468	ACADEMIC THERAPY PU	ATP Psych Order 2023-24	SPED	01	SE:STATE LOCAL	131.18
PO24-00469	PAR INC	PAR Psych Order: 2023-24	SPED	01	SE:STATE LOCAL	1,231.32
PO24-00470	ACTIVE INTERNET TEC	Blackboard K-12 Renewal	IT	01	NO REPORTING RI	10,936.00

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00471	AT&T	Calnet Analog Lines	IT	01	NO REPORTING RI	20,000.00
PO24-00472	ILLUMINATE EDUCATIO	23-24 Illuminate Renewal	IT	01	NO REPORTING RI	45,570.62
PO24-00473	PEARSON CLINICAL AS	Pearson Psych Order 2023-24	SPED	01	SE:STATE LOCAL	12,148.67
PO24-00474	RIVERSIDE INSIGHTS	Riverside Insights Psych Order: 2023-24	SPED	01	SE:STATE LOCAL	6,890.62
PO24-00475	CALIFORNIA UTILITY	OPEN PO FOR UTILITY LOCATOR SERV	M&O	01	OTHER RESTRICT	1,000.00
PO24-00476	CIVIC PERMITS INC	ANNUAL SUBSCRIPTION	M&O	01	OTHER RESTRICT	4,695.00
PO24-00477	CHEMTROL	OPEN PO POOL CONTROLLER PARTS AS NEEDED	M&O	01	OTHER RESTRICT	500.00
PO24-00478	TWO STONE CABINETS	OPEN PO FOR POOL TILE	M&O	01	OTHER RESTRICT	250.00
PO24-00479	VALLEY ATHLETICS FI	OPEN PO FOR FIELD MARKING PAINT AT VARIOUS SITES	M&O	01	ONGOING & MAJO	1,000.00
PO24-00480	AMS HEATING INC	OPEN PO FOR TROUBLESHOOTING HEATING EQUIPMENT	M&O	01	ONGOING & MAJO	4,000.00
PO24-00481	COAST PAPER & SUPPL	OPEN PO Custodial supplies	BSS	01	NO REPORTING RI	2,200.00
PO24-00482	SOQUEL CREEK WATER	WATER SERVICE ACCT 10-16753-00	FIN	01	NO REPORTING RI	2,700.00
PO24-00483	AMAZON CAPITAL SERV	Open PO AFE supplies	BSS	01	NO REPORTING RI	1,000.00
PO24-00484	AMAZON CAPITAL SERV	Open PO Ark supplies	BSS	01	NO REPORTING RI	1,000.00
PO24-00485	AMAZON CAPITAL SERV	Open PO Costanoa supplies	BSS	01	NO REPORTING RI	1,000.00
PO24-00486	AMAZON CAPITAL SERV	Open PO ADMIN supplies	BSS	01	NO REPORTING RI	400.00
PO24-00487	ANIMAL DAMAGE MGMT	ANNUAL PO FOR GOPHER CONTROL	M&O	01	ONGOING & MAJO	29,580.00
PO24-00488	ABACHERLI FENCE CO	OPEN PO FOR FENCE REPAIRS AT VARIOUS SITES	M&O	01	OTHER RESTRICT	5,000.00
PO24-00489	APPI	OPEN PO FOR POOL PARTS & SUPPLIES	M&O	01	OTHER RESTRICT	37,000.00
PO24-00490	AIRGAS NATIONAL CAR	OPEN PO FOR CO2 AT SCCS SWIMMING POOLS	M&O	01	OTHER RESTRICT	9,000.00
PO24-00491	CARBONIC SERVICE IN	OPEN PO FOR CO2 AT SCCS SWIMMING POOLS	M&O	01	OTHER RESTRICT	30,000.00
PO24-00492	FACILISERV INC	MULTI-YEAR SERVICE AGREEMENT	M&O	01	OTHER RESTRICT	27,544.00
PO24-00493	FACILISERV INC	OPEN PO FOR EMERGENCY SERVICES	M&O	01	OTHER RESTRICT	5,000.00
PO24-00494	FIELDTURF USA	OPEN PO FOR TURF REPAIRS	M&O	01	OTHER RESTRICT	5,000.00
PO24-00495	HART FLOOR CO.	ANNUAL GYM FLOOR MAINTENANCE PER SITE	M&O	01	OTHER RESTRICT	18,780.00
PO24-00496	KNORR SYSTEMS	OPEN PO FOR POOL SUPPLIES	M&O	01	OTHER RESTRICT	27,000.00
PO24-00497	KNORR SYSTEMS	ANNUAL HEATING SYSTEM MAINT. (HH&SCHS&SQHS)	M&O	01	OTHER RESTRICT	14,229.72
PO24-00498	KONE INC	ANNUAL ELEVATOR MONTHLY MAINTENANCE	M&O	01	ONGOING & MAJO	24,709.56
PO24-00499	SCP DISTRIBUTORS LL	OPEN PO FOR POOL CHEMICALS & SUPPLIES	M&O	01	OTHER RESTRICT	90,000.00
PO24-00500	SANTA CRUZ FIRE EQU	ANNUAL PO FOR FIRE EXT. INSPECTIONS & SERVICING	M&O	01	ONGOING & MAJO	12,450.00

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ESCAPE ONLINE

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Includes Purchase Orders dated 06/02/2023 - 07/31/2023

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00501	SYCAMORE FARMS	OPEN PO FOR GOAT USE AS WEED CONTROL	M&O	01	ONGOING & MAJO	45,850.00
PO24-00502	TMT ENTERPRISES INC	OPEN PO FOR ATHLETIC FIELD FINES	M&O	01	OTHER RESTRICT	16,000.00
PO24-00503	VERIZON CONNECT FLE	VEHICLE TRACKING SUBSCRIPTION	M&O	01	NO REPORTING RI	16,366.20
PO24-00504	KNORR SYSTEMS	HH - TITAN SERIES POOL COVER	M&O	01	OTHER RESTRICT	22,638.52
PO24-00505	HEINEMANN	Do the Math Materials	SPED	01	SE:STATE LOCAL	33,649.24
PO24-00506	THERMA LLC	OPEN PO FOR HVAC DEIKIN SYSTEM REPAIRS	M&O	01	ONGOING & MAJO	8,000.00
PO24-00507	ACCO-WILSON INC DBA	SQHS - REPAIR AHU SERVING THE GYM	M&O	01	ONGOING & MAJO	20,000.00
PO24-00508	LEARNING WITHOUT TE	Workbooks TK-3rd grade(Q-48612) Goal 3/Strategy 1	BVEL	01	LCFF SUPP FUNDI	6,502.19
PO24-00509	SOQUEL CREEK WATER	WATER SERVICE ACCT 42-16754-00	FIN	01	NO REPORTING RI	53,000.00
PO24-00510	SOQUEL CREEK WATER	WATER SERVICE ACCT 42-16756-00	FIN	01	NO REPORTING RI	50,000.00
PO24-00511	HEGGERTY PHONEMIC A	curriculum materials	WLEL	01	LCFF SUPP FUNDI	208.71
PO24-00512	AMAZON CAPITAL SERV	Open PO for Supplies-New TK Class	BVEL	01	UNIV PRE-K PLAN	900.00
PO24-00513	LAKESHORE LEARNING	Classroom Supplies - New TK - A. Chausse	BVEL	01	UNIV PRE-K PLAN	3,821.51
PO24-00514	STAPLES ADVANTAGE	Open PO office supplies	WLEL	01	NO REPORTING RI	500.00
PO24-00515	LAKESHORE LEARNING	Construction Paper	WLEL	01	LCFF SUPP FUNDI	60.43
PO24-00516	STAPLES ADVANTAGE	Classroom Supplies	WLEL	01	LCFF SUPP FUNDI	1,000.00
PO24-00517	ATLANTIS PAVING & G	#DLV ADA PATH OF TRAVEL	M&O	40	2012 SERIES A G	4,560.00
PO24-00518	BOSCO CONSTRUCTION	*#BV HVAC ABATEMENT	M&O	40	2012 SERIES A G	4,303.55
PO24-00519	NIGEL BELTON	@EDUCATOR HOUSING ARBORIST	M&O	40	BUILDING FUND -	4,710.00
PO24-00520	PALACE BUSINESS SOL	SAFETY/OPEN ORDER SAFETY ITEMS	HR	01	OTHER RESTRICT	2,500.00
PO24-00521	RES CNTR CHILDREN,Y	ASEBA Psych Order: 2023-24	SPED	01	SE:STATE LOCAL	74.63
PO24-00522	AMAZON CAPITAL SERV	Open PO for Supplies - District Office	SPED	01	SE:STATE LOCAL	2,500.00
PO24-00523	AMAZON CAPITAL SERV	Open PO for Supplies - SAIL	SPED	01	SE:STATE LOCAL	2,500.00
PO24-00524	AMAZON CAPITAL SERV	Classroom Climate Systems Materials	SPED	01	SE:STATE LOCAL	2,540.00
PO24-00525	AMAZON CAPITAL SERV	SPED iPad Case and Strap	SPED	01	SE:STATE LOCAL	29.49
PO24-00526	THE PRINT GALLERY	PRINTING MATERIAL-OPEN PO	SQHS	01	NO REPORTING RI	1,000.00
PO24-00527	MOORE TWINING ASSOC	@EDUCATOR HOUSING GEOTECH	M&O	40	BUILDING FUND -	9,850.00
PO24-00528	MOORE TWINING ASSOC	#SOLAR PHOTOVOLTAIC TESTING	M&O	40	2012 SERIES A G	38,624.25
PO24-00529	PREMIER INSPECTION	#HVAC INSPECTIONS	M&O	40	2012 SERIES A G	26,880.00
PO24-00530	PREMIER INSPECTION	HH MPR COLD STORAGE IOR	M&O	21	Bond A Secondar	53,590.00
PO24-00531	PREMIER INSPECTION	#SOLAR PHOTOVOLTAIC IOR	M&O	40	2012 SERIES A G	104,880.00
PO24-00532	19SIX ARCHITECTS	@EDUCATOR HOUSING BRIDGING ARCHITECT	M&O	40	BUILDING FUND -	80,340.00
PO24-00533	M3 ENVIRONMENTAL CO	SQ FITNESS 2 OVERSIGHT	M&O	21	Bond A Secondar	8,113.00
PO24-00534	PEARTREE + BELL AR	HH CENTRAL KITCHEN FREEZER	M&O	21	Bond A Secondar	6,233.87
PO24-00535	LISA C FRASER	CSA Lisa Fraser 23-24	HR	01	ESEA:TEACHER Q	10,500.00
PO24-00536	COMMUNICATION SERVI	^CLOCKS AND SPEAKERS	M&O	25	OTHER RESTRICT	17,106.57

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PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-00537	CSBA	23-24 CSBA Gamut Renewal	SUPT	01	NO REPORTING RI	6,775.00
PO24-00538	SC SYSTEMS	^BV HVAC FIRE TIE-IN	M&O	25	OTHER RESTRICT	5,200.00
PO24-00539	AMAZON CAPITAL SERV	leadership book, 5 copies of fierce conversations	SUPT	01	NO REPORTING RI	50.00
PO24-00540	E3 HCI AUDIOMETRICS	SPED Hearing Screening Machine Supplies	SPED	01	SE:STATE LOCAL	173.51
PO24-00541	READ NATURALLY	ONLINE RSP STUDENT LICENSES	SPED	01	SE:STATE LOCAL	1,840.00
PO24-00542	COMMUNITY PRINTERS	SpED Business Cards - DHOH Teachers	SPED	01	SE:STATE LOCAL	95.40
PO24-00543	ESTRELLITA INC	Estrellita Order for White O'Hagan	SPED	01	SE:STATE LOCAL	2,892.98
PO24-00544	HUBERT COMPANY, LLC	FS Materials-KIT Funds	FS	13	KCHN INF&TRNINC	3,096.98
PO24-00545	APPLE COMPUTER INC	MacBook replacement for CTE Teacher	CURR	01	CAREER TECHNIC	3,395.76
PO24-00546	PAUL B COUCHMAN III	Print Materials for Chemistry/Biology Class	CURR	01	LOTTERY:INSTRU	1,073.42
PO24-00547	PHOENIX CERAMICS SU	OPEN PO CERAMICS	SQHS	01	Measure T	2,500.00
PO24-00548	AMAZON CAPITAL SERV	OPEN PO - SUPPLY CABINET	SQHS	01	NO REPORTING RI	2,090.00
PO24-00549	TEXTBOOK WAREHOUSE	SCIENCE BOOKS	SQHS	01	LOTTERY:INSTRU	4,877.75
PO24-00550	AMAZON CAPITAL SERV	Tech Supplies for Soquel CTE Computer Lab	CURR	01	CAREER TECHNIC	381.34
PO24-00551	CDW GOVERNMENT INC.	IT HUBS	IT	01	NO REPORTING RI	923.42
PO24-00552	AMAZON CAPITAL SERV	Open PO Monarch supplies	BSS	01	NO REPORTING RI	1,000.00
PO24-00553	PALACE BUSINESS SOL	Palace BSSC supplies	BSS	01	NO REPORTING RI	1,200.00
PO24-00554	PIONEER VALLEY EDUC	Reading recovery books. Q203412	BSS	01	LOTTERY:INSTRU	310.05
PO24-00555	AMAZON CAPITAL SERV	Open PO for Supplies - Pizzica, Jessica Behavior	SPED	01	SE:STATE LOCAL	2,000.00
PO24-00556	APPLE COMPUTER INC	SCHS CTE Computer Lab Replacement	CURR	01	CAREER TECHNIC	63,354.93
PO24-00557	POWERSCHOOL GROUP	23-24 Naviance Subscription	CURR	01	NO REPORTING RI	25,168.35
PO24-00558	SAVVAS LEARNING COM	CHEMISTRY BOOKS	SQHS	01	LOTTERY:INSTRU	5,551.46
PO24-00559	VISTA HIGHER LEARNI	GetReady! ELD Core Curriculum	CURR	01	NO REPORTING RI	15,272.90
PO24-00560	SCHOOL SPECIALTY LL	Classroom supplies - New TK class - Chausse	BVEL	01	UNIV PRE-K PLAN	2,298.96
PO24-00562	AMAZON CAPITAL SERV	LS SAIL Classroom Storage Cabinet	SPED	01	UNIV PRE-K PLAN	1,769.81
PO24-00563	WESTED	Math PD Books for MH	CURR	01	ESSER III ARP	826.40
PO24-00565	COMMUNITY PRINTERS	Printing Services	BMS	01	NO REPORTING RI	1,000.00
PO24-00566	AMAZON.COM	OPEN ORDER/Supplies for Office	BMS	01	NO REPORTING RI	800.00
PO24-00567	RIO GRANDE ALBUQUER	Art Supplies	HHS	01	Measure T	908.64
PO24-00568	PERENNIAL CONSTRUCT	SQHS - SAW & CUT CONCRETE HOLES FOR FENCE POSTS	M&O	01	ONGOING & MAJO	2,500.00
PO24-00569	SANTA CRUZ MUNICIPA	WATER - ADULT ED	FIN	11	ADULT ED APPOR'	752.00
PO24-00570	SANTA CRUZ MUNICIPA	REFUSE ADULT ED	FIN	11	ADULT ED APPOR'	3,200.00
PO24-00571	SANTA CRUZ MUNICIPA	SEWER ADULT ED	FIN	11	ADULT ED APPOR'	500.00
PO24-00572	COAST PAPER & SUPPL	Custodial Supplies for ELEM Summer School	CURR	01	ELO-P	290.03

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PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
					Total	39,001,199.57

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ESCAPE ONLINE

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Warrant Register

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the warrants on the Board Payment Report. The report covers vendor warrants issued from June 4, 2023 to July 31, 2023.

AGENDA ITEM: 8.3.2.2

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1033766	06/05/2023	Geffken, Donna M	114.35
1033767	06/05/2023	Roberts, John M	30.77
1033768	06/05/2023	Mendoza, Maria d	86.96
1033769	06/05/2023	Boscacci, Peter R	183.16
1033770	06/05/2023	Pratt, Torey A	139.06
1033771	06/05/2023	Linneman, Devon M	69.56
1033772	06/05/2023	ABA BUILDING SERVICES	6,932.00
1033773	06/05/2023	ACCO ENGINEERED SYSTEMS	1,006.25
1033774	06/05/2023	ACE PORTABLE SERVICES	2,943.40
1033775	06/05/2023	AMAZON CAPITAL SERVICES	30.25
1033776	06/05/2023	ANIMAL DAMAGE MGMT	2,350.00
1033777	06/05/2023	APED	2,877.83
1033778	06/05/2023	APPI	1,921.60
1033779	06/05/2023	BOSCO CONSTRUCTION SERVICES INC	37,715.00
1033780	06/05/2023	CINTAS CORPORATIONS	283.86
1033781	06/05/2023	COAST LOCK & SAFE	229.81
1033782	06/05/2023	ELITE INTERACTIVE SOLUTIONS LLC	5,796.40
1033783	06/05/2023	FLYERS ENERGY LLC	2,481.65
1033784	06/05/2023	GLOBAL WATER TECHNOLOGY INC	893.10
1033785	06/05/2023	HINES PEST & WEED CONTROL DBA R AURIA INC	325.00
1033786	06/05/2023	HOME DEPOT INC	2,882.03
1033787	06/05/2023	KELLY MOORE PAINT CO	46.58
1033788	06/05/2023	KNORR SYSTEMS INTERNATIONAL	5,838.75
1033789	06/05/2023	M3 ENVIRONMENTAL CONSULTING	1,050.00
1033790	06/05/2023	PRIORS TIRES	219.55
1033791	06/05/2023	SAN LORENZO LUMBER AND HOME CENTER	8.91
1033792	06/05/2023	SANTA CRUZ RECORDS MANAGEMENT	190.00
1033793	06/05/2023	SCP DISTRIBUTORS LLC DBA LINCOLN AQUATICS	1,177.55
1033794	06/05/2023	SOQUEL NURSERY GROWERS INC	226.44
1033795	06/05/2023	WESTSIDE HARDWARE	348.45
1033796	06/05/2023	AMAZON CAPITAL SERVICES	5,874.60
		Unpaid Tax	.93
		Expensed Amount	5,875.53
1033797	06/05/2023	ABRITE, A SPEECH PATHOLOGY CORPORATION	125,141.97
1033798	06/05/2023	AMAZON CAPITAL SERVICES	8,385.90
		Unpaid Tax	.09
		Expensed Amount	8,385.99
1033799	06/05/2023	AMERIGAS PROPANE LP	262.11
1033800	06/05/2023	APPLE COMPUTER INC	2,727.05
1033801	06/05/2023	AVID CENTER	5,332.72
1033802	06/05/2023	B & H PHOTO-VIDEO REMITTANCE PROCESSING CTR	1,982.97
1033803	06/05/2023	BARINGS HOTEL OPPOR.VENTURE LP DBA: HOTEL PARADOX	4,370.00
1033804	06/05/2023	BAY SCHOOL, THE	26,116.92
1033805	06/05/2023	BOOKSHOP SANTA CRUZ INC	297.11
1033806	06/05/2023	CALIFORNIA DEPT OF JUSTICE ACCOUNTING OFFICE	1,999.00
1033807	06/05/2023	CATTOS GRAPHICS INC	884.95
1033808	06/05/2023	CENGAGE LEARNING	1,467.36
1033809	06/05/2023	CIF-CCS	1,600.00

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Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1033810	06/05/2023	CINCO BOOKS CORP	541.00
1033811	06/05/2023	CINTAS CORPORATIONS	52.89
1033812	06/05/2023	COAST PAPER & SUPPLY	2,053.21
1033813	06/05/2023	COMMUNITY PRINTERS INC	211.07
1033814	06/05/2023	COMPLETE MAILING SERVICE INC	2,059.17
1033815	06/05/2023	CURTIS DALE POLLOCK	1,113.75
1033816	06/05/2023	DEMCO INC	304.76
1033817	06/05/2023	FRANCISCO LOPEZ GONZALES DBA FLOWERS PANCHO LOPEZ	284.05
1033818	06/05/2023	GOLD STAR FOODS	1,622.23
1033819	06/05/2023	HOUGHTON MIFFLIN CO	3,002.20
1033820	06/05/2023	JOHN THOMAS DBA THOMAS MUSICAL INSTRUMENTS	1,000.00
1033821	06/05/2023	KITAYAMA BROS INC.	208.28
1033822	06/05/2023	LAKESHORE LEARNING MATERIALS	618.76
		Unpaid Tax	1.25
		Expensed Amount	620.01
1033823	06/05/2023	MAGNOLIA SUN LLC	8,081.58
1033824	06/05/2023	MARC GAIGER	402.25
1033825	06/05/2023	MARIA E ARIAGNO BALLARD MPT	687.50
1033826	06/05/2023	NASCO	73.60
1033827	06/05/2023	OFFICE DEPOT	49.99
1033828	06/05/2023	P & R PAPER SUPPLY COMPANY INC	1,489.73
1033829	06/05/2023	PHOENIX CERAMICS SUPPLY	1,863.99
1033830	06/05/2023	RENAISSANCE LEARNING INC	5,000.50
1033831	06/05/2023	SAFEWAY STORES INC ACCT 58624	254.61
1033832	06/05/2023	SAGE PUBLISHING	179.11
1033833	06/05/2023	SAN LORENZO LUMBER AND HOME CENTER	9.28
1033834	06/05/2023	SANTA CRUZ MUNICIPAL UTILITIES	26,620.06
1033835	06/05/2023	SASC, LLC DBA ACTIVATE LEARNING LLC	17,591.78
1033836	06/05/2023	SILKE COMMUNICATIONS INC	2,801.91
1033837	06/05/2023	SOQUEL CREEK WATER DISTRICT	122.25
1033838	06/05/2023	SYSCO FOOD SERVICES OF SF	1,475.31
1033839	06/05/2023	T-MOBILE USA INC	5,331.20
1033840	06/05/2023	TEXTBOOK WAREHOUSE	4,574.38
1033841	06/05/2023	WATSONVILLE COAST PRODUCE	1,385.10
1033842	06/05/2023	WILLIAMSON BODY & PAINT	8,245.09
1033843	06/05/2023	ANNETTE RAU	114.00
1033844	06/05/2023	DEBORAH HATTEL	57.00
1033845	06/05/2023	KELLY JONES	57.00
1033846	06/05/2023	LINDSAY MILLER	114.00
1033847	06/05/2023	MASIMO ARRIGONI	57.00
1033848	06/05/2023	MATT RYAN	114.00
1033849	06/05/2023	MELISSA IRWIN	57.00
1033850	06/05/2023	NICHOLAS BADAGLIACCA	57.00
1033851	06/05/2023	SCOTT TALL	57.00
1033852	06/05/2023	SHAINE HELGUEROS	57.00
1033853	06/05/2023	WELSH, GRETCHEN OR ROBERT	57.00
1033854	06/05/2023	NETXPERTS INC	33,075.56
1033855	06/05/2023	DELTA CHARTER - CABRILLO	205,364.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1034458	06/12/2023	IRACEMA TORRES GODINEZ	300.00
1034459	06/12/2023	ACCO BRANDS USA LLC	515.00
1034460	06/12/2023	ALEXIS PARTY RENTALS INC	920.00
1034461	06/12/2023	AMANDA PACKER	4,420.00
1034462	06/12/2023	AMAZON CAPITAL SERVICES	293.77
1034463	06/12/2023	AT&T	13,190.58
1034464	06/12/2023	BRINKS AWARDS & SIGNS	92.86
1034465	06/12/2023	CA STATE UNIVERSITY SACRAMENTO	800.00
1034466	06/12/2023	CINTAS CORPORATIONS	37.19
1034467	06/12/2023	CITY OF SANTA CRUZ FINANCE DEPARTMENT	34,450.00
1034468	06/12/2023	COLLEGE BOARD, THE	87,064.00
1034469	06/12/2023	COMPLETE MAILING SERVICE INC	433.51
1034470	06/12/2023	DIESELWORKS	4,907.80
1034471	06/12/2023	DOMINOS/3 AMIGOS PIZZA INC	2,025.00
1034472	06/12/2023	FLYERS ENERGY LLC	2,937.68
1034473	06/12/2023	FOLLETT CONTENT SOLUTIONS LLC	4,281.35
		Unpaid Tax	.05-
		Expensed Amount	4,281.30
1034474	06/12/2023	GOLD STAR FOODS	2,824.08
1034475	06/12/2023	GREAT MINDS PBC	9,566.38
1034476	06/12/2023	KAPLAN EARLY LEARNING CO	632.17
		Unpaid Tax	1.26
		Expensed Amount	633.43
1034477	06/12/2023	LAKESHORE LEARNING MATERIALS	92.86
1034478	06/12/2023	MHB VOLLEYBALL CONSULTING SERV	1,755.00
1034479	06/12/2023	PG&E	68,552.17
1034480	06/12/2023	PRIORS TIRES	1,027.63
1034481	06/12/2023	PRODUCERS DAIRY FOODS INC	805.50
1034482	06/12/2023	SCHOOL SERVICES OF CALIF	315.00
1034483	06/12/2023	SHAYNA LABADIE	12,700.00
1034484	06/12/2023	TEXTBOOK WAREHOUSE	3,935.52
1034485	06/12/2023	UC REGENTS BILLING & PAYMENT SERVICES	739.10
1034486	06/12/2023	UC REGENTS OF CALIF DBA SEYMOUR MARINE DISC. CTR.	175.00
1034487	06/12/2023	WINCHESTER SOQUEL DBA NAPA AUTO PARTS	1,481.71
1034488	06/12/2023	WPS	81.73
1034489	06/12/2023	Jolly, Kristyne R	23.19
1034490	06/12/2023	Hernandez, Amariah A	173.54
1034491	06/12/2023	Oatey, Charlene P	142.85
1034492	06/12/2023	Paulsen, Kelly A	37.12
1034493	06/12/2023	Quintero Perez, Laura	47.92
1034494	06/12/2023	Tracy, Shannon K	25.98
1034495	06/12/2023	Weckler, Rosario	635.66
1034496	06/12/2023	Zaleha, Veronica D	19.96
1034497	06/12/2023	Bentley, Thomas K	384.48
1034498	06/12/2023	Bouchti, Mohamed Amine	100.00
1034499	06/12/2023	Faix, Susan M	100.00
1034500	06/12/2023	Ferejohn Swett, Marissa R	85.04
1034501	06/12/2023	Guzman, Mara	273.54

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ESCAPE ONLINE

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1034502	06/12/2023	Ohlson, Lily L	154.84
1034503	06/12/2023	Smith, Jennifer S	13.63
1034504	06/12/2023	Bachar, William E	89.00
1034505	06/12/2023	Juarez, Consuelo	26.46
1034506	06/12/2023	Marlatt, Monica A	53.58
1034507	06/12/2023	Jaffe, Jennifer A	48.77
1034508	06/12/2023	A SIGN ASAP	93.29
1034509	06/12/2023	ABACHERLI FENCE CO	665.00
1034510	06/12/2023	CARBONIC SERVICE INC	287.85
1034511	06/12/2023	COMCAST	234.54
1034512	06/12/2023	FLYERS ENERGY LLC	2,608.63
1034513	06/12/2023	HOME DEPOT INC	678.34
1034514	06/12/2023	KELLY MOORE PAINT CO	56.95
1034515	06/12/2023	PACIFIC COAST TRANE	1,830.00
1034516	06/12/2023	SAN LORENZO LUMBER AND HOME CENTER	28.99
1034517	06/12/2023	SC SYSTEMS	221.31
1034518	06/12/2023	TMT ENTERPRISES INC.	56.42
1034519	06/12/2023	ACSIG/EDGE DENTAL ATTN: K DENNIS, EXEC DIR	53,080.40
1034520	06/12/2023	ACSIG/VSP VISION CARE ATTN: K DENNIS, EXEC DIR	6,785.60
1034521	06/12/2023	AMAZON CAPITAL SERVICES	47.63
1034522	06/12/2023	AMPLIFIED IT LLC	2,597.45
1034523	06/12/2023	ANGELINA ARIAS	169.00
1034524	06/12/2023	BENCHMARK EDUCATION CO.	2,897.78
1034525	06/12/2023	BIOMETRICS4ALL INC	228.00
1034526	06/12/2023	CINTAS CORPORATIONS	90.08
1034527	06/12/2023	COAST PAPER & SUPPLY	375.17
1034528	06/12/2023	COLLEGE BOARD, THE	175.00
1034529	06/12/2023	COUSIN'S CONCERT ATTIRE	6,035.00
1034530	06/12/2023	HARTFORD LIFE	3,900.95
1034531	06/12/2023	JOHN THOMAS DBA THOMAS MUSICAL INSTRUMENTS	500.00
1034532	06/12/2023	LEARNING WITHOUT TEARS	3,009.31
1034533	06/12/2023	MERIDIAN STUDENT PLANNERS	3,450.92
1034534	06/12/2023	MORE PREPARED LLC	22,671.65
1034535	06/12/2023	PAICINES RANCH HOSPITALITY LLC	715.32
1034536	06/12/2023	PALACE BUSINESS SOLUTIONS	759.34
1034537	06/12/2023	RIVERSIDE COE COLLEGE & CAREER READINESS	23,610.55
1034538	06/12/2023	SAFEWAY STORES INC ACCT 58624	59.80
1034539	06/12/2023	SANTA CRUZ COE BUSINESS DEPARTMENT	32,092.00
1034540	06/12/2023	SCHOOL SPECIALTY LLC	12,053.00
1034541	06/12/2023	SILKE COMMUNICATIONS INC	287.23
1034542	06/12/2023	SISC	549,965.60
1034543	06/12/2023	SOLUTION TREE	720.48
1034544	06/12/2023	SOQUEL HIGH ASB	144.00
1034545	06/12/2023	STAPLES ADVANTAGE	118.45
1034546	06/12/2023	THE HARTFORD LTD ATTN: GROUP BENEFITS	5,029.08
1034547	06/12/2023	THERAPRO INC	110.00
1034548	06/12/2023	TRIPLE B CORPORATION	208.75
1034549	06/12/2023	UBEO WEST LLC	76.40
1034550	06/12/2023	UNITED PARCEL SERVICE INC	39.40

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ESCAPE ONLINE

Page 4 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1034551	06/12/2023	WINCHESTER SOQUEL DBA NAPA AUTO PARTS	54.59
1034552	06/12/2023	WPS	1,135.68
1034553	06/12/2023	ZANER-BLOSER INC	760.38
1034554	06/12/2023	AMERICAN MODULAR SYSTEMS INC	156,282.22
1034555	06/12/2023	APPLIED MATERIALS ENGR INC	4,280.00
1034556	06/12/2023	BARTOS ARCHITECTURE INC	32,196.25
1034557	06/12/2023	BEST CONTRACTING SERVICES INC	19,734.06
1034558	06/12/2023	BOSCO CONSTRUCTION SERVICES INC	57,065.07
1034559	06/12/2023	COLBI TECHNOLOGIES INC	1,840.00
1034560	06/12/2023	CRW INDUSTRIES INC	155,021.00
1034561	06/12/2023	DEVELOPMENT GROUP INC	4,988.36
1034562	06/12/2023	DIVISION OF STATE ARCHITECT	5,477.50
1034563	06/12/2023	MOORE TWINING ASSOCIATES INC	3,633.50
1034564	06/12/2023	NORTH AMERICAN TECHNICAL SERVICES	42,000.00
1034565	06/12/2023	PEDRO SAUCE RAMIREZ	4,800.00
1034566	06/12/2023	PHOENIX MODULAR ELEVATOR CA	5,600.00
1034567	06/12/2023	SANTA CLARA VALLEY CONSTRUCTION INSPECTIONS	16,800.00
1034568	06/12/2023	SANTA CLARA VALLEY CONSTRUCTION INSPECTIONS	21,000.00
1034569	06/12/2023	SANTA CRUZ SENTINEL	1,712.00
1034570	06/12/2023	STRAWN CONSTRUCTION INC	279,250.00
1034571	06/12/2023	THE GARLAND COMPANY INC	80,857.07
1034572	06/12/2023	VIKING PRODUCTS GROUP INC	13,729.04
		Unpaid Tax	53.30-
		Expensed Amount	13,675.74
1034573	06/12/2023	ACCO BRANDS USA LLC	336.10
1034574	06/12/2023	AMAZON CAPITAL SERVICES	1,532.67
1034575	06/12/2023	BAUDVILLE INC	90.61
1034576	06/12/2023	BOOKSHOP SANTA CRUZ INC	16.72
1034577	06/12/2023	CABE	6,930.00
1034578	06/12/2023	CABRILLO COLLEGE	468.00
1034579	06/12/2023	CDW GOVERNMENT INC.	7,065.40
1034580	06/12/2023	CINTAS CORPORATIONS	37.19
1034581	06/12/2023	DICK BLICK CO.	88.71
1034582	06/12/2023	GARNER, DUANE	640.00
1034583	06/12/2023	GREENWASTE RECOVERY INC	7,624.64
1034584	06/12/2023	HARLEY FARMS, INC.	360.00
1034585	06/12/2023	JOSTENS INC	16,795.99
1034586	06/12/2023	M & M PARTY RENTALS INC	2,215.00
1034587	06/12/2023	OFFICE DEPOT	141.42
1034588	06/12/2023	PALACE BUSINESS SOLUTIONS	475.89
1034589	06/12/2023	SANTA CRUZ COE BUSINESS DEPARTMENT	10,991.60
1034590	06/12/2023	SANTA CRUZ MUSEUM OF NATURAL HISTORY	200.00
1034591	06/12/2023	SCHOOLWORKS INC	3,125.00
1034592	06/12/2023	SILKE COMMUNICATIONS INC	776.61
1034593	06/12/2023	STEVE WEISS MUSIC INC	498.18
1034594	06/12/2023	UBEO WEST LLC	2,863.55
1035422	06/20/2023	AMAZON CAPITAL SERVICES	4,189.42
1035423	06/20/2023	AMERIGAS PROPANE LP	73.86
1035424	06/20/2023	BAUDVILLE INC	681.44

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ESCAPE ONLINE

Page 5 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1035425	06/20/2023	BUREAU OF EDUCATION & RESEARCH ATTN ACCOUNTS RECEIVABLE	279.00
1035426	06/20/2023	CA ASSOC HEALTH, PE, REC DANCE	405.00
1035427	06/20/2023	COMMUNITY PRINTERS INC	171.95
1035428	06/20/2023	CROWE LLP	28,000.00
1035429	06/20/2023	DIAMOND RANCH ACADEMY INC	14,579.67
1035430	06/20/2023	EASTER SEALS CENTRAL CALIF	11,911.25
1035431	06/20/2023	FOLLETT CONTENT SOLUTIONS LLC	13,413.26
1035432	06/20/2023	GOLD STAR FOODS	2,487.42
1035433	06/20/2023	PITNEY BOWES BANK INC PURCHASE POWER	1,101.55
1035434	06/20/2023	ROYAL COACH TOURS	3,747.00
1035435	06/20/2023	SILKE COMMUNICATIONS INC	1,629.35
1035436	06/20/2023	SYSCO FOOD SERVICES OF SF	718.13
1035437	06/20/2023	TYLERAGAN HE LLC	262.50
1035438	06/20/2023	VICTOR TREATMENT CENTERS, INC.	26,618.94
1035439	06/20/2023	WATSONVILLE COAST PRODUCE	145.25
1035440	06/20/2023	Curley IV, Clyde J	116.66
1035441	06/20/2023	Allabach, Angela R	56.81
1035442	06/20/2023	Geffken, Donna M	117.95
1035443	06/20/2023	Gonzales, Elisa A	111.08
1035444	06/20/2023	LaMotte, Margaret E	223.88
1035445	06/20/2023	Laszlo Rath, Michelle A	254.89
1035446	06/20/2023	Lawton, Hailee K	187.82
1035447	06/20/2023	Porterfield, April M	137.28
1035448	06/20/2023	Bickham, Daniel A	75.00
1035449	06/20/2023	Scowcroft, Katy M	124.14
1035450	06/20/2023	Schutz, Matthew C	342.88
1035451	06/20/2023	Torres-Moran, Anthony L	147.38
1035452	06/20/2023	Partida Sanchez, Alma M	45.99
1035453	06/20/2023	AA SAFE & LOCK COMPANY	115.96
1035454	06/20/2023	ABA BUILDING SERVICES	925.00
1035455	06/20/2023	ACCO ENGINEERED SYSTEMS	66,639.87
1035456	06/20/2023	ACE PORTABLE SERVICES	1,592.41
1035457	06/20/2023	APED	2,670.84
1035458	06/20/2023	APPI	1,234.04
1035459	06/20/2023	AQUA SOURCE, INC.	950.00
1035460	06/20/2023	ATLANTIS PAVING & GRADING	11,800.00
1035461	06/20/2023	B & B SMALL ENGINE REPAIR	90.97
1035462	06/20/2023	CARBONIC SERVICE INC	768.75
1035463	06/20/2023	CERTIFIED BACKFLOW ASSEMBLY TESTING LLC	870.00
1035464	06/20/2023	CINTAS CORPORATIONS	283.86
1035465	06/20/2023	COAST PAPER & SUPPLY	166.74
1035466	06/20/2023	CRYSTAL SPRINGS WATER	90.75
1035467	06/20/2023	DILBECK & SONS INC	604.90
1035468	06/20/2023	EWING IRRIGATION PRODUCTS	978.83
1035469	06/20/2023	FERGUSON ENTERPRISES	273.34
1035470	06/20/2023	FLYERS ENERGY LLC	2,099.17
1035471	06/20/2023	HOME DEPOT INC	2,492.49
1035472	06/20/2023	INDEPENDENT ELECTRICAL SUPPLY	527.02

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ESCAPE ONLINE

Page 6 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1035473	06/20/2023	KELLY MOORE PAINT CO	31.29
1035474	06/20/2023	KNORR SYSTEMS INTERNATIONAL	16,081.74
1035475	06/20/2023	KONE INC	1,989.50
1035476	06/20/2023	PRIORS TIRES	187.19
1035477	06/20/2023	SAN LORENZO LUMBER AND HOME CENTER	59.61
1035478	06/20/2023	SANTA CRUZ AUTO PARTS INC	40.32
1035479	06/20/2023	SANTA CRUZ RECORDS MANAGEMENT	361.00
1035480	06/20/2023	SCP DISTRIBUTORS LLC DBA LINCOLN AQUATICS	5,986.42
1035481	06/20/2023	SHIFFLER EQUIPMENT SALES INC	6,031.69
1035482	06/20/2023	SUPERIOR ALARM CO	142.50
1035483	06/20/2023	VERIZON CONNECT FLEET USA LLC	1,405.88
1035484	06/20/2023	ACES 2020 LLC	45,815.46
1035485	06/20/2023	ALEXIS PARTY RENTALS INC	980.00
1035486	06/20/2023	AMAZON CAPITAL SERVICES	272.34
1035487	06/20/2023	BALANCE4KIDS	61,333.79
1035488	06/20/2023	BRINKS AWARDS & SIGNS	213.03
1035489	06/20/2023	CHARTWELL SCHOOL	4,784.50
1035490	06/20/2023	COMMUNITY PRINTERS INC	234.89
1035491	06/20/2023	COMPUTER SCI TEACHERS ASSOC	325.00
1035492	06/20/2023	GS DIRECT LLC	6,089.67
1035493	06/20/2023	HEINEMANN	17,850.80
1035494	06/20/2023	MARY E GAUKEL FORSTER	3,000.00
1035495	06/20/2023	OLIVER PACKAGING & EQUIPMENT	200.00
1035496	06/20/2023	PALMER BEHAVIORAL CONSULT. INC	7,770.00
1035497	06/20/2023	PRODUCERS DAIRY FOODS INC	627.94
1035498	06/20/2023	SAN LORENZO LUMBER AND HOME CENTER	62.74
1035499	06/20/2023	SANTA CRUZ COE BUSINESS DEPARTMENT	5,970.90
1035500	06/20/2023	SANTA CRUZ, CITY OF	494.95
1035501	06/20/2023	SOLARCITY LMC SERIES 1 LLC	3,096.75
1035502	06/20/2023	SOLSTICE RTC	18,315.56
1035503	06/20/2023	SOQUEL CREEK WATER DISTRICT	10,114.05
1035504	06/20/2023	STEPS TO SUCCESS	781.25
1035505	06/20/2023	T-MOBILE USA INC	8,139.66
1035506	06/20/2023	TIMOTHY LANDECK	3,000.00
1035507	06/20/2023	VICTOR TREATMENT CENTERS, INC.	15,281.00
1035508	06/20/2023	WOODCRAFT SUPPLIES LLC	3,475.41
1035509	06/20/2023	ALBION ENVIRONMENTAL INC	1,886.11
1035510	06/20/2023	CDW GOVERNMENT INC.	50,375.00
1035511	06/20/2023	DILBECK & SONS INC	19,890.00
1035512	06/20/2023	GARLAND COMPANY INC, THE	116,710.68
1035513	06/20/2023	KLEINFELDER INC	8,364.75
1035514	06/20/2023	MANTELMOUNT	48,682.57
1035515	06/20/2023	MOORE TWINING ASSOCIATES INC	26,300.15
1035516	06/20/2023	PEARTREE + BELLI ARCHITECTS INC	8,075.20
1035517	06/20/2023	PREMIER INSPECTION SERVICES	14,950.00
1036124	06/26/2023	CAROLINA BIOLOGICAL	224.73
1036125	06/26/2023	BUSINESS CARD	5,570.74
1036126	06/26/2023	ALEXIS PARTY RENTALS INC	3,835.00
1036127	06/26/2023	AMAZON CAPITAL SERVICES	1,535.27

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ESCAPE ONLINE

Page 7 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1036128	06/26/2023	B & H PHOTO-VIDEO REMITTANCE PROCESSING CTR	200.58
1036129	06/26/2023	BRINKS AWARDS & SIGNS	338.67
1036130	06/26/2023	CALIFORNIA DEPT OF JUSTICE ACCOUNTING OFFICE	1,871.00
1036131	06/26/2023	CINTAS CORPORATIONS	172.91
1036132	06/26/2023	DICK BLICK CO.	1,238.00
1036133	06/26/2023	FOLLETT CONTENT SOLUTIONS LLC	659.40
1036134	06/26/2023	JW PEPPER & SON INC	488.06
1036135	06/26/2023	LISA DUPONT	7,000.00
1036136	06/26/2023	NORA SARKISSIAN	1,120.00
1036137	06/26/2023	PALACE BUSINESS SOLUTIONS	1,429.51
1036138	06/26/2023	PERFECTION LEARNING CORP	2,417.22
1036139	06/26/2023	POSITIVE BEHAVIOR SUPPORT CORP	8,055.00
1036140	06/26/2023	SC COUNTY SHERIFF - FISCAL	3,185.14
1036141	06/26/2023	SCHOLASTIC INC.	4,270.04
1036142	06/26/2023	SCHOOL SERVICES OF CALIF	885.00
1036143	06/26/2023	OSCAR KNAPP	500.00
1036144	06/26/2023	RUBEN CANCHOLA-JIMENEZ	2,000.00
1036145	06/26/2023	CARD SERVICE CENTER	1,094.22
1036146	06/26/2023	eDIMENSION LLC	12,900.00
1036147	06/26/2023	CENTRAL VALLEY COMMUNITY BANK	1,829.79
1036148	06/26/2023	19SIX ARCHITECTS	46,075.00
1036149	06/26/2023	BARTOS ARCHITECTURE INC	24,657.50
1036150	06/26/2023	BOSCO CONSTRUCTION SERVICES INC	11,487.00
1036151	06/26/2023	CLIMATEC LLC	60,099.85
1036152	06/26/2023	CRW INDUSTRIES INC	465,656.78
1036153	06/26/2023	FIBER OPTIC TELECOM INTL	17,464.00
1036154	06/26/2023	GV LAND SURVEYING	31,700.00
1036155	06/26/2023	JB ELECTRIC & CONSTRUCTION INC	11,421.25
1036156	06/26/2023	PEARTREE + BELLI ARCHITECTS INC	6,951.42
1036157	06/26/2023	PHIL ALLEGRI ELECTRIC INC	17,307.00
1036158	06/26/2023	ROSS RECREATION EQUIPMENT	10,105.00
1036159	06/26/2023	AMANDA PACKER	1,472.50
1036160	06/26/2023	AMAZON CAPITAL SERVICES	383.36
		Unpaid Tax	.18
		Expensed Amount	383.54
1036161	06/26/2023	AMERIGAS PROPANE LP	157.31
1036162	06/26/2023	ARNOLD, HEATHER	250.00
1036163	06/26/2023	BAILEY POTTERY EQUIPMENT CORP.	2,164.40
1036164	06/26/2023	BLACKBOARD INC	10,414.50
1036165	06/26/2023	BRINKS AWARDS & SIGNS	244.72
1036166	06/26/2023	BSN SPORTS LLC	4,791.35
1036167	06/26/2023	CAMPUS KIDS CONNECTION INC	41,744.20
1036168	06/26/2023	CDW GOVERNMENT INC.	453.28
1036169	06/26/2023	CINTAS CORPORATIONS	136.43
1036170	06/26/2023	COAST PAPER & SUPPLY	285.80
1036171	06/26/2023	COMPLETE MAILING SERVICE INC	705.31
1036172	06/26/2023	CPM EDUCATIONAL PROGRAM	314.54
1036173	06/26/2023	CRAIG SPRINGER	329.73
1036174	06/26/2023	EMKAY FOREST AND LARA FOREST	595.80

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ESCAPE ONLINE

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1036175	06/26/2023	EPES SOFTWARE	1,056.00
1036176	06/26/2023	FLINN SCIENTIFIC INC	46.64
1036177	06/26/2023	FLYERS ENERGY LLC	2,704.87
1036178	06/26/2023	FRANCHISE TAX BOARD CASE #553900763	750.00
1036179	06/26/2023	FRONTLINE TECHNOLOGIES GROUP DBA FRONTLINE EDUCATION	4,424.19
1036180	06/26/2023	JOHN THOMAS DBA THOMAS MUSICAL INSTRUMENTS	2,250.00
1036181	06/26/2023	JOSTENS INC	4,753.04
1036182	06/26/2023	LAKESHORE LEARNING MATERIALS	1,868.56
1036183	06/26/2023	LEARNING ALLY INC	1,399.00
1036184	06/26/2023	LISA C FRASER	13,900.00
1036185	06/26/2023	MARTHA JANE O'NEAL	1,433.81
1036186	06/26/2023	PRODUCERS DAIRY FOODS INC	579.77
1036187	06/26/2023	ROGER'S REFRIGERATION INC	219.23
1036188	06/26/2023	SANTA CRUZ COUNTY CLERK ELECTIONS DEPT	290,434.69
1036189	06/26/2023	SCHOLASTIC STORE ONLINE	104.39
1036190	06/26/2023	SOFTCHOICE CORPORATION	12.02
1036191	06/26/2023	SOQUEL HIGH ASB	1,072.00
1036192	06/26/2023	SPECIALIZED BICYCLE COMPONENTS	11,520.00
		Unpaid Tax	1,065.60
		Expensed Amount	12,585.60
1036193	06/26/2023	STAPLES ADVANTAGE	148.11
1036194	06/26/2023	THE CHARLIE CART PROJECT	16,318.13
1036195	06/26/2023	TRIPLE B CORPORATION	912.00
1036196	06/26/2023	WATSONVILLE COAST PRODUCE	924.65
1036197	06/26/2023	Lindsley, Elizabeth T	200.20
1036198	06/26/2023	Mabrouk, Gail E	55.52
1036199	06/26/2023	Chausse, Amanda N	17.49
1036200	06/26/2023	Golder, Renee P	703.07
1036201	06/26/2023	Laszlo Rath, Michelle A	29.15
1036202	06/26/2023	Sammet, Caroline L	245.46
1036203	06/26/2023	Hill Leahy, Sierra B	37.21
1036204	06/26/2023	White O'Hagan, Meghan L	144.20
1036205	06/26/2023	Jolly, Kristyne R	29.34
1036206	06/26/2023	Pizzica, Jessica K	207.57
1036207	06/26/2023	Hedrick-Farr, Amy R	824.32
1036208	06/26/2023	Hernandez, Amariah A	85.95
1036209	06/26/2023	Maydole, Sarah K	140.97
1036210	06/26/2023	Bautista, Patricia E	18.01
1036211	06/26/2023	Diaz, Rachel L	37.40
1036212	06/26/2023	Higgins, Tamara H	451.30
1036988	07/10/2023	SHERYL SCHULTZ	114.00
1036989	07/10/2023	A-Z BUS SALES INC	84.63
1036990	07/10/2023	ADROIT ADVANCED TECH INC	1,022.00
1036991	07/10/2023	AMAZON CAPITAL SERVICES	434.28
1036992	07/10/2023	AMERICAN RED CROSS TRAINING SERVICES	144.00
1036993	07/10/2023	AVID CENTER	24,045.00
1036994	07/10/2023	BOBBYS PIT STOP INC	155.51
1036995	07/10/2023	BOYS & GIRLS CLUB OF SANTA CRUZ COUNTY	62,250.00

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ESCAPE ONLINE

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1036996	07/10/2023	CDW GOVERNMENT INC.	11,449.34
1036997	07/10/2023	CINTAS CORPORATIONS	74.38
1036998	07/10/2023	CORNELIUS SMIT	310.80
1036999	07/10/2023	CRUZIO	149.85
1037000	07/10/2023	FLYERS ENERGY LLC	45.04
1037001	07/10/2023	INFINITE CAMPUS INC	900.00
1037002	07/10/2023	KATIE EICHOLZ	2,017.40
1037003	07/10/2023	LION ELECTRIC CO USA INC	1,260.00
1037004	07/10/2023	LOZANO SMITH LLP	31,574.00
1037005	07/10/2023	MAGNOLIA SUN LLC	12,499.17
1037006	07/10/2023	NORTH BAY FORD	204.95
1037007	07/10/2023	PAJARO VALLEY USD FINANCE	500.00
1037008	07/10/2023	PEARSON CLINICAL ASSESSMENTS	1,610.68
1037009	07/10/2023	PRODUCERS DAIRY FOODS INC	606.06
1037010	07/10/2023	ROGER'S REFRIGERATION INC	324.00
1037011	07/10/2023	SANTA CRUZ MUNICIPAL UTILITIES	1,044.29
1037012	07/10/2023	SPURR	58,551.77
1037013	07/10/2023	STEVE TORRES MATCO TOOLS	1,268.06
1037014	07/10/2023	TRANSACT COMMUNICATIONS, LLC	14,500.00
1037015	07/10/2023	TRIPLE B CORPORATION	220.00
1037016	07/10/2023	UC REGENTS PB SCI BO	3,000.00
1037017	07/10/2023	WATSONVILLE COAST PRODUCE	169.34
1037018	07/10/2023	WINCHESTER SOQUEL DBA NAPA AUTO PARTS	9.61
1037019	07/10/2023	ANIMAL DAMAGE MGMT	2,350.00
1037020	07/10/2023	APED	228.89
1037021	07/10/2023	APPI	458.78
1037022	07/10/2023	CDW GOVERNMENT INC.	2,846.45
1037023	07/10/2023	CENTRAL HOME SUPPLY	1,134.81
1037024	07/10/2023	CINTAS CORPORATIONS	283.86
1037025	07/10/2023	COAST PAPER & SUPPLY	108.62
1037026	07/10/2023	DILBECK & SONS INC	56,950.00
1037027	07/10/2023	DIRECT LINE TELE RESPONSE	117.00
1037028	07/10/2023	HINES PEST & WEED CONTROL DBA R AURIA INC	205.00
1037029	07/10/2023	HOME DEPOT INC	218.01
1037030	07/10/2023	INDEPENDENT RENTAL CO	1,075.16
1037031	07/10/2023	KELLY MOORE PAINT CO	153.92
1037032	07/10/2023	KELLY MOORE PAINT CO	64.77
1037033	07/10/2023	KNORR SYSTEMS INTERNATIONAL	1,070.00
1037034	07/10/2023	NORTH BAY FORD	215.00
1037035	07/10/2023	SAN LORENZO LUMBER AND HOME CENTER	182.18
1037036	07/10/2023	SANTA CRUZ AUTO PARTS INC	3.69
1037037	07/10/2023	SANTA CRUZ RECORDS MANAGEMENT	100.00
1037038	07/10/2023	SC SYSTEMS	472.50
1037039	07/10/2023	WESTSIDE HARDWARE	45.81
1037040	07/10/2023	MCCULLOUGH, LISSA	60,000.00
1037041	07/10/2023	101 BUILDERS, INC	56,221.95
1037042	07/10/2023	ATLANTIS PAVING & GRADING	86,640.00
1037043	07/10/2023	BOSCO CONSTRUCTION SERVICES INC	179,076.38
1037044	07/10/2023	COLBI TECHNOLOGIES INC	1,150.00

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ESCAPE ONLINE

Page 10 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1037045	07/10/2023	M3 ENVIRONMENTAL CONSULTING	7,983.75
1037046	07/10/2023	MOORE TWINING ASSOCIATES INC	14,261.62
1037047	07/10/2023	NETXPERTS INC	18,000.00
1037048	07/10/2023	SANTA CLARA VALLEY CONSTRUCTION INSPECTIONS	16,000.00
1037049	07/10/2023	SANTA CLARA VALLEY CONSTRUCTION INSPECTIONS	20,000.00
1037050	07/10/2023	SECUREALL CORPORATION	9,193.39
1037051	07/10/2023	POST, LAMBERTUS G	2,000.00
1037052	07/10/2023	ADROIT ADVANCED TECH INC	1,387.00
1037053	07/10/2023	AMAZON CAPITAL SERVICES	1,324.06
		Unpaid Tax	.19
		Expensed Amount	1,324.25
1037054	07/10/2023	AMERICAN RED CROSS TRAINING SERVICES	108.00
1037055	07/10/2023	AT&T	2,139.02
1037056	07/10/2023	CANON FINANCIAL SERVICES INC	25,155.77
1037057	07/10/2023	CDW GOVERNMENT INC.	564.00
1037058	07/10/2023	CINTAS CORPORATIONS	120.73
1037059	07/10/2023	FLYERS ENERGY LLC	845.53
1037060	07/10/2023	FOLLETT CONTENT SOLUTIONS LLC	9,552.71
1037061	07/10/2023	GREAT MINDS PBC	16,324.47
1037062	07/10/2023	OTTLEY INC DBA BLUE WATER SEDANS	12,225.00
1037063	07/10/2023	PG&E	51,437.38
1037064	07/10/2023	PIONEER VALLEY EDUCATIONAL PRESS INC	617.26
1037065	07/10/2023	RIDDELL ALL AMERICAN	7,880.08
		Unpaid Tax	9.08
		Expensed Amount	7,889.16
1037066	07/10/2023	SAFEWAY STORES INC ACCT 58624	525.47
1037067	07/10/2023	SANTA CRUZ MUNICIPAL UTILITIES	30,936.36
1037068	07/10/2023	SOQUEL CREEK WATER DISTRICT	86.56
1037069	07/10/2023	STAPLES ADVANTAGE	197.48
1037070	07/10/2023	TEXTBOOK WAREHOUSE	458.62
1037071	07/10/2023	VIVACITY TECH PBC	98,510.73
1037072	07/10/2023	Garcia, Gloriana	115.66
1037073	07/10/2023	Volpe, Joanne M	17.36
1037074	07/10/2023	Golder, Renee P	68.40
1037075	07/10/2023	Manners, Wednesday R	27.69
1037076	07/10/2023	Monreal, Jimmy	181.90
1037077	07/10/2023	Munro, Kristin E	218.25
1037078	07/10/2023	Roberts, John M	131.00
1037079	07/10/2023	Weisman, Staci L	352.49
1037080	07/10/2023	Kendall, Derek G	217.08
1037081	07/10/2023	Burke, Kathleen A	89.94
1037082	07/10/2023	Toschi, Dina R	307.26
1037083	07/10/2023	Gates, Angela	137.69
1037084	07/10/2023	Sihler, Kris L	22.42
1037085	07/10/2023	AT&T	2,891.09
1037086	07/10/2023	AZZIE'S STORAGE	225.00
1037087	07/10/2023	WCAF, LLC	37,547.91
1037088	07/10/2023	ABA BUILDING SERVICES	3,624.00

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ESCAPE ONLINE

Page 11 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1037089	07/10/2023	ACCO ENGINEERED SYSTEMS	3,820.49
1037090	07/10/2023	ACCO-WILSON INC	16,509.00
1037091	07/10/2023	ANDREW D. MORRIS	12,534.80
1037092	07/10/2023	APPI	1,265.19
1037093	07/10/2023	B & B SMALL ENGINE REPAIR	37.52
1037094	07/10/2023	BOSCO CONSTRUCTION SERVICES INC	1,985.00
1037095	07/10/2023	CARBONIC SERVICE INC	916.95
1037096	07/10/2023	CENTRAL COAST SYSTEMS INC	567.50
1037097	07/10/2023	CENTRAL HOME SUPPLY	84.61
1037098	07/10/2023	CINTAS CORPORATIONS	141.93
1037099	07/10/2023	COAST PAPER & SUPPLY	19.99
1037100	07/10/2023	COMCAST	53.74
1037101	07/10/2023	CRYSTAL SPRINGS WATER	29.25
1037102	07/10/2023	DILBECK & SONS INC	10,060.55
1037103	07/10/2023	EWING IRRIGATION PRODUCTS	630.18
1037104	07/10/2023	FERGUSON ENTERPRISES	292.01
1037105	07/10/2023	FLYERS ENERGY LLC	1,874.53
1037106	07/10/2023	HINES PEST & WEED CONTROL DBA R AURIA INC	120.00
1037107	07/10/2023	HOME DEPOT INC	331.91
1037108	07/10/2023	KNORR SYSTEMS INTERNATIONAL	541.00
1037109	07/10/2023	KOALA TREE CARE	7,500.00
1037110	07/10/2023	PRIORS TIRES	25.00
1037111	07/10/2023	WCAF, LLC	37,547.91
1037112	07/10/2023	ABRITE, A SPEECH PATHOLOGY CORPORATION	195,296.83
1037113	07/10/2023	AMAZON CAPITAL SERVICES	327.24
1037114	07/10/2023	AMERICAN SUPPLY CORP	4,813.34
1037115	07/10/2023	BENCHMARK EDUCATION CO.	6,063.86
1037116	07/10/2023	BOYS & GIRLS CLUB OF SANTA CRUZ COUNTY	23,400.00
1037117	07/10/2023	CHARTWELL SCHOOL	3,412.50
1037118	07/10/2023	DEBORAH BELL MA/CCC Licensed Speech Pathologist	1,280.00
1037119	07/10/2023	DISCOUNT SCHOOL SUPPLY	1,056.35
1037120	07/10/2023	EAN SERVICES LLC	502.69
1037121	07/10/2023	FOLLETT CONTENT SOLUTIONS LLC	1,744.77
1037122	07/10/2023	SAFeway STORES INC ACCT 58624	179.64
1037123	07/10/2023	SAN LORENZO LUMBER AND HOME CENTER	19.65
1037124	07/10/2023	SANTA CRUZ MUNICIPAL UTILITIES	100.73
1037125	07/10/2023	SPROUTS SC	7,807.60
1037126	07/10/2023	T-MOBILE USA INC	2,281.75
1037127	07/10/2023	19SIX ARCHITECTS	41,167.50
1037128	07/10/2023	BARTOS ARCHITECTURE INC	37,266.75
1037129	07/10/2023	CEN-CON INC	40,000.00
1037130	07/10/2023	MOORE TWINING ASSOCIATES INC	10,659.25
1037131	07/10/2023	PEARTREE + BELLI ARCHITECTS INC	9,161.52
1037132	07/10/2023	PREMIER INSPECTION SERVICES	25,510.00
1037133	07/10/2023	VERDE DESIGN INC	1,725.00
1037134	07/10/2023	Morin, Paula R	38.55
1037135	07/10/2023	Balke, Sean M	116.66
1037136	07/10/2023	O'Meara, Gregory	288.93
1037137	07/10/2023	CASBO	3,500.00

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ESCAPE ONLINE

Page 12 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1037138	07/10/2023	CODEHS INC	7,800.00
1037139	07/10/2023	INTERNATIONAL BACCALAUREATE OR	12,233.00
1037140	07/10/2023	MEDIA FLEX INC	9,700.00
1037141	07/10/2023	MISSION HILL BLDG OWNERS ASSN	17,520.45
1037142	07/10/2023	SANTANDER LEASING LLC	13,432.00
1037143	07/10/2023	BOXWOOD TECHNOLOGY INC BDA ACS A	250.00
1037144	07/10/2023	E.D.D./ STATE OF CALIFORNIA	64,483.91
1037145	07/10/2023	E.D.D./ STATE OF CALIFORNIA	1,060.32
1037146	07/10/2023	E.D.D./ STATE OF CALIFORNIA	3,130.08
1037147	07/10/2023	FOLLETT CONTENT SOLUTIONS LLC	872.71
1037148	07/10/2023	GREAT MINDS PBC	8,122.08
1037149	07/10/2023	HOME DEPOT INC	345.62
1037150	07/10/2023	P&A ADMINISTRATIVE SERVICES	183.50
1037151	07/10/2023	POSITIVE BEHAVIOR SUPPORT CORP	3,615.00
1037152	07/10/2023	SAFEWAY STORES INC ACCT 58624	31.94
1037153	07/10/2023	SCHOOL SPECIALTY LLC	45.12
1037154	07/10/2023	SPEECHRIGHTER INC	29,875.00
1037155	07/10/2023	SPROUTS SC	500.00
1037156	07/10/2023	T-MOBILE USA INC	6,581.92
1037157	07/10/2023	VICTOR TREATMENT CENTERS, INC.	1,581.60
1037733	07/17/2023	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	195.82
1037734	07/17/2023	APED	2,027.88
1037735	07/17/2023	HINES PEST & WEED CONTROL DBA R AURIA INC	465.00
1037736	07/17/2023	KNORR SYSTEMS INTERNATIONAL	11,048.72
1037737	07/17/2023	KOALA TREE CARE	2,800.00
1037738	07/17/2023	SANTA CRUZ RECORDS MANAGEMENT	90.00
1037739	07/17/2023	ACES 2020 LLC	10,313.81
1037740	07/17/2023	ADROIT ADVANCED TECH INC	4,960.25
1037741	07/17/2023	AMAZON CAPITAL SERVICES	362.68
1037742	07/17/2023	AMPLIFIED IT LLC	2,073.51
1037743	07/17/2023	BAY SCHOOL, THE	29,503.93
1037744	07/17/2023	BIOMETRICS4ALL INC	220.98
1037745	07/17/2023	BUSWEST	1,234.27
		Unpaid Tax	.02-
		Expensed Amount	1,234.25
1037746	07/17/2023	DIESELWORKS	3,511.79
1037747	07/17/2023	EAN SERVICES LLC	3,040.84
1037748	07/17/2023	FLYERS ENERGY LLC	1,604.57
1037749	07/17/2023	KATIE EICHOLZ	1,513.05
1037750	07/17/2023	NIGEL BELTON	2,090.00
1037751	07/17/2023	OTTLEY INC DBA BLUE WATER SEDANS	8,503.00
1037752	07/17/2023	PRODUCERS DAIRY FOODS INC	987.45
1037753	07/17/2023	SANTA CRUZ MUSEUM OF ART AND HISTORY	75.00
1037754	07/17/2023	SOLUTION TREE	4,050.33
1037755	07/17/2023	SPROUTS SC	5,632.00
1037756	07/17/2023	TEACHERS CURRICULUM INSTITUTE	101,956.15
1037757	07/17/2023	NAPA AUTO PARTS	51.31
1037758	07/17/2023	DELTA CHARTER - CABRILLO	115,397.31

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ESCAPE ONLINE

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1037759	07/17/2023	AMAZON CAPITAL SERVICES	639.17
1037760	07/17/2023	BANC OF AMERICA PUBLIC CAPITAL CORP	361,667.63
1037761	07/17/2023	BOYS & GIRLS CLUB OF SANTA CRUZ COUNTY	23,250.00
1037762	07/17/2023	COSTCO MEMBERSHIP 111861447907	60.00
1037763	07/17/2023	DANIEL JOHN SIDDENS	1,254.00
1037764	07/17/2023	DOCUMENT TRACKING SERVICES LLC	7,918.00
1037765	07/17/2023	FRONTLINE TECHNOLOGIES GROUP DBA FRONTLINE EDUCATION	23,651.75
1037766	07/17/2023	IMAGINATION STATION INC	8,968.00
1037767	07/17/2023	INFINITE CAMPUS INC	96,743.08
1037768	07/17/2023	JERENE LACEY	4,203.00
1037769	07/17/2023	KAISER FOUNDATION HEALTH PLAN	46,300.99
1037770	07/17/2023	ROTARY CLUB OF SANTA CRUZ	2,600.00
1037771	07/17/2023	SCHOOL INNOVATIONS & ACHIEVE	16,500.00
1037772	07/17/2023	SISC	539,728.10
1037773	07/17/2023	TYPING AGENT LLC	2,520.00
1037774	07/17/2023	UWC - USA	925.00
1037775	07/17/2023	COAST PAPER & SUPPLY	9,051.54
		Unpaid Tax	.98-
		Expensed Amount	9,050.56
1037776	07/17/2023	AMERICAN MODULAR SYSTEMS INC	382,889.90
1037777	07/17/2023	ANIXTER INC	32,925.21
		Unpaid Tax	535.99
		Expensed Amount	33,461.20
1037778	07/17/2023	CRW INDUSTRIES INC	453,739.00
1037779	07/17/2023	MACHADO BROS PAINTING INC	123,025.00
1037780	07/17/2023	MOORE TWINING ASSOCIATES INC	590.20
1037781	07/17/2023	PROCORE TECHNOLOGIES INC	28,926.00
1037782	07/17/2023	STRAWN CONSTRUCTION INC	138,510.00
1037783	07/17/2023	BUSINESS CARD	1,132.35
1037784	07/17/2023	ABRITE, A SPEECH PATHOLOGY CORPORATION	64,524.93
1037785	07/17/2023	ADROIT ADVANCED TECH INC	4,218.25
1037786	07/17/2023	AMAZON CAPITAL SERVICES	976.58
1037787	07/17/2023	APPLE COMPUTER INC	3,155.52
1037788	07/17/2023	BALANCE4KIDS	30,200.18
1037789	07/17/2023	CDW GOVERNMENT INC.	11,761.06
1037790	07/17/2023	CITY OF SANTA CRUZ FINANCE DEPARTMENT	100,202.00
1037791	07/17/2023	DIAMOND RANCH ACADEMY INC	14,342.62
1037792	07/17/2023	EAN SERVICES LLC	1,241.19
1037793	07/17/2023	EASTER SEALS CENTRAL CALIF	2,855.50
1037794	07/17/2023	GREAT MINDS PBC	7,924.09
1037795	07/17/2023	ILLINOIS SUPPLY COMPANY	441.10
1037796	07/17/2023	MEDICAL BILLING TECHNOLOGIES	500.00
1037797	07/17/2023	P&A ADMINISTRATIVE SERVICES	183.50
1037798	07/17/2023	SANTA CRUZ MUSEUM OF ART AND HISTORY	75.00
1037799	07/17/2023	SCHOLASTIC BOOK FAIRS 10	4,272.71
1037800	07/17/2023	SHUTTERFLY LIFETOUCH LLC	1,342.55
1037801	07/17/2023	STEPS TO SUCCESS	187.50
1037802	07/17/2023	TEACHERS CURRICULUM INSTITUTE	172,117.83

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ESCAPE ONLINE

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1037803	07/17/2023	UBEO WEST LLC	232.72
1037804	07/17/2023	VICTOR TREATMENT CENTERS, INC.	15,281.00
1037805	07/17/2023	Atlansky, Gail L	42.09
1037806	07/17/2023	Golder, Renee P	1,146.34
1037807	07/17/2023	Laszlo Rath, Michelle A	25.28
1037808	07/17/2023	Culver, Joseph C	631.00
1037809	07/17/2023	Conger, Amanda S	180.59
1037810	07/17/2023	Hua, Thien M	384.19
1037811	07/17/2023	Hodges, Julia R	210.32
1037812	07/17/2023	Jolly, Kristyne R	41.89
1037813	07/17/2023	Manners, Wednesday R	12.45
1037814	07/17/2023	Monreal, Jimmy	39.04
1037815	07/17/2023	Munro, Kristin E	45.78
1037816	07/17/2023	Weisman, Staci L	319.26
1037817	07/17/2023	Hedrick-Farr, Amy R	364.74
1037818	07/17/2023	Asamoto, Erin E	231.73
1037819	07/17/2023	Duke, Krislynn S	168.73
1037820	07/17/2023	Pratt, Torey A	155.30
1037821	07/17/2023	Anderson, Bryan L	100.00
1037822	07/17/2023	Bentley, Thomas K	500.00
1037823	07/17/2023	Gaona, Mireya	100.00
1037824	07/17/2023	Martinez, Ana	100.00
1037825	07/17/2023	Diaz, Rachel L	41.53
1038293	07/24/2023	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	1,067.00
1038294	07/24/2023	AT&T	4,864.36
1038295	07/24/2023	Lopez, Teodoro	34.42
1038296	07/24/2023	Golder, Renee P	884.53
1038297	07/24/2023	ACE PORTABLE SERVICES	241.42
1038298	07/24/2023	AMAZON CAPITAL SERVICES	184.26
1038299	07/24/2023	APED	818.52
1038300	07/24/2023	B & B SMALL ENGINE REPAIR	2,164.27
1038301	07/24/2023	CINTAS CORPORATIONS	141.93
1038302	07/24/2023	COALITION FOR ADEQUATE SCHOOLS	736.00
1038303	07/24/2023	COAST LOCK & SAFE	142.93
1038304	07/24/2023	COAST PAPER & SUPPLY	43.13
1038305	07/24/2023	CONTRIBUTE BDA PROGRESS ADVISE R	5,280.00
1038306	07/24/2023	CRYSTAL SPRINGS WATER	13.50
1038307	07/24/2023	ELITE INTERACTIVE SOLUTIONS LLC	1,537.10
1038308	07/24/2023	EWING IRRIGATION PRODUCTS	269.93
1038309	07/24/2023	FERGUSON ENTERPRISES	29.82
1038310	07/24/2023	FLYERS ENERGY LLC	1,598.56
1038311	07/24/2023	HOME DEPOT INC	279.43
1038312	07/24/2023	KELLY MOORE PAINT CO	100.46
1038313	07/24/2023	KELLY MOORE PAINT CO	176.67
1038314	07/24/2023	KELLY MOORE PAINT CO	61.31
1038315	07/24/2023	NORTH BAY FORD	1,641.90
1038316	07/24/2023	PACIFIC COAST TRANE	742.71
1038317	07/24/2023	SAN LORENZO LUMBER AND HOME CENTER	1,057.05

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 15 of 18

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1038318	07/24/2023	SANTA CRUZ AUTO PARTS INC	166.04
1038319	07/24/2023	SANTA CRUZ RECORDS MANAGEMENT	180.00
1038320	07/24/2023	SUPERIOR ALARM CO	1,881.00
1038321	07/24/2023	WESTSIDE HARDWARE	15.70
1038322	07/24/2023	NASDAQ CORPORATE SOLUTIONS LLC	3,435.26
1038323	07/24/2023	PSAT/NMSQT	308.00
1038324	07/24/2023	WAXIE SANITARY SUPPLY	2,312.67
		Unpaid Tax	1.29-
		Expensed Amount	2,311.38
1038325	07/24/2023	ACORN ENGINEERING COMPANY	9,087.73
		Unpaid Tax	35.88-
		Expensed Amount	9,051.85
1038326	07/24/2023	AT&T	604.62
1038327	07/24/2023	AT&T	3,388.26
1038328	07/24/2023	CALIFORNIA DEPT OF JUSTICE ACCOUNTING OFFICE	785.00
1038329	07/24/2023	CINTAS CORPORATIONS	77.56
1038330	07/24/2023	CITY OF SANTA CRUZ FINANCE DEPARTMENT	60,978.58
1038331	07/24/2023	GREENWASTE RECOVERY INC	7,624.64
1038332	07/24/2023	GS DIRECT LLC	851.60
1038333	07/24/2023	HEINEMANN	16,732.90
1038334	07/24/2023	LET ME LLC	1,406.25
1038335	07/24/2023	MACMURRAY PACIFIC WHOLESALE BUILDERS SPECIALTIES	1,009.20
		Unpaid Tax	4.65
		Expensed Amount	1,013.85
1038336	07/24/2023	POSITIVE BEHAVIOR SUPPORT CORP	150.00
1038337	07/24/2023	SANTA CRUZ COE BUSINESS DEPARTMENT	26,449.00
1038338	07/24/2023	SANTA CRUZ, CITY OF	469.62
1038339	07/24/2023	SOLARCITY LMC SERIES 1 LLC	3,162.24
1038340	07/24/2023	SOLSTICE RTC	12,371.16
1038341	07/24/2023	SOQUEL CREEK WATER DISTRICT	10,300.56
1038342	07/24/2023	SPEECHRIGHTER INC	11,875.00
1038343	07/24/2023	SPURR	64,257.42
1038344	07/24/2023	VICTOR TREATMENT CENTERS, INC.	9,335.40
1038345	07/24/2023	ACSIG/EDGE DENTAL ATTN: K DENNIS, EXEC DIR	52,959.00
1038346	07/24/2023	ACSIG/VSP VISION CARE ATTN: K DENNIS, EXEC DIR	6,768.60
1038347	07/24/2023	AMAZON CAPITAL SERVICES	2,068.12
		Unpaid Tax	.05-
		Expensed Amount	2,068.07
1038348	07/24/2023	BOYS & GIRLS CLUB OF SANTA CRUZ COUNTY	23,250.00
1038349	07/24/2023	CDW GOVERNMENT INC.	121,219.36
1038350	07/24/2023	CINTAS CORPORATIONS	74.38
1038351	07/24/2023	COAST PAPER & SUPPLY	2,343.86
1038352	07/24/2023	COUNTY OF SANTA CRUZ ENVIRONMENTAL HEALTH	5,981.75
1038353	07/24/2023	EMS LINQ INC	2,375.77
1038354	07/24/2023	ESGI LLC	8,658.00
1038355	07/24/2023	IMAGE ONE CORP	1,324.00
1038356	07/24/2023	KAISER FOUNDATION HEALTH PLAN	42,483.24

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ESCAPE ONLINE

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1038357	07/24/2023	LEXIA LEARNING SYSTEMS LLC	81,850.00
1038358	07/24/2023	OFFICE DEPOT	2,385.67
1038359	07/24/2023	OLIVER PACKAGING & EQUIPMENT	1,975.58
1038360	07/24/2023	PITNEY BOWES BANK INC RESERVE ACCOUNT	5,000.00
1038361	07/24/2023	SAFEWAY STORES INC ACCT 58624	526.98
1038362	07/24/2023	SOUTHERN PENINSULA REGION INSURANCE GROUP	906,069.00
1038363	07/24/2023	SUTTER HEALTH PLUS	847,717.13
1038737	07/31/2023	Riccabona, Sarah R	198.81
1038738	07/31/2023	WINCHESTER SOQUEL DBA NAPA AUTO PARTS	1,468.82
1038739	07/31/2023	AMAZON CAPITAL SERVICES	2,042.81
1038740	07/31/2023	CINTAS CORPORATIONS	283.86
1038741	07/31/2023	DIRECT LINE TELE RESPONSE	117.00
1038742	07/31/2023	HOME DEPOT INC	3,532.01
1038743	07/31/2023	INDEPENDENT RENTAL CO	620.15
1038744	07/31/2023	KELLY MOORE PAINT CO	38.95
1038745	07/31/2023	KELLY MOORE PAINT CO	161.35
1038746	07/31/2023	KELLY MOORE PAINT CO	70.06
1038747	07/31/2023	KELLY MOORE PAINT CO	18.55
1038748	07/31/2023	RIVERSIDE LIGHTING	30.72
1038749	07/31/2023	RSD	471.87
1038750	07/31/2023	SAN LORENZO LUMBER AND HOME CENTER	1,051.53
1038751	07/31/2023	WESTSIDE HARDWARE	132.29
1038752	07/31/2023	GALLAGHER, LISA R	97.00
1038753	07/31/2023	WRIGHT MICHELLE	97.00
1038754	07/31/2023	YARME, RUTHIE	97.00
1038755	07/31/2023	ALBION ENVIRONMENTAL INC	4,479.27
1038756	07/31/2023	CREATIVE WINDOW INTERIORS INC	18,820.00
1038757	07/31/2023	FIBER OPTIC TELECOM INTL	14,060.00
1038758	07/31/2023	MOORE TWINING ASSOCIATES INC	1,153.40
1038759	07/31/2023	ACTIVE INTERNET TECHNOLOGIES	10,936.00
1038760	07/31/2023	AMANDA PACKER	2,890.00
1038761	07/31/2023	AMAZON CAPITAL SERVICES	3,459.00
		Unpaid Tax	.04-
		Expensed Amount	3,458.96
1038762	07/31/2023	AT&T	5,759.27
1038763	07/31/2023	CDW GOVERNMENT INC.	923.38
1038764	07/31/2023	CINTAS CORPORATIONS	74.38
1038765	07/31/2023	COAST PAPER & SUPPLY	1,966.64
1038766	07/31/2023	COUNTY OF SANTA CRUZ ENVIRONMENTAL HEALTH	1,278.00
1038767	07/31/2023	CRUZIO	49.95
1038768	07/31/2023	DANIELSEN CO.	7,362.82
1038769	07/31/2023	DISCOUNT SCHOOL SUPPLY	552.75
1038770	07/31/2023	EDFILES INC	4,073.00
1038771	07/31/2023	ETR ASSOCIATES INC	4,089.06
1038772	07/31/2023	FLYERS ENERGY LLC	727.23
1038773	07/31/2023	GOLD STAR FOODS	10,014.42
1038774	07/31/2023	HOUGHTON MIFFLIN CO	5,070.00
1038775	07/31/2023	ILLUMINATE EDUCATION INC	44,866.06
1038776	07/31/2023	MAGNOLIA SUN LLC	7,244.13

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ESCAPE ONLINE

Checks Dated 06/04/2023 through 07/31/2023

Check Number	Check Date	Pay to the Order of	Check Amount
1038777	07/31/2023	NEWSELA INC	58,674.22
1038778	07/31/2023	OFFICE DEPOT	593.72
1038779	07/31/2023	OTTLEY INC DBA BLUE WATER SEDANS	2,674.00
1038780	07/31/2023	P & R PAPER SUPPLY COMPANY INC	550.40
1038781	07/31/2023	PALACE BUSINESS SOLUTIONS	316.11
1038782	07/31/2023	POWERSCHOOL GROUP LLC	25,168.35
1038783	07/31/2023	PRIORS TIRES	2,110.02
1038784	07/31/2023	PRODUCERS DAIRY FOODS INC	697.08
1038785	07/31/2023	ROCK THE BIKE, LLC	6,105.80
1038786	07/31/2023	SANTA CRUZ FIRE EQUIPMENT	613.20
1038787	07/31/2023	STAPLES ADVANTAGE	175.37
1038788	07/31/2023	SYSCO FOOD SERVICES OF SF	2,185.72
1038789	07/31/2023	THERAPY SHOPPE	189.16
1038790	07/31/2023	TURNITIN LLC	4,964.60
1038791	07/31/2023	WATSONVILLE COAST PRODUCE	950.40
Total Number of Checks			801
			12,009,894.34

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL/COUNTY SCHOOL	685	7,780,474.93
11	ADULT EDUCATION	5	2,070.45
13	CAFETERIA SPECIAL REVENUE	43	81,146.80
21	BUILDING	63	3,272,600.80
25	CAPITAL FACILITIES	5	147,446.95
40	SPL RESV CAPITAL OUTLAY PRJ	21	724,882.02
73	FOUNDATION PRIVATE-PURPOSE TRU	3	2,800.00
Total Number of Checks		801	12,011,421.95
Less Unpaid Tax Liability			1,527.61
Net (Check Amount)			12,009,894.34

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Budget Transfers Report

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the budget transfers dated from June 2, 2023 through July 31, 2023. The report follows.

BACKGROUND:

Ed Code 42600 requires that the Board approve budget transfers that are made between major expense object codes, or from reserves.

FISCAL IMPACT:

None

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01				
JE # BR23-01813 JE Trans Date 06/02/2023 JE Posted 06/02/2023 Comment PS - Dieselworks				
(003975) 01- 0723- 0- 0000- 3600- 5600- 048- 0000	TRANSPORT:HOME,RENTAL		CR	1,700.00
(003969) 01- 0723- 0- 0000- 3600- 4300- 048- 0000	TRANSPORT:HOME,MATERI		DR	1,700.00
			1,700.00	1,700.00
JE # BR23-01815 JE Trans Date 06/02/2023 JE Posted 06/02/2023 Comment PS - CINTAS				
(032527) 01- 0000- 0- 0000- 8200- 5800- 833- 0000	NO REPORTING RE,PROF/C		CR	120.00
(001455) 01- 0000- 0- 0000- 8200- 4300- 833- 0000	NO REPORTING RE,MATERI		DR	120.00
			120.00	120.00
JE # BR23-01816 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment FL - Field trip for Afterschool Program				
(027930) 01- 9010- 0- 1110- 1000- 4300- 821- FLEX	OTHER RESTRICTE,MATERI		DR	360.00
(036917) 01- 9010- 0- 1110- 1000- 5800- 821- FLEX	OTHER RESTRICTE,PROF/C		CR	360.00
			360.00	360.00
JE # BR23-01817 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment FL - Field Trip - SC Museum for Afterschool Program				
(027930) 01- 9010- 0- 1110- 1000- 4300- 821- FLEX	OTHER RESTRICTE,MATERI		DR	200.00
(036917) 01- 9010- 0- 1110- 1000- 5800- 821- FLEX	OTHER RESTRICTE,PROF/C		CR	200.00
			200.00	200.00
JE # BR23-01818 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment FL - Approved CSA ART CLASSES				
(033335) 01- 2600- 0- 1110- 1000- 4300- 521- 0000	ELO-P,MATERIALS & SUP,IN		DR	1,120.00
(033083) 01- 2600- 0- 1110- 1000- 5800- 521- 0000	ELO-P,PROF/CONSULT SE,II		CR	1,120.00
			1,120.00	1,120.00
JE # BR23-01819 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment JD - REDUCE ENCUMBERANCE RETURN FUNDS				
(007535) 01- 8150- 0- 0000- 8110- 4300- 049- 0000	ONGOING & MAJOR,MATER		CR	8,198.00
(007539) 01- 8150- 0- 0000- 8110- 5600- 049- 0000	ONGOING & MAJOR,RENTAL		DR	158.00
(024992) 01- 8150- 0- 0000- 8110- 5600- 034- 0000	ONGOING & MAJOR,RENTAL		DR	297.00
(026060) 01- 8150- 0- 0000- 8110- 5600- 033- 0000	ONGOING & MAJOR,RENTAL		DR	638.00
(026774) 01- 8150- 0- 0000- 8110- 5600- 021- 0000	ONGOING & MAJOR,RENTAL		DR	1,755.00
(028356) 01- 8150- 0- 0000- 8110- 5600- 023- 0000	ONGOING & MAJOR,RENTAL		DR	1,482.00
(028359) 01- 8150- 0- 0000- 8110- 5600- 038- 0000	ONGOING & MAJOR,RENTAL		DR	472.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01819	JE Trans Date 06/05/2023	JE Posted 06/05/2023	Comment JD - REDUCE ENCUMBERANCE RETURN FUNDS
(029759) 01-8150-0-0000-8110-5600-031-0000	ONGOING & MAJOR,RENTAL		DR	3,396.00
				8,198.00
				8,198.00
JE # BR23-01820 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment BL - OSS PO				
(008934) 01-9016-0-1150-1000-5800-027-2706	DONATIONS,PROF/CONSUL		CR	6,344.00
(008915) 01-9016-0-1150-1000-4300-027-2706	DONATIONS,MATERIALS & S		DR	6,344.00
				6,344.00
				6,344.00
JE # BR23-01821 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment BL - OSS PO				
(028079) 01-9016-0-1110-1000-5800-027-0051	DONATIONS,PROF/CONSUL		CR	2,753.00
(008755) 01-9016-0-1110-1000-4300-027-0051	DONATIONS,MATERIALS & S		DR	2,753.00
				2,753.00
				2,753.00
JE # BR23-01822 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment JR - Employee Reimbursement				
(005447) 01-3410-0-5760-3110-4300-230-0000	REHAB:WORKABILI,MATERI.		DR	500.00
(005449) 01-3410-0-5760-3110-5200-230-0000	REHAB:WORKABILI,TRAVEL		CR	500.00
				500.00
				500.00
JE # BR23-01823 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment AR - Cover Journal # 218185 Expense				
(000887) 01-0000-0-0000-3140-1230-600-0000	NO REPORTING RE,CERT P AR - Cover Journal Expense		CR	1,016.00
(018317) 01-0000-0-0000-2110-5800-630-0000	NO REPORTING RE,PROF/C		DR	1,016.00
				1,016.00
				1,016.00
JE # BR23-01826 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment SJ - C/O TO COVER NEGATIVE				
(016545) 01-0808-0-1250-1000-4300-520-0808	Measure U,MATERIALS & SU		DR	85.00
(033188) 01-0808-0-1250-1000-5600-521-0808	Measure U,RENTAL/LEASE/F		CR	85.00
				85.00
				85.00
JE # BR23-01827 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment SJ - C/O TO COVER NEGATIVE				
(014592) 01-0000-0-1110-1000-5800-530-0000	NO REPORTING RE,PROF/C		DR	9.00
(028692) 01-0000-0-1110-1000-4300-530-0000	NO REPORTING RE,MATERI		CR	9.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			9.00	9.00
JE # BR23-01828 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment JL-Four Electric Buses Set-Aside for A-Z BusSales				
(004001) 01-0724-0-5760-3600-5800-048-0000	TRANSPORT:SPECI,PROF/C		DR 28,544.00	
(014523) 01-0724-0-5760-3600-6500-048-0000	TRANSPORT:SPECI,EQUIPM		CR	28,544.00
			28,544.00	28,544.00
JE # BR23-01829 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment PS - YEARBOOKS				
(015935) 01-9016-0-1110-1000-4300-033-3317	DONATIONS,MATERIALS & €		DR 7,000.00	
(016602) 01-9016-0-1110-1000-5800-033-3317	DONATIONS,PROF/CONSUL		CR	7,000.00
			7,000.00	7,000.00
JE # BR23-01830 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment JR - BEHAVIORAL TRAINING				
(032196) 01-6536-0-5760-1110-4300-230-0000	Sped Dispute,MATERIALS &		DR 240.00	
(028168) 01-6536-0-5001-2700-5800-230-0000	Sped Dispute,PROF/CONSUL		CR	240.00
			240.00	240.00
JE # BR23-01831 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment JL-for WASC Reimbursement for Costanoa				
(035441) 01-0000-0-0000-2110-5800-836-5501	NO REPORTING RE,PROF/C		CR	330.00
(002811) 01-0000-0-3200-1000-3101-836-0000	NO REPORTING RE,STRS:C		DR 330.00	
			330.00	330.00
JE # BR23-01832 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment ST-Add Budget for JM				
(005532) 01-4035-0-0000-2700-5800-920-0000	ESEA:TEACHER QU,PROF/C		CR	100.00
(005581) 01-4035-0-1110-1000-4399-920-0000	ESEA:TEACHER QU,HOLDIN		DR 100.00	
			100.00	100.00
JE # BR23-01833 JE Trans Date 06/08/2023 JE Posted 06/08/2023 Comment AN - PO23-02183 CANCELLED				
(013479) 01-9016-0-1250-1000-5800-032-3210	DONATIONS,PROF/CONSUL		DR 1,167.00	
(013478) 01-9016-0-1250-1000-4300-032-3210	DONATIONS,MATERIALS & €		CR	1,167.00
			1,167.00	1,167.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 3 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
JE # BR23-01834 JE Trans Date 06/08/2023 JE Posted 06/08/2023 Comment WL TO PAY TRANSPORTATION				
(028079) 01- 9016- 0- 1110- 1000- 5800- 027- 0051	DONATIONS,PROF/CONSUL	CR		3,450.00
(008755) 01- 9016- 0- 1110- 1000- 4300- 027- 0051	DONATIONS,MATERIALS & S	DR	3,450.00	
			3,450.00	3,450.00
JE # BR23-01835 JE Trans Date 06/09/2023 JE Posted 06/09/2023 Comment JR - Parent Reimbursement				
(032196) 01- 6536- 0- 5760- 1110- 4300- 230- 0000	Sped Dispute,MATERIALS &	DR	34,902.00	
(036937) 01- 6536- 0- 5760- 1190- 5800- 230- 0000	Sped Dispute,PROF/CONSUL	CR		34,902.00
			34,902.00	34,902.00
JE # BR23-01836 JE Trans Date 06/09/2023 JE Posted 06/09/2023 Comment SJ - TCI				
(017940) 01- 0000- 0- 1110- 1000- 4200- 500- cmp1	NO REPORTING RE,BOOKS	DR	283,079.00	
(033971) 01- 0000- 0- 1200- 2140- 5800- 520- CMP1	NO REPORTING RE,PROF/C	CR		9,000.00
(036949) 01- 0000- 0- 1200- 1000- 4100- 521- CMP1	NO REPORTING RE,APPR TI	CR		50,091.00
(036950) 01- 0000- 0- 1200- 1000- 4100- 523- CMP1	NO REPORTING RE,APPR TI	CR		75,545.00
(036951) 01- 0000- 0- 1200- 1000- 4100- 524- CMP1	NO REPORTING RE,APPR TI	CR		46,483.00
(036952) 01- 0000- 0- 1200- 1000- 4100- 525- CMP1	NO REPORTING RE,APPR TI	CR		19,368.00
(036953) 01- 0000- 0- 1200- 1000- 4100- 527- CMP1	NO REPORTING RE,APPR TI	CR		67,340.00
(036954) 01- 0000- 0- 1200- 1000- 4100- 539- CMP1	NO REPORTING RE,APPR TI	CR		15,249.00
			283,079.00	283,076.00
Net decrease to Appropriations				
JE # BR23-01837 JE Trans Date 06/09/2023 JE Posted 06/09/2023 Comment AN - CLOSED PO				
(000602) 01- 0000- 0- 0000- 2700- 5800- 032- 0000	NO REPORTING RE,PROF/C	DR	446.00	
(001932) 01- 0000- 0- 1110- 1000- 4300- 032- 0000	NO REPORTING RE,MATERI	CR		446.00
			446.00	446.00
JE # BR23-01838 JE Trans Date 06/12/2023 JE Posted 06/12/2023 Comment JR - PSYCH ASSESSMENTS				
(033067) 01- 3305- 0- 5001- 2700- 4300- 220- 0000	SE:LOC ASST ARP,MATERIA	DR	2,719.00	
(036969) 01- 3305- 0- 5760- 3120- 5800- 220- 0000	SE:LOC ASST ARP,PROF/CC	CR		2,719.00
(033071) 01- 3306- 0- 5001- 2700- 4300- 220- 0000	SE:LAE ARP PPPS,MATERIA	DR	3,276.00	
(036970) 01- 3306- 0- 5760- 3120- 5800- 220- 0000	SE:LAE ARP PPPS,PROF/CC	CR		3,276.00
(033069) 01- 3306- 0- 5001- 2700- 4300- 230- 0000	SE:LAE ARP PPPS,MATERIA	DR	1,006.00	
(036971) 01- 3306- 0- 5760- 3120- 5800- 230- 0000	SE:LAE ARP PPPS,PROF/CC	CR		1,006.00

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ESCAPE ONLINE

Page 4 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			7,001.00	7,001.00
JE # BR23-01839 JE Trans Date 06/12/2023 JE Posted 06/12/2023 Comment JL-Budget for Contrib from 6536 to 6500				
(036966)	01- 6500- 0- 5760- 0000- 8990- 230- 0000	SE:STATE LOCAL,CONTRI F	DR	1,102.00
(036967)	01- 6537- 0- 5760- 0000- 8990- 230- 0000	Sped Learn Rec,CONTRI FR:	CR	1,102.00
(028175)	01- 6537- 0- 5760- 1110- 4300- 230- 0000	Sped Learn Rec,MATERIALS	DR	1,102.00
(006280)	01- 6500- 0- 5001- 0000- 8980- 230- 0000	SE:STATE LOCAL,CONTRI F	CR	1,102.00
Net decrease to Appropriations			3,306.00	1,102.00
JE # BR23-01840 JE Trans Date 06/12/2023 JE Posted 06/12/2023 Comment JL-For Contrib to Res 6500 from 6536				
(036966)	01- 6500- 0- 5760- 0000- 8990- 230- 0000	SE:STATE LOCAL,CONTRI F	DR	34,902.00
(036968)	01- 6536- 0- 5760- 0000- 8990- 230- 0000	Sped Dispute,CONTRI FR:RE	CR	34,902.00
(036937)	01- 6536- 0- 5760- 1190- 5800- 230- 0000	Sped Dispute,PROF/CONSUL	DR	34,902.00
(006280)	01- 6500- 0- 5001- 0000- 8980- 230- 0000	SE:STATE LOCAL,CONTRI F	CR	34,902.00
Net decrease to Appropriations			104,706.00	34,902.00
JE # BR23-01841 JE Trans Date 06/09/2023 JE Posted 06/12/2023 Comment PM - WL 21 BUS/FIELD TRIPS 22/23				
(028079)	01- 9016- 0- 1110- 1000- 5800- 027- 0051	DONATIONS,PROF/CONSUL	DR	4,643.00
(016852)	01- 9016- 0- 1110- 1000- 5710- 027- 0051	DONATIONS,XFER OF DIRE(CR	4,643.00
(003976)	01- 0723- 0- 0000- 3600- 5710- 048- 0000	TRANSPORT:HOME,XFER O	DR	4,643.00
(003941)	01- 0723- 0- 0000- 0000- 8980- 030- 0000	TRANSPORT:HOME,CONTRI	CR	4,643.00
(000054)	01- 0000- 0- 0000- 0000- 8980- 000- 0000	NO REPORTING RE,CONTRI	DR	4,643.00
(011744)	01- 0000- 0- - - 9790- -	NO REPORTING RE,UNASSI	CR	4,643.00
Net decrease to Appropriations			13,929.00	13,929.00
JE # BR23-01842 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JL-Move Budget for L.Dupont PO				
(036970)	01- 3306- 0- 5760- 3120- 5800- 220- 0000	SE:LAE ARP PPPS,PROF/CC	DR	490.00
(033069)	01- 3306- 0- 5001- 2700- 4300- 230- 0000	SE:LAE ARP PPPS,MATERIA	CR	490.00
Net decrease to Appropriations			490.00	490.00
JE # BR23-01843 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JL-Correct BT Account for Res 3306				
(033069)	01- 3306- 0- 5001- 2700- 4300- 230- 0000	SE:LAE ARP PPPS,MATERIA	DR	490.00
(036971)	01- 3306- 0- 5760- 3120- 5800- 230- 0000	SE:LAE ARP PPPS,PROF/CC	CR	489.00

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ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01843	JE Trans Date 06/13/2023	JE Posted 06/13/2023	Comment JL-Correct BT Account for Res 3306
(036970) 01- 3306- 0- 5760- 3120- 5800- 220- 0000	SE:LAE ARP PPPS,PROF/CC		CR	1.00
			490.00	490.00
JE # BR23-01844 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment PM - EWR 61426				
(000370) 01- 0000- 0- 0000- 2700- 2430- 027- 0000	NO REPORTING RE,CLASS (CR	964.00
(000409) 01- 0000- 0- 0000- 2700- 3202- 027- 0000	NO REPORTING RE,PERS:C		CR	245.00
(000427) 01- 0000- 0- 0000- 2700- 3312- 027- 0000	NO REPORTING RE,FICA:CL		CR	60.00
(000458) 01- 0000- 0- 0000- 2700- 3332- 027- 0000	NO REPORTING RE,MEDICA		CR	14.00
(000511) 01- 0000- 0- 0000- 2700- 3502- 027- 0000	NO REPORTING RE,STATE I		CR	5.00
(000541) 01- 0000- 0- 0000- 2700- 3602- 027- 0000	NO REPORTING RE,WORKE		CR	19.00
(001930) 01- 0000- 0- 1110- 1000- 4300- 027- 0000	NO REPORTING RE,MATERI		DR	1,307.00
			1,307.00	1,307.00
JE # BR23-01846 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JR - PARENT REIMB				
(028175) 01- 6537- 0- 5760- 1110- 4300- 230- 0000	Sped Learn Rec,MATERIALS		DR	1,472.00
(032177) 01- 6537- 0- 5760- 1190- 5800- 230- 0000	Sped Learn Rec,PROF/CONS		CR	1,472.00
			1,472.00	1,472.00
JE # BR23-01849 JE Trans Date 06/14/2023 JE Posted 06/14/2023 Comment JL-22-23 UPK Planning & Implementation Grant				
(031364) 01- 6053- 0- 0000- 0000- 8590- 520- 0000	UNIV PRE-K PLAN,ALL OTHE		DR	156,534.00
(031366) 01- 6053- 0- 0000- 0000- 8590- 530- 0000	UNIV PRE-K PLAN,ALL OTHE		DR	38,445.00
(031373) 01- 6053- 0- 0000- 7210- 7310- 520- 0000	UNIV PRE-K PLAN,XFER:IND		CR	8,721.00
(031371) 01- 6053- 0- 1110- 1000- 4399- 520- 0000	UNIV PRE-K PLAN,HOLDING		CR	147,813.00
(031374) 01- 6053- 0- 0000- 7210- 7310- 530- 0000	UNIV PRE-K PLAN,XFER:IND		CR	2,142.00
(031372) 01- 6053- 0- 1110- 1000- 4399- 530- 0000	UNIV PRE-K PLAN,HOLDING		CR	36,303.00
(001138) 01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN		DR	10,863.00
			10,863.00	389,958.00
		Net increase to Appropriations		
JE # BR23-01850 JE Trans Date 06/14/2023 JE Posted 06/14/2023 Comment AR - SQHS Conference				
(030015) 01- 7412- 0- 1110- 1000- 4399- 530- 0000	A-G SUCCESS,HOLDING AC		DR	860.00
(035324) 01- 7412- 0- 1110- 1000- 5200- 535- 0000	A-G SUCCESS,TRAVEL & CC		CR	860.00

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			860.00	860.00
JE # BR23-01851 JE Trans Date 06/14/2023 JE Posted 06/14/2023 Comment SJ - FRONTLINE ASSET MGMT				
(001305) 01-0000-0-0000-7700-4400-857-0000	NO REPORTING RE, NON-CA	DR	4,425.00	
(001311) 01-0000-0-0000-7700-5800-857-0000	NO REPORTING RE, PROF/C	CR		4,425.00
			4,425.00	4,425.00
JE # BR23-01854 JE Trans Date 06/15/2023 JE Posted 06/15/2023 Comment AR - Updating budget to match PGMS				
(024172) 01-3550-0-0000-0000-8290-530-0000	C. PERKINS CTE:, ALL OTHE	DR		2.00
(024175) 01-3550-0-6000-1000-4400-533-0000	C. PERKINS CTE:, NON-CAPI	CR		2.00
Net increase to Appropriations			.00	4.00
JE # BR23-01855 JE Trans Date 06/15/2023 JE Posted 06/15/2023 Comment FL - STAMPS				
(018375) 01-9010-0-1110-1000-4300-021-0051	OTHER RESTRICTE, MATERI	DR	68.00	
(036997) 01-9010-0-0000-2700-5900-021-0051	OTHER RESTRICTE, COMML	CR		68.00
			68.00	68.00
JE # BR23-01856 JE Trans Date 06/15/2023 JE Posted 06/15/2023 Comment ST-Budget for DOJ				
(001225) 01-0000-0-0000-7400-5800-854-0000	NO REPORTING RE, PROF/C	CR		5,000.00
(001176) 01-0000-0-0000-7400-3202-854-0000	NO REPORTING RE, PERS:C	DR	5,000.00	
			5,000.00	5,000.00
JE # BR23-01857 JE Trans Date 06/15/2023 JE Posted 06/15/2023 Comment DEP 102				
(026775) 01-9010-0-5001-0000-8699-200-5640	OTHER RESTRICTE, ALL OTI	DR		36,022.00
(026777) 01-9010-0-5001-2110-4399-200-5640	OTHER RESTRICTE, HOLDIN	CR		36,022.00
(026775) 01-9010-0-5001-0000-8699-200-5640	OTHER RESTRICTE, ALL OTI	DR		31,229.00
(026777) 01-9010-0-5001-2110-4399-200-5640	OTHER RESTRICTE, HOLDIN	CR		31,229.00
(007576) 01-9010-0-0000-0000-8699-031-1 N31	OTHER RESTRICTE, ALL OTI	DR		3,061.00
(035454) 01-9010-0-0000-8110-5600-031-1 N31	OTHER RESTRICTE, RENTAL	CR		3,061.00
(016145) 01-9010-0-0000-0000-8699-833-1 N33	OTHER RESTRICTE, ALL OTI	DR		25,000.00
(007932) 01-9010-0-0000-8110-5600-049-1 N33	OTHER RESTRICTE, RENTAL	CR		25,000.00
(028051) 01-9010-0-0000-0000-8699-821- FLEX	OTHER RESTRICTE, ALL OTI	DR		318.00
(028133) 01-9010-0-1110-1000-4399-821- FLEX	OTHER RESTRICTE, HOLDIN	CR		318.00

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ESCAPE ONLINE

Page 7 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01857	JE Trans Date 06/15/2023	JE Posted 06/15/2023	Comment DEP 102
(028051) 01-9010-0-0000-0000-8699-821-FLEX	OTHER RESTRICTE,ALL OTI		DR	402.00
(028133) 01-9010-0-1110-1000-4399-821-FLEX	OTHER RESTRICTE,HOLDIN		CR	402.00
(035453) 01-9010-0-0000-0000-8699-058-1N58	OTHER RESTRICTE,ALL OTI		DR	2,519.00
(035255) 01-9010-0-0000-7300-4300-058-1N58	OTHER RESTRICTE,MATERI		CR	2,519.00
(028051) 01-9010-0-0000-0000-8699-821-FLEX	OTHER RESTRICTE,ALL OTI		DR	887.00
(028133) 01-9010-0-1110-1000-4399-821-FLEX	OTHER RESTRICTE,HOLDIN		CR	887.00
			Net increase to Appropriations	.00 198,876.00

JE # BR23-01858 JE Trans Date 06/15/2023 JE Posted 06/15/2023 Comment SCHS LOTTERY 4200 TO 5800				
(006151) 01-6300-0-1110-1000-4200-534-0000	LOTTERY:INSTRUC,BOOKS		DR	4,845.00
(006184) 01-6300-0-1160-1000-5800-534-0000	LOTTERY:INSTRUC,PROF/C		CR	4,845.00
			4,845.00	4,845.00

JE # BR23-01859 JE Trans Date 06/15/2023 JE Posted 06/15/2023 Comment ML - CORRECT ACCT STRING				
(000993) 01-0000-0-0000-3140-4300-600-0000	NO REPORTING RE,MATERI		DR	483.00
(000995) 01-0000-0-0000-3140-5200-600-0000	NO REPORTING RE,TRAVEL		CR	483.00
			483.00	483.00

JE # BR23-01861 JE Trans Date 06/16/2023 JE Posted 06/16/2023 Comment DEP 104				
(028051) 01-9010-0-0000-0000-8699-821-FLEX	OTHER RESTRICTE,ALL OTI DEP 104 BV FLEX 8 CKS		DR	3,445.00
(028133) 01-9010-0-1110-1000-4399-821-FLEX	OTHER RESTRICTE,HOLDIN DEP 104 BV FLEX 8 CKS		CR	3,445.00
(008457) 01-9016-0-0000-0000-8699-021-2141	DONATIONS,ALL OTHER LO DEP 104 BV YEARBOOKS 10 CKS		DR	325.00
(008746) 01-9016-0-1110-1000-4300-021-2141	DONATIONS,MATERIALS & DEP 104 BV YEARBOOKS 10 CKS		CR	325.00
(008456) 01-9016-0-0000-0000-8699-021-2110	DONATIONS,ALL OTHER LO DEP 104 DONATION CASH		DR	91.00
(008743) 01-9016-0-1110-1000-4300-021-2110	DONATIONS,MATERIALS & DEP 104 DONATION CASH		CR	91.00
(008521) 01-9016-0-0000-0000-8699-037-0051	DONATIONS,ALL OTHER LO DEP 104 GRAD DONATIONS 5 CKS		DR	1,099.00
(008621) 01-9016-0-0000-2700-4300-037-0051	DONATIONS,MATERIALS & DEP 104 GRAD DONATIONS 5 CKS		CR	1,099.00
(008521) 01-9016-0-0000-0000-8699-037-0051	DONATIONS,ALL OTHER LO DEP 104 BSS GRAD DONATION CASH		DR	30.00
(008621) 01-9016-0-0000-2700-4300-037-0051	DONATIONS,MATERIALS & DEP 104 BSS GRAD DONATION CASH		CR	30.00
(028455) 01-9010-0-0000-0000-8699-038-0088	OTHER RESTRICTE,ALL OTI DEP 104 BSS TRANS FEES 8 CKS		DR	50.00
(027757) 01-9010-0-3100-3110-4300-038-0088	OTHER RESTRICTE,MATERI DEP 104 BSS TRANS FEES 8 CKS		CR	50.00
(034319) 01-9010-0-0000-0000-8699-027-0089	OTHER RESTRICTE,ALL OTI DEP 104 WL LOST BOOK CK 3362		DR	6.00
(008216) 01-9010-0-1110-2420-4300-027-0089	OTHER RESTRICTE,MATERI DEP 104 WL LOST BOOK CK 3362		CR	6.00
(008474) 01-9016-0-0000-0000-8699-027-0051	DONATIONS,ALL OTHER LO DEP 104 WL MISC DONATIONS CASH		DR	230.00

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ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01861	JE Trans Date 06/16/2023	JE Posted 06/16/2023	Comment DEP 104
(008755)	01-9016-0-1110-1000-4300-027-0051	DONATIONS,MATERIALS & CASH	DEP 104 DEP 104 WL MISC	CR 230.00
(035025)	01-9010-0-0000-0000-8699-032-0089	OTHER RESTRICTE,ALL OTHER	DEP 104 MH LIBRARY FEES 1 CK	DR 65.00
(008217)	01-9010-0-1110-2420-4300-032-0089	OTHER RESTRICTE,MATERI	DEP 104 MH LIBRARY FEES 1 CK	CR 65.00
(007582)	01-9010-0-0000-0000-8699-033-0088	OTHER RESTRICTE,ALL OTHER	DEP 104 HHS PARKING FEES 1 CK	DR 48.00
(013552)	01-9010-0-0000-8300-5800-033-0088	OTHER RESTRICTE,PROF/C	DEP 104 HHS PARKING FEES 1 CK	CR 48.00
(016442)	01-9016-0-0000-0000-8699-033-3317	DONATIONS,ALL OTHER	LO DEP 104 HHS YRBK BOOSTER CK217	DR 6,800.00
(015935)	01-9016-0-1110-1000-4300-033-3317	DONATIONS,MATERIALS & CASH	DEP 104 HHS YRBK BOOSTER CK217	CR 6,800.00
(016442)	01-9016-0-0000-0000-8699-033-3317	DONATIONS,ALL OTHER	LO DEP 104 HHS YRBK FEES 2CKS + CASH	DR 1,040.00
(015935)	01-9016-0-1110-1000-4300-033-3317	DONATIONS,MATERIALS & CASH	DEP 104 HHS YRBK FEES 2CKS + CASH	CR 1,040.00
(034578)	01-9010-0-0000-0000-8699-033-0089	OTHER RESTRICTE,ALL OTHER	DEP 104 HHS LOST BOOK FEES	DR 88.00
(008088)	01-9010-0-1110-1000-4200-033-0089	OTHER RESTRICTE,BOOKS	DEP 104 HHS LOST BOOK FEES	CR 88.00
(034172)	01-9010-0-0000-0000-8699-034-0089	OTHER RESTRICTE,ALL OTHER	DEP 104 SCHS LOST BOOKS CASH	DR 20.00
(008220)	01-9010-0-1110-2420-4300-034-0089	OTHER RESTRICTE,MATERI	DEP 104 SCHS LOST BOOKS CASH	CR 20.00
(029467)	01-9010-0-0000-0000-8699-034-3456	OTHER RESTRICTE,ALL OTHER	DEP 104 SCHS YRBK SALE CASH	DR 100.00
(032016)	01-9010-0-1360-1000-5800-034-3456	OTHER RESTRICTE,PROF/C	DEP 104 SCHS YRBK SALE CASH	CR 100.00
(007599)	01-9010-0-0000-0000-8699-049-FACU	OTHER RESTRICTE,ALL OTHER	DEP 104 CIVIC CRUZ SWIMMING 7 INV	DR 7,657.00
(007924)	01-9010-0-0000-8110-4300-049-FACU	OTHER RESTRICTE,MATERI	DEP 104 CIVIC CRUZ SWIMMING 7 INV	CR 7,657.00
(007599)	01-9010-0-0000-0000-8699-049-FACU	OTHER RESTRICTE,ALL OTHER	DEP 104 CIVIC SC FTBLL 4 INV	DR 1,543.00
(007924)	01-9010-0-0000-8110-4300-049-FACU	OTHER RESTRICTE,MATERI	DEP 104 CIVIC SC FTBLL 4 INV	CR 1,543.00
(032055)	01-9010-0-0000-0000-8699-033-3309	OTHER RESTRICTE,ALL OTHER	DEP 104 HHS SALES/SASHES	DR 85.00
(031576)	01-9010-0-0000-2700-4300-033-3309	OTHER RESTRICTE,MATERI	DEP 104 HHS SALES/SASHES	CR 85.00
(034578)	01-9010-0-0000-0000-8699-033-0089	OTHER RESTRICTE,ALL OTHER	DEP 104 HHS LOST BOOKS CASH	DR 145.00
(008088)	01-9010-0-1110-1000-4200-033-0089	OTHER RESTRICTE,BOOKS	DEP 104 HHS LOST BOOKS CASH	CR 145.00
(016442)	01-9016-0-0000-0000-8699-033-3317	DONATIONS,ALL OTHER	LO DEP 104 HHS YRBK FEES	DR 960.00
(015935)	01-9016-0-1110-1000-4300-033-3317	DONATIONS,MATERIALS & CASH	DEP 104 HHS YRBK FEES	CR 960.00
(008519)	01-9016-0-0000-0000-8699-036-0051	DONATIONS,ALL OTHER	LO DEP 104 CSH/AFE GSA	DR 750.00
(009190)	01-9016-0-3200-1000-4300-036-0051	DONATIONS,MATERIALS & CASH	DEP 104 CSH/AFE GSA	CR 750.00
			Net increase to Appropriations	.00 49,154.00

Account	Description	Comment	From	To
(030239)	01-6547-0-5730-0000-8590-220-0000	SE Early Int P,ALL OTHER	JL-Adj 22-23 Preschool Grant to P2 Certs	CR 17,800.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01862	JE Trans Date 06/20/2023	JE Posted 06/20/2023	Comment JL-Adj 22-23 Preschool Grant to P2 Certs
(033673)	01- 6547- 0- 5730- 7210- 7310- 220- 0000	SE Early Int P,XFER:INDIR	DR	992.00
(033148)	01- 6547- 0- 5730- 1110- 4300- 220- 0000	SE Early Int P,MATERIALS	DR	16,808.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	CR	992.00
			Net decrease to Appropriations	35,600.00
				992.00
JE # BR23-01863 JE Trans Date 06/20/2023 JE Posted 06/20/2023 Comment JL-Adj 22-23 ELOP to P2 Certs				
(029190)	01- 2600- 0- 0000- 0000- 8590- 820- 0000	ELO-P,ALL OTHER STATE	DR	1,006.00
(029192)	01- 2600- 0- 0000- 0000- 8590- 830- 0000	ELO-P,ALL OTHER STATE	DR	147.00
(029894)	01- 2600- 0- 0000- 7210- 7310- 820- 0000	ELO-P,XFER:INDIRECT C,GE	CR	56.00
(029893)	01- 2600- 0- 1110- 1000- 4399- 820- 0000	ELO-P,HOLDING ACCOUNT,	CR	950.00
(029895)	01- 2600- 0- 0000- 7210- 7310- 830- 0000	ELO-P,XFER:INDIRECT C,GE	CR	8.00
(029896)	01- 2600- 0- 1110- 1000- 4399- 830- 0000	ELO-P,HOLDING ACCOUNT,	CR	139.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	DR	64.00
			Net increase to Appropriations	64.00
				2,306.00
JE # BR23-01864 JE Trans Date 06/20/2023 JE Posted 06/20/2023 Comment JL-Adj 22-23 Preschool for Sec to P2 Certs				
(030970)	01- 6547- 0- 5730- 0000- 8590- 230- 0000	SE Early Int P,ALL OTHER	CR	13,741.00
(033674)	01- 6547- 0- 5730- 7210- 7310- 230- 0000	SE Early Int P,XFER:INDIR	DR	766.00
(033149)	01- 6547- 0- 5730- 1110- 4300- 230- 0000	SE Early Int P,MATERIALS	DR	12,975.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	CR	766.00
			Net decrease to Appropriations	27,482.00
				766.00
JE # BR23-01865 JE Trans Date 06/20/2023 JE Posted 06/20/2023 Comment JL-Add 22-23 HTST Reimbursement Funding				
(037024)	01- 0723- 0- 0000- 0000- 8590- 048- 0000	TRANSPORT:HOME,ALL OTI	DR	616,606.00
(003941)	01- 0723- 0- 0000- 0000- 8980- 030- 0000	TRANSPORT:HOME,CONTRI	CR	616,606.00
(000058)	01- 0000- 0- 0000- 0000- 8980- 030- 0000	NO REPORTING RE,CONTRI	DR	616,606.00
			Net increase to Appropriations	616,606.00
				1,233,212.00
JE # BR23-01866 JE Trans Date 06/20/2023 JE Posted 06/20/2023 Comment JL-Adj 22-23 EPA to P2 Certs				
(004037)	01- 1400- 0- 0000- 0000- 8012- 020- 0000	EDUC PROTECT AC,EDU PF	CR	2,682.00
(004038)	01- 1400- 0- 0000- 0000- 8012- 030- 0000	EDUC PROTECT AC,EDU PF	DR	8,508.00
(004049)	01- 1400- 0- 1110- 1000- 1140- 824- 0000	EDUC PROTECT AC,CERT S	DR	892.00
(004053)	01- 1400- 0- 1110- 1000- 3101- 824- 0000	EDUC PROTECT AC,STRS:C	DR	718.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01866	JE Trans Date 06/20/2023	JE Posted 06/20/2023	Comment JL-Adj 22-23 EPA to P2 Certs
(004057) 01- 1400- 0- 1110- 1000- 3331- 824- 0000	EDUC PROTECT AC,MEDICA		DR	247.00
(004061) 01- 1400- 0- 1110- 1000- 3501- 824- 0000	EDUC PROTECT AC,STATE I		DR	85.00
(004063) 01- 1400- 0- 1110- 1000- 3601- 824- 0000	EDUC PROTECT AC,WORKE		DR	331.00
(004059) 01- 1400- 0- 1110- 1000- 3401- 824- 0000	EDUC PROTECT AC,HEALTH		DR	409.00
(004048) 01- 1400- 0- 1110- 1000- 1100- 835- 0000	EDUC PROTECT AC,CERT:T		CR	8,508.00
			Net increase to Appropriations	5,364.00
				17,016.00
JE # BR23-01867 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment JR - EMP REIMB				
(006304) 01- 6500- 0- 5001- 2110- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &		DR	190.00
(006302) 01- 6500- 0- 5001- 2110- 4300- 200- 0000	SE:STATE LOCAL,MATERIAL		CR	190.00
				190.00
				190.00
JE # BR23-01868 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment JR - BOOKS				
(006304) 01- 6500- 0- 5001- 2110- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &		DR	31.00
(006301) 01- 6500- 0- 5001- 2110- 4200- 200- 0000	SE:STATE LOCAL,BOOKS &		CR	31.00
				31.00
				31.00
JE # BR23-01869 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment JR - EMP REIMB				
(006304) 01- 6500- 0- 5001- 2110- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &		DR	110.00
(006302) 01- 6500- 0- 5001- 2110- 4300- 200- 0000	SE:STATE LOCAL,MATERIAL		CR	110.00
				110.00
				110.00
JE # BR23-01870 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment JB - FLOWERS				
(001935) 01- 0000- 0- 1110- 1000- 4300- 034- 0000	NO REPORTING RE,MATERI		DR	1,050.00
(000604) 01- 0000- 0- 0000- 2700- 5800- 034- 0000	NO REPORTING RE,PROF/C		CR	1,050.00
				1,050.00
				1,050.00
JE # BR23-01871 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment JB - FLOWERS				
(001936) 01- 0000- 0- 1110- 1000- 4300- 035- 0000	NO REPORTING RE,MATERI		DR	1,050.00
(000605) 01- 0000- 0- 0000- 2700- 5800- 035- 0000	NO REPORTING RE,PROF/C		CR	1,050.00
				1,050.00
				1,050.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 11 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
JE # BR23-01872 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JL-Move funds for PO for Travel Tracker Route				
(003977) 01-0723-0-0000-3600-5800-048-0000	TRANSPORT:HOME,PROF/C	CR		26,000.00
(003969) 01-0723-0-0000-3600-4300-048-0000	TRANSPORT:HOME,MATERI	DR	10,000.00	
(003965) 01-0723-0-0000-3600-3402-848-0000	TRANSPORT:HOME,HEALTH	DR	16,000.00	
			26,000.00	26,000.00
JE # BR23-01873 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JL-for PO for BusWest purchase of Diesel Bus				
(014522) 01-0723-0-0000-3600-6500-048-0000	TRANSPORT:HOME,EQUIPM	CR		72,800.00
(014523) 01-0724-0-5760-3600-6500-048-0000	TRANSPORT:SPECI,EQUIPM	CR		97,551.00
(003999) 01-0724-0-5760-3600-5200-048-0000	TRANSPORT:SPECI,TRAVEL	DR	3,551.00	
(018873) 01-0724-0-5760-3600-4400-048-0000	TRANSPORT:SPECI,NON-CA	DR	4,000.00	
(003965) 01-0723-0-0000-3600-3402-848-0000	TRANSPORT:HOME,HEALTH	DR	4,800.00	
(031557) 01-0723-0-0000-3600-6400-048-0000	TRANSPORT:HOME,EQUIPM	DR	9,000.00	
(003998) 01-0724-0-5760-3600-4300-048-0000	TRANSPORT:SPECI,MATERI	DR	10,000.00	
(003960) 01-0723-0-0000-3600-3202-848-0000	TRANSPORT:HOME,PERS:C	DR	24,000.00	
(004000) 01-0724-0-5760-3600-5600-048-0000	TRANSPORT:SPECI,RENTAL	DR	35,000.00	
(003953) 01-0723-0-0000-3600-2200-848-0000	TRANSPORT:HOME,CLASS:I	DR	35,000.00	
(004001) 01-0724-0-5760-3600-5800-048-0000	TRANSPORT:SPECI,PROF/C	DR	45,000.00	
			170,351.00	170,351.00
JE # BR23-01874 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JL-Increase Budget for 22 Bond Elections Sec				
(001066) 01-0000-0-0000-7110-5800-053-0000	NO REPORTING RE,PROF/C	CR		180,191.00
(001110) 01-0000-0-0000-7150-5800-053-0000	NO REPORTING RE,PROF/C	DR	40,000.00	
(001063) 01-0000-0-0000-7110-5200-053-0000	NO REPORTING RE,TRAVEL	DR	4,500.00	
(001058) 01-0000-0-0000-7110-3402-853-0000	NO REPORTING RE,HEALTH	DR	8,400.00	
(001065) 01-0000-0-0000-7110-5710-053-0000	NO REPORTING RE,XFER O	DR	747.00	
(025377) 01-0000-0-0000-7110-4400-053-0000	NO REPORTING RE,NON-CA	DR	1,000.00	
(001061) 01-0000-0-0000-7110-4300-053-0000	NO REPORTING RE,MATERI	DR	544.00	
(001111) 01-0000-0-0000-7150-5900-053-0000	NO REPORTING RE,COMMU	DR	9,100.00	
(001112) 01-0000-0-0000-7150-5913-053-0000	NO REPORTING RE,TELEPH	DR	900.00	
Net increase to Appropriations			65,191.00	180,191.00
JE # BR23-01875 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment ST-EPES Annual Software Renewal				
(037026) 01-0000-0-0000-7300-5800-831-0000	NO REPORTING RE,PROF/C	CR		176.00
(037025) 01-0000-0-0000-7300-5800-832-0000	NO REPORTING RE,PROF/C	CR		176.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01875	JE Trans Date 06/22/2023	JE Posted 06/22/2023	Comment ST-EPES Annual Software Renewal
(037027)	01-0000-0-0000-7300-5800-833-0000	NO REPORTING RE,PROF/C	CR	176.00
(037028)	01-0000-0-0000-7300-5800-834-0000	NO REPORTING RE,PROF/C	CR	176.00
(037029)	01-0000-0-0000-7300-5800-835-0000	NO REPORTING RE,PROF/C	CR	176.00
(037030)	01-0000-0-0000-7300-5800-838-0000	NO REPORTING RE,PROF/C	CR	176.00
(025226)	01-0000-0-0000-7600-4300-058-0000	NO REPORTING RE,MATERI	DR	1,056.00
				1,056.00
				1,056.00
	JE # BR23-01876	JE Trans Date 06/22/2023	JE Posted 06/22/2023	Comment SJ - ERATE CONSULTING
(001318)	01-0000-0-0000-7700-6400-857-0000	NO REPORTING RE,EQUIPM	DR	11,616.00
(001311)	01-0000-0-0000-7700-5800-857-0000	NO REPORTING RE,PROF/C	CR	11,616.00
				11,616.00
				11,616.00
	JE # BR23-01877	JE Trans Date 06/22/2023	JE Posted 06/22/2023	Comment JB - ER BOOKS/SERVICES
(001936)	01-0000-0-1110-1000-4300-035-0000	NO REPORTING RE,MATERI	DR	116.00
(001923)	01-0000-0-1110-1000-4200-035-0000	NO REPORTING RE,BOOKS	CR	90.00
(001990)	01-0000-0-1110-1000-5800-035-0000	NO REPORTING RE,PROF/C	CR	26.00
				116.00
				116.00
	JE # BR23-01878	JE Trans Date 06/22/2023	JE Posted 06/22/2023	Comment JR - EMP VOUCHER
(006303)	01-6500-0-5001-2110-4400-200-0000	SE:STATE LOCAL,NON-CAPI	DR	149.00
(033003)	01-6500-0-5760-1190-5200-200-0000	SE:STATE LOCAL,TRAVEL &	CR	149.00
				149.00
				149.00
	JE # BR23-01879	JE Trans Date 06/22/2023	JE Posted 06/22/2023	Comment JD - ABA EMER CLEANING
(007535)	01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER	DR	3,624.00
(007540)	01-8150-0-0000-8110-5800-049-0000	ONGOING & MAJOR,PROF/C	CR	3,624.00
				3,624.00
				3,624.00
	JE # BR23-01880	JE Trans Date 06/22/2023	JE Posted 06/22/2023	Comment WM - EMP REIMB
(001101)	01-0000-0-0000-7150-4200-053-0000	NO REPORTING RE,BOOKS	DR	200.00
(001105)	01-0000-0-0000-7150-5200-053-0000	NO REPORTING RE,TRAVEL	CR	200.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			200.00	200.00
JE # BR23-01881 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment AR - Cover Campus Kids Connection				
(029893) 01-2600-0-1110-1000-4399-820-0000	ELO-P,HOLDING ACCOUNT,		DR	7,432.00
(033087) 01-2600-0-1110-1000-5800-523-0558	ELO-P,PROF/CONSULT SE,II		CR	7,432.00
			7,432.00	7,432.00
JE # BR23-01882 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment JB - ENTERPRISE				
(001936) 01-0000-0-1110-1000-4300-035-0000	NO REPORTING RE,MATERI		DR	85.00
(035159) 01-0000-0-1270-1000-5600-035-0000	NO REPORTING RE,RENTAL		CR	85.00
			85.00	85.00
JE # BR23-01883 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment AR - Cover Gas Spurr Invoice				
(001465) 01-0000-0-0000-8200-5511-899-0000	NO REPORTING RE,GAS & E		CR	58,466.00
			Net increase to Appropriations	.00
			.00	58,466.00
JE # BR23-01884 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment AR - Electric Invoice PO23-00084				
(020379) 01-0000-0-0000-8200-5513-899-0000	NO REPORTING RE,ELECTR		CR	7,464.00
			Net increase to Appropriations	.00
			.00	7,464.00
JE # BR23-01885 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment JD - WCAF 2023 FORD RANGER				
(007927) 01-9010-0-0000-8110-4300-049-1N49	OTHER RESTRICTE,MATERI		DR	37,548.00
(037055) 01-9010-0-0000-8110-6500-049-1N49	OTHER RESTRICTE,EQUIPM		CR	37,548.00
			37,548.00	37,548.00
JE # BR23-01886 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment AR - Custodial Need funds				
(032527) 01-0000-0-0000-8200-5800-833-0000	NO REPORTING RE,PROF/C		CR	171.00
			Net increase to Appropriations	.00
			.00	171.00
JE # BR23-01887 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment AR - reimbursements for parent transportation				
(028357) 01-0724-0-5760-3600-5800-048-4802	TRANSPORT:SPECI,PROF/C		CR	2,105.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
Net increase to Appropriations			.00	2,105.00
JE # BR23-01888 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment FOR JIM'S NEW COMPUTER				
(025223) 01-0000-0-0000-7600-5913-058-0000	NO REPORTING RE,TELEPH	DR	1,000.00	
(028541) 01-0000-0-0000-7600-4400-058-0000	NO REPORTING RE,NON-CA	CR		1,000.00
			1,000.00	1,000.00
JE # BR23-01889 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment JD - RESTORATION MGMT				
(007540) 01-8150-0-0000-8110-5800-049-0000	ONGOING & MAJOR,PROF/C	DR	1,000.00	
(007535) 01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER	CR		1,000.00
			1,000.00	1,000.00
JE # BR23-01890 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment JD - R&S ERECTION				
(007539) 01-8150-0-0000-8110-5600-049-0000	ONGOING & MAJOR,RENTAL	DR	1,266.00	
(007535) 01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER	CR		1,266.00
			1,266.00	1,266.00
JE # BR23-01891 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment JD - ACCO WILSON				
(007535) 01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER	DR	3,820.00	
(026060) 01-8150-0-0000-8110-5600-033-0000	ONGOING & MAJOR,RENTAL	CR		728.00
(028356) 01-8150-0-0000-8110-5600-023-0000	ONGOING & MAJOR,RENTAL	CR		3,092.00
			3,820.00	3,820.00
JE # BR23-01892 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment JD - DILBECK				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	7,355.00	
(018970) 01-9010-0-0000-8110-5600-033- FACU	OTHER RESTRICTE,RENTAL	CR		7,355.00
			7,355.00	7,355.00
JE # BR23-01893 JE Trans Date 06/26/2023 JE Posted 06/26/2023 Comment JD - KOALA TREE CARE				
(007535) 01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER	DR	7,500.00	
(026055) 01-8150-0-0000-8110-5800-038-0000	ONGOING & MAJOR,PROF/C	CR		7,500.00

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			7,500.00	7,500.00
JE # BR23-01894 JE Trans Date 06/27/2023 JE Posted 06/27/2023 Comment DEP 105				
(026775)	01-9010-0-5001-0000-8699-200-5640	OTHER RESTRICTE,ALL OTI DEP 105 MEDI-CAL CK 31-087112	DR	3,749.00
(026777)	01-9010-0-5001-2110-4399-200-5640	OTHER RESTRICTE,HOLDIN DEP 105 MEDI-CAL CK 31-087112	CR	3,749.00
(028051)	01-9010-0-0000-0000-8699-821-FLEX	OTHER RESTRICTE,ALL OTI DEP 105 GO KIDS BV FLEX CK 96797	DR	485.00
(028133)	01-9010-0-1110-1000-4399-821-FLEX	OTHER RESTRICTE,HOLDIN DEP 105 GO KIDS BV FLEX CK 96797	CR	485.00
(008461)	01-9016-0-0000-0000-8699-023-0201	DONATIONS,ALL OTHER LO DEP 105 DL SCI CAMP CK 117 DL	DR	7,508.00
		ACCT		
(008931)	01-9016-0-1150-1000-5800-023-0201	DONATIONS,PROF/CONSUL DEP 105 DL SCI CAMP CK 117 DL	CR	7,508.00
		ACCT		
(008461)	01-9016-0-0000-0000-8699-023-0201	DONATIONS,ALL OTHER LO DEP 105 DL SCI CAMP CK 4439 PTC	DR	1,623.00
		FUNDS		
(008931)	01-9016-0-1150-1000-5800-023-0201	DONATIONS,PROF/CONSUL DEP 105 DL SCI CAMP CK 4439 PTC	CR	1,623.00
		FUNDS		
(008467)	01-9016-0-0000-0000-8699-024-0051	DONATIONS,ALL OTHER LO DEP 105 GAULT MISC DONATIONS	DR	200.00
		CK 500435		
(008752)	01-9016-0-1110-1000-4300-024-0051	DONATIONS,MATERIALS & S DEP 105 GAULT MISC DONATIONS	CR	200.00
		CK 500435		
(007588)	01-9010-0-0000-0000-8699-035-0088	OTHER RESTRICTE,ALL OTI DEP 105 SHS AP TESTS CK 2048, 101	DR	178.00
(008350)	01-9010-0-1294-3160-5800-035-0088	OTHER RESTRICTE,PROF/C DEP 105 SHS AP TESTS CK 2048, 101	CR	178.00
(037069)	01-9016-0-0000-0000-8699-035-3520	DONATIONS,ALL OTHER LO DEP 105 AG GLASS PLANT SALE CK	DR	388.00
		6753		
(037068)	01-9016-0-1540-1000-4300-035-3520	DONATIONS,MATERIALS & S DEP 105 AG GLASS PLANT SALE CK	CR	388.00
		6753		
(034320)	01-9010-0-0000-0000-8699-035-0089	OTHER RESTRICTE,ALL OTI DEP 105 SHS LOST BOOKS CASH	DR	102.00
(008304)	01-9010-0-1190-1000-4200-035-0089	OTHER RESTRICTE,BOOKS DEP 105 SHS LOST BOOKS CASH	CR	102.00
Net increase to Appropriations			.00	28,466.00

JE # BR23-01895 JE Trans Date 06/27/2023 JE Posted 06/27/2023 Comment SJ - PAY LATE INVOICES				
(001311)	01-0000-0-0000-7700-5800-857-0000	NO REPORTING RE,PROF/C	CR	12,979.00
(001315)	01-0000-0-0000-7700-5900-857-0000	NO REPORTING RE,COMMU	DR	10,537.00
(001305)	01-0000-0-0000-7700-4400-857-0000	NO REPORTING RE,NON-CA	DR	2,442.00
			12,979.00	12,979.00

JE # BR23-01896 JE Trans Date 06/28/2023 JE Posted 06/28/2023 Comment AR - Add budget for Utilities & Printers				
Selection	Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE ONLINE
				Page 16 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01896	JE Trans Date 06/28/2023	JE Posted 06/28/2023	Comment AR - Add budget for Utilities & Printers
(001470) 01-0000-0-0000-8200-5523-899-0000	NO REPORTING RE,GARBA		CR	10,173.00
(001468) 01-0000-0-0000-8200-5514-899-0000	NO REPORTING RE,WATER		CR	11,824.00
(029217) 01-0000-0-0000-7600-5620-899-0000	NO REPORTING RE,LEASES		CR	52.00
(029218) 01-0000-0-1110-1000-5620-899-0020	NO REPORTING RE,LEASES		CR	111.00
(029219) 01-0000-0-1110-1000-5620-899-0030	NO REPORTING RE,LEASES		CR	184.00
Net increase to Appropriations			.00	22,344.00

JE # BR23-01897 JE Trans Date 06/28/2023 JE Posted 06/28/2023 Comment DEP 107				
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DEP 107 CIVIC - SWISH 5 INVOICES	DR	2,675.00
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DEP 107 CIVIC - SWISH 5 INVOICES	CR	2,675.00
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DEP 107 CIVIC - GRACE CHURCH	DR	400.00
		INV732807		
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DEP 107 CIVIC - GRACE CHURCH	CR	400.00
		INV732807		
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DEP 107 CIVIC - SPEC OLYMPICS INV	DR	280.00
		754040		
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DEP 107 CIVIC - SPEC OLYMPICS INV	CR	280.00
		754040		
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DEP 107 CIVIC - MIDDLE BAY CK 193	DR	4,317.00
		3 INVS		
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DEP 107 CIVIC - MIDDLE BAY CK 193	CR	4,317.00
		3 INVS		
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DEP 107 CIVIC - SC CITY YTH SOC CK	DR	1,328.00
		3585		
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DEP 107 CIVIC - SC CITY YTH SOC CK	CR	1,328.00
		3585		
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DEP 107 CIVIC - SC PREMIER CK	DR	180.00
		1068, INV4448428		
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DEP 107 CIVIC - SC PREMIER CK	CR	180.00
		1068, INV4448428		
Net increase to Appropriations			.00	18,360.00

JE # BR23-01898 JE Trans Date 06/29/2023 JE Posted 06/29/2023 Comment AR - COVER EMP REIM				
(001153) 01-0000-0-0000-7300-4300-058-0000	NO REPORTING RE,MATERI		CR	189.00
(001155) 01-0000-0-0000-7300-5200-058-0000	NO REPORTING RE,TRAVEL		CR	33.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 17 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01898	JE Trans Date 06/29/2023	JE Posted 06/29/2023	Comment AR - COVER EMP REIM
(034699) 01-0000-0-0000-7500-5200-058-0000	NO REPORTING RE,TRAVEL		DR	222.00
				222.00
				222.00
	JE # BR23-01899	JE Trans Date 06/29/2023	JE Posted 06/29/2023	Comment AR - COVER EMP REIM
(001153) 01-0000-0-0000-7300-4300-058-0000	NO REPORTING RE,MATERI		DR	189.00
(001155) 01-0000-0-0000-7300-5200-058-0000	NO REPORTING RE,TRAVEL		DR	33.00
(034699) 01-0000-0-0000-7500-5200-058-0000	NO REPORTING RE,TRAVEL		CR	222.00
				222.00
				222.00
	JE # BR23-01900	JE Trans Date 06/29/2023	JE Posted 06/29/2023	Comment AR - COVER EMP REIM
(001153) 01-0000-0-0000-7300-4300-058-0000	NO REPORTING RE,MATERI		CR	33.00
(001155) 01-0000-0-0000-7300-5200-058-0000	NO REPORTING RE,TRAVEL		CR	189.00
(034699) 01-0000-0-0000-7500-5200-058-0000	NO REPORTING RE,TRAVEL		DR	222.00
				222.00
				222.00
	JE # BR23-01901	JE Trans Date 06/29/2023	JE Posted 06/29/2023	Comment JR - EMP REIMB
(006303) 01-6500-0-5001-2110-4400-200-0000	SE:STATE LOCAL,NON-CAPI		DR	330.00
(033003) 01-6500-0-5760-1190-5200-200-0000	SE:STATE LOCAL,TRAVEL &		CR	330.00
				330.00
				330.00
	JE # BR23-01902	JE Trans Date 06/29/2023	JE Posted 06/29/2023	Comment AR - Increase budget for utilities
(020379) 01-0000-0-0000-8200-5513-899-0000	NO REPORTING RE,ELECTR		CR	50,741.00
				Net increase to Appropriations
				.00
				50,741.00
	JE # BR23-01904	JE Trans Date 06/30/2023	JE Posted 06/30/2023	Comment ST-Move for ATT bills
(001315) 01-0000-0-0000-7700-5900-857-0000	NO REPORTING RE,COMMU		CR	6,300.00
(001318) 01-0000-0-0000-7700-6400-857-0000	NO REPORTING RE,EQUIPM		DR	6,300.00
				6,300.00
				6,300.00
	JE # BR23-01905	JE Trans Date 06/30/2023	JE Posted 06/30/2023	Comment DEP 109
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI		DR	18,484.00
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI		CR	18,484.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
Net increase to Appropriations			.00	36,968.00
JE # BR23-01906 JE Trans Date 06/30/2023 JE Posted 07/05/2023 Comment ST-Add for Sprouts Sum Prg				
(029893) 01- 2600- 0- 1110- 1000- 4399- 820- 0000	ELO-P,HOLDING ACCOUNT,	DR	2,413.00	
(033183) 01- 2600- 0- 3100- 1000- 5800- 525- 0553	ELO-P,PROF/CONSULT SE,II	CR		2,413.00
			2,413.00	2,413.00
JE # BR23-01907 JE Trans Date 06/30/2023 JE Posted 07/05/2023 Comment DEP 110				
(034319) 01- 9010- 0- 0000- 0000- 8699- 027- 0089	OTHER RESTRICTE,ALL OTI	DR		20.00
(008216) 01- 9010- 0- 1110- 2420- 4300- 027- 0089	OTHER RESTRICTE,MATERI	CR		20.00
Net increase to Appropriations			.00	40.00
JE # BR23-01908 JE Trans Date 06/30/2023 JE Posted 07/06/2023 Comment AR - Add funds to PO23-02613				
(035093) 01- 2600- 0- 1115- 1000- 4300- 505- 0000	ELO-P,MATERIALS & SUP,IN	DR	19,959.00	
(035094) 01- 2600- 0- 1115- 1000- 5800- 505- 0000	ELO-P,PROF/CONSULT SE,II	CR		20,650.00
(030899) 01- 2600- 0- 1115- 1000- 2130- 505- 0000	ELO-P,CLASS INSTR AID,INS	DR	691.00	
			20,650.00	20,650.00
JE # BR23-01909 JE Trans Date 06/30/2023 JE Posted 07/06/2023 Comment AR - Pancake Breakfast				
(001929) 01- 0000- 0- 1110- 1000- 4300- 024- 0000	NO REPORTING RE,MATERI	DR	500.00	
(037113) 01- 0000- 0- 0000- 2700- 5800- 024- 0000	NO REPORTING RE,PROF/C	CR		500.00
			500.00	500.00
JE # BR23-01910 JE Trans Date 06/30/2023 JE Posted 07/06/2023 Comment DEP 110				
(008451) 01- 9016- 0- 0000- 0000- 8699- 021- 2101	DONATIONS,ALL OTHER LO	DR		7.00
(008822) 01- 9016- 0- 1110- 2420- 4200- 021- 2101	DONATIONS,BOOKS & OTH	CR		7.00
(008448) 01- 9016- 0- 0000- 0000- 8699- 021- 0051	DONATIONS,ALL OTHER LO	DR		14.00
(008734) 01- 9016- 0- 1110- 1000- 4300- 021- 0051	DONATIONS,MATERIALS & S	CR		14.00
Net increase to Appropriations			.00	42.00
JE # BR23-01911 JE Trans Date 06/30/2023 JE Posted 07/07/2023 Comment Add Budget SRO SCPD				
(032214) 01- 0000- 0- 1110- 8300- 5800- 053- 0000	NO REPORTING RE,PROF/C	CR		119,708.00
(001318) 01- 0000- 0- 0000- 7700- 6400- 857- 0000	NO REPORTING RE,EQUIPM	DR	64,546.00	
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01911	JE Trans Date 06/30/2023	JE Posted 07/07/2023	Comment Add Budget SRO SCPD
(001316) 01-0000-0-0000-7700-5913-857-0000	NO REPORTING RE,TELEPH		DR	42,000.00
(032895) 01-0000-0-1110-1000-4300-824-0000	NO REPORTING RE,MATERI		DR	13,162.00
				119,708.00
				119,708.00
JE # BR23-01912 JE Trans Date 06/30/2023 JE Posted 07/07/2023 Comment Add Budget SRO SCPD				
(032214) 01-0000-0-1110-8300-5800-053-0000	NO REPORTING RE,PROF/C		CR	200.00
(032895) 01-0000-0-1110-1000-4300-824-0000	NO REPORTING RE,MATERI		DR	200.00
				200.00
				200.00
JE # BR23-01913 JE Trans Date 06/30/2023 JE Posted 07/07/2023 Comment PS - ADROIT				
(003969) 01-0723-0-0000-3600-4300-048-0000	TRANSPORT:HOME,MATERI		DR	7,200.00
(003977) 01-0723-0-0000-3600-5800-048-0000	TRANSPORT:HOME,PROF/C		CR	7,200.00
				7,200.00
				7,200.00
JE # BR23-01914 JE Trans Date 06/30/2023 JE Posted 07/07/2023 Comment PS - ENTERPRISE				
(003969) 01-0723-0-0000-3600-4300-048-0000	TRANSPORT:HOME,MATERI		DR	4,300.00
(003975) 01-0723-0-0000-3600-5600-048-0000	TRANSPORT:HOME,RENTAL		CR	4,300.00
				4,300.00
				4,300.00
JE # BR23-01915 JE Trans Date 06/30/2023 JE Posted 07/07/2023 Comment AR - COVER FINAL JUNE INVOICE				
(028357) 01-0724-0-5760-3600-5800-048-4802	TRANSPORT:SPECI,PROF/C		CR	600.00
				Net increase to Appropriations
				.00
				600.00
JE # BR23-01916 JE Trans Date 06/30/2023 JE Posted 07/10/2023 Comment JL-Reduce Budget Roll to 23-24				
(014523) 01-0724-0-5760-3600-6500-048-0000	TRANSPORT:SPECI,EQUIPM		DR	28,544.00
(003987) 01-0724-0-5001-0000-8980-030-0000	TRANSPORT:SPECI,CONTRI		CR	28,544.00
(000058) 01-0000-0-0000-0000-8980-030-0000	NO REPORTING RE,CONTRI		DR	28,544.00
				Net decrease to Appropriations
				57,088.00
				28,544.00
JE # BR23-01917 JE Trans Date 06/30/2023 JE Posted 07/10/2023 Comment WM - MILEAGE REIMB				
(001102) 01-0000-0-0000-7150-4300-053-0000	NO REPORTING RE,MATERI		DR	85.00
(001105) 01-0000-0-0000-7150-5200-053-0000	NO REPORTING RE,TRAVEL		CR	85.00
Selection	Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			85.00	85.00
JE # BR23-01918 JE Trans Date 06/30/2023 JE Posted 07/10/2023 Comment FL - CFP YEARBOOKS				
(008746) 01-9016-0-1110-1000-4300-021-2141	DONATIONS,MATERIALS & E	DR	1,343.00	
(037133) 01-9016-0-1110-1000-5800-021-2141	DONATIONS,PROF/CONSUL	CR		1,343.00
			1,343.00	1,343.00
JE # BR23-01919 JE Trans Date 06/30/2023 JE Posted 07/11/2023 Comment PS - BLUE WATER				
(014522) 01-0723-0-0000-3600-6500-048-0000	TRANSPORT:HOME,EQUIPM	DR	620.00	
(003977) 01-0723-0-0000-3600-5800-048-0000	TRANSPORT:HOME,PROF/C	CR		620.00
			620.00	620.00
JE # BR23-01920 JE Trans Date 06/29/2023 JE Posted 07/12/2023 Comment AR - MOVE TO COVER SCIL				
(032872) 01-3213-0-1200-2490-1900-530-0000	ESSER III ARP,CERT:OTHER	DR	724.00	
(033931) 01-3213-0-1110-1000-4200-530-0000	ESSER III ARP,BOOKS & OTI	CR		724.00
			724.00	724.00
JE # BR23-01921 JE Trans Date 06/30/2023 JE Posted 07/13/2023 Comment AR - COVER 22-23 EMP REIM				
(001931) 01-0000-0-1110-1000-4300-031-0000	NO REPORTING RE,MATERI	DR	35.00	
(037206) 01-0000-0-1110-8200-4300-031-0000	NO REPORTING RE,MATERI	CR		35.00
(022066) 01-0808-0-1400-4200-4300-031-0807	Measure U,MATERIALS & SU	DR	33.00	
(033903) 01-0808-0-1400-4200-5800-031-0807	Measure U,PROF/CONSULT :	CR		33.00
			68.00	68.00
JE # BR23-01922 JE Trans Date 06/30/2023 JE Posted 07/13/2023 Comment AR - COVER EMP REIM				
(022066) 01-0808-0-1400-4200-4300-031-0807	Measure U,MATERIALS & SU	DR	200.00	
(033903) 01-0808-0-1400-4200-5800-031-0807	Measure U,PROF/CONSULT :	CR		200.00
			200.00	200.00
JE # BR23-01923 JE Trans Date 06/30/2023 JE Posted 07/13/2023 Comment AR - COVER EMP REIM				
(022066) 01-0808-0-1400-4200-4300-031-0807	Measure U,MATERIALS & SU	DR	398.00	
(033903) 01-0808-0-1400-4200-5800-031-0807	Measure U,PROF/CONSULT :	CR		398.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			398.00	398.00
JE # BR23-01927 JE Trans Date 06/30/2023 JE Posted 07/18/2023 Comment JL-Reduce Budget rolling to 23/24				
(034721) 01-9010-0-0000-8500-6200-049-ENRG	OTHER RESTRICTE,BUILDIN	DR	91,916.00	
Net decrease to Appropriations			91,916.00	.00
JE # BR23-01928 JE Trans Date 06/30/2023 JE Posted 07/18/2023 Comment JL-Reduce Budgets rolled to 23/24				
(036114) 01-3212-0-1110-1000-4400-820-0000	ESSER II,NON-CAPITALIZED	DR	43,955.00	
(036115) 01-3212-0-1110-1000-4400-830-0000	ESSER II,NON-CAPITALIZED	DR	81,630.00	
Net decrease to Appropriations			125,585.00	.00
JE # BR23-01929 JE Trans Date 06/30/2023 JE Posted 07/19/2023 Comment AR - Add budget for utilities				
(001468) 01-0000-0-0000-8200-5514-899-0000	NO REPORTING RE,WATER	CR		10,425.00
Net increase to Appropriations			.00	10,425.00
JE # BR23-01930 JE Trans Date 06/30/2023 JE Posted 07/19/2023 Comment AR - Cover CC payment for Conference				
(030015) 01-7412-0-1110-1000-4399-530-0000	A-G SUCCESS,HOLDING AC	DR	960.00	
(037218) 01-7412-0-1160-1000-5200-530-0000	A-G SUCCESS,TRAVEL & CC	CR		960.00
Net increase to Appropriations			960.00	960.00
JE # BR23-01931 JE Trans Date 06/30/2023 JE Posted 07/19/2023 Comment AR - Cover SPURR Gas Bill				
(001465) 01-0000-0-0000-8200-5511-899-0000	NO REPORTING RE,GAS & E	CR		64,200.00
Net increase to Appropriations			.00	64,200.00
JE # BR23-01933 JE Trans Date 06/30/2023 JE Posted 07/28/2023 Comment JL-Correct C/O Budget for Res 3182 Yr0				
(025366) 01-3182-0-0000-0000-8290-530-0000	ESSA (CSI),ALL OTHER FED	DR		207,483.00
Net increase to Appropriations			.00	207,483.00
JE # BR23-01934 JE Trans Date 06/30/2023 JE Posted 07/28/2023 Comment JL-Correct 4300 Offset for Rev Res 3182				
(024557) 01-3182-0-3200-1000-4300-536-0000	ESSA (CSI),MATERIALS & SI	CR		207,483.00

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
Net increase to Appropriations			.00	207,483.00
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JE # BR23-01935 JE Trans Date 06/30/2023 JE Posted 07/28/2023 Comment JL-BV TK Classroom Furniture				
(037247) 01- 6053- 0- 0000- 8500- 6410- 021- 0000	UNIV PRE-K PLAN,FURNITUI	CR		1,480.00
Net increase to Appropriations			.00	1,480.00
<hr/>				
JE # BR23-01936 JE Trans Date 06/30/2023 JE Posted 07/28/2023 Comment JL-BV TK Classroom Furniture				
(037247) 01- 6053- 0- 0000- 8500- 6410- 021- 0000	UNIV PRE-K PLAN,FURNITUI	DR	1,480.00	
Net decrease to Appropriations			1,480.00	.00
<hr/>				
JE # BR23-01937 JE Trans Date 06/30/2023 JE Posted 07/29/2023 Comment JL-Correct Revenue for 3182				
(025366) 01- 3182- 0- 0000- 0000- 8290- 530- 0000	ESSA (CSI),ALL OTHER FED	CR	207,483.00	
(024557) 01- 3182- 0- 3200- 1000- 4300- 536- 0000	ESSA (CSI),MATERIALS & S	DR	195,924.00	
(032282) 01- 3182- 0- 0000- 7210- 7310- 530- 0000	ESSA (CSI),XFER:INDIRECT	DR	11,559.00	
Net decrease to Appropriations			414,966.00	.00
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JE # BR23-01938 JE Trans Date 06/27/2023 JE Posted 07/31/2023 Comment ST-Add Budget Legal Settlement				
(037065) 01- 0000- 0- 0000- 2700- 5800- 930- 0000	NO REPORTING RE,PROF/C	CR		60,000.00
Net increase to Appropriations			.00	60,000.00
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JE # BR23-01939 JE Trans Date 06/30/2023 JE Posted 08/02/2023 Comment BD-ADJUSTING BUDGET TO FINAL 22-23 ALLOCATION				
(024108) 01- 4203- 0- 0000- 0000- 8290- 530- 0000	ESEA:ENGLISH LE,ALL OTHI	DR		3,037.00
(024133) 01- 4203- 0- 1110- 1000- 4399- 530- 0000	ESEA:ENGLISH LE,HOLDING	CR		2,977.00
(024121) 01- 4203- 0- 0000- 7210- 7310- 530- 0000	ESEA:ENGLISH LE,XFER:INC	CR		60.00
(024092) 01- 4203- 0- 0000- 0000- 8290- 520- 0000	ESEA:ENGLISH LE,ALL OTHI	DR		2,973.00
(024105) 01- 4203- 0- 1110- 1000- 4399- 520- 0000	ESEA:ENGLISH LE,HOLDING	CR		2,914.00
(024093) 01- 4203- 0- 0000- 7210- 7310- 520- 0000	ESEA:ENGLISH LE,XFER:INC	CR		59.00
(025151) 01- 4127- 0- 0000- 0000- 8290- 530- 0000	ESEA:STDNT SUPP,ALL OTH	DR		1,270.00
(027639) 01- 4127- 0- 1110- 1000- 4399- 530- 0000	ESEA:STDNT SUPP,HOLDIN	CR		1,199.00
(025148) 01- 4127- 0- 0000- 7210- 7310- 530- 0000	ESEA:STDNT SUPP,XFER:IN	CR		71.00
(024160) 01- 4127- 0- 0000- 0000- 8290- 520- 0000	ESEA:STDNT SUPP,ALL OTH	DR		503.00
(024162) 01- 4127- 0- 1110- 1000- 4399- 520- 0000	ESEA:STDNT SUPP,HOLDIN	CR		475.00
(024161) 01- 4127- 0- 0000- 7210- 7310- 520- 0000	ESEA:STDNT SUPP,XFER:IN	CR		28.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 23 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01939	JE Trans Date 06/30/2023	JE Posted 08/02/2023	Comment BD-ADJUSTING BUDGET TO FINAL 22-23 ALLOCATION
(024108)	01- 4203- 0- 0000- 0000- 8290- 530- 0000	ESEA:ENGLISH LE,ALL OTHI	DR	3,037.00
(024133)	01- 4203- 0- 1110- 1000- 4399- 530- 0000	ESEA:ENGLISH LE,HOLDING	CR	2,977.00
(024121)	01- 4203- 0- 0000- 7210- 7310- 530- 0000	ESEA:ENGLISH LE,XFER:IN	CR	60.00
(024092)	01- 4203- 0- 0000- 0000- 8290- 520- 0000	ESEA:ENGLISH LE,ALL OTHI	DR	2,973.00
(024105)	01- 4203- 0- 1110- 1000- 4399- 520- 0000	ESEA:ENGLISH LE,HOLDING	CR	2,914.00
(024093)	01- 4203- 0- 0000- 7210- 7310- 520- 0000	ESEA:ENGLISH LE,XFER:IN	CR	59.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	DR	1,144.00
Net increase to Appropriations			1,144.00	27,586.00

JE # BR23-01940				
JE Trans Date 06/30/2023				
JE Posted 08/02/2023				
Comment BD-ADJUSTING BUDGET TO FINAL 22-23 ALLOCATION				
(024108)	01- 4203- 0- 0000- 0000- 8290- 530- 0000	ESEA:ENGLISH LE,ALL OTHI	CR	3,037.00
(024133)	01- 4203- 0- 1110- 1000- 4399- 530- 0000	ESEA:ENGLISH LE,HOLDING	DR	2,977.00
(024121)	01- 4203- 0- 0000- 7210- 7310- 530- 0000	ESEA:ENGLISH LE,XFER:IN	DR	60.00
(024092)	01- 4203- 0- 0000- 0000- 8290- 520- 0000	ESEA:ENGLISH LE,ALL OTHI	CR	2,973.00
(024105)	01- 4203- 0- 1110- 1000- 4399- 520- 0000	ESEA:ENGLISH LE,HOLDING	DR	2,914.00
(024093)	01- 4203- 0- 0000- 7210- 7310- 520- 0000	ESEA:ENGLISH LE,XFER:IN	DR	59.00
(025151)	01- 4127- 0- 0000- 0000- 8290- 530- 0000	ESEA:STDNT SUPP,ALL OTH	CR	1,270.00
(027639)	01- 4127- 0- 1110- 1000- 4399- 530- 0000	ESEA:STDNT SUPP,HOLDIN	DR	1,199.00
(025148)	01- 4127- 0- 0000- 7210- 7310- 530- 0000	ESEA:STDNT SUPP,XFER:IN	DR	71.00
(024160)	01- 4127- 0- 0000- 0000- 8290- 520- 0000	ESEA:STDNT SUPP,ALL OTH	CR	503.00
(024162)	01- 4127- 0- 1110- 1000- 4399- 520- 0000	ESEA:STDNT SUPP,HOLDIN	DR	475.00
(024161)	01- 4127- 0- 0000- 7210- 7310- 520- 0000	ESEA:STDNT SUPP,XFER:IN	DR	28.00
(024108)	01- 4203- 0- 0000- 0000- 8290- 530- 0000	ESEA:ENGLISH LE,ALL OTHI	CR	3,037.00
(024133)	01- 4203- 0- 1110- 1000- 4399- 530- 0000	ESEA:ENGLISH LE,HOLDING	DR	2,977.00
(024121)	01- 4203- 0- 0000- 7210- 7310- 530- 0000	ESEA:ENGLISH LE,XFER:IN	DR	60.00
(024092)	01- 4203- 0- 0000- 0000- 8290- 520- 0000	ESEA:ENGLISH LE,ALL OTHI	CR	2,973.00
(024105)	01- 4203- 0- 1110- 1000- 4399- 520- 0000	ESEA:ENGLISH LE,HOLDING	DR	2,914.00
(024093)	01- 4203- 0- 0000- 7210- 7310- 520- 0000	ESEA:ENGLISH LE,XFER:IN	DR	59.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	CR	1,144.00
Net decrease to Appropriations			27,586.00	1,144.00

JE # BR23-01941				
JE Trans Date 06/30/2023				
JE Posted 08/02/2023				
Comment BD-ADJUSTING BUDGET TO FINAL 22-23 ALLOCATION				
(025128)	01- 3010- 0- 0000- 0000- 8290- 520- 0000	BAS GNT LOW-INC,ALL OTH	DR	7,169.00
(027608)	01- 3010- 0- 1110- 1000- 4399- 520- 0000	BAS GNT LOW-INC,HOLDING	CR	6,769.00
(025129)	01- 3010- 0- 0000- 7210- 7310- 520- 0000	BAS GNT LOW-INC,XFER:IN	CR	400.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01941	JE Trans Date 06/30/2023	JE Posted 08/02/2023	Comment BD-ADJUSTING BUDGET TO FINAL 22-23 ALLOCATION
(025131)	01- 3010- 0- 0000- 0000- 8290- 530- 0000	BAS GNT LOW-INC,ALL OTH	DR	7,312.00
(025134)	01- 3010- 0- 1110- 1000- 4399- 530- 0000	BAS GNT LOW-INC,HOLDINC	CR	6,904.00
(025136)	01- 3010- 0- 0000- 7210- 7310- 530- 0000	BAS GNT LOW-INC,XFER:INI	CR	408.00
(025151)	01- 4127- 0- 0000- 0000- 8290- 530- 0000	ESEA:STDNT SUPP,ALL OTH	DR	1,270.00
(027639)	01- 4127- 0- 1110- 1000- 4399- 530- 0000	ESEA:STDNT SUPP,HOLDINC	CR	1,199.00
(025148)	01- 4127- 0- 0000- 7210- 7310- 530- 0000	ESEA:STDNT SUPP,XFER:IN	CR	71.00
(024160)	01- 4127- 0- 0000- 0000- 8290- 520- 0000	ESEA:STDNT SUPP,ALL OTH	DR	503.00
(024162)	01- 4127- 0- 1110- 1000- 4399- 520- 0000	ESEA:STDNT SUPP,HOLDINC	CR	475.00
(024161)	01- 4127- 0- 0000- 7210- 7310- 520- 0000	ESEA:STDNT SUPP,XFER:IN	CR	28.00
(024108)	01- 4203- 0- 0000- 0000- 8290- 530- 0000	ESEA:ENGLISH LE,ALL OTHI	DR	3,037.00
(024133)	01- 4203- 0- 1110- 1000- 4399- 530- 0000	ESEA:ENGLISH LE,HOLDINC	CR	2,977.00
(024121)	01- 4203- 0- 0000- 7210- 7310- 530- 0000	ESEA:ENGLISH LE,XFER:INI	CR	60.00
(024092)	01- 4203- 0- 0000- 0000- 8290- 520- 0000	ESEA:ENGLISH LE,ALL OTHI	DR	2,973.00
(024105)	01- 4203- 0- 1110- 1000- 4399- 520- 0000	ESEA:ENGLISH LE,HOLDINC	CR	2,914.00
(024093)	01- 4203- 0- 0000- 7210- 7310- 520- 0000	ESEA:ENGLISH LE,XFER:INI	CR	59.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	DR	1,144.00
Net increase to Appropriations			1,144.00	44,528.00

	JE # BR23-01942	JE Trans Date 06/30/2023	JE Posted 08/02/2023	Comment BD-ADJUSTING BUDGET TO FINAL 22-23 ALLOCATION
(005501)	01- 4035- 0- 0000- 0000- 8290- 920- 0000	ESEA:TEACHER QU,ALL OTI	DR	722.00
(005581)	01- 4035- 0- 1110- 1000- 4399- 920- 0000	ESEA:TEACHER QU,HOLDINC	CR	682.00
(005535)	01- 4035- 0- 0000- 7210- 7310- 920- 0000	ESEA:TEACHER QU,XFER:IN	CR	40.00
(005502)	01- 4035- 0- 0000- 0000- 8290- 930- 0000	ESEA:TEACHER QU,ALL OTI	DR	1,388.00
(005582)	01- 4035- 0- 1110- 1000- 4399- 930- 0000	ESEA:TEACHER QU,HOLDINC	CR	1,310.00
(005536)	01- 4035- 0- 0000- 7210- 7310- 930- 0000	ESEA:TEACHER QU,XFER:IN	CR	78.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	DR	118.00
Net increase to Appropriations			118.00	4,220.00

	JE # BR23-01943	JE Trans Date 06/30/2023	JE Posted 08/02/2023	Comment ST-Correcting for Year
(032282)	01- 3182- 0- 0000- 7210- 7310- 530- 0000	ESSA (CSI),XFER:INDIRECT	CR	11,559.00
(024557)	01- 3182- 0- 3200- 1000- 4300- 536- 0000	ESSA (CSI),MATERIALS & SU	DR	7,348.00
(027857)	01- 3182- 0- 6000- 1000- 1100- 536- 0000	ESSA (CSI),CERT:TEACHER	DR	3,437.00
(027860)	01- 3182- 0- 6000- 1000- 3201- 536- 0000	ESSA (CSI),PERS:CERT,INS	DR	774.00
(036928)	01- 3182- 3- 3200- 1000- 1130- 536- 0000	ESSA (CSI),CERT SALARY:E	DR	1,086.00
(034014)	01- 3182- 3- 0000- 3110- 2200- 536- 0000	ESSA (CSI),CLASS:SUPPOR	CR	17,852.00

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ESCAPE ONLINE

Page 25 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR23-01943	JE Trans Date 06/30/2023	JE Posted 08/02/2023	Comment ST-Correcting for Year
(034018) 01-3182-3-0000-3110-3202-536-0000	ESSA (CSI),PERS:CLASSIFIE		CR	2,356.00
(033669) 01-3182-3-3200-1000-4300-536-0000	ESSA (CSI),MATERIALS & SI		DR	19,121.00
(035154) 01-3182-3-3200-1000-5200-536-0000	ESSA (CSI),TRAVEL & CONF		DR	1.00
			31,767.00	31,767.00
JE # BT23-01261 JE Trans Date 06/02/2023 JE Posted 06/02/2023 Comment AR - SCIL TRAINING				
(025935) 01-3213-0-1110-1000-4399-830-0000	ESSER III ARP,HOLDING AC		DR	4,050.00
(033931) 01-3213-0-1110-1000-4200-530-0000	ESSER III ARP,BOOKS & OTI		CR	4,050.00
			4,050.00	4,050.00
JE # BT23-01262 JE Trans Date 06/02/2023 JE Posted 06/02/2023 Comment JL-Increase budget for PG&E				
(020379) 01-0000-0-0000-8200-5513-899-0000	NO REPORTING RE,ELECTR		CR	60,157.00
(001583) 01-0000-0-0000-8300-5800-899-0000	NO REPORTING RE,PROF/C		DR	48,550.00
(001975) 01-0000-0-1110-1000-5600-899-0030	NO REPORTING RE,RENTAL		DR	7,000.00
(001974) 01-0000-0-1110-1000-5600-899-0020	NO REPORTING RE,RENTAL		DR	4,000.00
(001158) 01-0000-0-0000-7300-5800-899-0000	NO REPORTING RE,PROF/C		DR	607.00
			60,157.00	60,157.00
JE # BT23-01263 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment JR - Employee Reimbursement				
(007263) 01-6520-0-5760-1190-5800-230-0000	SE:PROJECT WORK,PROF/C		DR	500.00
(007262) 01-6520-0-5760-1190-5200-230-0000	SE:PROJECT WORK,TRAVEI		CR	500.00
			500.00	500.00
JE # BT23-01264 JE Trans Date 06/05/2023 JE Posted 06/05/2023 Comment JD - LAPTOP COMPUTER FOR IAN GOLDSPINK				
(007535) 01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER		DR	2,847.00
(007536) 01-8150-0-0000-8110-4400-049-0000	ONGOING & MAJOR,NON-C/		CR	2,847.00
			2,847.00	2,847.00
JE # BT23-01265 JE Trans Date 06/06/2023 JE Posted 06/06/2023 Comment JR - Computer Order				
(033068) 01-3305-0-5001-2700-4300-230-0000	SE:LOC ASST ARP,MATERIA		DR	2,200.00
(034657) 01-3305-0-5001-2110-4400-230-0000	SE:LOC ASST ARP,NON-CAF		CR	2,200.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 26 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			2,200.00	2,200.00
JE # BT23-01266 JE Trans Date 06/06/2023 JE Posted 06/06/2023 Comment FL - Food PBIS reimbursement				
(032302) 01-0000-0-1110-1000-4300-821- PBI S	NO REPORTING RE,MATERI	DR	47.00	
(035165) 01-0000-0-1110-1000-4395-821- PBI S	NO REPORTING RE,FOOD F	CR		47.00
			47.00	47.00
JE # BT23-01268 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment JL-Move funds for Garbage Greenwaste				
(001470) 01-0000-0-0000-8200-5523-899-0000	NO REPORTING RE,GARBA	CR		9,283.00
(016258) 01-0000-0-0000-7200-5300-899-0000	NO REPORTING RE,DUES &	DR	4,429.00	
(001133) 01-0000-0-0000-7200-5800-899-0000	NO REPORTING RE,PROF/C	DR	4,854.00	
			9,283.00	9,283.00
JE # BT23-01269 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment SJ - CSTA VIRTUAL CONFERENCE				
(033717) 01-9010-0-1110-1000-5200-500- UCSC	OTHER RESTRICTE,TRAVEL	DR	325.00	
(036936) 01-9010-0-1150-1000-5200-532- UCSC	OTHER RESTRICTE,TRAVEL	CR		325.00
			325.00	325.00
JE # BT23-01270 JE Trans Date 06/09/2023 JE Posted 06/09/2023 Comment ST-Leadership Retreat				
(016635) 01-0000-0-0000-7150-5600-053-0000	NO REPORTING RE,RENTAL	CR		468.00
(001110) 01-0000-0-0000-7150-5800-053-0000	NO REPORTING RE,PROF/C	DR	468.00	
			468.00	468.00
JE # BT23-01271 JE Trans Date 06/09/2023 JE Posted 06/09/2023 Comment SJ - EMP RIEMBURSEMENT				
(033717) 01-9010-0-1110-1000-5200-500- UCSC	OTHER RESTRICTE,TRAVEL	DR	75.00	
(036955) 01-9010-0-1150-1000-5200-524- UCSC	OTHER RESTRICTE,TRAVEL	CR		75.00
			75.00	75.00
JE # BT23-01272 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JR - DO THE MATH MATLS				
(033067) 01-3305-0-5001-2700-4300-220-0000	SE:LOC ASST ARP,MATERIA	DR	16,000.00	
(036881) 01-3305-0-5760-1110-4300-220-0000	SE:LOC ASST ARP,MATERIA	CR		16,000.00

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			16,000.00	16,000.00
JE # BT23-01273 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JR - SPED DATA TECH MONITORS				
(033068) 01- 3305- 0- 5001- 2700- 4300- 230- 0000	SE:LOC ASST ARP,MATERIA	DR	425.00	
(036972) 01- 3305- 0- 5001- 2110- 4300- 230- 0000	SE:LOC ASST ARP,MATERIA	CR		425.00
			425.00	425.00
JE # BT23-01274 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JR - DO THE MATH MATLS				
(028174) 01- 6537- 0- 5760- 1110- 4300- 220- 0000	Sped Learn Rec,MATERIALS	DR	18,609.00	
(036973) 01- 6537- 0- 5760- 1120- 4300- 220- 0000	Sped Learn Rec,MATERIALS	CR		18,609.00
			18,609.00	18,609.00
JE # BT23-01275 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment AR - Per Shannon allocation back to GT				
(006131) 01- 6300- 0- 1110- 1000- 4100- 520- 0000	LOTTERY:INSTRUC,APPR TI	DR	8,123.00	
(006134) 01- 6300- 0- 1110- 1000- 4100- 524- 0000	LOTTERY:INSTRUC,APPR TI	CR		8,123.00
			8,123.00	8,123.00
JE # BT23-01278 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JR - BUSINESS CARDS				
(006304) 01- 6500- 0- 5001- 2110- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &	DR	20.00	
(006306) 01- 6500- 0- 5001- 2110- 5800- 200- 0000	SE:STATE LOCAL,PROF/COI	CR		20.00
			20.00	20.00
JE # BT23-01279 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment JR - EMP REIMBURSEMENT				
(006304) 01- 6500- 0- 5001- 2110- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &	DR	230.00	
(033003) 01- 6500- 0- 5760- 1190- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &	CR		230.00
			230.00	230.00
JE # BT23-01280 JE Trans Date 06/14/2023 JE Posted 06/14/2023 Comment JL-Increase Budget for Soquel Water Bills				
(001468) 01- 0000- 0- 0000- 8200- 5514- 899- 0000	NO REPORTING RE,WATER	CR		5,300.00
(001158) 01- 0000- 0- 0000- 7300- 5800- 899- 0000	NO REPORTING RE,PROF/C	DR	3,300.00	
(001277) 01- 0000- 0- 0000- 7600- 5600- 899- 0000	NO REPORTING RE,RENTAL	DR	2,000.00	

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ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			5,300.00	5,300.00
JE # BT23-01281 JE Trans Date 06/14/2023 JE Posted 06/14/2023 Comment SJ - BYS AND GIRLS CLUB				
(035092) 01-2600-0-1115-1000-5200-505-0000	ELO-P,TRAVEL & CONFER,II	DR	65,000.00	
(035094) 01-2600-0-1115-1000-5800-505-0000	ELO-P,PROF/CONSULT SE,II	CR		65,000.00
			65,000.00	65,000.00
JE # BT23-01283 JE Trans Date 06/20/2023 JE Posted 06/20/2023 Comment AR - Lisa Fraser Change Order				
(005529) 01-4035-0-0000-2700-5200-920-0000	ESEA:TEACHER QU,TRAVEL	DR	2,100.00	
(005532) 01-4035-0-0000-2700-5800-920-0000	ESEA:TEACHER QU,PROF/C	CR		2,100.00
			2,100.00	2,100.00
JE # BT23-01284 JE Trans Date 06/20/2023 JE Posted 06/20/2023 Comment JR - DO THE MATH ORDER				
(033067) 01-3305-0-5001-2700-4300-220-0000	SE:LOC ASST ARP,MATERIA	DR	17,000.00	
(036881) 01-3305-0-5760-1110-4300-220-0000	SE:LOC ASST ARP,MATERIA	CR		17,000.00
			17,000.00	17,000.00
JE # BT23-01287 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment JR - EMP REIMB				
(006999) 01-6500-0-5760-2700-5800-230-0000	SE:STATE LOCAL ,PROF/CO	DR	150.00	
(006988) 01-6500-0-5760-1190-5200-230-0000	SE:STATE LOCAL ,TRAVEL &	CR		150.00
			150.00	150.00
JE # BT23-01288 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JD - FOOD FOR SAFETY MEETING				
(007535) 01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER	DR	375.00	
(034313) 01-8150-0-0000-8110-4395-049-0000	ONGOING & MAJOR,FOOD F	CR		375.00
			375.00	375.00
JE # BT23-01289 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment SJ - SUMMER SCHOOL CUSTODIAL				
(035093) 01-2600-0-1115-1000-4300-505-0000	ELO-P,MATERIALS & SUP,IN	DR	4,000.00	
(037031) 01-2600-0-1115-8200-4300-505-0000	ELO-P,MATERIALS & SUP,OI	CR		4,000.00
			4,000.00	4,000.00

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ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
JE # BT23-01290 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment 4300 TO 4395				
(025226) 01- 0000- 0- 0000- 7600- 4300- 058- 0000	NO REPORTING RE,MATERI		DR 325.00	
(034323) 01- 0000- 0- 0000- 7600- 4395- 058- 0000	NO REPORTING RE,FOOD F		CR	325.00
			325.00	325.00
JE # BT23-01291 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JL-New Furniture for Elem SAIL Classroom				
(037041) 01- 6053- 0- 5760- 1110- 4300- 221- SAI L	UNIV PRE-K PLAN,MATERIA		CR	2,500.00
(031371) 01- 6053- 0- 1110- 1000- 4399- 520- 0000	UNIV PRE-K PLAN,HOLDING		DR 2,500.00	
			2,500.00	2,500.00
JE # BT23-01292 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JR - EIMP REIMB				
(006304) 01- 6500- 0- 5001- 2110- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &		DR 90.00	
(033003) 01- 6500- 0- 5760- 1190- 5200- 200- 0000	SE:STATE LOCAL,TRAVEL &		CR	90.00
			90.00	90.00
JE # BT23-01293 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JB - employee reimbursement				
(033568) 01- 0000- 0- 1110- 2420- 4300- 535- CMP1	NO REPORTING RE,MATERI		DR 1.00	
(033605) 01- 0000- 0- 1110- 2420- 4200- 535- CMP1	NO REPORTING RE,BOOKS		CR	1.00
			1.00	1.00
JE # BT23-01294 JE Trans Date 06/22/2023 JE Posted 06/22/2023 Comment JB - employee reimbursement				
(001936) 01- 0000- 0- 1110- 1000- 4300- 035- 0000	NO REPORTING RE,MATERI		DR 150.00	
(037042) 01- 0000- 0- 0000- 2110- 4395- 035- 0000	NO REPORTING RE,FOOD F		CR	150.00
			150.00	150.00
JE # BT23-01295 JE Trans Date 06/23/2023 JE Posted 06/23/2023 Comment WM - ACSA JOB POSTING				
(001212) 01- 0000- 0- 0000- 7400- 4395- 854- 0000	NO REPORTING RE,FOOD F		DR 250.00	
(001208) 01- 0000- 0- 0000- 7400- 4300- 854- 0000	NO REPORTING RE,MATERI		CR	250.00
			250.00	250.00
JE # BT23-01296 JE Trans Date 06/26/2023 JE Posted 06/26/2023 Comment JD - APPI C/O				
(007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERI		DR 430.00	
(011874) 01- 9010- 0- 0000- 8110- 4300- 035- FACU	OTHER RESTRICTE,MATERI		CR	430.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
			430.00	430.00
JE # BT23-01297 JE Trans Date 06/29/2023 JE Posted 06/29/2023 Comment PS - BLUE WATER				
(003977) 01-0723-0-0000-3600-5800-048-0000	TRANSPORT:HOME,PROF/C	CR		2,900.00
(003975) 01-0723-0-0000-3600-5600-048-0000	TRANSPORT:HOME,RENTAL	DR	2,900.00	
			2,900.00	2,900.00
JE # BT23-01298 JE Trans Date 06/30/2023 JE Posted 06/30/2023 Comment SJ - EMP REIMB				
(017940) 01-0000-0-1110-1000-4200-500-cmp1	NO REPORTING RE,BOOKS	DR	363.00	
(034718) 01-0000-0-1110-1000-4395-530-CMP1	NO REPORTING RE,FOOD F	CR		363.00
			363.00	363.00
JE # BT23-01299 JE Trans Date 06/30/2023 JE Posted 06/30/2023 Comment SJ - EMP REIMB				
(014592) 01-0000-0-1110-1000-5800-530-0000	NO REPORTING RE,PROF/C	DR	80.00	
(001968) 01-0000-0-1110-1000-5200-530-0000	NO REPORTING RE,TRAVEL	CR		80.00
			80.00	80.00
JE # BT23-01300 JE Trans Date 06/30/2023 JE Posted 07/12/2023 Comment ST-Coast Paper Budget				
(001449) 01-0000-0-0000-8200-4300-821-0000	NO REPORTING RE,MATERI	DR	375.00	
(001450) 01-0000-0-0000-8200-4300-823-0000	NO REPORTING RE,MATERI	DR	444.00	
(001451) 01-0000-0-0000-8200-4300-824-0000	NO REPORTING RE,MATERI	DR	2,195.00	
(001452) 01-0000-0-0000-8200-4300-827-0000	NO REPORTING RE,MATERI	DR	2,177.00	
(001453) 01-0000-0-0000-8200-4300-831-0000	NO REPORTING RE,MATERI	DR	2,274.00	
(001454) 01-0000-0-0000-8200-4300-832-0000	NO REPORTING RE,MATERI	DR	2,064.00	
(001455) 01-0000-0-0000-8200-4300-833-0000	NO REPORTING RE,MATERI	CR		2,325.00
(001456) 01-0000-0-0000-8200-4300-834-0000	NO REPORTING RE,MATERI	CR		1,698.00
(001457) 01-0000-0-0000-8200-4300-835-0000	NO REPORTING RE,MATERI	CR		4,093.00
(001458) 01-0000-0-0000-8200-4300-838-0000	NO REPORTING RE,MATERI	CR		238.00
(001448) 01-0000-0-0000-8200-4300-049-0000	NO REPORTING RE,MATERI	CR		1,175.00
			9,529.00	9,529.00
JE # BT23-01301 JE Trans Date 06/07/2023 JE Posted 07/31/2023 Comment PM - ROYAL COACH CSUMB				
(001109) 01-0000-0-0000-7150-5710-053-0000	NO REPORTING RE,XFER O	DR	3,747.00	
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BT23-01301	JE Trans Date 06/07/2023	JE Posted 07/31/2023	Comment PM - ROYAL COACH CSUMB
(001110) 01-0000-0-0000-7150-5800-053-0000	NO REPORTING RE,PROF/C		CR	3,747.00
			3,747.00	3,747.00

Fund 01 Net Increase in Estimated Fund Balance 486,212.00

Fund 11				
	JE # BR23-01902	JE Trans Date 06/29/2023	JE Posted 06/29/2023	Comment AR - Increase budget for utilities
(009409) 11-0831-0-0000-8200-5523-040-0000	ADULT ED APPORT,GARBA		CR	257.00
			Net increase to Appropriations	.00 257.00

Fund 11 Net <Decrease> in Estimated Fund Balance 257.00-

Fund 13				
	JE # BR23-01847	JE Trans Date 06/14/2023	JE Posted 06/14/2023	Comment JL-Correct Supper Budget
(009432) 13-5310-0-0000-0000-8220-046-4601	CHLD NUTR:SCHOO,CHILD I		DR	12,286.00
(009465) 13-5310-0-0000-3700-2200-846-4601	CHLD NUTR:SCHOO,CLASS:		CR	9,840.00
(009471) 13-5310-0-0000-3700-2300-846-4601	CHLD NUTR:SCHOO,CLASS:		CR	3,957.00
(009473) 13-5310-0-0000-3700-2400-846-4601	CHLD NUTR:SCHOO,CLERIC		CR	1,268.00
(009476) 13-5310-0-0000-3700-3202-846-4601	CHLD NUTR:SCHOO,PERS:C		CR	3,688.00
(009478) 13-5310-0-0000-3700-3312-846-4601	CHLD NUTR:SCHOO,FICA:CI		CR	845.00
(009480) 13-5310-0-0000-3700-3332-846-4601	CHLD NUTR:SCHOO,MEDIC/		CR	209.00
(009482) 13-5310-0-0000-3700-3402-846-4601	CHLD NUTR:SCHOO,HEALTH		CR	8,973.00
(009484) 13-5310-0-0000-3700-3502-846-4601	CHLD NUTR:SCHOO,STATE		CR	72.00
(009486) 13-5310-0-0000-3700-3602-846-4601	CHLD NUTR:SCHOO,WORKE		CR	279.00
(009492) 13-5310-0-0000-3700-4700-046-4601	CHLD NUTR:SCHOO,FOOD F		CR	16,424.00
(009492) 13-5310-0-0000-3700-4700-046-4601	CHLD NUTR:SCHOO,FOOD F		CR	4,431.00
			Net increase to Appropriations	.00 62,272.00

Fund 13				
	JE # BR23-01848	JE Trans Date 06/14/2023	JE Posted 06/14/2023	Comment JL-Correct Supper Budget
(009492) 13-5310-0-0000-3700-4700-046-4601	CHLD NUTR:SCHOO,FOOD F		CR	11,974.00
(009492) 13-5310-0-0000-3700-4700-046-4601	CHLD NUTR:SCHOO,FOOD F		CR	312.00
(009491) 13-5310-0-0000-3700-4700-046-0000	CHLD NUTR:SCHOO,FOOD F		DR	16,424.00
(009491) 13-5310-0-0000-3700-4700-046-0000	CHLD NUTR:SCHOO,FOOD F		DR	11,974.00
			Net decrease to Appropriations	28,398.00 12,286.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 32 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 13 (continued)				
JE # BR23-01903 JE Trans Date 06/29/2023 JE Posted 06/29/2023 Comment AR - 22-23 NSLP EQUIP ASSIST BUDGET				
(037092) 13- 5314- 0- 0000- 0000- 8290- 046- 0000	CHLD NUTR:EQUIP,ALL OTF		DR	68,573.00
(037094) 13- 5314- 0- 0000- 3700- 4399- 046- 0000	CHLD NUTR:EQUIP,HOLDIN		CR	68,573.00
Net increase to Appropriations			.00	137,146.00
Fund 13 Net <Decrease> in Estimated Fund Balance				21,588.00-
Fund 21				
JE # BR23-01824 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment TH - FOR REQ (B.S. TO ENTER)				
(010424) 21- 9734- 0- 0000- 8500- 6200- 000- 0000	BOND A ELEM,BUILDINGS &		DR	14,000.00
(020621) 21- 9734- 0- 0000- 8500- 5800- 020- B199	BOND A ELEM,PROF/CONSL		CR	14,000.00
			14,000.00	14,000.00
JE # BR23-01825 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment TH - FOR REQ (B.S. TO ENTER)				
(009895) 21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII		DR	14,000.00
(020620) 21- 9733- 0- 0000- 8500- 5800- 030- B199	BOND A SECONDAR,PROF/C		CR	14,000.00
			14,000.00	14,000.00
JE # BR23-01845 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment TH - R23-02637				
(009895) 21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII		DR	71,123.00
(036974) 21- 9733- 0- 0000- 8500- 4400- 035- B030	Bond A Secondar,NON-CAPIT		CR	71,123.00
			71,123.00	71,123.00
JE # BT23-01267 JE Trans Date 06/07/2023 JE Posted 06/07/2023 Comment TH - R23-02637				
(009895) 21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII		DR	5,958.00
(012621) 21- 9733- 0- 0000- 8500- 6202- 032- B119	BOND A SECONDAR,MODEF		CR	5,958.00
			5,958.00	5,958.00
JE # BT23-01276 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment TH - PO23-02493				
(009895) 21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII		DR	32,220.00
(011548) 21- 9733- 0- 0000- 8500- 6202- 034- B101	BOND A SECONDAR,MODEF		CR	32,220.00
			32,220.00	32,220.00
JE # BT23-01277 JE Trans Date 06/13/2023 JE Posted 06/13/2023 Comment TH - R23-02637				

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 21 (continued)				
(continued)	JE # BT23-01277	JE Trans Date 06/13/2023	JE Posted 06/13/2023	Comment TH - R23-02637
(030132) 21-9733-0-0000-8500-6202-035-B030	BOND A SECONDAR,MODEF		CR	1,294,079.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	1,294,079.00
			1,294,079.00	1,294,079.00
JE # BT23-01282 JE Trans Date 06/15/2023 JE Posted 06/15/2023 Comment TH - PO23-02555				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	5,958.00
(012621) 21-9733-0-0000-8500-6202-032-B119	BOND A SECONDAR,MODEF		CR	5,958.00
			5,958.00	5,958.00
JE # BT23-01285 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment TH - R23-02725				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	500.00
(020537) 21-9734-0-0000-8500-6280-021-B006	BOND A ELEM,CONSTRUCT		CR	500.00
			500.00	500.00
JE # BT23-01286 JE Trans Date 06/21/2023 JE Posted 06/21/2023 Comment CORRECT TRANSFER 220824				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	3,151.00
(020537) 21-9734-0-0000-8500-6280-021-B006	BOND A ELEM,CONSTRUCT		CR	3,151.00
			3,151.00	3,151.00
Fund 21 Net Increase in Estimated Fund Balance			0.00	
Fund 25				
JE # BR23-01925 JE Trans Date 06/30/2023 JE Posted 07/18/2023 Comment JL-Reduce Budget rolling to 23/24				
(036882) 25-9010-0-0000-8500-6202-023-9121	OTHER RESTRICTE,MODER		DR	145,896.00
(036887) 25-9010-0-0000-8500-6290-023-9121	OTHER RESTRICTE,INSCPE		DR	13,650.00
(034448) 25-9010-0-0000-8500-6201-023-9121	OTHER RESTRICTE,NEW CC		DR	113,226.00
(035500) 25-9010-0-0000-8500-6290-023-0000	OTHER RESTRICTE,INSCPE		DR	4,000.00
(036883) 25-9010-0-0000-8500-6280-023-9121	OTHER RESTRICTE,CONSTI		DR	10,031.00
(035267) 25-9010-0-0000-8500-6210-023-0000	OTHER RESTRICTE,ARCHIT		DR	24,950.00
			311,753.00	.00
Net decrease to Appropriations				
JE # BR23-01926 JE Trans Date 06/30/2023 JE Posted 07/18/2023 Comment JL-Reduce Budget rolling to 23/24				
(033076) 25-9010-0-0000-8500-5800-021-0000	OTHER RESTRICTE,PROF/C		DR	6,396.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
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Fund 25 (continued)

Net decrease to Appropriations 6,396.00 .00

JE #	JE Trans Date	JE Posted	Comment	From	To	
(037248)	25- 9010- 0- 0000- 8500- 6410- 021- 0000	06/30/2023	07/28/2023	JL-BV TK Classroom Furniture OTHER RESTRICTE,FURNIT	CR	3,453.00

Net increase to Appropriations .00 3,453.00

JE #	JE Trans Date	JE Posted	Comment	From	To	
(037248)	25- 9010- 0- 0000- 8500- 6410- 021- 0000	06/30/2023	07/28/2023	JL-BV TK Classroom Furniture OTHER RESTRICTE,FURNIT	DR	3,453.00

Net decrease to Appropriations 3,453.00 .00

Fund 25 Net Increase in Estimated Fund Balance **318,149.00**

Fund 40

JE #	JE Trans Date	JE Posted	Comment	From	To	
(036886)	40- 9720- 0- 0000- 8500- 6202- 023- 0000	06/16/2023	06/16/2023	JL-Increase Atlantis PO 2012 SERIES A G,MODERNIZ	CR	5,200.00

Net increase to Appropriations .00 5,200.00

JE #	JE Trans Date	JE Posted	Comment	From	To	
(029754)	40- 9720- 0- 0000- 8500- 6500- 046- 0000	06/30/2023	07/18/2023	JL-Reduce Budget rolling to 23/24 2012 SERIES A G,EQUIPME	DR	13,752.00
(032250)	40- 9720- 0- 0000- 8500- 6202- 046- 0000	06/30/2023	07/18/2023	JL-Reduce Budget rolling to 23/24 2012 SERIES A G,MODERNIZ	DR	273,414.00
(034149)	40- 9720- 0- 0000- 8500- 6280- 046- 0000	06/30/2023	07/18/2023	JL-Reduce Budget rolling to 23/24 2012 SERIES A G,CONSTRU	DR	11,807.00
(031124)	40- 9720- 0- 0000- 8500- 6210- 046- 0000	06/30/2023	07/18/2023	JL-Reduce Budget rolling to 23/24 2012 SERIES A G,ARCHITEC	DR	3,090.00

Net decrease to Appropriations 302,063.00 .00

JE #	JE Trans Date	JE Posted	Comment	From	To	
(036886)	40- 9720- 0- 0000- 8500- 6202- 023- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,MODERNIZ	DR	4,560.00
(036885)	40- 9720- 0- 0000- 8500- 6157- 021- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,HAZARDO	DR	4,304.00
(026911)	40- 9720- 0- 0000- 8500- 6200- 020- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,BUILDING	DR	34,676.00
(026912)	40- 9730- 0- 0000- 8500- 6200- 030- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 BUILDING FUND -,BUILDING	DR	64,398.00
(034285)	40- 9720- 0- 0000- 8500- 6290- 046- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,INSPECT	DR	18,757.00
(028082)	40- 9720- 0- 0000- 8500- 6210- 020- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,ARCHITEC	DR	2,182.00
(026154)	40- 9720- 0- 0000- 8500- 6210- 048- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,ARCHITEC	DR	1,615.00
(026155)	40- 9720- 0- 0000- 8500- 6251- 048- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,REIMBUR	DR	153.00
(033694)	40- 9720- 0- 0000- 8500- 6210- 021- 0000	06/30/2023	07/20/2023	JL-Reduce RDA Budgets roling to 23/24 2012 SERIES A G,ARCHITEC	DR	6,727.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2023

Account	Description	Comment	From	To
Fund 40 (continued)				
(continued)	JE # BR23-01932	JE Trans Date 06/30/2023	JE Posted 07/20/2023	Comment JL-Reduce RDA Budgets roling to 23/24
(033695)	40-9720-0-0000-8500-6210-038-0000	2012 SERIES A G,ARCHITEC	DR	7,689.00
(033696)	40-9720-0-0000-8500-6210-023-0000	2012 SERIES A G,ARCHITEC	DR	8,188.00
(033697)	40-9730-0-0000-8500-6210-035-0000	BUILDING FUND -,ARCHITEC	DR	12,903.00
(033736)	40-9720-0-0000-8500-6210-024-0000	2012 SERIES A G,ARCHITEC	DR	6,113.00
(033735)	40-9720-0-0000-8500-6210-027-0000	2012 SERIES A G,ARCHITEC	DR	7,088.00
(033737)	40-9730-0-0000-8500-6210-032-0000	BUILDING FUND -,ARCHITEC	DR	6,775.00
(033738)	40-9730-0-0000-8500-6210-034-0000	BUILDING FUND -,ARCHITEC	DR	6,125.00
(033611)	40-9730-0-0000-8500-6210-033-0000	BUILDING FUND -,ARCHITEC	DR	5,250.00
(033610)	40-9730-0-0000-8500-6210-031-0000	BUILDING FUND -,ARCHITEC	DR	5,686.00
(034247)	40-9720-0-0000-8500-6280-021-0000	2012 SERIES A G,CONSTRU	DR	3,720.00
(034246)	40-9720-0-0000-8500-6280-023-0000	2012 SERIES A G,CONSTRU	DR	10,987.00
(034248)	40-9720-0-0000-8500-6280-024-0000	2012 SERIES A G,CONSTRU	DR	14,087.00
(034249)	40-9730-0-0000-8500-6280-031-0000	BUILDING FUND -,CONSTR	DR	11,814.00
(034243)	40-9720-0-0000-8500-6290-021-0000	2012 SERIES A G,INSCPECT	DR	43,693.00
(034242)	40-9720-0-0000-8500-6290-023-0000	2012 SERIES A G,INSCPECT	DR	35,744.00
(034244)	40-9720-0-0000-8500-6290-024-0000	2012 SERIES A G,INSCPECT	DR	29,613.00
(034245)	40-9730-0-0000-8500-6290-031-0000	BUILDING FUND -,INSCPECT	DR	28,463.00

Net decrease to Appropriations **381,310.00** **.00**

Fund 40 Net Increase in Estimated Fund Balance **678,173.00**

Fund 73

Account	Description	Comment	From	To
(010901)	73-0966-0-8100-5900-5800-000-0000	GINO PANELLI ME,PROF/CC	CR	500.00

Net increase to Appropriations **.00** **500.00**

Account	Description	Comment	From	To
(011066)	73-0992-0-8100-5900-5800-000-0000	BURT LOWE SCHOL,PROF/C	CR	1,000.00
(011051)	73-0990-0-8100-5900-5800-000-0000	MCDOWELL SCHOLA,PROF/	CR	1,000.00

Net increase to Appropriations **.00** **2,000.00**

Fund 73 Net <Decrease> in Estimated Fund Balance **2,500.00-**

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01				
JE # BR24-00004 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment JL-Advance C/O for Elem SAIL at BV Furniture				
(037041) 01- 6053- 0- 5760- 1110- 4300- 221- SAI L	UNIV PRE-K PLAN,MATERIA		CR	2,500.00
(031364) 01- 6053- 0- 0000- 0000- 8590- 520- 0000	UNIV PRE-K PLAN,ALL OTHE		DR	2,500.00
Net increase to Appropriations			.00	5,000.00
JE # BR24-00005 JE Trans Date 07/01/2023 JE Posted 06/26/2023 Comment JB - TPT				
(006164) 01- 6300- 0- 1110- 1000- 4300- 535- 0000	LOTTERY:INSTRUC,MATERI		DR	654.00
(006172) 01- 6300- 0- 1110- 1000- 5800- 535- 0000	LOTTERY:INSTRUC,PROF/C		CR	654.00
Net increase to Appropriations			654.00	654.00
JE # BR24-00009 JE Trans Date 07/01/2023 JE Posted 06/28/2023 Comment JL-Advance C/O Supplies for TK SpEd Class				
(037086) 01- 6053- 0- 5760- 1110- 4300- 221- 0000	UNIV PRE-K PLAN,MATERIA	JL-Supplies for TK SpEd Class	CR	11,935.00
(037087) 01- 6053- 0- 5760- 1110- 4400- 221- 0000	UNIV PRE-K PLAN,NON-CAP	JL-Supplies for TK SpEd Class	CR	13,000.00
(031364) 01- 6053- 0- 0000- 0000- 8590- 520- 0000	UNIV PRE-K PLAN,ALL OTHE	JL-Supplies for TK SpEd Class	DR	24,935.00
Net increase to Appropriations			.00	49,870.00
JE # BR24-00010 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment AR - MOVE TO COVER SCIL MATERIALS				
(032872) 01- 3213- 0- 1200- 2490- 1900- 530- 0000	ESSER III ARP,CERT:OTHER		DR	724.00
(037085) 01- 3213- 0- 1110- 1000- 4200- 535- 0000	ESSER III ARP,BOOKS & OTI		CR	724.00
Net increase to Appropriations			724.00	724.00
JE # BR24-00011 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment JD - COMCAST 23/24				
(007535) 01- 8150- 0- 0000- 8110- 4300- 049- 0000	ONGOING & MAJOR,MATER		DR	3,700.00
(026033) 01- 8150- 0- 0000- 8110- 5900- 049- 0000	ONGOING & MAJOR,COMML		CR	3,700.00
Net increase to Appropriations			3,700.00	3,700.00
JE # BR24-00013 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment AR- Secondary Summer School				
(023587) 01- 3212- 0- 1110- 1000- 4399- 830- 0000	ESSER II,HOLDING ACCOUN		CR	50,000.00
(023571) 01- 3212- 0- 0000- 0000- 8290- 830- 0000	ESSER II,ALL OTHER FEDEF		DR	50,000.00
Net increase to Appropriations			.00	100,000.00
JE # BR24-00015 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment JD - COMCAST				
(007535) 01- 8150- 0- 0000- 8110- 4300- 049- 0000	ONGOING & MAJOR,MATER		DR	3,700.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 37 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR24-00015	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment JD - COMCAST
(026033) 01-8150-0-0000-8110-5900-049-0000	ONGOING & MAJOR,COMML		CR	3,700.00
			3,700.00	3,700.00
	JE # BR24-00016	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment PS - CUSTODIAL
(001455) 01-0000-0-0000-8200-4300-833-0000	NO REPORTING RE,MATERI		DR	1,750.00
(032713) 01-0000-0-0000-8200-5600-833-0000	NO REPORTING RE,RENTAL		CR	250.00
(032527) 01-0000-0-0000-8200-5800-833-0000	NO REPORTING RE,PROF/C		CR	1,500.00
			1,750.00	1,750.00
	JE # BR24-00017	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment PS - BUS PARTS/TRANSPORTATION
(003975) 01-0723-0-0000-3600-5600-048-0000	TRANSPORT:HOME,RENTAL		DR	35,329.00
(003977) 01-0723-0-0000-3600-5800-048-0000	TRANSPORT:HOME,PROF/C		CR	32,829.00
(003969) 01-0723-0-0000-3600-4300-048-0000	TRANSPORT:HOME,MATERI		CR	500.00
			Net decrease to Appropriations	35,329.00
				33,329.00
	JE # BR24-00018	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment PS - FUEL
(004000) 01-0724-0-5760-3600-5600-048-0000	TRANSPORT:SPECI,RENTAL		DR	10,000.00
(003998) 01-0724-0-5760-3600-4300-048-0000	TRANSPORT:SPECI,MATERI		CR	10,000.00
			10,000.00	10,000.00
	JE # BR24-00019	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment JD - GREENLINE
(007535) 01-8150-0-0000-8110-4300-049-0000	ONGOING & MAJOR,MATER		DR	3,000.00
(025980) 01-8150-0-0000-8110-5800-034-0000	ONGOING & MAJOR,PROF/C		CR	3,000.00
			3,000.00	3,000.00
	JE # BR24-00020	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment JD - SUPERIOR ALARM
(007542) 01-8150-0-0000-8110-6400-049-0000	ONGOING & MAJOR,EQUIPM		DR	10,000.00
(021728) 01-8150-0-0000-8300-5600-049-0000	ONGOING & MAJOR,RENTAL		CR	10,000.00
			10,000.00	10,000.00
	JE # BR24-00021	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment JD - ELITE INTERACTIVE
(001582) 01-0000-0-0000-8300-5800-049-0000	NO REPORTING RE,PROF/C		DR	1,548.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR24-00021	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment JD - ELITE INTERACTIVE
(037072) 01-0000-0-0000-8300-4400-033-0000	NO REPORTING RE, NON-CA		CR	1,548.00
			1,548.00	1,548.00
JE # BR24-00022 JE Trans Date 07/01/2023 JE Posted 06/30/2023 Comment JD - ELITE INTERACTIVE				
(001582) 01-0000-0-0000-8300-5800-049-0000	NO REPORTING RE, PROF/C		DR	1,548.00
(037072) 01-0000-0-0000-8300-4400-033-0000	NO REPORTING RE, NON-CA		CR	1,548.00
			1,548.00	1,548.00
JE # BR24-00023 JE Trans Date 07/01/2023 JE Posted 06/30/2023 Comment PS - BUS PARTS				
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI, MATERIA		DR	4,965.00
(003680) 01-0700-0-1110-1000-5800-033-0000	LCFF SUPP FUNDI, PROF/CC		CR	4,965.00
			4,965.00	4,965.00
JE # BR24-00024 JE Trans Date 07/01/2023 JE Posted 06/30/2023 Comment PS - TURNITIN				
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI, MATERIA		DR	4,965.00
(003680) 01-0700-0-1110-1000-5800-033-0000	LCFF SUPP FUNDI, PROF/CC		CR	4,965.00
			4,965.00	4,965.00
JE # BR24-00025 JE Trans Date 07/01/2023 JE Posted 06/30/2023 Comment PS - BUS PARTS				
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI, MATERIA		CR	4,965.00
(003680) 01-0700-0-1110-1000-5800-033-0000	LCFF SUPP FUNDI, PROF/CC		DR	4,965.00
			4,965.00	4,965.00
JE # BR24-00026 JE Trans Date 07/01/2023 JE Posted 06/30/2023 Comment PS - PARTS				
(003975) 01-0723-0-0000-3600-5600-048-0000	TRANSPORT:HOME, RENTAL		DR	2,500.00
(003969) 01-0723-0-0000-3600-4300-048-0000	TRANSPORT:HOME, MATERI		CR	2,500.00
			2,500.00	2,500.00
JE # BR24-00027 JE Trans Date 07/01/2023 JE Posted 06/30/2023 Comment JD - ELITE INTERACTIVE				
(001582) 01-0000-0-0000-8300-5800-049-0000	NO REPORTING RE, PROF/C		CR	1,548.00
(037072) 01-0000-0-0000-8300-4400-033-0000	NO REPORTING RE, NON-CA		DR	1,548.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			1,548.00	1,548.00
JE # BR24-00028 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment JD - ELITE INTERACTIVE				
(001329) 01-0000-0-0000-8110-4300-049-0000	NO REPORTING RE,MATERI	DR	12,500.00	
(001250) 01-0000-0-0000-7500-5800-049-0000	NO REPORTING RE,PROF/C	DR	733.00	
(001582) 01-0000-0-0000-8300-5800-049-0000	NO REPORTING RE,PROF/C	CR		13,233.00
			13,233.00	13,233.00
JE # BR24-00029 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment BL - WILDCAT				
(001984) 01-0000-0-1110-1000-5800-027-0000	NO REPORTING RE,PROF/C	CR		1,115.00
(001930) 01-0000-0-1110-1000-4300-027-0000	NO REPORTING RE,MATERI	DR	1,115.00	
			1,115.00	1,115.00
JE # BR24-00030 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment SJ - AVID RENEWAL				
(025134) 01-3010-0-1110-1000-4399-530-0000	BAS GNT LOW-INC,HOLDINC	DR	25,045.00	
(037096) 01-3010-0-1370-1000-5800-531-0000	BAS GNT LOW-INC,PROF/CC	CR		5,009.00
(037097) 01-3010-0-1370-1000-5800-532-0000	BAS GNT LOW-INC,PROF/CC	CR		5,009.00
(035442) 01-3010-0-1370-1000-5800-533-0000	BAS GNT LOW-INC,PROF/CC	CR		5,009.00
(037098) 01-3010-0-1370-1000-5800-534-0000	BAS GNT LOW-INC,PROF/CC	CR		5,009.00
(037099) 01-3010-0-1370-1000-5800-535-0000	BAS GNT LOW-INC,PROF/CC	CR		5,009.00
			25,045.00	25,045.00
JE # BR24-00031 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment ML - HEALTH SUPPLIES				
(000996) 01-0000-0-0000-3140-5800-600-0000	NO REPORTING RE,PROF/C	DR	2,000.00	
(000993) 01-0000-0-0000-3140-4300-600-0000	NO REPORTING RE,MATERI	CR		2,000.00
			2,000.00	2,000.00
JE # BR24-00032 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment SJ - CODEHS RENEWAL				
(006159) 01-6300-0-1110-1000-4300-530-0000	LOTTERY:INSTRUC,MATERI	DR	7,800.00	
(037100) 01-6300-0-1460-1000-5800-533-0000	LOTTERY:INSTRUC,PROF/C	CR		2,600.00
(037101) 01-6300-0-1460-1000-5800-534-0000	LOTTERY:INSTRUC,PROF/C	CR		2,600.00
(037102) 01-6300-0-1460-1000-5800-535-0000	LOTTERY:INSTRUC,PROF/C	CR		2,600.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 40 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			7,800.00	7,800.00
JE # BR24-00033 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment SJ - HEALTH SMART				
(006162) 01-6300-0-1110-1000-4300-533-0000	LOTTERY:INSTRUC,MATERI	DR	4,090.00	
(037103) 01-6300-0-1141-1000-5800-533-0000	LOTTERY:INSTRUC,PROF/C	CR		4,090.00
			4,090.00	4,090.00
JE # BR24-00034 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment SJ - NYT SUBSCRIPTION				
(006159) 01-6300-0-1110-1000-4300-530-0000	LOTTERY:INSTRUC,MATERI	DR	2,288.00	
(006168) 01-6300-0-1110-1000-5800-530-0000	LOTTERY:INSTRUC,PROF/C	CR		2,288.00
			2,288.00	2,288.00
JE # BR24-00035 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment AR - CIA ESSER Advancement				
(025932) 01-3213-0-0000-0000-8290-820-0000	ESSER III ARP,ALL OTHER F	DR		200,000.00
(025934) 01-3213-0-1110-1000-4399-820-0000	ESSER III ARP,HOLDING AC	CR		200,000.00
(025933) 01-3213-0-0000-0000-8290-830-0000	ESSER III ARP,ALL OTHER F	DR		200,000.00
(025935) 01-3213-0-1110-1000-4399-830-0000	ESSER III ARP,HOLDING AC	CR		200,000.00
			Net increase to Appropriations	800,000.00
JE # BR24-00036 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment AR - CIA ANNUAL POS				
(025934) 01-3213-0-1110-1000-4399-820-0000	ESSER III ARP,HOLDING AC	DR	153,233.00	
(032156) 01-3213-0-1110-1000-5800-520-0000	ESSER III ARP,PROF/CONSL	CR		90,508.00
(037104) 01-3213-0-1110-1000-5800-521-0000	ESSER III ARP,PROF/CONSL	CR		10,214.00
(037105) 01-3213-0-1110-1000-5800-523-0000	ESSER III ARP,PROF/CONSL	CR		23,436.00
(037106) 01-3213-0-1110-1000-5800-524-0000	ESSER III ARP,PROF/CONSL	CR		9,890.00
(037107) 01-3213-0-1110-1000-5800-525-0000	ESSER III ARP,PROF/CONSL	CR		4,731.00
(037108) 01-3213-0-1110-1000-5800-527-0000	ESSER III ARP,PROF/CONSL	CR		14,454.00
(025935) 01-3213-0-1110-1000-4399-830-0000	ESSER III ARP,HOLDING AC	DR	151,632.00	
(032190) 01-3213-0-1195-2140-5800-530-0000	ESSER III ARP,PROF/CONSL	CR		40,500.00
(026753) 01-3213-0-1110-1000-5800-530-0000	ESSER III ARP,PROF/CONSL	CR		25,725.00
(032217) 01-3213-0-1110-1000-5800-531-0000	ESSER III ARP,PROF/CONSL	CR		24,189.00
(032216) 01-3213-0-1110-1000-5800-534-0000	ESSER III ARP,PROF/CONSL	CR		2,599.00
(037109) 01-3213-0-1110-1000-5800-533-0000	ESSER III ARP,PROF/CONSL	CR		2,599.00
(037110) 01-3213-0-1110-1000-5800-535-0000	ESSER III ARP,PROF/CONSL	CR		2,599.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE	ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR24-00036	JE Trans Date 07/05/2023	JE Posted 07/05/2023	Comment AR - CIA ANNUAL POS
(037111)	01- 3213- 0- 1110- 1000- 5800- 537- 0000	ESSER III ARP,PROF/CONSL	CR	25,100.00
(037112)	01- 3213- 0- 1110- 1000- 5800- 538- 0000	ESSER III ARP,PROF/CONSL	CR	1,399.00
(032218)	01- 3213- 0- 1110- 1000- 5800- 532- 0000	ESSER III ARP,PROF/CONSL	CR	26,922.00
			304,865.00	304,865.00
JE # BR24-00037 JE Trans Date 07/06/2023 JE Posted 07/06/2023 Comment AR - IT ATT CONTRACT				
(001305)	01- 0000- 0- 0000- 7700- 4400- 857- 0000	NO REPORTING RE,NON-CA	DR	8,689.00
(001316)	01- 0000- 0- 0000- 7700- 5913- 857- 0000	NO REPORTING RE,TELEPH	CR	8,689.00
			8,689.00	8,689.00
JE # BR24-00038 JE Trans Date 07/06/2023 JE Posted 07/06/2023 Comment EB - EDGEWOOD PRESS FOLDERS				
(003639)	01- 0700- 0- 1110- 1000- 4300- 023- 0000	LCFF SUPP FUNDI,MATERIA	DR	1,027.00
(003676)	01- 0700- 0- 1110- 1000- 5800- 023- 0000	LCFF SUPP FUNDI,PROF/CC	CR	1,027.00
			1,027.00	1,027.00
JE # BR24-00039 JE Trans Date 07/06/2023 JE Posted 07/06/2023 Comment SJ - NEWSELA RENEWAL				
(006159)	01- 6300- 0- 1110- 1000- 4300- 530- 0000	LOTTERY:INSTRUC,MATERI	DR	1,764.00
(037114)	01- 6300- 0- 1190- 1000- 5800- 530- 0000	LOTTERY:INSTRUC,PROF/C	CR	644.00
(037115)	01- 6300- 0- 1190- 1000- 5800- 536- 0000	LOTTERY:INSTRUC,PROF/C	CR	1,120.00
			1,764.00	1,764.00
JE # BR24-00040 JE Trans Date 07/06/2023 JE Posted 07/06/2023 Comment AR - 23-24 SUMMER SCHOOL SUPPLIES				
(035092)	01- 2600- 0- 1115- 1000- 5200- 505- 0000	ELO-P,TRAVEL & CONFER,II	CR	75,000.00
(035093)	01- 2600- 0- 1115- 1000- 4300- 505- 0000	ELO-P,MATERIALS & SUP,IN	CR	5,000.00
(029893)	01- 2600- 0- 1110- 1000- 4399- 820- 0000	ELO-P,HOLDING ACCOUNT,	DR	80,000.00
			80,000.00	80,000.00
JE # BR24-00041 JE Trans Date 07/06/2023 JE Posted 07/06/2023 Comment SJ - NEWSELA RENEWAL				
(006160)	01- 6300- 0- 1110- 1000- 4300- 531- 0000	LOTTERY:INSTRUC,MATERI	DR	5,776.00
(037116)	01- 6300- 0- 1190- 1000- 5800- 531- 0000	LOTTERY:INSTRUC,PROF/C	CR	5,776.00
(006161)	01- 6300- 0- 1110- 1000- 4300- 532- 0000	LOTTERY:INSTRUC,MATERI	DR	7,715.00
(037117)	01- 6300- 0- 1190- 1000- 5800- 532- 0000	LOTTERY:INSTRUC,PROF/C	CR	7,715.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR24-00041	JE Trans Date 07/06/2023	JE Posted 07/06/2023	Comment SJ - NEWSELA RENEWAL
(006162) 01- 6300- 0- 1110- 1000- 4300- 533- 0000	LOTTERY:INSTRUC,MATERI		DR	14,025.00
(037118) 01- 6300- 0- 1190- 1000- 5800- 533- 0000	LOTTERY:INSTRUC,PROF/C		CR	14,025.00
(006163) 01- 6300- 0- 1110- 1000- 4300- 534- 0000	LOTTERY:INSTRUC,MATERI		DR	15,443.00
(037119) 01- 6300- 0- 1190- 1000- 5800- 534- 0000	LOTTERY:INSTRUC,PROF/C		CR	15,443.00
(006164) 01- 6300- 0- 1110- 1000- 4300- 535- 0000	LOTTERY:INSTRUC,MATERI		DR	13,955.00
(037120) 01- 6300- 0- 1190- 1000- 5800- 535- 0000	LOTTERY:INSTRUC,PROF/C		CR	13,955.00
				56,914.00
				56,914.00
	JE # BR24-00042	JE Trans Date 07/06/2023	JE Posted 07/06/2023	Comment JR - DO THE MATH
(006672) 01- 6500- 0- 5760- 1180- 5800- 220- 0000	SE:STATE LOCAL ,PROF/CO		DR	16,612.00
(037121) 01- 6500- 0- 5760- 1110- 4200- 220- 0000	SE:STATE LOCAL,BOOKS &		CR	16,612.00
				16,612.00
				16,612.00
	JE # BR24-00043	JE Trans Date 07/06/2023	JE Posted 07/06/2023	Comment JR - DO THE MATH
(006672) 01- 6500- 0- 5760- 1180- 5800- 220- 0000	SE:STATE LOCAL ,PROF/CO		DR	16,689.00
(006649) 01- 6500- 0- 5760- 1110- 4300- 220- 0000	SE:STATE LOCAL ,MATERIA		CR	16,689.00
				16,689.00
				16,689.00
	JE # BR24-00044	JE Trans Date 07/06/2023	JE Posted 07/06/2023	Comment JL-For TK Classroom Supplies
(031367) 01- 6053- 0- 1110- 1000- 4300- 521- 0000	UNIV PRE-K PLAN,MATERIA		CR	15,000.00
(031368) 01- 6053- 0- 1110- 1000- 4300- 523- 0000	UNIV PRE-K PLAN,MATERIA		CR	15,000.00
(031369) 01- 6053- 0- 1110- 1000- 4300- 524- 0000	UNIV PRE-K PLAN,MATERIA		CR	15,000.00
(031370) 01- 6053- 0- 1110- 1000- 4300- 527- 0000	UNIV PRE-K PLAN,MATERIA		CR	15,000.00
(031364) 01- 6053- 0- 0000- 0000- 8590- 520- 0000	UNIV PRE-K PLAN,ALL OTHE		DR	60,000.00
				Net increase to Appropriations
				.00
				120,000.00
	JE # BR24-00045	JE Trans Date 07/07/2023	JE Posted 07/07/2023	Comment ST-Incr SRO SCPD Projected
(032214) 01- 0000- 0- 1110- 8300- 5800- 053- 0000	NO REPORTING RE,PROF/C		CR	28,000.00
				Net increase to Appropriations
				.00
				28,000.00
	JE # BR24-00046	JE Trans Date 07/07/2023	JE Posted 07/07/2023	Comment ST-SRO Sheriff @ SQHS
(037122) 01- 0000- 0- 1110- 8300- 5800- 835- 0000	NO REPORTING RE,PROF/C		CR	100,000.00

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ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
Net increase to Appropriations			.00	100,000.00
JE # BR24-00048 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment JL-Roll Budget from 22-23 for Bus				
(014523)	01- 0724- 0- 5760- 3600- 6500- 048- 0000	TRANSPORT:SPECI,EQUIPM	CR	28,544.00
(003987)	01- 0724- 0- 5001- 0000- 8980- 030- 0000	TRANSPORT:SPECI,CONTRI	DR	28,544.00
(000058)	01- 0000- 0- 0000- 0000- 8980- 030- 0000	NO REPORTING RE,CONTRI	CR	28,544.00
Net increase to Appropriations			28,544.00	57,088.00
JE # BR24-00049 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment AR - Add budget for new helmets				
(002600)	01- 0000- 0- 1400- 4200- 5800- 833- 0000	NO REPORTING RE,PROF/C	CR	1,000.00
Net increase to Appropriations			.00	1,000.00
JE # BR24-00050 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment AR - Adding budget for new Helmets				
(002600)	01- 0000- 0- 1400- 4200- 5800- 833- 0000	NO REPORTING RE,PROF/C	CR	7,000.00
Net increase to Appropriations			.00	7,000.00
JE # BR24-00051 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment PS - FOOTBALL HELMETS				
(002600)	01- 0000- 0- 1400- 4200- 5800- 833- 0000	NO REPORTING RE,PROF/C	DR	7,964.00
(037134)	01- 0000- 0- 1400- 4200- 4400- 833- 0000	NO REPORTING RE,NON-CA	CR	7,964.00
Net increase to Appropriations			7,964.00	7,964.00
JE # BR24-00052 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment PS - ORGANIZED BINDER				
(024390)	01- 3010- 0- 1110- 1000- 4300- 533- 0000	BAS GNT LOW-INC,MATERI/	DR	10,500.00
(024393)	01- 3010- 0- 1110- 1000- 5800- 533- 0000	BAS GNT LOW-INC,PROF/CC	CR	5,000.00
(032153)	01- 3010- 0- 1110- 2140- 5800- 533- 0000	BAS GNT LOW-INC,PROF/CC	CR	5,500.00
Net increase to Appropriations			10,500.00	10,500.00
JE # BR24-00053 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment SJ - CTE COMPUTER LAB REPLACEMENT				
(024155)	01- 6387- 0- 6000- 1000- 5800- 530- 0000	CAREER TECHNICA,PROF/C	DR	63,355.00
(032777)	01- 6387- 0- 6000- 1000- 6500- 530- 0000	CAREER TECHNICA,EQUIPM	CR	63,355.00
Net increase to Appropriations			63,355.00	63,355.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 44 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
JE # BR24-00054 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment SJ - CTE COMPUTER LAB REPLACEMENT				
(024155) 01- 6387- 0- 6000- 1000- 5800- 530- 0000	CAREER TECHNICA,PROF/C		CR	63,355.00
(032777) 01- 6387- 0- 6000- 1000- 6500- 530- 0000	CAREER TECHNICA,EQUIPM		DR	63,355.00
			63,355.00	63,355.00
JE # BR24-00055 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment SJ - SCHS CTE COMPUTER LAB REPLACEMENT				
(024155) 01- 6387- 0- 6000- 1000- 5800- 530- 0000	CAREER TECHNICA,PROF/C		DR	63,355.00
(037135) 01- 6387- 0- 6000- 1000- 6500- 534- 0000	CAREER TECHNICA,EQUIPM		CR	63,355.00
			63,355.00	63,355.00
JE # BR24-00058 JE Trans Date 07/13/2023 JE Posted 07/13/2023 Comment AR - SCIL Solution Tree PD				
(025934) 01- 3213- 0- 1110- 1000- 4399- 820- 0000	ESSER III ARP,HOLDING AC		DR	8,123.00
(032156) 01- 3213- 0- 1110- 1000- 5800- 520- 0000	ESSER III ARP,PROF/CONSL		CR	8,123.00
(025935) 01- 3213- 0- 1110- 1000- 4399- 830- 0000	ESSER III ARP,HOLDING AC		DR	15,085.00
(026753) 01- 3213- 0- 1110- 1000- 5800- 530- 0000	ESSER III ARP,PROF/CONSL		CR	15,085.00
			23,208.00	23,208.00
JE # BR24-00059 JE Trans Date 07/13/2023 JE Posted 07/13/2023 Comment JR - DO THE MATH				
(006672) 01- 6500- 0- 5760- 1180- 5800- 220- 0000	SE:STATE LOCAL ,PROF/CO		CR	16,689.00
(006649) 01- 6500- 0- 5760- 1110- 4300- 220- 0000	SE:STATE LOCAL ,MATERIA		DR	16,689.00
			16,689.00	16,689.00
JE # BR24-00060 JE Trans Date 07/13/2023 JE Posted 07/13/2023 Comment JR - DO THE MATH				
(006672) 01- 6500- 0- 5760- 1180- 5800- 220- 0000	SE:STATE LOCAL ,PROF/CO		DR	16,262.00
(006649) 01- 6500- 0- 5760- 1110- 4300- 220- 0000	SE:STATE LOCAL ,MATERIA		CR	16,262.00
(006215) 01- 6300- 0- 5760- 1110- 5800- 220- 0000	LOTTERY:INSTRUC,PROF/C		DR	427.00
(006213) 01- 6300- 0- 5760- 1110- 4300- 220- 0000	LOTTERY:INSTRUC,MATERI		CR	427.00
			16,689.00	16,689.00
JE # BR24-00061 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment AR - UNIV TK 23-24 Advancement				
(031371) 01- 6053- 0- 1110- 1000- 4399- 520- 0000	UNIV PRE-K PLAN,HOLDING		CR	1,000.00
(031364) 01- 6053- 0- 0000- 0000- 8590- 520- 0000	UNIV PRE-K PLAN,ALL OTHE		DR	1,000.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
Net increase to Appropriations			.00	2,000.00
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JE # BR24-00063 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment JL-For TK rooms and wiring & connectivity at BV				
(037210) 01-6053-0-1110-1000-5800-021-0000	UNIV PRE-K PLAN,PROF/CO	CR		5,132.00
Net increase to Appropriations			.00	5,132.00
<hr/>				
JE # BR24-00064 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment JL-For Illuminate taken from E-rate commitment				
(001311) 01-0000-0-0000-7700-5800-857-0000	NO REPORTING RE,PROF/C	CR		45,571.00
Net increase to Appropriations			.00	45,571.00
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JE # BR24-00065 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment JL-Reduce to Cover Illuminate PO				
(001315) 01-0000-0-0000-7700-5900-857-0000	NO REPORTING RE,COMMU	DR	45,571.00	
Net decrease to Appropriations			45,571.00	.00
<hr/>				
JE # BR24-00066 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JL-Advance C/O Summer School For Fund 13				
(036510) 01-2600-0-1115-3700-2230-505-0000	ELO-P,CLASS PUPIL SUP,FC	CR		5,000.00
(036463) 01-3212-0-1115-3700-2230-550-0000	ESSER II,CLASS PUPIL SUP,	CR		5,000.00
(036956) 01-3213-0-1115-3700-2230-550-0000	ESSER III ARP,CLASS PUPIL	CR		5,000.00
(029893) 01-2600-0-1110-1000-4399-820-0000	ELO-P,HOLDING ACCOUNT,	DR	5,000.00	
(023571) 01-3212-0-0000-0000-8290-830-0000	ESSER II,ALL OTHER FEDEF	DR		5,000.00
(025933) 01-3213-0-0000-0000-8290-830-0000	ESSER III ARP,ALL OTHER F	DR		5,000.00
Net increase to Appropriations			5,000.00	25,000.00
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JE # BR24-00067 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JL-Advance C/O for FACU 049				
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DR		330,000.00
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	CR		330,000.00
Net increase to Appropriations			.00	660,000.00
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JE # BR24-00068 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JR - ASSESSMENT MATLS				
(006670) 01-6500-0-5760-1180-5100-220-0000	SE:STATE LOCAL ,SUBAGRI	DR	520.00	
(022812) 01-6500-0-5001-3120-4300-220-0000	SE:STATE LOCAL,MATERIAL	CR		520.00

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			520.00	520.00
JE # BR24-00069 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - FACILITY TRANSFERS				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI JD - ABACHERLI	DR	5,000.00	
(007931) 01-9010-0-0000-8110-5600-049- FACU	OTHER RESTRICTE,RENTAL JD - ABACHERLI	CR		5,000.00
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI JD - APPI	DR	37,000.00	
(017866) 01-9010-0-0000-8110-4300-033- FACU	OTHER RESTRICTE,MATERI JD - APPI	CR		5,000.00
(016409) 01-9010-0-0000-8110-4300-034- FACU	OTHER RESTRICTE,MATERI JD - APPI	CR		7,000.00
(011874) 01-9010-0-0000-8110-4300-035- FACU	OTHER RESTRICTE,MATERI JD - APPI	CR		25,000.00
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI JD - CA UTILITY	DR	1,000.00	
(007935) 01-9010-0-0000-8110-5800-049- FACU	OTHER RESTRICTE,PROF/C JD - CA UTILITY	CR		1,000.00
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI JD - CA UTILITY	DR	4,695.00	
(007935) 01-9010-0-0000-8110-5800-049- FACU	OTHER RESTRICTE,PROF/C JD - CA UTILITY	CR		4,695.00
			47,695.00	47,695.00
JE # BR24-00070 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - FACILISERV				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	27,544.00	
(007935) 01-9010-0-0000-8110-5800-049- FACU	OTHER RESTRICTE,PROF/C	CR		1,794.00
(017818) 01-9010-0-0000-8110-5800-034- FACU	OTHER RESTRICTE,PROF/C	CR		6,707.00
(032152) 01-9010-0-0000-8110-5800-035- FACU	OTHER RESTRICTE,PROF/C	CR		8,333.00
(032279) 01-9010-0-0000-8110-5800-033- FACU	OTHER RESTRICTE,PROF/C	CR		5,455.00
(034150) 01-9010-0-0000-8110-5800-031- FACU	OTHER RESTRICTE,PROF/C	CR		2,273.00
(034151) 01-9010-0-0000-8110-5800-032- FACU	OTHER RESTRICTE,PROF/C	CR		2,982.00
			27,544.00	27,544.00
JE # BR24-00071 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - FACILISERVE				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	5,000.00	
(007935) 01-9010-0-0000-8110-5800-049- FACU	OTHER RESTRICTE,PROF/C	CR		5,000.00
			5,000.00	5,000.00
JE # BR24-00072 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - FIELDTURF				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	5,000.00	
(007931) 01-9010-0-0000-8110-5600-049- FACU	OTHER RESTRICTE,RENTAL	CR		5,000.00

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ESCAPE ONLINE

Page 47 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			5,000.00	5,000.00
JE # BR24-00073 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - HART FLOOR				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	18,781.00	
(017818) 01-9010-0-0000-8110-5800-034- FACU	OTHER RESTRICTE,PROF/C	CR		5,652.00
(032152) 01-9010-0-0000-8110-5800-035- FACU	OTHER RESTRICTE,PROF/C	CR		7,015.00
(032279) 01-9010-0-0000-8110-5800-033- FACU	OTHER RESTRICTE,PROF/C	CR		6,114.00
			18,781.00	18,781.00
JE # BR24-00074 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - KNORR				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	27,000.00	
(011874) 01-9010-0-0000-8110-4300-035- FACU	OTHER RESTRICTE,MATERI	CR		10,000.00
(016409) 01-9010-0-0000-8110-4300-034- FACU	OTHER RESTRICTE,MATERI	CR		10,000.00
(017866) 01-9010-0-0000-8110-4300-033- FACU	OTHER RESTRICTE,MATERI	CR		7,000.00
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	14,232.00	
(017818) 01-9010-0-0000-8110-5800-034- FACU	OTHER RESTRICTE,PROF/C	CR		4,744.00
(032152) 01-9010-0-0000-8110-5800-035- FACU	OTHER RESTRICTE,PROF/C	CR		4,744.00
(032279) 01-9010-0-0000-8110-5800-033- FACU	OTHER RESTRICTE,PROF/C	CR		4,744.00
			41,232.00	41,232.00
JE # BR24-00075 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - KNORR				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	22,639.00	
(017959) 01-9010-0-0000-8110-6500-033- FACU	OTHER RESTRICTE,EQUIPM	CR		22,639.00
			22,639.00	22,639.00
JE # BR24-00079 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JL-Roll Budget from 22/23 to 23/24 for Climatec				
(034721) 01-9010-0-0000-8500-6200-049- ENRG	OTHER RESTRICTE,BUILDIN	CR		91,916.00
(034722) 01-9010-0-0000-0000-8699-049- ENRG	OTHER RESTRICTE,ALL OTI	DR		91,916.00
			Net increase to Appropriations	.00
JE # BR24-00081 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JL-Advance Res 3212 Rolled Budget to 23/24				
(036114) 01-3212-0-1110-1000-4400-820-0000	ESSER II,NON-CAPITALIZED	CR		43,955.00
(036115) 01-3212-0-1110-1000-4400-830-0000	ESSER II,NON-CAPITALIZED	CR		81,630.00

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ESCAPE ONLINE

Page 48 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BR24-00081	JE Trans Date 07/18/2023	JE Posted 07/18/2023	Comment JL-Advance Res 3212 Rolled Budget to 23/24
(023569) 01-3212-0-0000-0000-8290-820-0000	ESSER II,ALL OTHER FEDEF		DR	43,955.00
(023571) 01-3212-0-0000-0000-8290-830-0000	ESSER II,ALL OTHER FEDEF		DR	81,630.00
			Net increase to Appropriations	.00 251,170.00
JE # BR24-00084 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JL-Advance C/O for Supt Leadership				
(035255) 01-9010-0-0000-7300-4300-058-1 N58	OTHER RESTRICTE,MATERI		CR	43.00
(035453) 01-9010-0-0000-0000-8699-058-1 N58	OTHER RESTRICTE,ALL OTI		DR	43.00
			Net increase to Appropriations	.00 86.00
JE # BR24-00085 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JR - ASSESSMENTS				
(006670) 01-6500-0-5760-1180-5100-220-0000	SE:STATE LOCAL ,SUBAGRI		DR	8,000.00
(022812) 01-6500-0-5001-3120-4300-220-0000	SE:STATE LOCAL,MATERIAL		CR	8,000.00
				8,000.00 8,000.00
JE # BR24-00086 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JL-For TK Classroom				
(037210) 01-6053-0-1110-1000-5800-021-0000	UNIV PRE-K PLAN,PROF/CO		CR	1,560.00
			Net increase to Appropriations	.00 1,560.00
JE # BR24-00087 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JL-Parking Lot and Asphalt Patching at NB/Gateway Daycar				
(037217) 01-9010-0-0000-8500-6170-026-0556	OTHER RESTRICTE,LAND IN		CR	21,421.00
(025489) 01-9010-0-0000-7700-5600-857-0556	OTHER RESTRICTE,RENTAL		DR	21,421.00
				21,421.00 21,421.00
JE # BR24-00088 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment AR - Budget for Food for PD				
(032296) 01-0000-0-0000-2110-4395-838-0000	NO REPORTING RE,FOOD F		CR	1,500.00
			Net increase to Appropriations	.00 1,500.00
JE # BR24-00089 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JB - PRINTING				
(001936) 01-0000-0-1110-1000-4300-035-0000	NO REPORTING RE,MATERI		DR	1,000.00
(000605) 01-0000-0-0000-2700-5800-035-0000	NO REPORTING RE,PROF/C		CR	1,000.00

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ESCAPE ONLINE

Page 49 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			1,000.00	1,000.00
JE # BR24-00090 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment SJ - NAVIANCE SUBSCRIPTION				
(016820) 01-0000-0-1110-1000-4100-530- CMP1	NO REPORTING RE,APPR TI	DR	25,169.00	
(020562) 01-0000-0-1110-1000-5800-530- CMP1	NO REPORTING RE,PROF/C	CR		25,169.00
			25,169.00	25,169.00
JE # BR24-00091 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment SJ - PRINT SERVICES				
(006164) 01-6300-0-1110-1000-4300-535- 0000	LOTTERY:INSTRUC,MATERI	DR	1,074.00	
(035161) 01-6300-0-1150-1000-5800-535- 0000	LOTTERY:INSTRUC,PROF/C	CR		1,074.00
			1,074.00	1,074.00
JE # BR24-00092 JE Trans Date 07/20/2023 JE Posted 07/20/2023 Comment JL-Advance C/O for Safety Funds				
(007899) 01-9010-0-0000-7400-4300-054- 0018	OTHER RESTRICTE,MATERI	CR		2,500.00
(007603) 01-9010-0-0000-0000-8699-054- 0018	OTHER RESTRICTE,ALL OTI	DR		2,500.00
Net increase to Appropriations			.00	5,000.00
JE # BR24-00094 JE Trans Date 07/20/2023 JE Posted 07/20/2023 Comment LF - BUSINESS CARDS				
(001929) 01-0000-0-1110-1000-4300-024- 0000	NO REPORTING RE,MATERI	DR	44.00	
(001983) 01-0000-0-1110-1000-5800-024- 0000	NO REPORTING RE,PROF/C	CR		44.00
			44.00	44.00
JE # BR24-00095 JE Trans Date 07/20/2023 JE Posted 07/20/2023 Comment JB - PRINTING				
(020421) 01-0809-0-1270-4100-4300-835- 0809	Measure T,MATERIALS & SU	DR	1,000.00	
(037221) 01-0809-0-1120-4100-5800-835- 0809	Measure T,PROF/CONSULT	CR		1,000.00
			1,000.00	1,000.00
JE # BR24-00096 JE Trans Date 07/21/2023 JE Posted 07/21/2023 Comment LO - PRINT SERVICES/OFFICE SUPPLIES				
(001931) 01-0000-0-1110-1000-4300-031- 0000	NO REPORTING RE,MATERI	DR	1,800.00	
(000601) 01-0000-0-0000-2700-5800-031- 0000	NO REPORTING RE,PROF/C	CR		1,000.00
(000565) 01-0000-0-0000-2700-4300-031- 0000	NO REPORTING RE,MATERI	CR		800.00

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			1,800.00	1,800.00
JE # BR24-00097 JE Trans Date 07/21/2023 JE Posted 07/21/2023 Comment ST-Advance C/O for Elem SAIL at BV Furniture				
(037041) 01-6053-0-5760-1110-4300-221- SAI L	UNIV PRE-K PLAN,MATERIA		CR	2,000.00
(031364) 01-6053-0-0000-0000-8590-520-0000	UNIV PRE-K PLAN,ALL OTHE		DR	2,000.00
			Net increase to Appropriations	4,000.00
JE # BR24-00098 JE Trans Date 07/21/2023 JE Posted 07/21/2023 Comment SJ - GETREADY!				
(014592) 01-0000-0-1110-1000-5800-530-0000	NO REPORTING RE,PROF/C		DR	15,274.00
(037231) 01-0000-0-1195-1000-4100-531-0000	NO REPORTING RE,APPR TI		CR	4,364.00
(037232) 01-0000-0-1195-1000-4100-533-0000	NO REPORTING RE,APPR TI		CR	8,728.00
(037233) 01-0000-0-1195-1000-4100-534-0000	NO REPORTING RE,APPR TI		CR	2,182.00
			15,274.00	15,274.00
JE # BR24-00099 JE Trans Date 07/24/2023 JE Posted 07/24/2023 Comment JR - RSP Spanish Materials				
(006672) 01-6500-0-5760-1180-5800-220-0000	SE:STATE LOCAL ,PROF/CO		DR	1,823.00
(037234) 01-6500-0-5760-1120-4200-220-0000	SE:STATE LOCAL,BOOKS &		CR	1,823.00
			1,823.00	1,823.00
JE # BR24-00100 JE Trans Date 07/24/2023 JE Posted 07/24/2023 Comment PS - PSAT's				
(018618) 01-0700-0-1294-3160-5800-033-0000	LCFF SUPP FUNDI,PROF/CC		CR	678.00
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIA		DR	678.00
			678.00	678.00
JE # BR24-00101 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment PS - PARKING PERMITS (SCHS)				
(001935) 01-0000-0-1110-1000-4300-034-0000	NO REPORTING RE,MATERI		DR	750.00
(000604) 01-0000-0-0000-2700-5800-034-0000	NO REPORTING RE,PROF/C		CR	750.00
			750.00	750.00
JE # BR24-00102 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment AR - Cover UBEO Equipment Move Order				
(001934) 01-0000-0-1110-1000-4300-033-0000	NO REPORTING RE,MATERI		DR	450.00
(000603) 01-0000-0-0000-2700-5800-033-0000	NO REPORTING RE,PROF/C		CR	450.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			450.00	450.00
JE # BR24-00103 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment PS - CINTAS				
(001456) 01-0000-0-0000-8200-4300-834-0000	NO REPORTING RE,MATERI		DR 1,500.00	
(032528) 01-0000-0-0000-8200-5800-834-0000	NO REPORTING RE,PROF/C		CR	1,500.00
			1,500.00	1,500.00
JE # BR24-00104 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment JR - AMAZON				
(006999) 01-6500-0-5760-2700-5800-230-0000	SE:STATE LOCAL ,PROF/CO		DR 1,000.00	
(006389) 01-6500-0-5001-3120-4300-230-0000	SE:STATE LOCAL,MATERIAL		CR	1,000.00
			1,000.00	1,000.00
JE # BR24-00105 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment PM - MOVE MONEY INTO 4200				
(001052) 01-0000-0-0000-7100-5800-053-0000	NO REPORTING RE,PROF/C		DR 201.00	
(037239) 01-0000-0-0000-7100-4200-053-0000	NO REPORTING RE,BOOKS		CR	201.00
			201.00	201.00
JE # BR24-00106 JE Trans Date 07/27/2023 JE Posted 07/27/2023 Comment SJ - READERS WKSHP MONARCH				
(024162) 01-4127-0-1110-1000-4399-520-0000	ESEA:STDNT SUPP,HOLDIN		DR 1,000.00	
(033556) 01-4127-0-0000-2140-5800-525-0000	ESEA:STDNT SUPP,PROF/C		CR	1,000.00
			1,000.00	1,000.00
JE # BR24-00107 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment JB - custom notebooks				
(015722) 01-0809-0-6000-1000-4300-835-0809	Measure T,MATERIALS & SU		DR 1,200.00	
(015727) 01-0809-0-6000-1000-5800-835-0809	Measure T,PROF/CONSULT		CR	1,200.00
			1,200.00	1,200.00
JE # BR24-00109 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment JL-BV TK Classroom Furniture				
(037247) 01-6053-0-0000-8500-6410-021-0000	UNIV PRE-K PLAN,FURNITUI		CR	6,594.00
			.00	6,594.00
Net increase to Appropriations				

JE # BR24-00110 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment JL-BV TK Classroom Furniture				
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Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued) JE # BR24-00110 JE Trans Date 07/28/2023 JE Posted 07/28/2023	Comment JL-BV TK Classroom Furniture			
(037247) 01- 6053- 0- 0000- 8500- 6410- 021- 0000	UNIV PRE-K PLAN,FURNITUI	CR		1,480.00
Net increase to Appropriations			.00	1,480.00
JE # BR24-00111 JE Trans Date 07/31/2023 JE Posted 07/31/2023 Comment PS - Football Jerseys				
(015669) 01- 0809- 0- 1400- 4200- 5800- 833- 0809	Measure T,PROF/CONSULT	CR		6,500.00
(032324) 01- 0809- 0- 1400- 4200- 4300- 833- 0809	Measure T,MATERIALS & SU	DR	6,500.00	
			6,500.00	6,500.00
JE # BR24-00112 JE Trans Date 07/31/2023 JE Posted 07/31/2023 Comment PS - Banners				
(000603) 01- 0000- 0- 0000- 2700- 5800- 033- 0000	NO REPORTING RE,PROF/C	CR		340.00
(001934) 01- 0000- 0- 1110- 1000- 4300- 033- 0000	NO REPORTING RE,MATERI	DR	340.00	
			340.00	340.00
JE # BR24-00113 JE Trans Date 07/31/2023 JE Posted 07/31/2023 Comment EG - Customized folders				
(006158) 01- 6300- 0- 1110- 1000- 4300- 527- 0000	LOTTERY:INSTRUC,MATERI	DR	1,115.00	
(006167) 01- 6300- 0- 1110- 1000- 5800- 527- 0000	LOTTERY:INSTRUC,PROF/C	CR		1,115.00
			1,115.00	1,115.00
JE # BR24-00114 JE Trans Date 07/31/2023 JE Posted 07/31/2023 Comment PS - Banners				
(000603) 01- 0000- 0- 0000- 2700- 5800- 033- 0000	NO REPORTING RE,PROF/C	CR		5.00
(001934) 01- 0000- 0- 1110- 1000- 4300- 033- 0000	NO REPORTING RE,MATERI	DR	5.00	
			5.00	5.00
JE # BT24-00022 JE Trans Date 07/01/2023 JE Posted 06/26/2023 Comment JB - SCIENCE BOOKS				
(006164) 01- 6300- 0- 1110- 1000- 4300- 535- 0000	LOTTERY:INSTRUC,MATERI	DR	4,000.00	
(027721) 01- 6300- 0- 1150- 1000- 4200- 535- 0000	LOTTERY:INSTRUC,BOOKS	CR		4,000.00
			4,000.00	4,000.00
JE # BT24-00023 JE Trans Date 07/01/2023 JE Posted 06/26/2023 Comment JB - SCIENCE KITS				
(006164) 01- 6300- 0- 1110- 1000- 4300- 535- 0000	LOTTERY:INSTRUC,MATERI	DR	4,000.00	
(030189) 01- 6300- 0- 1150- 1000- 4300- 535- 0000	LOTTERY:INSTRUC,MATERI	CR		4,000.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 53 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			4,000.00	4,000.00
JE # BT24-00024 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment SJ - SUMMER SCH SAFEWAY				
(017940)	01-0000-0-1110-1000-4200-500- cnp1	NO REPORTING RE,BOOKS	DR	500.00
(036889)	01-0000-0-1115-1000-4300-520- CMP1	NO REPORTING RE,MATERI	CR	500.00
			500.00	500.00
JE # BT24-00026 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment AR - SUMMER SCHOOL SUPPLIES				
(023587)	01-3212-0-1110-1000-4399-830-0000	ESSER II,HOLDING ACCOUN	DR	500.00
(035335)	01-3212-0-1115-1000-4300-550-0000	ESSER II,MATERIALS & SUP	CR	500.00
			500.00	500.00
JE # BT24-00032 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment PS - FOOD FOR MEETINGS				
(001934)	01-0000-0-1110-1000-4300-033-0000	NO REPORTING RE,MATERI PS -	DR	1,500.00
(000567)	01-0000-0-0000-2700-4300-033-0000	NO REPORTING RE,MATERI PS - OFF SUPPLIES	CR	1,000.00
(000584)	01-0000-0-0000-2700-4395-033-0000	NO REPORTING RE,FOOD F	CR	500.00
			1,500.00	1,500.00
JE # BT24-00033 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment JD - COALITION FOR ADEQUATE				
(007537)	01-8150-0-0000-8110-5200-049-0000	ONGOING & MAJOR,TRAVEL	DR	86.00
(007538)	01-8150-0-0000-8110-5300-049-0000	ONGOING & MAJOR,DUES &	CR	86.00
			86.00	86.00
JE # BT24-00034 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment JR - FTF BEHAVIORAL CONF				
(033003)	01-6500-0-5760-1190-5200-200-0000	SE:STATE LOCAL,TRAVEL &	DR	3,353.00
(006704)	01-6500-0-5760-3140-5200-200-0000	SE:STATE LOCAL ,TRAVEL &	CR	3,353.00
			3,353.00	3,353.00
JE # BT24-00036 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment JD - 23/24 OPEN PO FOR GOAT USE AS WEED CONTRO				
(007540)	01-8150-0-0000-8110-5800-049-0000	ONGOING & MAJOR,PROF/C	DR	45,850.00
(025979)	01-8150-0-0000-8110-5800-033-0000	ONGOING & MAJOR,PROF/C	CR	17,000.00
(025980)	01-8150-0-0000-8110-5800-034-0000	ONGOING & MAJOR,PROF/C	CR	8,100.00
(025981)	01-8150-0-0000-8110-5800-035-0000	ONGOING & MAJOR,PROF/C	CR	20,750.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE ONLINE	

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			45,850.00	45,850.00
JE # BT24-00037 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment AR - ADD NEW SUMMER SCHOOL BUDGET FOR 23-24				
(029893)	01- 2600- 0- 1110- 1000- 4399- 820- 0000	ELO-P,HOLDING ACCOUNT,	DR	1,000.00
(035093)	01- 2600- 0- 1115- 1000- 4300- 505- 0000	ELO-P,MATERIALS & SUP,IN	CR	1,000.00
(023587)	01- 3212- 0- 1110- 1000- 4399- 830- 0000	ESSER II,HOLDING ACCOUN	DR	1,000.00
(036473)	01- 3212- 0- 1115- 8200- 4300- 550- 0000	ESSER II,MATERIALS & SUP	CR	1,000.00
			2,000.00	2,000.00
JE # BT24-00038 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment JD - ELITE INTERACTIVE				
(001582)	01- 0000- 0- 0000- 8300- 5800- 049- 0000	NO REPORTING RE,PROF/C	DR	72,087.00
(026832)	01- 0000- 0- 0000- 8300- 5800- 033- 0000	NO REPORTING RE,PROF/C	CR	26,077.00
(028419)	01- 0000- 0- 0000- 8300- 5800- 034- 0000	NO REPORTING RE,PROF/C	CR	22,823.00
(026833)	01- 0000- 0- 0000- 8300- 5800- 035- 0000	NO REPORTING RE,PROF/C	CR	23,187.00
			72,087.00	72,087.00
JE # BT24-00039 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment SJ - ACHIEVE 3000				
(014592)	01- 0000- 0- 1110- 1000- 5800- 530- 0000	NO REPORTING RE,PROF/C	DR	10,726.00
(037095)	01- 0000- 0- 1195- 1000- 5800- 530- 0000	NO REPORTING RE,PROF/C	CR	10,726.00
			10,726.00	10,726.00
JE # BT24-00040 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment EB - AMAZON				
(003639)	01- 0700- 0- 1110- 1000- 4300- 023- 0000	LCFF SUPP FUNDI,MATERIA	DR	2,000.00
(003250)	01- 0700- 0- 0000- 2700- 4300- 023- 0000	LCFF SUPP FUNDI,MATERIA	CR	2,000.00
			2,000.00	2,000.00
JE # BT24-00041 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment EB - PALACE PO				
(003639)	01- 0700- 0- 1110- 1000- 4300- 023- 0000	LCFF SUPP FUNDI,MATERIA	DR	1,500.00
(003250)	01- 0700- 0- 0000- 2700- 4300- 023- 0000	LCFF SUPP FUNDI,MATERIA	CR	1,500.00
			1,500.00	1,500.00
JE # BT24-00042 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment BL - AMAZON				
(001930)	01- 0000- 0- 1110- 1000- 4300- 027- 0000	NO REPORTING RE,MATERI	DR	1,500.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BT24-00042	JE Trans Date 07/05/2023	JE Posted 07/05/2023	Comment BL - AMAZON
(000564) 01-0000-0-0000-2700-4300-027-0000	NO REPORTING RE,MATERI		CR	1,500.00
			1,500.00	1,500.00
JE # BT24-00043 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment BL - PALACE				
(001930) 01-0000-0-1110-1000-4300-027-0000	NO REPORTING RE,MATERI		DR	500.00
(000564) 01-0000-0-0000-2700-4300-027-0000	NO REPORTING RE,MATERI		CR	500.00
			500.00	500.00
JE # BT24-00044 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment EB - OFFICE DEPOT				
(001928) 01-0000-0-1110-1000-4300-023-0000	NO REPORTING RE,MATERI		DR	600.00
(000562) 01-0000-0-0000-2700-4300-023-0000	NO REPORTING RE,MATERI		CR	600.00
			600.00	600.00
JE # BT24-00045 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment AR - Site Expense per S.Calden				
(006154) 01-6300-0-1110-1000-4300-520-0000	LOTTERY:INSTRUC,MATERI		DR	543.00
(006156) 01-6300-0-1110-1000-4300-523-0000	LOTTERY:INSTRUC,MATERI		CR	543.00
			543.00	543.00
JE # BT24-00046 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment AR - Site Expense per S.Calden				
(006154) 01-6300-0-1110-1000-4300-520-0000	LOTTERY:INSTRUC,MATERI		CR	543.00
(006156) 01-6300-0-1110-1000-4300-523-0000	LOTTERY:INSTRUC,MATERI		DR	543.00
			543.00	543.00
JE # BT24-00047 JE Trans Date 07/05/2023 JE Posted 07/05/2023 Comment AR - Site Expense per S.Calden				
(006154) 01-6300-0-1110-1000-4300-520-0000	LOTTERY:INSTRUC,MATERI		DR	543.00
(006133) 01-6300-0-1110-1000-4100-523-0000	LOTTERY:INSTRUC,APPR TI		CR	543.00
			543.00	543.00
JE # BT24-00049 JE Trans Date 07/06/2023 JE Posted 07/06/2023 Comment AR - SEC SUMMER SCHOOL SUPPLIES				
(035335) 01-3212-0-1115-1000-4300-550-0000	ESSER II,MATERIALS & SUP		CR	10,000.00
(023587) 01-3212-0-1110-1000-4399-830-0000	ESSER II,HOLDING ACCOUN		DR	10,000.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 56 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			10,000.00	10,000.00
JE # BT24-00051 JE Trans Date 07/07/2023 JE Posted 07/07/2023 Comment PM - JIM'S WEBINAR				
(025225) 01-0000-0-0000-7600-5800-058-0000	NO REPORTING RE,PROF/C	DR	275.00	
(034616) 01-0000-0-0000-7600-5200-058-0000	NO REPORTING RE,TRAVEL	CR		275.00
			275.00	275.00
JE # BT24-00057 JE Trans Date 07/07/2023 JE Posted 07/07/2023 Comment SJ - CLEVER IDM				
(001315) 01-0000-0-0000-7700-5900-857-0000	NO REPORTING RE,COMMU	DR	10,406.00	
(001311) 01-0000-0-0000-7700-5800-857-0000	NO REPORTING RE,PROF/C	CR		10,406.00
			10,406.00	10,406.00
JE # BT24-00058 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment SJ - CLEVER IDM				
(001315) 01-0000-0-0000-7700-5900-857-0000	NO REPORTING RE,COMMU	CR		10,406.00
(001311) 01-0000-0-0000-7700-5800-857-0000	NO REPORTING RE,PROF/C	DR	10,406.00	
			10,406.00	10,406.00
JE # BT24-00059 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment SJ - CLEVER IDM				
(001315) 01-0000-0-0000-7700-5900-857-0000	NO REPORTING RE,COMMU	DR	10,406.00	
(032775) 01-0000-0-1110-1000-5800-857-0000	NO REPORTING RE,PROF/C	CR		10,406.00
			10,406.00	10,406.00
JE # BT24-00060 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment SJ - BOYS AND GIRLS CLUB				
(035092) 01-2600-0-1115-1000-5200-505-0000	ELO-P,TRAVEL & CONFER,II	DR	75,000.00	
(035094) 01-2600-0-1115-1000-5800-505-0000	ELO-P,PROF/CONSULT SE,II	CR		75,000.00
			75,000.00	75,000.00
JE # BT24-00061 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment SJ - NEWSELA				
(037114) 01-6300-0-1190-1000-5800-530-0000	LOTTERY:INSTRUC,PROF/C	DR	644.00	
(006168) 01-6300-0-1110-1000-5800-530-0000	LOTTERY:INSTRUC,PROF/C	CR		644.00
(037115) 01-6300-0-1190-1000-5800-536-0000	LOTTERY:INSTRUC,PROF/C	DR	1,120.00	
(037125) 01-6300-0-1110-1000-5800-536-0000	LOTTERY:INSTRUC,PROF/C	CR		1,120.00
(037116) 01-6300-0-1190-1000-5800-531-0000	LOTTERY:INSTRUC,PROF/C	DR	5,776.00	
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE	ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BT24-00061	JE Trans Date 07/10/2023	JE Posted 07/10/2023	Comment SJ - NEWSELA
(006169) 01-6300-0-1110-1000-5800-531-0000	LOTTERY:INSTRUC,PROF/C		CR	5,776.00
(037117) 01-6300-0-1190-1000-5800-532-0000	LOTTERY:INSTRUC,PROF/C		DR	7,715.00
(006170) 01-6300-0-1110-1000-5800-532-0000	LOTTERY:INSTRUC,PROF/C		CR	7,715.00
(037118) 01-6300-0-1190-1000-5800-533-0000	LOTTERY:INSTRUC,PROF/C		DR	14,025.00
(006171) 01-6300-0-1110-1000-5800-533-0000	LOTTERY:INSTRUC,PROF/C		CR	14,025.00
(037119) 01-6300-0-1190-1000-5800-534-0000	LOTTERY:INSTRUC,PROF/C		DR	15,443.00
(021722) 01-6300-0-1110-1000-5800-534-0000	LOTTERY:INSTRUC,PROF/C		CR	15,443.00
(037120) 01-6300-0-1190-1000-5800-535-0000	LOTTERY:INSTRUC,PROF/C		DR	13,955.00
(006172) 01-6300-0-1110-1000-5800-535-0000	LOTTERY:INSTRUC,PROF/C		CR	13,955.00
			58,678.00	58,678.00
JE # BT24-00062 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment JD - VERIZON TRACKING				
(001582) 01-0000-0-0000-8300-5800-049-0000	NO REPORTING RE,PROF/C		DR	16,367.00
(001331) 01-0000-0-0000-8110-5800-049-0000	NO REPORTING RE,PROF/C		CR	16,367.00
			16,367.00	16,367.00
JE # BT24-00064 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment JD - KONE				
(007540) 01-8150-0-0000-8110-5800-049-0000	ONGOING & MAJOR,PROF/C		DR	24,713.00
(025979) 01-8150-0-0000-8110-5800-033-0000	ONGOING & MAJOR,PROF/C		CR	3,964.00
(025980) 01-8150-0-0000-8110-5800-034-0000	ONGOING & MAJOR,PROF/C		CR	7,366.00
(025981) 01-8150-0-0000-8110-5800-035-0000	ONGOING & MAJOR,PROF/C		CR	1,566.00
(026054) 01-8150-0-0000-8110-5800-027-0000	ONGOING & MAJOR,PROF/C		CR	1,566.00
(026055) 01-8150-0-0000-8110-5800-038-0000	ONGOING & MAJOR,PROF/C		CR	3,861.00
(026058) 01-8150-0-0000-8110-5800-021-0000	ONGOING & MAJOR,PROF/C		CR	962.00
(026059) 01-8150-0-0000-8110-5800-023-0000	ONGOING & MAJOR,PROF/C		CR	2,170.00
(027480) 01-8150-0-0000-8110-5800-032-0000	ONGOING & MAJOR,PROF/C		CR	3,258.00
			24,713.00	24,713.00
JE # BT24-00065 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment JD - ANIMAL CONTROL				
(007540) 01-8150-0-0000-8110-5800-049-0000	ONGOING & MAJOR,PROF/C		DR	29,580.00
(025979) 01-8150-0-0000-8110-5800-033-0000	ONGOING & MAJOR,PROF/C		CR	4,440.00
(025980) 01-8150-0-0000-8110-5800-034-0000	ONGOING & MAJOR,PROF/C		CR	3,600.00
(025981) 01-8150-0-0000-8110-5800-035-0000	ONGOING & MAJOR,PROF/C		CR	4,800.00
(026054) 01-8150-0-0000-8110-5800-027-0000	ONGOING & MAJOR,PROF/C		CR	3,000.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BT24-00065	JE Trans Date 07/11/2023	JE Posted 07/11/2023	Comment JD - ANIMAL CONTROL
(026055)	01- 8150- 0- 0000- 8110- 5800- 038- 0000	ONGOING & MAJOR,PROF/C	CR	2,580.00
(026056)	01- 8150- 0- 0000- 8110- 5800- 031- 0000	ONGOING & MAJOR,PROF/C	CR	2,580.00
(026057)	01- 8150- 0- 0000- 8110- 5800- 024- 0000	ONGOING & MAJOR,PROF/C	CR	2,580.00
(026058)	01- 8150- 0- 0000- 8110- 5800- 021- 0000	ONGOING & MAJOR,PROF/C	CR	3,000.00
(026059)	01- 8150- 0- 0000- 8110- 5800- 023- 0000	ONGOING & MAJOR,PROF/C	CR	3,000.00
			29,580.00	29,580.00
JE # BT24-00066 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment JD - SC FIRE EQUIP				
(007540)	01- 8150- 0- 0000- 8110- 5800- 049- 0000	ONGOING & MAJOR,PROF/C	DR	11,950.00
(025979)	01- 8150- 0- 0000- 8110- 5800- 033- 0000	ONGOING & MAJOR,PROF/C	CR	1,500.00
(025980)	01- 8150- 0- 0000- 8110- 5800- 034- 0000	ONGOING & MAJOR,PROF/C	CR	1,600.00
(025981)	01- 8150- 0- 0000- 8110- 5800- 035- 0000	ONGOING & MAJOR,PROF/C	CR	2,000.00
(026056)	01- 8150- 0- 0000- 8110- 5800- 031- 0000	ONGOING & MAJOR,PROF/C	CR	950.00
(026058)	01- 8150- 0- 0000- 8110- 5800- 021- 0000	ONGOING & MAJOR,PROF/C	CR	750.00
(026054)	01- 8150- 0- 0000- 8110- 5800- 027- 0000	ONGOING & MAJOR,PROF/C	CR	700.00
(026057)	01- 8150- 0- 0000- 8110- 5800- 024- 0000	ONGOING & MAJOR,PROF/C	CR	1,000.00
(027480)	01- 8150- 0- 0000- 8110- 5800- 032- 0000	ONGOING & MAJOR,PROF/C	CR	1,150.00
(026059)	01- 8150- 0- 0000- 8110- 5800- 023- 0000	ONGOING & MAJOR,PROF/C	CR	750.00
(026055)	01- 8150- 0- 0000- 8110- 5800- 038- 0000	ONGOING & MAJOR,PROF/C	CR	900.00
(028395)	01- 8150- 0- 0000- 8110- 5800- 040- 0000	ONGOING & MAJOR,PROF/C	CR	350.00
(032408)	01- 8150- 0- 0000- 8110- 5800- 899- 0000	ONGOING & MAJOR,PROF/C	CR	300.00
			11,950.00	11,950.00
JE # BT24-00067 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment PS - POCKET CHARTS				
(001934)	01- 0000- 0- 1110- 1000- 4300- 033- 0000	NO REPORTING RE,MATERI	DR	704.00
(000567)	01- 0000- 0- 0000- 2700- 4300- 033- 0000	NO REPORTING RE,MATERI	CR	704.00
			704.00	704.00
JE # BT24-00068 JE Trans Date 07/11/2023 JE Posted 07/11/2023 Comment SJ - REPLACEMENT MACBOOK/CTE				
(024152)	01- 6387- 0- 6000- 1000- 4300- 530- 0000	CAREER TECHNICA,MATER	DR	3,396.00
(024153)	01- 6387- 0- 6000- 1000- 4400- 530- 0000	CAREER TECHNICA,NON-C/	CR	3,396.00
			3,396.00	3,396.00

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ESCAPE ONLINE

Page 59 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
JE # BT24-00069 JE Trans Date 07/12/2023 JE Posted 07/12/2023 Comment ST-Adm Coaching by Site				
(037141) 01-4035-0-0000-2700-5800-938-0000	ESEA:TEACHER QU,PROF/C	CR		2,625.00
(037139) 01-4035-0-0000-2700-5800-924-0000	ESEA:TEACHER QU,PROF/C	CR		2,625.00
(037139) 01-4035-0-0000-2700-5800-924-0000	ESEA:TEACHER QU,PROF/C	CR		2,625.00
(037142) 01-4035-0-0000-2700-5800-931-0000	ESEA:TEACHER QU,PROF/C	CR		2,625.00
(005533) 01-4035-0-0000-2700-5800-930-0000	ESEA:TEACHER QU,PROF/C	DR	5,250.00	
(005532) 01-4035-0-0000-2700-5800-920-0000	ESEA:TEACHER QU,PROF/C	DR	3,250.00	
(005529) 01-4035-0-0000-2700-5200-920-0000	ESEA:TEACHER QU,TRAVEL	DR	2,000.00	
			10,500.00	10,500.00
JE # BT24-00070 JE Trans Date 07/12/2023 JE Posted 07/12/2023 Comment ST-Adm Coaching by Site				
(037139) 01-4035-0-0000-2700-5800-924-0000	ESEA:TEACHER QU,PROF/C	DR	2,625.00	
(037140) 01-4035-0-0000-2700-5800-927-0000	ESEA:TEACHER QU,PROF/C	CR		2,625.00
			2,625.00	2,625.00
JE # BT24-00071 JE Trans Date 07/12/2023 JE Posted 07/12/2023 Comment JD - SQHS - REPAIR AHU SERVING THE GYM				
(007539) 01-8150-0-0000-8110-5600-049-0000	ONGOING & MAJOR,RENTAI	DR	20,000.00	
(026061) 01-8150-0-0000-8110-5600-035-0000	ONGOING & MAJOR,RENTAI	CR		20,000.00
			20,000.00	20,000.00
JE # BT24-00072 JE Trans Date 07/13/2023 JE Posted 07/13/2023 Comment SJ - print materials for biology/chemistry				
(006164) 01-6300-0-1110-1000-4300-535-0000	LOTTERY:INSTRUC,MATERI	DR	616.00	
(030189) 01-6300-0-1150-1000-4300-535-0000	LOTTERY:INSTRUC,MATERI	CR		616.00
			616.00	616.00
JE # BT24-00073 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment AR - SPED TK Chairs				
(031371) 01-6053-0-1110-1000-4399-520-0000	UNIV PRE-K PLAN,HOLDING	DR	231.00	
(037086) 01-6053-0-5760-1110-4300-221-0000	UNIV PRE-K PLAN,MATERIA	CR		231.00
			231.00	231.00
JE # BT24-00074 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment EG - STAPLES PO				
(000564) 01-0000-0-0000-2700-4300-027-0000	NO REPORTING RE,MATERI	CR		500.00
(001930) 01-0000-0-1110-1000-4300-027-0000	NO REPORTING RE,MATERI	DR	500.00	

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 60 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			500.00	500.00
JE # BT24-00076 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment AR - SPED TK Chairs				
(031371)	01-6053-0-1110-1000-4399-520-0000	UNIV PRE-K PLAN,HOLDING	DR	591.00
(037086)	01-6053-0-5760-1110-4300-221-0000	UNIV PRE-K PLAN,MATERIA	CR	591.00
			591.00	591.00
JE # BT24-00078 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - CARBONIC SERVICE				
(007924)	01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	30,000.00
(016409)	01-9010-0-0000-8110-4300-034- FACU	OTHER RESTRICTE,MATERI	CR	10,000.00
(017866)	01-9010-0-0000-8110-4300-033- FACU	OTHER RESTRICTE,MATERI	CR	10,000.00
(011874)	01-9010-0-0000-8110-4300-035- FACU	OTHER RESTRICTE,MATERI	CR	10,000.00
			30,000.00	30,000.00
JE # BT24-00079 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment JD - SCP DISTRIBUTORS				
(007924)	01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	DR	90,000.00
(011874)	01-9010-0-0000-8110-4300-035- FACU	OTHER RESTRICTE,MATERI	CR	30,000.00
(016409)	01-9010-0-0000-8110-4300-034- FACU	OTHER RESTRICTE,MATERI	CR	30,000.00
(017866)	01-9010-0-0000-8110-4300-033- FACU	OTHER RESTRICTE,MATERI	CR	30,000.00
			90,000.00	90,000.00
JE # BT24-00080 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment BL - Teacher manual				
(034356)	01-0700-0-1110-1000-4200-027- 0000	LCFF SUPP FUNDI,BOOKS &	CR	209.00
(003642)	01-0700-0-1110-1000-4300-027- 0000	LCFF SUPP FUNDI,MATERIA	DR	209.00
			209.00	209.00
JE # BT24-00086 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment FL - ASSET/TK CLASS				
(031367)	01-6053-0-1110-1000-4300-521- 0000	UNIV PRE-K PLAN,MATERIA	DR	1,745.00
(037216)	01-6053-0-1110-1000-4400-521- 0000	UNIV PRE-K PLAN,NON-CAP	CR	1,745.00
			1,745.00	1,745.00
JE # BT24-00087 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JR - CONFERENCE				
(006304)	01-6500-0-5001-2110-5200-200- 0000	SE:STATE LOCAL,TRAVEL &	DR	1,735.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BT24-00087	JE Trans Date 07/18/2023	JE Posted 07/18/2023	Comment JR - CONFERENCE
(033003) 01-6500-0-5760-1190-5200-200-0000	SE:STATE LOCAL,TRAVEL &		CR	1,735.00
			1,735.00	1,735.00
JE # BT24-00088 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JD - OPEN PO FOR CO2 AT SCCS SWIMMING POOLS				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI		DR	9,000.00
(017866) 01-9010-0-0000-8110-4300-033- FACU	OTHER RESTRICTE,MATERI		CR	3,000.00
(016409) 01-9010-0-0000-8110-4300-034- FACU	OTHER RESTRICTE,MATERI		CR	3,000.00
(011874) 01-9010-0-0000-8110-4300-035- FACU	OTHER RESTRICTE,MATERI		CR	3,000.00
			9,000.00	9,000.00
JE # BT24-00089 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JD - OPEN PO FOR TURF REPAIRS				
(007931) 01-9010-0-0000-8110-5600-049- FACU	OTHER RESTRICTE,RENTAL		DR	5,000.00
(018970) 01-9010-0-0000-8110-5600-033- FACU	OTHER RESTRICTE,RENTAL		CR	1,500.00
(018759) 01-9010-0-0000-8110-5600-034- FACU	OTHER RESTRICTE,RENTAL		CR	2,000.00
(011943) 01-9010-0-0000-8110-5600-035- FACU	OTHER RESTRICTE,RENTAL		CR	1,500.00
			5,000.00	5,000.00
JE # BT24-00090 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment GM - TRANSFER TO 4300				
(002763) 01-0000-0-3100-1000-4200-025-0000	NO REPORTING RE,BOOKS		DR	4,210.00
(002764) 01-0000-0-3100-1000-4300-025-0000	NO REPORTING RE,MATERI		CR	4,210.00
			4,210.00	4,210.00
JE # BT24-00091 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment WM - GAMUT MEMBERSHIP				
(001066) 01-0000-0-0000-7110-5800-053-0000	NO REPORTING RE,PROF/C		DR	3,839.00
(001064) 01-0000-0-0000-7110-5300-053-0000	NO REPORTING RE,DUES &		CR	3,839.00
			3,839.00	3,839.00
JE # BT24-00093 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment ML - PBIS SWIS				
(000996) 01-0000-0-0000-3140-5800-600-0000	NO REPORTING RE,PROF/C		DR	1,400.00
(036260) 01-0000-0-0000-3140-5800-620-0000	NO REPORTING RE,PROF/C		CR	1,400.00
			1,400.00	1,400.00

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ESCAPE ONLINE

Page 62 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
JE # BT24-00094 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JD - PERENNIAL CONSTRUCTION				
(007540) 01- 8150- 0- 0000- 8110- 5800- 049- 0000	ONGOING & MAJOR,PROF/C	DR	2,500.00	
(025981) 01- 8150- 0- 0000- 8110- 5800- 035- 0000	ONGOING & MAJOR,PROF/C	CR		2,500.00
			2,500.00	2,500.00
JE # BT24-00095 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JB - SCIENCE BOOKS				
(006164) 01- 6300- 0- 1110- 1000- 4300- 535- 0000	LOTTERY:INSTRUC,MATERI	DR	12,100.00	
(027721) 01- 6300- 0- 1150- 1000- 4200- 535- 0000	LOTTERY:INSTRUC,BOOKS	CR		12,100.00
			12,100.00	12,100.00
JE # BT24-00096 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JB - CERAMIC SUPPLIES				
(020421) 01- 0809- 0- 1270- 4100- 4300- 835- 0809	Measure T,MATERIALS & SU	DR	2,500.00	
(037220) 01- 0809- 0- 1120- 4100- 4300- 835- 0809	Measure T,MATERIALS & SU	CR		2,500.00
			2,500.00	2,500.00
JE # BT24-00097 JE Trans Date 07/20/2023 JE Posted 07/20/2023 Comment FL - ASSET TK CLASSROOM				
(031367) 01- 6053- 0- 1110- 1000- 4300- 521- 0000	UNIV PRE-K PLAN,MATERIA	DR	1,000.00	
(037216) 01- 6053- 0- 1110- 1000- 4400- 521- 0000	UNIV PRE-K PLAN,NON-CAP	CR		1,000.00
			1,000.00	1,000.00
JE # BT24-00099 JE Trans Date 07/21/2023 JE Posted 07/21/2023 Comment FL - FURNITURE TK				
(031367) 01- 6053- 0- 1110- 1000- 4300- 521- 0000	UNIV PRE-K PLAN,MATERIA	DR	1,810.00	
(037216) 01- 6053- 0- 1110- 1000- 4400- 521- 0000	UNIV PRE-K PLAN,NON-CAP	CR		1,810.00
			1,810.00	1,810.00
JE # BT24-00100 JE Trans Date 07/21/2023 JE Posted 07/21/2023 Comment SJ - MATERIALS CTE				
(024152) 01- 6387- 0- 6000- 1000- 4300- 530- 0000	CAREER TECHNICA,MATER	DR	382.00	
(025365) 01- 6387- 0- 6000- 1000- 4300- 535- 0000	CAREER TECHNICA,MATER	CR		382.00
			382.00	382.00
JE # BT24-00101 JE Trans Date 07/21/2023 JE Posted 07/21/2023 Comment SJ - CUSTODIAL SUMMER SCHOOL				
(035093) 01- 2600- 0- 1115- 1000- 4300- 505- 0000	ELO-P,MATERIALS & SUP,IN	DR	291.00	
(037031) 01- 2600- 0- 1115- 8200- 4300- 505- 0000	ELO-P,MATERIALS & SUP,OI	CR		291.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			291.00	291.00
JE # BT24-00102 JE Trans Date 07/24/2023 JE Posted 07/24/2023 Comment GM - Supplemental books				
(006197) 01-6300-0-3100-1000-4300-525-0000	LOTTERY:INSTRUC,MATERI	DR	320.00	
(006196) 01-6300-0-3100-1000-4200-525-0000	LOTTERY:INSTRUC,BOOKS	CR		320.00
			320.00	320.00
JE # BT24-00103 JE Trans Date 07/24/2023 JE Posted 07/24/2023 Comment AR - CIA MATH PD				
(037235) 01-3213-0-1160-1000-4200-532-0000	ESSER III ARP,BOOKS & OTI	CR		830.00
(025935) 01-3213-0-1110-1000-4399-830-0000	ESSER III ARP,HOLDING AC	DR	830.00	
			830.00	830.00
JE # BT24-00104 JE Trans Date 07/24/2023 JE Posted 07/24/2023 Comment EG - SUPPLIES FOR TK				
(031370) 01-6053-0-1110-1000-4300-527-0000	UNIV PRE-K PLAN,MATERIA	DR	621.00	
(034324) 01-6053-0-1110-1000-4400-527-0000	UNIV PRE-K PLAN,NON-CAP	CR		621.00
			621.00	621.00
JE # BT24-00105 JE Trans Date 07/24/2023 JE Posted 07/24/2023 Comment LF - ADMIN BUS CARDS				
(001983) 01-0000-0-1110-1000-5800-024-0000	NO REPORTING RE,PROF/C LF - 01000001110100058000240000	DR	44.00	
(037113) 01-0000-0-0000-2700-5800-024-0000	NO REPORTING RE,PROF/C LF - 01000001110100058000240000	CR		44.00
			44.00	44.00
JE # BT24-00106 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment GM - SUPPLEMENTAL BOOKS				
(006202) 01-6300-0-3200-1000-4300-536-0000	LOTTERY:INSTRUC,MATERI	DR	500.00	
(006201) 01-6300-0-3200-1000-4200-536-0000	LOTTERY:INSTRUC,BOOKS	CR		500.00
			500.00	500.00
JE # BT24-00107 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment JB - VACUUM				
(001936) 01-0000-0-1110-1000-4300-035-0000	NO REPORTING RE,MATERI	DR	400.00	
(001447) 01-0000-0-0000-8200-4300-035-0000	NO REPORTING RE,MATERI	CR		400.00
			400.00	400.00

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ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
JE # BT24-00108 JE Trans Date 07/26/2023 JE Posted 07/26/2023 Comment LO - ART SUPPLIES				
(001931) 01-0000-0-1110-1000-4300-031-0000	NO REPORTING RE,MATERI		DR 1,000.00	
(032281) 01-0000-0-1120-1000-4300-031-0000	NO REPORTING RE,MATERI		CR	1,000.00
			1,000.00	1,000.00
JE # BT24-00109 JE Trans Date 07/27/2023 JE Posted 07/27/2023 Comment ST-Food for workshops				
(034323) 01-0000-0-0000-7600-4395-058-0000	NO REPORTING RE,FOOD F		CR	500.00
(025226) 01-0000-0-0000-7600-4300-058-0000	NO REPORTING RE,MATERI		DR 500.00	
			500.00	500.00
JE # BT24-00110 JE Trans Date 07/27/2023 JE Posted 07/27/2023 Comment JD - WAXIE				
(007924) 01-9010-0-0000-8110-4300-049-FACU	OTHER RESTRICTE,MATERI		DR 15,000.00	
(037245) 01-9010-0-0000-8110-4300-032-FACU	OTHER RESTRICTE,MATERI		CR	7,500.00
(034822) 01-9010-0-0000-8110-4300-031-FACU	OTHER RESTRICTE,MATERI		CR	7,500.00
			15,000.00	15,000.00
JE # BT24-00111 JE Trans Date 07/27/2023 JE Posted 07/27/2023 Comment PS - CLASS SUPPLIES				
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIA		DR 451.00	
(032751) 01-0700-0-1200-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIA		CR	451.00
			451.00	451.00
JE # BT24-00112 JE Trans Date 07/27/2023 JE Posted 07/27/2023 Comment PS - OFFICE SUPPLIES				
(000567) 01-0000-0-0000-2700-4300-033-0000	NO REPORTING RE,MATERI		CR	1,000.00
(001934) 01-0000-0-1110-1000-4300-033-0000	NO REPORTING RE,MATERI		DR 1,000.00	
			1,000.00	1,000.00
JE # BT24-00113 JE Trans Date 07/27/2023 JE Posted 07/27/2023 Comment PS - SC FIRE EQUIP				
(003977) 01-0723-0-0000-3600-5800-048-0000	TRANSPORT:HOME,PROF/C		CR	200.00
(003975) 01-0723-0-0000-3600-5600-048-0000	TRANSPORT:HOME,RENTAL		DR 200.00	
			200.00	200.00
JE # BT24-00114 JE Trans Date 07/27/2023 JE Posted 07/27/2023 Comment BL - TK CLASSROOM SUPPLIES				
(031370) 01-6053-0-1110-1000-4300-527-0000	UNIV PRE-K PLAN,MATERIA		DR 1,365.00	

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
(continued)	JE # BT24-00114	JE Trans Date 07/27/2023	JE Posted 07/27/2023	Comment BL - TK CLASSROOM SUPPLIES
(034324) 01-6053-0-1110-1000-4400-527-0000	UNIV PRE-K PLAN,NON-CAP		CR	1,365.00
			1,365.00	1,365.00
JE # BT24-00115 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment SJ - OFFICE SUPPLIES				
(016527) 01-0000-0-1110-1000-4300-520-0000	NO REPORTING RE,MATERI		DR	500.00
(015003) 01-0000-0-0000-2130-4300-520-0000	NO REPORTING RE,MATERI		CR	500.00
			500.00	500.00
JE # BT24-00117 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment LO - ART SUPPLIES				
(036140) 01-0000-0-1110-1000-4300-531-0750	NO REPORTING RE,MATERI		DR	3,000.00
(037249) 01-0000-0-1120-1000-4300-531-0750	NO REPORTING RE,MATERI		CR	3,000.00
			3,000.00	3,000.00
JE # BT24-00118 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment JD - NORTH GLASS HHS				
(007540) 01-8150-0-0000-8110-5800-049-0000	ONGOING & MAJOR,PROF/C		DR	1,383.00
(025979) 01-8150-0-0000-8110-5800-033-0000	ONGOING & MAJOR,PROF/C		CR	1,383.00
			1,383.00	1,383.00
JE # BT24-00119 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment FL - IPAD FOR RTI				
(003638) 01-0700-0-1110-1000-4300-021-0000	LCFF SUPP FUNDI,MATERIA		DR	1,300.00
(003657) 01-0700-0-1110-1000-4400-021-0000	LCFF SUPP FUNDI,NON-CAF		CR	1,300.00
			1,300.00	1,300.00
JE # BT24-00120 JE Trans Date 07/31/2023 JE Posted 07/31/2023 Comment JR - Reimbursement				
(006303) 01-6500-0-5001-2110-4400-200-0000	SE:STATE LOCAL,NON-CAPI		DR	137.00
(006301) 01-6500-0-5001-2110-4200-200-0000	SE:STATE LOCAL,BOOKS &		CR	31.00
(006302) 01-6500-0-5001-2110-4300-200-0000	SE:STATE LOCAL,MATERIAL		CR	106.00
			137.00	137.00
JE # BT24-00121 JE Trans Date 07/31/2023 JE Posted 07/31/2023 Comment JR - Reimbursement				
(006303) 01-6500-0-5001-2110-4400-200-0000	SE:STATE LOCAL,NON-CAPI		DR	100.00
(006302) 01-6500-0-5001-2110-4300-200-0000	SE:STATE LOCAL,MATERIAL		CR	100.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 01 (continued)				
			100.00	100.00
JE # BT24-00122 JE Trans Date 07/31/2023 JE Posted 07/31/2023 Comment LO - CFP- Follett 22-23 Invoice				
(001931) 01-0000-0-1110-1000-4300-031-0000	NO REPORTING RE,MATERI	DR	2,533.00	
(001921) 01-0000-0-1110-1000-4200-031-0000	NO REPORTING RE,BOOKS	CR		2,533.00
			2,533.00	2,533.00
Fund 01 Net <Decrease> in Estimated Fund Balance				178,810.00-
Fund 13				
JE # BR24-00008 JE Trans Date 07/01/2023 JE Posted 06/28/2023 Comment JL-Increase for Health Permits				
(009497) 13-5310-0-0000-3700-5800-046-0000	CHLD NUTR:SCHOO,PROF/C	CR		13,000.00
Net increase to Appropriations			.00	13,000.00
JE # BR24-00057 JE Trans Date 07/12/2023 JE Posted 07/12/2023 Comment JL-Advance C/O Res 7816				
(035835) 13-7816-0-0000-0000-8590-046-0000	CDFA GRANT,ALL OTHER S	DR		133,682.00
(035833) 13-7816-0-0000-3700-4300-046-0000	CDFA GRANT,MATERIALS &	CR		35,000.00
(035831) 13-7816-0-0000-3700-4700-046-0000	CDFA GRANT,FOOD PURCH	CR		93,500.00
(035834) 13-7816-0-0000-3700-6400-046-0000	CDFA GRANT,EQUIPMENT,F	CR		5,182.00
Net increase to Appropriations			.00	267,364.00
JE # BR24-00082 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JL-Advance Res 5466 for Fund 13				
(033969) 13-5466-0-0000-3700-4700-046-0000	Supply Chain CN,FOOD PURC	CR		152,000.00
(033537) 13-5466-0-0000-0000-8220-046-0000	Supply Chain CN,CHILD NUT	DR		152,000.00
Net increase to Appropriations			.00	304,000.00
JE # BR24-00083 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JL-Advance C/O Res 7032 KIT Funds to 23/24				
(037214) 13-7032-0-0000-3700-4400-046-0000	KCHN INF&TRNING,NON-CA	CR		7,748.00
(035476) 13-7032-0-0000-0000-8520-046-0000	KCHN INF&TRNING,CHILD N	DR		7,748.00
Net increase to Appropriations			.00	15,496.00
JE # BT24-00085 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment DB - COVER EXPENSES				
(035833) 13-7816-0-0000-3700-4300-046-0000	CDFA GRANT,MATERIALS &	DR	6,106.00	
(036895) 13-7816-0-0000-3700-4400-046-0000	CDFA GRANT,NON-CAPITAL	CR		6,106.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE	ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 13 (continued)				
			6,106.00	6,106.00
JE # BT24-00092 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment DB - TRANSFER TO 4300				
(037214)	13- 7032- 0- 0000- 3700- 4400- 046- 0000	KCHN INF&TRNING,NON-CA	DR	3,097.00
(037219)	13- 7032- 0- 0000- 3700- 4300- 046- 0000	KCHN INF&TRNING,MATERI	CR	3,097.00
			3,097.00	3,097.00
Fund 13 Net <Decrease> in Estimated Fund Balance				13,000.00-
Fund 21				
JE # BR24-00001 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00179				
(010424)	21- 9734- 0- 0000- 8500- 6200- 000- 0000	BOND A ELEM,BUILDINGS &	DR	23,161.00
(036934)	21- 9734- 0- 0000- 8500- 4400- 023- B011	Bond A Elem,NON-CAPITALIZ	CR	23,161.00
			23,161.00	23,161.00
JE # BR24-00002 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00233				
(010424)	21- 9734- 0- 0000- 8500- 6200- 000- 0000	BOND A ELEM,BUILDINGS &	DR	9,463.00
(020523)	21- 9734- 0- 0000- 8500- 4400- 023- B010	BOND A ELEM,NON-CAPITAI	CR	9,463.00
			9,463.00	9,463.00
JE # BR24-00003 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00235				
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII	DR	72,520.00
(022914)	21- 9733- 0- 0000- 8500- 6411- 032- B155	BOND A SECONDAR,Tech Ec	CR	75,520.00
			72,520.00	75,520.00
			Net increase to Appropriations	75,520.00
JE # BR24-00012 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment TH - BOND 23/24 R24-				
(010424)	21- 9734- 0- 0000- 8500- 6200- 000- 0000	BOND A ELEM,BUILDINGS & TH - BOND 23/24 R24-00283	DR	9,000.00
(034134)	21- 9734- 0- 0000- 8500- 6290- 024- B129	Bond A Elem,INSCPECTION,I TH - BOND 23/24 R24-00283	CR	9,000.00
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00284	DR	227,938.00
(023997)	21- 9733- 0- 0000- 8500- 6202- 034- B165	BOND A SECONDAR,MODEF TH - BOND 23/24 R24-00284	CR	227,938.00
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00285	DR	54,860.00
(034289)	21- 9733- 0- 0000- 8500- 6211- 032- B162	Bond A Secondar,PRIMARY C TH - BOND 23/24 R24-00285	CR	54,860.00
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00291	DR	55,961.00
(012621)	21- 9733- 0- 0000- 8500- 6202- 032- B119	BOND A SECONDAR,MODEF TH - BOND 23/24 R24-00291	CR	55,961.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Page 68 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
(continued)	JE # BR24-00012	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment TH - BOND 23/24 R24-
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00293	DR	5,395.00
(010060) 21-9733-0-0000-8500-6210-034-B111	BOND A SECONDAR,ARCHI TH	BOND 23/24 R24-00293	CR	5,395.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00294	DR	25,464.00
(014917) 21-9733-0-0000-8500-6211-034-B111	BOND A SECONDAR,PRIMA TH	BOND 23/24 R24-00294	CR	25,464.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00295	DR	71,123.00
(036974) 21-9733-0-0000-8500-4400-035-B030	Bond A Secondar,NON-CAPIT TH	BOND 23/24 R24-00295	CR	71,123.00
				449,741.00
				449,741.00

	JE # BR24-00014	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment TH - BOND 23/24 R24-00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND 23/24 R24-00372	DR	6,000.00
(023368) 21-9734-0-0000-8500-6290-027-B172	BOND A ELEM,INSCPECTIOI TH	BOND 23/24 R24-00372	CR	6,000.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00373	DR	2,000.00
(023366) 21-9733-0-0000-8500-6290-032-B125	BOND A SECONDAR,INSCPE TH	BOND 23/24 R24-00373	CR	2,000.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00374	DR	2,528,594.00
(034288) 21-9733-0-0000-8500-6202-032-B162	Bond A Secondar,MODERNIZ TH	BOND 23/24 R24-00374	CR	2,528,594.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND 23/24 R24-00414	DR	33,462.00
(037091) 21-9734-0-0000-8500-4400-038-B039	Bond A Elem,NON-CAPITALIZ TH	BOND 23/24 R24-00414	CR	33,462.00
				2,570,056.00
				2,570,056.00

	JE # BR24-00062	JE Trans Date 07/14/2023	JE Posted 07/14/2023	Comment TH - BOND - R24-
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND - R24-00553	DR	20,100.00
(014599) 21-9733-0-0000-8500-6272-030-B300	BOND A SECONDAR,CONST TH	BOND - R24-00553	CR	20,100.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND - R24-00553	DR	9,900.00
(014600) 21-9734-0-0000-8500-6272-020-B200	BOND A ELEM,CONSTR MGI TH	BOND - R24-00553	CR	9,900.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND - R24-00555	DR	72,353.00
(037208) 21-9733-0-0000-8500-4300-035-B030	Bond A Secondar,MATERIALS TH	BOND - R24-00555	CR	72,353.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND - R24-00554	DR	4,272.00
(017960) 21-9733-0-0000-8500-4300-031-B419	BOND A SECONDAR,MATER TH	BOND - R24-00554	CR	4,272.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND - R24-00554	DR	8,544.00
(026839) 21-9733-0-0000-8500-4300-034-B101	BOND A SECONDAR,MATER TH	BOND - R24-00554	CR	8,544.00
				115,169.00
				115,169.00

	JE # BR24-00080	JE Trans Date 07/18/2023	JE Posted 07/18/2023	Comment TH - po24-00125
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	120.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 69 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
(continued)	JE # BR24-00080	JE Trans Date 07/18/2023	JE Posted 07/18/2023	Comment TH - po24-00125
(036934) 21-9734-0-0000-8500-4400-023-B011	Bond A Elem, NON-CAPITALIZ		CR	120.00
			120.00	120.00
JE # BR24-00108 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment TH - BOND R24-00398, 396				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR, BUILDII TH - BOND R24-00398		DR	1,900.00
(034288) 21-9733-0-0000-8500-6202-032-B162	Bond A Secondar, MODERNIZ TH - BOND R24-00396		CR	1,900.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR, BUILDII TH - BOND R24-00396		DR	65,059.00
(037246) 21-9733-0-0000-8500-4400-032-B155	Bond A Secondar, NON-CAPIT TH - BOND R24-00396		CR	65,059.00
			66,959.00	66,959.00
JE # BT24-00001 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00095				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM, BUILDINGS &		DR	10,000.00
(010599) 21-9734-0-0000-8500-6250-020-B200	BOND A ELEM, OTHER COST		CR	10,000.00
			10,000.00	10,000.00
JE # BT24-00002 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00095				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR, BUILDII		DR	10,000.00
(010161) 21-9733-0-0000-8500-6250-030-B300	BOND A SECONDAR, OTHER		CR	10,000.00
			10,000.00	10,000.00
JE # BT24-00003 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00096				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR, BUILDII		DR	25,538.00
(029753) 21-9733-0-0000-8500-6500-030-b503	BOND A SECONDAR, EQUIP		CR	25,538.00
			25,538.00	25,538.00
JE # BT24-00004 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00180				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR, BUILDII		DR	77,181.00
(023123) 21-9733-0-0000-8500-6202-033-B406	BOND A SECONDAR, MODEF		CR	77,181.00
			77,181.00	77,181.00
JE # BT24-00005 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00181				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR, BUILDII		DR	20,000.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
(continued)	JE # BT24-00005	JE Trans Date 07/01/2023	JE Posted 06/22/2023	Comment TH - R24-00181
(031126) 21-9733-0-0000-8500-6290-035- B030	Bond A Secondar,INSCPECTI		CR	20,000.00
				20,000.00
				20,000.00
JE # BT24-00006 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00232				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	69,829.00
(025951) 21-9733-0-0000-8500-6400-032- B119	BOND A SECONDAR,EQUIPI		CR	69,829.00
				69,829.00
				69,829.00
JE # BT24-00007 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00236				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	59,200.00
(022872) 21-9734-0-0000-8500-6411-038- B039	BOND A ELEM,Tech Equip,FF		CR	59,200.00
				59,200.00
				59,200.00
JE # BT24-00008 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00237				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	26,285.00
(032235) 21-9734-0-0000-8500-6202-023- B035	Bond A Elem,MODERNIZATIC		CR	26,285.00
				26,285.00
				26,285.00
JE # BT24-00009 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00238				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	26,285.00
(035727) 21-9734-0-0000-8500-6202-038- B039	Bond A Elem,MODERNIZATIC		CR	26,285.00
				26,285.00
				26,285.00
JE # BT24-00010 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00239				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	25,745.00
(034720) 21-9733-0-0000-8500-6400-035- B030	Bond A Secondar,EQUIPMEN		CR	25,745.00
				25,745.00
				25,745.00
JE # BT24-00011 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00240				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	30,251.00
(014564) 21-9733-0-0000-8500-6280-034- B102	BOND A SECONDAR,CONST		CR	30,251.00
				30,251.00
				30,251.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 71 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
			30,251.00	30,251.00
JE # BT24-00012 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00241				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII	DR	12,620.00	
(023667) 21-9733-0-0000-8500-6280-034-B165	BOND A SECONDAR,CONST	CR		12,620.00
			12,620.00	12,620.00
JE # BT24-00013 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00243, 244				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII	DR	35,678.00	
(010161) 21-9733-0-0000-8500-6250-030-B300	BOND A SECONDAR,OTHER	CR		35,678.00
			35,678.00	35,678.00
JE # BT24-00014 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00243,244				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &	DR	17,573.00	
(010599) 21-9734-0-0000-8500-6250-020-B200	BOND A ELEM,OTHER COST	CR		17,573.00
			17,573.00	17,573.00
JE # BT24-00015 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00245				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII	DR	2,147,020.00	
(023364) 21-9733-0-0000-8500-6201-034-B110	BOND A SECONDAR,NEW C	CR		2,147,020.00
			2,147,020.00	2,147,020.00
JE # BT24-00016 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00273				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII	DR	14,489.00	
(010161) 21-9733-0-0000-8500-6250-030-B300	BOND A SECONDAR,OTHER	CR		14,489.00
			14,489.00	14,489.00
JE # BT24-00017 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00273				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &	DR	5,462.00	
(010599) 21-9734-0-0000-8500-6250-020-B200	BOND A ELEM,OTHER COST	CR		5,462.00
			5,462.00	5,462.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 72 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
JE # BT24-00018 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00274				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR 6,958.00	
(020521) 21-9733-0-0000-8500-6202-032-B124	BOND A SECONDAR,MODEF		CR	6,958.00
			6,958.00	6,958.00
JE # BT24-00019 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00278				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR 83,564.00	
(030132) 21-9733-0-0000-8500-6202-035-B030	BOND A SECONDAR,MODEF		CR	83,564.00
			83,564.00	83,564.00
JE # BT24-00020 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00279				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR 18,820.00	
(014572) 21-9733-0-0000-8500-6202-031-B417	BOND A SECONDAR,MODEF		CR	18,820.00
			18,820.00	18,820.00
JE # BT24-00021 JE Trans Date 07/01/2023 JE Posted 06/22/2023 Comment TH - R24-00235				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR 72,520.00	
(022914) 21-9733-0-0000-8500-6411-032-B155	BOND A SECONDAR,Tech Ec		CR	72,520.00
			72,520.00	72,520.00
JE # BT24-00025 JE Trans Date 07/01/2023 JE Posted 06/29/2023 Comment TH - BOND 23/24 R24-				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00296		DR 8,889.00	
(016264) 21-9733-0-0000-8500-6411-035-B050	BOND A SECONDAR,Tech Ec TH - BOND 23/24 R24-00296		CR	8,889.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00297		DR 12,050.00	
(025182) 21-9733-0-0000-8500-6280-035-B030	BOND A SECONDAR,CONST TH - BOND 23/24 R24-00297		CR	12,050.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00300		DR 71,982.00	
(011548) 21-9733-0-0000-8500-6202-034-B101	BOND A SECONDAR,MODEF TH - BOND 23/24 R24-00300		CR	71,982.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00301		DR 19,381.00	
(010161) 21-9733-0-0000-8500-6250-030-B300	BOND A SECONDAR,OTHER TH - BOND 23/24 R24-00301		CR	19,381.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH - BOND 23/24 R24-00301		DR 9,546.00	
(010599) 21-9734-0-0000-8500-6250-020-B200	BOND A ELEM,OTHER COST TH - BOND 23/24 R24-00301		CR	9,546.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00302		DR 165,000.00	
(029222) 21-9733-0-0000-8500-6202-033-B405	BOND A SECONDAR,MODEF TH - BOND 23/24 R24-00302		CR	165,000.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - BOND 23/24 R24-00329		DR 129,500.00	

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 73 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
(continued)	JE # BT24-00025	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment TH - BOND 23/24 R24-
(023123) 21-9733-0-0000-8500-6202-033-B406	BOND A SECONDAR,MODEF TH	BOND 23/24 R24-00329	CR	129,500.00
			416,348.00	416,348.00
JE # BT24-00027				
JE Trans Date 07/01/2023				
JE Posted 06/29/2023				
Comment TH - BOND 23/24 R24-				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND 23/24 R24-00326	DR	1,933,399.00
(025789) 21-9734-0-0000-8500-6201-024-B129	BOND A ELEM,NEW CONSTI TH	BOND 23/24 R24-00326	CR	1,933,399.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND 23/24 R24-00327	DR	52,984.00
(022871) 21-9734-0-0000-8500-6411-023-B035	BOND A ELEM,Tech Equip,F/ TH	BOND 23/24 R24-00327	CR	52,984.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND 23/24 R24-00328	DR	60,547.00
(018981) 21-9734-0-0000-8500-6202-027-B172	BOND A ELEM,MODERNIZA1 TH	BOND 23/24 R24-00328	CR	60,547.00
			2,046,930.00	2,046,930.00
JE # BT24-00028				
JE Trans Date 07/01/2023				
JE Posted 06/29/2023				
Comment TH - BOND 23/24 R24-				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00345	DR	143,297.00
(011549) 21-9733-0-0000-8500-6202-034-B111	BOND A SECONDAR,MODEF TH	BOND 23/24 R24-00345	CR	143,297.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00346	DR	507,769.00
(032239) 21-9733-0-0000-8500-6202-030-B503	Bond A Secondar,MODERNIZ TH	BOND 23/24 R24-00346	CR	507,769.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00347	DR	4,831,854.00
(016634) 21-9733-0-0000-8500-6202-034-B102	BOND A SECONDAR,MODEF TH	BOND 23/24 R24-00347	CR	4,831,854.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND 23/24 R24-00348	DR	1,659,837.00
(025789) 21-9734-0-0000-8500-6201-024-B129	BOND A ELEM,NEW CONSTI TH	BOND 23/24 R24-00348	CR	1,659,837.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00349	DR	21,927.00
(026115) 21-9733-0-0000-8500-6280-030-B503	BOND A SECONDAR,CONST TH	BOND 23/24 R24-00349	CR	21,927.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00350	DR	5,638.00
(014564) 21-9733-0-0000-8500-6280-034-B102	BOND A SECONDAR,CONST TH	BOND 23/24 R24-00350	CR	5,638.00
			7,170,322.00	7,170,322.00
JE # BT24-00029				
JE Trans Date 07/01/2023				
JE Posted 06/29/2023				
Comment TH - BOND 23/24 R24-				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	BOND 23/24 R24-00351	DR	1,097.00
(023493) 21-9734-0-0000-8500-6280-027-B172	BOND A ELEM,CONSTRUCT TH	BOND 23/24 R24-00351	CR	1,097.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00352	DR	2,851.00
(023491) 21-9733-0-0000-8500-6280-032-B125	BOND A SECONDAR,CONST TH	BOND 23/24 R24-00352	CR	2,851.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	BOND 23/24 R24-00353	DR	4,419.00
(023492) 21-9733-0-0000-8500-6280-034-B166	BOND A SECONDAR,CONST TH	BOND 23/24 R24-00353	CR	4,419.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

ESCAPE ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
(continued)	JE # BT24-00029	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment TH - BOND 23/24 R24-
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00354	DR	8,632.00
(034133) 21-9733-0-0000-8500-6280-034-B111	Bond A Secondar,CONSTRUC TH	- BOND 23/24 R24-00354	CR	8,632.00
				16,999.00
				16,999.00
	JE # BT24-00030	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment TH - BOND 23/24 R24-
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	- BOND 23/24 R24-00358	DR	15,572.00
(032776) 21-9734-0-0000-8500-6280-038-B020	Bond A Elem,CONSTRUCTIO TH	- BOND 23/24 R24-00358	CR	15,572.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	- BOND 23/24 R24-00361	DR	7,815.00
(032035) 21-9734-0-0000-8500-6280-024-B129	Bond A Elem,CONSTRUCTIO TH	- BOND 23/24 R24-00631	CR	7,815.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00362	DR	4,200.00
(031126) 21-9733-0-0000-8500-6290-035-B030	Bond A Secondar,INSCPECTI TH	- BOND 23/24 R24-00362	CR	4,200.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00365	DR	37,899.00
(034284) 21-9733-0-0000-8500-6290-030-B503	Bond A Secondar,INSCPECTI TH	- BOND 23/24 R24-00365	CR	37,899.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00366	DR	64,515.00
(034291) 21-9733-0-0000-8500-6290-032-B162	Bond A Secondar,INSCPECTI TH	- BOND 23/24 R24-00366	CR	64,515.00
				130,001.00
				130,001.00
	JE # BT24-00031	JE Trans Date 07/01/2023	JE Posted 06/29/2023	Comment TH - BOND 23/24 R24-00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00368	DR	140,000.00
(032127) 21-9733-0-0000-8500-6290-034-B102	Bond A Secondar,INSCPECTI TH	- BOND 23/24 R24-00368	CR	140,000.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00369	DR	10,000.00
(014542) 21-9733-0-0000-8500-6290-034-B111	BOND A SECONDAR,INSCPE TH	- BOND 23/24 R24-00369	CR	10,000.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	- BOND 23/24 R24-00370	DR	107,000.00
(034134) 21-9734-0-0000-8500-6290-024-B129	Bond A Elem,INSCPECTION,I TH	- BOND 23/24 R24-00370	CR	107,000.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00371	DR	2,000.00
(023367) 21-9733-0-0000-8500-6290-034-B166	BOND A SECONDAR,INSCPE TH	- BOND 23/24 R24-00371	CR	2,000.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	- BOND 23/24 R24-00372	DR	6,000.00
(023368) 21-9734-0-0000-8500-6290-027-B172	BOND A ELEM,INSCPECTIOI TH	- BOND 23/24 R24-00372	CR	6,000.00
				265,000.00
				265,000.00
	JE # BT24-00035	JE Trans Date 07/01/2023	JE Posted 06/30/2023	Comment TH - R24-00355
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	8,940.00
(025182) 21-9733-0-0000-8500-6280-035-B030	BOND A SECONDAR,CONST		CR	8,940.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 75 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To	
Fund 21 (continued)					
			8,940.00	8,940.00	
JE # BT24-00048	JE Trans Date 07/06/2023	JE Posted 07/06/2023	Comment TH - 23/24 BOND		
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00412	DR	2,999.00		
(034176) 21-9733-0-0000-8500-6210-030- B502	Bond A Secondar,ARCHITEC TH - 23/24 BOND R24-00412	CR		2,999.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00412	DR	283.00		
(034177) 21-9733-0-0000-8500-6251-030- B502	Bond A Secondar,REIMBURS TH - 23/24 BOND R24-00412	CR		283.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00411	DR	38,450.00		
(010030) 21-9733-0-0000-8500-6210-033- B405	BOND A SECONDAR,ARCHI TH - 23/24 BOND R24-00411	CR		38,450.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00411	DR	4,679.00		
(010273) 21-9733-0-0000-8500-6251-033- B405	BOND A SECONDAR,REIMBI TH - 23/24 BOND R24-00411	CR		4,679.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00410	DR	233,283.00		
(009998) 21-9733-0-0000-8500-6210-031- B417	BOND A SECONDAR,ARCHI TH - 23/24 BOND R24-00410	CR		233,283.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00410	DR	6,324.00		
(010259) 21-9733-0-0000-8500-6251-031- B417	BOND A SECONDAR,REIMBI TH - 23/24 BOND R24-00410	CR		6,324.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00404	DR	106,799.00		
(009997) 21-9733-0-0000-8500-6210-031- B416	BOND A SECONDAR,ARCHI TH - 23/24 BOND R24-00404	CR		106,799.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00404	DR	1,231.00		
(016062) 21-9733-0-0000-8500-6251-031- B416	BOND A SECONDAR,REIMBI TH - 23/24 BOND R24-00404	CR		1,231.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00406	DR	10,428.00		
(010030) 21-9733-0-0000-8500-6210-033- B405	BOND A SECONDAR,ARCHI TH - 23/24 BOND R24-00406	CR		10,428.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00406	DR	811.00		
(010273) 21-9733-0-0000-8500-6251-033- B405	BOND A SECONDAR,REIMBI TH - 23/24 BOND R24-00406	CR		811.00	
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH - 23/24 BOND R24-00364	DR	8,165.00		
(034474) 21-9734-0-0000-8500-6290-021- B006	Bond A Elem,INSCPECTION,I TH - 23/24 BOND R24-00364	CR		8,165.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00384	DR	82,951.00		
(010072) 21-9733-0-0000-8500-6210-035- B029	BOND A SECONDAR,ARCHI TH - 23/24 BOND R24-00384	CR		82,951.00	
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH - 23/24 BOND R24-00385	DR	39,100.00		
(010545) 21-9734-0-0000-8500-6210-038- B022	BOND A ELEM,ARCHITECT/E TH - 23/24 BOND R24-00385	CR		39,100.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00391	DR	4,960.00		
(010072) 21-9733-0-0000-8500-6210-035- B029	BOND A SECONDAR,ARCHI TH - 23/24 BOND R24-00391	CR		4,960.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00391	DR	900.00		
(033613) 21-9733-0-0000-8500-6251-035- B029	Bond A Secondar,REIMBURS TH - 23/24 BOND R24-00391	CR		900.00	
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH - 23/24 BOND R24-00447	DR	26,285.00		
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH - 23/24 BOND R24-00447	CR		26,285.00	
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH - 23/24 BOND R24-00452	DR	17,743.00		
(034290) 21-9733-0-0000-8500-6203-032- B162	Bond A Secondar,BUILDING TH - 23/24 BOND R24-00452	CR		17,743.00	
Selection	Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE	ONLINE

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
			585,391.00	585,391.00
JE # BT24-00050 JE Trans Date 07/06/2023 JE Posted 07/06/2023 Comment TH - BOND 23/24				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00383	DR	22,560.00
(010073) 21-9733-0-0000-8500-6210-035-B030	BOND A SECONDAR,ARCHI TH	- BOND 23/24 R24-00383	CR	22,560.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	- BOND 23/24 R24-00386	DR	93,075.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	- BOND 23/24 R24-00386	CR	93,075.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00393	DR	5,220.00
(010073) 21-9733-0-0000-8500-6210-035-B030	BOND A SECONDAR,ARCHI TH	- BOND 23/24 R24-00393	CR	5,220.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII TH	- BOND 23/24 R24-00477	DR	4,728.00
(026143) 21-9733-0-0000-8500-6400-030-B300	BOND A SECONDAR,EQUIPI TH	- BOND 23/24 R24-00477	CR	4,728.00
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS & TH	- BOND 23/24 R24-00477	DR	2,329.00
(026144) 21-9734-0-0000-8500-6400-020-B200	BOND A ELEM,EQUIPMENT, TH	- BOND 23/24 R24-00477	CR	2,329.00
			127,912.00	127,912.00
JE # BT24-00052 JE Trans Date 07/07/2023 JE Posted 07/07/2023 Comment TH - R24-00447				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	26,285.00
(032237) 21-9734-0-0000-8500-6202-027-B159	Bond A Elem,MODERNIZATIC		CR	26,285.00
			26,285.00	26,285.00
JE # BT24-00053 JE Trans Date 07/07/2023 JE Posted 07/07/2023 Comment TH - R24-00386				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	93,075.00
(010543) 21-9734-0-0000-8500-6210-038-B020	BOND A ELEM,ARCHITECT/E		CR	93,075.00
			93,075.00	93,075.00
JE # BT24-00054 JE Trans Date 07/07/2023 JE Posted 07/07/2023 Comment TH - BOND R24-00499				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	1,294,079.00
(030132) 21-9733-0-0000-8500-6202-035-B030	BOND A SECONDAR,MODEF		CR	1,294,079.00
			1,294,079.00	1,294,079.00
JE # BT24-00055 JE Trans Date 07/07/2023 JE Posted 07/07/2023 Comment TH - BOND R24-00295				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	71,123.00
(034720) 21-9733-0-0000-8500-6400-035-B030	Bond A Secondar,EQUIPMEN		CR	71,123.00
			71,123.00	71,123.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE ONLINE	

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 21 (continued)				
			71,123.00	71,123.00
JE # BT24-00056 JE Trans Date 07/07/2023 JE Posted 07/07/2023 Comment TH - BOND R24-00413				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	1,995,455.00
(010000) 21-9733-0-0000-8500-6210-031- B419	BOND A SECONDAR,ARCHI		CR	1,995,455.00
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	14,725.00
(010260) 21-9733-0-0000-8500-6251-031- B419	BOND A SECONDAR,REIMBI		CR	14,725.00
			2,010,180.00	2,010,180.00
JE # BT24-00063 JE Trans Date 07/10/2023 JE Posted 07/10/2023 Comment TH - R24-00413				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	1.00
(010260) 21-9733-0-0000-8500-6251-031- B419	BOND A SECONDAR,REIMBI		CR	1.00
			1.00	1.00
JE # BT24-00075 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment TH - R23-00390				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	80,000.00
(034720) 21-9733-0-0000-8500-6400-035- B030	Bond A Secondar,EQUIPMEN		CR	80,000.00
			80,000.00	80,000.00
JE # BT24-00077 JE Trans Date 07/17/2023 JE Posted 07/17/2023 Comment TH R24-00531				
(010424) 21-9734-0-0000-8500-6200-000-0000	BOND A ELEM,BUILDINGS &		DR	492.00
(020537) 21-9734-0-0000-8500-6280-021- B006	BOND A ELEM,CONSTRUCT		CR	492.00
			492.00	492.00
JE # BT24-00081 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment TH - BOND				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	3,749.00
(023776) 21-9733-0-0000-8500-6251-030- B503	BOND A SECONDAR,REIMBI		CR	3,749.00
			3,749.00	3,749.00
JE # BT24-00082 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment TH - R2400403				
(009895) 21-9733-0-0000-8500-6200-000-0000	BOND A SECONDAR,BUILDII		DR	304.00
(023776) 21-9733-0-0000-8500-6251-030- B503	BOND A SECONDAR,REIMBI		CR	304.00
			304.00	304.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

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Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
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Fund 21 (continued)

304.00 304.00

JE # BT24-00083	JE Trans Date 07/18/2023	JE Posted 07/18/2023	Comment TH - BOND		
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000		BOND A SECONDAR,BUILDII	CR	3,749.00
(023776)	21- 9733- 0- 0000- 8500- 6251- 030- B503		BOND A SECONDAR,REIMBI	DR	3,749.00
					3,749.00 3,749.00

JE # BT24-00084	JE Trans Date 07/18/2023	JE Posted 07/18/2023	Comment TH - R24-00403		
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000		BOND A SECONDAR,BUILDII	DR	3,749.00
(023775)	21- 9733- 0- 0000- 8500- 6210- 030- B503		BOND A SECONDAR,ARCHIT	CR	3,749.00
					3,749.00 3,749.00

JE # BT24-00098	JE Trans Date 07/21/2023	JE Posted 07/21/2023	Comment TH - R24-00402		
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000		BOND A SECONDAR,BUILDII	DR	8,113.00
(037222)	21- 9733- 0- 0000- 8500- 6211- 035- B030		Bond A Secondar,PRIMARY C	CR	8,113.00
					8,113.00 8,113.00

JE # BT24-00116	JE Trans Date 07/28/2023	JE Posted 07/28/2023	Comment TH - R24-00397		
(009895)	21- 9733- 0- 0000- 8500- 6200- 000- 0000		BOND A SECONDAR,BUILDII	DR	8,378.00
(012621)	21- 9733- 0- 0000- 8500- 6202- 032- B119		BOND A SECONDAR,MODEF	CR	8,378.00
					8,378.00 8,378.00

Fund 21 Net <Decrease> in Estimated Fund Balance 3,000.00-

Fund 25

JE # BR24-00006	JE Trans Date 07/01/2023	JE Posted 06/27/2023	Comment JL-Carpet for Portables at HHS/MHMS		
(018539)	25- 9010- 0- 0000- 8500- 6200- 033- 0000		OTHER RESTRICTE,BUILDIN	CR	12,776.00
(037058)	25- 9010- 0- 0000- 8500- 6200- 032- 0000		OTHER RESTRICTE,BUILDIN	CR	18,990.00
					Net increase to Appropriations .00 31,766.00

JE # BR24-00047	JE Trans Date 07/07/2023	JE Posted 07/07/2023	Comment JL-For DLV Kinder Furniture		
(037123)	25- 9010- 0- 0000- 8500- 4400- 023- 0000		OTHER RESTRICTE,NON-CA	CR	9,463.00

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 25 (continued)				
			Net increase to Appropriations	.00 9,463.00
JE # BR24-00056 JE Trans Date 07/12/2023 JE Posted 07/12/2023 Comment JL-For TK Flooring at BV				
(037136)	25-9010-0-0000-8500-6200-021-0000	OTHER RESTRICTE,BUILDIN	CR	14,201.00
			Net increase to Appropriations	.00 14,201.00
JE # BR24-00063 JE Trans Date 07/14/2023 JE Posted 07/14/2023 Comment JL-For TK rooms and wiring & connectivity at BV				
(037136)	25-9010-0-0000-8500-6200-021-0000	OTHER RESTRICTE,BUILDIN	CR	11,975.00
			Net increase to Appropriations	.00 11,975.00
JE # BR24-00077 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JL-Roll Budget from 22/23 to 23/24 for Dev Fee 023				
(036882)	25-9010-0-0000-8500-6202-023-9121	OTHER RESTRICTE,MODER	CR	145,896.00
(036887)	25-9010-0-0000-8500-6290-023-9121	OTHER RESTRICTE,INSCPE	CR	13,650.00
(034448)	25-9010-0-0000-8500-6201-023-9121	OTHER RESTRICTE,NEW CC	CR	113,226.00
(035500)	25-9010-0-0000-8500-6290-023-0000	OTHER RESTRICTE,INSCPE	CR	4,000.00
(036883)	25-9010-0-0000-8500-6280-023-9121	OTHER RESTRICTE,CONSTI	CR	10,031.00
(035267)	25-9010-0-0000-8500-6210-023-0000	OTHER RESTRICTE,ARCHIT	CR	24,950.00
			Net increase to Appropriations	.00 311,753.00
JE # BR24-00078 JE Trans Date 07/18/2023 JE Posted 07/18/2023 Comment JL-Roll Budget from 22/23 to 23/24 for Dev Fee 021				
(033076)	25-9010-0-0000-8500-5800-021-0000	OTHER RESTRICTE,PROF/C	CR	6,396.00
			Net increase to Appropriations	.00 6,396.00
JE # BR24-00086 JE Trans Date 07/19/2023 JE Posted 07/19/2023 Comment JL-For TK Classroom				
(033076)	25-9010-0-0000-8500-5800-021-0000	OTHER RESTRICTE,PROF/C	CR	3,640.00
			Net increase to Appropriations	.00 3,640.00
JE # BR24-00109 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment JL-BV TK Classroom Furniture				
(037248)	25-9010-0-0000-8500-6410-021-0000	OTHER RESTRICTE,FURNIT	CR	15,386.00
			Net increase to Appropriations	.00 15,386.00
JE # BR24-00110 JE Trans Date 07/28/2023 JE Posted 07/28/2023 Comment JL-BV TK Classroom Furniture				

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ESCAPE ONLINE

Page 80 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 25 (continued)				
(continued)	JE # BR24-00110	JE Trans Date 07/28/2023	JE Posted 07/28/2023	Comment JL-BV TK Classroom Furniture
(037248)	25- 9010- 0- 0000- 8500- 6410- 021- 0000	OTHER RESTRICTE,FURNIT	CR	3,453.00
			Net increase to Appropriations	.00 3,453.00
Fund 25 Net <Decrease> in Estimated Fund Balance				408,033.00-

Fund 40				
	JE # BR24-00007	JE Trans Date 07/01/2023	JE Posted 06/27/2023	Comment JL-For ACCO Wilson for HVAC
(033641)	40- 9720- 0- 0000- 8200- 4400- 838- 0000	2012 SERIES A G,NON-CAPI	CR	9,600.00
(033642)	40- 9730- 0- 0000- 8200- 4400- 831- 0000	BUILDING FUND -,NON-CAPI	CR	10,482.00
(033637)	40- 9720- 0- 0000- 8200- 4400- 821- 0000	2012 SERIES A G,NON-CAPI	CR	10,927.00
(033638)	40- 9720- 0- 0000- 8200- 4400- 823- 0000	2012 SERIES A G,NON-CAPI	CR	14,180.00
(033639)	40- 9720- 0- 0000- 8200- 4400- 824- 0000	2012 SERIES A G,NON-CAPI	CR	11,240.00
(033644)	40- 9730- 0- 0000- 8200- 4400- 833- 0000	BUILDING FUND -,NON-CAPI	CR	22,160.00
(033643)	40- 9730- 0- 0000- 8200- 4400- 832- 0000	BUILDING FUND -,NON-CAPI	CR	13,866.00
(033645)	40- 9730- 0- 0000- 8200- 4400- 834- 0000	BUILDING FUND -,NON-CAPI	CR	14,022.00
(033646)	40- 9730- 0- 0000- 8200- 4400- 835- 0000	BUILDING FUND -,NON-CAPI	CR	16,573.00
(033640)	40- 9720- 0- 0000- 8200- 4400- 827- 0000	2012 SERIES A G,NON-CAPI	CR	9,501.00
			Net increase to Appropriations	.00 132,551.00

	JE # BR24-00076	JE Trans Date 07/18/2023	JE Posted 07/18/2023	Comment JL-Roll Budget from 22/23 to 23/24 for RDA 046
(029754)	40- 9720- 0- 0000- 8500- 6500- 046- 0000	2012 SERIES A G,EQUIPMEN	CR	13,752.00
(032250)	40- 9720- 0- 0000- 8500- 6202- 046- 0000	2012 SERIES A G,MODERNIZ	CR	273,414.00
(034149)	40- 9720- 0- 0000- 8500- 6280- 046- 0000	2012 SERIES A G,CONSTRU	CR	11,807.00
(031124)	40- 9720- 0- 0000- 8500- 6210- 046- 0000	2012 SERIES A G,ARCHITEC	CR	3,090.00
			Net increase to Appropriations	.00 302,063.00

	JE # BR24-00093	JE Trans Date 07/20/2023	JE Posted 07/20/2023	Comment JL-Roll RDA Budgets from 22/23 to 23/24
(036886)	40- 9720- 0- 0000- 8500- 6202- 023- 0000	2012 SERIES A G,MODERNIZ	CR	4,560.00
(036885)	40- 9720- 0- 0000- 8500- 6157- 021- 0000	2012 SERIES A G,HAZARDO	CR	4,304.00
(026911)	40- 9720- 0- 0000- 8500- 6200- 020- 0000	2012 SERIES A G,BUILDING	CR	34,676.00
(026912)	40- 9730- 0- 0000- 8500- 6200- 030- 0000	BUILDING FUND -,BUILDING	CR	64,398.00
(034285)	40- 9720- 0- 0000- 8500- 6290- 046- 0000	2012 SERIES A G,INSPECT	CR	18,757.00
(028082)	40- 9720- 0- 0000- 8500- 6210- 020- 0000	2012 SERIES A G,ARCHITEC	CR	2,182.00
(026154)	40- 9720- 0- 0000- 8500- 6210- 048- 0000	2012 SERIES A G,ARCHITEC	CR	1,615.00
(026155)	40- 9720- 0- 0000- 8500- 6251- 048- 0000	2012 SERIES A G,REIMBUR	CR	153.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = B, Starting Transaction Date = 6/2/2023, Ending Transaction Date = 7/31/2023, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 81 of 82

Effective 06/02/2023 through 07/31/2023

Fiscal Year 2024

Account	Description	Comment	From	To
Fund 40 (continued)				
(continued)	JE # BR24-00093	JE Trans Date 07/20/2023	JE Posted 07/20/2023	Comment JL-Roll RDA Budgets from 22/23 to 23/24
(033694)	40-9720-0-0000-8500-6210-021-0000	2012 SERIES A G,ARCHITEC	CR	6,727.00
(033695)	40-9720-0-0000-8500-6210-038-0000	2012 SERIES A G,ARCHITEC	CR	7,689.00
(033696)	40-9720-0-0000-8500-6210-023-0000	2012 SERIES A G,ARCHITEC	CR	8,188.00
(033697)	40-9730-0-0000-8500-6210-035-0000	BUILDING FUND -,ARCHITEC	CR	12,903.00
(033736)	40-9720-0-0000-8500-6210-024-0000	2012 SERIES A G,ARCHITEC	CR	6,113.00
(033735)	40-9720-0-0000-8500-6210-027-0000	2012 SERIES A G,ARCHITEC	CR	7,088.00
(033737)	40-9730-0-0000-8500-6210-032-0000	BUILDING FUND -,ARCHITEC	CR	6,775.00
(033738)	40-9730-0-0000-8500-6210-034-0000	BUILDING FUND -,ARCHITEC	CR	6,125.00
(033611)	40-9730-0-0000-8500-6210-033-0000	BUILDING FUND -,ARCHITEC	CR	5,250.00
(033610)	40-9730-0-0000-8500-6210-031-0000	BUILDING FUND -,ARCHITEC	CR	5,686.00
(034247)	40-9720-0-0000-8500-6280-021-0000	2012 SERIES A G,CONSTRU	CR	3,720.00
(034246)	40-9720-0-0000-8500-6280-023-0000	2012 SERIES A G,CONSTRU	CR	10,987.00
(034248)	40-9720-0-0000-8500-6280-024-0000	2012 SERIES A G,CONSTRU	CR	14,087.00
(034249)	40-9730-0-0000-8500-6280-031-0000	BUILDING FUND -,CONSTRU	CR	11,814.00
(034243)	40-9720-0-0000-8500-6290-021-0000	2012 SERIES A G,INSCPECT	CR	43,693.00
(034242)	40-9720-0-0000-8500-6290-023-0000	2012 SERIES A G,INSCPECT	CR	35,744.00
(034244)	40-9720-0-0000-8500-6290-024-0000	2012 SERIES A G,INSCPECT	CR	29,613.00
(034245)	40-9730-0-0000-8500-6290-031-0000	BUILDING FUND -,INSCPECT	CR	28,463.00
			Net increase to Appropriations	.00 381,310.00
			Fund 40 Net <Decrease> in Estimated Fund Balance	815,924.00-
			Total for Org 014	27,585,935.00 32,383,388.00
Org 014 Net Increase in Estimated Fund Balance		39,422.00	Net increase to Appropriations	

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Disposition of Surplus Property

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Authorize the Assistant Superintendent of Business Services, or his designee, to sell or dispose of the surplus property on the attached list(s) in accordance with Board Policy 3270 and Administrative Regulation 3270A.

BACKGROUND:

Education Code Section 17545 (a) provides that the Board of Education may sell for cash any personal property belonging to the District if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. (b) The governing board may choose to conduct any sale of personal property authorized under this section by means of a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm. The board may delegate to the district employee responsible for conducting the auction the authority to transfer the personal property to the highest responsible bidder upon completion of the auction and after payment has been received by the district.

Section 17546(a) If the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500), it may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board. (b) Any item or items of property having previously been offered for sale pursuant to Section 17545, but for which no qualified bid was received, may be sold at private sale without advertising by any employee of the district empowered for that purpose by the board. (c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Per Education Code 60530(b), instructional materials may be destroyed by any economical means, provided that no instructional material shall be destroyed until 30 days after the governing board has given notice to all persons who have filed a request for such notice.

FISCAL IMPACT:

None

This work is in direct support of the following District goal and its corresponding metric:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**SCCS BOARD OF EDUCATION
MEETING OF AUGUST 16, 2023
SURPLUS PROPERTY**

DEPARTMENT/SCHOOL SITE: Facilities (Contact: Steve)

	# Copies	Property Description	Year/Age	Condition	Value
	1	Golf Cart (Asset Tag #12424)	20+ years	End of life/not in working condition	\$0

DEPARTMENT/SCHOOL SITE: Food Services (Contact: Amy Hedrick-Farr)

	# Copies	Property Description	Year/Age	Condition	Value
	1	Oven- Moffat E22M3 Serial # 686419 (Oven Parts)	30+ years old	Not in Use	
	1	Oven -Alto Shaam 800-RTM Serial#782983 (Oven Parts)	30+ years old	Not in Use	
	1	Retherm- Carter Hoffman 27080-204 7Serial1 (Oven Parts)	30+ years old	Not in Use	
	1	Stack Rack Oven-Winston Production Co. (Oven Parts)	30+ years old	Not in Use	
	1	Stack Rack Oven-Winston Production Co.--CA8514GA Serial# 81398080052 (Oven Parts)	30+ years old	Not in Use	
	1	Stack Rack Oven-Winston Production Co.---CA8514GA Serial# 81398080052	30+ years old	Not in Use	
	1	Pack out machine -Oliver 1308N Serial#195 (Oven Parts)	30+ years old	Not in Use	

DEPARTMENT/SCHOOL SITE: Soquel High School Room 301 (IT Dept. Contact: Todd Kramer)

	# Copies	Property Description	Year/Age	Condition	Value
	1	Acer VX5E1 laptop	End of Life	Damaged	\$0
	1	HP Compact Elite 8300 desktop	End of Life	Damaged	\$0
	1	HP Compact Elite 8300 desktop	End of Life	Damaged	\$0

Approval Date: _____ **Approved By:** _____

1	Acer Veritone X4640G desktop	End of Life	Damaged	\$0
1	HP Compaq Pro 6300 desktop	End of Life	Damaged	\$0
1	HP Compact Elite 8300 desktop	End of Life	Damaged	\$0
1	HP Compact Elite 8300 desktop	End of Life	Damaged	\$0
1	HP Compact Elite 8300 desktop	End of Life	Damaged	\$0
1	Acer Veritone X4640G desktop	End of Life	Damaged	\$0
1	HP Compaq Pro 6000 desktop	End of Life	Damaged	\$0
1	HP Compaq Elite 8300 desktop	End of Life	Damaged	\$0
1	HP Compaq 6000 desktop	End of Life	Damaged	\$0
1	HP Compact Elite 8300 desktop	End of Life	Damaged	\$0
1	Acer X4640G desktop	End of Life	Damaged	\$0
1	Acer X4640G desktop	End of Life	Damaged	\$0
1	Acer X4640G desktop	End of Life	Damaged	\$0
1	Acer X4640G desktop	End of Life	Damaged	\$0
1	HP Compaq Elite 8300 desktop	End of Life	Damaged	\$0
1	HP Compaq Pro 4300 desktop	End of Life	Damaged	\$0
1	HP EliteBook laptop	End of Life	Damaged	\$0
1	Buffalo Ministation	End of Life	Damaged	\$0
1	HP Compaq Pro 6305 desktop	End of Life	Damaged	\$0
1	HP Compaq Pro 6200 desktop	End of Life	Damaged	\$0
1	Toshiba VHS Player	End of Life	Damaged	\$0
1	HP Compaq 8300 desktop	End of Life	Damaged	\$0
1	Acer X4640G desktop	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	Acer X4640G desktop	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	Rockville speaker	End of Life	Damaged	\$0
	1	Rockville speaker	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	Hp laser jet pro 400 printer	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

	1	Brother HL-L835OCOW printer	End of Life	Damaged	\$0
	1	Celeron Chromebook	End of Life	Damaged	\$0
	1	21 inch iMac	End of Life	Damaged	\$0
	1	A1395 iPad	End of Life	Damaged	\$0
	1	Samsung tablet Model GT-N5110	End of Life	Damaged	\$0
	1	Samsung tablet Model GT-N5110	End of Life	Damaged	\$0
	1	Samsung tablet Model GT-N5110	End of Life	Damaged	\$0
	1	Samsung tablet Model GT-N5110	End of Life	Damaged	\$0
	1	Model A1489 iPad mini	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	Lenovo Chromebook	End of Life	Damaged	\$0
	1	Lenovo Chromebook	End of Life	Damaged	\$0
	1	Lenovo Chromebook	End of Life	Damaged	\$0
	1	Toshiba CB35 chromebook	End of Life	Damaged	\$0
	1	AR5B22 WiFi card	End of Life	Damaged	\$0
	1	AR5B22 WiFi card	End of Life	Damaged	\$0
	1	7265NGW WiFi card	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

	1	7260NGW WiFi card	End of Life	Damaged	\$0
	1	HP 11AG6EE Chromebook	End of Life	Damaged	\$0
	1	HP chromebook 14 G4	End of Life	Damaged	\$0
	1	HP chromebook 14 G4	End of Life	Damaged	\$0
	1	Lenovo chromebook	End of Life	Damaged	\$0
	1	Lenovo chromebook	End of Life	Damaged	\$0
	1	Lenovo chromebook	End of Life	Damaged	\$0
	1	Lenovo chromebook	End of Life	Damaged	\$0
	1	8260NGW WiFi card	End of Life	Damaged	\$0
	1	7260NGW WiFi card	End of Life	Damaged	\$0
	1	HP 14G4 chromebook	End of Life	Damaged	\$0
	1	Toshiba CB35 chromebook	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP 14G4 chromebook	End of Life	Damaged	\$0
	1	HP 14G4 chromebook	End of Life	Damaged	\$0
	1	HP 11G4 chromebook	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP Pavilion desktop	End of Life	Damaged	\$0
	1	HP EliteBook laptop	End of Life	Damaged	\$0
	1	HP 14G4 chromebook	End of Life	Damaged	\$0
	1	Lenovo XE303C12 chromebook	End of Life	Damaged	\$0
	1	HP 11g5 chromebook	End of Life	Damaged	\$0
	1	HP 11g5 chromebook	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

	1	7265NGW WiFi card	End of Life	Damaged	\$0
	1	7265NGW WiFi card	End of Life	Damaged	\$0
	1	Hp 11g4 chromebook	End of Life	Damaged	\$0
	1	7265NGW WiFi card	End of Life	Damaged	\$0
	1	HP 11g5EE chromebook	End of Life	Damaged	\$0
	1	HP 11g5EE chromebook	End of Life	Damaged	\$0
	1	HP 11g5 chromebook	End of Life	Damaged	\$0
	1	HP 11g5 chromebook	End of Life	Damaged	\$0
	1	HP 14g4 chromebook	End of Life	Damaged	\$0
	1	Toshiba CB35 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
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	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
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1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	lenovo n42-20 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0
1	HP 14 G4 chromebook	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	HP 14 G4 chromebook	End of Life	Damaged	\$0
	1	Epson powerlite 84 projector	End of Life	Damaged	\$0
	1	epson powerlite 95 projector	End of Life	Damaged	\$0
	1	powerlight 107 projector	End of Life	Damaged	\$0
	1	panasonic PT-L701U projector	End of Life	Damaged	\$0
	1	epson powerlite 95 projector	End of Life	Damaged	\$0
	1	epson powerlite 83c projector	End of Life	Damaged	\$0
	1	Infocus W240 projector	End of Life	Damaged	\$0
	1	epson powerlite 95 projector	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

1	powerlite s3 projector	End of Life	Damaged	\$0
1	Epson powerlite 84+ projector	End of Life	Damaged	\$0
1	epson powerlite 83c projector	End of Life	Damaged	\$0
1	powerlite x12 projector	End of Life	Damaged	\$0
1	Aver vision f30 document camera	End of Life	Damaged	\$0
1	Aver vision f30 document camera	End of Life	Damaged	\$0
1	toshiba TLP-xc2000 projector	End of Life	Damaged	\$0
1	hitachi cp-x2010 projector	End of Life	Damaged	\$0
1	epson powerlite 95 projector	End of Life	Damaged	\$0
1	pl x39 projector	End of Life	Damaged	\$0
1	pl 83+ projector	End of Life	Damaged	\$0
1	pl 96w projector	End of Life	Damaged	\$0
1	qomo qpc22 ScannerCam	End of Life	Damaged	\$0
1	aver media 130 camera	End of Life	Damaged	\$0
1	aversion 300p document camera	End of Life	Damaged	\$0
1	heartland register POS computer	End of Life	Damaged	\$0
1	Asterix x5 point of sale computer	End of Life	Damaged	\$0
1	aversionf17-8m document camera	End of Life	Damaged	\$0
1	Apple A1176 Mac Mini	End of Life	Damaged	\$0
1	Apple A1466 Mac Mini	End of Life	Damaged	\$0
1	Apple A1466 Mac Mini	End of Life	Damaged	\$0
1	apple A1465 Mac Mini	End of Life	Damaged	\$0
1	apple A1398 Mac Mini	End of Life	Damaged	\$0

Approval Date: _____ Approved By: _____

	1	Apple A1398 Mac Mini	End of Life	Damaged	\$0
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It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property in accordance with Board Policy 3270 and Administrative Regulation 3270A.

Approval Date: _____ **Approved By:** _____

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bond Oversight Committee Resignations

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the resignation of Kelly Thompson from the Bond Oversight Committee as the elementary parent representative.

BACKGROUND:

In accordance with Education Code Section 15278(b), the Measures A, B, K, L Bond Citizens' Oversight Committee (also referred to as the Bond Oversight Committee) shall inform the public concerning the expenditure of bond revenues.

Kelly Thompspon does not wish to continue service on the Bond Oversight Committee for the 2023-24 school year. The District thanks her for her service on the committee.

With the resignation of the above individuals, the following positions remain vacant and staff will continue to conduct outreach to fill this position by advertising open positions in the *Santa Cruz Sentinel*, on the District Website and via an email notification to all District families.

1. One member who is active in a senior citizen's organization
2. One member who is the parent or guardian of a child enrolled in the elementary school district.
3. One member who is the parent or guardian of a child enrolled in the elementary school district and is active in a parent-teacher organization.
4. One member who is the parent or guardian of a child enrolled in the secondary school district.
5. One member who is active in a bona-fide taxpayer's organization.

FISCAL IMPACT:

None

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM: 8.3.2.5

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bond Oversight Committee Appointments

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the application for Dana Snyder to join the Bond Oversight Committee as the role of parent of a child enrolled in the secondary school district and is active in a parent-teacher organization.

BACKGROUND:

In accordance with Education Code Section 15278(b), the Measures A, B, K, L Bond Citizens' Oversight Committee (also referred to as the Bond Oversight Committee) shall inform the public concerning the expenditure of bond revenues.

Pursuant to Education Code, there must be at least one member from each of the following groups:

1. One member who is active in a business organization representing the business community located within the school district. (David Terrazas)
2. One member who is active in a senior citizen's organization (Vacant)
3. One member who is the parent or guardian of a child enrolled in the elementary school district. (Vacant)
4. One member who is the parent or guardian of a child enrolled in the elementary school district and is active in a parent-teacher organization. (Vacant)
5. One member who is the parent or guardian of a child enrolled in the secondary school district. (Vacant)
6. One member who is the parent or guardian of a child enrolled in the secondary school district and is active in a parent-teacher organization. (Application Pending Approval/Denial)
7. One member who is active in a bona-fide taxpayer's organization. (Vacant)

Per established bylaws, the Citizens' Bond Oversight Committee shall be appointed by the Board of Education based upon the recommendation of the Superintendent. The Superintendent's recommendation come from a list of candidates who have submitted written applications and who meet criteria established by Proposition 39 or from a list of current Oversight Committee members who wish to continue serving a consecutive term as permitted by the Citizens' Bond Oversight Committee bylaws.

AGENDA ITEM: 8.4.2.6

With the approval of: Dana Snyder as the secondary parent active in a parent-teacher organization, the following positions remain vacant:

1. One member who is active in a senior citizen's organization
2. One member who is the parent or guardian of a child enrolled in the elementary school district.
3. One member who is the parent or guardian of a child enrolled in the elementary school district and is active in a parent-teacher organization.
4. One member who is the parent or guardian of a child enrolled in the secondary school district.
5. One member who is active in a bona-fide taxpayer's organization.

District staff will continue to conduct outreach to fill this position by advertising the open positions on the committee in the *Santa Cruz Sentinel*, on the District Website and via an email notification to all District families.

FISCAL IMPACT:

None

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Santa Cruz City Schools
Santa Cruz City Schools
Citizens' Bond Oversight Committee

Application Form

Name: Dana Snyder
Date of Application: 7/31/23
Mailing Address: 2893 Estates Drive, Aptos, CA 95003
Phone Number(s): 831-252-3103
E-mail address: dana@rfcsantacruz.com

Section 1: Select the public interest category in which you are active and wish to represent:

- Business organization representing the business community located within the Santa Cruz City Schools
- Senior citizens' organization
- Bona fide taxpayers' organization
- Parent or guardian of student currently enrolled in the High School District
- Parent or guardian of student currently enrolled in the Elementary School District
- Parent-teacher organization such as Parent Teacher Association or school site council
(must *also* be a parent or guardian of student currently enrolled in the High School District)
- Parent – teacher organization such as Parent Teacher Association or school site council
(must also be a parent or guardian of student currently enrolled in the Elementary School District)
- Member of the community at-large**

Name: Dana Snyder

Section 2:

- I have reviewed and can function under the Bylaws for the Citizens' Bond Oversight Committee adopted by the District Board of Education.
- In the last twelve (12) months, I have not been an employee, official, vendor, contractor, or consultant of the Santa Cruz City Schools

Name: Dana Snyder

Section 3: Please complete the following:

<p>Statement of reason for interest in serving on the Citizens' Bond Oversight Committee:</p> <p>I was the co-chair for the bond committee K&L and want to be sure the money is spent how we said it would be.</p>
<p>Statement of your expected contributions, if appointed:</p> <p>Attend meetings Add input Take on a task</p>
<p>Statement of your qualifications/related experience:</p> <p>I am a parent of two SCCS students, a credentialed teacher, and I was the co-chair for the bond committee K&L. I run three successful small businesses in the area.</p>

SC393315

Name:

Section 4: References

Professional

References:

1. Name: Kris Munroe

Position: Superintendent of SCCS

Address:

Phone Number(s):

2. Name: Greg O'Meara

Position: Principal of Soquel High School

Address:

Phone Number(s):

3. Name: Jacquie Benetua-Rolens

Position: Co-Chair Bond Committee

Address:

Phone Number(s): 831.818.0320

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Certificated Personnel Actions

MEETING DATE: August 16, 2023

FROM: Molly Parks, Assistant Superintendent of Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the certificated personnel actions as submitted.

BACKGROUND:

The attached certificated personnel actions are submitted in accordance with District policy, California Education Code and the negotiated contract.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

2023-2024 APPOINTMENTS

Christopher Carlock, 1.0 6th Grade Core Teacher at Branciforte Middle. Christopher's education background includes a BA in Sports Management from the University of San Francisco. He holds a Clear Single Subject Teaching Credential for Social Science and English and an English Learners Authorization. Christopher has ten years of teaching experience and his status is Temporary.

Melissa Fiegel, 1.0 English Teacher at Santa Cruz High. Melissa's educational background includes a BA in English Literature from Beloit College (Wisconsin). She holds a Clear Single Subject Teaching Credential for English and an English Learners Authorization. Melissa has seven years of teaching experience and her status is Probationary 1.

Erica LeBlanc, 1.0 English Teacher at Santa Cruz High. Erica's educational background includes a BA in Modern Literacy from UC Santa Cruz. She holds an Intern Multiple Subject Teaching Credential and an English Learners Authorization. Erica has one year of teaching experience and her status is Temporary.

Talia Martell, 1.0 Physical Education Teacher at Harbor High. Talia's educational background includes a BA in Kinesiology from San Diego State University and an MS in Kinesiology from Sacramento State University. She holds a Clear Single Subject Teaching Credential for Physical Education and an English Learners Authorization. Talia has three years of teaching experience and her status is Probationary 1.

Madison Nabors, 1.0 Biology Teacher at Harbor High. Madison's educational background includes a BS in Marine Biology from University. She will hold a Short-Term Staff Permit for Biological Sciences and an English Learner Authorization. Madison will enroll in a San Jose State University credential program by Spring 2023 and her status is Prob 0

Estephany Naranjo, 1.0 Resource Specialist at Westlake. Estephany's educational background includes a BA in History of Visual Arts and Culture from UC Santa Cruz. Estephany has six years of experience as a Special Education paraeducator. Estephany will enroll in a CSU Monterey Bay credential program by Spring 2023 and her status is Prob 0

Patrick Rooney, 1.0 English Teacher at Mission Hill Middle. Patrick's educational background includes a BA in Literature from the University of California, Santa Cruz. He holds a clear Single Subject Teaching Credential in English and an English Language Authorizations He has 2 years of teaching experience. His status is Prob 1.

Olivia Taylor, 1.0 Speech Therapist. Olivia's educational background includes a BA in Speech, Language and Hearing Sciences and an MA in Speech Language Pathology from San Diego State University. She holds a Clear Speech Language Pathology Services Credential. Olivia has six years of experience and her status is Probationary 1.

2023-2024 APPOINTMENTS (continued)

Samantha Weinraub. 1.0 Super Substitute. Samantha's Educational background includes a BA in Foreign Languages and Literature from the University of Delaware. She holds a Preliminary Single Subject Teaching Credential for Foreign Language: Spanish and an English Learners Authorization. Samantha has five years of teaching experience. Her status is Temporary

2023-2024 EXTRA WORK ASSIGNMENTS:

Noelle Alaimo, Science Professional Development & Collaboration, Learning & Achievement, 5/16/23-6/30/23, not to exceed 10 hours

Erin Asamoto, Secondary Summer School Principal, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Robin Aston, Curriculum and Assessment Math Summer Collaboration, Learning & Achievement, 5/16/23-6/15/23, not to exceed 25 hours

Robin Aston, CPM Training, Learning & Achievement 7/16/23-8/15/23, not to exceed 30 hours

Julia Baginski, Curriculum & Assessment Team, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

Cheree Bailey, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Branna Banks, Secondary Summer School Counselor, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Jeremiah Bell, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Alyssa Beltran, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Thomas Bentley, Student Garden Internship Supervisor, Learning & Achievement, 5/16/23-6/30/23, not to exceed 30 hours

Thomas Bentley, Engaging Multilingual Learners in History, Learning & Achievement, 5/16/23-6/15/23, not to exceed 12 hours

Daniel Bickham, History & Social Science Curriculum & Assessment Team, Learning & Achievement, 11/16/22-6/30/23, not to exceed 10 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Joshua Blevens, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Peter Boscacci, CTE Department Planning, Harbor High, 5/16/23-6/30/23, not to exceed 8 hours

Peter Boscacci, CTE Curriculum & Instruction Work, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

Danielle Brown, AVID Meeting, Learning & Achievement, 5/16/23-6/30/23, not to exceed 5 hours

Jessica Brown, Curriculum & Assessment Team, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

Amy Bullock, Curriculum & Assessment Team, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

Kali Campbell, Curriculum and Assessment Math Summer Collaboration, Learning & Achievement, 5/16/23-6/15/23, not to exceed 25 hours

Kali Campbell, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Alyssa Cardenas, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Nearby Cernasky, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Nearby Cernasky, AVID Meeting, Learning & Achievement, 5/16/23-6/30/23, not to exceed 5 hours

Amanda Chausse, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Jason Chew, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Gabriel Cohn, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Amanda Conger, Elementary Summer School Principal, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Dana Cooper, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 10 hours

Alison Cromer, ESY Substitute Teacher, Special Education, 6/16/23-7/13/23, not to exceed 10 hours

Alison Cromer, Summer School Substitute Teacher, Learning & Achievement, 6/12/23-7/13/23, not to exceed 7 hours

Sean Crossno, Summer Planning for Costanoa High School, Branciforte Small Schools, 5/16/23-6/15/23, not to exceed 4 hours

Kara Daililak, History & Social Science Curriculum & Assessment Team, Learning & Achievement, 11/16/22-6/30/23, not to exceed 10 hours

Laura Delaney, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Katrina Del Carlo, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Kevin Deutsch, Secondary Summer School Math Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Kevin Deutsch, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 10 hours

Maria Diaz Perez, Summer Planning for Costanoa High School, Branciforte Small Schools, 5/16/23-6/15/23, not to exceed 4 hours

Maria Diaz Perez, Lead Teacher Stipend, Branciforte Small Schools, 7/16/23-6/15/24, \$1,000 Stipend

Lauren Elward, Secondary Summer School Math Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Christina Fairbairn, AVID Meeting, Learning & Achievement, 5/16/23-6/30/23, not to exceed 5 hours

Mignonne Fish, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Kevin Follmer, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Zachery Garban, Lead Teacher Stipend, Branciforte Small Schools, 7/16/23-6/15/24, \$1,000 Stipend

Elizabeth Gentile, Transitioning 504 Meetings, Santa Cruz High, 5/31/23-6/2/23, not to exceed 20 hours

Sara Goldfarb, Curriculum & Assessment Team, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

Raven Graham, Elementary Summer School Curriculum Lead, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Raven Graham, Summer School Substitute Principal, Learning & Achievement, 6/12/23-7/13/23, not to exceed 6 hours

Linda Hagood, SCIL Team, Learning & Achievement, 1/1/23-6/30/23, \$865 stipend

Cindy Hart, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Madeline Hernandez, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Alicia Herrera, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Jessica Humburg, Science Department Collaboration, Soquel High, 5/16/23-6/30/23, not to exceed 8 hours

William Jenkins, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Christopher Jimenez, Summer School Substitute Teacher, Learning & Achievement, 6/12/23-7/13/23, not to exceed 7 hours

Christopher Jimenez, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Therese Johannesson, Monarch Music Enrichment, Branciforte Small Schools, 07/16/23-6/15/24, not to exceed 124 hours

Paul Johnson, Secondary Summer School Credit Recovery Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Jolene Kemos, Summer Planning for Costanoa High School, Branciforte Small Schools, 5/16/23-6/15/23, not to exceed 4 hours

Brian King, Costanoa Outdoor Education Enrichment, Branciforte Small Schools, 7/16/23-6/15/24, not to exceed 340 hours

Jamin Laney, Secondary Summer School Credit Recovery Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Cal Larisch, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Hailee Lawton, Elementary Summer School Teacher Substitute, Learning & Achievement 7/01/23-7/15/23, not to exceed 5 hours

Sarah Lipson, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 10 hours

Cindy Hart, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Mia Keenan, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Erica LeBlanc, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Barbara Louthan, Summer School Substitute Teacher, Learning & Achievement, 6/12/23-7/13/23, not to exceed 7 hours

Christopher Mark, Secondary Summer School CTE/Elective Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Christopher Mark, CTE Mentoring with CTE TOSA, Learning & Achievement, 5/16/23-6/30/23, not to exceed 10 hours

Rosa Martinez, Summer School Social Worker, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Rosa Martinez, Summer Attendance Outreach, Student Services, 6/12/23-7/14/23, not to exceed 120 hours

Kasha Maslowski, Science Department Collaboration, Soquel High, 5/16/23-6/30/23, not to exceed 8 hours

Kasha Maslowski, Science Professional Development & Collaboration, Learning & Achievement, 5/16/23-6/30/23, not to exceed 10 hours

Sarah Maydole, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Susan Moen, Curriculum & Assessment Team, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

Melissa Morales-McGibben, TWI Orientation and Assessments, DeLavega Elementary, 7/1/23-8/15/23, not to exceed 20 hours

Johanna Mueller, Summer School Substitute Teacher, Learning & Achievement, 6/12/23-7/13/23, not to exceed 7 hours

Michelle Mulligan, Curriculum & Assessment Team, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

Heather Murphy, Science Department Collaboration, Soquel High, 5/16/23-6/30/23, not to exceed 8 hours

Peter Nelson, Summer Planning for Costanoa High School, Branciforte Small Schools, 5/16/23-6/15/23, not to exceed 4 hours

Jacqueline Olin, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Jana Peale, Engaging Multilingual Learners in History, Learning & Achievement, 5/16/23-6/15/23, not to exceed 12 hours

Nancy Perez-Zamora, School Psychologist Intern, Special Education, 7/16/23 - 5/15/24, \$25,000 annual stipend

Nehal Pheiffer, Science Department Collaboration, Soquel High, 5/16/23-6/30/23, not to exceed 8 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Jessica Pizzica, Creating Curriculum for Special Education Classrooms, Special Education, 5/16/23-6/30/23, \$8,584 stipend

Max Prescott, Secondary Summer School Credit Recovery Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours (Additional 42)

Kimberly Prohaska, Summer Attendance Outreach, Student Services, 6/12/23-7/14/23, not to exceed 120 hours

Adrian Reyes Antonio, ESY School Psychologist, Special Education, 5/16/23-6/30/23, not to exceed 118 hours

Nereida Robles, Summer Attendance Outreach, Student Services, 6/12/23-7/14/23, not to exceed 120 hours

Marili Rodriguez, Elementary Summer School Social-Emotional Outreach Counselor, Learning & Achievement, 7/01/23-7/15/23, not to exceed 21 hours

Sarah Rominger, Curriculum and Assessment Math Summer Collaboration, Learning & Achievement, 5/16/23 -06/15/23, not to exceed 25 hours

Sarah Rominger, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Patrick Rubio, IB Social Studies Training, Harbor High, 07/01/23- 8/15/23, not to exceed 16 hours

Stacy Saady, Summer Planning for the ARK, Branciforte Small Schools, 5/16/23-6/15/23, not to exceed 4 hours

Stacy Saady, Engaging Multilingual Learners in History, Learning & Achievement, 5/16/23-6/15/23, not to exceed 12 hours

Stacey Saady, ARK Textbook Room Management, Branciforte Small Schools, 7/16/23-9/25/23, not to exceed 5 hours

Stacey Saady, Lead Teacher Stipend, Branciforte Small Schools, 7/16/23-6/15/24, \$1,000 Stipend

Kathleen Sandidge, Curriculum & Assessment Team, Learning & Achievement, 5/16/23-6/30/23, not to exceed 15 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Kathleen Sandidge, Engaging Multilingual Learners in History, Learning & Achievement, 5/16/23-6/15/23, not to exceed 12 hours

Jon Sapp, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 10 hours

Ziesel Saunders, Small Group Phonic Intervention, Gault Elementary, 8/10/23-6/15/24 not to exceed 325 hours

Matthew Schilz, Curriculum and Assessment Math Summer Collaboration, Learning & Achievement, 5/16/23-6/15/23, not to exceed 25 hours

Elizabeth Shafer, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Jennifer Simington, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

McKenzie Smith, Costanoa Art Enrichment, Branciforte Small Schools, 7/16/23-1/15/24, not to exceed 124 hours

McKenzie Smith, Monarch Art Enrichment, Branciforte Small Schools, 7/16/23-1/15/24, not to exceed 115 hours

Ruth Strickland, Home & Hospital Teacher, Special Education, 10/16/22-6/15/23, not to exceed 180 hours

Ruth Strickland, SAIL training, Special Education, 07/16/23-8/15/23, not to exceed 22 hours

Kyle Suess, Engaging Multilingual Learners in History, Learning & Achievement, 5/16/23-6/15/23, not to exceed 12 hours

Veronica Tamayo-Sarver, Elementary Summer School Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Susie Tellez, Summer TB Risk Assessments, Human Resources, 6/3/23-6/7/23/23, not to exceed 25 hours

Maritza Turpin, Bilingual Assessments, Reporting and Communication, Special Education, 8/16/22-6/15/23, not to exceed 50 hours

Mahri Walker, Summer Planning for Costanoa High School, Branciforte Small Schools, 5/16/23-6/15/23, not to exceed 4 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued):

Mahri Walker, Elementary Summer School Teacher, Learning & Achievement, 6/12/23-7/13/23, not to exceed 8 hours

Karina Wandel, LGBTQ+ Model Participant, Soquel High, 2/16/23-3/15/23, not to exceed 2 hours

Carina Wandel, Secondary Summer School Credit Recovery Teacher, Learning & Achievement, 5/27/23-7/13/23, not to exceed 8 hours

Carina Wandel, CPM Training, Learning & Achievement, 7/16/23-8/15/23, not to exceed 30 hours

Sarah Wolfsen, Elementary Summer School Teacher, Learning & Achievement, 6/12/23-7/13/23, not to exceed 8 hours

Ayala Younger, Lead Teacher Stipend, Branciforte Small Schools, 7/16/23-6/15/24, \$1,000 Stipend

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Classified Personnel Actions

MEETING DATE: August 16, 2023

FROM: Molly Parks, Asst. Superintendent, Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the classified personnel actions as submitted.

BACKGROUND:

The attached lists of classified personnel actions are submitted in accordance with the District, SCCCE Agreement and the Merit Rules.

This work is in direct support of the following district goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

CLASSIFIED EMPLOYEE ACTIONS

Reviewed by Director-Classified Personnel: *Keneé Houser 8/7/23*

• Employment Actions Concerning Regular Assignments •

Probationary (New Hires or Temporary Employees Made Regular):

Albaran, Andrew, Maintenance Specialist - M/O, 8 hrs/12 mos, effective 7/24/23

Arvilla, Kaia, Paraeducator-Academic Intervention & Yard Duty Monitor - WL, 3 hrs/9 mos & .6 hrs/9 mos, effective 8/10/23

Brandi, Taylor, Paraeducator-After School - BV, 3.9 hrs/9 mos, effective 8/10/23

Buckius, Sarah, Site Program Coordinator - WL, 2 hrs/9 mos, effective 8/10/23

Davis, Lydia, Health Office Assistant - HHS, 3 hrs/9 mos, effective 8/10/23

Duran, Anna, Health Office Assistant - WL, 3 hrs/9 mos, effective 8/10/23

Edmundson, Kallista, Paraeducator-Sped - SHS, 5 hrs/9 mos, effective 8/10/23

Harrell, Kaitlyn, Library Media Assistant - HHS, 3.5 hrs/9 mos, effective 8/10/23

Lanoue, Kira, Paraeducator-Sped - WL, 5 hrs/9 mos, effective 8/10/23

Masri, Amanda, Occupational Therapist - SP, 8 hrs/10 mos, effective 8/2/23

McCauley, Megan, Behavior Specialist-Sped - SP, 8 hrs/ 10 mos, effective 8/2/23

Morales, Adrian, Education Technology Specialist - IT, 8 hrs/12 mos, effective 6/20/23

Parks, Elianne, Program Coordinator-After School - GA, 8 hrs/10 mos, effective 7/27/23

Pean, Veronique, Paraeducator-Sped - DL, 3.9 hrs/9 mos, effective 8/10/23

Pio, Isaias, Campus Safety Supervisor - MHMS, 8 hrs/9 mos, effective 8/10/23

Rodriguez Cortez, Jennifer, Behavior Technician-PBIS - BV, 7 hrs/9 mos, effective 8/10/23

Trayer, Katelyn, Paraeducator-Sped - SHS, 5 hrs/9 mos, effective 8/10/23

Urbano, Veronika, Paraeducator-Sped - WL, 5 hrs/9 mos, effective 8/10/23

Additional Position:

Buta, Marietta, Paraeducator-After School - BV, 3 hrs/9 mos, effective 8/10/23

Increase Hours:

Khazvand, Shima, Paraeducator-After School - BV, from 2.45 hrs/9 mos to 3.9 hrs/9 mos, effective 8/10/23

Waters, Peggy, Yard Duty Monitor - DL, from .4 yrs/9 mos to 3.2 hrs/9 mos, effective 8/10/23

Lateral Move / Increase Hours:

Auble, Sara, from Paraeducator-Academic Intervention - BV, 3.95 hrs/9 mos to Paraeducator-TK - BV, 7 hrs/9 mos, effective 8/10/23

Calendar Change:

Brewer, Deedee, Program Account Technician-FS, from 8 hrs/11 mos to 8 hrs/12 mos, effective 7/1/23

Transfer / Increase Hours:

Cusirramos, Mirella, Paraeducator-Sped - from WL, 5 hrs/9 mos to BV, 5.6 hrs/9 mos, effective 8/10/23

McFadden, Wayne, Paraeducator-Academic Intervention - from BMS, 3 hrs/9 mos to SCHS 6 hrs/9 mos, effective 8/10/23

Out of Class Work:

Solorzano, Beatriz, Lead Accounting Technician - FIN, not to exceed 50 hrs, 7/1 - 12/15/23

Promotion:

Cirillo, Rika, from Yard Duty Monitor - BV, .75 hrs/9 mos to Paraeducator-After School - BV, 3.9 hrs/9 mos, effective 8/10/23

Gonzales, Elisa, from Parent/Community Support Coordinator - BV, 6 hrs/9 mos to School Administrative Assistant IV - WL, 8 hrs/12 mos, effective 7/17/23

Olmedo, Ari, from 4.5 hr/9 mo Office Assistant - WL to 3 hr/9 mo Health Office Assistant and 1.5 hr Office Assistant - WL, effective 8/10/23

Waters, Emma, from Playground/Recess Coach - WL, 3.8 hrs/9 mos to Behavior Technician-Sped - BV, 6.5 hrs/9 mos, effective 8/10/23

Reinstate:

Lazo, Irwing, Health Office Assistant - MHMS, 3 hrs/9 mos, effective 8/10/23

Retirement:

Salinas, Ron, Instructional Specialist-Band - SCHS, effective 7/14/23

Ungor, John, School Bus Driver, 8 hrs/11 mos, effective 9/1/23

Separation from Service:

Bautista, Patricia, Career Development Specialist - SP, 3.8 hrs/9 mos, effective 8/2/23

Camacho, Artemio, Maintenance Specialist - M/O, 8 hrs/12 mos, effective 7/28/23

Fuller, Francisca, Paraeducator-After School - BV, 2.1 hrs/9 mos, effective 6/30/23

Gaona, Barreto, Night Custodian - SHS, 8 hrs/12 mos, effective 7/12/23

Geffken, Donna, Program Coordinator-After School - GA, 8 hrs/10 mos, effective 7/17/23

Graham, Cindy, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 5/30/23

LeDuc, Julie, Site Accounting Technician - SCHS, 5 hrs/10 mos, effective 7/17/23
Ortiz Rios, Maritza, Health Office Assistant - MHMS, 3 hrs/9 mos, effective 7/17/23
Rodriguez, Jose, Yard Duty Monitor - DLV, 3.2 hrs/9 mos, effective 7/25/23
Smith, Jennifer, Registrar - SHS, 6 hrs/10 mos, effective 8/3/23
Soto, Marialouise, Paraeducator-Sped - MHMS, 5 hrs/9 mos, effective 7/27/23
Wong, Juliette, Paraeducator-After School - GA, 3.9 hrs/9 mos, effective 8/3/23

• **Short Term (not to exceed 126 days) and Substitutes** •

New Substitute and Short Term Employees:

Andasol De Rivas, Alejandrina, Night Custodian, not to exceed 12 hrs, 6/16 - 6/30/23
Grotz, Ashley, Program Coordinator-After School - BV, effective 8/1/23
Ortiz-Pantoja, Julian, Night Custodian, not to exceed 180 hrs, 5/16/23 - 6/30/24
Randazzo, Tim, Night Custodian, not to exceed 160 hrs, 7/1/23 - 6/30/24
Sanchez Ortega, Maria, Night Custodian, effective 7/13/23
Vargas, Steven, Night Custodian, not to exceed 60 hrs, 7/1/23 - 6/30/24
Wirstiuk, Michael, Night Custodian, effective 7/14/23

Existing Substitute and Short Term Employees:

Casey, Patrick, School Bus Driver, not to exceed 25 hrs, 6/12 - 6/30/23
Castillo-Musante, Carolyn, Paraeducator-Academic Intervention - L/A, not to exceed 3.5 hrs, 7/1 - 7/15/23
Farr Jr., Roger, Food Service Worker I - FS, not to exceed 200 hrs, 8/1/23 - 5/31/24
Flores, Elliot, Night Custodian - M/O, not to exceed 111 hrs, 5/25 - 9/15/23
Flores, Elliot, Maintenance Specialist - M/O, not to exceed 60 hrs, 7/1/23 - 6/30/24
Forbes, Leticia, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Gembe, Emmanuel, Night Custodian - M/O, not to exceed 140 hrs, 7/1/23 - 6/30/24
Hall, Jeffrey, School Bus Driver, not to exceed 2.25 hrs, 6/12 - 6/30/23
Havens, Timothy, Night Custodian - M/O, not to exceed 40 hrs, 7/1/23 - 6/30/24
Martinez, Alyssa, Executive Assistant II - SPT, not to exceed 2 hrs, 5/16 - 6/15/23
McArthur, Deborah, Instructional Specialist-Life Lab - BMS, not to exceed 140 hrs, 7/1/23 - 6/30/24
Miramontes, Miguel, Night Custodian - M/O, not to exceed 100 hrs, 7/1/23 - 6/30/24
Navarro Ortiz, Melissa, Night Custodian - M/O, not to exceed 126 hrs, 7/1/23 - 6/30/24
Ortiz Pantoja, Julian, Maintenance Specialist-M/O, not to exceed 30 hrs, 7/16 - 8/15/23

Pope, Katharine, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Robinson, Christopher, School Bus Driver, not to exceed 49 hrs, 6/20 - 6/30/23
Ryan, Michael, Night Custodian - M/O, not to exceed 432 hrs, 7/1/23 - 6/30/24
Scott, Matthew, School Bus Driver, not to exceed 12 hrs, 6/26 - 6/27/23
Torres, Moises, Night Custodian - M/O, not to exceed 100 hrs, 7/1/23 - 6/30/24
Vargas, Steven, Night Custodian - DL, not to exceed 56 hrs, 6/16 - 6/30/23
Vargas, Steven, Night Custodian - DL, not to exceed 96 hrs, 7/1 - 8/15/23
Vargas, Steven, Night Custodian - M/O, not to exceed 120 hrs, 5/16 - 6/30/23
Villa, Ricardo, Night Custodian - WL, not to exceed 48 hrs, 5/16 - 6/15/23

Regular Employees (Extra Hours, Short Term Assignments, or Substitute Assignments):

Alonso, Christopher, Parent/Community Support Coordinator - BSS, not to exceed 40 hrs, 5/16 - 9/15/23
Auble, Sara, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Bachar, William, School Bus Driver - TR, not to exceed 76.25 hrs, 7/3 - 8/4/23
Bautista, Cindy, Director-Human Resources - HR, not to exceed 20 hrs, 7/11 - 8/22/23
Bernal, Guadalupe, Food Service Worker II - FS, not to exceed 20 hrs, 8/1/23 - 5/31/24
Blank, Adrian, Night Custodian - M/O, not to exceed 100 hrs, 7/1/23 - 6/30/24
Brandi, Taylor, Food Service Worker I - FS, not to exceed 200 hrs, 8/1/23 - 5/31/24
Bryer-Bass, Max, Mental Health Specialist - BSS, not to exceed 4 hrs, 5/16 - 6/15/23
Butler, Christina, Director-Human Resources - HR, not to exceed 20 hrs, 7/11 - 8/22/23
Carreno Contreras, Eunice, Food Service Worker III - FS, not to exceed 20 hrs, 8/1/23 - 5/31/24
Carrillo Salinas, Pilar, Food Service Worker III - FS, not to exceed 135 hrs, 6/5 - 7/15/23
Carrillo Salinas, Pilar, Food Service Worker III - FS, not to exceed 20 hrs, 8/1/23 - 5/31/24
Carroll, Laura, Mental Health Specialist - ESY, not to exceed 134 hrs, 5/16 - 8/15/23
Carvajal, Soledad, Parent/Community Support Coordinator - DL, not to exceed 30 hrs, 8/7 - 8/14/23
Castellanos, Wanda, Food Service Worker II - FS, not to exceed 125 hrs, 6/12 - 7/15/23
Castellanos, Wanda, Food Service Worker II - FS, not to exceed 20 hrs, 8/1/23 - 5/31/24
Castillo-Musante, Carolyn, Paraeducator-Academic Intervention - L/A, not to exceed 18 hrs, 6/12 - 6/30/23
Corbin, Sydney, Paraeducator-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23
Cripe, Cynthia, Food Service Worker III - FS, not to exceed 20 hrs, 8/1/23 - 5/31/24
Cromer, Alison, Paraeducator-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23

Crosby, Michael, Maintenance Specialist - M/O, not to exceed 3 hrs, 5/25/23
Cusirramos, Mirella, Paraeducator-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23
Delgado, Guadalupe, School Bus Driver - TR, not to exceed 170 hrs, 6/13 - 8/4/23
DeMarco, Roxana, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Elliott Perkins, Pamela, School Administrative Assistant II - BMS, not to exceed 63.5 hrs, 5/26 - 6/30/23
Elrod, Edward, Day Custodian - M/O, not to exceed 100 hrs, 7/1/23 - 6/30/24
Evans, Sandra, Food Service Worker II - FS, not to exceed 20 hrs, 8/1/23 - 5/31/24
Fennell, Debbie, Attendance Technician - BSS, not to exceed 24 hrs, 7/16 - 9/15/23
Ferreira, Sarah, Parent/Community Support Coordinator - BSS, not to exceed 10 hrs, 7/16 - 9/15/23
Galindo Ramirez, Rosa, Food Service Worker I - FS, not to exceed 70 hrs, 6/5 - 6/30/23
Gardner, Kelly, Food Service Worker I - FS, not to exceed 105 hrs, 6/5 - 7/15/23
Gonzalez, Alyssa, Behavior Technician-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23
Gould, Lyndsey, Theater Technician - M/O, not to exceed 30 hrs, 10/16/22 - 6/15/23
Hall, Jeffrey, School Bus Driver - TR, not to exceed 27 hrs, 5/16 - 6/15/23
Harrell, Kaitlyn, Textbook/Media Assistant - HHS, not to exceed 10 hrs, 8/7-9/15/23
Huerta, Elva, School Bus Driver - TR, not to exceed 119 hrs, 6/12 - 8/4/23
Iniguez, Chris, Campus Safety Supervisor - M/O, not to exceed 6 hrs, 6/11/23
Iniguez, Chris, Night Custodian - HHS, not to exceed 15, 7/1 - 11/15/23
Jimenez, Christopher, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Joliff, Josephine, Behavior Technician-Sped - BV, not to exceed 16 hrs, 4/16 - 6/15/23
Jones Yvette, Food Service Worker I - FS, not to exceed 85 hrs, 7/1 - 8/5/23
Kemerling, Mark, School Bus Driver - TR, not to exceed 80 hrs, 6/22 - 8/4/23
Kier, Michelle, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Kirch, Karla, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Laurance, Elizabeth, Administrative Assistant - M/O, not to exceed 12 hrs, 5/16 - 6/30/23
Layne, Sean, School Bus Driver - TR, not to exceed 140 hrs, 6/9 - 8/4/23
Ledbetter, Dorothee, Library/Media Assistant - BSS, not to exceed 300 hrs, 7/16/23 - 6/10/24
Lopez, Areli, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23
Lopez, Teodoro, Day Custodian - M/O, not to exceed 75 hrs, 7/1/23 - 6/30/24

Luis-Martinez, Citlali, Program Assistant - L/A, not to exceed 5 hrs, 6/12 - 6/30/23

Luis-Martinez, Citlali, Behavior Technician-SPED - ESY, not to exceed 32 hrs, 7/1 - 7/15/23

MacDonald, Kris, Behavior Technician-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23

MacQuiddy McKee, Carol, Personnel Commissioner - PC, \$150 stipend (3 meetings), 7/13/23

Mendoza, Maria, Parent/Community Support Coordinator - GA, not to exceed 40 hrs, 7/16/23 - 6/15/24

Montanez, Cory, Work Based Learning Coordinator - SHS, not to exceed 10 hrs, 5/16 - 6/30/23

Moreno, Eduardo, Campus Safety Supervisor - L/A, not to exceed 35 hrs, 7/1 - 7/15/23

Murtha, Brian, Personnel Commissioner - PC, \$150 stipend (3 meetings), 7/13/23

Noguera, Marion, Paraeducator-Sped - ESY, not to exceed 31.5 hrs, 7/1 - 8/15/23

Nunez, Kathrine, Paraeducator-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23

Olazo Hernandez, Lizbeth, Parent/School Community Coordinator - MHMS, not to exceed 40 hrs, 7/16 - 9/15/23

Olmedo, Ari, Attendance Technician - WL, not to exceed 40 hrs, 5/16 - 6/15/23

Perry, Theresa, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23

Pezzolo, Celeste, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 6/12 - 7/15/23

Ramirez, Angelica, Food Service Worker I - FS, not to exceed 88 hrs, 7/1 - 8/4/23

Reinero, Eden, Campus Safety Supervisor - BSS, not to exceed 6 hrs, 5/16 - 6/15/23

Robinson, Christopher, School Bus Driver - TR, not to exceed 60 hrs, 7/3 - 8/4/23

Rodriguez, Stephanie, Program Assistant - L/A, not to exceed 110 hrs, 4/16 - 7/15/23

Saarni, Richard, School Bus Driver - TR, not to exceed 5 hrs, 6/19/23

Salenger, Karina, Occupational Therapist - ESY, not to exceed 53.5 hrs, 7/1 - 8/15/23

Salgado De Santos, Maria, Food Service Worker II - FS, not to exceed 20 hrs, 8/1/23 - 5/31/24

Sanchez Ortega, Martin, Day Custodian - M/O, not to exceed 70 hrs, 7/1/23 - 6/30/24

Scruggs, Josephine, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23

Serna Castaneda, Jessica, Program Assistant - L/A, not to exceed 42 hrs, 7/1 - 7/15/23

Sheinbaum, Grainne, Textbook/Media Assistant - HHS, not to exceed 98 hrs, 7/16 - 6/15/24

Sihler, Kris, Instructor-Lead School Bus Driver - TR, not to exceed 30 hrs, 5/16 - 8/4/23

Soto, Marialouise, Paraeducator-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23

Stocker, Christina, Paraeducator-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23

Thomas, Amanda, Paraeducator-Sped - ESY, not to exceed 35 hrs, 7/1 - 8/15/23

Torres Guillen, Reyna, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23

Violante, Mark, Personnel Commissioner - PC, \$150 stipend (2 meetings), 7/13/23

Voenell, Brian, Paraeducator-Academic Intervention - L/A, not to exceed 32 hrs, 7/1 - 7/15/23

Waters, Emma, Behavior Technician-PBIS - L/A, not to exceed 32 hrs, 7/1 - 7/15/23

Weckler, Rosario, Parent/Community Support Coordinator - HHS, not to exceed 40 hrs, 7/16/23 - 6/15/24

Wells, John, Lead Technology Specialist - IT, not to exceed 40 hrs, 7/1/23 - 6/30/24

Retired (Short Term Assignments, or Substitute Assignments):

Glasgow, Amy, ELPAC Proctor, 35 hrs, 4/16 - 6/30/23

Young, Jacqueline, Food Service Worker I - FS, not to exceed 100 hrs, 8/1/23 - 5/31/24

• Eligibility Lists Established •

Executive Assistant I

Registrar

School Bus Driver

Site Accounting Technician

Supervisor of Finance

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Revised Job Description: Campus Safety Supervisor

MEETING DATE: August 16, 2023

FROM: Molly Parks, Assistant Superintendent of Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the revised job description for Campus Safety Supervisor.

BACKGROUND:

Historically, the District has paid a Campus Safety Supervisor extra hours to work the front door of board meetings – opening the door and welcoming visitors to the meeting. That duty has been added to the job description. The “Physical Demands” section of the job description has been revised to include the ability to run, ensuring that the employee is able to get to emergency situations quickly.

FISCAL IMPACT:

None

This work is in direct support of the following district goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

AGENDA ITEM: 8.3.3.3

SANTA CRUZ CITY SCHOOLS

JOB DESCRIPTION

CAMPUS SAFETY SUPERVISOR

DEFINITION:

Under the direction of the Site Administrator and/or Principal, provide campus security and monitor student behavior at assigned school site; serve as first responders in medical and non-medical situations, arguments, altercations, conflicts and classroom and school campus disorder and disruptions; ensure student compliance with school and District rules and procedures.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide for the safety and supervision of students on campus; serve as first responders to campus emergency situations including physical altercations and confrontations, anti-social, illegal, or violent behaviors and medical and physical hazards; respond to fire and burglar alarms.
- Supervise assigned areas of campus; ensure students are safe, orderly and within assigned areas; escort and direct authorized visitors to desired destinations; respond to student behavior issues in classrooms; monitor campus parking lots; secure campus perimeter.
- Monitor designated areas including lunch areas, walkways, restrooms, parking lots and adjacent areas before, during and after school hours; ensure students park in designated student parking spaces and lots; monitor and direct campus traffic; place traffic barriers to guide traffic; monitor traffic and student activity during school events.
- Investigate and report unusual, suspicious, or criminal activities; notify students for detention and Saturday school; provide campus supervision throughout the entire school day.
- Assist with escorting staff and students to the office upon request, including students and staff who are injured; check on students who are not in class during designated periods and follow up on reason for being out of class; direct tardy students to go to appropriate school office.
- Escort delinquent students to and from administration offices; retrieve students as requested by administrators.
- Review substitute teacher list daily; ensure assigned substitute teachers can enter classroom; follow-up with substitute teachers throughout the day.
- Assist in Health Office to monitor sick or injured students.
- Support students with positive school attendance by following up with students and families.
- Check license plates for identification of vehicles on campus; ensure all campus vehicles are provided and display assigned parking permits.
- Operate computer to respond to emails; utilize database to review and record students in detention and Saturday school; operate a two-way radio as assigned; drive a vehicle to conduct work.
- Supervise detention and other student interventions as needed.
- Support site Administrators to prepare and carry out safety drills; restock safety supplies.

OTHER DUTIES:

- Perform related duties as assigned.
- **May assist with security and monitoring admittance to Board meetings.**

REQUIRED QUALIFICATIONS:

Education and Experience:

- Any combination equivalent to graduation from high school and one year of experience working with students.

Licenses and other Requirements

- Valid Class C California Driver's License.

- Valid First Aid and CPR Certificate and/or verification that such certification is in progress.

Knowledge of:

- Basic methods of individual and group supervision.
- Basic interests, attitudes, and emotional development of adolescents.
- Oral and written communication skills.
- Health and safety regulations.
- Conflict resolution methods and techniques.
- Operation of a computer and assigned software.
- Basic first aid and CPR procedures.
- Interpersonal skills using tact, patience, and courtesy.
- Basic report preparation techniques.

Ability to:

- Patrol and supervise campus activities to ensure the well-being and safety of students and staff in non-classroom activities.
- Ensure student compliance with school and organizational policies and regulations.
- Investigate occurrences of property damage and suspicious or criminal activity.
- Learn, apply, and explain organizational policies, rules and regulations related to parking and security of buildings and grounds.
- Prevent or address student conflicts and fights.
- Establish and maintain cooperative and effective working relationships with others.
- Understand and follow oral and written instructions.
- Prepare incident reports.
- Maintain confidentiality of student and staff information.
- Determine appropriate action within clearly defined guidelines.
- Communicate effectively both orally and in writing.
- Observe health and safety regulations.
- Physically capable of responding quickly to emergencies.

WORKING CONDITIONS:

Work Environment:

- Indoor/Outdoor environment.
- Seasonal heat and cold or adverse weather conditions.
- Driving a vehicle to conduct work.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Seeing to monitor student activities.
- Hearing and speaking to exchange information.
- Dexterity of hands and fingers to operate a vehicle.
- Sitting, standing, and walking for extended periods of time.
- Lifting and carrying heavy objects.
- Physically capable of responding quickly to emergencies, **including the ability to run.**
- Reaching overhead and above shoulders.
- Bending at the waist, kneeling, or crouching.

Hazards:

- Potential physical hazards involved in intervening in fights and other anti-social, illegal, and violent behavior.
- Contact with dissatisfied or abusive individuals.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

Approved by Personnel Commission: 8/8/23

Approved by Governing Board: TBD – Meeting 8/16/23

Salary Range: 26

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Revised Job Description and Salary Placement: School Bus Driver

MEETING DATE: August 16, 2023

FROM: Molly Parks, Assistant Superintendent of Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the revised job description and salary placement for School Bus Driver.

BACKGROUND:

The requirement of a high school diploma has been removed from the job description. Applicants must pass a test provided by the Personnel Commission. Probationary employees must pass a test provided by the CHP.

The demand for bus drivers has increased and the ability to hire qualified drivers is difficult. We researched other School Bus Driver salaries and found that while our starting pay was higher than our neighboring districts, our top step was not. Moving the salary for Bus Drivers from Range 27 to Range 29 will not disrupt the relationship of other positions in the job family. This was approved by the Personnel Commission on August 8, 2023.

FISCAL IMPACT:

\$31,228.96

This work is in direct support of the following district goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

AGENDA ITEM: 8.3.3.4

SANTA CRUZ CITY SCHOOLS

JOB DESCRIPTION

SCHOOL BUS DRIVER

DEFINITION:

Under the direction of the Supervisor-Transportation, transport students over scheduled routes; ensure safety of students while being transported to an assigned location on a designated route; maintain order and discipline among passengers on the bus; perform regular safety inspections of the busses; operate the school bus in a safe manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Drive a school bus or other transportation vehicle along a designated route, to field trips and special activities as assigned.
- Transport students and discharge students in accordance with time schedules; escort and assist students on and off vehicles and across streets when required or necessary; meet scheduled departure and arrival times as assigned; observe legal and defensive driving practices; ensure compliance with applicable traffic and student transportation laws, codes and regulations.
- Perform pre-trip and post-trip inspections to monitor fluid levels and vehicle condition; adjust tire pressure and mirrors; fuel, service and prepare vehicle for operation; ensure the safe operating condition of the vehicle; comply with mandated guidelines; clean assigned vehicles, both interior and exterior; ensure safety, appearance, and sanitation of vehicle; report mechanical malfunctions or other problems as required.
- Maintain order and discipline among passengers on the bus; report observations and incidents including discipline, inappropriate social behavior; communicate effectively with school staff and parents regarding student behavior as needed.
- Assess incidents, complaints, accidents, and potential emergency situations including road hazards, medical emergencies, and accidents; resolve and recommend a resolution to the situation; determine appropriate action in emergency situations according to established guidelines; administer first aid/CPR to passengers as necessary.
- Maintain buses in a clean and safe operating condition; wash, sweep and clean buses.
- Assist students as needed in boarding, buckling, and loading, securing, and unloading students in wheelchairs as assigned by the position.
- Conduct emergency evacuation drills; ensure efficiency of procedures and complying with mandated requirements; administer first aid as necessary.
- Prepares routine logs, route sheets and reports as required.
- Attend meetings, classroom and behind the wheel training, safety meetings, in-services, administrative conferences; maintain required skills; meet the certificate requirements of a school bus driver.
- Utilize two-way radios for bus to bus and bus to base communications; notify appropriate personnel of delays or accidents as needed.
- Communicates with students, parents, staff, and the public in a courteous manner; respond to inquiries regarding assigned activities.
- Read and interpret maps to ensure most efficient routing based on prevailing traffic patterns.

OTHER DUTIES:

- Perform related duties as assigned.

REQUIRED QUALIFICATIONS:

Education and Experience:

- ~~Any combination equivalent to: graduation from high school and~~ two years of experience operating a motor vehicle.

Licenses and other Requirements

- Valid California Commercial Driver's License Class A or B with appropriate passenger, school bus and air brake endorsements.
- Valid First Aid and CPR Certificate issued by an authorized agency.
- Valid California Special driver's certificate (DL45), unrestricted except for #1-Automatic Transmission only.
- Valid Medical Examiner's Certificate.
- Comply with District policy and US Department of Transportation's drug and alcohol testing regulations including random, reasonable suspicion and post-accident testing.
- Attend in-services and training required to maintain licenses and certificates.
- A safe driving record in accordance with the requirements of the California Department of Motor Vehicles is required.
- Incumbents must be a minimum of 21 years of age.

Knowledge of:

- Safe and defensive driving practices.
- Proper operation, inspection, and maintenance of school buses.
- Applicable Federal, State, Local and District codes, directives, and regulations for the transportation of students.
- Basic first aid procedures.
- Basic record-keeping techniques.
- Proper lifting techniques.
- Interpersonal skills using tact, patience, kindness, and courtesy.
- Health and safety regulations.
- Oral and written communication skills.
- Air brake systems.
- Safe driving practices.
- Child guidance practices related to students with special needs.

Ability to:

- Ability to operate all school bus and other transportation vehicles and equipment skillfully, safely and efficiently.
- Make sound judgment in emergency situations.
- Conduct safety inspections and perform routine preventive maintenance.
- Learn and apply policies and procedures related to student discipline on buses.
- Read and interpret maps.
- Observe legal and defensive driving practices.
- Learn and follow designated routes.
- Maintain the bus in clean and proper working condition.
- Administer first aid/CPR as necessary.
- Demonstrate an understanding, patient, and receptive attitude toward students with special needs.
- Learn proper lifting techniques.
- Maintain routine logs and records.
- Understand and follow oral and written directions.
- Communicate effectively with others.

- Meet schedules and timelines.
- Operate a two-way radio.
- Meet the physical requirements necessary to perform the job.
- Establish and maintain cooperative and effective working relationships with others.
- Maintain regular attendance.

WORKING CONDITIONS:

Work Environment:

- Indoor/Outdoor environment.
- Seasonal heat and cold or adverse weather conditions.
- Evening or variable hours.
- Exposure to fumes, dust, odors, oil/grease and gases.
- Driving a vehicle to conduct work.
- Frequent communications with Students, Parents, Teachers, District employees and the Community.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sitting for extended periods of time while operating buses.
- Climbing slopes, stairs, steps ramps and ladders.
- Hearing and speaking to exchange information.
- Reaching, pulling, and pushing to open bus doors, move and secure wheelchairs.
- Bending at the waist, kneeling, or crouching to inspect and wash buses, to secure wheelchairs.
- Reaching overhead, above the shoulders or horizontally.
- Seeing to monitor passengers and operate a vehicle.
- Lifting, dragging, and carrying moderately heavy children or objects.
- Dexterity of hands and fingers to operate school bus control panel and operate a two-way radio.

Hazards:

- Traffic hazards.
- Potential contact with dissatisfied or abusive individuals.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed.

Approved by Personnel Commission: 8/8/23

Approved by Governing Board: TBD – Meeting 8/16/23

Salary Range: 29

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Gifts

MEETING DATE: August 16, 2023

FROM: Kris Munro, Superintendent

RECOMMENDATION:

Accept the following gifts donated to Santa Cruz City Schools.

BACKGROUND:

Pursuant to Board Policy/Regulation 3290, the Governing Board may accept on behalf of and for the District, any bequest, gift of money or gift of property, valued at \$100 or more, that is presented to the District. A letter of appreciation will be sent to the donors.

Peartree & Belli architects donated \$1,695.32 to Santa Cruz City Schools to support the annual two-day Leadership Kick Off professional development day for district leaders.

19six Architects donated \$2,000 to Santa Cruz City Schools to support the annual two-day Leadership Kick Off professional development day for district leaders.

SCCS also received donations to be raffled at the annual Welcome Back Breakfast, businesses included:

Book Shop Santa Cruz
Chardonnay Sailing Charters
Motion Pacific Dance
New Leaf
Pacific Cookie Company
Palace Arts Supply
Santa Cruz Ed Foundation
Santa Cruz Museum of Art & History
Santa Cruz Warriors
Verve Coffee Roasters
Wonderland Toys & Classroom Resources

This work is in direct support of the following District goals and their corresponding metrics:

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM: 8.3.4.1

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM Consultant Services Agreement: Safe Schools Project

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent, Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Consultant Services Agreement for 2023-24 for Safe Schools.

BACKGROUND:

Across the district, important progress has been made towards supporting our LGBTQ+ students and our families. Santa Cruz City Schools would like to become more strategic in identifying ongoing ways it can make each of its schools a “Model LGBTQ+ Inclusive School.” This ongoing support may include ongoing professional learning, reviewing library book collections, special assemblies and events, lesson plans, etc. The Safe Schools Project is looking forward to collaborating with schools at all levels in SCCS to identify these common elements that can be shared with other schools throughout the District, County and State.

At the end of the 2023-24 school year, each school will complete the LGBTQ Climate Index self-assessment to assess growth over one year. The Safe Schools Project will provide a case study analysis for all SCCS schools participating in the project.

The Safe Schools Project, in partnership with the Santa Cruz City Schools and the Santa Cruz County Office of Education, will provide ongoing support to the following SCCS schools who have elected to participate in the project during the 2023-2024 school year:

Bay View Elementary School
DeLaveaga Elementary School
Branciforte Middle School
Mission Hill Middle School
Branciforte Small Schools Campus
Santa Cruz High School
Soquel High School

FISCAL IMPACT:

\$9,000 LCFF Base

AGENDA ITEM: 8.4.1.1

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM: 8.4.1.1

Santa Cruz City Schools
133 Mission St.
Santa Cruz, Ca 95060

REQUISITION #: _____

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: Student Services Principal/Director: Gail Atlansky

Describe Work to be Performed and District and Site Goals Supported:

The Safe Schools Project, in partnership with the Santa Cruz County Office of Education, will continue working with seven of our schools to identify those elements and strategies that make our schools Model LGBTQ+ Inclusive Schools.

Qualifications of Consultant:

Name of Consultant: Diversity Center/Safe Schools Project Tax I.D.# or SSN: 77-0212967

(Vendor Data form to Purchasing)

Address: PO Box 3143 Telephone #: 559-351-5928

City/State/Zip: Santa Cruz, CA 95063 Email: robddarrow@robddarrow.us

Date(s) of Service: School year 2023-24 Time: _____

Number of Hours: _____ hours per day X _____ days = NA total hours.

Hourly/Daily Rate (specify): 7 schools @ \$1500 ea Meals: N/A

Lodging: N/A Transportation: N/A

TOTAL FEE TO BE PAID: \$9000 Account #: 01-0000-0-0000-7600-5800-600-0000

Write out meaning of account number: LCFF Base

Approval of Business Services verifying account: _____ Date: _____

Authorized Signature of Consultant: [Signature] Date: 6/20/23

(NOTE: Consultant must submit invoice for payment upon completion of work)

[Signature]
Signature of Administrator Requesting Service

Approval of Assistant Superintendent

Date: 7/10/23

Date: _____

AB 1610, 1612, and 2102 COMPLIANCE (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not be** on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: Ronindra - cleared 3/21/09 Approval of Human Resources: [Signature] 7/19/23

PAYMENT AUTHORIZATION
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

Signature of Administrator Requesting Payment

Date

Approval of Assistant Superintendent

Date

Board of Education Approval: _____
(Required if over \$2500)

7/14/2016

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant's work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

School sites teams will complete the LGBTQ+ Safe Schools Climate Index, a self assessment tool, to measure how inclusive and safe their schools are for LGBTQ+ students and school communities. They will also continue to receive professional development and guidance to improve their school's climate and practices to better support LGBTQ students and families.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

2. State efforts made to identify qualified staff available within the district to carry out the requested services.

Ron Indra was a former teacher at Harbor High School. He is the Director of the Safe Schools Project, he is a member of the Santa Cruz City Schools LGBTQ Task Force and the Santa Cruz County Office of Education's LGBTQ Task Force. The Safe Schools Project was created to work with schools and school districts to promote safe and inclusive schools for LGBTQ+ youth.

3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

The Safe Schools Project will be training school administration, teachers, and staff at seven school sites in Santa Cruz City Schools.

4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

Outcomes: To create Model LGBTQ+ Inclusive Schools to better support their LGBTQ students.

5. Evaluation Process - How will you know the goal/outcomes have been met?

School teams will engage in a post LGBTQ Climate Index Assessment at the end of the year to measure outcomes.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: College and Career Access Pathway Dual Enrollment Agreement (CCAP) Appendix A Revisions

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the updates to the current College and Career Access Pathway Dual Enrollment agreement.

BACKGROUND:

Cabrillo College and Santa Cruz City Schools have an existing three year College and Career Access Pathway Dual Enrollment agreement and are entering the second year of this three year agreement. This agreement focuses on providing college courses to high school students, with a specific focus on high school students who typically may not be college bound, or who are under-represented in higher education. Any 9th-12th grade student in Santa Cruz City Schools district can take a dual enrollment course with parent/guardian and school counselor permission.

Cabrillo and Santa Cruz City Schools desire to make one adjustment to the current agreement. The desire is to expand the Career and Technical Education pathways by offering students the option to take an Education Dual Enrollment pathway. To this end, Cabrillo and Santa Cruz City Schools are requesting to add the following two Cabrillo Dual Enrollment courses:

- 1) Early Childhood Education 31: Child Growth and Development (*There is also a Service Learning Lab as part of this course. The lab is listed separately on the updated agreement*)
- 2) Education 80: Education in a Changing World

These courses will be physically held at Santa Cruz High School and will span the course of the school year, meaning students will be able to complete the entire pathway in one school year. By adding this pathway, the district will work towards building student interest in the education profession. Education is the second most high wage, "in demand" industry in the Santa Cruz tri-county area according to local labor market research and data.

AGENDA ITEM: 8.4.1.2

American Sign Language 1 and 2 as well as Biotechnology 2 are the three Dual Enrollment courses already a part of the existing College and Career Access Pathway Dual Enrollment agreement.

Santa Cruz City Schools tracks the number of students participating in dual enrollment College and Career Access Pathway courses, and will seek feedback from students regarding their experience to inform our agreement. Additionally, grades will be gathered to determine the rate of student success in dual enrollment courses. The district will also continue to monitor the California Dashboard College and Career Readiness Indicator, as Dual Enrollment is a key factor in the number of students each high school has that is considered college and career ready.

The Director of Student Services and/or the Director of Secondary Learning and Achievement will serve as the district's liaisons with Cabrillo regarding Dual Enrollment .

Textbook costs will be borne by Santa Cruz City Schools. However, there are no textbook costs associated with these two additional dual enrollment courses as the curriculum used is free, open source curriculum.

High School Counselors will be expected to support the Dual Enrollment program by communicating about it to targeted student groups, and with supporting students to enroll at Cabrillo. Cabrillo will also provide enrollment support to students.

The district will devote physical space and the custodial upkeep of that space at no charge to Cabrillo for the instruction of dual enrollment courses, when it has been decided to offer a course on one of the high school campuses.

FISCAL IMPACT:

None

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM: 8.4.1.2

AMENDMENT NO. 1

COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT BETWEEN Cabrillo Community College District (“COMMUNITY COLLEGE DISTRICT”) AND Santa Cruz City Schools District (SCHOOL DISTRICT), This Amendment (“Amendment”) to the College and Career Access Pathways Partnership Agreement approved by the COMMUNITY COLLEGE DISTRICT’s Board of Trustees on June 13, 2022 (“CCAP Agreement”), is entered into by and between COMMUNITY COLLEGE DISTRICT and SCHOOL DISTRICT effective as of July 1, 2022. NOW, THEREFORE, it is understood and agreed by the Parties hereto that:

- 1. Appendix A of the CCAP Agreement shall be deleted in its entirety and replaced with the attached revised Appendix A.
2. Except as set forth herein, all other sections, subsections, and provisions of the CCAP Agreement shall remain valid and enforceable.
3. The individuals executing this Amendment on behalf of the Parties represent and warrant that they are authorized to do so.

IN WITNESS WHEREOF, this Amendment has been executed by the Parties hereto as of the Effective Date.

SANTA CRUZ CITY SCHOOLS

CABRILLO COMMUNITY COLLEGE DISTRICT

BY:
Signature of Authorized Representative Print

BY:
Signature of Authorized Representative Print

Name
Print Title

Name
Print Title

Date
Governing Board’s
Approval/Ratification Date

Date
Board of Trustee’s
Approval/Ratification Date

CCD Initiating Department
CCD Contact Name
CCD Contact Extension

APPENDIX

COLLEGE DISTRICT AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS the COLLEGE DISTRICT and the SCHOOL DISTRICT agree to record COLLEGE DISTRICT and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

WHEREAS participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE the COLLEGE DISTRICT and SCHOOL DISTRICT agree as follows:

1. CCAP AGREEMENT

- 1.1 COLLEGE DISTRICT and SCHOOL DISTRICT shall ensure public meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)
- 1.2 COLLEGE DISTRICT shall file this CCAP Agreement with the office of the Chancellor of the California community colleges. Sec. 2 (c)(2)
- 1.3 COLLEGE DISTRICT and SCHOOL DISTRICT shall review and establish new or amended CCAP Agreements annually and follow the protocols set forth in 2.1 and 2.2 of this section.
- 1.4 COLLEGE DISTRICT and SCHOOL DISTRICT point of contact: Sec. 2 (c)(2)

Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

LOCATION	NAME AND TITLE	TELEPHONE	EMAIL
College: Cabrillo College 6500 Soquel Avenue Aptos CA 95003	Eduardo Cervantes Dean of Education Centers, Distance Education and Dual Enrollment	831.786.8429	edcervan@cabrillo.edu
School District: Santa Cruz City Schools 133 Mission Street, Santa Cruz, CA 95060 Phone (831) 429-3410	Julia Hodges Director of Secondary Curriculum	(831) 429-3410 ext.218	Juliahodges@sccs.net

2. STUDENT SELECTION

- 2.1 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142. In all circumstances, the COLLEGE DISTRICT shall claim allowable FTES for the enrollment of high school students in a CCAP Agreement community college course.
- 2.2 SCHOOL DISTRICT shall select students consistent with the intent of AB 30 to include: high school students "who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" Sec. 2 (a) and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate." Sec. 1 (d)
- 2.3 COLLEGE DISTRICT and SCHOOL DISTRICT shall certify that participating students will have a signed parental consent form on file with the COLLEGE DISTRICT. Preamble and Sec. 2 (c)(l)
- 2.4 COLLEGE DISTRICT and SCHOOL DISTRICT shall certify that participating students may enroll in up to a maximum of 15 unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential. Sec. 2 (p)(l-3)

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

3.1 COLLEGE DISTRICT is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE DISTRICT.

3.2 COLLEGE DISTRICT has identified the following pathway(s), course offerings per program year, estimated students served, and projected FTES. The employer of record for all courses under this CCAP Agreement is the COLLEGE DISTRICT, and the location of the courses is the DISTRICT. The grid below is intended to project the courses offered, subject to change based on the needs of the student cohorts within the pathway.

PROGRAM YEAR: Fall2023 -SUMMER 2024 COLLEGE DISTRICT: Cabrillo College_____

SCHOOL DISTRICT: Santa Cruz City Schools District_____

EDUCATIONAL PROGRAM: General Education

COURSE NAME	COURSE NUMBER(UNITS)	TERM	DAYS/HOURS	LOCATION
Elementary American Sign Language I	ASL1 (5 Units)	Fall 2023	Monday and Wednesday 03:35 pm -6:00 pm	Online
Elementary American Sign Language II	ASL 2 (5 Units)	Spring 2024	Tuesday and Thursdays 04:00 pm - 6:05 pm	Online
ECE Child Growth and Development	ECE 31 (3 units)	Fall 2023	Wednesday - 02:05 pm to 03:35 pm	Santa Cruz High School
Education in a Changing World	EDUC-80 (2 unit)	Spring 2024	Tuesday, Wednesday and Thursday -03:34 pm -05:00 pm	Santa Cruz High School
Education Service-Learning Lab	EDUC-80L (1 unit)	Spring 2024	TBD	Santa Cruz High School
Biotech	Bio Tech 42T (4 units)	Fall 2023	Monday - 02:15 pm - 4:25 pm Wednesday and Friday	Soquel High School

			01: 40 pm-05:30 pm	
TOTAL Projected Students Served	127	Total FTES	12.95	

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(l)*):

ASL 1 & ASL 2. This course sequence provides students with a Foreign Language option not currently available in this high school district. In addition to meeting the high school foreign language requirement for high school graduation, ASL 1 meets the Foreign Language requirement for IGETC and the Area C Humanities Requirement for CSU GE.

ECE 31 & Education 80/80L. Teaching Education Pathway that leads to the Associate in Arts for Transfer (A.A.-T). ECE Examines the major social and emotional, cognitive/language, and physical developmental milestones for children from conception through adolescence, emphasizing non-judgmental observation. Focuses on the interaction between maturational processes and environmental factors. Education 89/803L Introduces students to the teaching profession in the United States, reexamining assumptions about teaching and learning by looking at teaching and learning theory, curriculum, and diversity in today's classroom. The 80L lab component provides a service-learning opportunity for students interested in exploring teaching professions. Students participate in K-12 classroom site placements with mentor teachers.

Biotech 42. This pathway includes the articulated course for Biotech 41 offered by PVUSD that Presents a deeper understanding of the field of biotechnology and strengthens the skills required to obtain employment in biotechnology.

4. **BOOKS AND INSTRUCTIONAL MATERIALS**

4.1 The total cost of books and instructional materials for school district students participating as part of this CCAP agreement is the responsibility of the SCHOOL DISTRICT. See Section 5.2 of this agreement.

ASL 1: Elementary Sign Language I	Signing Naturally: Student Workbook, Units 1-6 By Cherri Smith/Ella Mae Lentz/ Ken Mikos 978-1-58121-210-5	Deaf in America, by Padden and Humphries
ECE 31	No textbook required	
Educ 80/80L	No textbook required	
BIO 42T	TBD	

5. FACILITIES USE

5.1 COLLEGE DISTRICT and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

SCHOOL	BUILDING	CLASSROOM	DAYS	HOURS
Soquel High School		E-119	Monday Wednesday and Friday	02:15 pm-04:35 pm 01:40 pm-05:10 pm
Santa Cruz High School		Portable 3	Tuesday, Wednesday and Thursday	03:34 pm -05:00 pm

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Annual Application for Title I, Title II, Title III, and Title IV Funding for SCCS Elementary District

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Application for Funding for Title I, Title II, Title III and Title IV funds for SCCS Elementary District.

BACKGROUND:

Every year the District must complete an application for funding for the Title I, Title II, Title III and Title IV funding from the Federal Government. This year, the application has a check box that certifies that the Local Board has approved the Application for Funding.

Title I funding is allocated based on the number of low income students in the district. Funds are used to support students who are from low income families to increase achievement, and can be spent on personnel, as well as materials and supplies.

Title II funding is allocated based on student enrollment. Funds are used to strengthen the quality and effectiveness of teachers and administrators in the district, and are generally spent on professional development and new teacher support.

Title III funding is allocated based on the number of English Learners and Migrant students. Funds are used to support English Language Acquisition, Language Enhancement, and Academic Achievement for these students. Title III funds are used for programs specific to English Learners and the English Language Development teacher on special assignment.

Title IV funding is allocated based on student enrollment. Funds are intended to be used to provide all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. Title IV funds are most often spent on professional development or technology hardware.

The application for funding simply requires a checkbox of all funds for which the District would like to receive funding. There is no plan involved with the application. Approving the application allows the District to apply for the funds. Denying the application means there would be no Title funding for the upcoming school year.

AGENDA ITEM: 8.4.1.3

FISCAL IMPACT:

Unknown until funds have been granted.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Santa Cruz City Elementary (44 69815 0000000)

- Home
- Data Entry Forms
- Certification Preview
- Certify Data
- Reports
- Users
- Contacts
- FAQs

[Data Entry Instructions](#)

2023–24 Application for Funding

Required fields are denoted with an asterisk (*).

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year:

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year:

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

* Title I, Part A (Basic Grant): No Yes
ESSA Sec. 1111 et seq.
SACS 3010

* Title II, Part A (Supporting Effective Instruction): No Yes
ESEA Sec. 2104
SACS 4035

* Title III English Learner: No Yes
ESEA Sec. 3102
SACS 4203

* Title III Immigrant: No Yes
ESEA Sec. 3102
SACS 4201

* Title IV, Part A (Student and School Support): No Yes
ESSA Sec. 4101
SACS 4127

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Annual Application for Title I, Title II, Title III, and Title IV Funding - Secondary

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Application for Funding for Title I, Title II, Title III and Title IV funds for Santa Cruz City School Secondary District.

BACKGROUND:

Every year the District must complete an application for funding for Title I, Title II, Title III, and Title IV funding from the Federal Government. This year, the application has a check box that certifies that the Local Board has approved the Application for Funding.

Title I funding is allocated based on the number of low income students in the district. Funds are used to support students who are from low income families to increase achievement, and can be spent on personnel, as well as materials and supplies.

Title II funding is allocated based on student enrollment. Funds are used to strengthen the quality and effectiveness of teachers and administrators in the district, and are generally spent on professional development and new teacher support.

Title III funding is allocated based on the number of English Learners and Migrant students. Funds are used to support English Language Acquisition, Language Enhancement, and Academic Achievement for these students. Title III funds are used for programs specific to English Learners and the English Language Development teacher on special assignment.

Title IV funding is allocated based on student enrollment. Funds are intended to be used to provide all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. Title IV funds are most often spent on professional development or technology hardware.

AGENDA ITEM: 8.4.1.4

The application for funding simply requires a checkbox of all funds for which the District would like to receive funding. There is no plan involved with the application. Approving the application allows the District to apply for the funds. Denying the application means there would be no Title funding for the upcoming school year.

FISCAL IMPACT:

Unknown until funds have been granted.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Santa Cruz City High (44 69823 0000000)

- Home
- Data Entry Forms
- Certification Preview
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- FAQs

[Data Entry Instructions](#)

2023–24 Application for Funding

Required fields are denoted with an asterisk (*).

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year:

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year:

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

* Title I, Part A (Basic Grant): No Yes
ESSA Sec. 1111 et seq.
SACS 3010

* Title II, Part A (Supporting Effective Instruction): No Yes
ESEA Sec. 2104
SACS 4035

* Title III English Learner: No Yes
ESEA Sec. 3102
SACS 4203

* Title III Immigrant: No Yes
ESEA Sec. 3102
SACS 4201

* Title IV, Part A (Student and School Support): No Yes
ESSA Sec. 4101
SACS 4127

- Save
- Return to List

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Community Advisory Committee Representative

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the following parent for membership in the Community Advisory Committee for the 2023-24 and 2024-25 school years.

Parent Name: Joanna Hildebrand

BACKGROUND:

The Community Advisory Committee serves as an advisory body to the North Santa Cruz County Special Education Local Planning Area Governance Council and the Special Education Local Planning Area Director. Each district in the Special Education Local Planning Area has parent representatives on the Community Advisory Committee. Santa Cruz City Schools has two parent representatives. Membership on the Community Advisory Committee is for two consecutive school years.

FISCAL IMPACT:

None

This work is in direct support of the following District goals and their corresponding metrics:

#6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Stacy O'Farrell, Director of Special Education

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Independent Consultant Agreement: Youth Evaluation and Therapy

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Agreement for Professional Services for new services through the 2023-2024 regular school year from August 2, 2023 through December 31, 2023 . *Due to the confidentiality regulations that protect the identity of disabled pupils, the student names have been omitted.*

BACKGROUND:

Contractor is a Licensed Educational Psychologist who will provide a psychoeducational assessment for one elementary-aged student. Contractor will complete the assessment, provide a written report that meets legal requirements, and attend Individualized Educational Program meeting(s) to present the report to the Individualized Educational Program team.

FISCAL IMPACT:

Not to exceed \$6,800 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics.

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

**SANTA CRUZ CITY SCHOOLS
INDEPENDENT CONSULTANT AGREEMENT
(SPECIAL EDUCATION)**

This INDEPENDENT CONSULTANT AGREEMENT (“Agreement”) is made and entered into effective August 2, 2023 (the “Effective Date”), by and between Santa Cruz City Schools (“District”) and **Youth Evaluation and Therapy** (“Consultant” and together with District, the “Parties”).

RECITALS

- A. **WHEREAS**, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and
- B. **WHEREAS**, the District is in need of such special services and advice and Consultant warrants that it is specially trained, experienced, competent and duly licensed under the laws of the State of California to perform the services pursuant to this Agreement; and
- C. **WHEREAS**, the Consultant agrees to perform the Services described in this Agreement to the District’s satisfaction and in accordance with the standards of its profession this Agreement.

AGREEMENT

NOW, THEREFORE, for good and sufficient consideration, receipt of which is acknowledged, the Parties agree as follows:

1. **Services.** The Consultant shall provide the Services as described in the Scope of Services attached hereto as **Exhibit A** and incorporated herein by this reference (“Services”). Changes in the Scope of Services shall be made in writing, signed by both Parties, and particularly describe the change in Services, including payment and terms, as applicable.
2. **Consultant Qualifications.** Consultant represents and warrants to District that Consultant, and all of Consultant’s employees, agents, and subconsultants providing Services under this Agreement (the “Consultant Parties”), have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Consultant and any Consultant Parties performing Services shall be competent to perform those Services.

3. **Standard of Care.** Consultant's Services will be performed, findings obtained, and reports and recommendations prepared, in accordance with generally and currently accepted principles and practices of its profession for services to California school districts and in accordance with applicable law, code, rule, regulation, and/or ordinance.
4. **Term.** This Agreement shall begin on August 2, 2023, and shall terminate upon completion of the Services, but no later than December 31, 2023 ("Term"), except as otherwise stated in Section 5 below. There shall be no extension of the Term of this Agreement without the express written consent of all Parties. Written notice by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Consultant or the Consultant Parties. In the event of early termination, Consultant shall be paid for satisfactory Services performed to the date of termination. Upon payment by District, District shall be under no further obligation to Consultant, monetarily or otherwise, and District may proceed with the work in any manner District deems proper.
5. **Termination.** Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Consultant if: (1) Consultant or Consultant Parties materially breach any of the terms of this Agreement; (2) any act or omission of Consultant or the Consultant Parties exposes District to potential liability or may cause an increase in District's insurance premiums; (3) Consultant is adjudged a bankrupt; (4) Consultant makes a general assignment for the benefit of creditors; (5) a receiver is appointed because of Consultant's insolvency; or (6) Consultant or Consultant Parties fail to comply with or make material representations as to the licensing and qualifications, fingerprinting, criminal background check, and/or tuberculosis certification sections of this Agreement. Such termination shall be effective immediately upon Consultant's receipt of the notice.
6. **Payment of Fees for Services.** District agrees to pay Consultant fees at the rate of \$6,800.00 per assessment for Services satisfactorily performed. Consultant shall not increase the rate over the course of this Agreement. Total fees ("the Fee") paid by District to Consultant shall not exceed \$6,800.00. Any work performed by Consultant in excess of the Fee shall not be compensated. District agrees to pay the Fee, up to the maximum amount provided herein, within thirty (30) days of receipt of a detailed invoice from Consultant, including any additional supporting documentation District reasonably requests.
7. **Removal & Replacement of Consultant's Employee(s).** In the event that District, in its sole discretion, desires, at any time during the Term of this Agreement, that any of Consultant's employees or Consultant Parties, cease providing Services under this Agreement and/or are removed from District property, Consultant shall, immediately upon receiving written and/or verbal notice from District, cause such Consultant employee(s) or Consultant Parties to immediately cease providing Services under this Agreement and shall ensure such Consultant employee(s) or Consultant Parties are removed from District property. Consultant shall provide qualified replacement employee(s) or Consultant Parties, satisfactory to District, upon within three (3) days of a District request for such replacement.
8. **Public Health and Safety.** At all times while performing the Services, Consultant and Consultant Parties shall comply with all applicable legal, contractual, and local government requirements related to COVID-19 and other contagious diseases and public health emergencies, including "social

distancing,” masks, and hygiene as may be ordered by the State or local authorities.

9. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the “District Parties”), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses, including, but not limited to attorney fees and costs including fees of consultants of any kind, nature and description (collectively, the “Claims”) directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant or Consultant Parties in the performance of or failure to perform Consultant’s obligations under this Agreement, including, but not limited to Consultant’s or Consultant Parties’ use of the site(s), Consultant’s or the Consultant Parties’ performance of the Services, Consultant’s or Consultant Parties’ breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section 8 includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act (“FEHA”).

10. **Equipment and Materials.** Consultant at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, “Equipment”) which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Consultant or Consultant Parties, even if such Equipment is furnished, rented or loaned to Consultant or Consultant Parties by District. Furthermore, District may reject any Equipment or workmanship that does not conform to the requirements of this Agreement and Consultant must then promptly remedy or replace it at no additional cost to District and subject to District’s reasonable satisfaction.

11. **Insurance.** Without in any way limiting Consultant’s liability, or indemnification obligations as set forth in this Agreement, Consultant shall secure and maintain throughout the Term of this Agreement the following insurance:
 - a. Comprehensive general liability insurance with limits of not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate. Such policy shall specifically state: “Coverage does not contain limitations of coverage or exclusions for molestation, sexual abuse, child abuse, or child endangerment.”;
 - b. Commercial automobile liability insurance with limits not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate, if applicable;
 - c. Professional liability insurance covering errors and omissions with coverage limits of \$1,000,000 per claim; and

- d. Worker's compensation insurance as required by Labor Code section 3200, et seq., if applicable.

Neither Consultant nor any of the Consultant Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If such a notice is not given or even if District receives a notice, District may, at its sole option, terminate this Agreement. All insurance policies shall include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Consultant's insurance policies shall be attached to this Agreement as proof of insurance.

12. **Taxes.** All payments made by District to Consultant pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from fees payable to Consultant, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant and the Consultant Parties and otherwise in connection with this Agreement.
13. **Independent Consultant Status.** The Parties agree that Consultant is free from the control and direction of District in connection with Consultant's performance of the Services. Consultant is hereby retained to provide the specified Services for District, which are outside the usual course of District's business. Consultant certifies that it is customarily engaged in an independently established trade, occupation, or business to provide the Services required by this Agreement. Consultant understands and agrees that Consultant and Consultant Parties shall not be considered officers, employees, agents, partners, or joint venturers of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.
14. **Fingerprinting/Criminal Background Investigation Certification.** Consultant and the Consultant Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Before performing any Services, Consultant shall execute and return the District's Fingerprinting Notice and Acknowledgement form and the required Certification attached hereto as **Exhibit B**.

Consultant further agrees and acknowledges that if at any time during the Term of this Agreement Consultant learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or Consultant or Consultant Parties add personnel who will provide Services under this Agreement, Consultant shall immediately notify District and prohibit any new personnel from interacting with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any interaction is permissible.

15. **Confidential Information.** Consultant and Consultant Parties shall maintain the confidentiality of, and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information (“Confidential Information”). Consultant and Consultant Parties shall not disclose Confidential Information to any person not party to this Agreement without the express written consent of District, except as required by law, or as necessary for Consultant and Consultant Parties to perform the Services. Upon termination of this Agreement, Consultant and Consultant Parties shall turn over to District all Confidential Information related to the Services provided pursuant to this Agreement. If Consultant or any of the Consultant Parties is served with any subpoena, court order, or other legal process seeking disclosure of any Confidential Information, Consultant and any Consultant Parties served shall promptly send to District notice(s) of the legal process, but in no event shall do so any later than forty-eight (48) hours or such shorter time frame as necessary so that District may exercise any applicable legal rights and remedies. Consultant shall require its employees and Consultant Parties, as a condition of their retention, appointment, employment, or contract, to agree to comply with the provisions of this Section, and shall not permit its employees or Consultant Parties access to Confidential Information in the absence of such agreement. The obligations imposed in this Section shall survive the termination of this Agreement.
16. **Assignment/Successors and Assigns.** Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective Parties.
17. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.
19. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Santa Cruz, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. **Notices.** All notices required to be given between the Parties shall be in writing and transmitted by any of the following methods: (1) facsimile (fax) with proof of transmission; (2) overnight mail with proof of delivery; (3) email provided receipt is acknowledged; (4) personal delivery; (5) certified mail, return receipt requested; or (6) by regular mail placed in the United States Mail, postage prepaid, as follows:

To District:
Santa Cruz City Schools
Attn: Director of Special Education
133 Mission Street, Suite 100

To Consultant:
Youth Evaluation and Therapy
Attn: Kathryn Keithly
3060 Valencia Dr, Suite 7

Santa Cruz, CA 95060
Telephone: (831) 429-3410
Email: sofarrell@sccs.net
Facsimile: (831) 429-3447

Aptos, CA 95003
831-687-8626
katy@kmkpsych.com

21. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Consultant and Consultant Parties shall comply with all applicable federal, state, local and District laws, rules, regulations and ordinances, including but not limited to those related to special education, student discipline, fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Consultant agrees that it shall comply, and shall ensure that Consultant Parties comply, with all legal requirements for the performance of Services under this Agreement and that failure to do so shall constitute material breach.
22. **Non-Discrimination.** There shall be no unlawful discrimination in the contracting of persons under this Agreement because of race, color, national origin, age, ancestry, religion, sex, or sexual orientation of such persons.
23. **Attorney Fees.** If any legal action is taken to interpret or enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in connection with that legal action.
24. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
25. **Time.** Time is of the essence to this Agreement.
26. **Waiver.** No delay or omission by either Party in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude either Party from any or further exercise of any right or remedy.
27. **Reports.** Consultant shall maintain complete and accurate records with respect to the Services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subconsultants. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Consultant shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.
28. **Entire Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. **Ambiguity.** The Parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such

ambiguity.

- 30. **Execution of Other Documents.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.
- 31. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
- 32. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective parties, and by their signatures to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year last written below.

SANTA CRUZ CITY SCHOOLS

YOUTH EVALUATION AND THERAPY

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

SCOPE OF SERVICES TO BE PERFORMED BY CONSULTANT

Contractor is a Licensed Educational Psychologist who will provide a psychoeducational assessment for one elementary-aged student. Contractor will complete the assessment, provide a written report that meets legal requirements, and attend IEP meeting(s) to present the report to the IEP team.

EXHIBIT B

FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT FOR ALL CONTRACTS EXCEPT WHEN CONSTRUCTION EXCEPTION IS MET (Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code sections 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)
2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in Attachment A to this Notice.
3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in Attachment B to this Notice.
4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists. (Education Code §45125.1(b).)
5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as _____ [insert "owner" or officer title] of _____ [insert name of business entity], have read the foregoing and agree that _____ [insert name of business entity] will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: _____

Name: _____

Signature: _____

Title: _____

EXHIBIT B
ATTACHMENT 1
Violent and Serious Felonies

Under Education Code sections 45122.1 and 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.
- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or

fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Telos Residential Treatment Center Master Contract

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify the attached Nonpublic School contract for continuing services from August 10, 2023 through June 30, 2024. *Due to the confidentiality regulations that protect the identity of students with disabilities, the student name has been omitted.*

BACKGROUND:

This contract with Telos Academy will provide Specialized Academic Instruction, Mental Health Services, Room and Board. Due to the urgency of need demonstrated by the student, placement occurred prior to board approval. These services are mandated by the student's Individual Education Plan.

Service Period: August 10, 2023 through June 30, 2024.

FISCAL IMPACT:

Not to exceed \$223,938.00 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

MASTER CONTRACT

2023-2024

MASTER CONTRACT

GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL AND AGENCY SERVICES

LEA

SANTA CRUZ CITY SCHOOLS

Contract Year 2023-2024

 X Nonpublic School

 Nonpublic Agency

Type of Contract:

 Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

 X Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

 Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

TABLE OF CONTENTS

<u>I. GENERAL PROVISIONS</u>	<u>Page</u>
1. MASTER CONTRACT	1
2. CERTIFICATION AND LICENSES	1
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS	2
4. TERM OF MASTER CONTRACT	2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION	3
6. INDIVIDUAL SERVICES AGREEMENT	3
7. DEFINITIONS	4
<u>II. ADMINISTRATION OF CONTRACT</u>	
8. NOTICES	5
9. MAINTENANCE OF RECORDS	5
10. SEVERABILITY CLAUSE	6
11. SUCCESSORS IN INTEREST	6
12. VENUE AND GOVERNING LAW	6
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES	6
14. TERMINATION	6
15. INSURANCE	6
16. INDEMNIFICATION AND HOLD HARMLESS	9
17. INDEPENDENT CONTRACTOR	9
18. SUBCONTRACTING	9
19. CONFLICTS OF INTEREST	10
20. NON-DISCRIMINATION	10
<u>III. EDUCATIONAL PROGRAM</u>	
21. FREE AND APPROPRIATE PUBLIC EDUCATION	11
22. GENERAL PROGRAM OF INSTRUCTION	11
23. INSTRUCTIONAL MINUTES	12
24. CLASS SIZE	12
25. CALENDARS	13
26. DATA REPORTING	13
27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT	14
28. STATEWIDE ACHIEVEMENT TESTING	14
29. MANDATED ATTENDANCE AT LEA MEETINGS	14
30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS	15
31. STUDENT DISCIPLINE	16
32. IEP TEAM MEETINGS	16
33. SURROGATE PARENTS AND FOSTER YOUTH	17
34. DUE PROCESS PROCEEDINGS	17
35. COMPLAINT PROCEDURES	17
36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS	18
37. TRANSCRIPTS	18
38. STUDENT CHANGE OF RESIDENCE	19
39. WITHDRAWAL OF STUDENT FROM PROGRAM	19

40. PARENT ACCESS	19
41. LICENSED CHILDREN’S INSTITUTION CONTRACTORS AND RESIDENTIAL TREATMENT CENTER CONTRACTORS	19
42. STATE MEAL MANDATE	20
43. MONITORING	20

IV. PERSONNEL

44. CLEARANCE REQUIREMENTS	21
45. STAFF QUALIFICATIONS	21
46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS	22
47. STAFF ABSENCE	23
48. STAFF PROFESSIONAL BEHAVIOR	23

V. HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY	23
50. FACILITIES AND FACILITIES MODIFICATIONS	24
51. ADMINISTRATION OF MEDICATION	24
52. INCIDENT/ACCIDENT REPORTING	24
53. CHILD ABUSE REPORTING	24
54. SEXUAL HARASSMENT	25
55. REPORTING OF MISSING CHILDREN	25

VI. FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING AND BILLING PROCEDURES	25
57. RIGHT TO WITHHOLD PAYMENT	26
58. PAYMENT FROM OUTSIDE AGENCIES	27
59. PAYMENT FOR ABSENCES	27
60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY	28
61. INSPECTION AND AUDIT	28
62. RATE SCHEDULE	29
63. DEBARMENT CERTIFICATION	29

EXHIBIT A: RATES	32
EXHIBIT B: INDIVIDUAL SERVICES AGREEMENT	34

2023-2024

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY: SANTA CRUZ CITY SCHOOLS

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or “Contract”) is entered into on July 1, 2023, between SANTA CRUZ CITY SCHOOLS, hereinafter referred to as the local educational agency (“LEA”), a member of the NSCC SELPA and Telos Residential Treatment, LLC (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or “CONTRACTOR” for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR’s obligation to provide all relevant services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of a student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq* and within the professional scope of practice of each provider’s license, certification, and/or credential. A current copy of CONTRACTOR’s NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2023 to June 30, 2024 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2024. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
 - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
 - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
 - iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,

- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. **INSURANCE**

CONTRACTOR shall, at CONTRACTOR’S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$2,000,000 per occurrence
- \$ 500,000 fire damage
- \$ 5,000 medical expenses
- \$1,000,000 personal & adv. Injury
- \$3,000,000 general aggregate
- \$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR’s policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students’ homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

- \$1,000,000 per occurrence
- \$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured’s premiums on all insurance policies and shall be paid by

CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:
 - \$3,000,000 per occurrence
 - \$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty-five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student's parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq...*

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive;

and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA’s diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA’s graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR’s general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student’s IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children’s Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student’s ISA developed in accordance with the student’s IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student’s IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student’s IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student’s ISA developed in accordance with the student’s IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a

ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies **require** a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;
5. restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of his or her senses.

CONTRACTOR shall comply with Education Code section 49005.8. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places his or her body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back.
6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

If prone restraint techniques are used by CONTRACTOR, a staff member shall observe the pupil for any signs of physical distress throughout the use of prone restraint. Whenever possible, the staff member monitoring the pupil shall not be involved in restraining the pupil.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or

mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In

the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data

sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including

student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

43. MONITORING

When CONTRACTOR is an NPS, the LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in

education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)).

CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to

the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in

California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is

unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 3and terminates at 5:00 P.M. on June 30, 2024, unless sooner terminated as provided herein.

CONTRACTOR

LEA

Nonpublic School/Agency

SANTA CRUZ CITY SCHOOLS
LEA Name

By: _____
Signature Date

By: _____
Signature Date

Name and Title of Authorized Representative

KRIS MUNRO, SUPERINTENDENT
Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

Name and Title	Stacy O’Farrell, Director - Special Education
Nonpublic School/Agency/Related Service Provider	Name and Title Santa Cruz City Schools
Address	LEA 131 Mission Street, Suite 100
City State Zip	Address Santa Cruz CA 95060
Phone Fax	City State Zip (831) 429-3410 x 48201
Email	Phone Fax sofarrell@sccs.net
	Email

**Additional LEA Notification
(Required if completed)**

John Roberts
Name and Title
131 Mission Street, Suite 100
Address
Santa Cruz CA 95060
City State Zip
(831) 429-3410 x 48201
Phone Fax
johnroberts@sccs.net
Email

TELOS ACADEMY RATE SHEET
2023-2024

Per Ed Code 56366: Teacher to Pupil Ratio: 1 to 4

	<u>Rate</u>	<u>Period</u>
A: Basic Education Program/Special Education Instructional	\$351	Day (205)
<u>Includes</u>		
Guidance and Counseling		
Career Awareness		
College Awareness		
	<u>Rate</u>	<u>Period</u>
B. Related Services For All Students		
Mental Health Services	\$178	Day (365)
<u>Includes</u>		
Individual Counseling		
Parent Counseling		
Social Work Services		
Recreational Therapy		
Residential Services	\$290	Day (365)
<u>Includes</u>		
Health and Nursing Services		
	<u>Rate</u>	<u>Period</u>
C. Related Services Based on Individual Student Needs (Additional Cost)		
All services are offered upon request by the IEP Team/School District		
Speech/Language Therapy	\$90	Hour
Occupational Therapy	\$95	Hour
Behavior Intervention Development and Services (BCBA/ABA)	\$90	Hour
College and Career Readiness	\$60	Hour
	<u>Rate</u>	<u>Period</u>
D. Miscellaneous Costs		
Athletic Participation	\$900	Per Season
Enrollment fee for Geneva Campus	\$3000	once
<i>Includes Transportation and Administrative Fees</i>		
Technology and Phone for Geneva Campus Only	\$1500	once
Enrollment fee for Center Street Campus	\$5250	once
<i>Includes Transportation, Administrative Fees, and Triathlon Package</i>		

Telos Academy - Geneva
2023-2024 School Calendar

July 2023						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
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27	28	29	30	31		

September 2023						
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October 2023						
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29	30	31				

November 2023						
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December 2023						
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31						

January 2024						
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February 2024						
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March 2024						
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April 2024						
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28	29	30				

May 2024						
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June 2024						
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30						

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Memorandums of Understanding with Neighboring Districts

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Memorandums of Understanding listed below so that Santa Cruz City Schools can serve students from neighboring districts.

BACKGROUND:

Santa Cruz City Schools is the largest district in our Special Education Local Planning Area. As such, SCCS provides the largest continuum of services for special education students in our Special Education Local Planning Area. On occasion, neighboring districts may seek to have their students served in SCCS programs because they do not have appropriate programs available in their home district. In these instances, SCCS may enter into an agreement whereby SCCS accepts an out of district student into a special education program at one of SCCS schools and then charges the neighboring district for such services.

Following, please find a list of Memorandums of Understanding proposed for the 2023-24 school year. These placements may last a full year or may end prior to the end of school because a student is successfully able to re-integrate into a program within their home district. As well, new students may enroll following the date of this board meeting due to previously unidentified needs.

<u>District</u>	<u>District</u>	<u>Number of Students</u>
Happy Valley SD	Elementary/Secondary	2
Live Oak School District	Secondary	2
Mountain SD	Elementary	1
San Lorenzo Valley USD	Elementary/Secondary	4
Scotts Valley USD	Elementary/Secondary	9
Soquel USD	Secondary	1
Pajaro Valley USD	Secondary	1

AGENDA ITEM: 8.4.1.8

FISCAL IMPACT:

This work will generate revenue for the district, covering the cost of the pupils enrolled in our programs from the sending school district.

This work is in support of District Goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

Prepared by Stacy O'Farrell, Director of Special Education

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Independent Consultant Agreement: Jon Chu

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify the attached Agreement for Professional Services for new and continuing services through the 2023-2024 regular school year. *Due to the confidentiality regulations that protect the identity of disabled pupils, the student names have been omitted.*

BACKGROUND:

Consultant is a Physical Therapist and Assistive Technology Specialist the district is contracting with to provide Physical Therapy and Assistive Technology services and assessments for SCCS students per their Individualized Education Plan. Contract is for 141.5 hours which includes 30 hours for assessments. Service shall be provided in a manner consistent with all applicable federal and California state laws. Contractor will attend Individualized Education Plan meetings and present Assessment reports for all assessments completed.

FISCAL IMPACT:

Not to exceed \$10,612.50, Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics.

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

**SANTA CRUZ CITY SCHOOLS
INDEPENDENT CONSULTANT AGREEMENT
(SPECIAL EDUCATION)**

This INDEPENDENT CONSULTANT AGREEMENT (“Agreement”) is made and entered into effective July 1, 2023 (the “Effective Date”), by and between **Santa Cruz City Schools** (“District”) and **Jon Chu, MPT** (“Consultant” and together with District, the “Parties”).

RECITALS

- A. **WHEREAS**, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and
- B. **WHEREAS**, the District is in need of such special services and advice and Consultant warrants that it is specially trained, experienced, competent and duly licensed under the laws of the State of California to perform the services pursuant to this Agreement; and
- C. **WHEREAS**, the Consultant agrees to perform the Services described in this Agreement to the District’s satisfaction and in accordance with the standards of its profession this Agreement.

AGREEMENT

NOW, THEREFORE, for good and sufficient consideration, receipt of which is acknowledged, the Parties agree as follows:

1. **Services.** The Consultant shall provide the Services as described in the Scope of Services attached hereto as **Exhibit A** and incorporated herein by this reference (“Services”). Changes in the Scope of Services shall be made in writing, signed by both Parties, and particularly describe the change in Services, including payment and terms, as applicable.
2. **Consultant Qualifications.** Consultant represents and warrants to District that Consultant, and all of Consultant’s employees, agents, and subconsultants providing Services under this Agreement (the “Consultant Parties”), have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Consultant and any Consultant Parties performing Services shall be competent to perform those Services.

3. **Standard of Care.** Consultant's Services will be performed, findings obtained, and reports and recommendations prepared, in accordance with generally and currently accepted principles and practices of its profession for services to California school districts and in accordance with applicable law, code, rule, regulation, and/or ordinance.
4. **Term.** This Agreement shall begin on August 10, 2023, and shall terminate upon completion of the Services, but no later than May 31, 2024 ("Term"), except as otherwise stated in Section 5 below. There shall be no extension of the Term of this Agreement without the express written consent of all Parties. Written notice by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Consultant or the Consultant Parties. In the event of early termination, Consultant shall be paid for satisfactory Services performed to the date of termination. Upon payment by District, District shall be under no further obligation to Consultant, monetarily or otherwise, and District may proceed with the work in any manner District deems proper.
5. **Termination.** Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Consultant if: (1) Consultant or Consultant Parties materially breach any of the terms of this Agreement; (2) any act or omission of Consultant or the Consultant Parties exposes District to potential liability or may cause an increase in District's insurance premiums; (3) Consultant is adjudged a bankrupt; (4) Consultant makes a general assignment for the benefit of creditors; (5) a receiver is appointed because of Consultant's insolvency; or (6) Consultant or Consultant Parties fail to comply with or make material representations as to the licensing and qualifications, fingerprinting, criminal background check, and/or tuberculosis certification sections of this Agreement. Such termination shall be effective immediately upon Consultant's receipt of the notice.
6. **Payment of Fees for Services.** District agrees to pay Consultant fees at the rate of \$75 per hour for Services satisfactorily performed. Consultant shall not increase the rate over the course of this Agreement. Total fees ("the Fee") paid by District to Consultant shall not exceed \$10,612.50. Any work performed by Consultant in excess of the Fee shall not be compensated. District agrees to pay the Fee, up to the maximum amount provided herein, within thirty (30) days of receipt of a detailed invoice from Consultant, including any additional supporting documentation District reasonably requests.
7. **Removal & Replacement of Consultant's Employee(s).** In the event that District, in its sole discretion, desires, at any time during the Term of this Agreement, that any of Consultant's employees or Consultant Parties, cease providing Services under this Agreement and/or are removed from District property, Consultant shall, immediately upon receiving written and/or verbal notice from District, cause such Consultant employee(s) or Consultant Parties to immediately cease providing Services under this Agreement and shall ensure such Consultant employee(s) or Consultant Parties are removed from District property. Consultant shall provide qualified replacement employee(s) or Consultant Parties, satisfactory to District, upon within three (3) days of a District request for such replacement.
8. **Public Health and Safety.** At all times while performing the Services, Consultant and Consultant Parties shall comply with all applicable legal, contractual, and local government requirements related to COVID-19 and other contagious diseases and public health emergencies, including "social distancing," masks, and hygiene as may be ordered by the State or local authorities.

9. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the “District Parties”), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses, including, but not limited to attorney fees and costs including fees of consultants of any kind, nature and description (collectively, the “Claims”) directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant or Consultant Parties in the performance of or failure to perform Consultant’s obligations under this Agreement, including, but not limited to Consultant’s or Consultant Parties’ use of the site(s), Consultant’s or the Consultant Parties’ performance of the Services, Consultant’s or Consultant Parties’ breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section 8 includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act (“FEHA”).
10. **Equipment and Materials.** Consultant at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, “Equipment”) which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Consultant or Consultant Parties, even if such Equipment is furnished, rented or loaned to Consultant or Consultant Parties by District. Furthermore, District may reject any Equipment or workmanship that does not conform to the requirements of this Agreement and Consultant must then promptly remedy or replace it at no additional cost to District and subject to District’s reasonable satisfaction.
11. **Insurance.** Without in any way limiting Consultant’s liability, or indemnification obligations as set forth in this Agreement, Consultant shall secure and maintain throughout the Term of this Agreement the following insurance:
- a. Comprehensive general liability insurance with limits of not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate. Such policy shall specifically state: “Coverage does not contain limitations of coverage or exclusions for molestation, sexual abuse, child abuse, or child endangerment.”;
 - b. Commercial automobile liability insurance with limits not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate, if applicable;
 - c. Professional liability insurance covering errors and omissions with coverage limits of \$1,000,000 per claim; and
 - d. Worker’s compensation insurance as required by Labor Code section 3200, et seq., if applicable.

Neither Consultant nor any of the Consultant Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If such a notice is not given or even if District receives a notice, District may, at its sole option, terminate this Agreement. All insurance policies shall include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Consultant's insurance policies shall be attached to this Agreement as proof of insurance.

12. **Taxes.** All payments made by District to Consultant pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from fees payable to Consultant, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant and the Consultant Parties and otherwise in connection with this Agreement.

13. **Independent Consultant Status.** The Parties agree that Consultant is free from the control and direction of District in connection with Consultant's performance of the Services. Consultant is hereby retained to provide the specified Services for District, which are outside the usual course of District's business. Consultant certifies that it is customarily engaged in an independently established trade, occupation, or business to provide the Services required by this Agreement. Consultant understands and agrees that Consultant and Consultant Parties shall not be considered officers, employees, agents, partners, or joint venturers of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.

14. **Fingerprinting/Criminal Background Investigation Certification.** Consultant and the Consultant Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Before performing any Services, Consultant shall execute and return the District's Fingerprinting Notice and Acknowledgement form and the required Certification attached hereto as **Exhibit B**.

Consultant further agrees and acknowledges that if at any time during the Term of this Agreement Consultant learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or Consultant or Consultant Parties add personnel who will provide Services under this Agreement, Consultant shall immediately notify District and prohibit any new personnel from interacting with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any interaction is permissible.

15. **Confidential Information.** Consultant and Consultant Parties shall maintain the confidentiality of, and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information ("Confidential Information"). Consultant and Consultant Parties shall not disclose Confidential

Information to any person not party to this Agreement without the express written consent of District, except as required by law, or as necessary for Consultant and Consultant Parties to perform the Services. Upon termination of this Agreement, Consultant and Consultant Parties shall turn over to District all Confidential Information related to the Services provided pursuant to this Agreement. If Consultant or any of the Consultant Parties is served with any subpoena, court order, or other legal process seeking disclosure of any Confidential Information, Consultant and any Consultant Parties served shall promptly send to District notice(s) of the legal process, but in no event shall do so any later than forty-eight (48) hours or such shorter time frame as necessary so that District may exercise any applicable legal rights and remedies. Consultant shall require its employees and Consultant Parties, as a condition of their retention, appointment, employment, or contract, to agree to comply with the provisions of this Section, and shall not permit its employees or Consultant Parties access to Confidential Information in the absence of such agreement. The obligations imposed in this Section shall survive the termination of this Agreement.

16. **Assignment/Successors and Assigns.** Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective Parties.
17. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.
19. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Santa Cruz, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. **Notices.** All notices required to be given between the Parties shall be in writing and transmitted by any of the following methods: (1) facsimile (fax) with proof of transmission; (2) overnight mail with proof of delivery; (3) email provided receipt is acknowledged; (4) personal delivery; (5) certified mail, return receipt requested; or (6) by regular mail placed in the United States Mail, postage prepaid, as follows:

To District:

Santa Cruz City Schools
Attn: Director of Special Education
133 Mission Street, Suite 100
Santa Cruz, CA 95060
Telephone: (831) 429-3410
Email: sofarrell@scsc.net
Facsimile: (831) 429-3447

To Consultant:

Jon Chu, MPT

268 Bluebonnet Ln, #214
Scotts Valley, CA 95066
510-589-2924
jchu@letmetechologies.com

21. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Consultant and Consultant Parties shall comply with all applicable federal, state, local and District laws, rules, regulations and ordinances, including but not limited to those related to special education, student discipline, fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Consultant agrees that it shall comply, and shall ensure that Consultant Parties comply, with all legal requirements for the performance of Services under this Agreement and that failure to do so shall constitute material breach.
22. **Non-Discrimination.** There shall be no unlawful discrimination in the contracting of persons under this Agreement because of race, color, national origin, age, ancestry, religion, sex, or sexual orientation of such persons.
23. **Attorney Fees.** If any legal action is taken to interpret or enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in connection with that legal action.
24. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
25. **Time.** Time is of the essence to this Agreement.
26. **Waiver.** No delay or omission by either Party in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude either Party from any or further exercise of any right or remedy.
27. **Reports.** Consultant shall maintain complete and accurate records with respect to the Services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subconsultants. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Consultant shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.
28. **Entire Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. **Ambiguity.** The Parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.
30. **Execution of Other Documents.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be

necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

- 31. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
- 32. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective parties, and by their signatures to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year last written below.

SANTA CRUZ CITY SCHOOLS

JON CHU, MPT

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

SCOPE OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant is a Physical Therapist and Assistive Technology Specialist the district is contracting with to provide Physical Therapy and Assistive Technology services and assessments for SCCS students per their Individualized Education Plan (IEP). Contract is for 141.5 hours at \$75/hour, this includes 30 hours for assessments. Service shall be provided in a manner consistent with all applicable federal and California state laws. Contractor will attend IEP meetings and present Assessment reports for all assessments completed.

EXHIBIT B

FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT FOR ALL CONTRACTS EXCEPT WHEN CONSTRUCTION EXCEPTION IS MET (Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code sections 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)
2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in Attachment A to this Notice.
3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in Attachment B to this Notice.
4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists. (Education Code §45125.1(b).)
5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as _____ [insert "owner" or officer title] of _____ [insert name of business entity], have read the foregoing and agree that _____ [insert name of business entity] will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: _____

Name: _____

Signature: _____

Title: _____

EXHIBIT B
ATTACHMENT 1
Violent and Serious Felonies

Under Education Code sections 45122.1 and 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.
- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or

another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Independent Consultant Agreement: Deborah Bell

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify the attached Agreement for Professional Services for new services through the 2023-2024 regular school year from July 1, 2023 through June 30, 2024. *Due to the confidentiality regulations that protect the identity of disabled pupils, the student names have been omitted.*

BACKGROUND:

Consultant is an Augmentative and Alternative Communication Specialist the District is contracting with to provide 70 hours of service and assessments required per students' Individualized Education Program. Consultant shall provide services and complete assessments consistent with all applicable federal and California State laws. Consultant shall attend Individualized Education Program meetings and report on goal progress.

If requested, consultant shall provide a copy to the District of all assessment information and results, including complete copies of any and all test protocols, instruments, or other measures used in the assessment process.

FISCAL IMPACT:

Not to exceed \$11,200 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics.

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

**SANTA CRUZ CITY SCHOOLS
INDEPENDENT CONSULTANT AGREEMENT
(SPECIAL EDUCATION)**

This INDEPENDENT CONSULTANT AGREEMENT (“Agreement”) is made and entered into effective July 1, 2023 (the “Effective Date”), by and between **Santa Cruz City Schools** (“District”) and **Deborah Bell** (“Consultant” and together with District, the “Parties”).

RECITALS

- A. **WHEREAS**, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and
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2. **Consultant Qualifications.** Consultant represents and warrants to District that Consultant, and all of Consultant’s employees, agents, and subconsultants providing Services under this Agreement (the “Consultant Parties”), have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Consultant and any Consultant Parties performing Services shall be competent to perform those Services.

3. **Standard of Care.** Consultant's Services will be performed, findings obtained, and reports and recommendations prepared, in accordance with generally and currently accepted principles and practices of its profession for services to California school districts and in accordance with applicable law, code, rule, regulation, and/or ordinance.
4. **Term.** This Agreement shall begin on August 10, 2023, and shall terminate upon completion of the Services, but no later than May, 31, 2024 ("Term"), except as otherwise stated in Section 5 below. There shall be no extension of the Term of this Agreement without the express written consent of all Parties. Written notice by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Consultant or the Consultant Parties. In the event of early termination, Consultant shall be paid for satisfactory Services performed to the date of termination. Upon payment by District, District shall be under no further obligation to Consultant, monetarily or otherwise, and District may proceed with the work in any manner District deems proper.
5. **Termination.** Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Consultant if: (1) Consultant or Consultant Parties materially breach any of the terms of this Agreement; (2) any act or omission of Consultant or the Consultant Parties exposes District to potential liability or may cause an increase in District's insurance premiums; (3) Consultant is adjudged a bankrupt; (4) Consultant makes a general assignment for the benefit of creditors; (5) a receiver is appointed because of Consultant's insolvency; or (6) Consultant or Consultant Parties fail to comply with or make material representations as to the licensing and qualifications, fingerprinting, criminal background check, and/or tuberculosis certification sections of this Agreement. Such termination shall be effective immediately upon Consultant's receipt of the notice.
6. **Payment of Fees for Services.** District agrees to pay Consultant fees at the rate of \$160 per hour for Services satisfactorily performed. Consultant shall not increase the rate over the course of this Agreement. Total fees ("the Fee") paid by District to Consultant shall not exceed \$11,200. Any work performed by Consultant in excess of the Fee shall not be compensated. District agrees to pay the Fee, up to the maximum amount provided herein, within thirty (30) days of receipt of a detailed invoice from Consultant, including any additional supporting documentation District reasonably requests.
7. **Removal & Replacement of Consultant's Employee(s).** In the event that District, in its sole discretion, desires, at any time during the Term of this Agreement, that any of Consultant's employees or Consultant Parties, cease providing Services under this Agreement and/or are removed from District property, Consultant shall, immediately upon receiving written and/or verbal notice from District, cause such Consultant employee(s) or Consultant Parties to immediately cease providing Services under this Agreement and shall ensure such Consultant employee(s) or Consultant Parties are removed from District property. Consultant shall provide qualified replacement employee(s) or Consultant Parties, satisfactory to District, upon within three (3) days of a District request for such replacement.
8. **Public Health and Safety.** At all times while performing the Services, Consultant and Consultant Parties shall comply with all applicable legal, contractual, and local government requirements related to COVID-19 and other contagious diseases and public health emergencies, including "social distancing," masks, and hygiene as may be ordered by the State or local authorities.

9. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the “District Parties”), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses, including, but not limited to attorney fees and costs including fees of consultants of any kind, nature and description (collectively, the “Claims”) directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant or Consultant Parties in the performance of or failure to perform Consultant’s obligations under this Agreement, including, but not limited to Consultant’s or Consultant Parties’ use of the site(s), Consultant’s or the Consultant Parties’ performance of the Services, Consultant’s or Consultant Parties’ breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section 8 includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act (“FEHA”).
10. **Equipment and Materials.** Consultant at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, “Equipment”) which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Consultant or Consultant Parties, even if such Equipment is furnished, rented or loaned to Consultant or Consultant Parties by District. Furthermore, District may reject any Equipment or workmanship that does not conform to the requirements of this Agreement and Consultant must then promptly remedy or replace it at no additional cost to District and subject to District’s reasonable satisfaction.
11. **Insurance.** Without in any way limiting Consultant’s liability, or indemnification obligations as set forth in this Agreement, Consultant shall secure and maintain throughout the Term of this Agreement the following insurance:
- a. Comprehensive general liability insurance with limits of not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate. Such policy shall specifically state: “Coverage does not contain limitations of coverage or exclusions for molestation, sexual abuse, child abuse, or child endangerment.”;
 - b. Commercial automobile liability insurance with limits not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate, if applicable;
 - c. Professional liability insurance covering errors and omissions with coverage limits of \$1,000,000 per claim; and
 - d. Worker’s compensation insurance as required by Labor Code section 3200, et seq., if applicable.

Neither Consultant nor any of the Consultant Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If such a notice is not given or even if District receives a notice, District may, at its sole option, terminate this Agreement. All insurance policies shall include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Consultant's insurance policies shall be attached to this Agreement as proof of insurance.

12. **Taxes.** All payments made by District to Consultant pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from fees payable to Consultant, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant and the Consultant Parties and otherwise in connection with this Agreement.
13. **Independent Consultant Status.** The Parties agree that Consultant is free from the control and direction of District in connection with Consultant's performance of the Services. Consultant is hereby retained to provide the specified Services for District, which are outside the usual course of District's business. Consultant certifies that it is customarily engaged in an independently established trade, occupation, or business to provide the Services required by this Agreement. Consultant understands and agrees that Consultant and Consultant Parties shall not be considered officers, employees, agents, partners, or joint venturers of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.
14. **Fingerprinting/Criminal Background Investigation Certification.** Consultant and the Consultant Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Before performing any Services, Consultant shall execute and return the District's Fingerprinting Notice and Acknowledgement form and the required Certification attached hereto as **Exhibit B**.

Consultant further agrees and acknowledges that if at any time during the Term of this Agreement Consultant learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or Consultant or Consultant Parties add personnel who will provide Services under this Agreement, Consultant shall immediately notify District and prohibit any new personnel from interacting with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any interaction is permissible.

15. **Confidential Information.** Consultant and Consultant Parties shall maintain the confidentiality of, and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information ("Confidential Information"). Consultant and Consultant Parties shall not disclose Confidential

Information to any person not party to this Agreement without the express written consent of District, except as required by law, or as necessary for Consultant and Consultant Parties to perform the Services. Upon termination of this Agreement, Consultant and Consultant Parties shall turn over to District all Confidential Information related to the Services provided pursuant to this Agreement. If Consultant or any of the Consultant Parties is served with any subpoena, court order, or other legal process seeking disclosure of any Confidential Information, Consultant and any Consultant Parties served shall promptly send to District notice(s) of the legal process, but in no event shall do so any later than forty-eight (48) hours or such shorter time frame as necessary so that District may exercise any applicable legal rights and remedies. Consultant shall require its employees and Consultant Parties, as a condition of their retention, appointment, employment, or contract, to agree to comply with the provisions of this Section, and shall not permit its employees or Consultant Parties access to Confidential Information in the absence of such agreement. The obligations imposed in this Section shall survive the termination of this Agreement.

16. **Assignment/Successors and Assigns.** Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective Parties.
17. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.
19. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Santa Cruz, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. **Notices.** All notices required to be given between the Parties shall be in writing and transmitted by any of the following methods: (1) facsimile (fax) with proof of transmission; (2) overnight mail with proof of delivery; (3) email provided receipt is acknowledged; (4) personal delivery; (5) certified mail, return receipt requested; or (6) by regular mail placed in the United States Mail, postage prepaid, as follows:

To District:
Santa Cruz City Schools
Attn: Director of Special Education
133 Mission Street, Suite 100
Santa Cruz, CA 95060
Telephone: (831) 429-3410
Email: sofarrell@sccs.net
Facsimile: (831) 429-3447

To Consultant:
Deborah Bell

P.O. Box 1580
Santa Cruz, CA 95061
831-818-8849
debnoel@cruzio.com

21. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Consultant and Consultant Parties shall comply with all applicable federal, state, local and District laws, rules, regulations and ordinances, including but not limited to those related to special education, student discipline, fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Consultant agrees that it shall comply, and shall ensure that Consultant Parties comply, with all legal requirements for the performance of Services under this Agreement and that failure to do so shall constitute material breach.
22. **Non-Discrimination.** There shall be no unlawful discrimination in the contracting of persons under this Agreement because of race, color, national origin, age, ancestry, religion, sex, or sexual orientation of such persons.
23. **Attorney Fees.** If any legal action is taken to interpret or enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in connection with that legal action.
24. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
25. **Time.** Time is of the essence to this Agreement.
26. **Waiver.** No delay or omission by either Party in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude either Party from any or further exercise of any right or remedy.
27. **Reports.** Consultant shall maintain complete and accurate records with respect to the Services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subconsultants. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Consultant shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.
28. **Entire Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. **Ambiguity.** The Parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.
30. **Execution of Other Documents.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

- 31. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
- 32. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective parties, and by their signatures to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year last written below.

SANTA CRUZ CITY SCHOOLS

DEBORAH BELL

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

SCOPE OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant is an Augmentative and Alternative Communication (AAC) Specialist the District is contracting with to provide 70 hours of service and assessments required per students' Individualized Education Program (IEP). Consultant shall provide service and complete assessments consistent with all applicable federal and California State laws. Consultant shall attend IEP meetings and report on goal progress.

If requested, consultant shall provide a copy to the District of all assessment information and results, including complete copies of any and all test protocols, instruments, or other measures used in the assessment process.

EXHIBIT B

FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT FOR ALL CONTRACTS EXCEPT WHEN CONSTRUCTION EXCEPTION IS MET (Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code sections 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)
2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in Attachment A to this Notice.
3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in Attachment B to this Notice.
4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists. (Education Code §45125.1(b).)
5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as _____ [insert "owner" or officer title] of _____ [insert name of business entity], have read the foregoing and agree that _____ [insert name of business entity] will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: _____

Name: _____

Signature: _____

Title: _____

EXHIBIT B
ATTACHMENT 1
Violent and Serious Felonies

Under Education Code sections 45122.1 and 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.
- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or

fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Independent Consultant Agreement: OT Kids Can

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify the attached Agreement for Professional Services for new services through the 2023-2024 regular school year from July 1, 2023 through August 31, 2023. *Due to the confidentiality regulations that protect the identity of disabled pupils, the student names have been omitted.*

BACKGROUND:

Consultant is an Occupational Therapist and Assistive Technology Specialist contracted by the district to provide Occupational Therapist and Assistive Technology assessment for one SCCS student per the Individualized Educational Program. Service shall be provided in a manner consistent with all applicable federal and California state laws. Contractor will attend Individualized Educational Program meetings and present written assessment reports for all assessments completed.

FISCAL IMPACT:

Not to exceed \$3,995 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics.

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

**SANTA CRUZ CITY SCHOOLS
INDEPENDENT CONSULTANT AGREEMENT
(SPECIAL EDUCATION)**

This INDEPENDENT CONSULTANT AGREEMENT (“Agreement”) is made and entered into effective July 1, 2023 (the “Effective Date”), by and between **Santa Cruz City Schools** (“District”) and **OT Kids Can** (“Consultant” and together with District, the “Parties”).

RECITALS

- A. **WHEREAS**, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and
- B. **WHEREAS**, the District is in need of such special services and advice and Consultant warrants that it is specially trained, experienced, competent and duly licensed under the laws of the State of California to perform the services pursuant to this Agreement; and
- C. **WHEREAS**, the Consultant agrees to perform the Services described in this Agreement to the District’s satisfaction and in accordance with the standards of its profession this Agreement.

AGREEMENT

NOW, THEREFORE, for good and sufficient consideration, receipt of which is acknowledged, the Parties agree as follows:

1. **Services.** The Consultant shall provide the Services as described in the Scope of Services attached hereto as **Exhibit A** and incorporated herein by this reference (“Services”). Changes in the Scope of Services shall be made in writing, signed by both Parties, and particularly describe the change in Services, including payment and terms, as applicable.
2. **Consultant Qualifications.** Consultant represents and warrants to District that Consultant, and all of Consultant’s employees, agents, and subconsultants providing Services under this Agreement (the “Consultant Parties”), have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Consultant and any Consultant Parties performing Services shall be competent to perform those Services.

3. **Standard of Care.** Consultant's Services will be performed, findings obtained, and reports and recommendations prepared, in accordance with generally and currently accepted principles and practices of its profession for services to California school districts and in accordance with applicable law, code, rule, regulation, and/or ordinance.
4. **Term.** This Agreement shall begin on July 1, 2023, and shall terminate upon completion of the Services, but no later than August 31, 2023 ("Term"), except as otherwise stated in Section 5 below. There shall be no extension of the Term of this Agreement without the express written consent of all Parties. Written notice by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Consultant or the Consultant Parties. In the event of early termination, Consultant shall be paid for satisfactory Services performed to the date of termination. Upon payment by District, District shall be under no further obligation to Consultant, monetarily or otherwise, and District may proceed with the work in any manner District deems proper.
5. **Termination.** Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Consultant if: (1) Consultant or Consultant Parties materially breach any of the terms of this Agreement; (2) any act or omission of Consultant or the Consultant Parties exposes District to potential liability or may cause an increase in District's insurance premiums; (3) Consultant is adjudged a bankrupt; (4) Consultant makes a general assignment for the benefit of creditors; (5) a receiver is appointed because of Consultant's insolvency; or (6) Consultant or Consultant Parties fail to comply with or make material representations as to the licensing and qualifications, fingerprinting, criminal background check, and/or tuberculosis certification sections of this Agreement. Such termination shall be effective immediately upon Consultant's receipt of the notice.
6. **Payment of Fees for Services.** District agrees to pay Consultant fees at the rate of \$3,995.00 per assessment for Services satisfactorily performed. Consultant shall not increase the rate over the course of this Agreement. Total fees ("the Fee") paid by District to Consultant shall not exceed \$3,995.00. Any work performed by Consultant in excess of the Fee shall not be compensated. District agrees to pay the Fee, up to the maximum amount provided herein, within thirty (30) days of receipt of a detailed invoice from Consultant, including any additional supporting documentation District reasonably requests.
7. **Removal & Replacement of Consultant's Employee(s).** In the event that District, in its sole discretion, desires, at any time during the Term of this Agreement, that any of Consultant's employees or Consultant Parties, cease providing Services under this Agreement and/or are removed from District property, Consultant shall, immediately upon receiving written and/or verbal notice from District, cause such Consultant employee(s) or Consultant Parties to immediately cease providing Services under this Agreement and shall ensure such Consultant employee(s) or Consultant Parties are removed from District property. Consultant shall provide qualified replacement employee(s) or Consultant Parties, satisfactory to District, upon within three (3) days of a District request for such replacement.
8. **Public Health and Safety.** At all times while performing the Services, Consultant and Consultant Parties shall comply with all applicable legal, contractual, and local government requirements related to COVID-19 and other contagious diseases and public health emergencies, including "social distancing," masks, and hygiene as may be ordered by the State or local authorities.

9. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses, including, but not limited to attorney fees and costs including fees of consultants of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant or Consultant Parties in the performance of or failure to perform Consultant's obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of the site(s), Consultant's or the Consultant Parties' performance of the Services, Consultant's or Consultant Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section 8 includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
10. **Equipment and Materials.** Consultant at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Consultant or Consultant Parties, even if such Equipment is furnished, rented or loaned to Consultant or Consultant Parties by District. Furthermore, District may reject any Equipment or workmanship that does not conform to the requirements of this Agreement and Consultant must then promptly remedy or replace it at no additional cost to District and subject to District's reasonable satisfaction.
11. **Insurance.** Without in any way limiting Consultant's liability, or indemnification obligations as set forth in this Agreement, Consultant shall secure and maintain throughout the Term of this Agreement the following insurance:
- a. Comprehensive general liability insurance with limits of not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate. Such policy shall specifically state: "Coverage does not contain limitations of coverage or exclusions for molestation, sexual abuse, child abuse, or child endangerment.";
 - b. Commercial automobile liability insurance with limits not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate, if applicable;
 - c. Professional liability insurance covering errors and omissions with coverage limits of \$1,000,000 per claim; and
 - d. Worker's compensation insurance as required by Labor Code section 3200, et seq., if applicable.

Neither Consultant nor any of the Consultant Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If such a notice is not given or even if District receives a notice, District may, at its sole option, terminate this Agreement. All insurance policies shall include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Consultant's insurance policies shall be attached to this Agreement as proof of insurance.

12. **Taxes.** All payments made by District to Consultant pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from fees payable to Consultant, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant and the Consultant Parties and otherwise in connection with this Agreement.

13. **Independent Consultant Status.** The Parties agree that Consultant is free from the control and direction of District in connection with Consultant's performance of the Services. Consultant is hereby retained to provide the specified Services for District, which are outside the usual course of District's business. Consultant certifies that it is customarily engaged in an independently established trade, occupation, or business to provide the Services required by this Agreement. Consultant understands and agrees that Consultant and Consultant Parties shall not be considered officers, employees, agents, partners, or joint venturers of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.

14. **Fingerprinting/Criminal Background Investigation Certification.** Consultant and the Consultant Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Before performing any Services, Consultant shall execute and return the District's Fingerprinting Notice and Acknowledgement form and the required Certification attached hereto as **Exhibit B**.

Consultant further agrees and acknowledges that if at any time during the Term of this Agreement Consultant learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or Consultant or Consultant Parties add personnel who will provide Services under this Agreement, Consultant shall immediately notify District and prohibit any new personnel from interacting with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any interaction is permissible.

15. **Confidential Information.** Consultant and Consultant Parties shall maintain the confidentiality of, and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information ("Confidential Information"). Consultant and Consultant Parties shall not disclose Confidential

Information to any person not party to this Agreement without the express written consent of District, except as required by law, or as necessary for Consultant and Consultant Parties to perform the Services. Upon termination of this Agreement, Consultant and Consultant Parties shall turn over to District all Confidential Information related to the Services provided pursuant to this Agreement. If Consultant or any of the Consultant Parties is served with any subpoena, court order, or other legal process seeking disclosure of any Confidential Information, Consultant and any Consultant Parties served shall promptly send to District notice(s) of the legal process, but in no event shall do so any later than forty-eight (48) hours or such shorter time frame as necessary so that District may exercise any applicable legal rights and remedies. Consultant shall require its employees and Consultant Parties, as a condition of their retention, appointment, employment, or contract, to agree to comply with the provisions of this Section, and shall not permit its employees or Consultant Parties access to Confidential Information in the absence of such agreement. The obligations imposed in this Section shall survive the termination of this Agreement.

16. **Assignment/Successors and Assigns.** Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective Parties.
17. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.
19. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Santa Cruz, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. **Notices.** All notices required to be given between the Parties shall be in writing and transmitted by any of the following methods: (1) facsimile (fax) with proof of transmission; (2) overnight mail with proof of delivery; (3) email provided receipt is acknowledged; (4) personal delivery; (5) certified mail, return receipt requested; or (6) by regular mail placed in the United States Mail, postage prepaid, as follows:

To District:

Santa Cruz City Schools
Attn: Director of Special Education
133 Mission Street, Suite 100
Santa Cruz, CA 95060
Telephone: (831) 429-3410
Email: sofarrell@sccs.net
Facsimile: (831) 429-3447

To Consultant:

OT Kids Can
Attn: Christa Easwara
372 Spode Way
San Jose, CA 95123
408-505-6852
OTKidsCAN@gmail.com

21. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted

into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Consultant and Consultant Parties shall comply with all applicable federal, state, local and District laws, rules, regulations and ordinances, including but not limited to those related to special education, student discipline, fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Consultant agrees that it shall comply, and shall ensure that Consultant Parties comply, with all legal requirements for the performance of Services under this Agreement and that failure to do so shall constitute material breach.

22. **Non-Discrimination.** There shall be no unlawful discrimination in the contracting of persons under this Agreement because of race, color, national origin, age, ancestry, religion, sex, or sexual orientation of such persons.
23. **Attorney Fees.** If any legal action is taken to interpret or enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in connection with that legal action.
24. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
25. **Time.** Time is of the essence to this Agreement.
26. **Waiver.** No delay or omission by either Party in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude either Party from any or further exercise of any right or remedy.
27. **Reports.** Consultant shall maintain complete and accurate records with respect to the Services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subconsultants. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Consultant shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.
28. **Entire Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. **Ambiguity.** The Parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.
30. **Execution of Other Documents.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

31. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
32. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective parties, and by their signatures to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year last written below.

SANTA CRUZ CITY SCHOOLS

OT KIDS CAN

By: _____

By: Christine Easwara

Name: _____

Name: Christine Easwara

Title: _____

Title: Founder, OT and AT Specialist

Date: _____

Date: July 1st, 2023

EXHIBIT A

SCOPE OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant is an Occupational Therapist and Assistive Technology Specialist contracted by the district to provide Occupational Therapist and Assistive Technology assessment for one SCCS student per the IEP. Service shall be provided in a manner consistent with all applicable federal and California state laws. Contractor will attend IEP meetings and present written assessment reports for all assessments completed.

EXHIBIT B

FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT FOR ALL CONTRACTS EXCEPT WHEN CONSTRUCTION EXCEPTION IS MET (Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code section 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)
2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in Attachment A to this Notice.
3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in Attachment B to this Notice.
4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists. (Education Code §45125.1(b).)
5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as _____ [insert "owner" or officer title] of _____ [insert name of business entity], have read the foregoing and agree that _____ [insert name of business entity] will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: _____

Name: _____

Signature: _____

Title: _____

EXHIBIT B
ATTACHMENT 1
Violent and Serious Felonies

Under Education Code sections 45122.1 and 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.
- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or

fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision

EXHIBIT B
ATTACHMENT 2
Form for Certification of Lack of Felony Convictions

Note: This form must be submitted by the owner, or an officer, of the contracting entity before it may commence any work or services, and before it may be present on District property or be within the vicinity of District pupils.

Entity Name: Christine Easwara OT KIDS CAN
Date of Entity's Contract with District: July 1st, 2023 - August 31st, 2023
Scope of Entity's Contract with District: _____

I, Christine Easwara [insert name] , am the founder [insert "owner" or officer title] for OT KIDS CAN [insert name of business entity] ("Entity"), which entered a contract on July 1st, 2023, with the District for 3,995,00.

I certify that (1) pursuant to Education Code section 45125.1(f), neither the Entity, nor any of its employees who are required to submit fingerprints and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1; and (2) the Entity is in full compliance with Education Code section 45125.1, including but not limited to each employee who will interact with a pupil outside of the immediate supervision and control of the pupil's parent or guardian having a valid criminal background check as described in Education Code section 44237.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Date: July 1st, 2023 Signature: *Christine Easwara*
Typed Name: Christine Easwara
Title: Founder, OT and AT Specialist
Entity: OT KIDS CAN

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Nonpublic Agency Contract: Kyo Autism Therapy, LLC Addendum to Master Contract

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the amendment as described below for one student receiving services through Kyo Autism Therapy LLC. *Due to the confidentiality regulations that protect the identity of students with disabilities, the student names have been omitted.*

BACKGROUND:

The master contract with Kyo Autism Therapy LLC is being amended following collaboration between the District and Agency. All services provided by the Agency are in alignment with the Student's Individualized Education Program. Elements that are adjusted do not affect the services being provided to the student.

FISCAL IMPACT:

Original Master Contract costs will not be affected.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education



Addendum to and Rate Sheet

for Master Contract

2023-2024 Rates

This Addendum to and Rate Sheet for Master Contract (this “Addendum”) is between Kyo Autism Therapy, LLC (“Contractor”), a California corporation having its principal mailing address at 295 89th Street, Suite 306, Daly City, CA 94015, USA and Santa Cruz City Schools (“LEA”), and is an addendum to the Master Contract - Nonpublic, Nonsectarian School/Agency Services 2023-2024 (“Master Contract”) between Contractor and LEA. Capitalized terms used but not defined herein shall have the meanings provided in the Master Contract.

KYO’S 2023-2024 RATES:

Intensive 1:1 Behavior Support (For Students with IEP)

Service/Provider	Hourly Rate
BID - BCBA	\$150
BID - Behaviorist	\$118
BII - Behavior Therapist (BT)	\$62

District Helper Support (For Students without IEP)

Service/Provider	Hourly Rate
BID - Behaviorist	\$65
Behavior Aide (BA) - Unlicensed Behavior Therapist (BT)	\$65

PROGRAM DESCRIPTION

Population served: Children with autism, developmental disabilities, behavior disorders. Ages: 18 months - adult.

Services Provided

- Individual intensive behavior support for individuals with behavioral needs identified by IEP team
- Small group, classroom aide or triage support to allow behavioral support outside of IEP related activities
- Implementation of teacher directed interventions and supports
- Participation in teacher driven data collection systems



- Behavior Therapist hours supervised by a Behaviorist / BCBA allows for ongoing feedback, staff management and teacher collaboration

Description of Services

Behavior Intervention Development - BID (Delivered by Behaviorist/BCBA):

- Supervises Contractor's Behavior Therapists; provides consultation to district staff.
- Models and explains behavioral tactics; monitors implementation of ABA techniques as appropriate.
- For **Intensive 1:1 Behavior Support Model** - creates and maintains data analysis systems pertaining to relevant IEP goals, participates in and provides recommendations to the IEP team related to student's behavioral needs. Requires a minimum of 5% of BII hours be supervised, with additional supervision hours allotted to allow for program management, district staff collaboration and report writing.
- For **District Helper Support Model** - supervises BA services, providing guidance and feedback to allow therapists to successfully support students, teacher or classroom as indicated by the classroom teacher.

Behavior Intervention Implementation - BII (Delivered by Behavior Therapist): Intensive 1:1 Behavior Support

- Trained in ABA and ABA related methodologies such as Discrete Trial, Pivotal Response and Verbal Behavior.
- Works with individual student implementing the IEP defined supports such as BIPs, accommodations, specific goal delivery. Collects data reflecting IEP components as instructed by the supervising Behaviorist and/or classroom teacher.
- Supports student development across domains (behavior, language, social skills, self-help).
- Participates in individualized and classroom directed data collection systems as indicated by the Behaviorist and/or classroom teacher.
- Individualized and classroom directed data collection systems as indicated.

Additional Terms Varying Master Contract

1. **Authorization for Services.** In lieu of the Master Contract provisions requiring an ISA and a Nonpublic Services Student Enrollment form, Contractor will work with the authorized LEA representative to complete an "Authorization for Services" containing the

information set forth in Annex 1 hereto for any District Helper providing services to LEA. Such Authorization for Services may be agreed via email or other electronic means.

2. No Specific Student IEP. For the avoidance of doubt, Contractor's provision of services within the District Helper model are not provided for any specific student nor provided pursuant to any specific student's IEP. For that reason:
 - a. District Helpers shall not be required to attend IEP team meetings;
 - b. District Helper services shall not be subject to data recording and recordkeeping requirements applicable to the provision of services to individual students;
 - c. District Helper shall not provide reporting on individual students; and
 - d. Invoices for District Helper services shall not include individual student information, progress reports or attendance.
3. Supervisory Hours.
 - a. Under the Intensive 1:1 Behavior Support Model, Contractor shall be authorized to include a minimum of 5% of BII hours to be billable supervised hours, with additional supervision hours allotted to allow for program management, district staff collaboration and report writing.
 - b. Under the District Helper Model, Contractor's supervisory hours shall not exceed 5% of BA hours.
4. Contractor Scheduling Requirements.
 - a. Under the Intensive 1:1 Behavior Support Model, Contractor requires, for each student, a minimum of 9 session hours per week, with sessions consisting of a minimum of 2 consecutive hours to be scheduled on a consistent, repeating, static schedule.
 - b. Under the District Helper Model, Contractor requires, per Authorization for Services, a minimum of 9 session hours per week, with sessions consisting of a minimum of 3 consecutively scheduled hours occurring within the time blocks of 8 AM - 12 PM and/or 11:30 AM - 3:30 PM. Sessions of 4 hours in length may be scheduled beginning at 8 AM or 10 AM only. Contractor requires that each such Authorization for Services have a length of at least 90 days.
5. Hiring Fee. LEA shall promptly inform the Contractor if an employee of Contractor who had been assigned by Contractor to perform services for LEA in the prior six (6) months applies to LEA (or an affiliate or any other entity as a result of referrals by LEA, together "Hiring Party") to provide services to the Hiring Party as an employee, consultant or independent contractor. If a Hiring Party hires such an employee, LEA shall pay to the Contractor a fee of \$10,000 promptly after such hiring.
6. Substitute Availability. Contractor will use its best efforts to find substitute staff in the event of a staff absence, but Contractor is not able to guarantee that substitute staff will



Kyo Autism Therapy, LLC
295 89th Street, Suite 306,
Daly City, CA 94015
NPI: 1720212749
Tax ID: 203659481

be available. If a Contractor staff member providing services under the Intensive 1:1 Behavior Support is absent, Contractor will arrange for staff with the same credentials that are providing services via the District Helper model as substitutes, if available. If a Contractor staff member providing services under the District Helper model is absent, Contractor is not able to guarantee that substitute staff will be available.

- 7. Student Absences. In the event of a student absence for Intensive 1:1 Behavior Support, a unit of service for payment shall be credited to Contractor, unless Contractor is provided notice of such absence by 6 PM of the business day prior to the absence. In the event of such a credited student absence, the LEA administrator or teacher may reassign the applicable Kyo staff member to provide support in the same school with email notification to Kyo.

The Parties hereto have executed this Addendum by and through their duly authorized agents or representatives as set forth below.

Contractor: Kyo Autism Therapy, LLC

District:

Name: _____

Name: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____



Annex 1
AUTHORIZATION FOR SERVICES
(District Helper Model)

This is an authorization for services for Kyo Autism Therapy, LLC to provide Behavior Aide (BA) support, which includes small group, classroom aide or triage support for outside of IEP team related activities.

1. School Site:
2. Approved Number of BA Hours per week:
 - a. 5% of BA Hours per month (max supervision level):
3. Authorization for Services Start Date:
4. Authorization for Services End Date:
5. Estimated Maximum Total Cost for Period:
6. Teacher/Case Manager (key point of contact):

Additional Notes from School: e.g. school hours, etc.

Kyo Policy:

Behavior Technicians providing BA support may not be restraint trained. Should your student require this level of support, please contact us regarding our Intensive 1:1 Behavior Support model.

Authorized Designee - Signature

Date

Authorized Designee - Printed Name

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Nonpublic School: Chartwell Master Contract

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the attached Nonpublic Agency contract for services through the 2023-2024 regular school year. *Due to the confidentiality regulations that protect the identity of students with disabilities, the student name has been omitted.*

BACKGROUND:

The contract for Chartwell will provide an Educational Program, Occupational Therapy and Extended School Year Services for one student. These services are mandated by each of the student's Individual Education Plan. Service Period: July 1, 2023 through July 31, 2024.

FISCAL IMPACT:

Not to exceed \$48,000.00, Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

MASTER CONTRACT

2023-2024

MASTER CONTRACT
**GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL AND AGENCY SERVICES**

LEA SANTA CRUZ CITY SCHOOLS

Contract Year 2023-2024

 X Nonpublic School
 Nonpublic Agency

Type of Contract:

 Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

 X Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

 Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

TABLE OF CONTENTS

<u>I. GENERAL PROVISIONS</u>	<u>Page</u>
1. MASTER CONTRACT	1
2. CERTIFICATION AND LICENSES	1
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS	2
4. TERM OF MASTER CONTRACT	2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION	3
6. INDIVIDUAL SERVICES AGREEMENT	3
7. DEFINITIONS	4
<u>II. ADMINISTRATION OF CONTRACT</u>	
8. NOTICES	5
9. MAINTENANCE OF RECORDS	5
10. SEVERABILITY CLAUSE	6
11. SUCCESSORS IN INTEREST	6
12. VENUE AND GOVERNING LAW	6
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES	6
14. TERMINATION	6
15. INSURANCE	6
16. INDEMNIFICATION AND HOLD HARMLESS	9
17. INDEPENDENT CONTRACTOR	9
18. SUBCONTRACTING	9
19. CONFLICTS OF INTEREST	10
20. NON-DISCRIMINATION	10
<u>III. EDUCATIONAL PROGRAM</u>	
21. FREE AND APPROPRIATE PUBLIC EDUCATION	11
22. GENERAL PROGRAM OF INSTRUCTION	11
23. INSTRUCTIONAL MINUTES	12
24. CLASS SIZE	12
25. CALENDARS	13
26. DATA REPORTING	13
27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT	14
28. STATEWIDE ACHIEVEMENT TESTING	14
29. MANDATED ATTENDANCE AT LEA MEETINGS	14
30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS	15
31. STUDENT DISCIPLINE	16
32. IEP TEAM MEETINGS	16
33. SURROGATE PARENTS AND FOSTER YOUTH	17
34. DUE PROCESS PROCEEDINGS	17
35. COMPLAINT PROCEDURES	17
36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS	18
37. TRANSCRIPTS	18
38. STUDENT CHANGE OF RESIDENCE	19
39. WITHDRAWAL OF STUDENT FROM PROGRAM	19

40. PARENT ACCESS	19
41. LICENSED CHILDREN’S INSTITUTION CONTRACTORS AND RESIDENTIAL TREATMENT CENTER CONTRACTORS	19
42. STATE MEAL MANDATE	20
43. MONITORING	20

IV. PERSONNEL

44. CLEARANCE REQUIREMENTS	21
45. STAFF QUALIFICATIONS	21
46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS	22
47. STAFF ABSENCE	23
48. STAFF PROFESSIONAL BEHAVIOR	23

V. HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY	23
50. FACILITIES AND FACILITIES MODIFICATIONS	24
51. ADMINISTRATION OF MEDICATION	24
52. INCIDENT/ACCIDENT REPORTING	24
53. CHILD ABUSE REPORTING	24
54. SEXUAL HARASSMENT	25
55. REPORTING OF MISSING CHILDREN	25

VI. FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING AND BILLING PROCEDURES	25
57. RIGHT TO WITHHOLD PAYMENT	26
58. PAYMENT FROM OUTSIDE AGENCIES	27
59. PAYMENT FOR ABSENCES	27
60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY	28
61. INSPECTION AND AUDIT	28
62. RATE SCHEDULE	29
63. DEBARMENT CERTIFICATION	29
EXHIBIT A: RATES	32
EXHIBIT B: INDIVIDUAL SERVICES AGREEMENT	34

2023-2024

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY: SANTA CRUZ CITY SCHOOLS

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or “Contract”) is entered into on July 1, 2023, between SANTA CRUZ CITY SCHOOLS, hereinafter referred to as the local educational agency (“LEA”), a member of the NSCC SELPA and CHARTWELL SCHOOL (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or “CONTRACTOR” for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR’s obligation to provide all relevant services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of a student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq.* and within the professional scope of practice of each provider’s license, certification, and/or credential. A current copy of CONTRACTOR’s NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2023 to June 30, 2024 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2024. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
 - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
 - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
 - iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,

- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. **INSURANCE**

CONTRACTOR shall, at CONTRACTOR’S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$2,000,000 per occurrence
- \$ 500,000 fire damage
- \$ 5,000 medical expenses
- \$1,000,000 personal & adv. Injury
- \$3,000,000 general aggregate
- \$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR’s policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students’ homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

- \$1,000,000 per occurrence
- \$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured’s premiums on all insurance policies and shall be paid by

CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:
 - \$3,000,000 per occurrence
 - \$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty-five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student's parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive;

and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA’s diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA’s graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR’s general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student’s IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children’s Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student’s ISA developed in accordance with the student’s IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student’s IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student’s IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student’s ISA developed in accordance with the student’s IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a

ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies **require** a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;
5. restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of his or her senses.

CONTRACTOR shall comply with Education Code section 49005.8. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places his or her body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back.
6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

If prone restraint techniques are used by CONTRACTOR, a staff member shall observe the pupil for any signs of physical distress throughout the use of prone restraint. Whenever possible, the staff member monitoring the pupil shall not be involved in restraining the pupil.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or

mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In

the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data

sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including

student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

43. MONITORING

When CONTRACTOR is an NPS, the LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in

education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)).

CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to

the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in

California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is

unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 3and terminates at 5:00 P.M. on June 30, 2024, unless sooner terminated as provided herein.

CONTRACTOR

LEA

Nonpublic School/Agency

SANTA CRUZ CITY SCHOOLS
LEA Name

By: _____
Signature Date

By: _____
Signature Date

Name and Title of Authorized Representative

KRIS MUNRO, SUPERINTENDENT
Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

Name and Title	Stacy O’Farrell, Director - Special Education
Nonpublic School/Agency/Related Service Provider	Name and Title Santa Cruz City Schools
Address	LEA 131 Mission Street, Suite 100
City State Zip	Address Santa Cruz CA 95060
Phone Fax	City State Zip (831) 429-3410 x 48201
Email	Phone Fax sofarrell@scs.net
	Email

**Additional LEA Notification
(Required if completed)**

John Roberts
Name and Title
131 Mission Street, Suite 100
Address
Santa Cruz CA 95060
City State Zip
(831) 429-3410 x 48201
Phone Fax
johnroberts@scs.net
Email



Payment Provision in collaboration with Public School Districts

Rate Schedule ~ Per Diem

Education Service(s) offered by Chartwell School and the charges for such service(s) during the term of the 2023-2024 school year shall be as follows:

A.	Basic Special Education Program	<u>Rate</u>	Billable Days/Year
	Perdiem 2nd-8th grade	\$240.00	178
	Perdiem 9th-12th grade	\$250.00	180
B.	Related Services	<u>Rate</u>	
	1. Transportation		District shall provide transportation
	2. Assistive Technology		Included in tuition
	3. Textbooks		Included in tuition
	4. A. Language/Speech Therapy- Individual/Consult*	\$65.00	½ hour session
	B. Language/Speech Therapy-Group	\$42.50	½ hour session
	C. Language/Speech Therapy Evaluation	\$375.00	per evaluation
	5. A. Occupational Therapy-Individual/Consult*	\$65.00	½ hour session
	B. Occupational Therapy-Group	\$50.00	½ hour session
	C. Occupational Therapy-Evaluation	\$430.00	per evaluation
	6. A. Counseling and Guidance/Individual	\$70.00	½ hour session
	B. Counseling and Guidance/Group	\$50.00	½ hour session
	7. A. Intensive Individual Services	\$185.00	per day
	8. A. Intensive 1:1 Reading/Math Instruction	\$160.00	per hour session
	9. A. Recreation Services- Trips/Community	\$430.00	per year
	10.A. Homework Program	\$27.00	per hour
C.	1. Bill Processing Fee	\$30.00	per month



Payment Provision in collaboration with Public School Districts

Rate Schedule ~ Full Program

Education Service(s) offered by Chartwell School and the charges for such service(s) during the term of the 2023 extended school year program shall be as follows:

A. Basic Special Education Program	<u>Rate</u>	Days
Morning Core Program (6/14-7/14)	\$2,200	20
Session 1 Afternoon Program (6/20-6/29)	\$550	8
Session 2 Afternoon Program (7/3-7/13)	\$550	8
B. Related Services	NOT PROVIDED IN ESY	
C. Bill Processing Fee	\$30.00	1x

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Nonpublic School: The Bay School

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify the attached Nonpublic School contract for continuing services through the 2023-2024 regular school year and summer. *Due to the confidentiality regulations that protect the identity of disabled pupils, the student names have been omitted.*

BACKGROUND:

This ratification of the contract for The Bay School would provide required services for five students in Special Education that cannot be provided in District programs. The Master Contract between the North Santa Cruz County SELPA and The Bay School was still being negotiated at the time of the June 14th SCCS Board Meeting creating the need to ratify this contract after the 2023-24 school year had already begun. Services will be rendered through The Bay School and are mandated in each student's Individual Education Plan.

Service Period: July 1, 2023 through June 30, 2024.

FISCAL IMPACT:

Not to exceed \$745,930.40 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics.

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community

Prepared by Stacy O'Farrell, Director of Special Education

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

MASTER CONTRACT

2023-2024

MASTER CONTRACT

GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL AND AGENCY SERVICES

LEA

NORTH SANTA CRUZ COUNTY SELPA

Contract Year 2023-2024

 X Nonpublic School

 Nonpublic Agency

Type of Contract:

 X Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

 Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

 Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

TABLE OF CONTENTS

<u>I. GENERAL PROVISIONS</u>	<u>Page</u>
1. MASTER CONTRACT	1
2. CERTIFICATION AND LICENSES	1
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS	2
4. TERM OF MASTER CONTRACT	2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION	3
6. INDIVIDUAL SERVICES AGREEMENT	3
7. DEFINITIONS	4
<u>II. ADMINISTRATION OF CONTRACT</u>	
8. NOTICES	5
9. MAINTENANCE OF RECORDS	5
10. SEVERABILITY CLAUSE	6
11. SUCCESSORS IN INTEREST	6
12. VENUE AND GOVERNING LAW	6
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES	6
14. TERMINATION	6
15. INSURANCE	6
16. INDEMNIFICATION AND HOLD HARMLESS	9
17. INDEPENDENT CONTRACTOR	9
18. SUBCONTRACTING	9
19. CONFLICTS OF INTEREST	10
20. NON-DISCRIMINATION	10
<u>III. EDUCATIONAL PROGRAM</u>	
21. FREE AND APPROPRIATE PUBLIC EDUCATION	11
22. GENERAL PROGRAM OF INSTRUCTION	11
23. INSTRUCTIONAL MINUTES	12
24. CLASS SIZE	12
25. CALENDARS	13
26. DATA REPORTING	13
27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT	14
28. STATEWIDE ACHIEVEMENT TESTING	14
29. MANDATED ATTENDANCE AT LEA MEETINGS	14
30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS	15
31. STUDENT DISCIPLINE	16
32. IEP TEAM MEETINGS	16
33. SURROGATE PARENTS AND FOSTER YOUTH	17
34. DUE PROCESS PROCEEDINGS	17
35. COMPLAINT PROCEDURES	17
36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS	18
37. TRANSCRIPTS	18
38. STUDENT CHANGE OF RESIDENCE	19
39. WITHDRAWAL OF STUDENT FROM PROGRAM	19

40. PARENT ACCESS	19
41. LICENSED CHILDREN'S INSTITUTION CONTRACTORS AND RESIDENTIAL TREATMENT CENTER CONTRACTORS	19
42. STATE MEAL MANDATE	20
43. MONITORING	20
IV. <u>PERSONNEL</u>	
44. CLEARANCE REQUIREMENTS	21
45. STAFF QUALIFICATIONS	21
46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS	22
47. STAFF ABSENCE	23
48. STAFF PROFESSIONAL BEHAVIOR	23
V. <u>HEALTH AND SAFETY MANDATES</u>	
49. HEALTH AND SAFETY	23
50. FACILITIES AND FACILITIES MODIFICATIONS	24
51. ADMINISTRATION OF MEDICATION	24
52. INCIDENT/ACCIDENT REPORTING	24
53. CHILD ABUSE REPORTING	24
54. SEXUAL HARASSMENT	25
55. REPORTING OF MISSING CHILDREN	25
VI. <u>FINANCIAL</u>	
56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING AND BILLING PROCEDURES	25
57. RIGHT TO WITHHOLD PAYMENT	26
58. PAYMENT FROM OUTSIDE AGENCIES	27
59. PAYMENT FOR ABSENCES	27
60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY	28
61. INSPECTION AND AUDIT	28
62. RATE SCHEDULE	29
63. DEBARMENT CERTIFICATION	29
EXHIBIT A: RATES	32
EXHIBIT B: INDIVIDUAL SERVICES AGREEMENT	34

2023-2024

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY:

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or “Contract”) is entered into on July 1, 2023, between North Santa Cruz County SELPA, hereinafter referred to as the local educational agency (“LEA”), a member of the NORTH SANTA CRUZ COUNTY SELPA and THE BAY SCHOOL (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or “CONTRACTOR” for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR’s obligation to provide all relevant services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of a student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq.* and within the professional scope of practice of each provider’s license, certification, and/or credential. A current copy of CONTRACTOR’s NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2023 to June 30, 2024 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2024. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located,

or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
 - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
 - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
 - iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,
 - iv. a surrogate parent,

- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of

CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

\$2,000,000 per occurrence
\$ 500,000 fire damage
\$ 5,000 medical expenses
\$1,000,000 personal & adv. Injury
\$3,000,000 general aggregate
\$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.

- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

\$1,000,000 per occurrence
\$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:
 - \$3,000,000 per occurrence
 - \$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) will be provided defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor’s insurance shall comply with the provisions of Section 15. Each

subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student’s IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student’s IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student’s IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student’s enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student’s IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student’s parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student’s receipt of special education and/or related services as specified in the student’s IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*...

When CONTRACTOR is a NPS, CONTRACTOR’s general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA’s standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE’s standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student’s IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (“CCSS”) for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA’s diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA’s graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR’s general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE

guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies **require** a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;
5. restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone

- containment or similar techniques may be used by trained personnel as a limited emergency intervention;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
 7. an intervention that precludes adequate supervision of the individual;
 8. an intervention that deprives the individual of one or more of his or her senses.

CONTRACTOR shall comply with Education Code section 49005.8. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places his or her body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back.
6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

If prone restraint techniques are used by CONTRACTOR, a staff member shall observe the pupil for any signs of physical distress throughout the use of prone restraint. Whenever possible, the staff member monitoring the pupil shall not be involved in restraining the pupil.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents

resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-*

300.756. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days

prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

43. MONITORING

When CONTRACTOR is an NPS, the LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will

have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)).

CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by

CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been

provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student’s school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR’s employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR’s facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have

communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA will not be responsible for payment of cumulative absences up to 10 days in a school year (begins July 1 and ends June 30 of the contract year). The LEA will be responsible for payment of any cumulative absences in excess of 10 cumulative days per year but no more than an additional 10 cumulative days of absence, unless a written time extension is granted by LEA. If absences exceed 20 cumulative school days, Contractor and LEA should create an addendum regarding scheduled payment for future absences. Contractor reserves the right to issue a discharge notice at any time during the school year according to the terms indicated in Section 14. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services of SLP, OT or PT, if applicable, on days when student is not in attendance nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior

intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or

subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 2023 and terminates at 5:00 P.M. on June 30, 2024, unless sooner terminated as provided herein.

CONTRACTOR

LEA

THE BAY SCHOOL
Nonpublic School/Agency

NORTH SANTA CRUZ COUNTY SELPA
LEA Name

By: *Michael Tobin* 06 / 16 / 2023
Signature Date

By: *Jessica Little* 06 / 16 / 2023
Signature Date

Michael Tobin CFO
Name and Title of Authorized Representative

Jessica Little, Sr. SELPA Director
Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

Name and Title Andrea Gold	Name and Title Jessica Little, Sr. SELPA Director
Nonpublic School/Agency/Related Service Provider THE BAY SCHOOL	LEA NORTH SANTA CRUZ COUNTY SELPA
Address 1026 Capitola Road	Address 400 Encinal Street
City State Zip Santa Cruz CA 95062	City State Zip Santa Cruz CA 95060
Phone Fax 831-462-9620	Phone Fax 831-466-5700
Email	Email jlittle@santacruzcoe.org

**Additional LEA Notification
(Required if completed)**

Name and Title

Address

City **State** **Zip**

Phone **Fax**

Email

EXHIBIT A: 2023-2024 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: The Bay School

The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Maximum Contract Amount:

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

- 1) Daily Basic Education Rate:

- 2) Inclusive Education Program
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE:

- 3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Daily Tuition</u>	\$ <u>292.66</u>	<u>Day</u>
<u>1:1 Intensive Support</u>	\$ <u>285.76</u>	<u>Day</u>
<u>Language and Speech (415)</u>	\$ <u>125.00</u>	<u>Hour</u>
<u>Occupational Therapy (450)</u>	\$ <u>143.00</u>	<u>Hour</u>
<u>Hourly 1:1 Intensive Support</u>	\$ <u>45.00</u>	<u>Hour</u>

EXHIBIT B: 2023-2024 ISA

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on July 1, 2023 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2024, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: M F Grade: _____

 _____ (Last) _____ (First) _____ (M.I.)
 Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: Home Foster LCI # _____ OTHER _____

Parent/Guardian _____ Phone (_____) _____ (_____)
 _____ (Residence) _____ (Business)
 Address _____ City _____ State/Zip _____
 _____ (If different from student)

AGREEMENT TERMS:

1. *Nonpublic School:* The average number of minutes in the instructional day will be: _____ during the regular school year
 _____ during the extended school year
2. *Nonpublic School:* The number of school days in the calendar of the school year are: _____ during the regular school year
 _____ during the extended school year
3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE:** (Applies to nonpublic schools only): Daily Rate: _____

Estimated Number of Days _____ **x Daily Rate** _____ **= PROJECTED BASIC EDUCATION COSTS** _____

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COSTS \$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS \$ _____

4. Other Provisions/Attachments:

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6. Progress Reporting Requirements: _____ Quarterl _____ Monthl _____ Other (Specify) _____
 _____ y _____ y _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-LEA/SELPA-

 (Name of Nonpublic School/Agency)

 (Name of LEA/SELPA)

 (Signature) (Date)

 (Signature) (Date)

 (Name and Title)

 (Name of Superintendent or Authorized Designee)

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Nonpublic Agency: SpeechRighter NPA Master Contract

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the attached Nonpublic Agency Master Contract for new and continuing services through the 2023-2024 school year. *Due to the confidentiality regulations that protect the identity of students with disabilities, the student names have been omitted.*

BACKGROUND:

This contract with Speechrighter will provide required services for 87 students in Special Education during the regular school year and Extended School Year time period. These services will provide Speech and Language Therapy and Occupational Therapy. These services are mandated by each of the students' Individualized Education Plan and/or Individual Service Plan. Service period: July 1, 2023 through June 30, 2024.

FISCAL IMPACT:

Not to exceed \$134,306.49. Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

MASTER CONTRACT

2023-2024

TABLE OF CONTENTS

<u>I. GENERAL PROVISIONS</u>	<u>Page</u>
1. MASTER CONTRACT	1
2. CERTIFICATION AND LICENSES	1
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS	2
4. TERM OF MASTER CONTRACT	2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION	3
6. INDIVIDUAL SERVICES AGREEMENT	3
7. DEFINITIONS	4
<u>II. ADMINISTRATION OF CONTRACT</u>	
8. NOTICES	5
9. MAINTENANCE OF RECORDS	5
10. SEVERABILITY CLAUSE	6
11. SUCCESSORS IN INTEREST	6
12. VENUE AND GOVERNING LAW	6
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES	6
14. TERMINATION	6
15. INSURANCE	6
16. INDEMNIFICATION AND HOLD HARMLESS	9
17. INDEPENDENT CONTRACTOR	9
18. SUBCONTRACTING	9
19. CONFLICTS OF INTEREST	10
20. NON-DISCRIMINATION	10
<u>III. EDUCATIONAL PROGRAM</u>	
21. FREE AND APPROPRIATE PUBLIC EDUCATION	11
22. GENERAL PROGRAM OF INSTRUCTION	11
23. INSTRUCTIONAL MINUTES	12
24. CLASS SIZE	12
25. CALENDARS	13
26. DATA REPORTING	13
27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT	14
28. STATEWIDE ACHIEVEMENT TESTING	14
29. MANDATED ATTENDANCE AT LEA MEETINGS	14
30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS	15
31. STUDENT DISCIPLINE	16
32. IEP TEAM MEETINGS	16
33. SURROGATE PARENTS AND FOSTER YOUTH	17
34. DUE PROCESS PROCEEDINGS	17
35. COMPLAINT PROCEDURES	17
36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS	18
37. TRANSCRIPTS	18
38. STUDENT CHANGE OF RESIDENCE	19
39. WITHDRAWAL OF STUDENT FROM PROGRAM	19

40. PARENT ACCESS	19
41. LICENSED CHILDREN'S INSTITUTION CONTRACTORS AND RESIDENTIAL TREATMENT CENTER CONTRACTORS	19
42. STATE MEAL MANDATE	20
43. MONITORING	20

IV. PERSONNEL

44. CLEARANCE REQUIREMENTS	21
45. STAFF QUALIFICATIONS	21
46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS	22
47. STAFF ABSENCE	23
48. STAFF PROFESSIONAL BEHAVIOR	23

V. HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY	23
50. FACILITIES AND FACILITIES MODIFICATIONS	24
51. ADMINISTRATION OF MEDICATION	24
52. INCIDENT/ACCIDENT REPORTING	24
53. CHILD ABUSE REPORTING	24
54. SEXUAL HARASSMENT	25
55. REPORTING OF MISSING CHILDREN	25

VI. FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING AND BILLING PROCEDURES	25
57. RIGHT TO WITHHOLD PAYMENT	26
58. PAYMENT FROM OUTSIDE AGENCIES	27
59. PAYMENT FOR ABSENCES	27
60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY	28
61. INSPECTION AND AUDIT	28
62. RATE SCHEDULE	29
63. DEBARMENT CERTIFICATION	29

EXHIBIT A: RATES	32
EXHIBIT B: INDIVIDUAL SERVICES AGREEMENT	34

2023-2024

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY: NORTH SANTA CRUZ COUNTY SELPA

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on July 1, 2023, between NORTH SANTA CRUZ COUNTY SELPA, hereinafter referred to as the local educational agency ("LEA"), a member of the NORTH SANTA CRUZ COUNTY SELPA and SPEECHRIGHTER (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq.* and within the professional scope of practice of each provider's license, certification, and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2023 to June 30, 2024 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2024. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
 - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
 - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
 - iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,

- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. **INSURANCE**

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$2,000,000 per occurrence
- \$ 500,000 fire damage
- \$ 5,000 medical expenses
- \$1,000,000 personal & adv. Injury
- \$3,000,000 general aggregate
- \$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

- \$1,000,000 per occurrence
- \$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by

CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:
 - \$3,000,000 per occurrence
 - \$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty-five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student's parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive;

and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA’s diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA’s graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR’s general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student’s IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children’s Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student’s ISA developed in accordance with the student’s IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student’s IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student’s IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student’s ISA developed in accordance with the student’s IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a

ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies **require** a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;
5. restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of his or her senses.

CONTRACTOR shall comply with Education Code section 49005.8. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places his or her body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back.
6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

If prone restraint techniques are used by CONTRACTOR, a staff member shall observe the pupil for any signs of physical distress throughout the use of prone restraint. Whenever possible, the staff member monitoring the pupil shall not be involved in restraining the pupil.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or

mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In

the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data

sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including

student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

43. MONITORING

When CONTRACTOR is an NPS, the LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in

education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)).

CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to

the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in

California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is

unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 3 and terminates at 5:00 P.M. on June 30, 2024, unless sooner terminated as provided herein.

CONTRACTOR

LEA

SpeechRighter
Nonpublic School/Agency

NORTH SANTA CRUZ COUNTY SELPA
LEA Name

By: *C. Colip* 03 / 09 / 2023
Signature Date

By: *Jessica Little* 03 / 09 / 2023
Signature Date

Cristienne Colip, Clinical Director
Name and Title of Authorized Representative

Jessica Little, Sr. SELPA Director
Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

Name and Title Cris Colip, Clinical Director	Name and Title Jessica Little, Sr. SELPA Director
Nonpublic School/Agency/Related Service Provider	LEA
SpeechRighter	NORTH SANTA CRUZ COUNTY SELPA
Address 820 Bay Ave – Ste. 212	Address 400 Encinal Street
City State Zip Capitola CA 95010	City State Zip Santa Cruz CA 95060#
Phone Fax 831-854-2060	Phone Fax 841-466-5700
Email cris@speechrighter.com	Email jlittle@santacruzcoe.org

**Additional LEA Notification
(Required if completed)**

Name and Title

Address

City **State** **Zip**

Phone **Fax**

Email

EXHIBIT A: 2023-2024 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: SPEECHRIGHTER

The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Maximum Contract Amount:

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

- 1) Daily Basic Education Rate:

- 2) Inclusive Education Program
 (Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE:

- 3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	_____	_____
<u>Language and Speech (415)</u>	<u>\$128.75</u>	_____
<u>Adapted Physical Education (425)</u>	_____	_____
<u>Health and Nursing: Specialized Physical Health Care (435)</u>	_____	_____
<u>Health and Nursing: Other Services (436)</u>	_____	_____
<u>Assistive Technology Services (445)</u>	_____	_____
<u>Occupational Therapy (450)</u>	<u>\$128.75</u>	_____
<u>Physical Therapy (460)</u>	_____	_____
<u>Individual Counseling (510)</u>	_____	_____
<u>Counseling and Guidance (515)</u>	_____	_____
<u>Parent Counseling (520)</u>	_____	_____
<u>Social Work Services (525)</u>	_____	_____
<u>Psychological Services (530)</u>	_____	_____
<u>Behavior Intervention Services (535)</u>	_____	_____
<u>Specialized Services for Low Incidence Disabilities (610)</u>	_____	_____
<u>Specialized Deaf and Hard of Hearing (710)</u>	_____	_____
<u>Interpreter Services (715)</u>	_____	_____
<u>Audiological Services (720)</u>	_____	_____

Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)		
Recreation Services, Including Therapeutic (760)		
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other Transition Services (890)		
Other (900)		
Other (900)		

EXHIBIT B: 2022-2023 ISA

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
(Education Code Sections 56365 et seq.)

This agreement is effective on July 1, 2022 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2023, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: M F Grade: _____
 _____ (Last) _____ (First) _____ (M.I.)

Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: Home Foster LCI # _____ OTHER _____

Parent/Guardian _____ Phone () _____ () _____
 _____ (Residence) _____ (Business)
 Address _____ City _____ State/Zip _____
 (If different from student)

AGREEMENT TERMS:

- Nonpublic School:* The average number of minutes in the instructional day will be: _____ during the regular school year
 _____ during the extended school year
- Nonpublic School:* The number of school days in the calendar of the school year are: _____ during the regular school year
 _____ during the extended school year
- Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE:** (Applies to nonpublic schools only): Daily Rate: _____
Estimated Number of Days _____ **x Daily Rate** _____ = **PROJECTED BASIC EDUCATION COSTS** _____

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515).							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							
Bus Passes							
Other							

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Nonpublic Agency: Tucci Master Contract

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the attached Nonpublic Agency contract for services through the 2023-2024 regular school year. *Due to the confidentiality regulations that protect the identity of students with disabilities, the student names have been omitted.*

BACKGROUND:

This contract for Tucci Learning Solutions, Inc, will provide Intensive Individualized Instruction and/or Behavior Intervention Services to one student requiring such services as per their Individualized Education Plans in Santa Cruz City Schools.

Service period: July 1, 2023 - June 30, 2024.

FISCAL IMPACT:

Not to exceed \$75,465.00 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

MASTER CONTRACT

2023-2024

TABLE OF CONTENTS

<u>I. GENERAL PROVISIONS</u>	<u>Page</u>
1. MASTER CONTRACT	1
2. CERTIFICATION AND LICENSES	1
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS	2
4. TERM OF MASTER CONTRACT	2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION	3
6. INDIVIDUAL SERVICES AGREEMENT	3
7. DEFINITIONS	4
<u>II. ADMINISTRATION OF CONTRACT</u>	
8. NOTICES	5
9. MAINTENANCE OF RECORDS	5
10. SEVERABILITY CLAUSE	6
11. SUCCESSORS IN INTEREST	6
12. VENUE AND GOVERNING LAW	6
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES	6
14. TERMINATION	6
15. INSURANCE	6
16. INDEMNIFICATION AND HOLD HARMLESS	9
17. INDEPENDENT CONTRACTOR	9
18. SUBCONTRACTING	9
19. CONFLICTS OF INTEREST	10
20. NON-DISCRIMINATION	10
<u>III. EDUCATIONAL PROGRAM</u>	
21. FREE AND APPROPRIATE PUBLIC EDUCATION	11
22. GENERAL PROGRAM OF INSTRUCTION	11
23. INSTRUCTIONAL MINUTES	12
24. CLASS SIZE	12
25. CALENDARS	13
26. DATA REPORTING	13
27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT	14
28. STATEWIDE ACHIEVEMENT TESTING	14
29. MANDATED ATTENDANCE AT LEA MEETINGS	14
30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS	15
31. STUDENT DISCIPLINE	16
32. IEP TEAM MEETINGS	16
33. SURROGATE PARENTS AND FOSTER YOUTH	17
34. DUE PROCESS PROCEEDINGS	17
35. COMPLAINT PROCEDURES	17
36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS	18
37. TRANSCRIPTS	18
38. STUDENT CHANGE OF RESIDENCE	19
39. WITHDRAWAL OF STUDENT FROM PROGRAM	19

40. PARENT ACCESS	19
41. LICENSED CHILDREN'S INSTITUTION CONTRACTORS AND RESIDENTIAL TREATMENT CENTER CONTRACTORS	19
42. STATE MEAL MANDATE	20
43. MONITORING	20
IV. <u>PERSONNEL</u>	
44. CLEARANCE REQUIREMENTS	21
45. STAFF QUALIFICATIONS	21
46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS	22
47. STAFF ABSENCE	23
48. STAFF PROFESSIONAL BEHAVIOR	23
V. <u>HEALTH AND SAFETY MANDATES</u>	
49. HEALTH AND SAFETY	23
50. FACILITIES AND FACILITIES MODIFICATIONS	24
51. ADMINISTRATION OF MEDICATION	24
52. INCIDENT/ACCIDENT REPORTING	24
53. CHILD ABUSE REPORTING	24
54. SEXUAL HARASSMENT	25
55. REPORTING OF MISSING CHILDREN	25
VI. <u>FINANCIAL</u>	
56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING AND BILLING PROCEDURES	25
57. RIGHT TO WITHHOLD PAYMENT	26
58. PAYMENT FROM OUTSIDE AGENCIES	27
59. PAYMENT FOR ABSENCES	27
60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY	28
61. INSPECTION AND AUDIT	28
62. RATE SCHEDULE	29
63. DEBARMENT CERTIFICATION	29
EXHIBIT A: RATES	32
EXHIBIT B: INDIVIDUAL SERVICES AGREEMENT	34

2023-2024

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY: NORTH SANTA CRUZ COUNTY SELPA

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or “Contract”) is entered into on July 1, 2023, between NORTH SANTA CRUZ COUNTY SELPA, hereinafter referred to as the local educational agency (“LEA”), a member of the NORTH SANTA CRUZ COUNTY SELPA and Tucci Learning Solutions, Inc (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or “CONTRACTOR” for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR’s obligation to provide all relevant services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of a student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq* and within the professional scope of practice of each provider’s license, certification, and/or credential. A current copy of CONTRACTOR’s NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2023 to June 30, 2024 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2024. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
 - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
 - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
 - iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,

- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

\$2,000,000 per occurrence
\$ 500,000 fire damage
\$ 5,000 medical expenses
\$1,000,000 personal & adv. Injury
\$3,000,000 general aggregate
\$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

\$1,000,000 per occurrence
\$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by

CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:
 - \$3,000,000 per occurrence
 - \$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty-five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student's parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive;

and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA’s diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA’s graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR’s general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student’s IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children’s Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student’s ISA developed in accordance with the student’s IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student’s IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student’s IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student’s ISA developed in accordance with the student’s IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a

ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies **require** a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;
5. restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of his or her senses.

CONTRACTOR shall comply with Education Code section 49005.8. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places his or her body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back.
6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

If prone restraint techniques are used by CONTRACTOR, a staff member shall observe the pupil for any signs of physical distress throughout the use of prone restraint. Whenever possible, the staff member monitoring the pupil shall not be involved in restraining the pupil.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or

mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In

the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data

sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including

student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

43. MONITORING

When CONTRACTOR is an NPS, the LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in

education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)).

CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to

the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in

California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is

unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 3and terminates at 5:00 P.M. on June 30, 2024, unless sooner terminated as provided herein.

CONTRACTOR

LEA

Tucci Learning Solutions, Inc.

NORTH SANTA CRUZ COUNTY SELPA

Nonpublic School/Agency

LEA Name

By: *Claire Rodrock* 03 / 16 / 2023
 Signature Date

By: *Jessica Little* 03 / 20 / 2023
 Signature Date

Claire Rodrock, Contract Services
 Name and Title of Authorized Representative

Jessica Little, Sr. SELPA Director
 Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

Name and Title Claire Rodrock, Contract Services	Name and Title Jessica Little, Sr. SELPA Director
Nonpublic School/Agency/Related Service Provider Tucci Learning Solutions, Inc.	LEA NORTH SANTA CRUZ COUNTY SELPA
Address 3180 Imjin Rd, Suite 149#	Address 400 Encinal Street
City State Zip Marina CA 93933	City State Zip Santa Cruz CA 95060#
Phone Fax 831-786-0600 831-786-0644	Phone Fax 841-466-5700
Email crodrock@tuccionline.com	Email jlittle@santacruzcoe.org

**Additional LEA Notification
 (Required if completed)**

Name and Title

Address

City State Zip

Phone Fax

Email

EXHIBIT A: 2023-2024 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: TUCCI LEARNING SOLUTIONS, INC.
The CONTRACTOR CDS NUMBER: _____



Service Rates: Effective 7/1/2022

Services:

Behavior Analyst (BCBA/ BCaBA)	\$125 per hr
Coordinator of Services	\$75 per hr
Coach	\$60 per hr
Behavior Specialist IIA	\$50 per hr
IEP Prep and Attendance up to 10 hrs <i>per</i> IEP	\$70 per hr

Other Services:

Functional Behavior Assessment up to 30 hrs (Includes CLRA)	\$125 per hr
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EXHIBIT B: 2023-2024 ISA

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
(Education Code Sections 56365 et seq.)

This agreement is effective on July 1, 2023 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2024, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: M F Grade: _____
 _____ (Last) _____ (First) _____ (M.I.)

Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: Home Foster LCI # _____ OTHER _____

Parent/Guardian _____ Phone () _____ () _____
 _____ (Residence) _____ (Business)
 Address _____ City _____ State/Zip _____
 (If different from student)

AGREEMENT TERMS:

- Nonpublic School:* The average number of minutes in the instructional day will be: _____ during the regular school year
 _____ during the extended school year
- Nonpublic School:* The number of school days in the calendar of the school year are: _____ during the regular school year
 _____ during the extended school year
- Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE:** (Applies to nonpublic schools only): Daily Rate: _____
Estimated Number of Days _____ **x Daily Rate** _____ = **PROJECTED BASIC EDUCATION COSTS** _____

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515).							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							
Bus Passes							
Other							

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Medical Billing Technologies Contract

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the attached Non Profit Organization / Private Corporation contract for continuing services through the 2023-2024 school year.

BACKGROUND:

Authorized request for: Contracted Billing Services provided to Santa Cruz City Schools. Medical Billing Technologies assists the Special Education Department in complying with the State’s Medi-Cal Grant Program requirements and helps incorporate best practices, district-wide, to optimize reimbursement opportunities. Services provided by Medical Billing Technologies, Inc. Year One - Contract Period: July 1, 2023 through June 30, 2024 (“Renewal Date”).

This contract will automatically renew annually for an additional 4 periods of 12-month durations (through June 30, 2028) unless either party has submitted written notice of cancellation on or before March 30 of each school year prior to the Renewal Date.

FISCAL IMPACT:

Not to exceed \$40,000, Special Education Medi-Cal Grant (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O’Farrell, Director of Special Education

LEA Medi-Cal Direct Billing Program OptiServices Contract

This Agreement is made this 1st day of July, 2023, between MEDICAL BILLING TECHNOLOGIES, INC, hereinafter called "MBT" and SANTA CRUZ CITY SCHOOLS, hereinafter called "CLIENT". This Agreement states the terms and conditions under which MBT will provide services on behalf of CLIENT under the Local Education Agencies (LEA) Medi-Cal Billing Option Program.

1. **MBT Responsibilities:** MBT shall provide the following services to CLIENT:

- a. If not already completed, MBT will assist CLIENT in completing its application with the Department of Health Care Services (DHCS) to become a Medi-Cal provider, and track progress of enrollment to activation.
- b. Work with CLIENT's designated LEA Coordinator.
- c. Complete analysis of CLIENT's LEA Medi-Cal Billing Option Program and conduct annual strategic planning, assisting CLIENT to incorporate best practices to optimize reimbursement opportunities.
- d. Provide recommended billing tools and access to online claims entry application for submission of LEA Medi-Cal claims.
- e. Upon commencement of services, and monthly thereafter, submit CLIENT's student enrollment data to Medi-Cal for purposes of Medi-Cal's determination whether the student is eligible for Medi-Cal, and provide CLIENT the results of Medi-Cal's eligibility determination.
- f. Provide access to quarterly reports to inform CLIENT of status of achievement of strategic plan.
- g. Assist in the development and implementation of prescriptions, protocols, and referral procedures.
- h. Provide practitioner LEA billing training and training materials to enable CLIENT personnel and contractors to successfully complete documentation necessary for submission of LEA Medi-Cal Billing Option Program claims. In providing such training MBT does not provide legal advice but relies on guidelines published by DHCS. MBT is not responsible for any change in DHCS guidelines, changes in State or Federal laws, rules, or regulations, or any change in DHCS interpretation of State or Federal laws, rules, or regulations or its own guidelines.
- i. As directed by CLIENT, MBT will submit CLIENT's LEA Medi-Cal Billing Option Program billing via electronic transmission within forty-five (45) business days of receipt of all necessary data from CLIENT, properly completed and certified by CLIENT.
- j. Track and follow up with practitioners to assure claims are submitted in a timely manner in order to optimize reimbursements.
- k. Provide assistance to CLIENT in the event of a DHCS audit. The form of such assistance shall be solely at the discretion of MBT.
- l. Comply with federal Family Educational Rights and Privacy Act (FERPA) regulations. Standards for electronic submissions and firewalls have been instituted to block entry into the MBT server and protect against internet attacks. The MBT network server is contained in a secure data center; all unused confidential information is shredded. All MBT staff are trained in HIPAA/FERPA regulations and are required to sign a statement of confidentiality. Student information sent from MBT to CLIENT will be encrypted and password protected.
- m. At CLIENT's request, MBT will provide electronic submission of Doctor Orders, Referrals, and Prescriptions (ORP) to CLIENT's contracted Physician/Licensed Provider.
- n. At CLIENT's request, MBT will provide Cost Reimbursement Comparison Schedule (CRCS) completion services to CLIENT in compliance with current program regulations. CLIENT shall be responsible for providing necessary fiscal reports to MBT upon request and in a timely manner, according to instructions developed by MBT.
- o. Grant CLIENT a non-exclusive, non-transferable, worldwide right to use the HOSTED SERVICE (defined herein as MBT's online service accessed at a web site or IP address designated by MBT) as more fully set forth in Section 3 herein.

2. **Client Responsibilities:** CLIENT shall do and perform each of the following:

- a. Register and become an authorized LEA Medi-Cal provider under the rules of the Department of Health Care Services (DHCS).

- b. Designate an LEA Program Coordinator.
 - c. Provide to MBT on a quarterly basis, and more often if requested by MBT, complete district enrollment data which shall include the students' names, birth dates and gender for purposes of verifying Medi-Cal eligibility with DHCS, and all information required to bill for CLIENT any LEA Medi-Cal or other health covered student, including but not limited to a complete list of students with IEPs in place, a complete list of students with Individual Health Service plans in place, and a list of students CLIENT has determined qualify for specialized medical transportation through the LEA Medi-Cal Billing Option Program.
 - d. Determine whether the services provided to students are eligible for reimbursement through the LEA Medi-Cal Billing Option Program and so advise MBT.
 - e. Fully and accurately complete and submit billing using MBT's OptiClaim software or electronic upload. Billing forms must include student name, date of birth, date of service, service provided, length of service (when applicable) location of the service, and the practitioner's name.
 - f. Maintain all LEA Medi-Cal Billing Option Program billing documentation as required by State and Federal laws, rules, and regulations for audit purposes and for such period of time as required by State and Federal laws, rules, and regulations.
 - g. Provide access by MBT staff to CLIENT'S practitioners and ensure reasonable availability of practitioners for follow up activities.
 - h. Assure CLIENT administration support of practitioner participation in the LEA Medi-Cal Billing Option Program and encourage and emphasize the importance of practitioner involvement in such Program.
 - i. Comply with all rules and regulations of DHCS and other applicable government agencies pertaining to providing services, recordkeeping, and retention for the LEA Medi-Cal Billing Option Program.
 - j. If MBT is providing Prescription, Referral and Doctor Order (ORP) processing services, CLIENT shall provide all necessary information to MBT in order to electronically submit the ORP to CLIENT's contracted Physician/Licensed Provider for review.
 - k. If MBT is providing CRCS completion services to CLIENT, CLIENT shall provide all necessary documents and records to MBT necessary to complete the CRCS within 60 days of MBT's request each year.
 - l. If MBT is providing Medi-Cal Administrative Activities (MAA) quarterly invoicing services to CLIENT, CLIENT shall provide all necessary documents and records to MBT necessary to complete the MAA invoice within 60 days of MBT's request. Such documents and records shall be provided to MBT in a format consistent with MBT's systems requirements.
 - m. Execute such other and further documents, including the annual report, as may be required by DHCS in order to carry out the purpose of this Agreement.
 - n. CLIENT is responsible for all activity occurring under CLIENT user accounts in the HOSTED SERVICE and will abide by all applicable laws, treaties and regulations in connections with its use of the HOSTED SERVICE.
3. **HOSTED SERVICE License Grant & Restrictions:** MBT hereby grants CLIENT a non-exclusive, non-transferable worldwide right to use the HOSTED SERVICE, solely for CLIENT's own internal business purposes, subject to the terms and conditions set forth in this Agreement.
- a. **CLIENT agrees not to:** (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise make available to any third party the HOSTED SERVICE; (ii) modify or make derivative works based upon the HOSTED SERVICE; or (iii) reverse engineer the HOSTED SERVICE.
 - b. **CLIENT will not:** (i) knowingly send or store infringing, obscene, libelous or otherwise unlawful or tortious material to the HOSTED SERVICE; (ii) knowingly send or store material containing viruses, worms, Trojan horses or other harmful computer code, files or programs to or from the HOSTED SERVICE; (iii) knowingly interfere with or disrupt the integrity or performance of the HOSTED SERVICE; (iv) attempt to gain unauthorized access to the HOSTED SERVICE or its systems or networks; or (v) use the HOSTED SERVICE in violation of applicable law.

- c. **CLIENT DATA (defined herein as any data, information, or material provided by CLIENT to the HOSTED SERVICES):** MBT does not own any CLIENT DATA. CLIENT DATA is CLIENT's proprietary and confidential information and will not be accessed, used or disclosed by MBT except as set forth in this Agreement, and except for the limited purpose of supporting CLIENT's use of the HOSTED SERVICE. CLIENT has sole responsibility for the accuracy, legality, reliability, and intellectual property ownership to use the CLIENT DATA.
 - i. **Transmission of CLIENT DATA:** Client shall transfer CLIENT DATA to MBT by use of a secure server through the MBT website, or through CLIENT's secure server. CLIENT shall not email CLIENT DATA to MBT. MBT shall not be liable or responsible for any breach of CLIENT DATA sent via an unsecured serve.
- d. **Intellectual Property Ownership:** MBT owns all right, title and interest, including all related INTELLECTUAL PROPERTY RIGHTS (defined herein as patent rights, design rights, copyrights, trademarks, service marks, trade names, domain name rights, mask work rights, know-how and trade secret rights, and all other intellectual property rights, derivations thereof as well as other forms of protection of a similar nature), in and to the MBT TECHNOLOGY (defined herein as all MBT proprietary technology made available to CLIENT in providing the HOSTED SERVICE), CONTENT (defined herein as the information, documents, software, products, and services made available to CLIENT), and the HOSTED SERVICE. This Agreement is not a sale and does not convey any rights of ownership in the HOSTED SERVICE.

4. **Payment:** CLIENT shall pay to MBT as compensation:

Eight percent (8%) of the total reimbursement received by CLIENT, but not to exceed \$40,000.00 per year. MBT will invoice CLIENT at the onset of this agreement for a portion of the total fee as indicated by the fee structure selected below. The remainder will be invoiced by MBT to CLIENT when the cost settlement is released by DHCS:

- A flat rate of \$1,375.00 per month, to be paid within 30 days of receipt of monthly invoice; or
- An annual lump sum of \$14,850.00, payable within 30 days of receipt of invoice (representing an annual discount of ten percent (10%).

CLIENT's payment selection shall be evidenced by the checking of the box next to the option selected above.

MBT will issue a final invoice to the CLIENT once the final reconciliation of claims from the fiscal year has been approved and paid by DHCS. MBT will deduct one hundred percent (100%) of the initial flat fee from the final invoice.

The following fees will be charged for additional services provided at the specific request of CLIENT:

a. **Occupational Therapy Prescriptions, Physical Therapy Prescriptions, Mental Health Referrals, Doctors Orders (hereinafter collectively "ORP") and Speech Protocols:**

At CLIENT's request, MBT will electronically process any necessary ORP for any Occupational Therapy services, Physical Therapy services, Mental Health services and Nursing services that the CLIENT provides to students.

CLIENT will pay MBT \$25.00 for each ORP processed by CLIENT's contracted Physician/Licensed Provider, whether the Physician/Licensed Provider approves the ORP or not.

At CLIENT's request, MBT will process a referral for a physician signed speech protocol in compliance with current program regulations. CLIENT will pay MBT \$500.00 for each speech protocol processed by CLIENT's contracted Physician, whether the physician approves the protocol or not.

Rate schedules are subject to change upon thirty (30) days written notice to CLIENT. CLIENT may withdraw its request for MBT to process ORP's and physician signed speech protocols without affecting the other terms of this contract.

b. MAA Invoicing Services

If CLIENT elects to have MBT provide MAA invoicing services to CLIENT, CLIENT shall pay to MBT \$25.00 per quarter per participant included on each invoice, but not less than \$250.00 per quarter and not more than \$5,000.00 per quarter for the completion of each MAA invoice.

If, for any reason a previously completed MAA invoice needs to be recalculated, CLIENT agrees to pay MBT a flat fee of \$150 per MAA invoice recalculation. No fee will be charged where the recalculation is due to an error on the part of MBT.

If, for any reason the CLIENT decides to no longer participate in the MAA Program or does not follow through and complete the MAA process, CLIENT agrees to pay MBT a minimum fee of \$500 for the year.

c. Changes After Submission of Billing:

If CLIENT or CLIENT's providers request changes after MBT's **initial** submission of LEA Medi-Cal Billing Option Program billings, at CLIENT's request MBT shall prepare and submit the Claims Inquiry Form ("CIF") to DHCS to process such change. Because submission of the CIF is labor-intensive, CLIENT shall pay to MBT Ten Dollars (\$10.00) per claim submitted. No fee will be charged where the change requested is due to an error on the part of MBT.

5. **Late Fees:** CLIENT agrees to pay all sums due MBT under this contract within 30 calendar days of receipt of an invoice for services from MBT.

CLIENT will incur a late fee of one and one-half percent (1.5%) per month on amounts unpaid for more than sixty (60) days past the date of invoice.

CLIENT shall, upon request, provide to MBT a copy of all documents and checks received from DHCS evidencing all sums received as a result of the services of MBT. CLIENT shall make all such records available to MBT at reasonable times. MBT shall have the right to audit the records of CLIENT pertaining to LEA Medi-Cal billing.

6. **Document Management:** MBT shall retain in electronic form copies of all LEA Medi-Cal Billing Option bills submitted for CLIENT for a period of five (5) years after the date of submission or such other period as required by law. MBT, upon request, will provide to CLIENT printed copies of such bills. MBT, upon request, shall return to CLIENT all billing forms and other documents provided to MBT for billing purposes. CLIENT shall reimburse MBT for the cost of all containers and for the cost of packing and shipping such documents and records. CLIENT shall retain all such documents and records for at least five (5) years from the date of service or such other duration as may be required by State and Federal laws, rules, and regulations.

7. **Confidentiality Agreement:** All statistical, financial, student and other data relating to the LEA Medi-Cal Billing Option Program billing and the identity of Medi-Cal eligible students shall be held in strict confidence by the parties hereto. The foregoing obligation does not apply to any data that has become publicly available or that is not required to be kept confidential.

The data provided to MBT by the CLIENT will be used for the sole purpose of performing billing for the LEA Medi-Cal Billing Option Program. MBT is responsible to abide by The Health Insurance Portability and Accountability Act (HIPAA) and The Family Educational Rights and Privacy Act (FERPA) and will not share the CLIENT's data with third-party entities except as permitted and required for the LEA Medi-Cal Billing Option Program.

8. **Insurance:** MBT shall, at MBT's expense, obtain and keep in force during the term of this Agreement a policy of Professional Liability for Professional Services Error in the amount of Two Million Dollars (\$2,000,000.00).

9. **Mutual Indemnification and Limitation of Liability:**

- a. CLIENT will indemnify, defend, and hold MBT, and each such party's affiliates, officers, directors, employees, attorneys and agents harmless from and against any and all claims, costs, damages, losses, liabilities and expenses arising out of or in connection with: (i) a claim by a third party alleging that use of the CLIENT DATA infringes the INTELLECTUAL PROPERTY RIGHTS of a third party; provided in any such case that MBT (a) promptly gives CLIENT written notice of the claim; (b) gives CLIENT sole control of the defense and settlement of the claim; and (c) provides CLIENT all available information and assistance.
- b. MBT will indemnify, defend and hold CLIENT and CLIENT affiliates, officers, directors, employees, attorneys and agents harmless from and against any and all claims, costs, damages, losses, liabilities and expenses arising out of or in connection with: (i) any breach of confidentiality of CLIENT DATA due to the negligence of MBT or its employees or agents, and (ii) a claim by a third party alleging that the HOSTED SERVICE directly infringes an INTELLECTUAL PROPERTY RIGHT of a third party; provided that CLIENT (a) promptly gives written notice of the claim to MBT; (b) gives MBT sole control of the defense and settlement of the claim; and (c) provides MBT all available information and assistance. MBT's aggregate liability under this subsection (b) of Section 9 is limited to the coverage actually afforded by MBT's insurance policy referred to in Section 8 of this Agreement.
- c. MBT will use due care in processing the work of the CLIENT based on CLIENT's submission of billing information and CLIENT's determination of eligibility for reimbursement by the LEA Medi-Cal Billing Option Program. MBT will be responsible for correcting any errors which are due to the machines, operators, or programmers of MBT. Such errors shall be corrected at no additional charge to CLIENT. MBT does not guarantee State or Federal approval of billings submitted, and MBT shall not be liable or responsible to CLIENT for DHCS interpretation of State and Federal laws, rules, and regulations, or for changes to State and Federal laws, rules, and regulations, or for claims that are questioned or denied by DHCS or any other State or Federal governmental agency. MBT shall have no liability for CLIENT's inability to provide proper source documentation, including but not limited to Provider records, IEPs, Health Service Plans, and other supporting documentation, to DHCS or any other State or Federal governmental agency.
- d. Except as specifically set forth in Section 9, subsection (b) of this Agreement, in no event shall MBT's liability for any and all claims against MBT under this Agreement, in contract, tort, or otherwise, exceed the total amount of the fees paid by CLIENT to MBT during the contract term in issue, and MBT shall not be liable under any circumstances for any special, consequential, incidental, punitive, or exemplary damages arising out of or in any way connected with this Agreement.

10. **Contract Duration and Termination:** The term of this Agreement shall commence upon execution of this contract and continue for a period of five (5) school years, through June 30, 2028 ("Termination Date"). On or before March 30 of each school year either party may terminate this Agreement for the upcoming school year by written notice to the other party. CLIENT's access to MBT's OptiClaim software shall cease upon termination or nonrenewal of this Agreement except as specifically set forth herein.

This Agreement may be terminated at any time upon mutual agreement of the parties. In addition, the Agreement shall automatically terminate if CLIENT's participation in the LEA Medi-Cal Billing Program terminates.

Additionally, any breach of CLIENT's payment obligations or unauthorized use of HOSTED SERVICES will be deemed a material breach of this Agreement. MBT may terminate the Agreement, CLIENT account, or CLIENT's use of the HOSTED SERVICE if CLIENT commits a material breach of this Agreement or otherwise fails to comply with this Agreement, and such breach has not been cured within ten (10) days after notice of such breach.

In the event of termination prior to the completion of any school year, MBT shall not be required to provide CRCS completion services to CLIENT for the school year in progress.

11. **Submittals after Termination:** MBT shall, for a period of up to six months after the end of the school year in progress on the date of termination, continue to accept submittals from CLIENT for services provided by CLIENT through the end of the school year in progress on the date of termination, and shall submit billings for such services provided by CLIENT to DHCS for reimbursement. During the period set forth herein CLIENT shall have continued access to MBT's OptiClaim software. MBT shall continue to submit invoices to CLIENT for such billings per the payment schedule set forth in Section 4 above. Any submittals received by MBT from CLIENT for services provided in the school year following the date of termination shall be returned to CLIENT and shall not be processed by MBT for reimbursement.
12. **Notices:** Notices affecting contract terms between the parties shall be in writing and shall be deemed given when (i) personally delivered to the party to whom it is directed; or (ii) five (5) days after deposit in the United States mail, postage prepaid, return receipt requested, addressed to:

<u>MBT</u> Medical Billing Technologies, Inc. Attn: Reid Stephens, President P.O. Box 709 Visalia, CA. 93279	<u>CLIENT</u> Santa Cruz City Schools Attn: Business Office 133 Mission Street, Suite 100 Santa Cruz, CA 95060-3747
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13. **Copyrights:** CLIENT acknowledges and agrees that all manuals and forms ("MBT Documents") provided to CLIENT by MBT shall remain the property of MBT and shall not be duplicated, copied in any manner and access to MBT Documents shall be restricted to employees of CLIENT who need to use MBT Documents in order to satisfy CLIENT'S obligations under this Agreement, without the prior written consent of MBT. All computer programs and materials, including, but not limited to, electronic devices, and the information contained therein are, and shall remain, the property of MBT.
14. **Other Documents:** The parties hereto agree to execute such other and further documents as may be necessary or required by the DHCS to authorize MBT to perform billing services on behalf of CLIENT.
15. **Representations:** Each party represents and warrants that it has the legal power and authority to enter into this Agreement.
16. **Entire Agreement:** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to MBT providing LEA Medi-Cal billing services to CLIENT and contains all of the covenants and agreements between the parties with respect to such billing services. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise with respect to MBT billing services not contained in this Agreement shall be valid or binding.
17. **Modification:** This Agreement may be amended or modified at any time with respect to any provision by a written instrument executed by all parties.
18. **Law Governing Agreement:** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

19. **Mediation and Arbitration:** Any dispute arising under this Agreement shall first be addressed through mediation. If a dispute arises, either party may demand mediation by filing a written demand with the other party. If the parties cannot agree upon a neutral mediator, each party, within twenty (20) days after the parties fail to agree on one mediator, at its own cost shall appoint one mediator and those mediators shall select an impartial mediator to conduct the mediation. The parties shall equally share the cost of the mediator conducting the mediation.



If the parties are unable to resolve any dispute through mediation as set forth herein, or if any party fails to respond to a demand for mediation, all questions and disputes with respect to the rights and obligations of the parties arising under the terms of this Agreement shall be resolved by binding arbitration. Any party may demand arbitration by filing a written demand with the other party. If the parties cannot agree on one arbitrator, each of the parties, within twenty (20) days after the parties fail to agree on one arbitrator, at its own cost, shall appoint one arbitrator and those arbitrators shall select an impartial arbitrator to conduct the arbitration. Should a party refuse or neglect to join in the arbitrator or to furnish the arbitrator with any papers or information demanded, the arbitrator may proceed ex parte.

A hearing on the matter to be arbitrated shall take place before the arbitrator in the County where CLIENT is located, State of California. The arbitrator shall select the time and place promptly and shall give each party written notice of the time and place at least ninety (90) days before the date selected. The parties shall be entitled to conduct discovery by agreement or by order of the arbitrator. Each party may present any relevant evidence at the hearing. The formal rules of evidence applicable to judicial proceedings shall not govern. Evidence shall be admitted or excluded in the sole discretion of the arbitrator. The arbitrator shall hear and determine the matter and shall execute and acknowledge the award in writing and cause a copy of the writing to be delivered to each of the parties.

The parties shall share equally the expense of arbitration, and each party shall bear its own attorney fees and costs incurred in connection with the arbitration.

The arbitrator's decision shall be binding and conclusive on the parties. A judgment confirming the award may be given by any Superior Court having jurisdiction.

SANTA CRUZ CITY SCHOOLS

 _____ Authorized Signature	<u>06-15-23</u> _____ Date
 _____ Printed Name	_____ Printed Title

MEDICAL BILLING TECHNOLOGIES, INC.

 _____ Reid Stephens, President	<u>03/24/2023</u> _____ Date
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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Consultant Services Agreement: Gateway School

MEETING DATE: August 16, 2023

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Consultant Services Agreement for Gateway School professional development.

BACKGROUND:

Federal regulations require that all public school districts offer private schools in their attendance a portion of Title I, Title II, Title III and Title IV allotments. To participate, the school must write a single school plan that delineates how the funds will be spent. If approved, the schools can use the money as delineated in their school plan, but all the funds go through the public school district.

Gateway School, a private school in the SCCS attendance area has completed the necessary documentation to be eligible for the funds. This Consultant Services Agreement is for Dr. Mark Bertin, a developmental pediatrician, who will provide a two-hour workshop titled *A Guide to Supporting Executive Functioning in Children*.

FISCAL IMPACT:

\$3,200 Title IV (Restricted) and Title II (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: Gateway School Principal/Director: Hannah Wikse

Describe Work to be Performed and District and Site Goals Supported:

2 hour workshop titled: A Guide to Supporting Executive Functioning in Children

Qualifications of Consultant: Developmental Pediatrician / Assistant Prof of Pediatrics NY medical College

Name of Consultant: Mark Stuart Bertin, MD Tax I.D.# or SSN: 13-4276061

Address: 106 Washington Ave. Telephone #: 914-841-2302
(Vendor Data form to Purchasing)

City/State/Zip: Pleasantville, NY 10570 Email: info@developmentaldoctor.com

Date(s) of Service: 10/18/23 Time: 2-4 PM PST

Number of Hours: 2 hours per day X 1 days = 2 total hours.

Hourly/Daily Rate (specify): \$3200 Meals: n/a

Lodging: n/a Transportation: n/a

TOTAL FEE TO BE PAID: \$3200 Account #: _____

Write out meaning of account number: _____

Approval of Business Services verifying account: _____ Date: _____

Authorized Signature of Consultant: [Signature] Date: 08/04/23

(NOTE: Consultant must submit invoice for payment upon completion of work)

Signature of Administrator Requesting Service

Approval of Assistant Superintendent

Date: _____

Date: _____

AB 1610, 1612, and 2102 COMPLIANCE (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not** be on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: _____ Approval of Human Resources: _____

PAYMENT AUTHORIZATION
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

Signature of Administrator Requesting Payment

Date

Approval of Assistant Superintendent

Date

Board of Education Approval: _____
(Required if over \$2500)

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant's work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

There is a need for tools and strategies K-8 grades to support self-regulation and executive function skills in our students.

We are seeing more students with attention and focus and organizing and planning challenges. We are working hard to support them.

2. State efforts made to identify qualified staff available within the district to carry out the requested services.

We are an independent school in S.C.

3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

This agreement is for one-time services. By training our entire faculty. We will be training our Resource Support Coordinator and 2 M.S. and K-5 coordinators as well. This leadership team will be able to be able to facilitate on-going support and collegial collaboration around the skills and strategies gained at the workshop.

4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

We expect teachers to utilize tactics and strategies presented in the workshops. We expect knowledge and understanding of executive function to increase. We imagine that colleagues will talk, share, and brainstorm classroom structures and solutions based on the workshop.

5. Evaluation Process - How will you know the goal/outcomes have been met?

We will revisit topics from the workshops at staff meetings. We will expect to see staff utilizing techniques and hear reports of their effectiveness.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: School Services of California Agreement Renewal: Fiscal Budget Services 2023-24

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant. Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the renewal of the School Services of California, Inc. Agreement for 2023-24.

BACKGROUND:

School Services of California provides fiscal budget services to state school districts, including electronic updates on issues of school finance, and budgets or practices that impact school district fiscal policies. This contract also includes eight hours of consultant time as needed by the district. Clients are eligible for reduced rates to attend School Services finance conferences and workshops.

FISCAL IMPACT:

\$4,500.00 LCFF base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.



1121 L Street

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Suite 1060

•

Sacramento

•

California 95814

•

TEL: 916 . 446 . 7517

•

FAX: 916 . 446 . 2011

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www.sscal.com

MEMORANDUM

May 18, 2023

TO: Superintendent or Business Services
Santa Cruz City Schools

FROM: John D. Gray
President/CEO

It has been a pleasure to provide Santa Cruz City Schools with our Fiscal Budget Services during the past year. We value our relationship and appreciate the continued confidence that you and your staff have expressed in School Services of California Inc.

Our current contract expires on June 30, 2023. Anticipating your desire to continue our services, we have enclosed a proposed renewal Agreement. We are also offering the option to include our CADIE (Comparative Analysis of District Income and Expenditures) and SABRE (Salary and Benefit Reports) products as part of this contract. If you wish to include any of these services, please complete and sign the attached Addendum A, indicate the services desired, and return with your contract renewal. Any questions regarding the CADIE or SABRE should be directed to Chloe Lum, Systems Data Specialist (chloel@sscal.com).

To activate our Agreement, please sign the contract (and the Addendum, at your discretion) and *scan and e-mail* them to Rebecca Rogers at rebeccar@sscal.com for final processing. So that we may continue to give you the best possible service, it would be helpful if we could have the Agreement returned by June 30, 2023. If you are unable to return it by this date, please contact our Accounting Department. Please note that this contract reflects a modest price increase above the current year.

If you have any questions or need additional information, please give me a call at (916) 446-7517.

AGREEMENT FOR SPECIAL SERVICES
Fiscal Budget Services

This is an Agreement between the **SANTA CRUZ CITY SCHOOLS**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2023.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, the Consultant is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;


NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

1. The Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Electronic delivery of the *Fiscal Report* containing information on issues of school finance, budgets, or practices and policy issues that impact local educational agency fiscal policies, and an electronic copy of the *Analysis of the Governor's Proposals for the State Budget and K-12 Education*.
 - b. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - c. Ten hours of service annually as the Client directs on fiscal issues, including: analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client.

Services for which the base service hours may not be used, include: mandate questions, Client-specific economy, efficiency, or management consulting services, including, but not limited to, efficiency or management studies, demographic or school facility studies; special education studies; fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance; legislative representation or advocacy; fiscal analysis for purposes of collective bargaining, appearance as an expert witness, provision of depositions or declarations for local educational agency legal issues; major customized research projects or studies; or, on-site speeches or presentations.
 - d. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate.
2. The Client agrees to pay to the Consultant for services rendered under this Agreement:
 - a. \$4,500 annually, plus expenses, or payable at \$375 per month, plus expenses, for the services listed in Item 1 above, upon billings from the Consultant.

- b. For all requested services in excess of ten direct service hours as indicated in Item 1c above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply.
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site.
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials.
3. The term of this contract shall be for the period of one year, beginning July 1, 2023, and terminating June 30, 2024. Agreement may be terminated prior to June 30, 2024, by either party on 30 days' written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. The Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the Client provides written notice. The Client is responsible for these accrued charges and the Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.
4. It is expressly understood and agreed to by both parties that the Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

By: 
Jimmy Morales
 Print Name
Asst Supt / Director
 Job Title
 Santa Cruz City Schools

Date: 06/21/23

By: 
 John D. Gray
 President/CEO
 School Services of California Inc.

Date: May 18, 2023

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Pajaro Valley Unified School District Memorandum of Understanding for 313 Swift Street

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Memorandum of Understanding between Pajaro Valley Unified School District and Santa Cruz City School District regarding facility use from June 12, 2023 to June 15, 2024 for the property located at 313 Swift Street.

BACKGROUND:

Pajaro Valley Unified School District (PVUSD) wishes to continue to occupy the property located at 313 Swift Street from June 12, 2023 to June 15, 2024.

Pajaro Valley Unified School District (PVUSD) is also referred to as “Tenants” and shall use these facilities and equipment which are the subject of this Agreement to house and operate Watsonville Santa Cruz Adult Education’s (WASCAE) program. The “Tenant” shall maintain the facility in a manner that meets all the regulations relating to the operation and licensing of preschool centers in the State of California and the City and County of Santa Cruz. The agreement follows.

FISCAL IMPACT:

\$1 Annual Revenue

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

2023-2024 WPENS-WASCAE Memorandum of Understanding (“MOU”) for SCCS Facilities at 313 Swift St. SC, 95060

This “MOU” is entered into by and between Watsonville Aptos Santa Cruz Adult Education (WASCAE) (“tenants”, hereafter) and Santa Cruz City Schools (SCCS) (“owner” hereafter).

Whereas, the property at 313 Swift St. Santa Cruz, CA 95060 is a school site facility operated and maintained by the Governing Board of Santa Cruz City Schools; and

Whereas, the use of the facilities, grounds and outside playground equipment authorized by this Agreement will not be inconsistent with the school's usage for its purposes;

Therefore, the parties agree as follows:

1. **PREMISES LEASED:** Owner hereby leases the complete building owned by SCCS at 313 Swift St, Santa Cruz, CA 95060 to “Tenant” for the uses described below. The complete building includes the front classroom, rear classroom, kitchen and restroom facilities. Occupancy shall be available at 7:00 a.m. to 30 minutes after school starts and from 2 hours prior to the end of regular school hours until 6:00 p.m., during the regular school year. At Owner’s sole discretion, additional facilities may be made available at various times, including evening, summer, and holiday use.
2. **USE:** Tenants shall use these facilities and equipment which are the subject of this Agreement to house and operate WASCAE’s Adults Training to Support Child School Success and for no other purpose.
3. **TERM:** The term of this lease shall be from June 12, 2023 to June 15, 2024. This lease will not be renewed and PVUSD will terminate the usage of the facility and location.
4. **RENT:** Annual rent shall be \$1.00 per year, payable on the first day of the lease term.
5. **PERMITTED USE:** “Tenant” shall maintain the facility in a manner that meets all the regulations relating to the operation and licensing of preschool centers in the State of California and the City and County of Santa Cruz.
 - 5.1 Specifically, “Tenant” shall be responsible for continuing a program of preschool services as provided for under the State of California Child Development Division, including but not limited to the hiring of personnel, accounting of funds, evaluation of personnel, ADA accounting, payroll, accounting for grant funds and such other duties as may be required.

5.2 "Tenant" shall, in addition, comply with all funding and licensing conditions as set forth in the State of California Child Development Division Guidelines and any other applicable laws.

5.3 "Tenant" shall operate the center in compliance with Title 9 of the United States Code of Regulations regarding hiring practices.

5.4 "Tenant" shall provide all administrative support for the child care center, including such services as bookkeeping, consulting, clerical and monthly record keeping.

Failure to comply with any of the conditions and requirements of permitted use described above shall constitute a default and be grounds for termination of this Agreement

6. ALTERATIONS: "Tenant" shall not make any alternations of the premises without first obtaining the consent of the "Owner". Any alterations shall become a part of the premises and property of the "Owner" except as provided herein.

"Tenant" may authorize the installation of a portable sandbox for use on the site. Sand may not be placed directly on any of the grass or dirt areas of the facility.

7. CUSTODIAL AND MAINTENANCE: "Tenant" agrees to maintain the facilities utilized for the program and maintain or replace the equipment so as to surrender the facilities and equipment in as good a condition as when received, reasonable wear and tear excepted. "Tenant" will replace and repair or will pay for costs related to replacement or repair of damage to facilities, subject to "Owner" direction and approval.

"Tenant" agrees to contact the "Owner" in regards to any repairs or maintenance of any portion of the physical plant (i.e. HVAC unit, sewer, septic, etc.) "Owner" will coordinate repairs and will invoice "Tenant" for labor, materials and cost of repairs.

8. RIGHT OF ENTRY: The "Owner", its officers, employees and authorized agents may enter upon any "Owner" facilities and grounds used by "Tenant" pursuant to this Agreement at any time, with or without advance notice.

"Owner" will provide access to the complete building at 313 Swift St, including the front classroom, rear classroom, kitchen and restroom facilities. "Owner" will provide three (3) keys to the facility. No copies will be made of the keys by the "Tenant" nor sub leased occupants. "Owner" will provide three (3) keys for the parking lot gate. No copies will be made of these keys by the tenant or sub leased occupants for the duration of the this contract that terminates on June 15, 2024.

9. INSTALLATION AND REMOVAL OF FIXTURES AND EQUIPMENT:

"Tenant" may install within the area approved for use a (refrigerator and telephone). These may also be removed by "Tenant" within one week of the conclusion of the use of the area. The removal or installation of this equipment must be done in a workmanlike manner such that the structural strength of the building is not damaged. Upon conclusion of the use of the premises, the building shall be restored to its original condition unless otherwise agreed to by both parties hereto.

At the time of this "MOU", there will be no access for the use of the stove or oven unit in the kitchen

A request has been made to the owner to add temporary fencing to the front portion of the

property. Please see attached Exhibit A for approval. The installation and repairs to any fencing is the responsibility of the "Tenant".

10. UTILITIES: "Owner" will invoice "Tenant" for utility costs associated with the use of facilities as part of this agreement.

11. INDEMNIFICATION: To the furthest extent permitted by California law, ALL PARTIES shall, at their sole expense, indemnify, and hold harmless SCCS, PVUSD, WASCAE, WPENS, the State of California, and their agents, representatives, officers, contractors, employees, trustees, and volunteers from any and all demands, losses, liabilities, claims, suits, and actions (the "Claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the PARTIES under or in conjunction with this Agreement, unless the Claims are caused wholly by the sole negligence or willful misconduct of the Parties. All Parties shall, to the furthest extent permitted by California law, defend the Parties at their own expense, from any and all Claim(s) and allegations relating thereto with counsel approved by District where such approval is not to be unreasonably withheld.

12. LIABILITY INSURANCE: "Tenant" shall at "Tenant's" expense, obtain and keep in force during the term of the Lease a policy of combined single limit bodily injury and property damage insurance in the amount of not less than one million dollars (\$1,000,000) naming as an additional insured, "Owner" (SCCS), its employees, directors and agents against any liability arising out of the ownership, use, occupancy, operation, or maintenance of the premises. Tenant shall provide to Owner as evidence of this insurance a certificate in a form satisfactory to "Owner". If "Tenant" should fail to procure and maintain said insurance, "Owner" may terminate this Lease, or, at its option, may procure and maintain the same at the expense of "Tenant".

13. WORKER'S COMPENSATION: "Tenant" shall procure and maintain Worker's Compensation Insurance as required by Labor Code section 3700.

14. SPECIAL DUTIES: "Tenant" shall provide and submit to "Owner" an annual "Tenant" program calendar, specifically including the holiday and vacation periods of program operation.

14.1 "Tenant" will establish and maintain a safety program that satisfies all "Owner" requirements for conduct, behavior, and safety and will otherwise comply with all "Owner" policies and regulations.

15. NO PARTNERSHIP: "Tenant" and "Owner" are not partners and nothing herein contained shall be construed to create a partnership or joint venture in any sense.

16. NON-ASSIGNMENT: "Tenant" shall not assign its rights or privileges under this Agreement, or any interest therein, and shall not attempt to confer any of its *privileges under this Agreement to any third party.

16.1 "Tenant" shall not suffer any other person, corporation, association, or entity to occupy or use "Owner" facilities or grounds or any portion thereof, without prior written consent of "Owner"; and any such consent shall not be deemed to be a consent to any subsequent grant of privilege.

16.2 Any unauthorized grant of use by "Tenant" shall be void and shall, at "Owner"

option, terminate this Agreement. This lease of "Owner" facilities and grounds shall not, nor shall any interest therein, be transferred as an interest of "Tenant" by operation of law or otherwise, without written consent of "Owner".

17. WAIVER: The waiver by "Owner" of any breach of term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the term, covenant, or condition herein contained. The subsequent acceptance of monetary consideration by "Owner" shall not be deemed to be a waiver of any prior occurring breach by "Tenant" of any term, covenant, or condition of this Agreement, other than the failure of "Tenant" to pay particular money consideration so accepted.

18. REASONABLE ATTORNEY'S FEES: In the event that either party shall commence any legal action or proceeding against the other by reasons of the alleged failure of the other to perform or keep any term, covenant, or condition of this Agreement, by it to be performed or kept, the party prevailing in said action shall be entitled to recover, in addition to its court costs, a reasonable attorney's fee to be fixed by the court. Such recovery shall include court costs and attorney's fee on appeal, if any, As used herein, the term party prevailing" means the party in whose favor final judgment is rendered.

19. NOTICE: Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or be sent first-class mail, addressed as follows:

Owner: SANTA CRUZ CITY SCHOOLS

Tenant: PAJARO VALLEY
UNIFIED SCHOOL
DISTRICT

Tenant: WATSONVILLE APTOS
SANTA CRUZ ADULT
EDUCATION

20. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the parties relating thereto. All negotiations or stipulations concerning this matter, which preceded or accompanied the execution hereof, are conclusively deemed to be suspended hereby; provided, however, that this Agreement may in future be altered by written agreement of the parties and not otherwise.

IN WITNESS WHEREOF, the parties hereto have executed this lease, each copy of which is deemed to be an original, on this 1st day of July, 2023, at Watsonville, California.

Santa Cruz City Schools

PVUSD - WASCAE

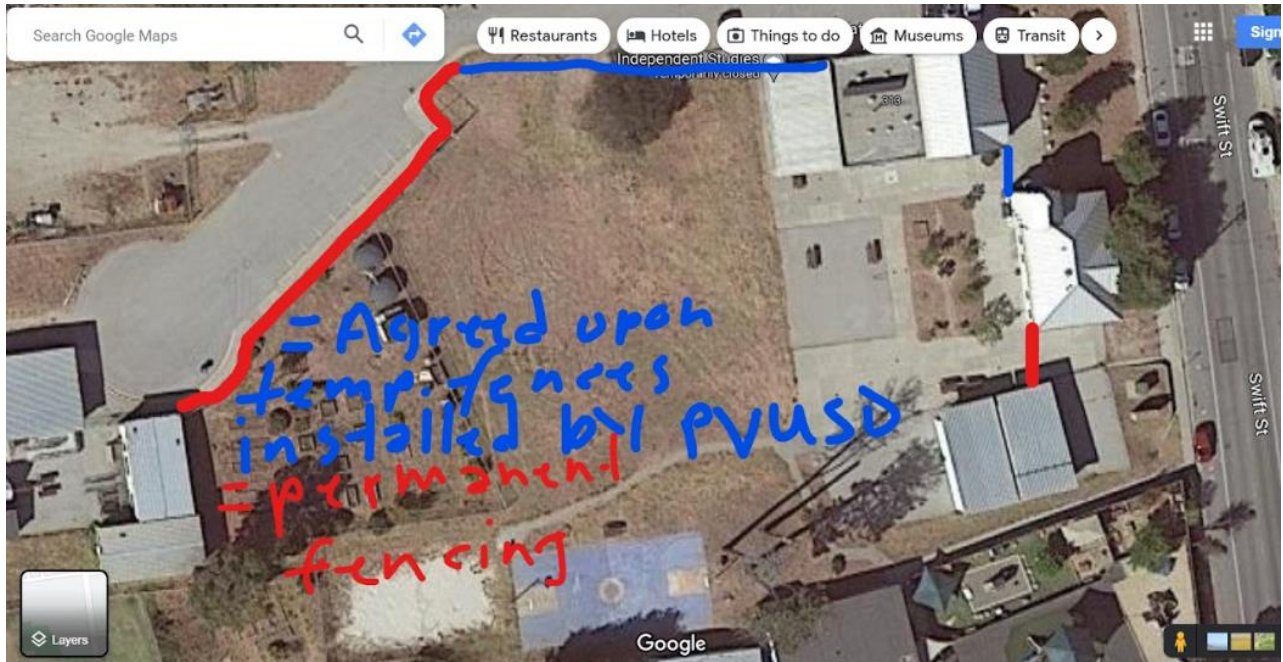
By: _____

By: _____

Title: _____

Title: _____

EXHIBIT A



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: SoftChoice Annual Contract Renewal

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify the annual SoftChoice renewal for the 2023-24 school year.

BACKGROUND:

The contract for SoftChoice ended during the summer break and required immediate action. Renewing the contract was necessary to continue services through the summer and into the new school year.

The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time-sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

SoftChoice manages the District's Microsoft licensing for all Microsoft programs utilized by the district. Word, Excel, and Onedrive are the most commonly used programs. This annual renewal allows the district to continue using Microsoft software uninterrupted.

FISCAL IMPACT:

\$43,599.43— LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.



Softchoice Corporation
 314 W Superior St #400
 Chicago, IL 60654
Sales/Order desk
 Phone: (800) 268-7638
 Fax: (800) 268-7639

Quote

Quote	Q-1588533
Date	03-Aug-2023

Ship To :
 Santa Cruz City Schools
 133 MISSION ST STE 100
 SANTA CRUZ, CA 95060-3747

Quote Prepared For	Santa Cruz City Schools Phone: Email: Michelle Dahmer michelle.dahmer@softchoice.com Phone: 619-452-1775 Fax:
Quote Sent By	Michelle Dahmer michelle.dahmer@softchoice.com Phone: 619-452-1775 Fax:
Anniversary Date	01-Apr-2024
Authorization Number	54572786
Agreement End Date	31-Jul-2025
Comments	

CAMSA EES - Year 1 Annual Order - FAC - New/Renew
Renewal or Extension of 53737325
COU USA
FAC Offering

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279437	AAD-38391	M365 EDU A3 Unified Shrdsvr ALNG SubsvL MVL PerUsr	537	Upfront	01-Jul-2023	30-Jun-2024		Subscription	\$49.07	\$26,350.59
2000279610	PYQ-00001	M365ASSecurity-EDU Shrdsvr ALNG SubsvL MVL PerUsr	537	Upfront	01-Jul-2023	30-Jun-2024		Subscription	\$31.03	\$16,663.11

CAMSA EES - Year 1 Annual Order - STU - New/Renew
COU USA
STU Offering

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279443	AAD-38397	M365 EDU A3 Unified Shrdsvr ALNG Subsvl MVL PerUsr STUUseBnft	6500	Upfront	01-Jul-2023	30-Jun-2024		Subscription	\$0.00	\$0.00
GROUP TOTAL										
										\$0.00

CAMSA EES - Year 1 Annual Order - ACP - New/Renew
COU USA
ACP Offering

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279598	PAU-00001	VisioPlan2forEDU Shrdsvr ALNG Subsvl MVL PerUsr	5	Upfront	01-Jul-2023	30-Jun-2024		Subscription	\$24.05	\$120.25
2000279361	9EA-00039	WinsvrDCCore ALNG LicSAPK MVL 2Lic CoreLic	8	Upfront	01-Jul-2023	30-Jun-2024		Perpetual License & Maintenance	\$37.50	\$300.00
2000279371	9EW-00562	WinsvrSTDCore ALNG LicSAPK MVL 2Lic CoreLic	28	Upfront	01-Jul-2023	30-Jun-2024		Term License & Maintenance	\$5.91	\$165.48
GROUP TOTAL										
										\$585.73

SUBTOTAL	\$43,599.43
DELIVERY: Ground - 3 to 5 days	\$0.00
State Tax	\$0.00
Local Tax	\$0.00
TOTAL	\$43,599.43

All currency in this quote is in (USD).

Payment options are only available in listed currency and not billable in other currencies. Pricing, availability, and special offers are subject to change at any time. This document and the transaction(s) to which it pertains are governed by Softchoice's online terms of sale, unless a separate purchase agreement was signed by both your company and Softchoice, in which case, that separate agreement will govern. Softchoice's terms of sale can be found <http://www.softchoice.com/softchoice-terms-and-conditions-for-products>

As noted in the Microsoft Enterprise Agreement, any online subscription services within this quote will automatically renew annually unless Softchoice is notified in writing at least 30 days prior to your anniversary. If you are within the final year of your agreement the previous statement does not apply; new products and quantities will be reviewed in your renewal process.

Signature :



Name :

Timothy Murrell

Title :

Box Sgr

Date :

08/03/23

PO# :

US - California Education - Microsoft ESS (CAMSA) -
Please note all products priced in accordance to the CAMSA Microsoft contract.

Cage Code: 3DHL15

DUNs: 929022028

TIN: 13-3827773

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: ACCO Engineered Systems Proposal for Annual Preventative Maintenance

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify ACCO Engineered Systems proposal for annual heating, ventilation and air conditioning systems checks and filter changes.

BACKGROUND:

This proposal consists of an annual plan to inspect the heating, ventilation and air conditioning systems (HVAC) at all schools in the District. All District HVAC system equipment will be inspected and monitored three times a year to ensure they meet air quality standards. With each inspection, all filters will be replaced with new high efficiency MERV 12 or 13 filters. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$132,546.71 Elementary and Secondary Redevelopment Agency Funds

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

ACCOcare

Heating, Ventilating, and Air Conditioning
System

Preventive Maintenance Service Agreement

BETWEEN

Santa Cruz City Schools

AND

MECHANICAL

Geo. H. Wilson

CONTRACTORS

Established 1921



ACCO Engineered Systems DBA Geo. H. Wilson

250 Harvey West Blvd.
Santa Cruz, CA 95060
831.423.9522
Service: 800-598-2226

Proposal Number: 1.0

Proposal Date: June 26, 2023

ACCOcare Service Agreement

ACCO Engineered Systems, hereinafter referred to as ACCO, proposes to furnish Santa Cruz City School District its **ACCOcare** service on the system at:

BILLING NAME:

Santa Cruz City Schools
 536 Palm Street, Santa Cruz, CA 95060
 ATTN: Trevor Miller

The **ACCOcare** plan provides for inspections of the equipment. The plan covers the cost of all maintenance inspections and optional services which are necessary to maintain the equipment in operating condition. An equipment service program for your air conditioning system.

SCHEDULE OF WORK (SOW)

The following matrix delineates HVAC maintenance services included with the equipment / systems listed in this agreement.

Coverage Name	Description	Included (Yes/No)	Frequency
Preventive Maintenance	Service labor to perform periodic diagnosis and maintenance of equipment. Reference Attachment B for tasking inclusions	Yes	3X
Repair Services	Service labor and materials used to support repairs of equipment	No; QAN	-
Emergency Service	Service labor and materials used to support emergency calls	No; T&M	-
Air Filter Replacement	Service labor and materials necessary to change air filters on air handling equipment	Yes	3X
Belt Replacements	Service labor and materials necessary to change belts on air handling equipment	No; QAN	-
Condenser Coil Cleaning	Service labor and materials necessary to clean condenser coils	No; QAN	-
Boiler Annual	Service labor and materials used to perform boiler annual with piolet / flame rod replacement	No	-
Building Management System (BMS) Service	Service labor used to perform periodic maintenance of the BMS	No	-

QAN – Quote as Needed – ACCO to firm price quote any repairs and only perform work that has been authorized with a written contract or written notice to proceed

T&M – Time and Material – ACCO to perform work on demand as directed by the client and to bill on a time and materials basis per Attachment A

EQUIPMENT INCLUDED:

See Appendices 1-10 for site equipment lists.

ACCO AGREES:

To perform services as required.

1. Service, repair, adjust, clean, or to perform services per the SOW for the equipment listed
 2. To furnish the customer with a report of any irregularities revealed as a result of the inspection and adjustments. Corrective measures or repairs that are required will be recommended to customer. Customer approval is required on repair work.
 3. To service only the equipment listed.
 4. To report to the person or office designated in writing by customer. Customer to inform of changes of personnel.
-

EXCLUDED FROM THIS PLAN:

1. Service, repair, adjust, clean, or replace parts of any of the following: Air balancing; boiler tubes, duct work; cabinet interiors and exteriors; drains which are not a part of the equipment covered by this plan; heating and cooling coils; electrical service beyond the subject equipment disconnect; surfaces exposed to air and water as part of the system performance (such as sump pans, evaporative condenser tube bundles, tower and evaporative condenser distributors, panels, fans, shafts, etc.); recording instruments, gauges, and thermometers.
 2. The cost of repair parts, replacement parts, emergency calls, refrigerant.
 3. Labor costs other than that required under the **ACCOcare** agreement (please see Attachment A).
-

TERMS:

1. The **ACCOcare** service shall commence on _____ and shall continue thereafter until terminated. Either party may terminate this agreement by giving the other party thirty (30) days prior written notice.
 2. Failure to make payment when due, or impairment of owner's credit, shall relieve ACCO of the obligation of further performance of this agreement.
 3. This agreement is subject to annual price escalation unless otherwise agreed upon as stated in this agreement.
 4. **Pricing below is contingent on all campuses being accepted as a package. Breakout pricing has been provided for accounting and invoicing purposes if desired.**
-

PRICING:**Branciforte Small School:**

Customer shall be invoiced **every 120 days** in the amount of **\$3,199.73**

The total annual cost for this maintenance incorporating the above listed schedule is **\$9,599.18**

Branciforte Middle School:

Customer shall be invoiced **every 120 days** in the amount of **\$3,493.75**

The total annual cost for this maintenance incorporating the above listed schedule is **\$10,481.25**

Bayview Elementary School:

Customer shall be invoiced **every 120 days** in the amount of **\$3,642.24**

The total annual cost for this maintenance incorporating the above listed schedule is **\$10,926.72**

Delaveaga Elementary School:

Customer shall be invoiced **every 120 days** in the amount of **\$4,726.26**

The total annual cost for this maintenance incorporating the above listed schedule is **\$14,179.25**

Gault Elementary School:

Customer shall be invoiced **every 120 days** in the amount of **\$3,746.66**

The total annual cost for this maintenance incorporating the above listed schedule is **\$11,239.99**

Harbor High School:

Customer shall be invoiced **every 120 days** in the amount of **\$7,386.57**

The total annual cost for this maintenance incorporating the above listed schedule is **\$22,159.71**

Mission Hill Middle School:

Customer shall be invoiced **every 120 days** in the amount of **\$4,621.98**

The total annual cost for this maintenance incorporating the above listed schedule is **\$13,865.95**

Santa Cruz High School:

Customer shall be invoiced **every 120 days** in the amount of **\$4,673.94**

The total annual cost for this maintenance incorporating the above listed schedule is **\$14,021.82**

Soquel High School:

Customer shall be invoiced **every 120 days** in the amount of **\$5,524.05**

The total annual cost for this maintenance incorporating the above listed schedule is **\$16,572.15**

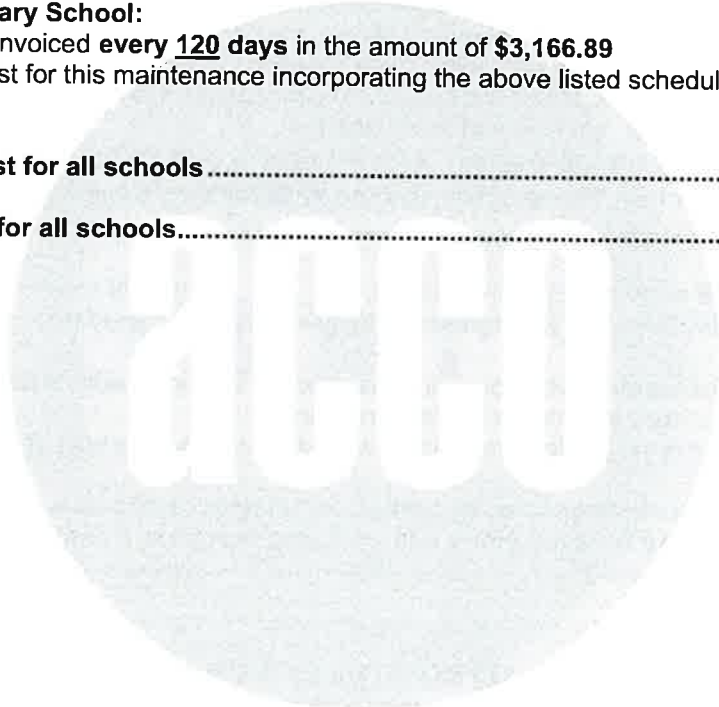
Westlake Elementary School:

Customer shall be invoiced **every 120 days** in the amount of **\$3,166.89**

The total annual cost for this maintenance incorporating the above listed schedule is **\$9,500.68**

Total triannual cost for all schools **\$44,182.24**

Total annual cost for all schools **\$132,546.71**



GENERAL CONDITIONS:

1. **ACCO will make every effort to service units located inside classrooms during non-occupied hours. However, there may be times when this is not feasible. If all services are required to be completed in unoccupied classrooms, contract pricing may be subject to change.**
2. For the convenience of both Customer and ACCO, Customer will permit ACCO personnel the use of his common building equipment, such as ladders, elevators, etc., together with free and timely access to necessary areas.
3. ACCO will not be required to remove, replace or alter any part of the building structure in the performance of this agreement.
4. Both Customer and ACCO agree that all work referred to in this agreement shall be performed during the regular working hours of 7:00 AM to 4:00 PM, Monday through Friday, except Holidays.
5. This **ACCOCare** agreement takes into consideration the extension of the manufacturer's warranties to Customer on the equipment outlined herein.
6. Customer agrees to make prompt payments. Should a payment become thirty (30) days delinquent, this contract may become null and void at any time thereafter at the option of ACCO, and all moneys owed ACCO will become due upon demand.
7. To assure best performance Customer should operate the system and all equipment properly and as per manufacturer's instructions. Expenses to ACCO caused by improper operation, negligence, misuse of the equipment, or by any cause beyond the control of ACCO, shall be paid by Customer at current material prices published in the Air Conditioning and Refrigeration Price Reporter, plus labor charges.
8. Operational efficiency will be assured if all necessary work is performed or equipment added by qualified ACCO personnel. In the event of any alterations, additions, adjustments, or repairs by others (unless authorized by ACCO) ACCO assumes no responsibility and has option to terminate this agreement.
8. Any parts that are not available from normal sources in the judgment of ACCO, and which may impair proper operation, may be replaced by ACCO and paid for by Customer.
9. Loss of business or any delays occasioned by events that ACCO cannot control, such a strikes, riots, lock-outs, transportation delays, accidents, Acts of God, force majeure or any other cause beyond ACCO's control shall not be the responsibility of ACCO.
10. Any item of equipment or labor required by insurance companies, federal, state, municipal or other authorities will not be required to be furnished by ACCO.
11. ACCO shall not be responsible for original system design, installation or it performance in maintaining design conditions, except through failure of equipment covered herein.
12. This agreement covers the complete understanding between ACCO and Customer, and shall become a valid contract only when accepted and approved by authorized person for both parties. No verbal representations shall be binding on either party.
13. This pricing above is for breakout purposes only. They are not intendent to be standalone numbers. This is a lump sum contract for all (19) locations.

CUSTOMER
Accepted by & Approved:

[Handwritten Signature]

Authorized Signature

Jim Mounal / Asst Supt

Name / Title

06/29/23

Date

2023-24

ACCO Engineered Systems
Submitted By:

[Handwritten Signature]

Jack Irwin, Project Manager

10/14/2021

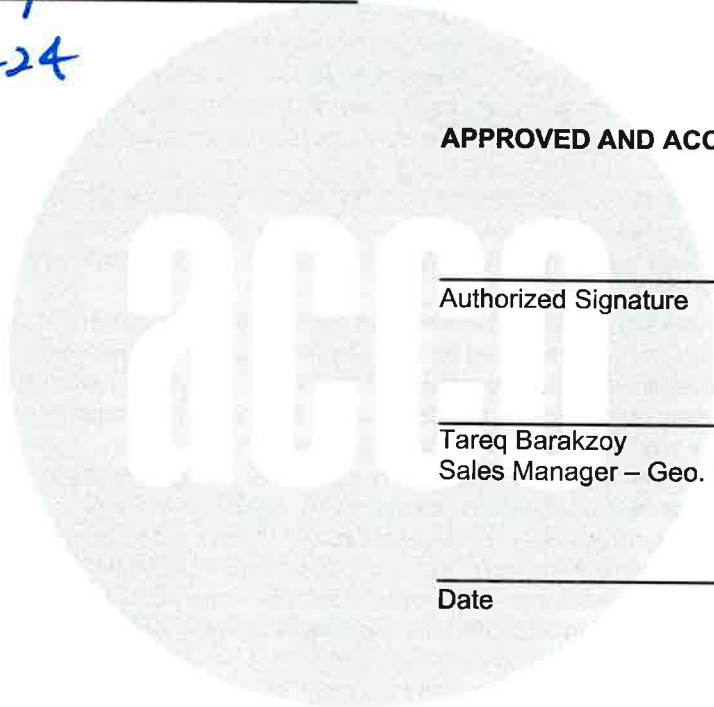
Date

APPROVED AND ACCEPTED:

Authorized Signature

Tareq Barakzoy
Sales Manager – Geo. H. Wilson

Date



ATTACHMENT A

ACCO TIME AND MATERIAL (T&M) RATES AND FEE SCHEDULE

Attachment A defines how T&M rates apply to service calls placed by the client. Any recommended repairs identified by ACCO or the client during a regular maintenance service or scheduled job walk are to be firm price quoted in lieu of T&M.

a. Placing a Service Call:

ACCO will provide 24 / 7 / 365 on-site emergency service at the ACCO Service rates published in this attachment. Although not guaranteed, contract customers can expect a 2-hour technician response time during standard business hours and a 4-hour response time for non-standard business hours, when service calls are placed via dispatch. Dispatch can be reached at:

Northern California Dispatch Phone (831) 423-9522

b. Current ACCO Contract Service Labor Rates*

HVAC / Plumbing Service Technician Standard Time*\$165.00 / hr
HVAC / Plumbing Service Technician Overtime**\$205.00 / hr
HVAC / Plumbing Service Technician Premium Time***\$230.00 / hr

+ Standard Business Hours are 7:00 AM to 4:00 PM M-F, except for Holidays

++ Overtime labor rates apply for non-standard business hours, except for Holidays and Sundays

+++ Premium Time labor rates apply for Sunday & Holidays

* ACCO employs union labor technicians who are subject to receive annual wage increases per their union bylaws in order to keep up with rising living costs in the Bay Area. As a result, contract labor rates may increase proportionally to any union labor increase established by the unions. Any contract labor increase implemented is set to go into effect with the local union increases (July 1 every year). ACCO to notify client of any new T&M wage increase.

c. Charges

The customer agrees to pay ACCO for the following during a T&M service call:

- 1) Any labor, materials, equipment, and subcontractors required to complete the service call
- 2) Any rental, disposal, and cleaning fee required to complete the service call
- 3) Any special tool charge required to complete the service call
- 4) A technician truck charge of \$60.00 per visit, per technician

In addition, ACCO has the following minimum charges for service calls:

- 1) One truck charge fee
- 2) Minimum 1 hour portal-to-portal charge to travel to job site
- 3) Minimum 1 hour charge once on job site
- 4) Minimum 1 hour charge for phone support

ATTACHMENT B

SERVICE MAINTENANCE PROGRAM CHECKLIST

ACCO Engineered Systems DBA Geo. H. Wilson

CONTRACTOR'S LIC. #1042403

250 Harvey West Blvd.
Santa Cruz, CA 95060
831.423.9522
Service: 800-598-2226

Customer: Santa Cruz City School
Address: 536 Palm Street
City, State, Zip: Santa Cruz, CA 95060

THE FOLLOWING CHECKED ITEMS WILL BE INVESTIGATED AND ACTED UPON, IF INDICATED.

GENERAL

General Operation & condition
Unusual noise & vibration

REFRIGERATION SYSTEM

Align & adjust drives, belts, couplings
Record refrigerant & oil pressures
Check refrigerant charge & controls
Inspect shaft seals & packing
Operation of capacity & safety controls

CENTRIFUGAL CHILLER

Chilled & condenser water circuits
Purge system
Oil system – level, pressure & proper operation of oil cooler & differential
Operating pressures, temps. & vacuum
Capacity & safety controls, flow j switches, full load test chiller, check for proper starter operation

WATER TREATMENT

Closed loop(s) only
Water analysis
Add chemicals
Adjust bleed rate
Drain, flush & clean sumps

AIR HANDLING SYSTEMS

Lubricate fan bearings
Check fan belts & drive alignment
Change air filters as per agreement
Check/clean drip pans and drains
Check expansion valves & bulb clamps
Check condition of fans, scrolls & coils

HEATING SYSTEM

Condition of heat exchangers
Heating coils, traps, strainers & valves
Electric resistance heaters
Operating & safety controls
Condensate return pump
Burner operation and flue stack
Expansion tank

WATER PUMPS

Condenser Chilled Hot
Lubricate pump bearings
Check operating pressures
Check drive alignment
Check seals and packing glands
Purge air from pumps

CONTROLS

Check/calibrate thermostats, humidistats
Check automatic control valves, damper & vane operators & central control panels

AIR COMPRESSOR

Check drive belt tension & alignment
Compressor oil level
Drain condensate from receiver
Operation & adjustment of pressure switch/valve

ELECTRICAL

Record voltage & motor amperage
Lubricate motor bearings
Magnetic starter connections
Control box covers

CONDENSING MEDIUM

Tower Evaporative Air Cooled
Lubricate fan bearings
Check condenser coil for leaks & scale
Clean air intake screens
Operating & safety controls
Check sumps, chemicals & algae
Dampers, damper motors & linkage
Eliminators & spray nozzles

SERVICE PROGRAMS

ACCOGUARD: ACCO will regularly & systematically examine, adjust & lubricate your system as required; and, as conditions warrant, will repair or replace moving parts to keep your system operating. The ACCOGUARD agreement includes normal maintenance & emergency service labor, parts & repairs.

ACCOCARE: ACCO will regularly and systematically examine, adjust & lubricate your system as required. Under an ACCOCARE agreement all other service calls, including labor & replacement parts, will be done on proper customer authorization and billed extra.

ACCOSERVE: ACCO will regularly & systematically examine, adjust & lubricate your system as required. The ACCOSERVE contract includes labor portion of normal maintenance, emergency service and cost of labor for repairs. All parts and materials will be billed extra.

ACCOAUDIT: ACCO will, at regular intervals, supervise your employees or make an inspection of your system and report findings in writing. ACCOAUDIT Agreement cost is based on estimated time spent, or fixed fee.

APPENDIX 1

Branciforte Small School
840 N Branciforte Ave, Santa Cruz, CA 95062

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
AC UNIT	TRANE	WH421-A10	CLASSROOM 21
AC UNIT	TRANE	WH421-A10M4XXX	CLASSROOM 22
AIR HANDLER	TRANE	MCCB006UA0A0UA	AUDITORIUM NORTH
AIR HANDLER	TRANE	MCCB006UA0A0UB	AUDITORIUM SOUTH
BOILER	BRYAN	AB250-W-FDG	BOILER
EXHAUST FAN	GREENHECK	SP-B70-QD	BOYS RESTROOM 3RD FLOOR
EXHAUST FAN	GREENHECK	SE-8-426-D-X	CUSTODIAN
EXHAUST FAN	GREENHECK	SQ-130BX-QD	BOYS MAIN RR
EXHAUST FAN	GREENHECK	JA2C227D	UNISEX 2ND FLOOR
EXHAUST FAN	GREENHECK	JA2C227D	ADULT UNISEX 2ND FLOOR
EXHAUST FAN	NUTONE	LS-80L	MAIN STAFF RM 2ND FLOOR
EXHAUST FAN	GREENHECK	CSP-B150-QD	COUNSELORS 2ND FL
EXHAUST FAN	BRAUN	TBD	K-1 KINDERGARTEN
EXHAUST FAN	BRAUN	TBD	K-2 KINDERGARTEN
EXHAUST FAN	ORBIT	0EP110	(N) PORTABLES RESTOOM
EXHAUST FAN	ORBIT FANG	0EP110	LAUNDRY
EXHAUST FAN	BROAN	678-G/26787F-A	CLASSROOM 26 RESTROOM
EXHAUST FAN	BROAN	678-G/26787F-A	CLASSROOM 26 FCP ROOM
EXHAUST FAN	BROAN	678-G/26787F-A	CLASSROOM 26 STORAGE
EXHAUST FAN	GREENHECK	SP-B70-QD	GIRLS RR 3RD FLOOR
EXHAUST FAN	GREENHECK	SQ-130BX-QD	MAIN GIRLS RR
EXHAUST FAN	GREENHECK	CSP-B150-QD	ROOM 112A
EXHAUST FAN	GREENHECK	CSP-B150-QG	STAFF ROOM
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 1
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 2
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 3
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 4
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 5
FAN COIL UNIT	TRANE	FFBB0201KA0A0H1DAG2M000002K0E-G200000000Q00000	CLASSROOM 6
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 6A
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 7
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	LIBRARY
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	LIBRARY
FAN COIL UNIT	TRANE	TBD	STAFF ROOM
FAN COIL UNIT	TRANE	FFBB0201KA0A0H1DAG2M000002K0E-G200000000Q00000	COUNSELOR
FAN COIL UNIT	TRANE	FFBB0201KA0A0H1DAG2M000002K0E-G200000000Q00000	COMMUNITY COORDINATOR
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 9
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	ADMIN OFFICE
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 12
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 13
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 14
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 15

FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 16
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 17
FAN COIL UNIT	TRANE	WH482-A05VX4XXX	CLASSROOM 26
FAN COIL UNIT	TRANF	TRD	PRINCIPAL
FAN COIL UNIT	TRANE	TBD	TEA ROOM
FAN COIL UNIT	BARD	I4281-A05MP1X3X	CLASSROOM 30
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	CLASSROOM 11
FAN COIL UNIT	BARD	I48H1-A04MP1X3X	CLASSROOM 31
FAN COIL UNIT	BARD	I48H1-A04MP1XXX	CLASSROOM 32
FAN COIL UNIT	BARD	I142H1-A05MP1XXX	CLASSROOM 34
FAN COIL UNIT	BARD	WH482-A05UX4XXX	CLASSROOM 37
FAN COIL UNIT	TRANE	HUVC10010P0H1BXZA0WH1002110	MAIN BUILDING



APPENDIX 2

**Branciforte Middle School
315 Poplar Ave, Santa Cruz, CA 95062**

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
FURNACE	JANITROL	BM-22-FUR-6 BM-21-FUR-5	ROOM 1
HEAT PUMP	BARD	50VT-C48-50	MUSIC CLASSROOM 25
HEAT PUMP	BARD	TBD	CLASSROOM 8
HEAT PUMP	BARD	TBD	CLASSROOM 6
HEAT PUMP	BARD	TBD	CLASSROOM 7
HEAT PUMP	TRANE	VUVC15010B	CLASSROOM 12
HEAT PUMP	TRANE	VUVC15010B	CLASSROOM 11
HEAT PUMP	TRANE	VUVC15010B	CLASSROOM 10
HEAT PUMP	TRANE	VUVC15010B	CLASSROOM 9
HEAT PUMP	TRANE	TBD	CLASSROOM 5
HEAT PUMP	TRANE	TBD	CLASSROOM 8A
HEAT PUMP	STERLING	E3GPV35A6B01B43P5MA2B5E2J1K5L3	BIG GYM (NORTH)
HEAT PUMP	STERLING	E3GPV35A6B01B43P5MA2B5E2J1K5L3	BIG GYM (SOUTH)
FURNACE	DAY & NIGHT	395CAV060130	BOYS LOCKER RM
FURNACE	DAY & NIGHT	395CAV060130	GIRLS LOCKER RM
FURNACE	REZNOR	XL-30-3	ROOM 1A
FURNACE	JANITROL	TBD	ROOM 2
EXHAUST FAN	GREENHECK	GB-071-4X-QD-R2	GIRLS BATHROOM ROOM 9
EXHAUST FAN	GREENHECK	TBD	ADMIN WOMENS
EXHAUST FAN	GREENHECK	TBD	ADMIN MENS
EXHAUST FAN	GREENHECK	TBD	ADMIN UNISEX
EXHAUST FAN	AMERICAN BLOWER	165CZ	CLASSROOM 21A
EXHAUST FAN	AMERICAN BLOWER	165CZ	BOYS LOCKER SHOWER
EXHAUST FAN	AMERICAN BLOWER	165CZ	BOYS TOILET LOCKER
EXHAUST FAN	TBD	TBD	BOYS LOCKER ROOM OFFICE
EXHAUST FAN	TBD	TBD	BOYS DRYING ROOM
EXHAUST FAN	TBD	TBD	GIRLS LOCKER ROOM
EXHAUST FAN	TBD	TBD	GIRLS LOCKER SHOWER
FURNACE	BRYANT	395CAV060135	SMALL GYM
FURNACE	BRYANT	TBD	CLASSROOMS 3 & 4
FAN COIL UNIT	TRANE	TBD	CLASSROOM 22
FAN COIL UNIT	TRANE	VUVC15010	CLASSROOM 23
FAN COIL UNIT	TRANE	VUVC15010	CLASSROOM 21
FAN COIL UNIT	TRANE	VUVC15010	CLASSROOM 19
FAN COIL UNIT	TRANE	VUVC15010	CLASSROOM 18
FAN COIL UNIT	TRANE	VUVC15010	CLASSROOM 17
FAN COIL UNIT	TRANE	VUVC15010B	CLASSROOM 16
FAN COIL UNIT	TRANE	VUVC15010B	CLASSROOM 13
FAN COIL UNIT	TRANE	VUVC15010B	CLASSROOM 15
FAN COIL UNIT	TRANE	VUVC15010B	CLASSROOM 14
PACKAGE UNIT	TRANE	YCD240B3LGGA	MULTIPURPOSE
PACKAGE UNIT	TRANE	YHC092F3RLA2	LIBRARY 1
PACKAGE UNIT	TRANE	YHC092F3RLA2	LIBRARY 2

PACKAGE UNIT	TRANE	YHC074F3RLA0	OFFICE
PACKAGE UNIT	TRANE	YHC074F3RLA0	OFFICE
TRANSFER FAN	TBD	TBD	GIRLS LOCKER ROOM
TRANSFER FAN	TBD	TBD	BOYS LOCKER ROOM



APPENDIX 3

**Bayview Elementary School
1231 Bay Street, Santa Cruz, CA 95060**

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
BLOWER	AMERICAN BLOWER	200-FV	MPR KITCHEN
BOILER	BRYAN	D350-W-FDG	BOILER CLASSROOM MEDIA LIBRARY
BOILER	BRYAN	D450-W-FDG	BOILER CLASSROOM NXT TO BAY
CEILING CASSETTE	DAIKIN	TBD	4 OFFICE CLASSROOMS
CONDENSING UNIT	TRANE	TTA060D300A0	MEDIA CTR ABV COMP LAB
CONDENSING UNIT	TRANE	TTA060D300A1	MEDIA CTR WING ABV LIB
CONDENSING UNIT	TRANE	TTA060D300A1	MEDIA CTR WING ABV LIB
EXHAUST FAN	PENN	ZEPHANETTE	KINDERGARTEN ROOM 1 RR
EXHAUST FAN	ILG	TBD	MEN'S RR "K"
EXHAUST FAN	ILG	CRBCA086D115101	MEN'S RR MONARCH
EXHAUST FAN	NUTONE	TBD	MEN'S RR YARD
EXHAUST FAN	COOLAIR	CFL15A1151	MEN'S STAFF OUTSIDE
EXHAUST FAN	PENN	ZEPHANETTE	UNISEX KINDER #1
EXHAUST FAN	PENN	ZEPHANETTE	UNISEX KINDER #2
EXHAUST FAN	ILG	CRBCA086D115101	WOMEN'S RR "K"
EXHAUST FAN	ILG	CRBCA086D115101	WOMEN'S RR MONARCH
EXHAUST FAN	NUTONE	TBD	WOMEN'S RR YARD
EXHAUST FAN	BROAN	TBD	WOMEN'S STAFF OUTSIDE
FAN COIL UNIT	TRANE	FC0B0301JP0AHG20AC2A00000- 4K0EG00002000Q00000	2 UNITS MEDIA LAB
FAN COIL UNIT	TRANE	FC0B0601JP0AHG20AC2A00000- 4K0EG00002000Q00000	CLASS CLASSROOM MEDIA CTR LIB
FAN COIL UNIT	DAIKIN	X1A572BA	CLASSROOM 02
FAN COIL UNIT	DAIKIN	X1A572BA	CLASSROOM 03
FAN COIL UNIT	DAIKIN	X1A572CA	CLASSROOM 04
FAN COIL UNIT	DAIKIN	X1A572AA	CLASSROOM 05
FAN COIL UNIT	DAIKIN	X1A572AA	CLASSROOM 06
FAN COIL UNIT	DAIKIN	X1A572AA	CLASSROOM 07
FAN COIL UNIT	DAIKIN	X1A572CA	CLASSROOM 09
FAN COIL UNIT	DAIKIN	X1A572DA	CLASSROOM 10
FAN COIL UNIT	DAIKIN	X1A572AA	CLASSROOM 11
FAN COIL UNIT	DAIKIN	X1A572DA	CLASSROOM 12
FAN COIL UNIT	TRANE	XJW72	CLASSROOM 14
FAN COIL UNIT	TRANE	X1A572AA	CLASSROOM 15
FAN COIL UNIT	TRANE	VUVC15010F0H6AXZ0A- W11CG100D02310	CLASSROOM 16
FAN COIL UNIT	TRANE	VUVC15010F0H6AXZ0A- W11CG100D02310	CLASSROOM 17
FAN COIL UNIT	TRANE	VUVC15010F0H6AXZ0A- W11CG100D02310	CLASSROOM 18
FAN COIL UNIT	TRANE	X1A572AA	KINDER #1 KITCHEN
FAN COIL UNIT	TRANE	X1A572DA	KINDER #2 KITCHEN

FAN COIL UNIT	TRANE	X1A572AA	KINDERGARDEN 1
FAN COIL UNIT	TRANE	X1A572AA	KINDERGARDEN 2
FAN COIL UNIT	DAIKIN	TBD	MAIN BLDG MEDIA CTR LIB
FAN COIL UNIT	DAIKIN	TBD	MAIN BLDG MEDIA CTR LIB
FAN COIL UNIT	DAIKIN	TBD	MEDIA CTR
FAN COIL UNIT	TRANE	VUVC10010F0H6AZ0AW11CG100D02310	MEDIA CTR BY BOILER
FAN COIL UNIT	TRANE	VUVC12510F0FACXX1A-11CG100D02310	MEDIA CTR COMP LAB
FAN COIL UNIT	TRANE	FC0B0301JP0AHG20AC2A00000-4K0EG00002000Q00000	MEDIA CTR LIB
FAN COIL UNIT	TRANE	VUVC15010F0FACXX1AE11CG100D02310	MEDIA CTR LIB
FAN COIL UNIT	TRANE	VUVC15010F0FACXX1AE11CG100D02310	MEDIA CTR LIB
FAN COIL UNIT	TRANE	VUVC10010F0H6AZ0AW11CG100D02310	MEDIA CTR LIB MEDIA CLASSROOM
FURNACE	RENZOR	XL-125	MPR
FURNACE	RENZOR	XL-126	MPR
PACKAGE UNIT	ICP	PGD324060K001C1	ADMIN. STAFF ROOM
PACKAGE UNIT	TRANE	2YCC3036A1064AA	PORTABLE CLASSROOM 20
PACKAGE UNIT	TRANE	2YCC3048A1096AB	PORTABLE CLASSROOM 21
PACKAGE UNIT	LENNOX	13GEP36075ALP-3A	PORTABLE CLASSROOM 22
RTU PACKAGE UNIT	TRANE	58SJW02407SABAE	MPR ROOF ABV STAFF LNG
RTU PACKAGE UNIT	TRANE	4YCC3048A3096AA	OFFICE ROOF ABV CLASSROOM 2
RTU PACKAGE UNIT	TRANE	4YCC3048A3096AA	OFFICE ROOF ABV OFFICE
WALL MOUNT HEAT PUMP	BARD	TBD	KINDER
WALL MOUNT HEAT PUMP	BARD	WH4-A00XX4	PORTABLE CLASSROOM 24
WALL MOUNT HEAT PUMP	BARD	WH421-A00XY4	PORTABLE CLASSROOM 25
WALL MOUNT HEAT PUMP	BARD	WA421-A00XX	PORTABLE CLASSROOM 26
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 27
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 28
WALL MOUNT HEAT PUMP	BARD	WH48L-A00VP4	PORTABLE CLASSROOM 29
WALL MOUNT HEAT PUMP	BARD	WH481-A00	PORTABLE CLASSROOM 30
WALL MOUNT HEAT PUMP	BARD	WH483-A00VP4XX	PORTABLE CLASSROOM 33
WALL MOUNT HEAT PUMP	BARD	WH2131-A00VFHX	PORTABLE CLASSROOM 34
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 35
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 36
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 40
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 41
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 42
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 43
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 44
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE CLASSROOM 45
WALL MOUNT HEAT PUMP	BARD	WH421LA08XX4XXX	PORTABLE DAY CARE

APPENDIX 4

**Delaveaga Elementary School
1145 Morrissey Blvd, Santa Cruz, CA 95065**

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
AIR HANDLER	SEASONS 4	TBD	ADMIN
AIR HANDLER	SEASONS 4	TBD	ADMIN
AIR HANDLER	SEASONS 4	TBD	ADMIN
MAKEUP AIR UNIT	REZNOR	TBD	FOOD STORAGE
WALL MOUNT HEAT PUMP	MARVAIR	HVPSA49HP1	PORTABLE 11
WALL MOUNT HEAT PUMP	MARVAIR	HVPSA49HP1	PORTABLE 12
WALL MOUNT HEAT PUMP	BARD	W42HD-A04CP4	PORTABLE 23
WALL MOUNT HEAT PUMP	BARD	WH421LA08XX4XX	PORTABLE 25
WALL MOUNT HEAT PUMP	BARD	WH483-A0BB4XX	PORTABLE 26
WALL MOUNT HEAT PUMP	BARD	WH4216A08XX40XX	PORTABLE 27
WALL MOUNT HEAT PUMP	BARD	WH482-A05VNY	PORTABLE 28
WALL MOUNT HEAT PUMP	BARD	WH482-A05VXY	PORTABLE 29
WALL MOUNT HEAT PUMP	BARD	WH482-A05VXY	PORTABLE 30
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE 31
WALL MOUNT HEAT PUMP	MARVAIR	TBD	PORTABLE 32
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE 33
WALL MOUNT HEAT PUMP	MARVAIR	HVPSA49HP1	PORTABLE 34
WALL MOUNT HEAT PUMP	MARVAIR	HVPSA49HP1	PORTABLE 35
WALL MOUNT HEAT PUMP	BARD	I42H1A05MP	PORTABLE 36
WALL MOUNT HEAT PUMP	BARD	J42H1A05MP	PORTABLE 37
WALL MOUNT HEAT PUMP	BARD	I42H1A05MP	PORTABLE 38
WALL MOUNT HEAT PUMP	BARD	I42H1A05MP	PORTABLE 39
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE 40
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE 41
EXHAUST FAN	GREENHECK	G-070-DGEX-QD	BOYS LOWER FIELD TOILET
EXHAUST FAN	LOREN COOK	TBD	GIRLS LOWER FIELD TOILET
EXHAUST FAN	LOREN COOK	100C3B	BOYS MID FIELD TOILET
EXHAUST FAN	LOREN COOK	100C3B	GIRLS MID FIELD TOILET
EXHAUST FAN	LOREN COOK	80C3B	GIRLS UPPER FIELD TOILET
EXHAUST FAN	LOREN COOK	80C3B	BOYS UPPER FIELD TOILET
EXHAUST FAN	LOREN COOK	100C3B	ADMIN WOMENS TOILET
EXHAUST FAN	LOREN COOK	100C3B	ADMIN MENS TOILET
EXHAUST FAN	LOREN COOK	80C3B	ADMIN OFFICE TOILET
EXHAUST FAN	LOREN COOK	80C3B	ADMIN NURSE
EXHAUST FAN	LOREN COOK	120C3B	ADMIN OFFICE TOILET
EXHAUST FAN	LOREN COOK	80C3B	ADMIN GIRLS TOILET
EXHAUST FAN	LOREN COOK	80C3B	ADMIN BOYS TOILET
EXHAUST FAN	LOREN COOK	TBD	KITCHEN TOILET
EXHAUST FAN	LOREN COOK	120C3B	FOOD STORAGE
FAN COIL UNIT	MITSUBISHI	TPVYPO54AM141A	ROOM 2
FAN COIL UNIT	MITSUBISHI	TPVYPO54AM141A	ROOM 1
FAN COIL UNIT	MITSUBISHI	TYVfy012AM14HA	ROOM 1A
FAN COIL UNIT	MITSUBISHI	TPVfy054AM141A	ROOM 3

FAN COIL UNIT	mitsubishi	TPVFY036AM141A	ROOM 6A
FAN COIL UNIT	mitsubishi	TPVFY036AM141A	RM6A LITTLE THTR
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 4
FAN COIL UNIT	mitsubishi	TPVFYP012AM14AA	ROOM 4A WORK RM
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 5
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 6
FAN COIL UNIT	mitsubishi	TPVFYP012AM141A	ROOM 22A
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 22
FAN COIL UNIT	mitsubishi	TPVFYP012AM141A	ROOM 21A
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 21
FAN COIL UNIT	mitsubishi	PLFY-P12NFMN-E	ROOM A8
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 20
FAN COIL UNIT	mitsubishi	TPVFYP012AM141A	RM 19A WORK RM
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 19
FAN COIL UNIT	mitsubishi	TPVFY012AM141A	ROOM A7
FAN COIL UNIT	mitsubishi	TPVFY012AM141A	ROOM A2
FAN COIL UNIT	mitsubishi	PLFY-P12NFMN-E	ROOM A5
FAN COIL UNIT	mitsubishi	TPVFYP012AM141A	ROOM A12/A14
FAN COIL UNIT	mitsubishi	TPVFYP024AM141A	ROOM A1/A1A/A13
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 8
FAN COIL UNIT	mitsubishi	PVFYP48NAMU-E1	ROOM 7
FAN COIL UNIT	mitsubishi	TPVFYP012AM141A	ROOM 7A
FAN COIL UNIT	mitsubishi	TPVFYP054AM141A	ROOM 9
FAN COIL UNIT	mitsubishi	PVFY-PN8NAMU-E1-1	ROOMS 10-15
FAN COIL UNIT	mitsubishi	PVFY-PV8NAMU-E1-1	RM L-1 MEDIA CTR
FAN COIL UNIT	mitsubishi	TPVFY054AM141A	RM L-1 MEDIA CTR
FAN COIL UNIT	mitsubishi	TPVFY024AM141A	ROOM L-2
FAN COIL UNIT	mitsubishi	TPVFYP012AM141A	ROOM L-3 OFFICE
FAN COIL UNIT	mitsubishi	PVF4-P48NAMU-E1-1	ROOM L-4 STORAGE
FAN COIL UNIT	mitsubishi	PUA-A24K47	ROOM 21C
FAN COIL UNIT	mitsubishi	PKA-A24K47	ROOM A13 DATA
FAN COIL UNIT	mitsubishi	PKA-A24K47	ROOM 16
EXHAUST FAN	GREENHECK	SP-A290	ROOM 2A UNISEX
EXHAUST FAN	GREENHECK	SP-A290	ROOM 2B UNISEX
EXHAUST FAN	GREENHECK	SP-A290	ROOM 22B TOILET
EXHAUST FAN	GREENHECK	SP-A290	ROOM 21B TOILET
EXHAUST FAN	GREENHECK	SP-A780	ROOM A10 BOY'S
EXHAUST FAN	GREENHECK	SP-A780	ROOM A9 GIRL'S
EXHAUST FAN	GREENHECK	SP-A290	ROOM 20A TOILET
EXHAUST FAN	GREENHECK	SP-A290	ROOM 19B TOILET
EXHAUST FAN	GREENHECK	SP-A290	ROOM A3 STAFF
EXHAUST FAN	GREENHECK	SP-A220	ROOM A6 TOILET
EXHAUST FAN	GREENHECK	SP-A290	ROOM A4 TOILET
EXHAUST FAN	TBD	TBD	FUTURE
EXHAUST FAN	GREENHECK	SP-A290	RM L-5 CERMANICS

APPENDIX 5

Gault Elementary School
1320 Seabright Ave, Santa Cruz, CA 95062

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
EXHAUST FAN	BROAN	TBD	PORTABLE BOYS
EXHAUST FAN	BROAN	TBD	ADMIN BOYS TOILET
EXHAUST FAN	CARNES	TBD	KINDERGARDEN
EXHAUST FAN	PENN	Z-8	CONF ROOM 1
EXHAUST FAN	PENN	Z-8	CONF ROOM 2
EXHAUST FAN	BROAN	TBD	PORTABLE UNISEX
EXHAUST FAN	BROAN	TBD	PORTABLE GIRLS
EXHAUST FAN	PENN	ZEPERETTE	STAFF TOILET #1
EXHAUST FAN	PENN	ZEPERETTE	STAFF TOILET #2
EXHAUST FAN	CARNES	TBD	PRINCIPLE
EXHAUST FAN	PENN	TBD	NURSES
EXHAUST FAN	BROAN	TBD	ADMIN GIRLS TOILET
EXHAUST FAN	BROAN	TBD	KIDS CONNECTION
FAN COIL UNIT	TRANE	FFBB1001	MAIN BLDG
FAN COIL UNIT	TRANE	TBD	CONF ROOM 1
FAN COIL UNIT	TRANE	TBD	CONF ROOM 2
FAN COIL UNIT	TRANE	TBD	AUDITORIUM
FAN COIL UNIT	TRANE	TBD	AUDITORIUM
FAN COIL UNIT	TRANE	TBD	AUDITORIUM
FAN COIL UNIT	TRANE	TBD	AUDITORIUM
FAN COIL UNIT	TRANE	TBD	STAGE
FAN COIL UNIT	TRANE	TBD	ROOM A1.1 (K)
FAN COIL UNIT	TRANE	TBD	ROOM A1.2 (K)
FAN COIL UNIT	TRANE	TUVA15VA...	ROOM A3
FAN COIL UNIT	TRANE	TUVA15VA...	ROOM A2
FAN COIL UNIT	TRANE	MCCB0034A0C0UA	ENTRANCE
FAN COIL UNIT	TRANE	FF13B1001JW	AUDIO/MPR
FAN COIL UNIT	TRANE	FFBB0801KW	AUDIO/MPR
FAN COIL UNIT	TRANE	FFBB0801KW	AUDIO/MPR
FAN COIL UNIT	TRANE	FFBB0801KW	AUDIO/MPR
FAN COIL UNIT	TRANE	FFBB0801KW	AUDIO/MPR
FAN COIL UNIT	TRANE	FFBB0801KW	AUDIO/MPR
FAN COIL UNIT	TRANE	FFBB021JWG	AUDIO/MPR
FAN COIL UNIT	TRANE	HUVC10010J0H	ROOM 9
FAN COIL UNIT	TRANE	HUVC1001OHOH	ROOM 5
FAN COIL UNIT	TRANE	HUVC1001OHOH	ROOM 2
FAN COIL UNIT	TRANE	HUVC1001OHOH	LIBRARY 1
FAN COIL UNIT	TRANE	HUVC1001OHOH	LIBRARY 2
FAN COIL UNIT	TRANE	FFBB021JWG	HALL
FAN COIL UNIT	TRANE	HUVC10010J0H	ROOM 10
FAN COIL UNIT	TRANE	HUVC10010J0H	ROOM 11
FAN COIL UNIT	TRANE	HUVC1001OHUH	ROOM 8
FAN COIL UNIT	TRANE	HUVC1001OHUH	ROOM 7

FAN COIL UNIT	TRANE	HUVC1001OHUH	ROOM 6
FAN COIL UNIT	TRANE	HUVC1001OHOH	ROOM 1
FAN COIL UNIT	TRANE	MCCB0034A0C0UA	ADMINISTRATION
CEILING HEAT PUMP	BARD	TBD	KIDS CONNFCTION
WALL MOUNT HEAT PUMP	BARD	WH482-A05...	PORTABLE 14
WALL MOUNT HEAT PUMP	BARD	WH482-A05...	PORTABLE 15
WALL MOUNT HEAT PUMP	BARD	WH482-A05...	PORTABLE 16
WALL MOUNT HEAT PUMP	BARD	WH482-A05...	PORTABLE 17
WALL MOUNT HEAT PUMP	BARD	WH492-A05...	PORTABLE 18
WALL MOUNT HEAT PUMP	BARD	45WH1-A08...	PORTABLE 19
WALL MOUNT HEAT PUMP	BARD	WA640B-A54K	PORTABLE 20
WALL MOUNT HEAT PUMP	BARD	WA640B-A54K	PORTABLE 21
WALL MOUNT HEAT PUMP	BARD	WH421-A10XXXX	PORTABLE 22
WALL MOUNT HEAT PUMP	BARD	WH421-A10XXXX	PORTABLE 23
WALL MOUNT HEAT PUMP	BARD	WH422-A05VXXXXX	PORTABLE 24



APPENDIX 6

**Harbor High School
300 La Fonda Ave, Santa Cruz, CA 95062**

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
AIR HANDLER	SEASONS	6MJB19-XXX-DN3.0-04SE	FINE ARTS ROOF
AIR HANDLER	SEASONS	6MJB19-XXX-DN3.0	FINE ARTS
AIR HANDLER	SEASONS	6MJB19-XXX-DN3.0	FINE ARTS
ELECTRIC HEATER	FEDERAL	USA28300	WOODSHOP
ELECTRIC HEATER	FEDERAL	USA28300	WOODSHOP
EXHAUST FAN	GREENHECK	GB-080-4X-QD-R2	ADMIN MENS
EXHAUST FAN	GREENHECK	GB-101-4X	ADMIN WOMENS
EXHAUST FAN	GREENHECK	GB-070-4X-QD-R2	ADMIN ELECTRICAL
EXHAUST FAN	GREENHECK	GB-070-4X-QD-R2	ADMIN STORAGE CLOSET
EXHAUST FAN	COOK	90C10DH	HUMANITES ELECTRICAL RM ROOF
EXHAUST FAN	COOK	70C15DH	HUMANITIES JANITOR ROOF
EXHAUST FAN	TBD	TBD	PA DARK ROOM
EXHAUST FAN	LOREN COOK CO.	120C3B	PA BLDG ROOF - PHOTOGRAPHY
EXHAUST FAN	LOREN COOK CO.	120R5B	S BLDG ROOF FUME HOOD
EXHAUST FAN	LOREN COOK CO	165C5B	COMMON TOILETS OUTSIDE
EXHAUST FAN	GREENHECK	GB-070-4X-QD-R2	MPR CUSTODIAN ROOF
EXHAUST FAN	GREENHECK	GB-101-4-X	MPR ROOF - GIRLS TOILET OUTSIDE
EXHAUST FAN	GREENHECK	GB-101-4-X	MPR ROOF - BOYS TOILET OUTSIDE
EXHAUST FAN	GREENHECK	GB-070-4X-QD-R2	MPR ROOF - ELECTRICAL ROOM
EXHAUST FAN	GREENHECK	GB-070-4X-QD-R2	MPR KITCHEN ROOF
EXHAUST FAN	GREENHECK	GB-070-4X-QD-R2	MPR KITCHEN TOILET
EXHAUST FAN	GREENHECK	GB-070-4X-QD-R2	MPR ROOF - FOOD STORAGE
EXHAUST FAN	LOREN COOK CO	165C5B	BLOCK HSE RR LOWER
EXHAUST FAN	LOREN COOK CO.	90W10DH	LOCKER RM SIDE WALL MT ELECT RM
EXHAUST FAN	LOREN COOK CO.	120C3B	LCKER RM ROOF GIRLS' TEAM
EXHAUST FAN	LOREN COOK CO.	135C3B	LCKER RM ROOF GIRLS RR
EXHAUST FAN	LOREN COOK CO.	70C3B	LCKER RM ROOF GIRL'S OFFICE
EXHAUST FAN	LOREN COOK CO.	70C3B	LCKER RM ROOF GIRL'S SHOWER #1
EXHAUST FAN	LOREN COOK CO.	135C3B	LKER RM ROOF BOY'S SHOWER #1
EXHAUST FAN	LOREN COOK CO.	135C4B	LCKER RM ROOF BOY'S SHOWER #2
EXHAUST FAN	LOREN COOK CO.	135C4B	LKER RM ROOF BOY'S OFFICE
EXHAUST FAN	LOREN COOK CO.	120C3B	LKER RM ROOF BOY'S RR
EXHAUST FAN	LOREN COOK CO.	135C4B	LCKER RM ROOF BOY'S TEAM
EXHAUST FAN	LOREN COOK CO.	100C3B	LCKER RM ROOF BOY'S TRAIN'G
FAN COIL UNIT	CARRIER	40QAB048321	PA BLDG 10
FAN COIL UNIT	CARRIER	40QAB048321	PA BLDG 12
FAN COIL UNIT	CARRIER	40QAB060311	PA BLDG 1A
FAN COIL UNIT	CARRIER	40QAB060311	PA BLDG 3A
FAN COIL UNIT	CARRIER	40QAB024330	08-09A SCIENCE
FURNACE	REZNOR	HCRGB300-S	HV-1 ADMINISTRATION ROOF

FURNACE	REZNOR	HCRGB225-S	HV-2 ADMINISTRATION ROOF
FURNACE	TRANE	GRAA20G	H BLDG
FURNACE	TRANE	GRAA20G	H BLDG
FURNACE	REZNOR	CRGRI 400	HV-MP1 MPR ROOF
FURNACE	REZNOR	HCRGB225-7-S	HV-MP2 KITCHEN ROOF
FURNACE	COMFORTMAKER	GNL050N12G3	M BLDG 100
FURNACE	COMFORTMAKER	GNL050N12G2	M BLDG 101
FURNACE	COMFORTMAKER	GNL050N12G1	M BLDG 102
FURNACE	COMFORTMAKER	GNL050N12G1	M BLDG 103
FURNACE	COMFORTMAKER	GNL050N12G8	M BLDG 200
FURNACE	COMFORTMAKER	GNL050N12G7	M BLDG 201
FURNACE	COMFORTMAKER	GNL050N12G6	M BLDG 202
FURNACE	COMFORTMAKER	GNL050N12G5	M BLDG 203
FURNACE	COMFORTMAKER	GNL050N12G4	M BLDG 204
HEAT PUMP	BARD	TBD	S BLDG ROOM 3
HEAT PUMP	BARD	TBD	S BLDG ROOM 4
HEAT PUMP	BARD	TBD	S BLDG ROOM 4
KITCHEN EXHAUST FAN	GREENHECK	CUBE-180MP-15-G	KITCHEN ROOF
MINI SPLIT	CARRIER	38HDC024331	CU SCIENCE ROOF
MINI SPLIT	TRANE	47XK2724A10N0AA	S BLDG ROOF
MINI SPLIT	TRANE	47XK2724A10N0AA	S BLDG ROOF
ROOFTOP PACKAGE UNIT	TRANE	YHC060A4RHA0JD2	KITCHEN ROOF
ROOFTOP PACKAGE UNIT	LENNOX	KHB07454TNIG	WEIGHT ROOM
RTU - GAS HEAT	SEASONS 4	6MJB19-XXDN6.0-11SE	PA BLDG ROOF HV8
RTU - GAS HEAT	SEASONS 4	6MJB19-XXDN6.0-10SE	PA BLDG ROOF HV7
RTU - GAS HEAT	SEASONS 4	GMJB19-XXDN4.0-07SE	H BLDG-LOWER HV8
RTU - GAS HEAT	SEASONS 4	GMJB19-XXDN4.0-07SE	H BLDG ROOF-LOWER HV9
RTU - GAS HEAT	SEASONS 4	GMJB19-XXDN4.0-07SE	H BLDG ROOF-LOWER HV10
RTU - GAS HEAT	SEASONS 4	GMJB19-XXDN4.0-07SE	H BLDG ROOF LOWER HV11
RTU - GAS HEAT	SEASONS 4	6MJB19-XXXX-DN3.0-04SE	LIBRARY
RTU - GAS HEAT	SEASONS 4	6MJB19-XXXX-DN3.0-04SE	LIBRARY
RTU - GAS HEAT	SEASONS 4	6MJB19-XX-DN6.0-09SE	S BLDG ROOF-HV4
RTU - GAS HEAT	SEASONS 4	6MJB19-XXXX-DN6.0-09SE	S BLDG ROOF-HV5
RTU - GAS HEAT	SEASONS 4	6MJB19XXXX-DN4-0-05SE	GYM HV-16
RTU - GAS HEAT	SEASONS 4	6MJB19XXXX-DN4-0-05SE	GYM HV-17
RTU - GAS HEAT	SEASONS 4	6SJB16-XXX-MN80-12	LOCKER RM ROOF HV-17
WALL MOUNT HEAT PUMP	BARD	W48H1-A04XX4XXX	PORTABLE 10
WALL MOUNT HEAT PUMP	BARD	W48H1-A04XX4XXX	PORTABLE 11
WALL MOUNT HEAT PUMP	BARD	W48H1-A04XX4XXX	PORTABLE 12
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE 3
WALL MOUNT HEAT PUMP	BARD	WH483-A04XX4XXX	PORTABLE 1-A
WALL MOUNT HEAT PUMP	BARD	PWY048BKAVXA-10	PORTABLE HEALTH OFFICE
WALL MOUNT HEAT PUMP	BARD	WH482-A05VX4XX	PORTABLE 1
WALL MOUNT HEAT PUMP	INTERTHERM	PWY048BKAVXA	PORTABLE 2
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE 4A
WALL MOUNT HEAT PUMP	BARD	TBD	PORTABLE 4B
WALL MOUNT HEAT PUMP	BARD	WH482-A05BX4XXX	PORTABLE 6 /WORK ABILITY
WALL MOUNT HEAT PUMP	BARD	WAG40B-A54X	PORTABLE 5

APPENDIX 7

**Mission Hill Middle School
425 King St, Santa Cruz, CA 95060**

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
AIR HANDLER	TRANE	MCCB01-UAJAA00	ART ROOM 5
AIR HANDLER	TRANE	CLIMATE CHANGER	BOYS RR 1ST FLOOR
AIR HANDLER	TRANE	CLIMATE CHANGER	SCIENCE OFFICE AND RTI
AIR HANDLER	TRANE	CLIMATE CHANGER	STAFF LOUNGE AND WORKROOM
AIR HANDLER	TRANE	CLIMATE CHANGER	FIRST FLOOR WOMEN'S
AIR HANDLER	TRANE	TYPE-7	ADMINISTRATION
AIR HANDLER	TRANE	CLIMATE CHANGER TYPE-3	COUNSELOR OFFICE
AIR HANDLER	TRANE	MCCB003UAOAA0	CLASSROOM 8 / KITCHEN
AIR HANDLER	TRANE	MCCB07UAJAAUA	MPR/AUDITORIUM
AIR HANDLER	TRANE	MCCB014UAOAA0B	LIBRARY
AIR HANDLER	TRANE	TBD	CLASSROOM 27
EXHAUST FAN	GREENHECK	GB200-15-X	GIRL'S LOCKER
EXHAUST FAN	DAYTON	4C097A	GIRL'S LOCKER / OFFICE
EXHAUST FAN	GREENHECK	SP6	GIRL'S LOCKER TOILET
EXHAUST FAN	GREENHECK	GB-180-7-X	BOY'S LOCKER
EXHAUST FAN	PENN	DX10SR	BOY'S LOCKER OFFICE
EXHAUST FAN	GREENHECK	SP-6B	BOY'S LOCKER OFFICE TOILET
EXHAUST FAN	GREENHECK	SP-6B	CLASSROOM 30 WOODSHOP RR
EXHAUST FAN	FLO AIR	DDAR12	WOODSHOP SPRAY BOOTH CLASSROOM 30
EXHAUST FAN	GREENHECK	GB-200-7-X	KITCHEN
EXHAUST FAN	GREENHECK	GB-220-7-X	KILN
EXHAUST FAN	GREENHECK	GB-141-4-QD	RESTROOMS NEAR ART
EXHAUST FAN	TBD	TBD	ADMINISTRATION HEALTH / OFFICE
EXHAUST FAN	GREENHECK	SFB-185-10-CW-TH	UNISEX RR 2ND FLOOR
EXHAUST FAN	TBD	TBD	MEN'S RR 1ST FLOOR
EXHAUST FAN	GREENHECK	GB-080-4X-QD-R2	WOMEN'S RR 1ST FLOOR
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 14
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 13
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 9
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 10
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 11
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 12
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 1
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 2
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 3
FAN COIL UNIT	TRANE	TBD	CLASSROOM 4
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 23
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 24 A
FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 24 B
FAN COIL UNIT	TRANE	HUVC2001OF0FACXY1EEH100D2310	CLASSROOM 21 COMP LAB A
FAN COIL UNIT	TRANE	HUVC2001OF0FACXY1EEH100D2310	CLASSROOM 21 COMP LAB B

FAN COIL UNIT	TRANE	CS3M12H1	CLASSROOM 22
FAN COIL UNIT	TRANE	TYPE-3	CLASSROOM 25
FAN COIL UNIT	TRANE	TBD	CLASSROOM 26
FAN COIL UNIT	TRANE	TBD	MUSIC
FAN COIL UNIT	TRANE	TBD	MUSIC ROOM
FURNACE	ICP	TFIE-HN9MSE0601714A1	CLASSROOM32
FURNACE	DAY & NIGHT	N9MSE0601714A1	CLASSROOM 33 WOOD/METAL SHOP
PACKAGE UNIT	TRANE	GRAA15GD BE0N1BQ50101	SIDE OF BLDG WOOD/METAL SHOP #30
PACKAGE UNIT	TRANE	TBD	SIDE OF BLDG WOOD/METAL SHOP #31
PACKAGE UNIT	TRANE	GFAA20GDDE	GYM - SMALL
RTU PACKAGE	TRANE	MECA	CLASSROOM 7 / CLASSROOM 20
RTU PACKAGE	TRANE	GRAA15GDAE	GYM - BOYS LOCKER
RTU PACKAGE	TRANE	GRAA15GDAE	GYM - GIRLS LOCKER
RTU PACKAGE	TRANE	GFAA20	GYM - MAIN
RTU PACKAGE	TRANE	VR20	GYM - MAIN
WALL MOUNT HEAT PUMP	BARD	WH482-A05VX4XXX	PORTABLE 1
WALL MOUNT HEAT PUMP	BARD	WH482-A05VX4XXX	PORTABLE 2
WALL MOUNT HEAT PUMP	BARD	WH482-A05VX4XXX	PORTABLE 3

APPENDIX 8

**Santa Cruz High School
415 Walnut Ave, Santa Cruz, CA 95060**

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
AIR HANDLER	AMERICAN BLOWER	2157465-A	MAIN BLDG BASEMENT
AIR HANDLER	AMERICAN BLOWER	3187465-B	MAIN BLDG 3RD FLOOR
AIR HANDLER	AMERICAN BLOWER	215-7465-D	CAFETERIA
AIR HEATER	AMERICAN STD	SIZE 35L	GYM GIRLS LOCKER ROOM
AIR HEATER	AMERICAN STD	SIZE 35L	GYM BOYS LOCKER ROOM
AMERICAN BLOWER	AMERICAN BLOWER	2157465-A	MAIN BLDG BASEMENT
DUCT HEATER	DOERR	TBD	LIBRARY
DUCT HEATER	REZNOR	HX225-8-E	LIBRARY
EXHAUST FAN	GREENHECK	W2-30-7	GIRLS SHOWER
EXHAUST FAN	GREENHECK	W2-30-7	BOYS SHOWER
EXHAUST FAN	CAPTIVEAIRE	DR50HFA	1ST FLOOR BOYS TOILET
EXHAUST FAN	GREENHECK	W4-10-4	1ST FLOOR GIRLS TOILET
EXHAUST FAN	CAPTIVEAIRE	ER50HFA	1ST FLOOR TRAINING ROOM
EXHAUST FAN	GREENHECK	SFB-15-20-CW-TH	ADMIN TOILETS
EXHAUST FAN	PENN	TBD	METAL SHOP
EXHAUST FAN	PENN	Z5H	AUTO UNISEX
EXHAUST FAN	PENN	Z6H	SCIENCE MENS
EXHAUST FAN	PENN	SX095VC	SCIENCE CHEM STORAGE
EXHAUST FAN	PENN	Z6H	SCIENCE WOMENS
EXHAUST FAN	COOK	ACLU	SCIENCE STORAGE
EXHAUST FAN	PENN	Z-8S	MENS CAFÉ OUTSIDE
EXHAUST FAN	CAPTIVAIRE	TBD	KITCHEN
EXHAUST FAN	PENN	DX10R	HOME EC TOILET
EXHAUST FAN	TBD	TBD	CAFETERIA OFFICE
EXHAUST FAN	PENN	Z-8S	WOMENS CAFÉ OUTSIDE
EXHAUST FAN	TBD	4YC44	MUSIC BLDG RESTROOM
EXHAUST FAN	PENN	DX10R	SCIENCE OLD CHEM STORAGE
EXHAUST FAN	PENN	DX10R	LIBRARY
EXHAUST FAN	CAPTIVEAIRE	NCA16FA	KITCHEN
FURNACE	HAYS	105HF10	MUSIC
FURNACE	HAYS	140HF15/11	MUSIC
FURNACE	HAYS	175HF15	MUSIC
FURNACE	HAYS	175HF15	MUSIC
FURNACE	BRYANT	310JAV048	HOME EC 55A
FURNACE	BRYANT	311JA36110	SCIENCE
FURNACE	BRYANT	311JAV036110	SCIENCE
FURNACE	TRANE	TUD1C100A9481AA	SCIENCE
FURNACE	TRANE	TUD1C100A9481AA	SCIENCE
FURNACE	BRYANT	TUD100C	MATH RM 11
FURNACE	BRYANT	TUD100C	MATH RM 12
FURNACE	BRYANT	TUD100C	MATH RM 13
FURNACE	BRYANT	TUD100C	MATH RM 14
FURNACE	BRYANT	TUD100C	MATH RM 15
FURNACE	BRYANT	TUD100C	MATH RM 16
FURNACE	BRYANT	TUD100C	MATH RM 17

FURNACE	BRYANT	TUD100C	MATH RM 18
FURNACE	BRYANT	311JAV048090	INDUSTRIAL ARTS AUTO SHOP
FURNACE	CAPTIVE AIRE	AI-1BT150-GT10	Weight Room N
FURNACE	CAPTIVE AIRE	AI-1BT150-GT10	Weight Room S
FURNACE	ARMSTRONG	GID80BT150D20	TRIDENT
FURNACE	BRYANT	310JAV048	HOME EC
FURNACE	BRYANT	310JAV048	HOME EC
FURNACE	REZNOR	CREB75-6W2	SCIENCE
FURNACE	REZNOR	CREB75-6W2	SCIENCE
FURNACE	REZNOR	RPBL-400	GYM (ROOF)
FURNACE	REZNOR	RPBL-400	GYM (ROOF)
FURNACE	REZNOR	RPBL-400	GYM (ROOF)
FURNACE	REZNOR	RPBL-400	GYM (ROOF)
SPLIT HP	CARRIER	400A0060	TRIDENT
SPLIT HP	CARRIER	400A0060	TRIDENT
SPLIT HP	CARRIER	400A0060	TRIDENT
SPLIT HP	CARRIER	400A0060	TRIDENT
UNIT HEATER	JANITROL	UAS85-14	ART
UNIT HEATER	DAYTON	2RYV3	BIKE SHOP
UNIT HEATER	JANITROL	UAS85-14	ART
UNIT HEATER	JANITROL	TBD	BIKE SHOP
UNIT HEATER	JANITROL	UAS100-14	ART
UNIT HEATER	JANITROL	USA85-14	BIKE SHOP
UNIT HEATER	JANITROL	TBD	ART
UNIT HEATER	JANITROL	USA85-14	WOOD SHOP
UNIT HEATER	JANITROL	UAS100-14	ART
UNIT HEATER	JANITROL	USA85-14	WOOD SHOP
UNIT HEATER	JANITROL	USA85-14	WOOD SHOP

APPENDIX 9

**Soquel High School
401 Soquel San Jose Rd, Soquel, CA 95073**

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
AIR HANDLER	TRANE	T17	BLDG 300 CENTER CLASSROOMS
AIR HANDLER	TRANE	T10	BLDG 300 EAST CLASSROOMS
AIR HANDLER	TRANE	TBD	BLDG 300 WEST CLASSROOMS
AIR HANDLER	TRANE	LPCAD	BOYS LOCKER ROOM
AIR HANDLER	TRANE	LPCAD	GIRLS LOCKER ROOM
AIR HANDLER	WESTINGHOUSE	TBD	B-700 GYM
AIR HANDLER	WESTINGHOUSE	H-1622	BLDG 100 ADMIN
AIR HANDLER	WESTINGHOUSE	TBD	BLDG 100 EAST
AIR HANDLER	WESTINGHOUSE	H1636	BLDG 100 WEST
AIR HANDLER	WESTINGHOUSE	TBD	BLDG 200 EAST CLASSROOMS
AIR HANDLER	WESTINGHOUSE	TBD	BLDG 200 WEST CLASSROOMS
AIR HANDLER	WESTINGHOUSE	STYLE SFY4376	METAL SHOP CEILING 501
AIR HANDLER	WESTINGHOUSE	TBD	MULTIPURPOSE RM/CAFETERIA
AIR HANDLER	WESTINGHOUSE	TBD	MUSIC ROOM
AR HANDLER	WESTINGHOUSE	SFY4376-5	MPR
AIR HANDLER	TBD	TBD	B-200 ROOM 206 CHEMISTRY
EXHAUST FAN	GREENHECK	SWB-12-5-CW-U	BLDG 200 ROOM 206 FUMEHOOD
EXHAUST FAN	TBD	TBD	BLDG 200 ROOM 206 CEILING
EXHAUST FAN	TBD	TBD	BLDG 300 EAST
EXHAUST FAN	PENN	DX13Q	BLDG 100 ADMIN TOILETS
EXHAUST FAN	PENN	DX30	BOY'S LOCKER
EXHAUST FAN	PENN	DX10R	BOY'S RR INSIDE POOL
EXHAUST FAN	PENN	DX13S	COUNTY MEN'S OUTSIDE TOILET
EXHAUST FAN	PENN	DX13S	COUNTY WOMEN'S OUTSIDE TOILET
EXHAUST FAN	PENN	DX30B	GIRLS' LOCKER ROOM
EXHAUST FAN	PENN	DX110	MPR / SNACK BAR 400A
EXHAUST FAN	PENN	DX10R	MUSIC BOY'S UPPER TOILETS
EXHAUST FAN	PENN	DX110	MUSIC RM EXTERIOR TOILETS
EXHAUST FAN	TRANE	10G2	B-300 EAST TOILETS
EXHAUST FAN	TRANE	13H4	B-300 WEST TOILETS
EXHAUST FAN	WESTINGHOUSE	3022	BLDG 200 TOILETS / JANITORIAL
FAN COIL UNIT	MCQUAY	TBD	METAL SHOP CEILING 501
FURNACE	TRANE	S9X1B040UPS	MUSIC RM 403B MECHANICAL CLOSET
HEAT ONLY	TRANE	168WL	WEIGHT RM 505
HEAT ONLY	TRANE	168WF	WEIGHT RM 505
WALL MOUNT HEAT PUMP	BARD	WH482-A05VX4XX	PORTABLE 506
WALL MOUNT HEAT PUMP	BARD	WH482-A05VX4XX	PORTABLE 507
WALL MOUNT HEAT PUMP	BARD	WH482-A05VX4XX	PORTABLE 508
WALL MOUNT HEAT PUMP	BARD	WG491-A11UX4XXX	PORTABLE 600
WALL MOUNT HEAT PUMP	BARD	WG422-A11BU74XXX	PORTABLE 601
WALL MOUNT HEAT PUMP	BARD	W4421-LA09XX4XXX	PORTABLE 602

APPENDIX 10

Westlake Elementary School 1000 High St, Santa Cruz, CA 95060

EQUIPMENT INCLUDED:

The following equipment is included with the SOW.

Type	Make	Model	Location
AIR HANDLER	TRANE	MCCA021UB000400AO	MULTIPURPOSE
AIR HANDLER	TRANE	TBD	LIBRARY WEST
AIR HANDLER	TRANE	YHC036A3RHA0	LIBRARY EAST
EXHAUST FAN	FANTECH	10XL	LIBRARY KITCHEN
EXHAUST FAN	GREENHECK	GB-161-3	KITCHEN HOOD
EXHAUST FAN	GREENHECK	GB-101-4X-QD-R4	LIBRARY KILN
EXHAUST FAN	GREENHECK	GB-080-6	MAIN BUILDING RESTROOMS
EXHAUST FAN	GREENHECK	GB-080-6	KINDERGARDEN RESTROOMS
EXHAUST FAN	GREENHECK	G-HB120-22-BISW	UPPER INTERMEDIATE CLASSROOMS
EXHAUST FAN	GREENHECK	GB-101-4X-QD-R4	UPPER INTERMEDIATE TOILETS
EXHAUST FAN	GREENHECK	GB-22-BISW-21-10-1	UPPER CLASSROOM EXHAUST
EXHAUST FAN	GREENHECK	GB-080-6	MPR UNISEX
EXHAUST FAN	GREENHECK	GB-08000-6	MPR RESTROOMS
EXHAUST FAN	BROAN	Nuton 672RB	GIRL'S UPPER RR
EXHAUST FAN	BROAN	Nuton 672RB	BOY'S UPPER RR
EXHAUST FAN	BROAN	Nuton 672RB	UPPER UNISEX RR
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 1
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 2
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 3
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 4
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 5
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 6
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 7
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 8
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 9
FAN COIL UNIT	TRANE	VUVC10010	KINDERGARDEN 19
FAN COIL UNIT	TRANE	VUVC10010	KINDERGARDEN 20
FAN COIL UNIT	MAGIC AIR	90-BV B BLOWER	ADMIN/BOILER ROOM
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 10
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 11
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 12
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 13
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 14
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 15
FAN COIL UNIT	TRANE	VUVC10110KOH	CLASSROOM 16
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 17
FAN COIL UNIT	TRANE	VUVC100110KOH	CLASSROOM 18
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 22
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 23
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 24
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 25
WALL MOUNT HEAT PUMP	BARD	TBD	CAMPUS KIDS A
WALL MOUNT HEAT PUMP	BARD	TBD	CAMPUS KIDS B

WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 32
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 33
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 28
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 29
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 30
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 31
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 27
WALL MOUNT HEAT PUMP	BARD	TBD	CLASSROOM 26



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Atlantis Paving & Grading Change Order #1 for DeLaveaga Elementary School Sustainability Path of Travel Upgrades

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Atlantis Paving & Grading change order #1 for DeLaveaga Elementary School sustainability path of travel upgrades.

BACKGROUND:

This change order consists of additional site work, compaction testing and off-hauling of saturated soils. This issue arose over the summer break and required immediate action. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school. The previously approved contract amount was \$86,000.00 and the new total contract, including this change order, will be \$91,200.00.

FISCAL IMPACT:

Change Order #1 \$5,200.00 (6.04% increase to the contract), Elementary Redevelopment Agency Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

CHANGE ORDER FORM

Santa Cruz City Schools
133 Mission Street, Suite 100
Santa Cruz, CA 95060

CHANGE ORDER NO.:
1

CHANGE ORDER

Project: DeLaveaga Elementary School Sustainability Path of Travel Upgrades

The following parties agree to the terms of this Change Order:

Owner:
Santa Cruz City Schools
133 Mission St., Suite 100
Santa Cruz, Ca 95060

Contractor:
Atlantis Paving & Grading
P.O. Box 67453 Scotts
Valley, CA 95067

Reference	Description	Cost	Days Ext.
PCO # 1	Additional scarification, compaction testing and off hauling of soils	\$ 5,200.00	0
Original Contract Amount:		\$ 86,000.00	
Amount of Previously Approved Change Order(s):		\$ 0.00	
Amount of this Change Order:		\$ 5,200.00	
Contract Amount:		\$ 91,200.00	

The undersigned Contractor approves the foregoing as to the changes, if any, and the Cost, if any, specified for each item and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein.

This change order is subject to approval by the governing board of this district and must be signed by the District.

The compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractors costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages or time extensions not included are deemed waived.

Signature:

District:

[Name]

6/15/2023

Date

Contractor:

[Name]

6-15-2023

Date

END OF DOCUMENT

SANTA CRUZ CITY SCHOOL DISTRICT

CHANGE ORDER FORM



CA Contractor License # 981876
DIR#1000365415
Small Business Certification #1796106
Contact: estimator@atlantispaving.com

Supplemental Work

Project: De Laveaga Elementary School – ADA Path of Travel Upgrades

Date: 6/12/2023

Description: Upon excavation it was determined that the existing soil was not suitable, and proper compaction could not be achieved. Upon recommendation by the city inspector, and Moore-Twining (3rd party testing), we performed a minor over excavation, exported the unsuitable material, and re-compacted to meet the inspector’s requirements. These circumstances were unforeseen at the time of bid and we are requesting additional compensation as follows:

<u>Supplemental #1</u>	<u>\$5,200.00</u>
-------------------------------	--------------------------

Accepted on: 06 / 15 / 2023

By: Jim Monreal, Assistant Superintendent

=

City of Santa Cruz
CITY LANDFILL
605 Dimeo Lane
Santa Cruz, CA 95060

Weighed: Jay
Deposit: Jay
BILL TO: 2909
ATLANTIS PAVING & GRADING INC
200 EL RANCHO DR
SANTA CRUZ CA 95060

HAULER: PUBLIC
Vehicle ID:
Reference:

Origin: SANTA CRUZ
DATE IN: 06/13/2023 TIME IN: 08:01:33
DATE OUT: 06/13/2023 TIME OUT: 08:20:23

INBOUND TICKET Number: 22-00677216

SCALE 1 GROSS WT.	65960 LB
SCALE 1 TARE WT.	26540 LB
NET WEIGHT	40420 LB

Qty	Description	Amount
20.21	Clean Fill	748.58

UTILITY TA	63.63
TICKET AMOUNT:	812.21

X _____

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bosco Construction Services, Inc. Proposal for Natural Bridges Childrens Center Parking Lot and Walkway Repair

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Bosco Construction Services, Inc. proposal for Natural Bridges Childrens Center parking lot and walkway repair.

BACKGROUND:

This proposal consists of parking lot and walkway asphalt patching and sealing for the Natural Bridges Childrens Center located at 255 Swift Street. Parking lot work is preventative maintenance, and the day care walkway repairs will address trip hazards. This issue arose over the summer break and required immediate action. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$21,421.00 Lease Revenue (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



ATTENTION: PAUL
PROJECT: NATURAL BRIDGES CHILDREN'S CENTER - ASPHALT WORK
CUSTOMER: SANTA CRUZ UNIFIED SCHOOL DISTRICT
ESTIMATE: M1254
DATE: 7/12/23
Location: 255 Swift St. Santa Cruz, CA 95060

BOSCO CONSTRUCTION SERVICES, INC., WILL PROVIDE ALL MATERIALS AND LABOR REQUIRED AS PER THE SCOPE OF WORK FOR THE PROJECT MENTIONED ABOVE. THIS WORK WILL BE PERFORMED IN A PROFESSIONAL MANNER ACCORDING TO INDUSTRY STANDARDS.

DESCRIPTION:

- REPAIR WORK TO WALKWAYS IN THE FENCED AREA PATCH
- 1050 SQFT OF PATCH REPAIR WORK IN 7 PATCHING
- CLEAN AND PREP
- CRACK FILL
- 1 COAT OVERCOAT 20468 SOFT INCLUDES PRESCHOOL.
- SEAL COAT BOTH FENCED IN AREA AND FRONT PARKING LOT

TOTAL PRICE: \$21,421

INCLUSIONS:

-PREVAILING WAGES RATE FOR SANTA CRUZ

EXCLUSIONS:

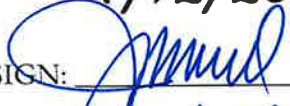
- PERMIT OR INSPECTION FEES.
- UNFORESEEN WORK/WORK NOT LISTED ABOVE IN THE DESCRIPTION.
- ENGINEERING.

RESPONSIBILITIES OF CUSTOMER:

- PROVIDE ACCESS TO ALL AREAS THAT REQUIRE INSTALLATION.
- REMIT PAYMENT UPON RECEIVING THE INVOICE.

MARCOS MORA

PROJECT MANAGER
BOSCO CONSTRUCTION SERVICES, INC.
CELL. 408-396-3870

7/12/23
SIGN: 
DATE: 07/19/23

ALL QUOTED PRICING IS ONLY VALID FOR 30 DAYS AFTER ISSUANCE
1177 NORTH 15TH ST SAN JOSE CA, 95112 - 408.437.0337 CORPORATE OFFICE. 408.437.0339 FAX. 800.616.7626 CL#952978

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Communication Service Corporation Proposal for Bay View Elementary School Clocks and Speakers

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Communication Service Corporation proposal for Bay View Elementary School clocks and speakers.

BACKGROUND:

This proposal consists of labor and materials for the installation of clocks, speakers and structured cabling at Bay View Elementary School. As more spaces are being utilized for instruction, these additions were necessary. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$17,106.57 Total

Cost breakdown:

\$11,974.60 Developer Fees (Restricted)

\$5,131.97 Universal TK Planning & Implementation Grant (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

AGENDA ITEM: 8.4.2.7



**COMMUNICATION
SERVICE
CORPORATION**

Proposal

Specifications and Estimate

No.: PT-057-23215

CSL #584324

3333 Soquel Drive, Suite B, Soquel Ca 95073

PWCR# 1000017035

(831) 476-9294 Fax (831) 476 -9296

Submitted to: Santa Cruz City Schools, Attn: Mr. Sean Balke
 Job Name: Clocks and Speakers
 Job Address: Bayview Elementary School, 1231 Bay Street, Santa Cruz, CA 95060
 Date Submitted: 6/22/23.

Communication Service Co., Inc. (CSC), proposes to provide all labor and materials for the installation of clocks, speakers and structured cabling at the above-mentioned site. Specifications and scope of work as follows:

Electrical Scope per Drawings and Spec:

Floor Plan- NA

Specifications section: Based on site walk with IT team on 6/14/23 and follow up conversations. This proposal should also be considered part of specifications.

Any changes in scope or spec prior to installation please call 831-476-9294

Included:

Installation of new wall mount speakers in the Work Room, OT office & Psych room next to room 20, Counseling offices 8A, 8B & 8C, the kitchen, the PIP Room, and the Janitors Room.

We will install flush ceiling mount speakers in the Work Room bathrooms.

Installation of both speakers and clocks in Room 1, Rooms 33, 34 and 35.

Installation of CAT6 two cable drops in the Work Room, the PIP Room, and the Janitors Room.

We will perform troubleshooting on the speaker and clock in the WEPNS room.

All necessary raceways and enclosures

All penetrations will be fire rated appropriately.

All required cables with appropriate sizing.

All installation, termination and testing will be per ANSI/TIA and SCCS Division 27 Standards.

All data cabling will be tested using a Fluke Versiv. Test results made available to customer upon completion.

Excluded:

Network equipment, existing equipment and cabling.

Terms:

Subject to mutually acceptable contract between S.C.C.S. and CSC to determine project schedule, work to be performed during business hours. If all work or part of work is determined to need to be performed after hours, labor will be increased to overtime rated and billed as a change order. Items excluded can be reassessed and provided by CSC based on agreed terms of both parties. This proposal is subject to revision or cancelation if not accepted within 15 days of bid date. Any delays due to access or delays due to other parties will be assessed in a change order. Any work not included in this proposal can be approved through a separate agreement.

Project Totals: Labor: \$10,800, Material: \$5772.60 Tax: \$533.97, Grand Total: 17,106.57\$

All work is to be performed in a good and workmanlike manner and every effort will be made to complete the work in accordance with the construction schedule provided 7 days' notice is provided. The above installation is fully guaranteed for one year, parts and labor. All Panduit materials qualify for 25-year manufacturer warranty. Abuse, misuse, alteration, failure to properly maintain or service equipment, operation in contravention of manufacturer's recommendations, damage caused by any person or entity other than Communication Service Co., or by matters beyond Communication Service Co.'s control, for example, without limitation, acts of God, lightning strikes, power surges, earthquakes, fires, floods, civil insurrections or acts of terrorism. Any additional work performed at time of installation is at Prevailing Wage Rate of \$150.00 an hour. All Labor is billed at Prevailing Wage Rate per DIR determination: STZ.2022-2.

The person signing this document on behalf of each party represents and warrants that they have been duly authorized to sign this document on behalf of the party for which they are signing, and the other party is justified in relying upon the signer's authority. Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are accepted. You are authorized to do the work as specified. Payment terms are net 15 days from invoice.

Authorized CSC signature Toby Eckles Date 6/23/2023
Digitally signed by Toby Eckles
 DN: c=US, e=toby.eckles@communication.com,
 o=Communication Service Co., ou=Toby Eckles
 Date: 2023.06.28 14:39:03-0700'
 West Communication Service Inc., DBA Communication Service Co

Authorized Customer signature [Signature] Date 07/13/23

*3TK rooms 30% TK
 remainder 70% DF
 of camp*

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bond Project Notices of Completion

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Accept three (3) Bond project notices of completion.

BACKGROUND:

This work has been inspected and complies with the plans and specifications of the vendor contracts. The District has determined that these projects are complete. For projects that required a Division of State Architect inspector the DSA-6 Project Inspector Verified Form will also be included. The Board is asked to accept completion of these projects by approving the attached Notices of Completion, which will be duly filed with the County in order to comply with Public Contract Code, these Notices of Completion must be made official so that we can pay the contractor by required timelines and not incur financial penalties.

Members of the Board have requested copies of DSA inspector forms with Notices of Completion. In this case, these projects are part of larger projects that are not yet complete and Inspector Completion Forms will not be available until all components of the larger projects are complete.

CONTRACTOR	PROJECT	Completion Date
Atlantis Paving & Grading	Sustainability Path of Travel Upgrades DeLaveaga Elementary School	07/16/2023
Bosco Construction Services, Inc.	Bay View Elementary School Sustainability Abatement	06/13/2023
Machado Bros Painting, Inc.	Harbor High School Gym Interior Paint	07/02/2023

FISCAL IMPACT:

None

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



Santa Cruz City Schools
Facility Services
536 Palm Street, Santa Cruz, CA 95060
(831) 429-3904

NOTICE OF COMPLETION

Date: June 22, 2023
To: Atlantis Paving & Grading
Project: DeLaveaga Elementary School Sustainability Path of Travel Upgrades,
Santa Cruz City Schools


THE SANTA CRUZ CITY SCHOOLS DISTRICT HEREBY GIVES NOTICE THAT:

The address of this School District is 133 Mission Street, Suite 100, Santa Cruz, California 95060.

On May 31, 2023, this District contracted with: Atlantis & Paving & Grading P.O. Box 67453 Scotts Valley, CA 95064. Contractor; and with RLI Insurance Company as Surety for said Contractor, for work of Sustainability Path of Travel Upgrades performed on District grounds at: DeLaveaga Elementary School, 1145 Morrisey Blvd Santa Cruz, Ca 95060.

It has been certified that this work has been inspected and complies with the plans and specifications, and that the Contractor completed the work on June 16, 2023.

The work of improvement described above is accepted as completed, and the Assistant Superintendent for Business Services has filed for recording this Notice as a Notice of Completion in connection with that contract.



Jim Monrea
Assistant Superintendent, Business Services
Santa Cruz City Schools



Santa Cruz City Schools
Facility Services
536 Palm Street, Santa Cruz, CA 95060
(831) 429-3904

NOTICE OF COMPLETION

Date: June 23, 2023
To: Bosco Construction Services
Project: Bay View Elementary School Sustainability
Abatement,
Santa Cruz City Schools

THE SANTA CRUZ CITY SCHOOLS DISTRICT HEREBY GIVES NOTICE THAT:

The address of this School District is 133 Mission Street, Suite 100, Santa Cruz, California 95060.

On June 1, 2023, this District contracted with: Bosco Construction Services, 1177 North 15th Street San Jose CA 95112 as Contractor; and with Liberty Mutual Surety as Surety for said Contractor, for work of Bay View Elementary School Sustainability Abatement performed on District grounds at: 1231 Bay Street, Santa Cruz, Ca 95060.

It has been certified that this work has been inspected and complies with the plans and specifications, and that the Contractor completed the work on June 13, 2023.

The work of improvement described above is accepted as completed, and the Assistant Superintendent for Business Services has filed for recording this Notice as a Notice of Completion in connection with that contract.

Jim Monreal
Assistant Superintendent, Business Services
Santa Cruz City Schools



Santa Cruz City Schools
Facility Services
536 Palm Street, Santa Cruz, CA 95060
(831) 429-3904

NOTICE OF COMPLETION

Date: July 12, 2023
To: Machado Bros Painting Inc.
Project: Harbor High School Gym Interior Paint,
Santa Cruz City Schools

THE SANTA CRUZ CITY SCHOOLS DISTRICT HEREBY GIVES NOTICE THAT:

The address of this School District is 133 Mission Street, Suite 100, Santa Cruz, California 95060.

On June 10, 2023, this District contracted with: Machado Bros Painting Inc. 290 Acorn Drive, Boulder Creek
CA 95006 as Contractor; and with Ohio Casualty Insurance Company as Surety for said Contractor, for
work of Harbor High School Gym Interior Paint performed on District grounds at: 300 La Fonda Ave.
Santa Cruz, Ca 95062.

It has been certified that this work has been inspected and complies with the plans and specifications, and
that the Contractor completed the work on July 2, 2023.

The work of improvement described above is accepted as completed, and the Assistant Superintendent
for Business Services has filed for recording this Notice as a Notice of Completion in connection with
that contract.

Jim Monreal
Assistant Superintendent, Business Services
Santa Cruz City Schools

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: SC Systems Proposal for Bay View Elementary School Fire Alarm Tie-In

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify SC Systems proposal for Bay View Elementary School fire alarm tie-in.

BACKGROUND:

This proposal consists of the installation of new fire alarm devices, smoke detectors, duct detectors and all associated programming and testing. This supports the conversion of the WPENs building into a TK classroom and connects it to the campus fire alarm system. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school. Because this project is associated with an increase in TK enrollment, funding comes from Developer Fees and the TK Planning & Implementation Grant.

FISCAL IMPACT:

\$5,200.00 Total

Cost breakdown:

\$3,640.00 Developer Fees (Restricted)

\$1,560.00 Universal TK Planning & Implementation Grant (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



PROPOSAL

THE FOLLOWING IS A PROPOSAL FOR:

Santa Cruz City School
Climatec Energy Services Group
Bay View Elementary School HVAC Upgrade
Fire Alarm Installation
1231 Bay St. Santa Cruz, CA, 95060

SCOPE OF WORK:

Install new fire alarm devices per approved FA sheets. Installation shall include 7 smoke detectors, 2 duct detectors and relays, programming and testing.

Exclusions:

- Permits are not included with this proposal
- Conduit / Raceway shall be provided and installed by others
- FA wiring shall be provided and installed by others.

PARTS:

- 7 – FSP-951 Notifier Smoke Detectors
- 7 – B300-6 Notifier Smoke Detector Bases
- 2 – System Sensor DNR Duct Smoke Detectors
- 2 - FRM-1 Notifier Relays

All installation, programming and testing for the above scope shall be included in this proposal and performed in a workmanlike manner to applicable codes. Work shall be performed during straight time hours.

Any additions or changes to the above scope must be agreed upon by *SCCS* and *SC Systems*. The only inclusions in this proposal are the ones listed above. Any additional work not included in this proposal, but required by the local inspector or other authority, shall be subject to additional charges.

This proposal incorporates *SC Systems* general terms and conditions. Progress payments shall be billed at a maximum of 30-day intervals for the value of work and material furnished. Final payment shall be due no later than 30 days after the work described in the Proposal is substantially complete.

PRICE: \$5200

CUSTOMER ACCEPTANCE OF THE ABOVE TERMS:

Customer Signature



Date

07/18/23

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Google Education Annual License Renewal

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the annual Google Education License renewal for the 2023-24 school year.

BACKGROUND:

This is an annual contract renewal to continue services for the new school year. Google Education is a tool for educators and instructors to collaborate, streamline instruction, and keep learning accessible and safe. Google Education is an online workspace capable of managing virtual classrooms. Every school year, the Information Technology Department rolls-out new virtual classrooms for each teacher and their various classes.

FISCAL IMPACT:

Annual Renewal Cost \$11,782.38 LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.



CDW Education
 75 Remittance Drive, Suite 1515
 Chicago, IL 60675

Prepared For
 Santa Cruz City Schools
 133
 Mission Street
 Santa Cruz, CA 95060

Estimate Date
 08/01/2023

Estimate Number
 0020770

Description	Rate	Qty	Line Total
GOO-EDP-0018 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year Annual Pay - Less Than 10k Licenses (Student): Google Workspace for Education Plus ; CITE Contract Pricing Licensed Domains: archive.sccs.santacruz.k12.ca.us,sccs.net,sccs.santacruz.k12.ca.us,scs-stu.net License Term: 2023-09-07 - 2024-09-06	\$3.59	3282	\$11,782.38
GOO-EDP-0013 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year (Staff): Google Workspace for Education Plus Licensed Domains: archive.sccs.santacruz.k12.ca.us,sccs.net,sccs.santacruz.k12.ca.us,scs-stu.net License Term: 2023-09-07 - 2024-09-06	\$0.00	818	\$0.00
Subtotal			11,782.38
Tax			0.00
Estimate Total (USD)			\$11,782.38

Notes

Expecting a quote from Amplified IT? Amplified IT is now a part of CDW! We're moving all of the Amplified IT's products on to CDW's systems. This means quotes and invoices will come from CDW and Purchase Orders need to be made out to CDW. Unfortunately we will no longer be able to accept Purchase Orders made out to Amplified IT for these products. If you have any questions ask your Account Manager or GCS rep.

Student Enrollment Verification Letters are required for all first time Education Standard and Education Plus orders. These letters confirm the number of students at your institution. This must align with the number of licenses you intend to buy, and must be returned with your PO before we complete your order.

Please note as required by Google you must purchase Google Workspace for Education and Google Voice from the same Reseller. All quotes are subject to Google confirmation of staff or student population size.

Terms

About Us <https://www.cdwg.com/content/cdwg/en/about/overview.html>

Privacy Policy <https://www.cdwg.com/content/cdwg/en/terms-conditions/privacy-notice.html>

Terms and Conditions <https://www.cdwg.com/content/cdwg/en/terms-conditions.html>

Please send purchase orders to cdwg@amplifiedit.com or fax to 757-585-3550. If possible, please also include a copy of your organization's tax-exempt certificate with your purchase order. An exemption certificate is required to process Google Voice orders.

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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: PowerSchool Annual Renewal

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the annual PowerSchool renewal for the 2023-24 school year.

BACKGROUND:

Previously Decision Insite, PowerSchool is used by the district to distinguish the demographic boundaries and enrollment projections in the District's Elementary and Secondary schools.

FISCAL IMPACT:

\$4,800 annually LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

move to August



PowerSchool Group LLC
150 Parkshore Dr., Folsom, CA 95630
Quote #: Q-534615 - 1
Quote Expiration Date: 15-AUG-2021

Prepared By:	Susan Tompkins	Customer Contact:	Belynda Flippo
Customer Name:	Santa Cruz City School District	Title:	Network Administrator
Enrollment:	7,000	Address:	133 Mission Street Suite 100
Contract Term:	12 Months	City:	Santa Cruz
Start Date:	1-JUL-2021	State/Province:	California
End Date:	30-JUN-2022	Zip Code:	95060
		Phone #:	(831)429-3410 X247

Product Description	Quantity	Unit	Extended Price
Initial Term 1-JUL-2021 - 30-JUN-2022			

Professional Services and Setup Fees

Hoonuit Geovisual Analytics SIS Street Data File Creation	1.00	Each	USD 4,800.00
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Professional Services and Setup Fee Totals: **USD 4,800.00**

Quote Total

Initial Term	1-JUL-2021 - 30-JUN-2022
Initial Term Total	USD 4,800.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: <https://www.powerschool.com/msa/>

> IT Budget (ICU)

01-0000-0-0000-7700-5800-857-0000

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC
Signature:

Santa Cruz City School District
Signature:

SANTA CRUZ CITY SCHOOLS DISTRICT

AGENDA ITEM: Memorandum of Understanding: University Placement Agreements with Santa Cruz City Schools 2023-24

DATE: August 16, 2023

FROM: Molly Parks, Assistant Superintendent, Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Memorandums of Understanding with University Placements and Santa Cruz City Schools for the 2023-24 school year.

BACKGROUND:

The Memorandums of Understanding between various colleges and Santa Cruz City Schools allows students from those colleges to work with Santa Cruz City Schools for student teaching, internships and other experiences needed for their program. The Memorandum of Understanding agreements occur throughout the school year. The attached Memorandums of Understanding agreements are for the 2023-24 school year.

FISCAL IMPACT:

None

This work is in support of the following District Goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.



UNIVERSITY-AGENCY AGREEMENT FOR PLACEMENT OF SCHOOL PSYCHOLOGY STUDENTS

This agreement entered into this 1 day of July (month) 2023 (year) between the Trustees of the California State University, which is the State of California acting in a higher education capacity, through its duly appointed and acting officer, on behalf of California State University, Monterey Bay, hereinafter referred to as "CSUMB" located at 100 Campus Center, Seaside, CA 93955-8001 and _____, referred to as "AGENCY", located at [Complete Address] _____ . Either entity may be individually referred to as "Party" or collectively referred to as "Parties."

I. STATEMENT OF PURPOSE

A. California State University, Monterey Bay

California State University, Monterey Bay is committed to service in the community, and applied learning experiences for students. This is accomplished through field education, service learning, internships, research, and other activities that integrate the STUDENT(S)'s academic study with practical experience. Through reflective activities, service, research, and field seminars, students enhance their knowledge of their academic discipline and deepen their sense of civic responsibility, self-awareness, and professional development.

B. Agency Mission Statement (attach additional sheet / brochure if available) _____

C. AGENCY and CSUMB recognize the opportunity for meaningful learning experiences for CSUMB, AGENCY and STUDENTS. CSUMB supports the goals and objectives of the AGENCY program in which students will participate.

II. STUDENT(S) LEARNING

A. Program Activities

Activities will be accomplished in accordance with the STUDENT'S Learning Agreement, reviewed and agreed upon by the STUDENT, CSUMB and AGENCY, prior to the start of the experience.

The STUDENT will:

1. Participate in all relevant trainings by the AGENCY as stated in Section III-A-2, Training and Orientation, of this document.
2. Model professional, ethical and appropriate behavior when working with clients and when on AGENCY site.
3. Support AGENCY activities that are part of the STUDENT'S learning experience as specified by the Learning Agreement.
4. Meet the goals of the AGENCY and the related CSUMB program in which the STUDENT is enrolled.
5. Fulfill the specific scope of work duties, identified in the STUDENT'S Learning Agreement.

B. Safe and Productive Environment

The AGENCY is committed to providing a safe and productive environment for STUDENTS in the field program.

1. The AGENCY will:

- a. Give STUDENT a complete tour of the site, and ensure that STUDENT is aware of all relevant safety policies and emergency procedures and is able to act responsibly in case of an emergency.
- b. If required by California law, obtain fingerprints of STUDENT and submit them to the Department of Justice, and/or the Federal Bureau of Investigation, for a criminal background check. It is AGENCY'S responsibility to: 1) Determine whether such fingerprinting is required; 2) obtain the STUDENT'S fingerprints; and

- 3) obtain criminal background clearance from the appropriate agency.
 - c. If required by California law AGENCY will require STUDENT to submit results of a Tuberculosis (TB) Test. It is AGENCY's responsibility to: 1) Determine whether such TB testing is required; (2) to notify CSUMB in writing of this requirement in advance of the STUDENT'S placement at the worksite and; (3) obtain results from STUDENT.
 - d. Notify the appropriate CSUMB program coordinator in writing, within 24 hours of any health & safety hazards and/or incidents of violence that occur at the AGENCY worksite during the agreement period.
 - e. Assign the school psychology candidate an assignment that assures the presence of students with exceptionalities and English language learners.
 - f. Assign the school psychology candidate an assignment with technology and a variety of resources that can be used for internship purposes.
 - g. Limit the number of the STUDENT's evaluations to no more than 30 assessment cases per academic year. Cases will include initial and triennial evaluations that require additional testing (it will not include re-evaluations that do not require additional testing to complete, i.e., record reviews or file reviews). The AGENCY should consult with the CSUMB program coordinator if there are unique circumstances that would indicate the need for greater than 30 cases per year.
 - h. Provide candidates with experiences in the areas of
 - 1. collaboration and consultation,
 - 2. wellness promotion,
 - 3. counseling and crisis intervention,
 - 4. individual assessment,
 - 5. educational planning and evaluation,
 - 6. program planning and evaluation,
 - 7. and research and measurement in such schools or classes of the Agency and under the direct supervision and instruction of such qualified employees of the Agency, as the Agency and CSUMB, through their duly authorized representatives, may agree upon.
2. **CSUMB will ensure that STUDENT is notified of and agrees to the following requirements:**
- a. Abide by AGENCY rules and regulations while on site and working with AGENCY clients and staff.
 - b. Ensure that his or her actions with the AGENCY are safe, positive, productive and ethical.
 - c. Advance the program and its objectives by providing support for AGENCY and/or its staff as necessary and agreed upon in Section II-A, Program Activities, of this document.

III. STRUCTURE AND SUPPORT OF STUDENT LEARNING AT THE AGENCY

A. AGENCY

- 1. **Site Supervision** - AGENCY will provide a qualified supervisor, who has been identified in the STUDENT'S Learning Agreement to be responsible for the safety and supervision of STUDENT while on site. The Supervisor will meet with the STUDENT regularly, as specified in the Learning Agreement, to facilitate the learning experience for the STUDENT, provide support, and to review progress on assignments and/or activities. AGENCY program staff will support the STUDENT as they interact with him/her and provide guidance and advice as necessary and appropriate. A secondary supervisor will be responsible for the STUDENT in the absence of primary supervision.
 - a. AGENCY supervisor will communicate at least twice per semester with the appropriate CSUMB staff or faculty member.
 - b. AGENCY and/or his or her designee, shall meet with the appropriate CSUMB staff or coordinator, in order to facilitate the most mutually beneficial experience for all Parties involved, or at the request of any of the Parties involved.
- 2. **Training and Orientation** – The AGENCY supervisor will provide specific training needed by the STUDENT to perform the tasks and activities identified in the Learning Agreement.
- 3. **Work Space** - STUDENT will have an appropriate space at AGENCY site in which to conduct his/her assigned work. AGENCY will provide access and training for any and all equipment necessary for STUDENT to fulfill his/her role.
- 4. **Evaluation/Field Assessment**
 - a. AGENCY supervisor will complete and return the required student evaluation regarding quality of service, research and/or work that the STUDENT provided to AGENCY at the end of each semester, or as agreed upon

in the STUDENT'S Learning Agreement.

- b. AGENCY supervisor will complete and return any required evaluations of the overall quality of service provided by CSUMB community engagement programs (e.g. research, service-learning, field study, etc.), but not more than twice annually.

B. CSUMB

1. Site Placement - CSUMB will assign STUDENT to AGENCY through CSUMB academic departments, institutes and other CSUMB programs.

2. Training and Reflection - Staff of the appropriate CSUMB academic department, institute or program and/or CSUMB faculty will provide training for STUDENT regarding responsibilities in Section II and will provide opportunities for STUDENT to reflect upon his/her experience working at AGENCY.

3. Supervision and Accountability - The appropriate CSUMB program coordinator will work closely with STUDENT, AGENCY and CSUMB faculty to meet the expectations and priorities of AGENCY.

IV. LENGTH OF AGREEMENT TERM

A. **Initial Term** – CSUMB and AGENCY have reached this agreement for a one (1) year period beginning with the date of execution of this agreement.

This agreement shall become effective upon execution. Either CSUMB or AGENCY may terminate this agreement after giving the other Party 30 days advance written notice of the intention to terminate. In the case of early termination, STUDENT shall be allowed to complete their assignment as indicated in their Learning Agreement.

B. **Renewal Process** – This agreement may be renewed every five years upon written mutual agreement, and is based on STUDENT feedback, AGENCY evaluations and CSUMB faculty desire to continue this relationship under the conditions that:

1. CSUMB and AGENCY continue to be committed to actively supporting the goals of the other.
2. STUDENT work is meaningful and of benefit to AGENCY.
3. The relationship is consistent with the goals of AGENCY, CSUMB and STUDENT.

V. GENERAL PROVISIONS

Indemnification

AGENCY shall be responsible for damages caused by the negligence of its directors, agents, employees and duly authorized volunteers occurring in the performance of this agreement. CSUMB shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of AGENCY and CSUMB that the provision of this paragraph be interpreted to impose on each Party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

CSUMB shall defend, indemnify, and hold harmless the AGENCY, its elected and appointed officials, officers, employees, agents, volunteers, and contractors from and against any and all claims, demands, causes of action, liabilities, losses, damages, or expenses of any kind or nature arising from CSUMB's intentional, negligent or willful act or omission related to this Agreement or use of classrooms or other AGENCY facilities pursuant to this Agreement. This section shall survive termination of the Agreement.

Insurance

AGENCY shall procure and maintain General Liability insurance, comprehensive or commercial form with \$1,000,000 minimum limit for each Occurrence and minimum limit of \$2,000,000 General Aggregate, as mutually agreed upon for this placement agreement. **(If not available for STUDENT(S), please attach a note stating such).**

CSUMB shall maintain in full force throughout the term of the Agreement, at its own expense, a policy of comprehensive liability insurance, which will insure the AGENCY and against liability for injury or death of persons and damage to AGENCY facilities, arising from CSUMB programming and activities and use of classrooms or other AGENCY facilities under this Agreement. The policy shall include liability insurance coverage for molestation, physical/mental abuse and or child abuse. (\$1 million and \$3 million aggregate.) The policy shall include coverage limits of not less than \$1,000,000 per occurrence for any

one person injured or killed, and not less than \$1,000,000 for property damage, and shall be maintained on a per occurrence basis.

Prior to the commencement of any CSUMB programming or activities under this Agreement, CSUMB shall provide the AGENCY with a certificate of insurance, naming the AGENCY as an additional insured, and including a statement that the policy shall not be reduced or cancelled without thirty (30) business days written notice to the AGENCY and CSUMB. Any altered or terminated insurance policy shall be replaced with an insurance policy meeting the requirements of this section, so that the terms of the replacement policy become effective no later than the termination or alteration of the prior policy.

CSUMB has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

CSUMB has elected to be self-insured for its vehicle liability and property exposures. As a state agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

Pandemic/Epidemic Considerations

AGENCY is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". AGENCY is familiar with and informed about the Centers for Disease Control and Prevention (CDC) current guidelines regarding COVID-19 as well as applicable federal, state and local governmental directives regarding COVID-19. AGENCY, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, AGENCY will take steps to comply with the modified, changed or updated guidelines or directives. If at any time AGENCY becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify CSUMB of that fact.

Status of STUDENT

STUDENT shall at no time throughout this agreement be considered an officer, employee, agent or volunteer of CSUMB.

Governing Law

All agreements shall be construed in accordance with, and their performance governed by, the laws of the State of California. AGENCY shall comply with any state or federal law applicable to AGENCY's performance under this agreement.

Assignments

Without prior written consent of CSUMB, this agreement is not assignable by AGENCY either in whole or in part.

Agreement Alternations and Integration

No alternation or variation of the terms of the agreement shall be valid unless made in writing and signed by the Parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the Parties hereto.

Endorsement

Nothing contained in this agreement shall be construed as conferring on any Party hereto any right to use the other Party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other Party. Furthermore, nothing in this agreement shall be construed as endorsement of any commercial product or service by CSUMB, its officers or employees.

Survival

Upon termination of this agreement for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government, or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the Parties with respect to the subject matter hereof, and supersedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any Party hereto that is not embodied herein, and no Party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

This document reflects my understanding of the relationship.

AGENCY

Molly Parks

Authorized Signatory

Molly Parks

Print Name

Assistant Superintendent

Title

mparks@sccs.net

Email address:

831-429-3410

Telephone:

5/1/23

Date

CALIFORNIA STATE UNIVERSITY, MONTEREY BAY

Program Director/Chair

Cathi Draper Rodriguez

Print Name

Education and Leadership

Department/Program

cdraperrodriguez@csumb.edu

Email address:

Telephone:

Date

CALIFORNIA STATE UNIVERSITY, MONTEREY BAY

(Additional signature required if non-Service Learning UAAPS)

David England, Interim Dean
College of Education

Date

Sandra Ruz, Director of Contracts & Procurement

Date

Agreement Details

Enter the contact information for the primary point-of-contact person for this agreement. In most cases, it is generally NOT the authorized signature, but rather the person who can provide details on the internship itself.

SPONSOR DETAILS				ASU DETAILS	
Sponsor Name:	Santa Cruz City Schools			College/School or ASU:	Mary Lou Fulton Teachers College
Type of Agreement: <small>(check all that apply)</small>	<input checked="" type="checkbox"/> SPA	<input type="checkbox"/> Paid SPA	<input type="checkbox"/> Sponsor's Agrmt.	<input type="checkbox"/> Addendum	Program Name: Office of Professional Experiences
Agreement Term: <small>(maximum 5-year period)</small>	Start Date: 07/14/2023 <small>MM/DD/YYYY</small>	End Date: 07/15/2028 <small>MM/DD/YYYY</small>	Contact Name: Rhae Lynne Clawson		
Street Address 1:	133 Mission Street			Title:	Assistant Director Professional Experiences
Street Address 2:				E-mail:	MLFTC-OPE@asu.edu
City/ST/ZIP:	Santa Cruz <small>City</small>	CA <small>State</small>	95060 <small>ZIP</small>	TEL:	(602) 543-6311
Contact Name:	Molly Parks			URL:	https://education.asu.edu/student-life/office-professional-experiences
Title:	Assistant Superintendent, HR			DataWarehouse	
E-mail:	mparks@sccs.net				
TEL:	(831) 429-3410				
URL:	SCCS.net				

Provide a brief description of the educational opportunity (i.e. what the student will be doing). This description should provide readers with a solid understanding of the academic experience students will receive.

Educational Opportunity:	
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STUDENT PLACEMENT AGREEMENT

This Student Placement Agreement (“Agreement”) is entered into between the **ARIZONA BOARD OF REGENTS** for and on behalf of **ARIZONA STATE UNIVERSITY** (the “University”) and the “Facility” as of the “Start Date.”

Start Date: 07/14/2023

End Date: 7/15/2028

FACILITY: Santa Cruz City Schools
133 Mission Street
Santa Cruz CA 95060

UNIVERSITY: Arizona State University
1050 S Forest Mall
Tempe AZ 85287

Signed: *Molly Parks*
Molly Parks (Jul 18, 2023 11:10 PDT)
Printed: Molly Parks
Title: Assistant Superintendent HR

Signed: *Carole Basile*
Carole Basile (Jul 18, 2023 12:08 PDT)
Printed: Carole Basile
Title: Dean

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

1. DURATION

The duration, or term, of this Agreement shall be for the designated number of years and months as agreed upon below, not to exceed five (5) years, commencing on the Start Date. This Agreement may be renewed by written agreement of the parties. The parties may revise or modify this Agreement only by a written amendment signed by both parties.

Start Date: 07/14/2023

End Date: 7/15/2028

Notwithstanding the above, either party may terminate this Agreement by providing at least thirty (30) days prior written notice to the other party, except that to the extent a student is currently participating in an educational experience contemplated by this Agreement at the time of receipt of the termination notice, the parties shall comply with such applicable provisions in the Agreement to allow such student to complete the educational experience provided such completion does not extend beyond one hundred twenty (120) days from the date of receipt of such notice. The parties may revise or modify this Agreement only by a written amendment signed by both parties

2. GENERAL TERMS

- 2.1. The purpose of this Agreement is to establish a relationship between the University and the Facility to enable an educational experience for students at Facility's site that may qualify for University academic credit as determined by University.
- 2.2. The University and the Facility will agree on a schedule for student participation at the Facility.
- 2.3. The student's participation should complement the service and educational activities of the Facility. The student will be under the supervision of a Facility employee.
- 2.4. Each student is expected to perform with high standards at all times and comply with all written policies and regulations of the appropriate department of the Facility.
- 2.5. Either the Facility or the University may require withdrawal or dismissal from participation at the Facility of any student whose performance record or conduct does not justify continuance.
- 2.6. Neither the University nor the Facility is obligated to provide for the student's transportation to and from the Facility or for health insurance for the student.
- 2.7. A meeting or telephone conference between representatives of the University and the Facility will occur at least once each semester to evaluate the educational program and review this Agreement.
- 2.8. Statements of performance objectives for this educational experience will be the joint responsibility of University and Facility personnel.
- 2.9. Each student must adhere to the Facility's established dress and performance standards.

3. FACILITY'S OBLIGATIONS

- 3.1. Facility agrees to appoint an Educational Coordinator who is responsible for the educational activities and supervision of University students participating under this Agreement.
- 3.2. The Facility agrees to submit to the University an evaluation of each student's progress. The format for the evaluation is established by the University in consultation with the Facility.
- 3.3. The Facility is responsible for the acts and omissions of its employees and agents and must maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of the Facility's employees and agents. The Facility is not responsible for maintaining insurance to cover liability arising from the acts and omissions of the employees and agents of the University. University students are not deemed to be employees of Facility by virtue of this Agreement. Upon written request, Facility will furnish University with proper certificates of insurance evidencing compliance with this section.
- 3.4. Nothing in this Agreement is intended to modify, impair, destroy, or otherwise affect any common law, or statutory right to indemnity, or contribution that the University may have against the Facility by reason of any act or omission of the Facility or the Facility's employees and agents.

4. UNIVERSITY'S OBLIGATIONS

- 4.1. The University will provide an administrative framework, including designating a University faculty or other representatives to coordinate scheduling, provide course information and objectives, and assist in advising students.
- 4.2. The University will be responsible for developing and carrying out procedures for student selection and admission.
- 4.3. The University is responsible for the negligent acts and omissions of its employees and agents and maintains insurance coverage through the State of Arizona's Risk Management Division self-insurance program to cover liabilities arising from the acts and omissions of the University's employees, students, and agents participating under this Agreement, except as provided for in Arizona law, including Arizona Revised Statutes (ARS) [ARS §12-820.05](#) and [41-621\(L\)](#). The University is not responsible for maintaining insurance coverage for liability arising from the acts and omissions of the Facility's employees and agents. Upon written request, University will furnish Facility with reasonable documentation evidencing compliance with this section.

5. UNIVERSITY AND STATE REQUIRED PROVISIONS

- 5.1. **Nondiscrimination.** The parties will comply with all applicable laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. **If applicable, the parties will abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.**
- 5.2. **Conflict of Interest.** If within 3 years after the execution of this Agreement, Facility hires as an employee or agent any ASU representative who was significantly involved in negotiating, securing, drafting, or creating this Agreement, then ASU may cancel this Agreement as provided in Arizona Revised Statutes ([ARS](#)) § 38-511.
- 5.3. **Arbitration in Superior Court.** The parties agree to arbitrate disputes filed in Arizona Superior Court that are subject to mandatory arbitration pursuant to ARS § 12-133. ARS § 12-1518 requires this provision in all ASU contracts.
- 5.4. **Records.** To the extent required by ARS § 35-214, the non-ASU parties to this Agreement (jointly and severally, Facility) will retain all records relating to this Agreement. Facility will make those records available at all reasonable times for inspection and audit by ASU or the Auditor General of the State of Arizona during the term of this Agreement and for 5 years after the completion of this Agreement. The records will be provided at ASU in Tempe, Arizona, or another location designated by ASU on reasonable notice to Facility.
- 5.5. **Failure of Legislature to Appropriate.** In accordance with ARS § 35-154, if ASU's performance under this Agreement depends on the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then ASU may provide written notice of this to Facility and cancel this Agreement without further obligation of ASU. Appropriation is a legislative act and is beyond the control of ASU.

5. UNIVERSITY AND STATE REQUIRED PROVISIONS

5.6. **Privacy; Educational Records.** Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ([FERPA](#)). Facility will not require any ASU students or employees to waive any privacy rights (including under FERPA or the European Union’s General Data Protection Regulation ([GDPR](#))) as a condition for receipt of any educational services, and any attempt to do so will be void. Facility will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent from ASU or as otherwise provided by law. If this Agreement contains a scope of work or other provision that requires or permits Facility to access or release any student records, then, for purposes of this Agreement only, ASU designates Facility as a “school official” for ASU under FERPA, as that term is used in FERPA and its implementing regulations. In addition, any access or disclosures of student educational records made by Facility or any Facility Parties must comply with ASU’s definition of legitimate educational purpose in [SSM 107-01: Release of Student Information](#). If Facility violates the terms of this section, Facility will immediately provide notice of the violation to ASU.

5.7. **Advertising, Publicity, Names and Marks.** Facility will not do any of the following, without, in each case, ASU’s prior written consent: (i) use any names, service marks, trademarks, trade names, logos, or other identifying names, domain names, or identifying marks of ASU ([ASU Marks](#)) for any reason, including online, advertising, or promotional purposes; (ii) issue a press release or public statement regarding this Agreement; or (iii) represent or imply any ASU endorsement or support of any product or service in any public or private communication. Any permitted use of ASU Marks must comply with ASU’s requirements, including using the ® indication of a registered mark.

5.8. **Title IX.** Title IX protects individuals from discrimination based on sex, including sexual harassment. ASU fosters a learning and working environment built on respect and free of sexual harassment. [ASU’s Title IX Guidance](#) is available online. Facility will: (i) comply with ASU’s Title IX Guidance; (ii) provide ASU’s Title IX Guidance to any Facility Parties reasonably expected to interact with ASU students or employees, in person or online; and (iii) ensure that all Facility Parties comply with ASU’s Title IX Guidance.

6. MISCELLANEOUS

6.1. Neither party shall have the right to assign this Agreement without the prior written consent of the other party.

6.2. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement shall be governed by the laws of Arizona, the courts of which state shall have jurisdiction over its subject matter.

6.3. The individual signing on behalf of Facility hereby represents and warrants that s/he is duly authorized to execute and deliver this Agreement on behalf of Facility and that this Agreement is binding upon Facility in accordance with its terms.

6.4. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

Practicum Site Agreement

PAU MA Counseling Program

Date _____

This contract serves as an agreement between Palo Alto University's (PAU) MA Counseling Program and the agency named in this contract. The agency agrees to all terms specified in this contract and will ensure all students from PAU's MA Counseling Program who are placed at the agency for their practicum training receive the required training, supervision, and experience specified in this contract. This contract shall remain in effect as long as students from the MA Counseling Program at Palo Alto University are active as practicum trainees at the site named in the contract, or until the contract is renewed or terminated by the practicum site or university.

Site Information For: Regular Practicum Supplemental Practicum

Practicum Site Name _____

Practicum Address _____

City _____ State _____ Zip _____ Country _____

Phone Number _____ Website _____

Clinical Director or Authorized Site Representative: _____

License #: _____ Phone Number: _____

Email Address: _____

If the Clinical Director is not the primary contact for the site:

Contact Person/Title _____

Phone Number: _____ Email Address: _____

Agency Description

Please briefly summarize the history, services, programs, settings, and/or other important identifying information that you would like students to know about this site.

Populations Served:

- Children
 Adolescents
 Adults
 Older Adults
 Inpatients
 Families
 Couples
 LGBTQ
 Spanish Speaking
 Low Income
 Deaf /Hearing Impaired
 Disabled
 Students
 Rural
 Urban
 Homeless
 Other

If "Other," please specify:

Position Information

Standard Placement Start Date: _____ Standard Placement End Date: _____

Does site accept trainees at other times and/or extend placement? Additional Comments below:

- Yes No

Stipend? Yes No If yes, amount(s) of stipend: _____

Standard Application Deadline: _____

Do you accept applications year-round? Yes No

Required Application Materials:

- Application Form
 CV
 Cover Letter
 Recommendation Letters

Preferred Submission Method: US Mail E-Mail

Average hours per week:

Mandatory workday(s) required:

Monday Tuesday Wednesday Thursday Friday Saturday/Sunday

Additional comments regarding mandatory attendance (trainings, special events, etc.):

Trainee Qualifications

Level of previous clinical experience desired:

Beginning Moderate Advanced

Specific skills or previous experience preferred:

Foreign language ability of incoming students:

Extremely Useful Moderately Useful Unnecessary

Specific Languages Desired / Required:

Practicum Experience

Clinical Experience

Students will be trained in the scope of practice of a professional clinical counselor and/or marriage and family therapist. They will gain experience providing clinical counseling to clients assigned to them. (Please note: Sites must answer “yes” in order to be approved).

Yes No

The trainee will gain experience working with individual children and/or adults.

The trainee will gain experience working with couples and/or families.

The trainee will gain experience in leading groups. (Please note: all students at PAU's MA Counseling program are required to gain experience leading groups. If a student's primary site does not provide this opportunity, the student will need to seek out a supplemental placement to gain group facilitation experience.)

Hours

Trainees are required to obtain 700 total hours of experience in practicum, a minimum of which 280 must be direct service hours. Students in MA Counseling Program at Palo Alto University complete practicum in two distinct phases. The first phase, Introduction to Practicum, occurs across a minimum of one academic quarter (11 weeks). In order to complete this phase and advance to the next, students must complete 100 hours of experience. A minimum of 40 of these hours must be direct counseling service. The second phase, Advanced Practicum, occurs across a minimum of 2 academic quarters. Students must complete a minimum of 600 hours in this phase, and at least 240 of these hours must be direct counseling service. Please note that each phase is distinct. Extra hours earned in Introduction to Practicum will not be counted towards Advanced Practicum. Please indicate below that you have read and understand the hour requirements for students in our program.

Initial: _____

It is reasonable to assume that students will be able to accrue all of their required hours at this site in 3-4 academic quarters.

Yes No

Additional Comments:

Supervision and Training

On-site trainings

Please briefly describe specific trainings for students at your site:

The trainee will receive individual or triadic supervision (1-hour minimum) each week she or he has any site hours. (Please note, primary practicum sites must answer yes to this question in order for the placement to be approved.)

Yes No

The trainee will receive group supervision.

Yes No

Primary Theoretical Orientation(s) of Supervisors: _____

Languages spoken by supervisors: _____

Please note: The MA Counseling Program at Palo Alto University Requires that our students' clinical supervision is characterized by ongoing direct observation of their clinical work. We require that students receive some form of live supervision or review of video recordings in individual and/or group supervision. Please indicate below if your site provides live supervision, reviews video recordings, or both. If your site is working towards developing a way to provide ongoing direct observation, please select "other" and indicate in the text box what your current plan is to implement this and how you will review students' clinical skills until the plan is implemented.

Live Supervision (Through observation or co-therapy): Please estimate how often students will receive live supervision and briefly describe the live supervision experience at your agency.

Video review during supervision

Other: Please describe what your plan is to implement direct observation of clinical work and how you will provide feedback on clinical skills in the meantime.

Responsibilities and Agreements

The MA Counseling Program at Palo Alto University is responsible for the following:

1. Ensure students applying for practicum have met the basic academic and clinical standards to succeed in the practicum experience.
2. Require students to carry their own liability insurance.
3. Require students to provide their own video recording equipment and use the equipment strictly in accordance to the policies of their site (if video recording is approved).
4. Coordinate the terms of agreement with each of the named parties and to hold this written agreement between the practicum site and trainee which details each party's responsibility including the methods for providing supervision.
5. Notify the trainee that he/she must adhere to the administrative policies, rules, standards, schedules, and practices of the site.
6. Provide all necessary forms for the evaluation of the trainee at each practicum site.
7. Collaborate in clinical training. The clinical training director and practicum instructors will be available for consultation with both the practicum site supervisor and the trainee, and shall contact the site should any problem arise or change occur, in relation to the trainee, the site, or Palo Alto University.
8. Inform each Candidate being hosted by the School/District that they are required to complete a background check and receive appropriate clearances in accordance with applicable state and local law prior to commencing any assignment at the School/District. Santa Cruz City Schools will ensure that the candidate has valid fingerprint clearance as normally obtained through Certificate of Clearance prior to placement in schools and classes of the District for purposes outlined in this agreement. Santa Cruz City Schools will fingerprint each candidate and complete the background check, unless otherwise completed. University will immediately notify Santa Cruz City Schools of any subsequent arrest notifications with candidates working on Santa Cruz City Schools campuses when informed or aware of subsequent notices.
9. Students will provide evidence of proper tuberculosis screening prior to placement in schools and classes of the School/District for purposes outlined in this agreement. This screening evidence will include tuberculosis test results and dates of screening (to be completed within the previous 4 years). Otherwise, Santa Cruz City Schools will provide a tuberculosis self-assessment form to complete.

_____ Initials of **Palo Alto University's Clinical Training Director**

The Practicum Site is responsible for the following:

1. Provide the trainee, supervisors and clinical training director with documentation necessary to verify to the California Board of Behavioral Sciences (or the licensing board in your state or province) that the placement is one that is named in law, that the trainee is

employed in a manner required by law, and the duties to be performed by the trainee are consistent with the scope of practice of professional clinical counselors and/or marriage and family therapists.

2. Provide the trainee with opportunities to provide direct clinical services for clients consistent with the scope of practice of professional clinical counselors and/or marriage and family therapists.
3. Orient the trainee and clinical supervisor(s) to the policies and procedures of the practicum site.
4. Appropriately review the qualifications and credentials of any employee who provides clinical supervision to the trainee.
5. Provide adequate resources for the trainee to provide appropriate clinical services to clients and perform all duties required by the practicum site.
6. Verify that students have acquired malpractice insurance and that their insurance is active throughout their placement.
7. Provide the trainee and clinical supervisor with an emergency response plan(s), which addresses the safety and security of the trainee, supervisor, and trainee's clients.
8. Notify the clinical training director in a timely manner if any concerns arise regarding the trainee or the practicum site. If the site finds any reason to terminate this agreement with the MA Counseling Program at Palo Alto University, written notice must be given to the MA Counseling Clinical Training Director.
9. Provide indemnification: The Agency assumes all risk and liability for, and indemnifies, protects, saves harmless, and hereby releases the University and each and every one of its offices, agents, faculty, and employees of, from and against all liability, losses, injuries, damages, claims, suits, fees, including attorney's fees, costs, or judgments which may arise from the student Trainee's performance of services while at the agency. The assumption of risk, liability, and indemnification under this paragraph shall survive the termination of this contract. **The foregoing indemnity shall apply only to the extent of the negligence or willful misconduct of the Agency.**

Clinical Supervisors are responsible for the following:

1. Sign and abide by the "Responsibility Statement for Supervisors of the MFT License" as described in Section 1833.1 of Title 16 of the California Code of Regulations (CCR). (California Only).
2. Provide Palo Alto University with a current copy of his/her license at all times, and to immediately notify the university and trainee of any actions that might affect his/her license.
3. Provide ongoing supervision based on direct observation of the trainee's clinical work (e.g. video recording, live supervision, co-therapy with trainee).

4. Provide quarterly evaluations of the trainee's performance and discuss these evaluations with the trainee.
5. Participate in biweekly consultation with the trainee's practicum class instructor during the first phase of the trainee's practicum training (usually the first 11-week academic quarter). Biweekly consultation will occur primarily through email.
6. Review and sign the experience log required by Section 1833(e) of the CCR on a weekly basis except as otherwise provided in the regulations. (California Only).
7. Review and sign the experience verification form required for licensure as required by Section 1833.1 (c) of the CCR. (California Only).

Mutual Indemnity Clause:

Mutual Hold Harmless and Indemnification; Limitation of Liability; Student Status

Palo Alto University shall hold harmless, defend and indemnify the District and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the University, its officers, employees, or student counselors, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees and agents.

The District shall hold harmless, defend and indemnify the University and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the District, its officers, employees, or agents, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees and agents.

The agency named in this contract agrees to comply with all requirements for sites and supervisors listed above.

_____ Initials of Authorized Site Representative

Name and Title of person completing this form _____

Signature _____ Date _____

This agency is approved as a qualified practicum placement for students in PAU's MA Counseling Program.

Dr. Erika Cameron, Ph.D., NCC, ACS
Provost & Vice President for Academic and Student Affairs at Palo Alto University

Signature _____ Date _____



Alliant International University
California School
of Education

MEMORANDUM OF UNDERSTANDING
Between
ALLIANT INTERNATIONAL UNIVERSITY, INC. A CALIFORNIA PUBLIC BENEFIT
CORPORATION
And
SANTA CRUZ CITY ELEMENTARY SCHOOL DISTRICT

Alliant International University, Inc., a California Public Benefit Corporation (the “University”), and Santa Cruz City Elementary School District (the “District”) agree to the following conditions that apply to Practicum Students, Student Teachers, and Teacher Interns (collectively, “Interns”) who are or will be enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program or School Counseling Program through the California School of Education at Alliant International University and will be serving their Practicum or Internship in the District. Interns nominated by either the University or the District shall be mutually acceptable by both the University and the District, and shall be subject to a mutually acceptable placement within the District. This Memorandum of Understanding shall become effective August 01, 2023 for a period of three (3) calendar years. This Memorandum of Understanding may be terminated by either party with sixty (60) days’ written notice, unless both parties agree to an earlier termination date. Any termination of the Memorandum of Understanding by either party shall not affect the status of any Intern who has been placed with the District prior to the effective date of termination.

The University agrees and certifies that:

1. Each Candidate shall have passed the Basic Skills Requirement or California Basic Educational Skill Test (CBEST) and, for Student Teachers and Teacher Interns, required subject matter competency prior to assuming Student Teaching or Intern services or responsibilities.
2. Each Candidate shall possess a Bachelor’s Degree, documented by official transcripts with a minimum overall GPA of 2.5. Teacher Credential Interns shall have passed the subject matter requirement.
3. Each Teacher Intern shall have a minimum of 120 hours of verified pre-service experience with students in educational settings. Each School Psychology Intern shall have a minimum of 450 hours of verified Practicum Experience and 1200 hours of Culminating Field Experience or Internship, and each School Counseling Intern shall have a minimum of 100 hours of verified Practicum Experience and 800 hours of Culminating Field Experience or Internship.
4. Each Teacher Intern shall have passed U.S. Constitution coursework or examination.
5. Each Candidate shall be provided adequate supervision, advice, encouragement and support, as appropriate, by University personnel, including but not limited to the University faculty and the University field supervisor as directed by the California Commission on Teacher Credentialing Standards.
6. University Supervisors will observe and evaluate Teacher Interns at least three (3) times during an 8-week term and allocate time with each Intern after each visit to discuss the video observation.

7. Alliant Personnel will interact with District Support Providers at the beginning of the Candidate's field placement in order to establish roles and duties in order to best support the Candidate.
8. For Teacher Education programs, District Support Providers will be required to provide one evaluation per Alliant academic term (8 weeks) using Alliant's evaluative matrix based on the Teacher Performance Expectations (TPE) established by the Commission on Teacher Credentialing (CTC).
9. The University agrees to pay a stipend to master teachers in the amount of \$175 per 8-week term.
10. The University understands that all Student Teacher Candidates, Interns, and PPS Students are required to adhere to all state and local health orders.

FINGERPRINT

The University shall comply with the requirements of California Education Code Section 45125.1, and perform the following acts:

- A. Require all students and employees of University who may enter a school site during the time that pupils are present to submit their fingerprints in a manner authorized by the California Department of Justice (the "CDOJ");
- B. Prohibit students and employees of University from coming into contact with pupils until the CDOJ has ascertained that the student or employee has not been convicted of a felony as defined in California Education Code Section 45122.1;
- C. Certify in writing to the District that neither University nor any of University's employees or students who may enter a school site during the time that pupils are present have been convicted of a felony as defined in California Education Code Section 45122.1 and provide such certification to the District administrator for this contract; and
- D. Provide a list of the names of University's students and employees who may have contact with pupils to the District administrator for this contract. This list shall be updated for student and employee changes and shall list students and employees by appropriate school site.
- E. The District may require the University and its students who may have contact with pupils to submit to additional background checks at the District's sole and absolute discretion

TB CLEARANCE

University certifies that all personnel providing services to students of the District are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students and that such personnel shall provide evidence of freedom from tuberculosis within the past sixty (60) days before starting service at the school site.

The District agrees and certifies that:

1. The purpose of the Internship Program is to add to the pool of qualified teachers, school psychologists, or school counselors that the District has continually sought to maintain.
2. The District and the University, in partnership, will ensure School Counseling candidates meet with their supervisor for one (1) hour of individual or one-and-one half (1.5) hours of small group (limited 8 candidates per group) supervision per week.
3. The District and the University, in partnership, will ensure that Site Supervisors for School Counselors meet the following qualifications: (1) Possession of a valid PPS School Counselor Credential (2) Minimum of two (2) years PPS experience as appropriate to the candidate's fieldwork setting. (3) The supervisor is responsible to undergo training in models of supervision, the SCPEs, and program fieldwork requirements and share

responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.

4. The District and the University, in partnership, will ensure that the Site Supervisors for School Psychologists meet the following qualifications: (1) Possession of a PPS School Psychologist Credential (2) Minimum of three (3) years of experience as professional in the field. (3) Knowledge of context and content appropriate to the practicum experience.
5. The Intern's services shall meet the instructional or service needs of the District.
6. The District and Student Teacher or Intern agree to provide quality educational experience to their students through synchronous, asynchronous, in-person and / or online/ distance learning environments.
7. The District and Student Teacher or Intern understand they will be requested to use Video Progress Assessments, Teacher Candidates are required to show their ability to conduct a lesson to, at minimum, a small group of at least 4 students.
8. Each Intern shall be assigned as an Intern under a contract with an appointment of at least .60 FTE of her/his workday, and placed in a job that shall allow for substantial experience in instructional or service duties.
9. No appointment shall be made unless the prospective Intern provides proof of fingerprint clearance of a criminal background check or a photocopy of a California teaching permit, and verification that he or she is free from tuberculosis.
10. No Intern shall displace any fully credentialed employee in the District.
11. Each Intern shall be provided adequate supervision, advice, encouragement and support, as appropriate, by District personnel, including but not limited to both an immediate field supervisor and an in-district mentor as directed by the California Commission on Teacher Credentialing Standards.
12. The District and the University, in partnership, must provide support for each Intern.
13. The District and University, in partnership, must provide a total of 189 hours annually of support for each teacher intern (45 hours of which will be dedicated to ELL support).
14. The Intern's salary shall not be reduced to pay for the supervision of the Intern.
15. The District/School agrees that Student Teacher Candidates shall not receive compensation for hours accrued during their Clinical Practice course work.
16. District Support Providers will interact with Alliant Personnel at the beginning of the candidate's field placement in order to establish roles and duties in order to best support the candidate.
17. The District Support Provider will observe and evaluate each Intern Teacher at least one time during a term (4 times in an academic year because the candidate is required to complete four 8-week terms of clinical practice over the course of the academic year) and allocate time with each Intern after each visit to discuss the observation. The District Support Provider will provide evidence of each observation and evaluation to the University Supervisor.
18. District Site Support Providers must hold credentials in the same areas as the Interns they support and/or hold an Administrative Services Credential.

19. All Intern Teachers and Student Teachers must have experience working with diverse student populations including English Language Learners (ELLs), students with disabilities, and students from varying socioeconomic statuses. For Clinical Practice placements, 10% of each area of the student population must be comprised of each of the following: ELLs, students with disabilities, and students from a low socioeconomic background. If a candidate is in a Clinical Practice placement that falls short of the 10% threshold in any of the aforementioned areas, the District understands that for each percentage point below that threshold, the candidate will be required to observe for two (2) full days in either an ELL classroom, a Special Education classroom, or a classroom at a Title 1 school, depending on the area or areas, of deficient diverse student population group(s), to gain sufficient experience in those student population groups.
20. District Intern Support Providers, and master teachers must have a minimum of three (3) years' teaching experience, have a Clear Credential in the credential area they are supervising (or an Administrative Service Credential), and have a Master's degree or equivalent. The District confirms that its Intern Support Providers have been adequately trained in their supervisory roles.
21. Should an Intern or Student Teacher subject to this MOU fail to adhere to any of the above expectations, District will work with the University to reach a mutually acceptable outcome. If a mutually acceptable outcome cannot be reached between District and the University, District reserves the right to release any Intern or Student Teacher.

INSURANCE

Alliant International University, Inc. shall maintain commercial general liability insurance from an insurance carrier with an AM Best rating of A- VII or better in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate, and shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding. Further, University agrees to maintain sexual misconduct liability insurance, at \$2,000,000 for each victim, and \$4,000,000 for each policy year.

The District shall provide and maintain commercial general liability insurance acceptable to Alliant International University, Inc., or utilize a program of self-insurance in the minimum amounts of \$1,000,000 combined single limit, \$3,000,000 general aggregate, and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding.

The parties understand and agree that Interns are not employees, contractors or agents of the parties. Interns are students of the University. It is understood and agreed that the University's students are not to be considered employees of the District and therefore students are not eligible for worker's compensation insurance under the District but that the University does maintain worker's compensation insurance for student coverage.

NON-DISCRIMINATION, HARASSMENT, RETALIATION CLAUSE

The University and the District agree to abide by the requirements of all federal and state laws regarding prohibited discrimination, harassment, and retaliation, as well as equal opportunity, including, but not limited to: Titles VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination in Employment Act of 1975, the Americans with Disabilities Act of 1990, the Equal Pay Act, the Fair Employment & Housing Act of 1968, as amended, the California Unruh Civil Rights Act, the California Fair Pay Act, and the California Fair Employment & Housing Act of 1959, as amended.

The University and the District agree not to discriminate in their enrollment and employment practices, and will render services under this Memorandum of Understanding without regard to an individual's age, race, color, religion, creed, sex (including pregnancy, childbirth, breastfeeding, and related medical conditions), sexual orientation, gender, gender expression, gender identification, national origin, ancestry, genetic information, military or veteran status, political affiliation, disabilities, or any other legally protected status. The University and

the District will not permit harassment against individuals based on any of the aforementioned characteristics, nor will they permit retaliation against any individual who makes a good faith complaint regarding discrimination or harassment. Any act of discrimination, harassment, or retaliation committed by the University or the District or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Memorandum of Understanding.

MUTUAL HOLD HARMLESS AND INDEMNIFICATION; LIMITATION OF LIABILITY; STUDENT STATUS

The University shall hold harmless, defend and indemnify the District and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the University, its officers, employees, or student teachers, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees and agents.

The District shall hold harmless, defend and indemnify the University and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the District, its officers, employees, or agents, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees and agents.

Except for the indemnifying party's obligations pursuant to the immediately preceding two paragraphs or the other party's gross negligence or willful misconduct: (i) neither party shall be liable to the other party for any special, incidental, consequential, indirect or punitive damages (including loss of (anticipated) profits), and/or reasonable attorneys' fees and costs, arising in any way out of this Memorandum of Understanding, however caused and on any theory of liability.

Subject to the first two paragraphs of this section, a party shall have no liability to the other party for any loss suffered which arises out of any action or inaction if, in good faith, it is determined that such course of conduct was in the best interests of the parties involved and such course of conduct did not constitute gross negligence or intentional misconduct.

The parties to this Memorandum of Understanding hereby assert that no liability is assumed by either party for damages or injuries which arise from participants independently traveling to or from service sites.

The parties understand and agree that Interns are not employees, contractors or agents of the parties. Interns are students of the University. It is understood and agreed that the University's students are not to be considered employees of the District and therefore students are not eligible for worker's compensation insurance under the District but that the University does maintain worker's compensation insurance for student coverage.

The parties to this Memorandum of Understanding also agree that each is responsible only for the actions of their respective officers, agents, and employees. Neither party hereto is to be considered the agent of the other party for any purpose whatsoever, and neither party has any authority to enter into any contract or assume any obligation for the other party or to make any warranty or representation on behalf of the other party.

CONFIDENTIALITY

The parties acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"), and that the permission of students must be obtained before student data can be released to anyone.

The parties' mutual understanding on the treatment of Confidential Information (as defined below) is as follows:

1. The District and the University shall not, and shall not permit any of their respective employees, agents or contractors, to use, reproduce, distribute, publish, disclose, transmit or otherwise transfer, directly or indirectly, to any other person, organization or entity, any Confidential Information of the other party (or any portion thereof), except (i) to the extent necessary to perform its obligations to the other party in connection with this Memorandum of Understanding; or (ii) with the prior written permission of the other party. Each party agrees to disclose the Confidential Information of the other party solely to those of its employees, agents and contractors having a good faith need to know such information. Each party shall protect the Confidential Information of the other party by exercising at least the same measures that such party uses to protect its own confidential information of like character, which shall be no less than a reasonable standard of care. Each party shall be held responsible for any and all breaches of this paragraph by or through any employee, agent or contractor of such party. Each party shall (x) inform all employees, agents and contractors having access to any or all of the Confidential Information of the other party of the existence of this Memorandum of Understanding and the confidentiality obligations set forth herein; and (y) take sufficient steps to cause such employees, agents and contractors to observe the confidentiality obligations set forth herein. If either party or one of their employees, agents or contractors is compelled (by deposition, interrogatory, request for documents, subpoena, civil investigation demand or similar process) to disclose any of the Confidential Information of the other party, that party shall provide the other party with prompt prior written notice of such compulsion so that the other party may seek, at its own expense, a protective order or other appropriate remedy or, if appropriate, waive compliance with the terms of this Memorandum of Understanding.
2. As used herein, "Confidential Information" means all confidential information in documents or other tangible materials clearly marked as proprietary or confidential about, or disclosed by, either party to this Memorandum of Understanding, including knowledge, technical and business information relating to such party's products, research and development, production, costs, engineering processes, artwork, designs, computer software, formulas, methods, ideas, concepts, contemplated new services, improvements, associations with other organizations, profit or margin information, finances, customers, suppliers, marketing, and past, present or future business plans and business arrangements, and information concerning employees (including, in the case of the University and the District, faculty), Interns, and students or prospective students (provided any disclosure relating to any student or prospective student is permitted by and carried out in accordance with FERPA). Notwithstanding the foregoing, no information shall be deemed Confidential Information if such information: (i) is generally known to the public on the date of disclosure of same or becomes generally known to the public after such date through no breach of this Memorandum of Understanding or any other obligation of confidentiality; (ii) was known by the party receiving such information under this Memorandum of Understanding (the "Receiving Party") without any obligation to hold it in confidence at the time of disclosure; (iii) is received by the Receiving Party after the date of disclosure by the other party (the "Disclosing Party") hereunder from a third party without imposition, knowledge or breach of any obligation of confidentiality; (iv) is independently developed by the Receiving Party after the date of disclosure by the Receiving Party without access to Confidential Information of the Disclosing Party; or (v) is approved for release by written authorization of the Disclosing Party.
3. The District and the University acknowledge that the University's use of the internship programs may be subject to the privacy regulations outlined in FERPA, for the handling of such information. The District shall not knowingly disclose Confidential Information to any third party in violation of FERPA. The District represents and warrants that it will comply with FERPA to the extent applicable and will instruct its employees handling Intern student information provided by the University of its obligations under FERPA. The District further agrees that it will prohibit its employees from accessing any records of any student or prospective students at the University, including Interns, without a valid business reason to access such records.

GENERAL TERMS

This Memorandum of Understanding contains all of the terms and conditions between the parties. This Memorandum of Understanding may be revised or modified only by mutual agreement and written amendment signed by both parties.

Each party represents and warrants to the other party that: (i) it has all requisite power and authority to execute this Memorandum of Understanding and to perform its obligations hereunder; (ii) the execution, delivery and performance of this Memorandum of Understanding have been duly authorized and approved by each party, and will not conflict with any agreement of, or law applicable to, such party; (iii) this Memorandum of Understanding is a valid and binding agreement of each party enforceable in accordance with its terms.

In addition to its representations in the immediately preceding paragraph, the District represents and warrants to the University that:

1. it is and will continue to be in compliance all applicable federal, state, and local laws, including without limitation all privacy, data protection, advertising and marketing laws, and contracts;
2. neither it nor any of its affiliates has been debarred or suspended, or engaged in any activity that is cause for debarment or suspension, pursuant to applicable state law; and
3. it shall take any and all actions, or refrain from or cease such actions, as is necessary to maintain the University's reputation, accreditation, state approvals, Title IV eligibility, and academic integrity, including, but not limited to, adherence with the U.S. Department of Education's misrepresentation regulations provided at 34 C.F.R. Part 668 Subpart F.

Neither party may, without written approval of the other, assign this Memorandum of Understanding or transfer its interest or any part thereof under this Memorandum of Understanding to any third party, except that a party may assign its rights or obligations to a third party in connection with the merger, reorganization or acquisition of stock or assets affecting all or substantially all of the properties or assets of the assigning party.

This Memorandum of Understanding constitutes the entire understanding and agreement among the parties hereto with respect to the subject matter hereof, and there are no agreements, understandings, restrictions or warranties among the parties other than those set forth herein provided for.

If any of the sections of this Memorandum of Understanding shall be deemed invalid, void, or for any reason unenforceable, that section shall be deemed severable and shall not affect the validity and enforceability of any remaining section.

Except for ancillary measures in aid of arbitration and for proceedings to obtain provisional or equitable remedies and interim relief, including, without limitation, injunctive relief, any controversy, dispute or claim arising out of or in connection with or relating to this Memorandum of Understanding, or the breach, termination or validity thereof or any transaction contemplated hereby (any such controversy, dispute or claim being referred to as a "Dispute"), shall be finally settled by arbitration administered by Judicial Arbitration & Mediation Services, Inc. ("JAMS"), pursuant to its Comprehensive Arbitration Rules & Procedures (the "JAMS Rules"). The parties understand and agree that, by signing this Agreement, they are expressly waiving, to the fullest extent permitted by law, any and all rights to a trial before a judge or jury or hearing before an adjudicative agency, regarding any disputes and claims which they now have or which they may in the future have that are subject to arbitration under this Agreement. There shall be one neutral arbitrator that shall be mutually agreed to by the parties or, if the parties do not agree, then one shall be appointed pursuant to JAMS's procedures, in each case, within 30 business days of receipt of the demand for arbitration by the respondent(s) in any such proceeding. An arbitration pursuant to this paragraph shall take place in San Diego, California. A final award shall be rendered as soon as reasonably possible. The Arbitrator shall permit both parties to engage in reasonable pre-hearing discovery to obtain information to prosecute or defend the asserted claims. The arbitration decision or award shall be in writing. The arbitrator shall have the authority to award any relief authorized by law in connection with the asserted claims or disputes. Judgment on the decision or award rendered by the arbitrator may be entered and specifically enforced in any court having jurisdiction thereof. All arbitrations commenced pursuant to this Memorandum of Understanding, or any

other related agreement or document, shall be consolidated and heard by the initially appointed arbitrator. The arbitration award or ruling shall provide for payment by the losing party of the fees and costs of the arbitration, including without limitation, the reasonable attorneys' fees and attorneys' costs incurred by the prevailing parties.

This Memorandum of Understanding, and any controversy arising out of or relating to this Memorandum of Understanding, shall be governed by and construed in accordance with the internal laws of the State of California, without regard to conflict of law principles that would result in the application of any law other than the law of the State of California.

This Memorandum of Understanding may be executed and delivered by email signature and in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument and each of which may be executed by less than all parties, each of which shall be enforceable against the parties actually executing such counterparts, and all of which together shall constitute one instrument.

The titles and subtitles used in this Memorandum of Understanding are used for convenience only and are not to be considered in construing or interpreting this Memorandum of Understanding.

All notices and other communications given or made pursuant to this Memorandum of Understanding shall be in writing and shall be deemed effectively given: (a) upon personal delivery to the party to be notified, (b) when sent by confirmed facsimile if sent during normal business hours of the recipient, and if not so confirmed, then on the next business day, (c) five (5) days after having been sent by registered or certified mail, return receipt requested, postage prepaid, or (d) one (1) business day after deposit with a nationally recognized overnight courier, specifying next business day delivery, with written verification of receipt. All communications shall be sent to the respective parties at their address as set forth on the signature page hereto, or to such facsimile number or address as subsequently modified by written notice given in accordance with this paragraph.

The Sections titled "Non-Discrimination, Harassment, and Retaliation Clause," "Mutual Hold Harmless and Indemnification; Limitation of Liability; Student Status," "Confidentiality," and "General Terms" shall survive the termination of this Memorandum of Understanding.

The obligations of the parties to this MOU are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care, including, but not limited to, natural disasters, riots, wars, epidemics, pandemics, or any other similar cause.

(Signatures on following page)

IN WITNESS WHEREOF, and intending to be legally bound, the parties have duly executed this Memorandum of Understanding by their authorized representatives as of the date first written above.

Alliant International University, Inc.:

Dr. Kristy Pruitt, Dean
California School of Education
Alliant International University, Inc.

Date

Address:

10455 Pomerado Rd.
San Diego, CA 92131

Santa Cruz Elementary School District:



Santa Cruz Elementary School District

5/11/23

Date

Address:

133 Mission Street
Suite #100
Santa Cruz, CA 95060

Affiliation Agreement

Between

**SDSU Research Foundation
and
Santa Cruz City School District**

This Agreement made by and between the SDSU Research Foundation /WIC Program hereinafter referred to as “WIC” and Santa Cruz City School District herein called “the Facility”.

Witnesses

Whereas, the SDSU Research Foundation, WIC program is responsible for the management of the San Diego WIC Dietetic Internship program and

Whereas, the mission of the San Diego WIC Dietetic Internship is to prepare highly competent and culturally sensitive registered dietitians to improve the health and nutrition of the community and

Whereas, California’s WIC-based internships were developed to help employees advance their careers and to meet the growing need for registered dietitians (RDs) in WIC programs and

Whereas, the San Diego WIC Dietetic Internship has established an accredited program of instruction and training for professional post-baccalaureates to gain valuable skills to become Registered Dietitians herein called “Interns” and

Whereas, WIC requires facilities where interns can obtain the practical learning experiences required in the curriculum, and here as the Facility has represented to WIC that it has the setting and facilities needed by WIC interns as part of their practical learning experience:

Now, therefore in consideration of the foregoing, specific responsibilities and agreements contained herein, it is mutually agreed by and between the respective parties as follows:

1. Responsibility of the Facility

- 1.1 The Facility agrees to accept certain WIC interns for a period of observational experience and supervised training at times and in numbers to be agreed upon between the respective representatives of the parties.
- 1.2 No monetary payment shall be made by the Facility to the interns in compensation for their services, nor shall any payments be made to the Facility by WIC in compensation for intern participation in the training program.
- 1.3 The Facility will provide suitable practical experience situations as prescribed by WIC curriculum and objectives. Facility will ensure the interns learning objectives are not compromised by excessive reliance on interns to fulfill institutional service obligations. It is understood that in no case shall interns replace paid staff, render patient/client care and/or services except as identified for educational value as part of a supervised program.

- 1.4 Facility agrees to provide appropriate backup support for interns when patient care responsibilities are especially unusual, difficult or prolonged.
- 1.5 The Facility will designate appropriate personnel to coordinate the intern's practical learning experiences. This will involve planning between the WIC Dietetic Internship Director and designated Facility personnel for the assignment of interns to specific experiences including selected conferences, courses and programs conducted under the aegis of the Facility. The Facility will designate and submit the name and academic credentials of the person to be known as the "Preceptor." The Facility will notify WIC in writing of any change or proposed change of the Preceptor.
- 1.6 The Facility will permit, on reasonable request, the inspection of facilities by agencies charged with the responsibility for accreditation of the Internship Program.
- 1.7 The Facility will recommend to WIC the withdrawal of a WIC intern if: (a) the achievement, progress, adjustment or health of the intern does not warrant a continuation at the Facility, or (b) the behavior of the intern fails to conform to the applicable regulations of the Facility. The Facility will assist WIC, if necessary, in implementing this recommendation.
- 1.8 The Facility reserves the right, exercisable in its discretion, after consultation with WIC to exclude any intern from its premises in the event that such person's conduct or state of health is deemed objectionable or detrimental, having in mind the proper administration of said Facility.
- 1.9 The Facility shall provide necessary emergency care or first aid required by an accident occurring at the Facility for a WIC intern. Except as herein provided, the Facility will have no obligation to furnish medical or surgical care to any intern.
- 1.10 The Facility will maintain records and reports on each intern as specified by WIC and provide an evaluation to WIC on forms provided by WIC.

2. Responsibility of WIC

- 2.1 WIC will provide the Facility with an annual description of the internship program, curriculum, and objectives to be achieved at the Facility.
- 2.2 It shall be the responsibility of the WIC Dietetic Internship Director, after consultation with the Facility Preceptor to help plan the educational program for intern experiences.
- 2.3 WIC will require all interns to abide by the policies of the Facility while using its facilities. WIC interns will be expected to conduct themselves in a professional manner; their attire as well as their appearance will conform to the accepted standards of the Facility.
- 2.4 All information obtained from patients, their records or computerized data is to be held in confidence and no copies of patient records shall be made or removed from the facility. It shall be required of interns and supervising faculty that they not identify patients in papers, reports or case studies without first obtaining permission of the facility and the patient, utilizing the patient confidentiality policies and procedures of the facility.

3. WIC Insurance and Indemnification

WIC shall at its sole cost and expense, provide coverage for its activities in connection with this agreement by maintaining in full force and effect programs of insurance and/or self insurance as follows:

- A. General Liability coverage with a limit of one million dollars (\$1,000,000) per occurrence and an aggregate of two million dollars (\$2,000,000).
- B. Workers' Compensation coverage for Interns employed by WIC covering WIC's full liability as required under state law.
- C. Such other insurance in such amounts that from time to time may be reasonably required by mutual consent of the parties, against other insurable risks relating to this agreement.

WIC Interns are required to provide the following evidence of insurance prior to placement at Facility:

- A. Interns must secure professional liability insurance at their own expense and carry such insurance in full force during the term of their respective placements in an amount of no less than one million dollars (\$1,000,000) per occurrence and an aggregate of two million dollars (\$2,000,000). WIC will provide evidence of such insurance prior to placement of interns at Facility.

It should be expressly understood, however, that the coverage required under this agreement shall not in any way limit the liability of WIC.

WIC, upon the execution of this agreement, shall furnish the Facility with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to the Facility of any cancellation of the above coverage.

WIC hereby agrees to defend, indemnify and save harmless the Facility from any liability or damages the Facility may suffer as a result to claims, demands, costs or judgments against it arising out of the operation of the program covered by this Agreement resulting from the negligence of WIC, its employees, interns, or authorized agents. The Facility agrees to give WIC notice in writing within thirty (30) days of any claim made against it on the obligation covered hereby.

4. Facility Insurance and Indemnification

The Facility shall provide at its sole cost and expense, coverage for its activities in connection with this Agreement by maintaining in full force and effect programs of insurance and/or self-insurance as follows:

- A. Professional Liability coverage with limits of one million dollars (\$1,000,000) per occurrence and an aggregate of two million dollars (\$2,000,000).
- B. General Liability coverage with a limit of one million dollars (\$1,000,000) per occurrence and an aggregate of two million dollars (\$2,000,000).
- C. Workers' Compensation coverage as required under state law.
- D. Such other insurance in such amounts which from time to time may be reasonably required by mutual consent of the parties, against other insurable risks relating to this Agreement.

It should be expressly understood, however, that the coverage required under this Agreement shall not in any way limit the liability of the Facility.

The Facility, upon the execution of this agreement, shall furnish WIC with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to WIC of any cancellation of the above coverage.

Facility agrees to defend, indemnify and save harmless the SDSU Research Foundation, the State of California, the CSU Trustees and San Diego State University and the officers, employees, volunteers and agents of each from and against any and all claims, demands, loss, liability, cost or expense, including attorney's fees, arising out of any act, neglect, default or omission of the Facility's activities in connection with this Agreement.

5. Nondiscrimination

The Facility and WIC agree that neither will discriminate against a beneficiary of services provided by the Facility in the performance of this Agreement against any individual on the basis of age, sex, race, color, religious belief, national origin or physical handicap.

6. Term and Termination

This Agreement will be effective for a maximum of five (5) years from the date of final signature, unless otherwise stipulated in writing and signed in advance of the effective date by both parties.

Either party may terminate this Agreement upon ninety (90) days written notice to the other party except that if WIC terminates the Agreement based on lack of funding, the ninety (90) day notice requirement shall not apply. The notice required under this case shall be sent by certified registered mail.

If the termination date occurs while an intern has not completed his or her learning experience at the Facility and is in good standing with the Facility, the student shall be permitted to complete the scheduled learning experience, and WIC and the Facility shall cooperate to accomplish this goal.

7. Non-assignment and Subcontracting

This Agreement shall not be assigned or transferred by the Facility without written approval of WIC. This agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written, relating hereto.

This section was intentionally left blank.

8. Notices

Notices required under this Agreement shall be mailed to the parties at the following addresses:

SDSU Research Foundation:

San Diego WIC Dietetic Internship
Brenda Reynosa, MBA, RD, Director
9245 Sky Park Court, Suite 230
San Diego, CA 92123

And:

Renée Lechner
Director, Sponsored Research Administration
SDSU Research Foundation
5250 Campanile Drive
San Diego, CA 92182-1934

The Facility:

Santa Cruz City Schools
Attn: Molly Parks
Assistant Superintendent of Human Resources
133 Mission Street, Suite 100
Santa Cruz, CA 95060

In witness whereof, the authorized representatives of the parties have executed this Agreement effective on the date of final signature below by and between SDSU Research Foundation WIC Program and (Facility).

Facility:



Molly Parks
Assistant Superintendent

SDSU Research Foundation:

Renée Lechner
Director, Sponsored Research
Administration

Date: 7/24/23

Date _____

WIC Dietetic Internship:

Brenda Reynosa, MBA, RD
Director, San Diego WIC Dietetic Internship

Date: _____

San Diego WIC Dietetic Internship

Screening Requirements

Policy: WIC Dietetic Interns must complete all screening requirements, with the exception of the TB test, by the first day of the internship. In some cases, individual practice sites may request additional requirements that are not listed below. It is the interns' responsibility to insure all requirements are met throughout the course of the dietetic internship and provide any requested documents to the rotation facility if necessary. The Dietetic Internship Director cannot provide confidential documents without written consent by the dietetic intern.

Screening Requirements and Documents (on file)

- Negative TB test within the first two weeks of the internship
- Measle/Mumps/Rubella/Varicella (MMRV) vaccinations X 2 or Positive ("Immune") Blood Test
- Hepatitis B Vaccine X 3
- Medical Physical confirming that student is physically fit for field experience and free of transmissible diseases.
- Proof of health insurance
- Proof of liability insurance (coverage: \$1,000,000 per occurrence and an aggregate of \$5,000,000)
- Proof of automobile insurance; driver's license
- Completed/Negative Background check and drug screen – American Data Bank*
- Proof of Student Membership in the Academy of Nutrition and Dietetics
- Drivers License, Auto Insurance

Background Check & Drug Screen Criteria will consist of the following elements:

- Seven years residence/background history
- National criminal database search
- National sex offender database search
- County criminal background checks on all counties of residence or work disclosed
- OIG search
- Social Security Number verification and trace
- GSA search
- Drug Screen

***Drug screen sampling must comply with the Substance Abuse and Mental Health Services Administration (SAMHSA) guidelines. The drug testing laboratory utilized must be SAMHSA certified. The Dietetic Internship Director will provide the required form to take to the testing center.**

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Anixter, Inc. Proposal for Door Hardware

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Anixter, Inc. proposal for door hardware.

BACKGROUND:

This proposal consists of the purchase of new American Disabilities Act-compliant panic exit devices to replace existing door hardware that is not compliant with the current codes at Branciforte Small Schools and Mission Hill Middle School. This door hardware will work with the new electronic key card system. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$30,628.10 Total Measure A & B Funds (Restricted)

Cost breakdown by site:

\$59,549.99 Mission Hill Middle School, representing 0.32% of the overall site budget

\$30,628.10 Branciforte Small Schools, representing 0.33% of the overall site budget

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

QUOTATION

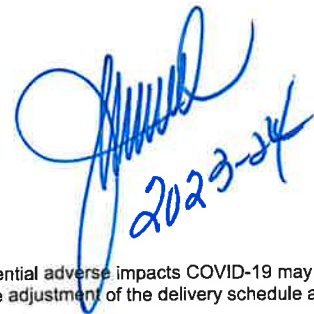
Date: 06/28/2023
 Quote #: Q009V8ZL
 Customer: 114445

Anixter Inc. (a WESCO Company)
 Send Purchase Orders to Anixter Inc.
 2301 Patriot Blvd. Glenview, IL 60026

Customer
 SANTA CRUZ CITY SCHOOLS
 133 MISSION ST STE 100
 SANTA CRUZ, CA 95060
 Brian Bettar
 Phone: (831)212-6508
 Fax: --
 Email: bbettar@sccs.net

Branciforte Small Schools

Line	Quantity	Part Number and Description	UM	Unit Price	Extended Price
1	29	CS896241 VON DUPRIN 99EO US26D 36 99EO US26D 36 EXIT ONLY/NO TRIM SATIN CHROME	EA	883.60	25,624.40
2	6	CS106482 VON DUPRIN KR4954 SP28 7FT 6 KR4954 SP28 7FT 6 STEEL,KY REMOVBLE,PREP F/2 299LACQUER SPRAYED ALUM	EA	833.95	5,003.70
Quote Total:					30,628.10



The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE TERMS AND CONDITIONS OF SALE PUBLISHED AT WWW.ANIXTER.COM/TERMSANDCONDITIONS ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.



QUOTATION

Date: 06/28/2023
Quote #: Q009V8ZL
Customer: 114445

Anixter Inc. (a WESCO Company)
Send Purchase Orders to Anixter Inc.
2301 Patriot Blvd. Glenview, IL 60026

Branciforte Small Schools

TERMS NET 30
Freight Terms: PPD/CHARGE
Shipment:
Notes:
Currency: USD

Please refer all inquiries to:

Matt Johanson
Phone: 916-375-5611
Mobile: --
Fax: 888-346-6744
Matt.Johanson@Anixter.com

1020 Del Paso Rd
Ste 130
SACRAMENTO, CA 95834
US

Comments:

****QUOTE IS VALID FOR 20 DAYS FROM ABOVE DATE****

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE TERMS AND CONDITIONS OF SALE PUBLISHED AT WWW.ANIXTER.COM/TERMSANDCONDITIONS ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

QUOTATION

Date: 07/26/2023
Quote #: Q009YZ5Q
Customer: 114445

Anixter Inc. (a WESCO Company)
Send Purchase Orders to Anixter Inc.
2301 Patriot Blvd. Glenview, IL 60026

MHMS

TERMS NET 30

Freight Terms:

Shipment:

Notes:

Currency: USD

Please refer all inquiries to:

Matt Johanson
Phone: 916-375-5611
Mobile: --
Fax: 888-346-6744
Matt.Johanson@Anixter.com

1020 Del Paso Rd
Ste 130
SACRAMENTO, CA 95834
US

Comments:

****QUOTE IS VALID FOR 20 DAYS FROM ABOVE DATE****



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BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE TERMS AND CONDITIONS OF SALE PUBLISHED AT WWW.ANIXTER.COM/TERMSANDCONDITIONS ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.



QUOTATION

Date: 07/26/2023
 Quote #: Q009YZ5Q
 Customer: 114445

Anixter Inc. (a WESCO Company)
 Send Purchase Orders to Anixter Inc.
 2301 Patriot Blvd. Glenview, IL 60026

Customer
 SANTA CRUZ CITY SCHOOLS
 133 MISSION ST STE 100
 SANTA CRUZ, CA 95060
 Brian Bettar
 Phone: (831)212-6508
 Fax: --
 Email: bbettar@sccs.net

MHMS

Line	Quantity	Part Number and Description	UM	Unit Price	Extended Price
1	53	CS896241 VON DUPRIN 99EO US26D 36 99EO US26D 36 EXIT ONLY/NO TRIM SATIN CHROME	EA	883.60	46,830.80
2	5	CS106482 VON DUPRIN KR4954 SP28 7FT 6 KR4954 SP28 7FT 6 STEEL,KY REMOVBLE,PREP F/2 299LACQUER SPRAYED ALUM	EA	833.95	4,169.75
4	8	CS896159 VON DUPRIN 99EO US26D 48 99EO US26D 48 EXIT ONLY/NO TRIM SATIN CHROME	EA	1068.68	8,549.44

Quote Total: 59,549.99

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE TERMS AND CONDITIONS OF SALE PUBLISHED AT WWW.ANIXTER.COM/TERMSANDCONDITIONS ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bosco Construction Services, Inc. Change Order #1 for Santa Cruz High School Touch Panel Installations

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Bosco Construction Services, Inc. change order #1 for Santa Cruz High School touch panel installations.

BACKGROUND:

This change order consists of labor and materials to paint white boards and wood trim sections. This was required at various locations due to missing finishes that were exposed when whiteboards were relocated while installing touch panels. This issue arose over the summer break and required immediate action. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school. The previously approved contract amount was \$150,000.00 and the new total contract, including this change order, will be \$182,220.00.

FISCAL IMPACT:

Change Order #1 \$32,220.00 (21.48% increase to the contract), Measure A Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



ATTENTION: CHRIS GARCIA
PROJECT: SANTA CRUZ IFP
CUSTOMER: SANTA CRUZ CITY SCHOOLS
ESTIMATE: C/O #1
DATE: 6/7/23

Location: 415 Walnut Ave, Santa Cruz, Ca

BOSCO CONSTRUCTION SERVICES, INC., WILL PROVIDE ALL MATERIALS AND LABOR REQUIRED AS PER THE SCOPE OF WORK FOR THE PROJECT MENTIONED ABOVE. THIS WORK WILL BE PERFORMED IN A PROFESSIONAL MANNER ACCORDING TO INDUSTRY STANDARDS.

NOT TO EXCEED DESCRIPTION:

PAINT WHITEBOARDS AND WOOD TRIM SECTIONS

- 2 GUYS 10 DAYS HOURLY RATE \$157 = \$25,120
- MATERIAL COST: \$6,500- (RECEIPTS WILL BE PROVIDED UPON REQUEST AND ARE MARKED UP INDUSTRI STANDARD 20%)
- ADD 1/2"x8"x2" W BACKING UNDER WHITEBOARDS= \$600

TOTAL PRICE: \$32,220

INCLUSIONS:

-PREVAILING WAGES RATE FOR SANTA CRUZ

EXCLUSIONS:

- PERMIT OR INSPECTION FEES.
- UNFORESEEN WORK/WORK NOT LISTED ABOVE IN THE DESCRIPTION.
- ENGINEERING.

RESPONSIBILITIES OF CUSTOMER:

- PROVIDE ACCESS TO ALL AREAS THAT REQUIRE INSTALLATION.
- REMIT PAYMENT UPON RECEIVING THE INVOICE.

MARCOS MORA

PROJECT MANAGER
BOSCO CONSTRUCTION SERVICES, INC.
CELL 408-396-3870

06/07/23
SIGN: _____
DATE: 06/13/23

ALL QUOTED PRICING IS ONLY VALID FOR 30 DAYS AFTER ISSUANCE
1177 NORTH 15TH ST SAN JOSE CA, 95112 - 408.437.0337 CORPORATE OFFICE. 408.437.0339 FAX. 800.616.7626 CL#952978

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: BSN Sports Proposal for Soquel High School Fitness Room Modernization Increment 2 Flooring

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify BSN Sports proposal for Soquel High School fitness room modernization increment 2 flooring.

BACKGROUND:

This proposal consists of the materials and installation of new flooring for the new fitness room at Soquel High School. Final decisions on graphics and colors were not made until during summer break and due to long lead time of the material the order needed to be placed as soon as possible. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

Site Work	\$1,294,079.00 (approved & budgeted)
Equipment	\$71,122.49 (approved & budgeted)
DSA Inspector	\$12,050.00 (estimated)
Special Inspections & Testing	\$20,000.00 (agenda item #8.5.7)
Flooring	\$72,352.43 (this agenda item)
Abatement Oversight	\$8,113.00 (agenda item #8.5.8)
Estimated Total	\$1,477,716.92

FISCAL IMPACT:

\$72,352.43 Measure A Funds (Restricted), representing 0.19% of the overall site budget \$36,302,533.05 is the total Bond Allocation to Soquel High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

AGENDA ITEM: 8.5.3

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



PO Box 841393
 Dallas, TX 75284-1393
 Phone: 800-527-7510 Fax: 800-899-0149
 Visit us at www.bsnsports.com

Quote

Cart #: 9814639
 Purchase Order #: FLOORING QUOTE
 Cart Name: Soquel HS Fitness Center
 Quote Date: 03/09/2023
 Quote Valid-to: 07/31/2023
 Payment Terms: NT30
 Ship Via:
 Ordered By: Stu Walters

Contact Your Rep

J. Gagnier Email: jgagnier@bsnsports.com | Phone: 831-227-6652

Bill to
 112410
 SOQUEL HIGH SCHOOL
 401 OLD SAN JOSE RD
 SOQUEL CA 95073
 USA

Ship To
 112410
 SOQUEL HIGH SCHOOL
 Stu Walters - Athletics
 401 OLD SAN JOSE RD
 SOQUEL CA 95073
 USA

Payer
 112410
 SOQUEL HIGH SCHOOL
 401 OLD SAN JOSE RD
 SOQUEL CA 95073
 USA

Description	Qty	Unit Price	Total
Custom UltraTile 1# x 2# x 2# Tile Floor Item # - NSPHG	1 EA	\$ 55,587.33	\$ 55,587.33
REVAILING WAGE INSTALLATION Item # - NSPINNOTAX	1 EA	\$ 7,950.00	\$ 7,950.00

Subtotal:	\$63,537.33
Other:	\$0.00
Freight:	\$3,812.24
Sales Tax:	\$5,002.86
Order Total:	\$72,352.43
Payment/Credit Applied:	\$0.00
Order Total:	\$72,352.43

WNIA Contract #R201101

ROOM MUST BE EMPTY:

FLOOR MUST BE CLEANED, PREPPED, LEVELED AND ALL CRACKS FILLED BEFORE

INSTALLATION. ANY

IRREGULARITIES COULD CAUSE SEAMS TO LOOSEN AND COME APART. THE

FLOORING

REPAIR CAN BE DONE

AT SOQUEL HIGH SCHOOL OR A SERVICE LABOR CHARGE WILL BE APPLIED.

ESTIMATED ROOM SIZE

MAIN FLOOR

Ultra Tile 1# x 2# x 2#

ULTRA (EL-500)

Grout 4# x 6#

ULTRA TILE 1" x 2' x 2'

ULTRA APPEAL (EL-15A) Background

Logo Attached)

WORK ZONES

Ultra Tile 1# x 2# x 2#

ULTRA (EL-00)

Grout 8' X 8'

Ultra Tile 1# x 2# x 2#

ULTRA (EL-500)

Logo Attached)

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Dilbeck & Son's Proposal for Mission Hill Middle School and Soquel High School Door Hardware Replacement

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Dilbeck & Son's proposal for Mission Hill Middle School and Soquel High School door hardware replacement.

BACKGROUND:

This contract represents the adjustment of existing doors, frames and hardware in preparation for, and including installation of the new electronic door hardware and American Disabilities Act-compliant panic exit devices at Mission Hill Middle School and Soquel High School. This replaces the existing door hardware, which is not compliant with the current codes, and upgrades the site to the new District standard electronic key card system.

FISCAL IMPACT:

\$131,424.82 Total Measure A Funds (Restricted)

Cost breakdown by site:

\$52,570.00 Mission Hill Middle School, representing 0.28% of the overall site budget

\$78,854.82 Soquel High School, representing 0.21% of the overall site budget

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



**P.O. Box 6088
26 Quail Run Circle**

**License No. 430708
Salinas, CA 93912**

**Telephone (831) 422-8213
Fax (831) 422-1882**

PROPOSAL SUBMITTED TO SANTA CRUZ CITY SCHOOLS		PHONE 831-429-3410	EMAIL TREVORMILLER@SCCS.NET	DATE 7/27/2023
STREET 133 MISSION ST., STE 100		JOB NAME HARDWARE ASSIST		
CITY, STATE AND ZIP CODE SANTA CRUZ, CA 95060		JOB LOCATION MISSION HILL ELEMENTARY SCHOOL		
ARCHITECT N/A	WORK ORDER #	ATTN TREVOR MILLER	JOB PHONE	

We hereby submit specifications and estimates for:

THE COST TO ASSIST IN THE INSTALLATION OF NEW ELECTRONIC DOOR LOCKS, ADJUST DOORS, FRAMES, AND HARWARE IN PREPARATION FOR THE NEW ELECTRONIC DOOR HARDWARE INCLUDING; ELECTRONIC DOOR LOCK INSTALLATION FOR BOTH LEVER HANDLE AND EMERGENCY ACCESS DOORS.

THIS WOULD ENCOMPASS MISSION HILL ELEMENTARY SCHOOL.

NOTE: THIS PRICE IS BASED ON 44 WORK DAYS, TWO MONTHS OR \$1194.77 PER DAY. INCLUDING LABOR, INSURANCE, TRUCKS, GAS, AND SMALL TOOLS.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826"

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

FIFTY-TWO THOUSAND FIVE HUNDRED SEVENTY

DOLLARS (\$52,570)

BASE BID ONLY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Workmen's Compensation Insurance.

Authorized

Signature: Veronica Herrera

Note: This proposal may be withdrawn by us if not accepted within **30** days

ACCEPTANCE OF PROPOSAL -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance:



**P.O. Box 6088
26 Quail Run Circle**

**License No. 430708
Salinas, CA 93912**

**Telephone (831) 422-8213
Fax (831) 422-1882**

PROPOSAL SUBMITTED TO SANTA CRUZ CITY SCHOOLS		PHONE 831-429-3410	EMAIL TREVORMILLER@SCCS.NET	DATE 7/27/2023
STREET 133 MISSION ST., STE 100		JOB NAME HARDWARE ASSIST		
CITY, STATE AND ZIP CODE SANTA CRUZ, CA 95060		JOB LOCATION SOQUEL HIGH SCHOOL		
ARCHITECT N/A	WORK ORDER #	ATTN TREVOR MILLER	JOB PHONE	

We hereby submit specifications and estimates for:

THE COST TO ASSIST IN THE INSTALLATION OF NEW ELECTRONIC DOOR LOCKS, ADJUST DOORS, FRAMES, AND HARWARE IN PREPARATION FOR THE NEW ELECTRONIC DOOR HARDWARE INCLUDING; ELECTRONIC DOOR LOCK INSTALLATION FOR BOTH LEVER HANDLE AND EMERGENCY ACCESS DOORS.

THIS WOULD ENCOMPASS SOQUEL HIGH SCHOOL.

NOTE: THIS PRICE IS BASED ON 3 MONTHS, 66 WORKING DAYS OR \$1194.77 PER DAY. INCLUDING LABOR, INSURANCE, TRUCKS, GAS, AND SMALL TOOLS.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826"

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

SEVENTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY-FOUR AND EIGHTY-TWO DOLLARS (\$78,854.82)

BASE BID ONLY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Workmen's Compensation Insurance.

Authorized

Signature: Veronica Herrera

Note: This proposal may be withdrawn by us if not accepted within **30** days

ACCEPTANCE OF PROPOSAL -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance:

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Elite Interactive Proposal for Soquel High School External Security Cameras

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Elite Interactive proposal for Soquel High School external security cameras.

BACKGROUND:

This proposal consists of purchase and installation of 3 external security cameras at Soquel High School at the request of the principal. This contract did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$8,897.61 Measure A Funds (Restricted), representing 0.02% of the overall site budget
\$36,302,533.05 is the total Bond Allocation to Soquel High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



Name/Address	Date
Soquel High School 401 Soquel San Jose Road Soquel, California 95703	5/27/2023

**** The price and terms provided here are estimates and actual sales numbers will change on final contract****

Add On L1			
Type:	Description:	QTY	Total
P1455-LE - Wall Mt	AXIS P1455-LE P14 Series 2MP 29mm Outdoor-Ready Fixed Bullet Network Camera - Wall Mt	3	\$2,132.07
T94F01P Conduit Back	AXIS T94F01P Conduit Back Box	3	\$82.50
4TB Hard Drive	Seagate Skyhawk 4TB	1	\$155.24
Sata Right Angle Signal Cable C1310-E	Sata Right Angle Signal Cable	1	\$2.50
Exacqvision Professional IP Camera License	AXIS C1310-E Network Horn Outdoor Speaker	2	\$869.30
Pre-Configuration	Exacqvision Professional IP Camera License	3	\$427.44
Engineering	Daily Pre-Configuration Cost	1	\$105.00
Project Management	Daily Engineering Cost	1	\$175.00
Quality Control	Daily Project Management Cost	1	\$105.00
Installation - 2 Techs - 1 Day	Daily Quality Control	1	\$175.00
Installation Material	16 hours - 2 Techs - 1 Day Bundle	1.5	\$3,600.00
		1	\$720.00

	Labor Total	\$4,160.00
	Materials Total	\$3,669.05
	Tax Total	\$348.56
	Total	\$8,897.61
	Monthly Fee:	\$90.00
	Proposed Term of Subscription	12

1200 W. 7th Street, Suite 120, Los Angeles, Ca 90017

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Future Flooring Group Proposal for Mission Hill Middle School Flooring Replacement

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Future Flooring Group proposal for Mission Hill Middle School flooring replacement.

BACKGROUND:

This proposal consists of demolition of existing flooring and installation of new carpet in room seven at Mission Hill Middle School. The carpet had damage and stains that could not be repaired as planned. This issue arose over the summer break and required immediate action. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$8,378.00 Measure A Funds (Restricted), representing 0.04% of the overall site budget
\$18,394,700.26 is the total Bond Allocation to Mission Hill Middle School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

CUSTOMER INFORMATION

Company: Santa Cruz USD
Address: 133 Mission St, Santa Cruz, CA 95060
Attn: Paul Lipscomb
Phone # 831-212-9300
Email: plipscomb@sccs.net



FUTURE FLOORING - GROUP -

Dba. C&S Flooring Systems Inc.

PROJECT INFORMATION

Project Name: Mission Hills MS- Rm 7
Address: 425 King St, Santa Cruz, CA 95060
Project Contact: Paul Lipscomb
Phone Number: 831-212-9300

PROPOSAL SUBMITTED BY: **STEVE SCHIRADO**

PHONE NUMBER: **408-908-8388**

SCOPE OF WORK

Demo Existing Flooring, Furnish and Install Carpet Tile, Walk-Off and Base per Job Walk Measurements

Item	Amounts	Description	Break Down (If Required)
CARPET TILE 1	130 yds	Patcraft- Orbital Carpet Tile/ Doo Wop	\$ 7,583.00
CARPET TILE 2	5 yds	Patcraft- Access Walk-Off Carpet Tile/ Trek	
RUBBER BASE	130 lf	4" TS Rubber Base/ Black	
DEMO	935 sf	Demo, Disposal & Recycling of Existing Flooring	\$ 795.00
CONCRETE POLISHING			
CONCRETE SEALING			
ADD ALTERNATE 1			
ADD ALTERNATE 2			
BASE PRICE (NOT INCLUDING ADD ALTERNATES)			\$ 8,378.00

UNION * BONDABLE * PRICE GOOD FOR 30 DAYS * PREVAILING WAGES AND DAVIS BACON WAGES

Inclusions: Minimal prep (light sweeping, fill hairline cracks), install weekday hours (M-F 5:00am - 5:00pm).
Exclusions: Any overtime or premium hours; demolition of existing flooring; excessive preparation work (floating, leveling, grinding, etc.); concrete vapor control, final sealing, waxing, protection and cleaning, and any phasing of the project outside that

FOR YOUR INFO:

Concrete moisture testing is not included in this price. Costs for Relative Humidity and/or Calcium Chloride Tests are charged at \$150 per test. Neither relative humidity nor calcium chloride test will not predict any future occurrence of moisture activity in the concrete, but will only give you a picture of the moisture content at the time of the test. C&S Flooring Systems is not responsible for any failures due to moisture.

Authorization of the proposal:

When the Owner/Owners Representative signs this proposal it will be treated as a binding contract. Only after C&S Flooring Systems receives a copy of this signed document will the process of submittals and ordering of material proceed. By signing this proposal, the owner/owners representative agrees to invoice terms of NET 30 DAYS. Material Invoices will be due 15 days from receipt of invoice. Labor Invoices will be due 15 days from receipt of invoice.

By signing this proposal the owner/owners' representative agrees to all terms and conditions set forth by this contract.

Date: 08/01/23 PO# or Contract Reference # _____
 Authorized Signature: _____

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Kleinfelder Proposal for Special Inspections and Materials Testing of Soquel High School Fitness Room Modernization Increment 2

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Kleinfelder proposal for special inspections and materials testing of Soquel High School fitness room modernization increment 2.

BACKGROUND:

This proposal consists of special inspection and materials testing services for the Soquel High School fitness room modernization increment 2 as required by the Division of State Architect. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

Site Work	\$1,294,079.00 (approved & budgeted)
Equipment	\$71,122.49 (approved & budgeted)
DSA Inspector	\$12,050.00 (estimated)
Special Inspections & Testing	\$20,000.00 (this agenda item)
Flooring	\$72,352.43 (agenda item #8.5.3)
Abatement Oversight	\$8,113.00 (agenda item #8.5.8)
Estimated Total	\$1,477,716.92

FISCAL IMPACT:

\$12,050.00 Measure A Funds (Restricted), representing 0.03 % of the overall site budget
\$36,302,533.05 is the total Bond Allocation to Soquel High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM: 8.5.7



June 9, 2023
(Revised: June 13, 2023)
File No. LOCALMKT.WEOH

Christopher Garcia
Facilities Project Manager
Santa Cruz City Schools
536 Palm Street
Santa Cruz, CA 95060

Copies: Tricia Hayes

**SUBJECT: Proposal for Special Inspection and Materials Testing Services
Soquel High School Fitness Room Modernization Project Increment 2
401 Soquel San Jose Road, Soquel, California 95073
(DSA File No. 44-H2 / Application No. 01-119807)**

Dear Mr. Garcia:

Pursuant to your recent request, Kleinfelder is pleased to submit the enclosed budgetary estimate to perform the special inspection and materials testing services as required by the specifications and local building codes for the subject project. This proposal is based on the project plans and specifications and our experience on similar projects. It should be noted that a detailed construction schedule was not available at the time this proposal was created. We should be contacted to revise the proposal once one is available.

Kleinfelder's key qualifications include:

- Strong Project Manager and Technical Staff - We have assembled a group of experienced professionals with a depth of relevant background, and led by Mrs. Andrea Traum, PE.
- Familiarity with DSA Requirements - Because of our long history of working on various school projects, and more specifically on school projects requiring materials testing/special inspection services, we have developed a deep understanding of the minimum criteria specified by the California Education Code (CEC), the California Building Code (CBC) and Title 24 for approval by the California Division of the State Architect and required formats for deliverables.

- Experience with Similar Projects - Our team includes individuals with a vast amount of local special inspection and materials testing experience. This experience will ensure that there will be no learning curve in working with the code enforcement agency on this project.
- Cost-Effective Services - We offer cost-effective services with labor rates based on 1-hour minimums.

PROJECT DESCRIPTION

It is our understanding that the project scope includes modernization of the fitness classroom. Per our discussions with you no site work is anticipated for this increment and construction will consist mainly of interior improvements including new shear wall openings and a mechanical platform as well as foundation placement and rebar for new basketball hoops. We understand the project will begin in late June and be completed in early October 2023. Based on the plans provided, we have included estimates for testing and inspections for shop welding/material ID, anchoring, and interior shear wall nailing. Estimates for associated project management, reporting and administrative services including final reports as required by DSA have also been included.

BUDGETARY ESTIMATE AND BASIS OF CHARGES

The estimated man-hour breakdown and costs associated with the scope of work anticipated for this project are shown below. These costs are based on assumptions based on the DSA 103 and the provided plans. The testing agency must conform to the contractor’s schedules, and these could vary according to job conditions or the production of a new construction schedule.

Kleinfelder proposes to provide the services described above for an estimated fee of **\$12,050**. Additional work associated with failed tests and costs for retests, or to contractor convenience, are not included within the scope. Our services will be billed on a time and expense basis. Our fee estimate can be roughly broken down as follows:

Construction Inspection and Materials Testing:

Shear wall nailing/Anchoring for Interior Improvements (4 trips).....	\$4,650
Shop Welding/Material ID (2 trips)	\$2,325
Exterior Concrete/Rebar/Foundation (2 trips)	\$2,325
Laboratory testing	\$400
Project Management, Dispatch and Reporting	<u>\$2,350</u>

Total Fee: \$ 12,050

Please note that our services do not include (1) review of project plans and specifications with respect to local codes, (2) supervision, direction, or acceptance of the contractor’s work, (3) interpretation or modification of the project plans and specifications, or (4) job site safety.

Kleinfelder's charges will be made on a time and expense basis for testing and inspection services actually performed. The estimate includes provisions for normal quality control and review of acceptance testing by the Project Manager. Any required overtime, reinspection, conflict resolution, evaluation of alternative construction methods or materials, or items not included in this proposal will be charged at the rates current at the time the work is performed. Travel time for our technicians, engineers, and project managers will be billed on a portal-to-portal basis from our San Jose office and supplemented from our Hayward office as necessary.

In the event conditions arise which are beyond our control, unknown at the time this proposal was prepared, unanticipated based on the available information, or differ significantly from the assumptions outlined in this proposal, it may be necessary to revise our scope and estimated fee in order to complete the project. Should this occur, we would contact you for authorization prior to proceeding with any additional work.

If any of the assumptions outline above or any other portion of this proposal does not meet your needs, or if those needs have changed, Kleinfelder stands ready to consider appropriate modifications, subject to the standards of care to which we adhere as professionals. Modifications such as changes in scope, methodology, scheduling, and contract terms and conditions may result in changes to the risks assumed by you and may require adjustments to our fees.

PREVAILING WAGE PROJECT

The California Prevailing Wage Law requires payment of a local "prevailing wage" to workers on publicly funded projects. This includes projects "paid in whole or in part out of public funds" and has been expanded to include various types of payments, credits and monetary equivalents provided by the State or public entity. The Prevailing Wage Law extends to geotechnical engineering consultants, their soils/material testing and building inspection personnel. Services subject to prevailing wage are typically non-professional field services and are applicable during design as well as construction. This law significantly increases employee wages for qualified activities on publicly funded projects. **It is our understanding that this project falls under the definition of a prevailing wage project.** We need to be notified if certified payroll is required. Certified payroll will incur administrative processing fees in addition to those listed in this proposal.

DISPATCH COORDINATION

Kleinfelder's dispatch can be reached at norcaldispatch@kleinfelder.com between the hours of 7:00 AM and 3:00 PM. Please provide 24 hours notice for us to coordinate requested site visits. For weekend and/or night work, please provide as much notice as possible so that we may accommodate your project scheduling needs.

REPORTING

Daily field reports (DFRs) will be prepared during each site visit, and a copy left with the Project Inspector. Additionally, DFRs and laboratory test results will be uploaded to the DSA Box folder. Final DSA Verified Reports will be prepared upon completion of the work and uploaded to the DSA Box folder.

WORK SAFETY

The safety of our employees is of paramount concern to Kleinfelder. Our employees actively participate in onsite safety, and attend safety, tailgate, and preconstruction meetings. You will be notified if the site conditions on your project represent a potential safety concern to our employees. Unsafe conditions for fieldwork will require a modification of our estimated scope of work and associated fees. We will advise you of the additional costs necessary to mitigate these unanticipated conditions, if applicable.

LIMITATIONS

Our work will be performed in a manner consistent with that level of care and skill ordinarily exercised by other members of Kleinfelder's profession practicing in the same locality, under similar conditions and at the date the services are provided. Our conclusions, opinions and recommendations will be based on a limited number of observations and data. It is possible that conditions could vary between or beyond the data evaluated. Kleinfelder makes no guarantee or warranty, express or implied, regarding the services, communication (oral or written), report, opinion, or instrument of service provided. Even with diligent monitoring, construction defects may occur. In all cases the contractor is solely responsible for the direction and quality of the work, adherence to plans and specifications, and repair of defects.

This proposal is valid for a period of 45 days from the date of this proposal unless a longer period is specifically required by the RFP in which case that time frame will apply. This proposal was prepared specifically for the client and its designated representatives and may not be provided to others without Kleinfelder's express permission.

AUTHORIZATION

Your current Master Services Agreement, dated September 29, 2016, is on file. If this proposal meets with your approval, please sign and date the enclosed Work Order then return it to us as our authorization to proceed with the services outlined. A fully executed copy will be returned for your files. Acceptance of this proposal will indicate that an authorized representative of Santa Cruz City Schools has reviewed the scope of work and determined that they do not need or want more services than are being proposed at this time. Any exceptions should be noted and may result in adjustment to our fees.

CLOSURE

We appreciate the opportunity to submit this proposal and trust that we may be of service on this project. If you have any questions or require additional information, please contact us at 408.595.3275.

Respectfully submitted,

KLEINFELDER, INC.



Dan Dockendorf, EIT
Project Manager



Andrea M. Traum, PE, LEED AP
Senior Program Manager

Attachments: Work Order
 Fee Schedule

WORK ORDER SJO23W154611 (Revised June 13, 2023)

Issued Pursuant to The Client Master Services Agreement SAL16C46701 effective as of September 14, 2016 by and between Santa Cruz City School District (**Client**) and Kleinfelder, Inc. (**Kleinfelder**).

Client Name: Santa Cruz City School District

Kleinfelder Project No:

Project Name: Soquel High School Fitness Room Modernization Project Increment 2

Work Order Type: (Check One)

Time-and-Materials

Fixed-Price

Kleinfelder Office: San Jose, CA

Subcontractor Reference No: N/A

Kleinfelder Contact Name: Andrea Traum (Project Manager) atraum@kleinfelder.com / 408.595.3275
Dispatch: norcaldispatch@kleinfelder.com

1. SCOPE OF WORK: Provide Special Inspection and Materials Testing Services per the attached proposal: LOCALMKT.WEOH/SJO23P154610, dated June 9, 2023, Revised June 13, 2023.
2. LOCATION/CLIENT FACILITY INVOLVED: 401 Soquel San Jose Road, Soquel, California 95073
3. PERIOD OF PERFORMANCE: FROM: TO:
4. AUTHORIZED FUNDING: \$12,050
5. SPECIAL PROVISIONS:

NOTICE TO PROCEED IS GIVEN ON (DATE): 06/15/2023

CLIENT: KLEINFELDER:

By:



By:



Printed Name: Jim Monreal

Printed Name: Andrea Traum

Title: Assistant Superintendent

Title: Senior Project Manager

Address: 133 Mission Street Suite 100,

Address: 25 Metro Drive, Suite 110, San Jose, CA 95110

Santa Cruz, CA 95060

**KLEINFELDER 2023 PREVAILING WAGE FEE SCHEDULE FOR
GEOTECHNICAL & ENVIRONMENTAL ENGINEERING AND
TESTING & INSPECTION SERVICES
FOR SANTA CRUZ CITY SCHOOLS**

PROFESSIONAL STAFF RATES*

Professional.....	\$ 144/ hour
PW Professional.....	\$ 165/ hour
Staff Professional.....	\$ 152/ hour
PW Staff Professional.....	\$ 180/ hour
Project Professional.....	\$ 192/ hour
PW Project Professional.....	\$ 205/ hour
Principal Professional.....	\$ 220/ hour
Senior Principal Professional.....	\$ 295/ hour
Project Manager.....	\$ 195/ hour
Senior Project Manager.....	\$ 265/ hour
Program Manager.....	\$ 295/ hour
Designer/Drafter.....	\$ 135/ hour
Senior Designer/Drafter.....	\$ 160/ hour
Project Controls Professional.....	\$ 140/ hour
Senior Project Controls Professional.....	\$ 180/ hour

TECHNICAL STAFF RATES

Group 1 – Masonry, Shotcrete, NDT Level 2, NICET Level 4.....	\$ 195/ hour
Group 2 – CWI, Shear Walls, NICET Level 3.....	\$ 180/ hour
Group 3 – Soils, Asphalt, Grading, NICET Level 2.....	\$ 170/ hour
Group 4 – Concrete, Fireproofing, Anchors, NICET Level 1.....	\$ 165/ hour
Travel Time.....	\$ 100/ hour

ADMINISTRATIVE STAFF RATES

Administrator.....	\$ 100/ hour
Project Administrator.....	\$ 129/hour

Public works projects or projects receiving public funds may be subject to California Prevailing Wage laws. The above rates do not apply to projects subject to prevailing wages in California. Hourly rates for those projects will be supplied separately.

* Applies to all professional rates including but not limited to civil, mechanical, chemical, electrical, geotechnical and environmental engineers; industrial hygienists; geologists; hydrogeologists; hydrologists; and computer specialists.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: M3 Environmental Proposal for Soquel High School Fitness Room Modernization Increment 2 Abatement Oversight

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify M3 Environmental proposal for Soquel High School fitness room modernization increment 2 abatement oversight.

BACKGROUND:

This proposal consists of limited asbestos inspection and abatement oversight services for the new fitness room at Soquel High School. These services are required by the Division of State Architecture. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

Site Work	\$1,294,079.00 (approved & budgeted)
Equipment	\$71,122.49 (approved & budgeted)
DSA Inspector	\$12,050.00 (estimated)
Special Inspections & Testing	\$20,000.00 (agenda item #8.5.7)
Flooring	\$72,352.43 (agenda item #8.5.38.5.3.)
Abatement Oversight	\$8,113.00 (this agenda item)
Estimated Total	\$1,477,716.92

FISCAL IMPACT:

\$8,113.00 Measure A Funds (Restricted), representing 0.02% of the overall site budget \$36,302,533.05 is the total Bond Allocation to Soquel High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM: 8.5.8



July 20, 2023

Mr. Trevor Miller
Director of Facilities
Santa Cruz City Schools
536 Palm Street
Santa Cruz, CA 95060
831.429.3904 (p)

Via email:
trevormiller@sccs.net
cgarcia@sccs.net

Subject: Proposal for a Limited Asbestos Inspection and Abatement Oversight Services for the Weight Room at Soquel High School Located at 401 Soquel San Jose Road in Soquel, California
Proposal No. 233625

Dear Mr. Miller:

M³ Environmental LLC (M³) is pleased to present this confirming proposal to provide a limited asbestos inspection and abatement oversight services for the weight room at Soquel High School located at 401 Soquel San Jose Road in Soquel, California. This proposal is based on information provided by the project architect via email on July 20, 2023.

Project Understanding

M³ understands that the room is to be renovated and additional sampling of pipe insulation is being requested prior to abatement in the space. Renovation activities will disturb asbestos materials and lead paint and require subsequent abatement oversight services. The abatement of the space is scheduled for July 25-28, 2023.

Scope of Work

This proposal presents the services needed to successfully complete this project based on the above understanding. M³ will provide the following services needed to successfully complete this project:

- Conduct a walk-through inspection of the building to delineate the scope of work, and to sample suspect asbestos containing pipe insulation. Asbestos samples will be analyzed by polarized light microscopy (PLM).
- Review the abatement contractor's submittals for conformance with regulatory requirements.
- Observe the work practices and procedures of the abatement contractor during hazardous materials removal activities and monitor conformance with applicable federal, state, and local regulations. We will complete checklists summarizing field observations and will include this in a written report at the completion of the project. Based on the information provided to M³, this proposal is based on a budget of four 8-hour shifts, including time for clearances.
- Conduct area air sampling during asbestos removal activities at locations adjacent to the work areas to evaluate contractor work practices and to evaluate how well fibers and dust emission are being contained in the regulated work areas. Up to four samples will be collected per day and will be analyzed by phase contrast microscopy (PCM) using the National Institute for Occupational Safety and Health (NIOSH) Method 7400, Revision No. 3, May 15, 1989, 'A' counting rules. The PCM method counts all nonspecific fibers meeting certain dimensional criteria.
- In the event that airborne fiber counts exceed the United States Environmental Protection Agency (USEPA)-recommended PCM clearance level of 0.01 fibers/cubic centimeter (f/cc), these samples will, with your prior authorization, be submitted for confirmatory analysis by TEM, utilizing the USEPA Asbestos Hazard Emergency Response Act (AHERA) analytical protocol. This method differentiates asbestos fibers from other fibers.
- Conduct final visual inspections following removal of lead and asbestos materials. Lead dust wipes and AHERA TEM air clearance sampling will also be conducted.

- Prepare and submit a written report at the completion of the project documenting project activities and air monitoring results.

Fees

All services described will be provided for based on the following schedules:

<u>Staff/Expense</u>	<u>Budget</u>	<u>Unit</u>	<u>Total</u>
Principal	2 hours	\$250/hour	\$500.00
Staff Environmental Consultants (Includes prep, travel, survey, report writing)	50 hours	\$110/hour	5,500.00
Clerical	2 hours	\$85/hour	170.00
Asbestos Bulk (PLM) Samples (same day turnaround)	5 samples	\$40/each	200.00
PCM air samples (3-day turnaround)	12 samples	\$16 each	192.00
Lead FAA air samples (3-day turnaround)	12 samples	\$18 each	216.00
TEM Air Clearance Samples (8-hour turnaround)	5 samples	\$195 each	975.00
Lead dust wipes (8-hour turnaround)	2 samples	\$30 each	60.00
Mileage, FedEx, copies, supplies, etc.			300.00
Estimated Oversight Fee			\$8,113.00

Our estimated fee is based on the following assumptions:

Abatement Oversight

- M³ rates are based on 8-hour work shifts. Extra hours for additional or longer shifts, meetings outside of the work shift hours, or other necessary activities will be charged according to the hourly rates as shown, plus overtime, upon receipt of you prior approval.
- For the purposes of this proposal, it is assumed the contractor will complete the abatement within three 8-hour shifts, including time for visual clearances and asbestos and lead clearances in one containment.

Thank you for the opportunity to submit our proposal to you. If you have any questions, please call me at 831.649.4623.

Sincerely,
M³ Environmental LLC.

Chris G. Gatward
Principal

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Moore Twining Proposal for Bay View Ball Wall Special Inspections and Materials Testing Services

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Moore Twining proposal for Bay View ball wall special inspections and materials testing services.

BACKGROUND:

This proposal consists of an estimate for a geotechnical engineering investigation for the ball wall project at Bay View Elementary School. This service is required by the Division of State Architect. This proposal did not arrive in time to be brought to the Board at the June 14 meeting. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$3,650.12 Measure B Funds (Restricted), representing 0.02% of the overall site budget
\$13,256,029.01 is the total Bond Allocation to Bay View Elementary School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



June 20, 2023

MTP No. 0391-23

Santa Cruz City School District
133 Mission Street Suite 1
Santa Cruz, California 95060

Project: Bay View Elementary School Ball Wall Project
DSA File No. 44-42
DSA Application No. 01-120224
1231 Bay Street
Santa Cruz, California 95060

Subject: Proposal for Special Inspection and Materials Testing Services

Dear committee:

We appreciate the opportunity to submit this proposal for special inspection and materials testing services for the proposed Bay View Elementary School Ball Wall project located in Santa Cruz, California. This proposal presents our understanding and a brief description of the project, our scope of services, our estimated fees, scheduling details, our assumptions, exclusions, and closing statements.

Moore Twining Associates, Inc. (Moore Twining), established in 1898, has provided engineering and testing services for more than 120 years. Moore Twining is certified as a Disabled Veterans Business Enterprise (DVBE) by the Office of Small Business & Disabled Veteran Business Enterprise Services (OSDS). Our DVBE certification number is 16472. Our firm is certified by the State of California Division of State Architect (DSA), Laboratory Evaluation and Acceptance Program (LEA #065 Fresno, #200 Sand City, #201 Sacramento, and #278 Riverside). Our firm is also approved as an inspection agency by the American Association of State Highway Transportation Officials (AASHTO), the State of California Department of Transportation (CALTRANS), Cement and Concrete Reference Laboratory (CCRL), and the City of Los Angeles. Moore Twining also participates in various professional organizations.

Moore Twining has the qualifications and the experience that are required to provide the materials testing and special inspections services for this project.

PROJECT DESCRIPTION

Our understanding of the project was developed based on our review of the following project documents:

- Project Plans, prepared by 19-6 Architects, dated April 11, 2022; and
- DSA Form 103, File No. 44-42, Application No. 01-120224, dated January 25, 2023.

This project consisted of the demolition of existing buildings and the construction of a new ball wall at an existing school. The ball wall was constructed utilizing reinforced concrete footings, steel HSS posts, and sheet metal sheathing.

CENTRAL VALLEY
2527 Fresno Street
Fresno, CA 93721
559-268-7021 • 559-268-7126 Fax

CENTRAL COAST
501 Ortiz Avenue
Sand City, CA 93955
831-392-1056 • 831-392-1059

NORTHERN CALIFORNIA
165 Commerce Circle, Suite D
Sacramento, CA 95815
916-381-9477 • 916-381-9478 Fax

SOUTHERN CALIFORNIA
11800 Sterling Avenue, Suite C
Riverside, CA 92503
951-898-8932 • 951-898-8974 Fax

SCOPE OF SERVICES

The scope of the materials testing and inspection services for the project were based on the requirements of the project plans and DSA Forms 103. It should be noted that a construction schedule, project specifications, and geotechnical engineering investigation report were not provided to our firm to prepare this proposal and fee estimate.

It should be noted that this project is already complete, and our services have been completed.

Our services consisted of the observation and testing of earthwork, structural concrete, and structural steel. A detailed description of the testing and inspection services that are anticipated for this project is provided below.

Earthwork

The earthwork associated with this project is generally related to the observation and testing of drilled pier foundations for the ball wall footings.

Our scope of services included observation and testing of the construction of the ball wall drilled pier foundations. The depth, diameter, and cleanout of the holes were observed.

The tasks anticipated for earthwork and the assumed durations are presented in the following table.

<u>Estimated Inspection for Earthwork</u>			
<u>Earthwork Component</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Drilled Pier Foundations	1	6	6
Estimated Inspection Hours:			6

Cast-In-Place and Pre-Cast Structural Concrete

Cast-in-place concrete was placed for the drilled pier foundations.

Our scope of services will include periodic inspection of formwork and continuous observation during the placement of structural concrete as well as sampling and testing of concrete. A set of four (4) 6-inch by 12-inch concrete cylinders were cast for each 50 cubic yards or fraction thereof, for each day that the concrete was placed. The cylinders were transported to our laboratory and tested for compressive strength. One (1) cylinder was be tested at 7 days, two (2) cylinders will be tested at 28 days, and one (1) cylinder will be held and tested at 56 days if the required compressive strength is not met at 28 days. Slump, air content and temperature tests were performed at the truck at the time the compressive strength samples are taken.

Based on a review of the DSA Form 103, the inspection of the reinforcing steel placement is not required by the special inspector. However, the project specifications state that the districts' inspector is to inspect the placement of reinforcing steel, therefore it has been excluded within our scope.

It should be noted that DSA IR 17-10 has modified how the material ID, sampling and tagging of the reinforcing steel is to be performed. Based upon the changes noted in this document, the number of trips required to perform the material ID and sampling has doubled, as the DSA IR 17-10 now requires the reinforcing steel to be tested in the laboratory and found to be meeting the project requirements prior to the second trip to tag the reinforcement for shipment to the job site.

The following tasks related to the cast-in-place concrete observation and testing, and their estimated durations are as follows.

<u>Estimated Inspection for Reinforcement of Cast-In-Place Structural Concrete</u>			
<u>Structural Member</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Reinforcement Material ID and Sampling	2	2	4
Estimated Inspection Hours:			4

<u>Estimated Inspection/Sampling for Cast-In-Place Structural Concrete</u>			
<u>Structural Member</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Drilled Pier Footings	1	6	6
Batch Plant Inspections	1	2	2
Sample Pick Up	1	2	2
Estimated Inspection Hours:			10

<u>Structural Concrete Material Tests for Cast-in-Place Structural Concrete</u>		
<u>Structural Element</u>	<u>Test</u>	<u>Estimated Quantity</u>
Drilled Pier Footings	Concrete Compressive Strength	1 (Set of 5)
Reinforcement	Bend/Tensile	2

PROJECT COORDINATION, REVIEW, ENGINEERING SUPPORT, AND REPORTING

In addition to the testing services described above, our firm also provided engineering support. This support included reviewing material submittals or certificates of compliance when requested, reviewing inspection reports, reviewing laboratory testing reports, and preparing a final report indicating if the work and materials used to construct the project, that were included in our scope of services, are in conformity with the requirements of the project documents.

A Project Manager will be assigned to the project for the services provided by Moore Twining. The Moore Twining Project Manager is solely for managing the services provided by Moore Twining and is not related to any aspect of the actual construction which is the responsibility of the General Contractor. To the extent possible, Moore Twining will have one primary inspector, who is qualified to perform the required testing, assigned to the project to provide continuity and quality assurance for the project. Our Project Manager will work closely with the General Contractor to dispatch the inspectors to the job site when they are needed, verify that the dispatched inspectors are certified to perform the required testing, verify that the required testing is being performed, and verify that deviations are being recorded and tracked until resolved.

A critical part of any inspection for projects is the ability to track and verify correction of structural discrepancies. A “Log of Discrepancies” will be maintained. This log is used to track discrepancies and verify these discrepancies are addressed during construction. If a discrepancy requires an RFI or design change, the discrepancy may need to be tracked for some time.

The tasks related to the project coordination, review, engineering support, and reporting and their estimated durations are as follows:

Estimated Engineering Support and Project Management	
Task	Total Hours
Project Management of Testing and Inspection Services	6
Registered Civil Engineer	2

ESTIMATED FEES

Our fee estimates to provide the testing and inspection services described in this proposal is presented in Table 1 below.

Table 1 - Fee Estimate to Provide Materials Testing & Inspection Services				
Bay View Elementary School Ball Wall Project				
1231 Bay Street, Santa Cruz, California 95060				
Scope Description	Units	Quantity	Unit Fee	Estimated Fee
Earthwork				
Inspection of Earthwork	Hour	6	\$116.00	\$696.00
Mileage Charge	Miles	84	\$0.655	\$55.02
Vehicle and Equipment Charge	Trip	1	\$25.00	\$25.00
Subtotal				\$776.02
Cast-In-Place Structural Concrete				
Reinforcement Material ID and Sampling	Hour	4	\$63.00	\$252.00
Tensile Strength/Bend Testing	Test	2	\$116.00	\$232.00
Inspection and Sampling of Concrete	Hour	6	\$123.00	\$738.00
Batch Plant Inspections	Hour	2	\$63.00	\$126.00
Concrete Compressive Strength	Set	1	\$100.00	\$100.00
Sample Pick-Up	Hour	2	\$63.00	\$126.00
Mileage Charge	Miles	420	\$0.655	\$275.10
Vehicle and Equipment Charge	Trip	5	\$25.00	\$125.00
Subtotal				\$1,974.10
Project Coordination, Review, Engineering Support, and Reporting				
Project Manager	Hour	6	\$100.00	\$600.00
Registered Civil Engineer	Hour	2	\$150.00	\$300.00
Subtotal				\$900.00
Total Estimated Fee for Testing and Inspection Services				\$3,650.12

Moore Twining will only charge for those services performed and billed in accordance with the fees and invoicing section of this proposal. Our firm will notify you of scope changes that occur during the course of the project if these scope changes increase our fees.

Please note that it has been assumed that there would be no weekend work for this project and therefore has been excluded in our fee estimate.

FEES AND INVOICING

It is our understanding that **this project is subject to State of California prevailing wage** requirements for work performed. Our fees are based on two-hour minimum billing and two-hour increments thereafter for inspectors, field technicians and engineers portal-to-portal. The rates for fabrication shop welding inspections presented in Table 1 are based on 8-hour workdays, Monday through Friday. Overtime (beyond eight hours per day or after forty hours in five days per week) or premium (including Saturdays) is billed at 150% of our stated hourly rates. Double-time (beyond 12 hours per day) and Sundays or holidays will be billed at 200% of our stated hourly rates. If additional testing is required beyond the scope of this proposal, those services would be billed in accordance with our current Prevailing Wage Fee Schedule.

An itemized listing of the tests and inspections performed will be provided on each invoice. Payment is due on the 10th of the next succeeding month following the date of invoice and is considered past due thereafter. A finance charge of 1.5% per month service charge (18% per annum) may be assessed on past due accounts.

DELIVERABLES

Moore Twining will provide a daily field report for each day that an inspection is performed at off-site fabrication shops and on the project site. These reports will be followed by reports signed by the project manager or project engineer. Laboratory reports will be provided for the materials tested in the laboratory. These reports will be signed by the Laboratory Manager.

Moore Twining will provide a daily field report for each day that an inspection is performed on the project site. These reports will be followed by reports signed by a registered engineer. In addition, DSA forms, such as DSA Form 291, will be issued as required for the project upon notice by the Project Inspector.

Copies of reports will be sent to Santa Cruz City School District and others as directed by Santa Cruz City School District and uploaded to the DSA BOX for this project.

NOTIFICATIONS AND EXCLUSIONS

The following items were excluded from our scope of services and our fee estimate:

- Retests, re-inspections, standby time, and cancellations without proper notice;
- Modifications or changes to the project and/or construction schedule after the date of our proposal;

- Testing and inspections of the roof membrane;
- Moisture and PH Testing of concrete;
- Non-destructive testing;
- Testing and inspection of asphalt concrete;
- Testing and inspection of post installed anchors;
- Testing and inspections of structural wood;
- Out-of-State inspections and testing;
- Testing of unidentified materials;
- Installation Inspections or Testing of Underground Utilities;
- Installation Inspections or Testing of Shotcrete;
- SWPPP Inspections and monitoring;
- Inspection of landscaping and irrigation systems;
- Inspection and testing of mechanical systems;
- Inspection and testing of electrical systems;
- Providing access to all construction elements requiring inspection; and
- Any items not so indicated in this proposal.

If any of these items are required during the course of the project, upon request, we can provide the aforementioned services and provide associated fees. Moore Twining is a full-service testing and inspection firm capable of meeting your needs on this project. Our estimated fee assumes the contractor will provide access to all construction elements requiring inspection at the time requested by our firm. The contractor is solely responsible for job site safety including excavation safety, support, etc.

CLOSING REMARKS

It is understood that if this proposal is found to be acceptable, Santa Cruz City School District will issue a purchase order or agreement for our services and provide it to our firm to execute. Should you have any questions or comments, or if we may be of any service to you, please contact us at (800) 268-7021. You can also reach Mr. Adrian Lopez of Moore Twining directly at (559) 400-2780 or AdrianL@mooretwining.com.

We sincerely appreciate the opportunity to provide this proposal and appreciate working with Santa Cruz City School District on this project.

Respectfully submitted,
Moore Twining Associates, Inc.
Construction Inspection Division



Adrian Lopez
Staff Engineer



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Peatree+Belli Architects Amendment Agreement for Multi-Project Overhead Architectural Services at Branciforte Middle School and Harbor High for the 23/24 Fiscal Year

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Peatree+Belli Architects amendment agreement for multi-project overhead architectural services at Branciforte Middle School and Harbor High for the 23/24 fiscal year.

BACKGROUND:

The Board previously approved a master agreement with Peatree+Belli Architects on 12/14/16. This agreement amendment is for architectural services for the 23/24 fiscal year to include regular updates to the Santa Cruz City Schools Measure A/B Dashboard and preparation for quarterly site bond committee meetings and quarterly Board presentations in connection with the Branciforte Middle School and Harbor High School bond projects.

FISCAL IMPACT:

\$39,000.00 Estimate Measure A Funds (Restricted)

Cost Breakdown by site:

\$18,500.00 Harbor High School

\$20,500.00 Branciforte Middle School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

Exhibit A

**FORM OF AMENDMENT TO ADD PROJECT TO AGREEMENT
(Hourly Fee, with Not-to-Exceed Limit)**

Pursuant to the agreement between the Santa Cruz City Schools (“District”) and Belli Architectural Group, Inc.(“Architect”) effective January 17, 2017 (“Agreement”) for the Measure A construction program, the District and Architect agree to amend the Agreement to add architectural services for the following Branciforte Middle School project (“Project”):

Multi-Project Overhead for FY 23-24

- Provide regular updates to SCCS Measure A/B Dashboard
 - Schedule items on dashboard calendar
 - Maintain a list of all project bids
 - Maintain a list of all projects under construction
 - Upload project progress photos
 - Regularly update master planning graphic materials to reflect current conditions
 - Develop and publish weekly project progress reports to Superintendent
- Provide regular updates to Architect’s Budget Tool
 - Provide updated costs as projects progress
 - Provide updated schedules as projects progress
- Prepare for, conduct and record proceedings at quarterly site bond committee meetings
- Prepare for, conduct and record proceedings at monthly principal update meetings
- Conduct quarterly presentations to the Board of Trustees relating to progress on projects

The terms of the Agreement are incorporated into, and govern, this amendment except as may be provided otherwise by this amendment. In the event of a conflict between the Agreement and this amendment, the terms of this amendment shall control.

For the Project, Architect shall perform the Basic and Additional Services specified in the Agreement and this amendment. Multiple prime construction contracts not being used as the delivery method for the Project.

For the Basic Services satisfactorily performed under this amendment to the Agreement, Architect shall be compensated according to its hourly rate schedule (*Exhibit C* to the Agreement). Architect’s total compensation for its Basic Services shall not exceed \$20,000, which is Architect’s estimate of the maximum total cost of its Basic Services on the Project.

If the total amount invoiced by Architect reaches the not-to-exceed Basic Services amount before Architect’s Basic Services under this Agreement are complete, Architect must complete the Basic

Services without submitting additional invoices, or receiving additional payment, for Basic Services.

Architect's total reimbursement for Reimbursable Expenses shall not exceed \$500 which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

Architect shall provide a minimum of one (1) full-time employees for the Project to perform its duties and responsibilities under this Agreement.

For the period of this Project, the Architect shall have errors and omissions insurance on an occurrence basis, with limits of at least One Million Dollars (\$1,000,000) and with a deductible in an amount not to exceed the sum of Thirty Thousand Dollars (\$30,000).

ARCHITECT:

Belli Architectural Group, Inc.

David Peartree

By: _____

David N. Peartree, President

Digitally signed by David Peartree
DN: C=US, E=david@belliag.com,
O=Belli Architectural Group,
OU=Belli Architectural Group,
CN=David Peartree
Date: 2023.07.19 15:13:59-07'00'

DISTRICT:

SANTA CRUZ CITY SCHOOLS

By: _____

Assistant Superintendent, Business Services

Exhibit A
SCCS Management Code B400

**FORM OF AMENDMENT TO ADD PROJECT TO AGREEMENT
(Hourly Fee, with Not-to-Exceed Limit)**

Pursuant to the agreement between the Santa Cruz City Schools (“District”) and Peartree+Belli Architects (“Architect”) effective January 17, 2017 (“Agreement”) for the Measure A construction program, the District and Architect agree to amend the Agreement to add architectural services for the following Harbor High School project (“Project”):

Multi-Project Overhead for FY 23-24

- Provide regular updates to SCCS Measure A/B Dashboard
 - Schedule items on dashboard calendar
 - Maintain a list of all project bids
 - Maintain a list of all projects under construction
 - Upload project progress photos
 - Regularly update master planning graphic materials to reflect current conditions
 - Develop and publish weekly project progress reports to Superintendent
- Provide regular updates to Architect’s Budget Tool
 - Provide updated costs as projects progress
 - Provide updated schedules as projects progress
- Prepare for, conduct and record proceedings at quarterly site bond committee meetings
- Prepare for, conduct and record proceedings at monthly principal update meetings
- Conduct quarterly presentations to the Board of Trustees relating to progress on projects

The terms of the Agreement are incorporated into, and govern, this amendment except as may be provided otherwise by this amendment. In the event of a conflict between the Agreement and this amendment, the terms of this amendment shall control.

For the Project, Architect shall perform the Basic and Additional Services specified in the Agreement and this amendment. Multiple prime construction contracts not being used as the delivery method for the Project.

For the Basic Services satisfactorily performed under this amendment to the Agreement, Architect shall be compensated according to its hourly rate schedule (*Exhibit C* to the Agreement). Architect’s total compensation for its Basic Services shall not exceed \$18,000, which is Architect’s estimate of the maximum total cost of its Basic Services on the Project.

If the total amount invoiced by Architect reaches the not-to-exceed Basic Services amount before Architect’s Basic Services under this Agreement are complete, Architect must complete the Basic

Services without submitting additional invoices, or receiving additional payment, for Basic Services.

Architect's total reimbursement for Reimbursable Expenses shall not exceed \$500 which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

Architect shall provide a minimum of two (1) full-time employees for the Project to perform its duties and responsibilities under this Agreement.

For the period of this Project, the Architect shall have errors and omissions insurance on an occurrence basis, with limits of at least One Million Dollars (\$1,000,000) and with a deductible in an amount not to exceed the sum of Thirty Thousand Dollars (\$30,000).

ARCHITECT:

Peartree+Belli Architects, Inc.

David Peartree

By: _____
David N. Peartree, President

Digitally signed by David Peartree
DN: C=US, E=david@belliag.com,
O=Belli Architectural Group, OU=Belli
Architectural Group, CN=David
Peartree
Date: 2023.07.19 15:16:30-07'00'

DISTRICT:

SANTA CRUZ CITY SCHOOLS

By: _____
Assistant Superintendent, Business
Services

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Procure Proposal for Annual Project Management Software

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Procure proposal for annual project management software.

BACKGROUND:

This proposal consists of 23/24 fiscal year project management software that will assist the District with the management of bond projects. This software allows the District to more closely monitor and track contractors' communication with architects and creates a database of records that are easily retrievable. The initial software setup was approved by the Board in March of 2022. The contract renewal did not arrive in time to be brought to the Board at the June meeting and is needed for operations in the 23/24 school year. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$28,926.00 Measure A & B Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

6309 Carpinteria Avenue
Carpinteria, CA 93013
(866) 477-6267

**PROPOSED BY:**

Robb Aumuller
robb.aumuller@procore.com

ORDER FORM

Customer Name	Santa Cruz City Schools
Quote Number	Q379750

Subscription Info

Subscription Type	Renew Subscription
Start Date	July 1, 2023
Initial Term Months	14
Renewal Term Months	12
Billing Frequency	Annual
Payment Terms	Net 30
Payment Method	Check
Multi Year Paid up Front	
Currency	USD
Offer Valid Through	May 17, 2023

THIS IS NOT AN INVOICE – PRICES QUOTED BELOW ARE ESTIMATES

INVOICE INFORMATION

Invoice Dates	Estimated Invoice Amounts (Excludes Taxes)
07/01/23 - 06/30/24	\$28,926.00
Total Invoice Amounts	\$28,926.00
Next Invoice Amount	\$28,926.00

SUBSCRIPTION INFORMATION

Product	UOM	QTY	Project Cap	Subscription Term	Annual Fees
Invoice Management	ACV (MM)	15.000000	20	07/01/23 - 06/30/24	\$4,552.00
Project Financials	ACV (MM)	15.000000	20	07/01/23 - 06/30/24	\$7,294.00
Project Management Pro	ACV (MM)	15.000000	20	07/01/23 - 06/30/24	\$15,705.00

Please note that some Procore product names have been updated without any reduction of functionality. Project Management Essentials is now known as Project Management Pro, Starter Pack is now known as Project Management Starter, Construction Financials is now known as Financials, Field Financials is now known as Project Financials, and Performance Management is now known as Quality & Safety.

One Time Fees	UOM	QTY	Fees
Consulting Services Expires 12 months from Service Start Date.	5 Hour Block	1	\$1,375.00

SPECIAL TERMS

Consulting Services: Customer agrees to use all services purchased hereunder within twelve (12) months of the Effective Date and allow no more than 20 people to attend any one session of Virtual 1:1

Training and Consulting. Any Services not used within the Professional Services period will be automatically forfeited by you, with no further action required of either party, and you will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services.

This Agreement supersedes any prior Agreements between the Parties regarding Customer's purchase of Software and Services from Procore.

BILL TO	SHIP TO
Santa Cruz City Schools Trevor Miller 536 Palm street Santa Cruz, CA 95060 United States trevormiller@sccs.net	Santa Cruz City Schools Trevor Miller 536 Palm street Santa Cruz, CA 95060 United States trevormiller@sccs.net

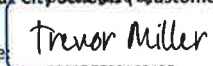
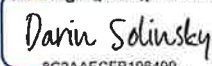
TERMS AND CONDITIONS

The line item prices shown above have been rounded to two decimal places for display purposes. The totals for this Order were calculated using the actual prices, rather than the prices displayed above, and are the true and binding totals for this order. Prices quoted do not include taxes. Construction Volume means the aggregate dollar value of the construction work performed or put in place for all distinct projects for which Customer utilizes the Subscription Services identified with Customer's Procore account(s) during the Subscription Term identified on this Order.

This Order is governed by the terms of the Procore Subscription and Services Agreement found at https://mkt-cdn.procore.com/legal/procore_SSA_V1_2021.pdf, unless the parties have and active, executed frame agreement covering the use of the Services, in which case such agreement will govern (in either case, the "SSA"). This Order is incorporated into the SSA; however, any conflicting terms in this Order will supersede over the SSA. This Order and the SSA supersede any prior agreements between the Parties regarding Customer's purchase of Services from Procore. By signing below, Customer agrees to the terms of this Order, the SSA, and the Procore Data Processing Addendum located at <https://www.procore.com/legal/dpa>. Each party represents that it has the authority to enter into this Order.

The Services purchased above are further described in the table below. Please note that if this is an upgrade to your current subscription, then the table below shall only reflect your new or changed Services. The Order and SSA constitute the entire agreement between Procore and Customer, superseding any other terms (including, but not limited to, the terms of any Customer purchase order).

To view details of services purchased, please visit <https://support.procore.com/customer-success/professional-services-offerings>

PO #:	Tax Exempt:
Santa Cruz City Schools ("Customer") Signature:  <small>8883BF526A62435...</small> Name: Trevor Miller Title: Director Date: 05/19/23	Procore Technologies, Inc. ("Procore") Signature:  <small>8C2AAECFB196499...</small> Name: Darin Solinsky Title: VP, Deal Desk Date: 05/22/23

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: SC Systems Proposal for Mission Hill Middle School Duct Detectors

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify SC Systems proposal for Mission Hill Middle School duct detectors.

BACKGROUND:

This proposal consists of labor and materials to tie in the new duct detectors to the existing fire alarm system at Mission Hill Middle School. This work was initially part of the envelope project contract but the vendor could not complete this portion of the work in time for school to start, so the cost of this component of the Envelope project will be deducted from the original contract price. This issue arose over the summer break and required immediate action. The Board passed Resolution 43-22-23 on May 31, 2023 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$1,900.00 Measure A Funds (Restricted), representing 0.01% of the overall site budget
\$18,394,700.26 is the total Bond Allocation to Mission Hill Middle School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



PROPOSAL

THE FOLLOWING IS A PROPOSAL FOR:

Santa Cruz City Schools
Mission Hill Middle
Duct Detector Tie In

SCOPE OF WORK:

Tie in new duct detectors to existing FA system. Duct detectors shall be provided by and installed by mechanical contractor. Tie in one monitor module per duct detector. Monitor module shall be tied into alarm and trouble contacts on detector. Program new modules into existing FA system. Test with IOR as needed.

Work listed in above scope shall be performed without approved fire alarm drawings. IOR and SCCS approved installation of new fire alarm devices to monitor new duct detectors. Devices to be inspected by IOR. Engineered design and permits are excluded from this proposal.

Exclusions:

**Fire alarm raceway and boxes to be provided and installed by others.
Fire alarm wire to be provided and installed by others.
HVAC shutdown shall be provided and installed by others.
Duct Detectors shall be provided and installed by others.
Fire alarm permits and design.**

PARTS:

4 – FMM-101 Monitor Modules

All installation, programming and testing for the above scope shall be included in this proposal and performed in a workmanlike manner to applicable codes. Work shall be performed during straight time hours.

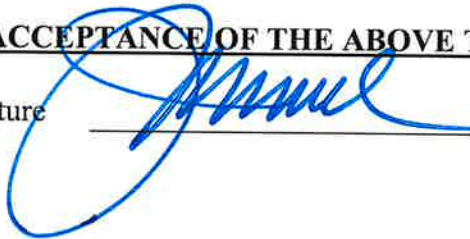
Any additions or changes to the above scope must be agreed upon by *SCCS* and *SC Systems*. The only inclusions in this proposal are the ones listed above. Any additional work not included in this proposal, but required by the local inspector or other authority, shall be subject to additional charges.

This proposal incorporates *SC Systems* general terms and conditions. Progress payments shall be billed at a maximum of 30-day intervals for the value of work and material furnished. Final payment shall be due no later than 30 days after the work described in the Proposal is substantially complete.

PRICE: \$1900

CUSTOMER ACCEPTANCE OF THE ABOVE TERMS:

Customer Signature



Date

08/01/23

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Sierra School Equipment Proposal for Classroom Chairs

MEETING DATE: August 16, 2023

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify Sierra School Equipment proposal for classroom chairs.

BACKGROUND:

This proposal consists of 50 classroom chairs for Branciforte Middle School and 100 classroom chairs for Santa Cruz High School. The need for these chairs arose over the summer break and required immediate action. The Board passed Resolution 43-22-23 on May 31 allowing staff to enter contracts and make time sensitive purchases over the summer break to ensure the District was prepared for the opening of school.

FISCAL IMPACT:

\$12,815.03 Total Measure A Funds (Restricted)

Cost breakdown by site:

\$8,543.78 Santa Cruz High School, representing 0.02% of the overall site budget

\$4,271.25 Branciforte Middle School, representing 0.02% of the overall site budget

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



SIERRA
SCHOOL EQUIPMENT CO.

Proposal

Sierra School Equipment Company
PO Box 80667
Bakersfield, CA 93380-0667
Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

Order Number	110964
Date	07/13/2023
Customer PO No	
Customer Name	Santa Cruz City Schools
Account Rep	Blake Barksdale
Project Number	
Terms	NET 30
Page	1 of 2

T Santa Cruz City Schools
O 133 Mission St. Suite 100
Santa Cruz, CA 95060

ATTN: A/P Tricia Hayes
Email: thayas@sccs.net

S Branciforte Middle School - C44SC
H 315 Poplar Ave
I Santa Cruz, CA 95062
P

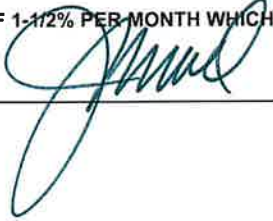
T ATTN: Tricia Hayes
O Phone: 831.201.9602
Email: thayas@sccs.net

Line	Quantity	Description	Unit Price	Extended Amount
1	150.00 Each	Alumni Classroom Furniture, Inc C-SM-18-PC-MS Alumni Smooth 4-Leg Stacking Chair, 18" Shell Color: Charcoal Powder Coat Frame: Metallic Marquis Swivel Nylon Glides	71.24	10,686.00
2	1.00 Each	STANDARD WAGE LABOR TO DELIVER AND SET IN PLACE 150 CHAIRS	1,044.00	1,044.00

Order Sub-Total : \$11,730.00
9.2500%-SANTA CRUZ-95062-1131-SANTA CRUZ : \$1,085.03
TOTAL ORDER : \$12,815.03

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED. THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.

A FINANCE CHARGE OF 1.12% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature:  Name: Jim Monreal Title: assistant superintendent Date: 7/17/2023

CA Contractor's License # 422359 | NV Contractor's License # 0032471

4,271.25 21-9733-0-0000-8560-4300-031-3419
8543.78 21-9733-0-0000-8500-4300-034-3101
914/914

Retfy 8/16/23